Memorandum

To: Mayor & Members of Council

From: Jon Bisher/rd

Subject: General Information

Pate: March 28, 2013

CALENDAR

AGENDA – City Council April 1st @ 7:00 pm

C. APPROVAL OF MINUTES

- March 13, 2013 Special Council Meeting Minutes
- March 18, 2013 Regular Council Meeting Minutes

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

- 1. **RESOLUTION No. 016-13** a Resolution Authorizing Maumee Valley Planning Authority to File an Application for CHIP Funds; and Declaring an Emergency. (Suspension Requested)
- 2. **RESOLUTION No. 017-13** a Resolution in Support of Tax Exempt Financing; and Declaring an Emergency. (*Suspension Requested*) attached is information from AMP on H.Res. 112.

J. GOOD OF THE CITY

- 1. Reject all Bids for Scott Street Improvements Project
- 2. Acceptance of Scott Street Project Plans and Specifications the plans and specifications are on file with the Finance Director's office.
- 3. Recommendations from NIEDF Committee this Committee will be meeting Monday, April 1st at 9:00 am
- 4. Moratorium on Golf Memberships
- 5. First Quarter Budget Adjustments
- 6. Acceptance of Donation from Napoleon Fireman's Association the attached Memo from Chief Bennett explains this donation.
- 7. Appointment of John Helberg and Travis Sheaffer to the TIRC
- 8. Appointment of John Helberg to the Housing Council (Replace Glenn Miller)
- 9. Appointment of Anella Huff to the City Tree Commission



RELATED ITEMS

- 1. **AGENDA TECHNOLOGY COMMITTEE;** Monday, April 1st @8:00 pm enclosed is information Dan put together about what system each department has along with the contractor and manufacturer.
- 2. PRESS RELEASE Spring Fire Hydrant Flushing Program
- 3. Two (2) emails included, per Greg Heath:
 - a. Mayfield Village, Lyndhurst and Other Area Communities Opposing HB5
 - b. Local Government Under Attack by Mayor Weber of Blue Ash

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Records Retention
CM-11 - 2 Years

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BISHER - Vacation	9:00 AM NIEDF Committee			BISHER - Off	BISHER - Off	
Greg Heath - Vacation	Meeting					
	7:00 PM City COUNCIL					
	Meeting					
	8:00 PM Technology Committee Mtg.					
	AV - Dan					
	AV - Dan					
7	8	9	10	11	12	13
•	6:30 PM Electric Committee	5:00 PM Planning Commission	10		12	10
	BOPA Meeting	Mtg.				
	7:00 PM Water/Sewer	mig.				
	Committee Meeting					
	7:30 PM Municipal					
	Properties/ED Committee					
	AV - Rox					
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	6:00 PM City TREE		AMP - Bisher	AMP - Bisher		
	6:00 PM City TREE Commission Meeting		and Bisher	i i i i i i i i i i i i i i i i i i i		
	7:00 PM City COUNCIL					
	Meeting					
	8:00 PM Parks & Rec					
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	6:30 PM Finance & Budget		6:30 PM Parks & Rec Board			
	Committee Mtg.		Meeting			
	7:30 PM Safety & Human					
	Resources Committee Mtg.					
	AV - Sheryl					
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	Seasonal Cleanup	Seasonal Cleanup	Seasonal Cleanup	Seasonal Cleanup	Seasonal Cleanup	
© 2013 Lotus Development Corp.			3/28/2013 at 8:02 AM			Page 1

City of Napoleon, Ohio

CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

MEETING AGENDA

Monday, April 1, 2013 at 7:00 PM

- **A. Attendance** (*Noted by the Clerk*)
- B. Prayer & Pledge of Allegiance
- **C. Approval of Minutes:** March 13 special meeting & March 18 regular meeting (*In the absence of any objections or corrections, the minutes shall stand approved.*)
- **D.** Citizen Communication
 - 1. Henry County Commissioners
- E. Reports from Council Committees
 - 1. Parks & Recreation Committee did not meet on Monday, March 18 due to lack of agenda items.
 - 2. Finance & Budget Committee did not meet on Monday, March 25 due to lack of a quorum.
 - 3. Safety & Human Resources Committee did not meet on March 25 due to lack of agenda items.
- F. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)
 - 1. **Dispatch Commission** met on Tuesday, March 26 with the following agenda items:
 - a. Consideration of Options for City Dispatch
 - **b.** Executive Session (if needed)
 - 2. Civil Service Commission met on March 26 with the following agenda items:
 - a. Special Request from Individual on Current Eligible List
 - **b.** Request for Promotional Exam for Fire Captain
 - 3. Parks & Recreation Board met on Wednesday, March 27 with the following agenda items:
 - a. Discussion and/or Action on Swimming Pool Management
 - **b.** Discussion on Accepting Credit Cards
 - **4.** Napoleon Infrastructure/Economic Development Fund Review Committee met today at 9:00am with the following agenda items:
 - a. Discussion/Action: 631 N. Perry St. Corporation (owners of Brick N'Brew Pub) Request (Tabled)
 - **b.** Discussion/Action: MWA Enterprises, Ltd (PETRO): \$30,000 grant request for off-site sewer work for an expansion to build a truck repair facility PETROLUBE
- G. Introduction of New Ordinances and Resolutions
 - **1. Resolution No. 016-13** A resolution authorizing Maumee Valley Planning Authority to file an application for CHIP funds; and declaring an emergency (Suspension requested)
 - **2. Resolution No. 017-13** A resolution in support of tax exempt financing; and declaring an emergency (*Suspension requested*)
- H. Second Readings of Ordinances and Resolutions

There are no second readings of Ordinances and Resolutions.

I. Third Readings of Ordinances and Resolutions

There are no third readings of Ordinances and Resolutions.

- **J.** Good of the City Any other business as may properly come before Council, including but not limited to:
 - 1. Discussion/Action: Reject all bids for Scott Street Improvements Project
 - 2. Discussion/Action: Acceptance of Scott Street Project plans & specifications
 - 3. Discussion/Action: Recommendations from NIEDF Committee meeting
 - **4. Discussion/Action:** Moratorium on golf memberships
 - **5. Discussion/Action:** 1st quarter budget adjustments
 - **6. Discussion/Action:** Acceptance of donation from Napoleon Firemans Association
 - 7. Discussion/Action: Appointment of John Helberg and Travis Sheaffer to the TIRC
 - 8. Discussion/Action: Appointment of John Helberg to Housing Council (replacing Glenn Miller)
 - 9. Discussion/Action: Appointment of Anella Huff to Tree Commission
- K. Executive Session (As needed)
- L. Approve Payment of Bills and Approve Financial Reports (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- M. Adjournment

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, April 1, 2013 @ 8:00 PM)

- **a.** Review Possibility of MIS Assistant Position (Tabled)
- **b.** Upgrades to City Website

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, April 8 @ 6:30 PM)

- a. Review of Electric Billing Determinants
- **b.** Electric Department Report
- c. Beneficial Use and Purchase of Eastlake Power (Tabled)

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, April 8 @ 7:00 PM)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, April 8 @ 7:30 PM)

a. Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, April 15 @ 8:00 PM)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, April 22 @ 6:30 PM)

- **a.** Mayor's Presentation on Spending Plan (Tabled)
- **b.** Review of Income Tax Credit

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, April 22 @ 7:30 PM)

2013 Regular Meetings with Townships scheduled for July 22, November 25

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, April 8 @ 6:30 PM)

- a. Review of Electric Billing Determinants
- **b.** Electric Department Report
- c. Beneficial Use and Purchase of Eastlake Power (Tabled)

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, April 9 @ 4:30 PM)

a. BZA 13-01 923 W. Washington St.

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, April 9 @ 5:00 PM)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, April 15 @ 6:00 PM)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, April 23 @ 4:30 PM

Special Meeting: 4/16 at 4:30pm (review applications for police/fire testing)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, April 24 @ 6:30 PM)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, May 14 @ 10:30 AM)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, June 11 @ 4:00 PM)

9. Housing Council (1st Monday of the month after the TIRC meeting)

(Next Meeting: Monday, May 6, 2013 @ 6:30 PM)

- 10. Health Care Cost Committee (As needed)
- 11. Preservation Commission (As needed)
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)
- 13. Tax Incentive Review Council (As needed)
- **14.** Volunteer Firefighters' Dependents Fund Board (As needed)
- 15. Lodge Tax Advisory & Control Board (As needed)
- **16.** Board of Building Appeals (As needed)
- 17. ADA Compliance Board (As needed)
- **18.** NCTV Advisory Board (As needed)

City of Napoleon, Ohio CITY COUNCIL

Special Meeting Minutes Wednesday, March 13, 2013 at 6:30 PM

PRESENT City Council

John Helberg – President, Jeff Lankenau, Patrick McColley, Christopher Ridley, Jason Maassel

P&R Board P&R Committee City Staff Matt Hardy – Chair, Peg Funchion, Chad Richardson, Shawn Thompson Patrick McColley – Chair, Jeff Lankenau, John Helberg - Pro-Tem Ronald Behm, Mayor

Tony Cotter, Parks & Recreation Director

Gregory Heath, Finance Director/Clerk of Council

Trevor Hayberger, Law Director Chad Lulfs, Acting City Manager Jeff Rathge, Operations Superintendent Sheryl Rathge, Executive Assistant Diane Ressler, Clubhouse Supervisor

Recorder Others Barbara Nelson

News Media, Mike Lanzer, John Hoeffel, Jim Eisaman, Tom Russell

City Council City Staff

Travis Sheaffer, Jim Hershberger Dr. Jon A. Bisher, City Manager

Call To Order

President Helberg called the meeting to order at 6:32 pm

Review Of Municipal Operation Of The Golf Course

ABSENT

Cotter said there has been an ongoing discussion regarding golf course operations. The goal is to boost revenues and cut expenses. We want to bring together people with interest in the course who want to take ownership of issues there. Cotter believes the best course of action would be to assemble a committee, commission or focus group to come up with ideas. They could meet once a month or more and bring ideas to the Committee.

Hardy said many people would like to increase the cost of golf memberships. Cotter said he isn't sure this can be done in time since the course opens on April 1. A rate would need to be agreed on, put in ordinance form and go to Council. Since it involves rates, it usually goes for three readings. Raising memberships for current members may be okay, but the goal is to bring in additional memberships. A higher rate may discourage new members.

Lankenau asked how many golf memberships were sold last year. Cotter said 150. There were over 300 ten years ago. There has been a downturn in individual memberships and an increase in senior members. Lankenau asked who this advisory board would answer to. Hayberger said it would have to be Council since they are the only ones who can establish a Commission. They could report to the P&R Committee who would report to Council, but they would need to publish meetings, take minutes, etc. McColley said all meetings would be public and be advertised in the newspaper. Hayberger said as a public body, members can't get together anywhere, even in the clubhouse, with a quorum of members.

Hardy said Council committed to keeping the course open this year. What needs to happen in order to stay open after this year? McColley said he does not believe

P&R will get to a revenue neutral state this year or next, but they need to show that progress is being made. He can't speak for everyone on Council. Helberg said this Council can't speak for future Councils. Lankenau said he would like to minimize the subsidy from the general fund. Hardy asked for a specific number. McColley said he would like to see P&R reduce \$30,000 overall in their general fund subsidy, without capital costs. Lankenau said his number would be near zero for overall operations, not including capital. Ridley said his immediate goal is the overall subsidy.

Hardy said the golf course is being singled out. The pool lost much more money than the golf course. We want to keep both. Hardy said the Mayor stated that the golf course is a small part of a bigger picture and \$100,000 is nothing to the City. Mayor Behm said he meant that \$100,000 is nothing in the big picture, but Council is attacking every piece of the budget. McColley said the subsidy needs to be reduced. Hardy said the subsidy has already been reduced. The P&R Board did things we said we would never do in order to save money.

McColley said the Board has done a good job, but there has been a significant drop in income at the golf course. Hardy said there is more opportunity to generate revenue at the golf course than at the pool. McColley said that's why the commission is very important. They can take advantage of their knowledge and increase revenue at the course. Many more cities have pools than golf courses. A kid can't ride their bike to Defiance to swim, but a golfer can get in their car and drive there.

Cotter said several people asked to be part of the commission. He gave a list of names to McColley. He recommended that a member of Council be on the commission to help determine what the City can and can't do. Someone asked about having 50/50 drawings, but the City can't do that. Heath a Golfers Association, similar to the Firemen's Association, could have 50/50 drawings. Lankenau said Hayberger could attend meetings if necessary, but he wouldn't recommend too many Council members or Board members being involved. We want new ideas.

Hayberger said this can also be done privately, then those interested can do what they want and not have to follow City rules. Helberg said he would rather that it not be a Commission. Hayberger said recommendations would go through Council eventually, but the group can come up with recommendations any way they want. Cotter can bring the recommendations to Council. Heath said it would be similar to a levy committee. Hayberger said no motions would be needed to create a private group like that. McColley suggested that a list of issues be created for the group to address.

Ken Hawley asked what happens if they are able to enhance golf course revenue by \$30,000, but the pool loses \$30,000. Is this about the entire recreation budget? Some people think golf course membership rates should be raised tonight. Looking at the numbers, he believes a 20% increase in rates would be a start. Ridley said this is usually a big process with 3 readings and he supports that; however, the group that rates would impact is asking for the increase. He is in support of expediting this legislation. Helberg suggested putting a moratorium on memberships at this point and bringing legislation with emergency and suspension to the next meeting.

Mike Lanzer said he already got his membership this year. Hayberger said the City would honor that membership, but no new memberships would be issued under the old rates.

Motion To Accept Recommendation

Motion: McColley Second: Maassel

To accept the P&R Committee recommendation regarding making a moratorium on acceptance of golf memberships

Passed

Roll call vote on above motion. Yea - 5

Nav- 0

Yea - McColley, Lankenau, Ridley, Maassel, Helberg Nay -

Cotter said current golf membership rates are: Resident \$290 Non-resident \$350

Senior resident \$240 Senior non-resident \$270 Student resident \$160 Student non-resident \$200

Ridley said prices had been lowered in hopes of getting more memberships. Helberg said golfers realized they had it good for a long time. They are asking to raise the rates. McColley asked how soon the new group could get together to get a rate recommendation. Lulfs suggested the group email their recommendation to Cotter and get it on the agenda for the next Council meeting. Helberg said an avid golfer told him the cost should be no less than \$630 for a regular member. Hawley said that might be for an 18-hole golf course.

Hayberger said the next Council meeting is Monday, 3/18 and the next one after that is Monday, 4/1. Maassel said if someone wants to play golf in the meantime, they could pay the greens fees and we would put that money toward their membership. Ressler said she would prefer not to do it that way. The group could get together on Sunday to have a recommendation for Monday, 3/18. Hayberger said he can have legislation ready.

Hawley asked how the group can get more memberships if the City is planning to close the course next year. Helberg said no one wants to close the course, but we have to do something different, even if that means turning it over to someone else. We can't keep funding it at the current level.

Hardy said the P&R budget has to decrease as a whole. The Board and Cotter did a lot to reduce it. If the revenue at the golf course increases, Council would have a hard time closing it. Helberg said every round of golf that was played last year was subsidized another \$13 by the City for that round of golf including capital. Hardy said the numbers are way off for capital. Ridley said Council needs to determine a goal line for no subsidy in general and what the timeline is.

Hawley said the auditors picked nine courses for the performance audit and not one is making a profit. McColley said the course will never operate at a profit with capital expense included. It is a service to citizens. They will need to come up with ideas and do the legwork to make it work. Helberg said the group may want to talk to property owners west of the course and create an 18-hole golf course off City property, then the City would be out of it. McColley said the flooding won't go away. The Corps of Engineers won't allow the City to fix this. We would have to offset it and the ratio is usually 1.5 to 1. This is tough to do. If a non-profit group takes it over, maybe the City could pay something for every day it floods.

Hayberger asked if the Board wants a presence in this decision making. Hardy said he doesn't care. McColley said this must move quickly. He would rather see it go to the Board first. Funchion said the Board just recommends. Council has the power. Hardy said he is fine with Council making the decision. McColley said in the future, these issues should go to the Board too.

Ressler said it is unrealistic to think that this can be turned around in one year. The group will have to go to businesses for donations. She has worked diligently to keep things going and cut back every expense she can. She asked for more time. McColley said his opinion is that Council wants to see progress. Thompson asked what Council will ask from the P&R Board when the golf course meets their goal, but we still have to come up with \$60,000. He wants to know what the line is. Is it a separate issue for the golf course or one single number for P&R? The golf course and pool are our white whales. If the golf course gains \$20,000, it goes back in the fund. Lankenau said his bottom number would be zero from the general fund, not including capital expenses.

Thompson asked if the Board needs to make things separate. Funchion asked if there should be a committee for the pool, T-ball, etc. Hawley said kids shouldn't have to pay a fee to play baseball. Hardy said the Board will do everything they can to reduce expenses. The new group can bring a recommendation on rates. He asked for questions from the audience.

John Hoeffel asked if City compensates the cost back to the golf course for employee discounts. McColley said that topic will come up later in the meeting.

Jim Eisaman said he was approached as a businessman to donate \$1,000 and get a golf membership. The golf course was packed last Sunday and no one paid greens fees. Why were people allowed to golf for free? McColley said this is something to be addressed. Eisaman said he is not a member of the golf course anymore, but he planned to join again this year. Having to pay \$1,000 just because he is a business person in town is not right. Cotter said this solicitation did not come from his staff. Hardy said no one here knows about the \$1,000 donation request. Eisaman said the golf course membership graph should show 10-15 years ago. Helberg said everyone thought the golf course was making good money, but that does not include capital expense.

Cotter said the issue of people going on the course and playing for free just came to his attention. He does not want this to happen. He is light staffed in the clubhouse with one person working. The first tee is by the parking lot. He tries to make sure this doesn't happen and will impress it on his staff even more now. Helberg suggested that others help police the golf course too.

Outsource Management Of Municipal Pool

Cotter said one of the money saving ideas suggested by the performance audit was outsourcing management of the pool. He made contacts with two management companies in Ohio that manage country clubs and a few municipal pools. They try to minimize overall costs, but won't make money for the City. USA Pools of Ohio would charge \$74,130 per year. This includes staffing, day to day management and chemicals. The City would pay for utilities, maintenance and repairs, insurance and capital improvements. The City would keep revenues from attendance. Metro Pools of Cleveland gave a verbal quote in the minimum amount of \$75,000. Cotter is waiting for their detailed proposal.

Total estimated costs for City managed swimming pool operations vs. USA Pools management is a potential savings of \$1,630. However, the cost of utilities could be considerably higher since USA Pools may use more water and increase the water temperature level. We have been saving \$5,000-\$6,000 in natural gas costs by lowering the pool temperature. There would also be loss of management control of the facility.

Cotter said Representative Wachtmann offered the services of the Putnam County YMCA. Someone from the Y said they will get figures back to him next week. The Y would do pool management, supply personnel, and keep pool revenues. McColley suggested the P&R Board table this and review the proposal at their next meeting.

Motion To Table

Motion: Lankenau Second: Ridley

To table Outsource Management Of Municipal Pool

Passed

Yea - 5

Nay- 0

Roll call vote on above motion.

Yea – McColley, Lankenau, Ridley, Maassel, Helberg

Nay -

City Employee Discounts

Cotter said Union contracts offer half-price rates for P&R memberships, program fees, etc. Non-bargaining employees also have this benefit per personnel policies. This item can be addressed in union negotiations and Council can do as it wants with non-bargaining employees. Lankenau noted that this is the last year for all three Union contracts. Helberg said Council can tell Bisher to get this out of Union contracts. The City should take those moneys from that savings and allocate it back to the golf course since the course didn't lose the money. Cotter said there are no more than 10 City employee golf course memberships, about 5-6 for the pool. He doesn't know about recreation fees since this is the first year

Tom Russell asked if this applies to part-time employees too. Most of the people working at the golf course are part-time. Cotter said it states in the Personnel Code that anyone working at that entity is exempt from fees. This has been in place for several years at the pool and golf course. Russell asked if the 50% discount includes park usage. Cotter affirmed. Ridley said Council is limited on what it can do with bargaining units, but they can end the practice for non-bargaining employees. Lankenau said he believes this should be consistent for all employees.

McColley said Council could take away the 100% free for people working at the pool and golf course. Ressler said it would be difficult to find a golf course that does not give this discount to their employees. McColley said there is usually not a public board overseeing it. Ressler said she feels like she is being attacked about this. Russell said golf cart fees are the biggest profit margin on the course. Cotter said employees do not get a discount on carts, just memberships.

Lankenau suggested that Council direct Bisher to get the 50% discount out of union contracts, then we can address non-bargaining employees too. McColley said the 100% discount is minor. Helberg asked if golf course employees get free golf carts as well as the 100% discount. Ressler affirmed. Hardy asked how many employees get the 100% discount. Ressler said eight, but many of them walk the course. Lankenau suggested leaving this issue for recommendations from the new group.

Motion To Remove From Agenda Motion: Lankenau Second: Ridley

To remove City Employee Discounts from the agenda

Passed

Roll call vote on above motion.

Yea - 5

Yea – McColley, Lankenau, Ridley, Maassel, Helberg

Nay- 0 Nay –

Reduce P&R
Department Staff by 1.5
FTE

Cotter said the performance audit matched up full time employees compared to other cities, along with acreage and the overall expense of the P&R department. The auditors did not identify the acreage correctly or include revenue from parks entities. We glean \$13,000-\$15,000 per year in shelter house revenues that should have been included. The data used by the auditors was from 2011; however, the P&R Board started their cost reduction project in 2012 and made many changes to reduce costs. This included reductions in staff. We cut one golf course person in 2012 along with a permanent part-time employee. We also cut a permanent part-time staff in 2013. We compare evenly with peer cities with all of this data included. We do more than typical P&R tasks. Due to a reciprocating agreement to allow usage of the schools, we maintain some of the schools' athletic fields. We weed and spray the downtown tree wells. We maintain roadside areas other than parks. Cotter recommends no action on this item because we are in line with peer cities. Lankenau said we are lower on expenditure per acre by \$85.

Motion To Not Reduce P&R Staff by 1.5 FTE

Motion: Lankenau Second: Maassel

To accept P&R Committee recommendation regarding not reducing Parks &

Recreation staff by 1.5 FTE

Passed

Roll call vote on above motion.

Yea - 5

Yea - McColley, Lankenau, Ridley, Maassel, Helberg

Nay- 0

Outsource Of Cemetery Mowing, Burial & Maintenance Functions Cotter said the performance audit cited a small village that outsourced mowing & trimming and burials and saved money. He did a RFP to two bigger landscape companies and received one quote back. He did not ask for a quote on burial costs. The estimate was \$76,840. When he added \$34,500 for burials based on \$500 times the average number of burials per year, it would actually cost the City more to outsource tasks at the cemetery. The biggest reason is there are many memorials to trim around and we use CCNO trustees to do that work. It is very time consuming. We use at least two trustees per day. The contractor couldn't compete because he would have to hire additional employees to do this.

Motion To Not Outsource Motion: Maassel Second: Ridley

To accept the Parks & Recreation Committee recommendation regarding <u>not</u>

outsourcing cemetery mowing, burial & maintenance functions

Passed Roll call vote on above motion.

Yea - 5 Yea – McColley, Lankenau, Ridley, Maassel, Helberg

Nay- 0 Nay-

Any Other Items

Cotter will bring information regarding adjusting rates/fees at the cemeteries. We have not increased in ten years and are a little low compared with other local cemeteries. McColley thanked Cotter for his diligence in looking into issues and getting proposals and quotes. McColley thanked the Board for their diligence.

Finance & Budget Committee Meeting Canceled For 3/25/13 Ridley canceled the Finance & Budget Committee meeting scheduled for March 25 due to lack of a quorum. Maassel and Helberg are both unable to attend that night. Heath will present the third quarter budget adjustments in April.

Helberg asked if there were any other questions or concerns. No response.

Motion To Adjourn

Motion: Ridley Second: Lankenau

To adjourn the meeting at 8:15 pm

Passed Yea - 5

Nay- 0

Roll call vote on above motion.

Yea - McColley, Lankenau, Ridley, Maassel, Helberg

Nay -

John Helberg, President

Date Approved: April 1, 2013

Ronald Behm, Mayor

Gregory Heath, Finance Director/Clerk of Council

CITY COUNCIL

Meeting Minutes

Monday, March 18, 2013 at 7:00 PM

	TITLE
PRESE	

Council Patrick McColley- President Pro-Tem, Travis Sheaffer (arrived at 7:06 PM), James

Hershberger, Christopher Ridley, Jason Maassel

Mayor

Ronald A. Behm City Manager Dr. Jon A. Bisher **Law Director** Trevor M. Hayberger **Finance Director/Clerk** Gregory J. Heath

Recorder

City Staff Robert Bennett, Fire Chief

Barbara Nelson

Matt Bilow, Wastewater Superintendent Dennis Clapp, Electric Superintendent

Tony Cotter, P&R Director Marty Crossland, Asst. Engineer Chad Lulfs, City Engineer Robert McColley, CIC Director

Jeff Rathge, Operations Superintendent Dan Wachtman, MIS Administrator Robert Weitzel, Police Chief

Others

News Media, NCTV, Adam Hoff, Amber Bretland

ABSENT

John Helberg, Jeff Lankenau Council

Call To Order

Clerk of Council Heath called the meeting to order at 7:00 PM with the Lord's Prayer followed by the Pledge of Allegiance. Heath said since President Helberg and President Pro-Tem Lankenau are not present, Council must elect a President Pro-Tem for this meeting. He took nominations from the most senior person on down. Hershberger nominated Patrick McColley.

Motion To Elect

McColley Pres ProTem

Motion: Maassel Second: Ridley

To elect Patrick McColley as President Pro-tem for tonight's meeting

Heath asked other members present for a nomination:

McColley - pass Ridley – pass Maassel - pass

Passed Yea-4 Nay-0

Roll call vote on motion to elect McColley: Yea- Ridley, Maassel, Hershberger, McColley

Nav-

Heath turned the meeting over to McColley

Minutes Approved

Minutes of the March 4 Council meeting stand approved with no objections.

Citizen

Communication

None

Reports From Committees

Maassel said Technology & Communication Committee met on March 4 and discussed then tabled *Review Possibility of MIS Assistant Position*, pending more information from staff to assure a financial benefit for City.

Maassel said Electric Committee met on March 11 and recommended approval of electric billing determinants; and tabled *Beneficial Use and Purchase of Eastlake Power*.

McColley said Water, Sewer, Refuse, Recycling and Litter Committee met on March 11 and recommended approval of proposed Spring and Fall pickup schedules. (Sheaffer arrived.)

Hershberger reported that Municipal Properties, Buildings, Land Use & Economic Development Committee met on March 11 and recommended approval of:

- 1. Proposed changes to the Planning & Zoning Code
- 2. Proposed lot split for possible expansion of an existing Napoleon business

McColley reported that the Parks & Recreation Committee met on Wednesday, March 13 with the P&R Board and Council. The Committee recommended and Council approved:

- 1. Making a moratorium on acceptance of annual golf memberships
- 2. Removing *Outsource Management Of Municipal Pool* from the Committee agenda and tabling this item on the Council agenda
- 3. Removing City Employee Discounts from Committee and Council agendas
- 4. Accepting the staff recommendation regarding <u>not</u> reducing Parks & Recreation staff by 1.5 FTE
- 5. Accepting the staff recommendation regarding <u>not</u> outsourcing cemetery mowing, burial & maintenance functions

Introduction Of Resolution No. 013-13

President Pro-Tem McColley read by title Resolution No. 013-13 A Resolution strongly opposing the passage of HB 5 by the Ohio General Assembly which proposes uniformity measures for the municipal income tax in the form of unfunded mandates and a substantial loss of revenue; declaring an emergency

Motion To Approve First Read

Motion: Sheaffer Second: Ridley To approve first read of Resolution No. 013-13

Discussion

Heath said this is similar to legislation last year. It was updated to include the potential loss of \$258,000 in revenue to the City. We used 2011 fiscal year filing information to determine this. Heath recommended passing this legislation with suspension so we can send it to the people who represent us to make our position known. Many other municipalities in the State are passing similar legislation. McColley said this legislation is more detrimental than the previous one.

Motion To Suspend The Rule

Motion: Sheaffer Second: Hershberger To suspend the rule requiring three readings

Passed Roll call vote on above motion: Yea-5 Yea- Sheaffer, Ridley, Maassel,

Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-0 Nay-

PassedRoll call vote to pass Resolution No. 013-13 under suspension of the ruleYea-5Yea- Sheaffer, Ridley, Maassel, Hershberger, McColleyNay-0Nay-

Council Meeting Minutes 2 of 8 3/26/2013

Introduction Of Resolution No. 014-13

President Pro-Tem McColley read by title Resolution No. 014-13 A Resolution authorizing the expenditure of funds in excess of \$25,000.00 for the purchase of one (1) new 2012 or newer 18,000 pound mini-excavator, which was not included in the 2013 Master Bid Resolution 079-12

Motion To Approve First Read Motion: Hershberger Second: Sheaffer To approve first read of Resolution No. 014-13

Discussion

Bisher said we put the mini-excavator in the budget at the end of the budget process, but purposefully did not include it in the master bid resolution to be sure that Council had the information they requested. This legislation would allow us to move forward. Bisher asked Lulfs to address specifications. Lulfs said the specs provided are for an 18,000# mini-excavator. We would trade in the backhoe. The mini-excavator has a zero tail swing and a rubber track instead of metal. The specifications on file are the best of everything we could find including a 36" bucket. We hope to get \$15,000-\$20,000 on the trade-in. It would cost around \$75,000-\$80,000 without the trade-in. Bisher said the zero turn radius is important for safety. They can turn without knocking someone down, like a backhoe would. Lulfs said we looked at several demos and used them on work for the City. Rathge said we were able to get in tight areas and got jobs done much faster. The rubber tracks helped minimize damage to land we worked on. Lack of use will not be a problem.

McColley asked if the City has an excavator. Bisher said we had three backhoes. We don't have a lot of hours on the one we are trading in, but it is the optimum time to trade it for top dollar. Lulfs said this is because construction is starting up now and because we don't have a lot of hours on it. If we keep running it, the trade-in value goes down considerably after so many hours. McColley asked if another trailer is needed. Lulfs said they will look at that. It depends on which mini-excavator they go with. Bisher said we budgeted \$90,000 not counting the trade-in. We have a trailer, but it looks rickety. We will get an upgraded trailer if we can stay within budget. Lulfs said if we get \$15,000-\$20,000 for the backhoe, we can get a trailer. Rathge said the current trailer is rated for 18,000#. If we carry the buckets we need, we will be over the limit. We use the current trailer for boat docks. We should be able to stay within the budget including the trailer.

Heath said there will be a reallocation of how this expense is budgeted using an hour survey study. Some funds come from street, some from electric and various areas that receive the use to lessen the impact on the water fund. He will bring 1st quarter budget adjustments to the April 1st Council meeting. Lulfs said this would be the initial approval of legislation. We don't need to consider that allocation until we award the bid. Hayberger said he wrote in the legislation that money can be taken from one fund to another as the City Manager determines appropriate.

Ridley said he thought the money was not in the budget for this item. McColley said it is in the budget as a contingency. Bisher said it is a big item, so we put it in the budget. It would be surplus if Council said no. Maassel asked the cost of the trailer. Rathge said about \$15,000. Maassel said we would basically be trading the backhoe for a trailer. McColley asked the Mayor's opinion. Mayor Behm said he thinks Council should hold off on buying this and save the money. He is not out there working with the guys to know for sure what they need and don't need, or could hold off on and try to rent something as it becomes necessary to rent it.

FailedRoll call vote to approve first read of Resolution No. 014-13Yea-3Yea- Sheaffer, Ridley, HershbergerNay-2Nay-Maassel, McColley

Resolution Failed Resolution failed due to a non-majority of current members of Council.

Introduction Of Ordinance No. 015-13 President Pro-Tem McColley read by title Ordinance No. 015-13 An Ordinance amending Chapter 955 of the Codified Code of the City of Napoleon to adjust the recreational fees and to establish recreation program participation fees; and declaring an emergency

Motion To Approve First Read

Motion: Ridley Second: Maassel To approve first read of Ordinance No. 015-13

Discussion

Cotter said we talked about golf course fees at the last meeting. Members requested that we look at membership fees. The Golf Course Advisory Committee met and recommended that a \$50 increase be implemented across the board on the fees that were approved for 2012; with a second tier of membership fees for new members only, which would be the approved 2012 rates. They also recommend private cart fees be raised by \$50 for gas and electric carts. McColley asked if this impacts the rental fee for City carts. Cotter said there was no action taken on greens fees, cart rental fees or card fees. Ridley said it is rare to have a group ask to raise their rates.

Hayberger distributed the proposed legislation. He said letter "M" defines the golfing season as April 1 through October 31. He added the phrase *subject to the extension of the season by Director of the Parks & Recreation Department*, so if someone buys a membership, their privilege doesn't end on 10/31 if the season is extended. McColley asked if the course can open sporadically when the weather is nice even if it's not within the season. Cotter said he hasn't done that before, but could. He will talk to staff and work with Diane Ressler on this. Ressler said there are enough employees to do this. One person could open the course and work a short day. McColley said it would be a good way to generate revenue. Ressler said some courses were open until December 15 last year, mostly on weekends. Cotter said the season varies year to year depending on the weather. It was in the 70's last year at this time and we missed it. We can schedule someone in and close if it rains. We will have to be flexible.

Bisher said he appreciates the golf group tackling the problem, but logic does not say this is the right thing to do in terms of targeting new members. Golfers may look at this and say it isn't a bargain. McColley said the group tried to address this with a new member rate, which is only \$20 more than what was proposed before. Bisher said you are penalizing the people who stuck with you. McColley said there is an optimum level and the goal is to reach that. Bisher said that's why fees were originally lowered.

Ridley asked how these rates compare to others around. Cotter said we are a 9-hole course. He thinks we are competitive but hopes we haven't priced ourselves out of the market. We wanted to draw marginal players back by lower membership rates. These new members would spend money on concessions, etc. Mayor Behm said looking at the numbers and the cost per round, we would have to have another 3,000 rounds of golf played, based on last year's numbers and the old rates. We are already losing \$150,000 including capital. Columbus is closing a golf course that is losing \$100,000 and we are keeping a course open that is losing \$150,000 with a significantly lower budget than Columbus.

Hershberger said he does not think we will pick up that much money by raising the fees. Ridley said there are many challenges. The golfers recommended this and it is important that they are involved. We should move forward with their recommendation. Behm agreed. Council decided to keep the golf course open for the year and asked for input. We shouldn't go against that. Heath said in order to get the legislation in place by April 1, it requires suspension and emergency.

Motion To Suspend The Rule Motion: Ridley Second: Sheaffer To suspend the rule requiring three readings

Passed

Roll call vote on above motion:

Yea-5 Nav-0 Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nav-

Passed Yea-5 Nav-0 Roll call vote to pass Ordinance No. 015-13 under suspension of the rule

Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-

No 2^{nd} Or 3^{rd} Readings

There were no second or third readings of Ordinances and Resolutions.

GOOD OF THE CITY
<u>Discussion/Action</u>
Results & Findings

Results & Findings Oberhaus I/I Study (LTCP Review) Lulfs introduced Adam Hoff and Amber Bretland from Stantec, who gave a summary of findings from the Oberhaus I/I Study to Council and property owners in the area. (See attached handout.)

Hoff said an unfortunate reality is that these systems have a 40-50 year design life and have been in the ground for 50+ years. Lulfs said Stantec's report has been submitted to the EPA. Ridley asked if it was submitted as a revision to the Long Term Control Plan (LTCP). Lulfs said that was a separate submittal. This report was just for the interceptor. We also applied to ask the EPA to modify the 3-4 pages of projects we have to do. We have not heard back yet, but need to since the NPDES permit renewal will be coming up.

Maassel noted that Scott Street Sanitary Sewer Rehabilitation is listed for 2019. Will this tear up what we are building this year? Hoff said we are looking north of the creek using trench technology to line the system. The sewer there is in pretty good shape for its age. Lulfs said the Oberhaus Interceptor crosses Scott St. at the bridge. We are replacing that now so we don't have to tear it up later. Ridley asked how they line the pipe if it is decomposing from the outside in. Hoff said this is not a structural liner. It is a slip liner to improve hydraulics in the pipe. Others provide structural integrity. We can also use pipe bursting where we pull the head through and can go up one pipe size.

Lulfs said Indiana needed immediate attention. Ohio St. would be out for bid now except for the Scott St. project. Ohio is ready to go from Glenwood to Indiana (one block). The sewer runs under the houses on the south side of Ohio. We will put pipe down the middle of the street. Some people will have to reroute services to the front at their cost. We would not have known this without the I/I study. Mayor Behm asked if this is scheduled for this year. Lulfs said it's in the budget. McColley thanked Hoff, Bretland and Lulfs. Hoff thanked Rathge and his staff for their help.

Motion To Approve Billing Determinants Motion: Sheaffer Second: Maassel

To accept the recommendation for approval of March electric billing determinants

as follows:

Generation Charge: Residential @ \$.07757; Commercial @ \$.09706; Large Power @ \$.05188; Industrial @ \$.05188; Demand Charge Large Power @ \$12.30; Industrial @ \$13.61; JV Purchased Cost: JV2 @ \$.01989; JV5 @ \$.01989

Passed

Roll call vote on above motion:

Yea-5

Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-0 Nay-

Annual Review Of Liquor Permit Renewals Heath said a list of current liquor permit holders was included in the packet. Council reviews this list every year before the June 1 renewal date. The City can object to any permit holder but must pass a resolution stating so by May 2. There are no objections from the Police or Fire Chiefs. No action is needed unless Council objects. No action taken.

Proposed Changes To Planning & Zoning Code Hayberger said in reviewing the Planning & Zoning Code, he saw things that were left off the Table of Permissible Uses, like hospitals, essential services for the City, etc., plus definitions as needed. Ridley said he is not comfortable voting on something he hasn't seen. McColley said the Planning Commission approved this. Hayberger said he is not changing anything, just putting back what should have been in there. Ridley asked if this requires legislation to be brought back. Heath affirmed.

Motion To Bring Legislation

Motion: Sheaffer Second: Ridley

To direct the Law Director to bring legislation regarding proposed changes to the

Planning & Zoning Code

Passed

Roll call vote on above motion:

Yea-5 Nay-0 Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-

Proposed Lot Split

Robert McColley, CIC Director, said this proposed lot split went to Municipal Properties, Buildings, Land Use & Economic Developmen Committee. The parties involved have reconsidered. We are still in discussions with them. The triangle is not useful as originally drawn due to the acute angles. Bisher said this has been drawn 15 times. It was initially 4 acres and they didn't like it. Now they want 5.25 acres. It is across from Koesters. The solar fields are to the north. Bisher and staff's recommendation is to do the deal. This is our property and we can incentivize it as much as we want. 5.2 acres is a good incentive. Other people are interested in the lower portion of the area, so we don't want to divide it in half.

R. McColley said he had not seen the new drawing that was displayed tonight. He can take it to the interested party. Bisher said it is almost a full extra acre. Maassel asked if it should be sent back to Committee before McColley takes it to the interested party. Bisher said the fastest way is to give him and R. McColley the authority to parcel it off as needed.

Motion To Authorize City Mgr & CIC Director To Parcel Lot Motion: Sheaffer Second: Maassel

To give the City Manager and the CIC Director the authority to parcel Lot 1 as

needed

Passed Roll call vote on above motion:

Yea-4 Yea- Sheaffer, Ridley, Maassel, Hershberger

Nay-0 Nay-

Abstain-1 Abstain – P. McColley

R. McColley said the Brick & Brew Pub issue was tabled at the last Infrastructure/ Economic Development Review Fund Committee meeting. One piece of financing was approved for PetroLube. There are new circumstances and he would like to send it back to committee as well.

R. McColley said the CRA is not ready for Council approval. He is waiting for approval from 4 County Career Center. It passed Liberty Center Schools tonight.

Proposed Spring & Fall Pickup Schedules

Lulfs requested approval of proposed Spring (4/29/13 - 5/3/13) and Fall (9/30/13 - 10/4/13) pickup schedules.

Motion To Approve

Motion: Sheaffer Second: Ridley

To approve proposed Spring (4/29/13 – 5/3/13) & Fall (9/30/13 - 10/4/13) pickup

schedules

Passed

Roll call vote on above motion:

Yea-5 Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-0 Nay

Specs For Purchase Of Snow Plow Truck Lulfs requested approval of specifications to replace a 1992 snow plow truck. This is in the budget for \$145,000. Hershberger asked about the red one. Lulfs said the vehicles are on a rotation schedule. This one is in worse shape than the red one.

Motion To Approve

Specs

Motion: Sheaffer Second: Ridley

To approve specifications as presented for purchase of a snow plow truck

Passed Roll call vote on above motion:

Yea-5 Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-0

Specs For Purchase Of Garbage Truck Lulfs said last year Council approved purchasing a truck for recycling. This year Council approved \$150,000 in the budget for a garbage unit. He asked for approval of these specifications.

Motion To Approve

Specs

Motion: Maassel Second: Sheaffer

To approve specifications as presented for purchase of a garbage truck

Passed Roll call vote on above motion:

Yea-5 Nav-0 Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-

Ridley asked if the City gets a government discount from Verizon. Wachtmann said we get a 20% discount.

Good Of The City

(Cont.)

Bisher Bisher - no items

Hayberger Hayberger – no items

Sheaffer Sheaffer – no items

Mayor Behm Mayor Behm said he received an email from a resident who received a flyer asking

them to sign up for other electric rates with a company called Constellation. The supply charge of 5.49 per kW is lower than ours. The person wants to know why we are charging more. Bisher said he will pass this on to AMP and make a formal complaint. Behm said he was under the impression that we were cheaper than other suppliers. Bisher said there is usually an aggregation period for lower rates. The rate is a loss leader like a cable deal. Our rates change all the time. Other companies are not supposed to be soliciting our customers. Heath said the rate per kW does not include distribution cost. There will be an upcharge.

McColley

P. McColley thanked police officers who helped at the Rotary 5K run.

Hershberger

Hershberger – no items

Maassel

Maassel asked if the City has anything to do with cable/satellite TV rates. Bisher said not with satellite. There was a franchise fee negotiated at one time that got renegotiated every three years. The State standardized that and took it away from us.

Maassel said a retiree asked him why you have to use 9,000 kW per year to get on the budget plan. Heath said there is a policy on this. He will check on it.

Ridley

Ridley – no items

Heath

Heath asked if R. McColley wanted the MWA Enterprises agenda item sent back to NIEDF Committee. R. McColley affirmed. P. McColley assigned MWA Enterprises, Ltd (PETRO): loan request for an expansion to build a truck repair facility -PETROLUBE to the Infrastructure/Economic Development Review Fund Committee

Heath reminded Council that Ohio Ethics Commission filing forms should be returned to Nelson by April 1 if they want the City to pay the fee.

Approval Of Bills

Bills and reports stand approved as presented with no objections.

Motion To Adjourn

Second: Ridley Motion: Sheaffer

To adjourn the meeting.

Passed

Roll call vote on above motion: Yea -5

Nav -0

Yea- Sheaffer, Ridley, Maassel, Hershberger, McColley

Nay-

Adjournment

Meeting adjourned at 8:53 PM.

Patrick M. McColley, Council President Pro-Tem

Approved: April 1, 2013

Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

RESOLUTION NO. 016-13

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR THE FISCAL YEAR 2013 COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP FUNDS) TO THE OHIO DEVELOPMENT SERVICES AGENCY; AND DECLARING AN EMERGENCY

WHEREAS, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended to date, the Ohio Development Services Agency (ODSA) is authorized to provide financial assistance to units of general local government for undertaking and carrying out Community Development activities; and,

WHEREAS, it is provided in such Act that the unit of general local government shall provide a satisfactory assurance prior to submission of its application, that is has: (a) provided citizens with adequate information concerning the amount of funds available for proposed community development and housing activities, the range of activities that may be undertaken, and other important program requirements; (b) held two public hearings to obtain the views of citizens on community development and housing needs; and (c) provided citizens with an adequate opportunity to participate in the development of the application; and,

WHEREAS, it is desirable and in the public interest that the City of Napoleon, Ohio (hereinafter referred to as the "City"), undertake and carry out community development activities and make available funds for said undertakings; and,

WHEREAS, the City, utilizing the services of Maumee Valley Planning Organization, has held two public hearings on the proposed program on Monday, March 4, 2013 and Monday, March 18, 2013, and has made available to the general public, through the mass media and other sources, information concerning the program; and,

WHEREAS, the Members of the City Council have general knowledge of the proposed uses of such funds and are cognizant of the conditions that are imposed in the undertaking and carrying out community development activities and undertaken with federal financial assistance under Title I, including those prohibiting discrimination because of race, color, creed, sex or national origin; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the Council of the City of Napoleon hereby approves filing an application for financial assistance under the Small Cities Community Development Block Grant Community Housing Improvement Program in the year 2013.

Section 2. That this Council authorizes the City Manager, as official representative of the City of Napoleon, to participate in the State of Ohio, Development Services Agency, Small Cities Community Development Block Grant Community Housing Improvement Program; moreover, upon approval of the City's application, to provide all information and documentation required in said application for submission and to execute all documents related thereto.

Section 3. That, this Council authorizes the City Manager to use the Maumee Valley Planning

Organization to assist in the preparation and execution of the application.

Section 4. That, the Council of the City of Napoleon, hereby understands and agrees that participation in the program will require compliance with program guidelines and assurances.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for further reason that this legislation must be in effect at the earliest possible time to be eligible to receive funds related to housing; such essential to public peace, health, and safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	John A. Helberg, Council President
Approved:	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea	Nay Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
foregoing Resolution No. 016-13 was duly pucirculation in said City, on the day	Director of the City of Napoleon, do hereby certify that the blished in the Northwest Signal, a newspaper of general of,; & I further certify oter 103 of the Codified Ordinances Of Napoleon Ohio and blic Meetings.
	Gregory J. Heath, Clerk/Finance Director

RESOLUTION NO. 017-13

A RESOLUTION IN SUPPORT OF TAX-EXEMPT FINANCING; AND DECLARING AN EMERGENCY

WHEREAS, tax-exempt bonds are the basic tool used by states, cities, counties, towns, universities, school districts, and other governmental entities to fund public purpose projects necessary to provide needed infrastructure and services; and,

WHEREAS, municipal bonds are celebrating a century of success as essential financing mechanisms that have been exempt from federal taxation since 1913; and,

WHEREAS, today, three-quarters of the infrastructure investment in the U.S. is financed by state and local government bonds, including roads, bridges, sewers, hospitals, libraries, schools, town halls, police stations, electric and gas infrastructure for public power utilities, and other government purpose investments made by state and local governments; and,

WHEREAS, every year, on average, public power utilities nationwide make \$15 billion in new investments financed with municipal bonds for power generation, distribution, transmission, reliability, demand control, efficiency, and emissions controls -all of which are needed to deliver safe, affordable, and reliable electricity to customers; and,

WHEREAS, the ability of these governmental entities to issue tax-exempt bonds so that they are attractive to investors is essential to the daily life of hundreds of millions of Americans; and,

WHEREAS, pressure to reduce the federal budget deficit has resulted in an ongoing review by Congress and the Administration of nearly all federal tax and spending programs, including tax-exempt financing; and,

WHEREAS, contrary to the perception that tax-exempt bonds only benefit high net-worth individuals, more than half of all municipal bond interest paid to individuals is earned by those with income of less than \$250,000; and,

WHEREAS, proposals to tax the interest on municipal bonds for some taxpayers would also likely alter the ability of state and local governments to access cost-effective financing, jeopardizing essential infrastructure projects nationwide that would benefit all citizens, not just those in the higher-income brackets; and,

WHEREAS, tax credit and direct payment bonds would offer a poor substitute for traditional tax-exempt financing because they lack certainty and do not generally appeal to traditional municipal bond investors, including those who participate in the market through mutual funds; and,

WHEREAS, reductions in the availability of tax-exempt financing to municipal governments, or increases in their cost of issuing tax-exempt bonds, would impose significant fiscal injury on these local governments and seriously impair their ability to maintain essential safety and services for their citizens; and,

WHEREAS, the loss of tax exempt financing would likely force local governments to significantly increase income taxes and utility rates, and therefore impose serious negative financial hardships on lower-and middle-class families in municipal electric communities. Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, that the City of Napoleon urges the Administration and the Congress of the United States to reject efforts to tax the interest on municipal bonds or otherwise alter the federal tax treatment or the fundamental structure of municipal bonds.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.
- Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time so that it can be sent to the Administration and Congress of the United States of America as soon as possible in an attempt to influence their stance on this issue which is necessary to assure public peace, health or safety; therefore, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	John A. Helberg, Council President
Approved:	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea	_ Nay Abstain
Attest:	
foregoing Resolution No. 017-13 was duly p circulation in said City, on the da	Director of the City of Napoleon, do hereby certify that the published in the Northwest Signal, a newspaper of general sy of; & I further certify apter 103 of the Codified Ordinances Of Napoleon Ohio and
	Gregory J. Heath, Clerk/Finance Director

Fwd: Thank you To Cong. Bob Latta

From: "Dr. Jon A. Bisher" <jbisher@napoleonohio.com> 03/26/13 08:57 PM

To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

Attachments: HRes 112 - Latta.pdf (432.2 kB);

Rox

Will u please include this letter with the Email we are putting in the packet to support the muni bond legislation. Thanks

Sent from Bisher's iPhone

Begin forwarded message:

From: Michael Beirne < mbeirne@amppartners.org>

To: Undisclosed recipients:;

Subject: Thank you To Cong. Bob Latta

All - want to be sure you have a copy of the thank you letter we sent to Cong. Latta for his cosponsorship of HR 112 - a resolution in support of municipal bonds. We appreciate his support on this important issue.

TO: AMP/OMEA Members

FROM: Jolene Thompson

RE: Council/Board Resolutions in Support of Tax Exempt Financing

As you know, the battle to protect tax exempt financing in Washington is critical and time-sensitive. We appreciate all of your letters to your Members of Congress to date. We are now asking that councils and/or boards pass a resolution on the issue to be delivered to federal policymakers. A sample resolution is attached.

Congress is expected to resume consideration of this issue when they return from Easter recess on April 8. We encourage you to adopt this resolution in the next few weeks if possible and send to your federal lawmakers (please send a copy to us as well). Thank you for your attention to this important issue.



March 21, 2013

The Honorable Bob Latta
U.S. House of Representatives
2448 Rayburn House Office Building
Washington, D.C. 20515

Re: Appreciation for Co-Sponsorship of H.Res. 112 in Support of Municipal Bonds

Dear Congréssman Latta:

On behalf of the 129 municipal electric members in seven states represented by American Municipal Power, Inc. (AMP) and the 81 served by the Ohio Municipal Electric Association (OMEA), I am writing today to express our gratitude for your recent co-sponsorship of H.Res. 112, the bipartisan resolution introduced by Reps. Lee Terry (R-NE) and Richard Neal (D-MA) to celebrate the history and contribution of municipal bonds to the economic growth of the U.S.

As you know, municipal bonds have provided a stable and cost-effective backbone for financing infrastructure by America's state and local governments for 100 years; the well-established market for municipal bonds continues to work well for both issuing authorities and investors alike. However, a variety of congressional efforts to identify possible revenue streams for deficit reduction continue to threaten this invaluable tool, all of which would result in increased financing costs – and thus increased final costs to citizens – for essential infrastructure projects.

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PENNSYLVANIA • BERLIN • BLAKELY • CATAWISSA • DUNCANNON • EAST CONEMAUGH • ELLWOOD CITY • EPHRATA • GIRARD • GOLDSBORO • GROVE CITY • HATFIELD • HOOVERSVILLE
KUITZIOWN • LANDSALE • LEHIGHTON • LEWISBERRY • MIFFLINBURG • NEW WILMINGTON • PERKASIE • QUAKERTIOWN • ROYALTON • SAINT CLAIR • SCHUYLKILL HAVEN • SMETHPORT
SUMMERHILL • WAMPUM • WATSONTOWN • WEATHERLY • ZELLENOPLE

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WEST VIRGINIA . NEW MARTINSVILLE . PHILIPPI

The Honorable Bob Latta March 21, 2013 Page 2

Your leadership in support of municipal bonds is appreciated, and we look forward to continuing to work with you and your staff on this important issue. Thank you again.

On Behalf of the Members,

Jolene M. Thompson

AMP Senior Vice President &

OMEA Executive Director

cc: AMP Board of Trustees

OMEA Board of Directors

Marc S. Gerken, P.E., President & CEO, AMP

Marty Kanner, Federal Legislative Counsel, Kanner & Associates

Joy Ditto, Vice President of Government Relations, American Public Power

Association

AMP/ OMEA Members in 5th Congressional District

City of Napoleon, Ohio

NAPOLEON INFRASTRUCTURE/ECONOMIC DEVELOPMENT FUND REVIEW COMMITTEE

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, April 1, 2013 at 9:00 AM

- 1. Approval of Minutes from March 15, 2013 (In the Absence of any Objections or Corrections, the Minutes Shall Stand Approved)
- 2. Discussion/Action: 631 N. Perry St. Corporation (owners of Brick N'Brew Pub) Request (Tabled)
- 3. Discussion/Action: MWA Enterprises, Ltd (PETRO): \$30,000 grant request for off-site sewer work for an expansion to build a truck repair facility PETROLUBE

4.	Any	Other	Matters	to	Come	befor	re t	he (Commi	ttee
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Gregory J. Heath, Finance Director/Clerk of Council

Napoleon Fire/Rescue

Memo

To: Dr. Jon A. Bisher, City Council

From: Chief Robert J. Bennett, EFO

CC:

Date: March 25, 2013

Re: Donation of "King Vision" endotracheal intubation kit

Sirs,

As a result of a very successful pancake breakfast the Napoleon Firemen's Association has elected to donate a portion of the profits from the fund raiser to the City. The Firemen's Association would like to facilitate the purchase of two (2) "King Vision" endotracheal intubations systems for the ambulances.

This system is the medical equivalent of a LCD inspection camera. The King Vision is inserted into the trachea of a person who is not breathing and allows the staff to directly visualize the vocal cords thus allowing for the insertion of an endotracheal tube as an alternate airway for the patient.

This system augments our traditional laryngoscope procedures and will increase our intubation success rates.

The cost for two (2) complete starter kits and two (2) spare channel blades is \$2278.00 which is the donation from the Association.

I would request you approve the donation and direct the finance department to include the funds in the quarterly budget adjustments so we can make the purchase.

Thanks to the Firemen's Association both full and part time for their efforts in supporting our department.

Cost Breakdown

▶ Start Up Kit x 2 =

\$2,220.00

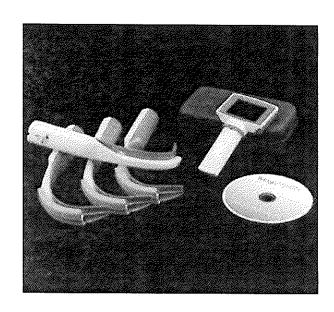
Video display & 4 blades

Channeled Blades x2 =

\$58.00

▶ TOTAL START UP COST

\$ 2,278.00



City of Napoleon, Ohio

TECHNOLOGY & COMMUNICATION COMMITTEE

LOCATION: City Hall Offices, 255 W. Riverview Avenue, Napoleon, Ohio 43545

Meeting Agenda Monday, April 1, 2013 at 8:00 PM

- I. Approval of Minutes from March 4 (In the Absence of any Objections or Corrections, the Minutes Shall Stand Approved)
- II. Review the Possibility of an Additional IT Position (Tabled)
- III. Upgrades to City Website
- IV. Any Other Matters Currently Assigned To Committee

Gregory J. Heath, Clerk/Finance Director

City of Napoleon, Ohio

Technology & Communication Committee

Meeting Minutes

Monday, March 4, 2013 at 8:00 PM

PRESENT

Members City Staff Jason Maassel - Chair, James Hershberger, Christopher Ridley

Dr. Jon A. Bisher, City Manager Trevor Hayberger, Law Director

Gregory J. Heath, Finance Director/Clerk of Council

Dan Wachtman, MIS Administrator

Recorder

Others

News Media, Patrick McColley

ABSENT

None

Barbara Nelson

Call To Order

Chairman Maassel called the meeting to order at 9:12 PM.

Minutes Stand Approved Minutes from the December 3, 2012, meeting stand approved as presented.

Motion To Untable

Motion: Ridley Second: Hershberger

To remove Review of Possible Additional IT Position from the table

Passed Yea-3 Nav-0

Roll call vote on above motion:

Yea - Maassel, Hershberger, Ridley

Nav-

Additional IT Position

Chairman Maassel said the IT Department was not discussed in the Performance Audit. The Sheriff says they are okay which means Dan Wachtman, MIS Administrator, may have more time. Wachtman said he has a little more time now. Maassel said the Committee talked at the last meeting about how to get around not having backup for IT. Wachtman said he has Todd in electric substations, who can back him up. Todd doesn't know everything day to day, but knows the system well enough to get it back up and running. Wachtman also uses Sonit Systems in Archbold for professional services. He's been using Nathan from Vince's because they are cheaper. Dave called from Vince's to say they were slowing down, so we negotiated terms.

Maassel asked where that funding comes from. Wachtman said he is not using Sonit as much when he uses Vince's. There are two levels of service. Sonit has Sysco and Microsoft certified people who can fix those problems. They may solve the problem faster than Vince's people. It would be nice to have a body here more often for daily things. He would like a part-time person for that.

Ridley asked if contracts with Sonit and Vince are hourly or by retainer. Wachtman said they are hourly. We buy a block of hours to get a \$5/ hour reduction in rate. It is a modified retainer, but billed by the hour. Ridley asked about other IT professional services contractors. Bisher said Heath uses one for finance and the court uses one. Wachtman said different departments do the website internally. We

City Facility	System	Contractor	Hardware Manufacturer
Police Department	CMI Database Server	Sanderson CMI	Intel Server Hardware
Police Department	Digital Recorder		
Police Department	Radio Consoles	Mohre Electronics	Motorola
Police Department	6 Workstations	Various EK Computers and Vince's	Intel Workstation Hardware
Police Department	Printers and Copier	Perry Corporation	HP, Kyocera, and Konica Minolta
Police Department	ID Printer	ID Wholesalers	
Police Department	2 Dispatch Stations Includes 911	EK Computers	Intel Workstation Hardware
Police Department	7 Mobile Terminals	Motorola	Motorola Portable Computers
Police Department	Fiber Convetors for Network and 911	In House	'
Water Treatment Plant	5 Workstations	Various EK Computers and Vince's	
Water Treatment Plant	SCADA System	Jones and Henry and Dimitri Jacobs	
Water Treatment Plant	Fiber Convetors for Network and SCADA	In House	
Water Treatment Plant	5 IP Telephones and Fax		
Water Treatment Plant	Printers and Copier	Perry Corporation	Lexmark Multifunction
Water Treatment Plant	Door Controller	Vince's	
Parks and Recreation	2 Workstations	Vince's	Intel Workstation Hardware
Parks and Recreation	Fiber Convertor	vince 3	meer workstation ridiaware
Parks and Recreation	3 IP Telephones	CenturyLink	
Golf Course	IP Telephone	CenturyLink	
Golf Course	2 Workstations	Vince's	Intel Workstation Hardware
Golf Course	Fiber Convertor	VIIICE 3	inter workstation rial aware
Pool	Workstation	Vince's	
Pool	3 Cameras IP	vilice s	
Pool	IP Telephone	ConturyLink	
Pool	Connection through Golf Course Copper	CenturyLink	
Glenwood Substation	Fiber Connection	Maintained by Floctric Department	
		Maintained by Electric Department	
Glenwood Substation Northside Substation	IP Telephone	CenturyLink	
Northside Substation	IP Telephone Fiber Connection	CenturyLink Maintained by Flostric Department	
		Maintained by Electric Department	
Industrial Substation	Fiber Connection	Maintained by Electric Department	
Industrial Substation	IP Telephone	CenturyLink	Mandal
Service Building	18 Digital Phones	CenturyLink	Nortel
Service Building	2 IP Phones	CenturyLink	Nortel
Service Building	3 Fax and Analog Lines	CenturyLink	
Service Building	16 Workstations	Various EK Computers and Vince's	N I
Service Building	Main Telephone Switch	CenturyLink	Nortel
Service Building	Fiber Head End City Fiber Termination		96 Fiber Backbone to all Substations and City Facilities
Service Building	Cisco Router and Switch Gear		Cisco
Service Building	Voice Mail Server	CenturyLink	Nortel
Service Building	SCADA System	Maintained by Electric Department	
Service Building	Fire Alarm Panel for Sprinkler System	ve l	w ·
Service Building	Door Controller	Vince's	Kerisys
Service Building	4 Servers and 1 Storage NAS		
Service Building	Main Connection for Internet	CenturyLink and Bright Net	
Service Building	3 Radio Consoles and Multiple Portable Radios	D 0 ''	
Service Building	4 Printers and Copier	Perry Corporation	
Service Building	510.7.1.1		
Waste Water Treatment	5 IP Telephones	CenturyLink	
Waste Water Treatment	SCADATA System	SCADATA	
Waste Water Treatment	4 Workstations		
Waste Water Treatment			
Water Tower	Multiple Radios and Verizon Cell Site		

Water Tower	Main Waste Water SCADATA Radio System		
Water Tower	Fiber Connection for Network		
Water Tower	Wireless Connections for Metering		
Water Tower			
Senior Center	Internet Connection and Fiber Convertor		
Courthouse	Fiber Connections and Connection to CCNO for Court		
Municipal Court	14 Workstations	Various EK Computers and Vince's	Intel Workstation Hardware
Municipal Court	2 Servers Henschens and Camera DVR		
Municipal Court	14 Digital Telephones and 1 IP Telephone	CenturyLink	Nortel
Municipal Court	20 IP Cameras for Security		
Municipal Court	Video Conferencing Equipment for CCNO Video Arraignment		
Municipal Court	5 Printers and Copier	Perry Corporation	
Municipal Court	Postage Machine	Pitney Bowes	
Municipal Court	Storage Server NAS		NetGear
Municipal Court	Main Phone Switch	CenturyLink	Nortel
Municipal Court	Sound System and Recording for Court		
City Building	35 Workstations	Various EK Computers and Vince's	
City Building	5 Laptops	Various EK Computers and Vince's	
City Building	3 Copiers	Perry Corporation	
City Building	15 Printers		
City Building	2 Large Format Printers/Copiers	Perry Corporation	
City Building	Storage Server NAS		NetGear
City Building	6 Server Class Machines		
City Building	Cisco Switch Gear		
City Building	Pitney Bowes Postage Machine	Pitney Bowes	
City Building	Multiple Radios and Remote Desktop Units	Motorola	
City Building	32 Digital Phones	CenturyLink	Nortel
City Building	Main Phone Switch	CenturyLink	Nortel
City Building	Sound System and Recording for Council Chambers		
Fire Department	6 Workstations	Various EK Computers and Vince's	
Fire Department	3 Laptops	various Ex compaters and vince s	
Fire Department	6 Digital Phones		
Fire Department	Copier and Printers		
Fire Department	copier una i iniceio		
Fire Department			
Daily Maintenance Tasks		Maintenance Cost	
Daliv iviaintenance Tasks		iviaintenance Cost	

Daily Maintenance Tasks

Software Updates and New Installs

Maintenance Cost

CMI Finance Yearly	17536
CMI Police Yearly	8305
Henschens for Municipal Court (Paid by Hour)	3500
CG Global formerly QEI	9000
PML Metering software	9000
AutoCAD	2500
Starwind Software SAN for storage	2500
EverRun Software for High Availability	2500
Copier Maintenance Color	4836.8
Copier Maintenance Black	7800
Contract Maintenance MIS Budgeted for Sonit and Vince's	32000
Contract Maintenance with Budgeteu for Sollit and Vince's	32000
	CMI Police Yearly Henschens for Municipal Court (Paid by Hour) CG Global formerly QEI PML Metering software AutoCAD Starwind Software SAN for storage EverRun Software for High Availability Copier Maintenance Color Copier Maintenance Black



52 Hillside Court Englewood, OH 45322

(937) 836-4499 - (800) 686-9313 - Fax: (937) 836-1036

2013 Annual Software Fee Invoice

City of Napoleon Police Dept. (2748)

310 Glenwood

Napoleon, OH 43545

Attn: Chief Bob Weitzel

Invoice Number: AF2748-13

Invoice Date: 11/19/2012

Covering the period from 01-Jan-13

to 31-Dec-13

To avoid a lapse in coverage, pay this amount before 01/31/2013

Application	Annual Amt	Months-	Total
Data Base SupportAuthority RMS	\$1,045.00	12	\$1,045.00
73 Authority Rivis	\$6,060.00	12 _	\$6,060.00
	Total Due		\$7,105.00

INVOICE APP	ROVAL
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VN#	
TALLOGOLAT	AMOUNT
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10.00.00	
TOTAL>>>	7,105.00
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AUTHORIZED SIGNATURE	DATE
A PARA CALLANDO CONTRACTOR INVOICE	AND SIGNED YELLOW PO TO
FINANCE TO PROCESS FOR PA	AMEIAI

52 Hillside Court Englewood, Ohio 45322 Phone (937) 836-4499 Fax (937) 836-1036

company مر

Napoleon Police Dept. enwoodای vapoleon, OH 43545

CMI Hardware Maintenance Contract

Addendum2013 Renewal Notice

covers 1-Jan-2013 thru 31-Dec-2013

Chief Bob Weitzel

Mfg	Model	Ser/Tag #	Purch Date	Hrs *	SbCtr**	Rate	Amt	Svc ***	Rate	Amt	=
3RDPA	SERVER	Unknown					7.07.73.73.73.73.73.73.73.73.73.73.73.73.73	AUS	1,200.00	\$1,200.00	2.5
	HOUANA AND AND AND AND AND AND AND AND AND				ware subto	tal:	\$0.00 S	ervices subt	otal: \$	1 200 00	

* Hours of coverage

Total Cost This Addendum \$1,200.00

NBH - Normal business hours 8:00am to 5:00pm EDT Monday thru Friday excluding CMI observed holdays and closings 24/7 - Full 24 hrs 7day/week coverage

* * Subcontractor

HTS - On-site maintenance ar

*** Services

AUS - @uthority:Server AUS-AH - @uthority:Server 24 AUS-B - @uthority:Server Basic AUW - @Authority: Workstation

AUS Note: Authority Server prov preliminary diagnostic hardware system usec this pro-active support of virus/spyware protect Reports; Assistance w. restore management of Optionally, if you have n for just basic hardware t installation of new device defrag and temp file clea at CMI's then current hou

SPECIAL NOTES: Please sign and return ON agreement. Upon receipt of an invoice, please

IN WITNESS WHEREOF, the

For CMI:

INVOICE APPROVAL	
0 #26/3029 4 SLANKET PO IN# AMOUNT	
ACCOUNT AND 1200 00 180.2100 . 53520 1200	
TOTAL > > 1200 AV	
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AUTHORIZED SIGNATURE DATE AUTHORIZED SIGNATURE AND SIGNED YELLOW PO TO	Series of the last
RETURN (APPROVED) INVOICE TO PROCESS FOR PAYMENT FINANCE TO PROCESS FOR PAYMENT	.2

SRS-AH3 - After hours System Restore Service (3rd party hardware) SRS-AHC - After hours System Restore Service (Hardware purchased from CMI)

\$1,200.00

ess hours, including problem analysis. etwork infrastructure that supports the on and troubleshooting; however, in addition, Defrag and temp file cleanup; Installation action software installed; System Status ment; Backup Monitoring; Backup and lerts; Systems and Network Monitoring. available at a cost of \$600, which provides es and protection, assistance with vanced system alerts, patch management, , the services listed above will be billable

ount will be sent upon receipt of this signed

MI Contract Administrator

For City of Napoleon Police Dept.:

Authorized signature

Chief of Police



52 Hillside Court Englewood, OH 45322

(937) 836-4499 - (800) 686-9313 - Fax: (937) 836-1036

2013 Annual Software Fee Invoice

City of Napoleon (2740)

PO BOX 151 255 West Riverview Avenue Napoleon, OH 43545

Attn: Greg Heath, Finance Dir.

Invoice Number: AF2740-13

Invoice Date: 11/19/2012

Covering the period from 01-Jan-13

to 31-Dec-13

To avoid a lapse in coverage, pay this amount before 01/31/2013

Application		Annual Amt	Months	Total
22	Data Base Support	\$3,325.00	12	\$3,325.00 -100-1500-53210
31	Payroll C/S	\$3,029.00	12	\$3,029.00 - 100-1500-53210
32	Tax C/S	\$2,369.00	12	\$2,369.00 -170-1510-53210
35	Fixed Assets C/S	\$1,227.00	12	\$1,227.00 - 100-1500-53210
37	Finance C/S	\$4,721.00	12	\$4,721.00 -100-1500-53210
65	DocuScan-Finance	\$2,865.00	12	\$2,865.00 (100-1520-532101502)
93	Auth Utility-Incl w/Payment Plan Payment	\$0.00	12	\$2,865.00 (100-1520-532101522) \$0.00
	Tot	Total Due		17,536.00

***INVOICE APPROVAL ***

PO#6 73016 BLANKET PO
VN# 6 M Y- [] N- X

ACCOUNT AMOUNT

IO0-1500-53210 12, 3025

IO0-1570-53210 143250

IO0-1570-53210 143250

IO0-1570-53210 175-3600

PO ADJUST: Y- [] CLOSE PO
ADJUST AMOUNT

APPROVAL FOR PAYMENT

APPROVAL FOR PAYMENT

PNANCE TO PROCESS FOR PAYMENT

City of NAPOLEON, Ohio

Operations Department

1775 Industrial Dr., P.O. Box 151, Napoleon, OH 43545

Phone: 419/599-1891 Fax: 419/592-4379





SPRING FIRE HYDRANT FLUSHING PROGRAM

The City of Napoleon will be conducting its **SPRING FIRE HYDRANT FLUSHING PROGRAM** on the following dates:

- The weeks of April 1st, through April 19th, 2013.
- Flushing in the Downtown area, along with the areas of North Scott Street, Becklee Drive and Bonaparte Drive will be conducted on April 12, 2013 between the hours of 12:00 a.m. and 8:00 a.m.

The City Crews will start flushing hydrants on the north side of the river near the Water Treatment Plant and work their way to the outer edges of the system.

The flushing of the system is a very important function of the overall maintenance of the water distribution system for the following reasons:

- To insure that the hydrants are in proper working order in case they are needed for fire fighting.
- To verify the flow and location of the hydrants for fire fighting.
- To pull fresh water to low flow and dead end sections of the water mains.

The Water Distribution Department would like to advise that the water sometimes becomes rusty or off-color when we flush hydrants and encourages residents to check the water before doing any washing, cooking or showering. In case this does occur, the water lines may be cleared by running the washing machine through a full cycle with no clothes in the washer. Also check all other fixtures and let the water run until it is clear again.

The crews will be starting at 7:30 a.m. and continue flushing until approximately 3:00 p.m. on weekdays during this period.

If there any other questions or concerns on this matter please call the Operations Department at 599-1891 between the hours of 7:00 a.m. and 3:30 p.m. The City of Napoleon apologizes for any inconvenience during this period.

Fw: Article: Mayfield Village, Lyndhurst and other area communities opposing HB 5

From: "Gregory J Heath" <gheath@napoleonohio.com>

03/28/13 09:22 AM

To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

----Original Message----

From: "Michelle Jordan" <datataxgroup@gmail.com>
To: "undisclosed-recipients:"@napoleonohio.com

Date: 03/28/2013 08:11 AM

Subject: Article: Mayfield Village, Lyndhurst and other area communities opposing HB 5

Dear DATA members:

Please share this article with your administration.

Have a wonderful day!

Michelle

--

Michelle Jordan DATA Dayton Area Tax Administrators

Tax Manager, Dayton Branch Office Central Collection Agency 371 W Second St, Suite 110 Dayton OH 45402 937.227.1359 Office 216.857.7382 Cell www.ccatax.ci.cleveland.oh.us

Mayfield Village, Lyndhurst and other area communities opposing House Bill 5



By Kyla Price, Sun News

on March 28, 2013 at 8:00 AM, updated March 28, 2013 at 8:02 AM

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\$30,000 to lose annually, Mayfield Village Council decided to pass legislation March 18 in opposition to Ohio House Bill 5.

The same night in Lyndhurst, City Council voted, 6-0, to pass a resolution opposing House Bill 5,

which proposes uniformity measures for municipal income tax in the form of unfunded mandates and a substantial loss of revenue.

Projections, based on changes that are being proposed, figure an estimated \$200,000 annual loss for the city.

"Make no mistake, we are under attack and it's been continuous and relentless," Lyndhurst Vice-Mayor Pat Ward said. "They're just nipping at our ability to render services to our residents when it's us who shows up at the residents doors every day rendering service. We hope someone in Columbus gets this and knows they have to send back our tax dollars."

Mayfield Finance Director Ronald Wynne discussed the impacts of HB 5 at a caucus meeting March 4, explaining passage of the bill would have a negative impact upon the village's financial resources.

HB 5 is a state initiative aimed at making Ohio's income tax processes more uniform from one municipality to the next. While this could aid in making Ohio a more competitive place to do business, it is also forecasted to have some negative impacts locally.

The measure was originally pitched as being somewhat revenue-neutral, but Wynne said in reality, that is not the case.

"Some of the changes that are being proposed have significant impacts to a lot of the cities in the area," Wynne said, explaining the bill's effects would ripple throughout Northeast Ohio and beyond.

Wynne anticipates the bill's impact for Mayfield Village would equate to a minimum loss in revenues of approximately \$36,000 annually.

That would be on top of state funding the village has already lost and is scheduled to lose, including the phasing out of the Commercial Activity Tax. The six-year phase-out began in 2012 and will cut approximately \$130,000 from the village's revenues over six years.

The elimination of estate taxes has also hit the village in a significant way and is Mayfield's largest state funding loss. Some years, the village received as much as \$800,000 in estate taxes, while other years, it received around \$400,000 to \$500,000. This is all money that has been lost as a result of state cuts.

Lyndhurst has recently suffered revenue losses with a reduction in the Local

Government Fund - estimated at \$265,000 annually; the elimination of the Estate Tax, which results in an average loss of \$1.6 million annually and the phase-out of the Tangible Personal Property Tax, which results in a \$659,000 loss between 2011 and 2018.

In light of the fact the state has already eliminated estate taxes, significantly reduced the Local Government Fund and is phasing out the Commercial Activity Tax, Mayfield Village and Lyndhurst are not alone in opposing further cuts.

Municipalities working to oppose the bill have support from the Cuyahoga County Mayors and City Managers Association, which as a group is requesting cities and villages join together in opposition to HB 5.

HB 5 is a modified version of House Bill 601, which was introduced last year but Lyndhurst Mayor Joseph Cicero and City Council don't feel any different about its ramifications.

"We opposed House Bill 601 and I just want to go on record that we oppose House Bill 5 too as it is written," Cicero said.

Wynne said the village takes "a very conservative approach" on revenues, which is reflected in its financial projections.

"Our income taxes for 2011 and 2012 were \$14.5 and \$14.9 million, and we budgeted \$13 million for 2013," he said.

From an expense standpoint, Wynne explained all of the village's department heads review their personnel costs and operating expenses. In addition, they perform reviews of their capital equipment and project expenses.

Currently, Mayfield's finance committee is aiming to pay down the village's debt. In 2009, that debt was around \$15 million, and now it sits at around \$12 million. Of its \$12 million in debt, \$5 million is unfunded and \$7 million is funded by tax

increment financing revenues and special assessments.

Over the next two years, the committee hopes the village will be able to refinance this debt and secure lower-interest loans.

The village's bond is subject to a 2014 callable date, so until that date is met, the village will have to pay its current principal and interest rates.

However, preliminary estimates indicate the village can save between \$20,000-\$25,000 in annual interest expenses.

The village also plans to look at options for prepaying some of its debt, although prepayment penalties could deter this from being a viable option.

While Wynne is confident the village is taking a conservative approach to its spending, he reiterated further cuts from the state are unfavorable, both in Mayfield and beyond. *Correspondent Andy Attina contributed to this story*.

See more Mayfield Village news at cleveland.com/hillcrest. See more

Fw: ARTICLE: Voices: Local government is under attack by Mayor Weber of Blue Ash

From: "Gregory J Heath" <gheath@napoleonohio.com>

03/26/13 09:54 AM

To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

For Council Packets.

----Original Message----

From: "Michelle Jordan" <datataxgroup@gmail.com>

To: undisclosed-recipients: Date: 03/25/2013 07:24 AM

Subject: ARTICLE: Voices: Local government is under attack by Mayor Weber of Blue Ash

Dear DATA members:

Please share this with your administration.

Thank you!

Michelle

--

Michelle Jordan DATA Dayton Area Tax Administrators

Tax Manager, Dayton Branch Office Central Collection Agency 371 W Second St, Suite 110 Dayton OH 45402 937.227.1359 Office 216.857.7382 Cell www.ccatax.ci.cleveland.oh.us

Voices: Local government is under attack

Mar 22, 2013 | 6 Comments

A A



Purchase Image

Local governments provide a wide range of services, such as police and fire departments, yet the state is doing its best to take away any source of funding that those local governments need to run those services. The Enquirer/Amanda Davidson / The Enquirer/Amanda Davidson

Written by
Mark F. Weber
MY EXPERIENCE

FILED UNDER

Opinion Community Voices Real Estate Mark F. Weber is mayor of Blue Ash and president of the executive committee for Hamilton County's First Suburbs Consortium.

Ohio's cities, townships and villages pave your streets, keep them cleared of snow, maintain parks and other recreational facilities, and provide fire and police services. It is no secret that it takes money to provide these services to residents. Municipalities rely on earnings taxes, and townships depend on real estate taxes to pay for local public services.

As if the depressed state of the economy isn't enough, townships and municipalities have lost significant sources of revenue as a result of policy decisions made in Columbus.

The Local Government Fund consists of tax revenue collected by the

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state from all of us and then returned to municipalities and townships to help defray the cost of essential services local governments provide. The Local Government Fund was reduced in 2012 by 25 percent. It will be trimmed again in 2013 by another 25 percent.

As of Dec. 31, the Ohio estate tax is no more. Many groups hailed its demise as a great achievement. What the anti-tax advocates didn't tell you is that 80 percent of the Ohio estate tax collected was distributed to the local community in which the decedent resided. Only 20 percent of the estate tax was added to the state's coffers. The legislature and the governor scored points with anti-tax groups without creating an overwhelming loss of revenue for the state, while at the same time negatively affecting the fiscal equilibrium of local government.

It is not an exaggeration to argue that the state of Ohio has balanced its budget on the backs of townships, cities and villages. Local government is being asked to maintain the level of service it provides with significantly less revenue. A laudable goal. But, unlike government in Washington and Columbus, local governments have already made concerted efforts to be as lean and efficient as possible. It is only a matter of time before additional necessary budget cuts by local government have a profound negative effect on our quality of life.

There is another issue percolating in Columbus that affects municipalities. House Bill 5, an iteration of House Bill 601, would cause local income- and earnings-tax returns to be more uniform. There is nothing inherently wrong with a degree of uniformity, if it makes the preparation of returns for multiple jurisdictions less burdensome. This is not why HB 5 has generated such visceral

bipartisan opposition.

Many connected to the governor have suggested municipal earnings taxes should be collected by the state rather than by local governments. Theoretically, Columbus would then return what it has collected to municipalities. One doesn't have to be overcome with galloping paranoia to foresee where this could be headed. The state would certainly not perform this "service" without being compensated for its efforts. The next step might be a determination by the state that fairness dictates a redistribution of revenue disproportionate to the sources of that revenue. This would lead to further fiscal uncertainty.

Let's face it, local government, as we know it, is under attack. The resources upon which municipalities and townships have long depended are being peeled away relentlessly. There is everincreasing pressure to emasculate local government and concentrate power in Columbus.

Individually, municipalities and townships are sitting ducks.

Collectively, with understanding and support from residents, local government has a chance to ride out the storm and continue to prove that it is more efficient and responsive than its big brothers in Washington and Columbus.

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