



City of NAPOLEON, OHIO

255 WEST RIVERVIEW AVENUE, P.O. BOX 151
NAPOLEON, OHIO 43545-0151
(419) 592-4010
FAX (419) 599-8393

June 15, 2001

Mayor
J. Andrew Small

Members of Council
Michael J. DeWit, President
Terri A. Williams
James Hershberger
Travis B. Sheaffer
John A. Helberg
David F. Miller, Jr.
Glenn A. Miller

City Manager
Dr. Jon A. Bisher

Finance Director
Gregory J. Heath

Law Director
David M. Grahn

City Engineer
Joseph R. Kleiner, P.E.

Virginia Gavis
214 Meekison St.
Napoleon, OH 43545

Re: 214 Meekison Street location

Dear Ms. Gavis,

On 7/17/00, I issued a water tap permit for your property at 214 Meekison Street job location. I still need you to stop by the City Building to sign the permit. There is also an outstanding balance of \$184.00 that will need to be paid.

Respectfully,

Brent N. Damman
Zoning Administrator

BND/ske

C:\lotus\work\wordpro\Brent\Past due letters for permits\214 Meekison Street