
Memorandum

To: Mayor & Members of Council
From: Jon Bisher/rd
Subject: General Information
Date: September 20, 2013

1. **CALENDAR**
2. **AGENDA – Finance & Budget Committee; Monday, September 23rd @6:30 pm**
 - a) **Approval of Minutes** – the August 26, 2013 meeting minutes are enclosed
 - b) **Debt Funding Limits for Water & Sewer Projects** – as noted in Greg Heath’s Memorandum, he has included several documents for this subject.
 - c) **Raising the City’s Minimum Requirement to Bid from \$25,000 to \$50,000**
 - d) **3rd Quarter Budget Adjustments** – a copy of the proposed budget adjustments for the third quarter are attached.
3. **CANCELLATION – Safety & Human Resources Committee**
4. **AGENDA – Parks & Rec Board Meeting; Wednesday, September 25th @6:30 pm**
5. **CANCELLATION – Civil Service Commission Meeting**
6. **Thank-You** Letter from Congressman Latta on recent visit to Scott Street project
7. Items from Greg Heath:
 - a) OML Bulletin/Special Healthcare Reform Bulletin
 - b) TMACOG/Passenger Rail Forum
 - c) Special Information for OML Readers

August 2013							September 2013							October 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7	6	7	8	9	10	11	12
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	20	21	22	23	24	25	26
18	19	20	21	22	23	24	22	23	24	25	26	27	28	27	28	29	30	31		
25	26	27	28	29	30	31	29	30												

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 BISHER - VACATION Greg Heath - Vacation	2 HOLIDAY - LABOR DAY - OFF	3 7:00 PM City COUNCIL Meeting	4	5	6	7
8	9 6:30 PM Electric Committee Board of Public Affairs (BOPA) 7:00 PM Water/Sewer Committee AV - Rox	10	11 9:00 AM NIEDF Committee Meeting BISHER	12 BISHER - VACATION	13 BISHER - VACATION	14 BISHER - VACATION
15 BISHER - VACATION	16 11:30 AM City Employee Picnic @ Oberhaus Shelterhouse 6:00 PM City TREE Commission Meeting 7:00 PM City COUNCIL Meeting AV - Dar	17	18	19	20	21
22	23 6:15 PM Special COUNCIL Meeting 6:30 PM Finance & Budget Committee Mtg. AV - Shery	24 AMP - @ Dover, DE (BISHER)	25 6:30 PM Parks & Rec Board Meeting AMP - @ Dover, DE (BISHER)	26 AMP - @ Dover, DE (BISHER)	27	28
29	30 5th Monday-No Scheduled Meet	1	2	3	4	5

City of Napoleon, Ohio

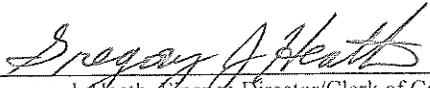
CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Special Meeting Agenda

Monday, September 23, 2013 at 6:15 PM

- A. Call to Order
- B. First Reading of Ordinance or Resolution:
 - 1. Legislation authorizing City Manager to purchase property.
- C. Adjournment



Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

FINANCE & BUDGET COMMITTEE

LOCATION: City Offices, 255 W. Riverview Avenue, Napoleon, Ohio 43545

Meeting Agenda

Monday, September 23, 2013 at 6:30 PM

- I. **Approval of Minutes** *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- II. **Debt Funding Limits For Water & Sewer Projects**
- III. **Raising the City's Minimum Requirement to Bid from \$25,000 to \$50,000**
- IV. **3rd Quarter Budget Adjustments**
- V. **Any Other Matters Currently Assigned To Committee**

Gregory J. Heath, Finance Director/Clerk

City of Napoleon, Ohio
FINANCE AND BUDGET COMMITTEE

Meeting Minutes

Monday, August 26, 2013 at 6:30 PM

PRESENT
Committee
City Staff

Christopher Ridley – Chair, John Helberg, Jason Maassel, Mayor Ron Behm
Dr. Jon A. Bisher, City Manager
Shannon Fielder, Income Tax Administrator
Trevor Hayberger, Law Director
Gregory J. Heath, Finance Director/Clerk of Council
Christine Peddicord, Asst. Finance Director
Sheryl Rathge, Executive Assistant

Recorder
Others

Barbara Nelson
News Media, Patrick McColley

ABSENT

None

Call To Order

Chairman Ridley called the meeting to order at 6:30 PM

Approval Of Minutes

Minutes from the June 24 meeting stand approved with no objections.

Tax Amnesty
Program

Heath said he included a letter in the packet regarding a Tax Amnesty Program. There have been many changes due to the Performance Audit. They recommended access to the Federal income tax database and an online filing system. Heath introduced Shannon Fielder, Income Tax Administrator, replacing Peg Miller who retired. We are in the process of redesigning how we do things with one less person. We discussed the database and online filing with CCA (Central Collections Agency). We want to clean up files and make sure all filers are included. The amnesty program we propose would be short-term from November 1-30, 2013. Taxpayers can file their returns then and pay with interest, but we would waive any penalties.

The amnesty program has been done by many Ohio cities. We would like a concurrence of Council to pass a resolution authorizing the program, then give it to the press. The State of Ohio did tax amnesty in 2010 and 2006. It gives a person the ability to file without being criminally charged. Non-filing is a criminal offense based on the O.R.C. Heath said Fielder did a good job preparing a public service announcement and a snapshot of the program.

Ridley asked how the proposed partnership with CCA works with this program. Heath said it is independent of CCA, but the Federal database will be more detailed and we should get hits of non-filers from that list. Amnesty allows people who could get picked up to come in and pre-empt that issue. Ridley asked if the agreement with CCA would occur prior to amnesty. Heath said a representative from CCA is coming to discuss contract procedures on September 4. He doesn't want the agreement to inhibit this program. The person coming is taking the lead on independent tax collection entities on House Bill 5 and is previous tax administrator for the City of Troy.

Ridley asked if we have any idea how much money is out there to be collected. Peddicord said sending out non-filing notices is an annual process and we will run the amnesty program along with it this year. Amnesty program notices will be in with non-filing notices, so taxpayers will know they have the ability to avoid penalties this year. Those cities who went with CCA found this to be the best approach prior to working with CCA. It makes the process smoother.

Ridley said amnesty will encourage folks to file who would otherwise not. Heath said those who don't file are pursued with criminal charges. Once it reaches the courts, they also pay court costs. Helberg asked if Salem's ordinance allows 6 weeks and it looks like they waive the interest payment. Maassel said they waive half. Peddicord said the State does that as well. We chose to leave the interest out there and not charge the penalties of 2% on the unpaid tax balance and \$25 non-filing penalty. We are not waiving the 1% interest.

Heath said we don't want too long a period for amnesty. This fits in our normal cycle. Fielder said Salem did 6 weeks but in talking with them, they suggested doing a shorter period of time. Peddicord said 30 days is our normal period of time for non-filing. Helberg asked what happens if taxpayers can't get done in time. Heath said we want them to file and pay with the hammer of potential criminal charges to make them pay. Peddicord says if someone comes in on the 28th to get the process done but needs to get more information, we'll work with them and encourage them to get it completed in a timely manner as we do with normal pending returns. Helberg said we would still have the hammer even if the time was not definite. Peddicord said in the normal process, we get initial information and give them 10 days to complete it. Now we can tell them they can avoid penalties. Heath said we are still filing with the courts now.

Peddicord said the due date is April 15. Some come in with pending information. We tell them it must be completed by May. On June 1 the first non-paying notice is sent. The second notice goes with a 2-week reminder before court action is taken for non-paying. Extensions go through October. Then we attack non-filers annually with a 30 day notice.

Maassel asked if tax amnesty has been done before in the City. Heath said it has not. Peddicord said it is a one-time thing. It is a good flow into processing with CCA. Once we are in that program, they will do a lot of that work for us. Heath said we talked to a number of different cities who did this and are all satisfied with its success. Maassel said Athens collected \$50,000 and found hundreds of new taxpayers.

Motion To Recommend Tax Amnesty Program Approval

Motion: Maassel Second: Behm
To recommend that Council adopt a tax amnesty program

Passed
Yea-4
Nay-0

Roll call vote on above motion:
Yea- Behm, Ridley, Helberg, Maassel
Nay-

Any Other Matters

No other matters were assigned to the Committee.

Motion To Adjourn

Motion: Behm Second: Maassel
To adjourn the meeting at 6:48 pm

Passed
Yea-4
Nay-0

Roll call vote on above motion:
Yea- Behm, Ridley, Helberg, Maassel
Nay-

Approval Date:

Christopher Ridley, Chair

2013 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET				
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY				
REVISED 09/23/2013				
<u>ORDINANCE No.</u> , Passed 00/00/2013	=== 2013 3rd Qt. BUDGET ADJUSTMENTS ===			2013
Proposed Appropriation Budget Adjustments	PERSONAL			FUND
CATEGORY ->	SERVICES	OTHER	TOTAL	TOTAL
100 GENERAL FUND				
2100 Police/Safety Services	\$32,200	\$0	\$32,200	
- Additional for Police Overtime to monitor Truck Traffic on SR108 down Scott Street +\$7,200:				
Account - 100.2100.51131 Salary-Police Command OT	\$1,800			
Account - 100.2100.51301 Salary-Police Officers OT	\$5,400			
- Additional for Dispatch Overtime to cover 24/7 Operations +\$14,000:				
Account - 100.2100.51311 Salary-Dispatch OT	\$14,000			
- Additional for Unemployment Compensation not budgeted +\$11,000:				
Account - 100.2100.51900 Unemployment Compensation	\$11,000			
9800 Reimbursements-Shared Expense	\$0	\$2,000	\$2,000	
- Additional for Inter-fund Reimbursements on Shared Labor Expenses +\$2,000:				
Account - 100.9800.59130 Reimburse-Shared Labor Expense		\$2,000		
Total - 100 General Fund	\$32,200	\$2,000	\$34,200	\$34,200
=====				
170 MUNICIPAL INCOME TAX FUND				
1510 Finance/Income Tax Collection	\$0	\$42,400	\$42,400	\$42,400
=====				
- Additional for Supplies of Forms for use in Tax Amnesty Program +\$1,000:				
Account - 170.1510.54100 Supplies-Office		\$1,000		
- Additional to Upgrade CMI Software for Online Filing Programs +\$11,400:				
Account - 170.1510.53210 Service Contract-Computer Software		\$11,400		
- Additional for Income Tax Refunds, running higher than the prior year +\$30,000:				
Account - 170.1510.59010 Refunds-Income Tax		\$30,000		
300 GENERAL BOND RETIREMENT FUND				
8100 General Obligation Debt Services	\$0	\$700	\$700	\$700
=====				
- Additional for Payment to Ohio Water Sewer Rotary Commission for Deferred Assessments +\$700:				
Account - 310.8500.58450 Principal Payment-OWSRC		\$700		
400 CAPITAL IMPROVEMENT FUND				
2100 Police/Safety Services	\$0	\$750	\$750	\$750
=====				
- Additional for Equipment from funds received through Donations +\$750:				
Account - 400.2100.57000 Machinery and Equipment		\$750		
500 ELECTRIC UTILITY REVENUE FUND				
6110 Electric/Operations, Distribution System	\$0	\$39,000	\$39,000	\$39,000
=====				
- Additional for Electric Supplies for a large unbudgeted build +\$19,500:				
Account - 500.6110.54400 Supplies-Electrical		\$19,500		
- Additional for Transformers for a large unbudgeted replacement +\$19,500:				
Account - 500.6110.54410 Supplies-Transformers		\$19,500		
513 WATER OWDA BOND RETIREMENT FUND				
8300 Revenue Funds Debt Services	\$0	\$140	\$140	\$140
=====				
- Additional for Payment to County Auditor on Collection Fees +\$140:				
Account - 513.8300.53410 County-Auditor Fees		\$140		
* GRAND TOTAL - ALL FUNDS	\$32,200	\$84,990	\$117,190	\$117,190
=====				

Billion Back from
Year 2011

<u>Fund Number</u>	<u>Billion Back from 2011</u>	<u>\$84,011.91</u>
100 GENERAL FUND		\$45,434.49
170 INCOME TAX FUND		\$1,267.62
200 SCM&R FUND		\$3,870.93
220 RECREATION FUND		\$5,572.44
277 PROBATION OFFICERS FUND		\$225.45
500 ELECTRIC REVENUE FUND		\$10,821.58
510 WATER REVENUE FUND		\$6,499.76
520 SEWER REVENUE FUND		\$5,806.39
560 SANITATION FUND		\$3,305.18
600 GARAGE ROTARY FUND		\$1,208.07
TOTAL	1	\$84,011.91



Bureau of Workers' Compensation

P.O. Box 15429
Columbus, OH 43215-0429

Governor John R. Kasich
Administrator/CEO Stephen Buehrer

ohiobwc.com
1-800-OHIOBWC

PAGE: 2

NAPOLEON
PO BOX 151
NAPOLEON, OH 43545-0151

Date: 07/02/2013
Remit No: 39046800062
Warrant: 7859070

Date	Policy	Description	Amount
07/01/2013	33505502-0	PREMIUM SURPLUS REFUND INVOICE	\$84,011.91

BWC urges you to use this refund to strengthen your employee safety and health programs.

A
BILLION
Back

Enclosed you'll find **your rebate check** from BWC. Made possible by safer workplaces and strong investments, we are providing this rebate to help Ohio's economic resurgence and make workplaces safer throughout the state.

We strongly encourage you to invest at least a portion of this rebate into your workplace safety and health programs. Doing so protects your workers and can save you money for years to come.

This rebate is just one portion of our three-part **A Billion Back** proposal, which will help strengthen Ohio's economy, modernize our operations and protect Ohio's most important asset — its workforce. To learn more, visit ohiobwc.com, and follow us on Twitter @OhioBWC.

QUESTIONS? Visit ohiobwc.com, and click on the A Billion Back banner for more information.



~~400-2100-57000~~
Revenue 400-2100-44351
Donations - Police

ACCOUNT #/NAME:
52 10 4026 0 01
OEA - COMMUNITY SERV

Exp. 400-2100-57000
Machinery & Equipment

DESCRIPTION:
MOBILE RADIO

CHECK #: 0046211
DATE: Jul 02, 2013
AMOUNT: \$750.00

PAYEE:
CITY OF NAPOLEON POLICE DEPARTMENT

THIS DOCUMENT HAS A MULTI-COLORED FACE THAT CHANGES COLOR GRADUALLY. SEE LIST OF SECURITY FEATURES ON THE BACK. DO NOT CASH UNLESS ALL ARE PRESENT.



DCB TRUST DEPT.
110 RIVERBEND AVE.
LEWIS CENTER, OH 43035
(740) 657-7800

DATE

046211

56-308
441

ACCOUNT #/NAME:
52 10 4026 0 01 OEA - COMMUNITY SERV

Jul 02, 2013

PAY
Seven hundred fifty and 00/100

AMOUNT
*****\$750.00

TWO SIGNATURES REQUIRED FOR AMOUNTS OVER \$50,000.00

TO THE ORDER OF
CITY OF NAPOLEON POLICE DEPARTMENT

⑈046211⑈ ⑆044103086⑆ 1009445⑈

ESTIMATED MATERIAL COST LIST
Napoleon Biogas

Item #	Description	Qty	Unit Price	Total Price
1	1/0 str primary underground wire	1200	\$2.14	\$2,568.00
2	1/0 termination kit	3	\$45.35	\$ 136.05
3	1/0 primary elbow	3	\$28.08	\$ 84.24
4	1/0 elbow lightning arrester	3	\$65.00	\$ 195.00
5	Cutout 100 amp	3	\$65.25	\$ 195.75
6	Meter socket – 13 terminal	1	\$184.60	\$ 184.60
7	Current transformer 200:5 secondary	3	\$68.67	\$ 206.01
8	Potential transformer 480/120	3	\$140.00	\$ 420.00
9	Large transformer vault	1	\$826.02	\$ 826.02
10	750 kva padmount transformer 277/480 volt	1	\$13352.00	\$13,352.00
11	Labor	8	\$165.00	\$1,320.00
			TOTAL	\$19,487.67

Bill To: Napoleon Biogas, LLC
12329 County Road P3
Napoleon, Ohio 43545

*500-6110-54400 Supplies-
Electrical*

Attn: Brent Damman

bdamman@ch4biogas.com

MATERIAL COST LIST
Napoleon High School

Item #	Description	Qty	Unit Price	Total Price
1	1500 kva padmount transformer 277/480 volt	1	\$17527.00	\$17,527.00
2	1/0 primary elbows	3	\$25.45	\$ 76.35
3	Labor	10	\$165.00	\$1,650.00
			TOTAL	\$19,253.35

For: High School electrical service upgrade

Bill To: Napoleon City Schools
Attn: Dr Fogo
701 Briarheath Ave
Napoleon, OH 43545

500-6110 54410 Supplies -
Transformers

Memorandum

To: Safety and Human Resources Committee, Township Trustees, Council, Mayor, City Manager, City Law Director, City Finance Director, Department Supervisors

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 9/18/2013

Re: Safety and Human Resources Committee Meeting Cancellation

The Safety and Human Resources Committee meeting scheduled for Monday, September 23, 2013, has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

PARKS & RECREATION BOARD

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Wednesday, September 25, 2013 at 6:30 PM

1. Call to Order
2. Approval of Minutes
3. Review of Parks & Recreation Rates & Fees
4. Discussion on 2014 Capital Improvements
5. Discussion and/or Action on Trick or Treat Night Recommendation
6. Miscellaneous
6. Any other Items to Come Before the Board

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio
PARKS AND RECREATION (P&R) BOARD

Meeting Minutes
Wednesday, August 28, 2013 at 6:30 PM

<p style="text-align: center;">PRESENT</p> <p>Parks & Recreation (P&R) Board City Staff</p> <p>Recorder</p> <p>Others</p> <p style="text-align: center;">ABSENT</p> <p>Members</p> <p>Call To Order</p> <p>Approval Of Minutes</p> <p>Update From Friends Of Napoleon Golf Course</p>	<p>Matt Hardy – Chair, David Prigge, Peg Funchion, Chad Richardson, Aaron Schnitkey, Jon Tassler Tony Cotter, Parks & Recreation Director Diane Ressler, Golf Course Barbara Nelson News Media, Patrick McColley</p> <p>Mike Saneholtz</p> <p>Chairman Hardy called the meeting to order at 6:30 PM.</p> <p>Minutes of the May 29, 2013, meeting stand approved.</p> <p>Diane Ressler gave an update from the Friends of the Napoleon Golf Course (FNGC). She thanked the Board for their support and for believing in the golf course this year. FNGC thinks they have proven to the Board and the City that they are a viable part of this community and hope to stay that way. FNGC helped plan events and is an integral part of Business After Hours and the upcoming Buckeye Bash. Kurtz Hardware donated a grill. FNGC cooks for Legion events and Monday night league. They painted benches and laid pavers at the end of cart paths. They are setting up a sponsorship plan now for capital improvements. They put up a white board on the porch to list upcoming events. The main objective is to increase play. There will be five major events in September.</p> <p>Fall specials at the course start September 1. The golf team parents are very active this year. They started a backers group called Tee It Up Club and made \$806 at a Saturday car wash. Ressler gave details about the Buckeye Bash which will be held on September 28. Volunteers are very involved in this event. They are renting a TV for the Ohio/Wisconsin game and will have a golf scramble, food, raffles, drawings, etc. Ressler talked with Chief Weitzel who advised her to get in contact with the Operations Department and they will put up fencing for the event. Ressler said there has not been any advertising yet, but that will start very soon.</p> <p>Cotter said Buckeye Bash is a different kind of event. People who aren't golfers can come to watch the game. We hope for lots of folks. FNGC's efforts have provided results. They are getting the word out. Numbers are looking better thanks to their efforts. Ressler is a representative of FNGC. She has been magnificent in pulling things together and keeping them driven. She and her husband, Wayne, work hard to keep the course in a positive light. She is constantly thinking of ways to generate revenue and keep expenses down. Hardy thanked Ressler for her efforts and commended her for the Buckeye Bash idea.</p> <p>Cotter reviewed reports on golf course and swimming pool operations (attached).</p> <p><u>GOLF Revenue</u></p>
<p>Financial Reports For Golf Course & Swimming Pool Operations</p>	<p>Cotter reviewed reports on golf course and swimming pool operations (attached).</p>

Numbers for the course improved from last year thanks to FNGC's overall effort to publicize the course and generate play. Memberships are up from last year. Concessions are about even with last year. Cart fees are up. Beer sales are way up. As of August 23, the course revenue is about \$15,000 better than last year. We anticipate that to hold steady for the rest of the year. Good weather will help. We had some hot, humid weather that caused turf damage, but it is recovering.

Expenses

Wages and benefits are down. Staff work fewer hours without making things suffer. Staff education and professional memberships are down. Utilities are down. We are more efficient with irrigation thanks to the new watering system. Chemicals and supplies are down. Fuel is up due to the higher cost per gallon. Mike Willhite made a decision to do the curative method of agronomy instead of preventative by keeping a close eye on the weather. This can be a gamble if it sneaks up on you. We spent \$60,000 less this year than last. The bottom line overall is that we did about \$30,000 better than last year.

Cotter said last month Ken Hawley, Chair of FNGC, wanted to go to Council with the improved golf course numbers. He met with Greg Heath and Cotter a week before Business After Hours. He was told the course was -\$88.90 short of being even. He wrote a check for that amount as a donation. This was a kind gesture on Hawley's part.

Funchion asked if the damage at Hole 3 is due to not using as many chemicals. Cotter said he had a discussion with Willhite about this. He is glad Willhite is trying to save money, but we must balance aesthetics with budget consciousness. Willhite will focus more on the greens. We don't want a lot of damage.

Schnitkey asked about retail sales of merchandise. Cotter said we don't lose money there, but the cost is heavy upfront. Some items go back at the end of the year and get credited. We haven't bought merchandise since June. Tassler asked how much the new watering system will save. Cotter said savings is on the utility side. Willhite was coming in at 3:00-4:00 am to turn sprinklers on and off. The new system became operational in June. It allows him to control it from home.

POOL Revenue

This has not been a warm summer. Memberships and admissions are down. We earned \$6,600 less than last year.

Expenses

We spent over \$8,000 less on wages. Guards were sent home if attendance was low. Utilities are about the same to condition water. Natural gas went up due to cooler weather. We shut off the heater at the end of July.

The bottom line is we did better than last year. The new manager and assistant manager did a good job. The automatic calibrator was regulated better this year. Schnitkey asked if swim meets were charged the approved fee for pool rental. Cotter said that amount (\$1,000) is not listed because it hasn't been paid yet, but it will be. Funchion noted the pool lost \$64,000 last year and lost \$58,000 this year.

Tassler asked why the pool isn't used more. Cotter said there's more for kids to do now than there used to be. There is air conditioning, video games, plus more

**Discussion on 2014
Capital Improvements**

people have their own pools. The cost was \$1 to \$1.50 in the 1980's with \$30,000 in revenue. Now we charge twice the admission fee and make half that amount. We did a cost reduction plan in 2009 and decided to close the pool before the Fair. Funchion said the pool is open about 10 weeks each summer. Cotter said we kept it open the weekend after the Fair for a water polo invitational. There was an electrical problem, but the electric department figured it out and fixed it.

Cotter said the goal ultimately is to try and reduce overall expenses in the entire department. We are seeing nice decreases in expenses on overall operations too.

Cotter said the Capital Improvements List for 2014 is slim (attached).

Golf Course

We did not purchase four golf carts this year or do other budgeted capital improvement items. We may be able to pare back and buy carts every other year. Cotter will propose buying carts in 2014. This could cost less than \$10,000 depending on what we get from the auction of the old carts with gov.deals.com or ebay. There are 16 carts in the fleet. We keep them for 4-6 years. They are not hard to sell. Club cars hold up better. He's seen club cars that are 15-16 years old with one driver. We will try replacing every 2 years and revisit that if there is a problem. There was no cart path construction in 2013. It is in for 2014 for \$5,000.

Pool

The pool is mechanically okay, but the basin is not watertight. We look for glaring leaks. Cotter put in \$5,000 for repairs if needed for broken concrete or pipes. Renovating the pool would be six digits plus.

Parks

Cotter included playground equipment replacement at Glenwood for \$25,000. We need to get rid of the old equipment that is non-conforming. The schools are in planning stages. He will ask them about their equipment when it's the right time. Schnitkey asked if Glenwood needs playground equipment. Hardy said kids are playing there all the time. McColley said there will be a new playground at the middle school, one at St. Paul's and one by the river. Prigge said there is nothing at Oberhaus Park. McColley said Rotary's intent was to have a passive park there.

Prigge said Kidz Kingdom is at Glenwood. If the playground equipment was gone, we could put something else there. McColley said the southside gets neglected. Hardy suggested the \$25,000 go for paving the parking lot at Oakwood. Cotter said we can put in something new or just take the old equipment out. The original proposal years ago was to pull it out and do sand volleyball courts. When Kidz Kingdom went in, use tapered off and the kids went back to the swings, merry-go-round, etc. We don't get as many little kids at Ritter, but we do at Glenwood. With little kids using the pool and ball diamonds, the equipment would get used.

Cotter also recommends replacing some shelter roofs. He included asphalt crack sealing for areas at Glenwood and the boat ramp. He added money for playground surfacing using ADA accessible engineered wood fiber. These items could change. He asked staff to forward things they see that need attention. Prigge asked about the walkway at Oakwood from the batting cage to the ball diamonds. Cotter said this could get addressed yet this year. Cotter said this area is being driven on when police and staff patrol there. It may be on the list for next year if not this year.

Miscellaneous

Tassler

Tassler asked if the City has ever done Junior Volleyball for young kids. Funchion said we haven't, but it would be good. Cotter said we didn't get requests for volleyball. Funchion said we would have to do it in the spring when kids are involved in everything else. We could probably do it on a Sunday.

Schnitkey

Schnitkey – no items

Prigge

Prigge said the educational trail is being worked on. Cotter said an Eagle Scout will build the train there. A contractor is pouring concrete. It should be done soon.

Richardson

Richardson said a net is missing on one of the batting cages at Oakwood. Cotter said we used to get funds from Diamond Boosters for nets. This money is not readily available anymore. We can look at it for next year.

Hardy

Hardy said netting at the top of backstops at Oakwood is in awful shape. Cotter said we usually fix these in the spring. They are expensive to replace: about \$1,500 each. Funchion suggested replacing them on a rotation basis. We will get some assistance from the Diamond Boosters. Hardy said someone asked about adding a batting cage at Glenwood, but he believes we should fix up Oakwood first. There are 2 batting cages at the high school. Cotter said this is more of a luxury than something we need. Richardson suggested pouring cement instead of stones at Glenwood. Hardy said that would be great, but there would be four big pads to pour. Hardy asked if there was any feedback about having no band on the 4th of July. Cotter said many said it was a good idea for saving money.

Funchion

Funchion – no items

McColley

McColley – no items

Cotter

Cotter said he was disappointed that the 3 on 3 didn't take off on the 4th of July. We advertised that we needed at least 6 to make it run. We had 7 for the 13-15 year old group, but 18 and up only had 5. There were many compliments on the fireworks. We are registering for fall programs now. The Ritter Park equipment is part of the culvert project. They are damming one side of the culvert at Ritter Park and on the creek side of the golf course. Budget sheets should go out the first part of September. We may not have the information for the September meeting. We usually talk about rates in September. He asked members to let him know if they want things on the agenda.

Any Other Items

None

Motion To Adjourn

Motion: Prigge Second: Schnitkey
To adjourn the meeting at 7:43 PM

Passed
Yea - 6
Nay- 0

Roll call vote on above motion.
Yea – Prigge, Funchion, Schnitkey, Richardson, Tassler, Hardy
Nay -

Date Approved

Matt Hardy, Chair

Memorandum

To: Civil Service Commission, Council, Mayor, City Manager, City Law Director,
City Finance Director, Department Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 9/16/2013

Re: Civil Service Commission Meeting Cancellation

The regular Civil Service Commission meeting, scheduled for Tuesday, September 24, has been CANCELED due to lack of agenda items.

ROBERT E. LATTA
5TH DISTRICT, OHIO

ASSISTANT MAJORITY WHIP

CO-CHAIRMAN
CONGRESSIONAL SPORTSMEN'S CAUCUS

COMMITTEE ON
ENERGY AND COMMERCE

SUBCOMMITTEE ON
COMMUNICATIONS AND TECHNOLOGY
VICE CHAIRMAN

SUBCOMMITTEE ON
ENERGY AND POWER

SUBCOMMITTEE ON
ENVIRONMENT AND THE ECONOMY

RECEIVED SEP 12 2013

Congress of the United States

House of Representatives

Washington, DC 20515-3505

September 6, 2013

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DISTRICT OFFICES:
1045 NORTH MAIN STREET
SUITE 6
BOWLING GREEN, OH 43402
(419) 354-8700

101 CLINTON STREET
SUITE 1200
DEFIANCE, OH 43512
(419) 782-1996

318 DORNEY PLAZA
ROOM 302
FINDLAY, OH 45840
(419) 422-7791

Mr. Chad E. Lulfs
Engineer
City of Napoleon
PO Box 151
255 West Riverview Avenue
Napoleon, OH 43545-0151

Dear Mr. Lulfs,

Thank you for taking the time to visit with me and show me the City of Napoleon's Scott Street widening project.

I appreciated viewing firsthand the progress being made in the City and hearing your concerns. These visits are valuable to me as they assist me in learning what issues are important to elected officials and the business community in Ohio's Fifth Congressional District.

Again, thank you for your time and hospitality. Please contact my Defiance office if you have questions in the future with any matter involving the federal government.

Sincerely,



Robert E. Latta
Member of Congress

REL/ks



UPdate

A weekly newsletter presented by AMP President/CEO Marc Gerken

September 20, 2013

USEPA releases GHG NSPS for new units

By Jolene Thompson – senior vice president member services & external affairs/OMEA executive director

The U.S. Environmental Protection Agency (USEPA) released strict greenhouse gas (GHG) New Source Performance Standards (NSPS) for fossil power plants on Sept. 20. The proposed rule applies to new (not existing) facilities. Standards for existing plants are scheduled to be released in June 2014.

Unlike an earlier version of the GHG NSPS that set combined standards for coal and natural gas units, the USEPA is now proposing to set separate standards for certain natural gas-fired stationary combustion turbines and for fossil fuel-fired utility boilers and integrated gasification combined cycle (IGCC) units. All standards are in pounds of CO₂ per megawatt-hour (lb CO₂/MWh gross).

The USEPA is proposing two limits for fossil fuel-fired utility boilers and IGCC units, depending on the compliance period that best suits the unit. These limits require capture of a portion of the CO₂ from the new unit. These proposed limits are:

- 1,100 lb CO₂/MWh gross over a 12-operating month period, or
- 1,000-1,050 lb CO₂/MWh gross over an 84-operating month (7-year) period

The USEPA is proposing two standards for natural gas-fired stationary combustion units, depending on size. The proposed limits are reportedly based on the performance of modern natural gas combined cycle (NGCC) units. These proposed limits are:

- 1,000 lb CO₂/MWh gross for larger units (> 850 mmBtu/hr)
- 1,100 lb CO₂/MWh gross for smaller units (≤ 850 mmBtu/hr)

AMP/OMEA, the American Public Power Association (APPA) and coalitions we are part of are reviewing the proposed rule and we will report on key impacts at the AMP/OMEA Annual Conference in October and in this publication.

A statement from the APPA on this issue is available on the Member Extranet section of [AMP's website](#).

AMP files comments to USEPA proposed on effluent limitations rule

By Julia Blankenship – director of energy policy & sustainability

On Sept. 19, AMP filed comments with the U.S. Environmental Protection Agency (USEPA) on its proposed rule to establish Effluent Limitations Guidelines (ELGs) for steam electric units 50 MW and above in size. USEPA proposed the rule in June.

The proposed ELG rule would impact AMP and member steam elec-

see COMMENTS Page 2

AMP installs highly efficient induction lighting system

By Michael Schilling – facilities manager

Earlier this week, AMP's Green Team continued our commitment to efficiency by facilitating energy saving lighting improvements at AMP Headquarters.

Evolved Lighting Solutions installed a highly efficient induction lighting system in the lobby, and replaced existing parking lot and exit sign lighting with more efficient LED



Members of AMP's Green Team, Mike Schilling, Alice Wolfe and Emily Park (right), look on as Evolved Lighting Solutions representatives install efficient lighting in the lobby of AMP's Headquarters.

fixtures. These retrofits will provide an estimated annual savings of 57,624 kilowatt-hours of electricity and \$4,609.95 in energy costs. AMP is also receiving an incentive payment for these projects from American Electric Power, through its energy efficiency program, in the amount of \$4,310.80.

AMP has already been reducing its electricity usage and costs at its headquarters through occupancy lighting sensors in certain rooms and areas, as well as LED lighting in the elevators and elevator lobbies. The LED lamps use 90 percent less energy and are projected to last 25 times longer.

The use of LED street lighting in member communities is also on the rise, with members reporting a high level of community acceptance, improved nighttime visibility, and lower maintenance costs in addition to lower electricity usage and costs. Members participating in Efficiency Smart have received incentive payments for these lighting improvements.

For more information, please visit <http://amppartners.org/consumers/conservation-sustainability/efficiency-smart/>.

tric units (including coal and natural gas combined cycle) that discharge waste water into regulated waterways. AMP took particular issue with the proposed rule's inclusion of NGCC facilities (such as AFEC), which have less toxic and significantly smaller volume waste streams. AMP also questioned the proposed rule's inclusion of limits for closed landfills such as ours at R.H. Gorsuch Station, which already is under a state-approved post-closure plan.

Prairie State also filed brief comments on the proposed rule, even though it is not expected to be impacted because of the extensive environmental controls already built into the facility.

AMP's comments are posted on the website at http://amppartners.org/pdf/regulatory-comments/AMP_ELG_comments_9-19-2013.pdf.

If you have any questions, please let me know at 614.540.0840 or jblankenship@amppartners.org.

August Operations Statistics

	JV6 Wind Output	Belleville Output	Avg. A/D Hub On-Peak Rate
August 2013	8%	82%	\$38.56/MWh
August 2012	8%	40%	\$36.99/MWh
	Fremont Energy Center Output	Blue Creek Wind Output	Napoleon Solar Output
August 2013	60%	12%	23%
August 2012	76%	11%	

*Fremont capacity factor based on 675 MW rating
*Solar capacity factor based on 3.54 MW rating

Gerken speaks at ANGA's 'Think About Energy Summit'

By Jolene Thompson

AMP President/CEO Marc Gerken participated in America's Natural Gas Alliance (ANGA) "Think About Energy Summit" in Columbus earlier this week. Gerken spoke on Sept. 17 as part of the Natural Gas for Power Generation panel.



He discussed the current challenges utilities are facing and the importance of a diversified energy resource mix. He was joined on the panel by Michelle Bloodworth, vice president, ANGA; Mark McCullough, executive vice president – generation, American Electric Power; Dr. Paul Sotkiewicz, senior economist, PJM Interconnection; Carl Haga, director – gas services, Southern Company; and James Mellody, vice president, fuel and unit dispatch, FirstEnergy Solutions.

ANGA's "Think About Energy Summit" focused on how natural gas is changing the nation's energy landscape, with emphasis on power generation, transportation, industrial use of natural gas, pipeline infrastructure, economic benefits, exploration and production.

Other speakers at the conference included former Energy Secretary Steven Chu, and Congressmen Bob Latta (R-OH) and Bill Johnson (R-OH).

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Sept. 20

MON	TUE	WED	THU	FRI
\$30.94	\$30.40	\$34.15	\$36.27	\$35.80

Week ending Sept. 13

MON	TUE	WED	THU	FRI
\$43.86	\$77.99	\$82.45	\$34.84	\$29.11

AEP/Dayton 2014 5x16 price as of Sept. 20 — \$40.75

AEP/Dayton 2014 5x16 price as of Sept. 13 — \$40.40

Fall 'Public Power Connections' features DIY energy steps

By Krista Selvage – manager of publications

The Fall Edition 2013 of *Public Power Connections* (PPC) was distributed earlier this week to AMP principal contacts and others who have requested it. In this edition are stories on do-it-yourself energy saving steps, transformers, Public Power Week, how a combined-cycle natural gas plant works, a lineworker's job, and a safety tip.



Members who would like to be added to the list of PPC email recipients may contact me at 614.540.6407 or kbselvage@amppartners.org. Member comments and suggestions are always welcomed.

For current and past editions, please visit the Member Extranet section of AMP's website.

Calendar

Sept. 23-27—AMP Lineworker Training Basic 2
AMP Headquarters, Columbus

Oct. 6-12—Public Power Week activities in member communities

Oct. 7-11—AMP Lineworker Training Advanced
AMP Headquarters, Columbus

Oct. 28-31—AMP/OMEA Conference
Hilton Columbus at Easton, Columbus

Dec. 5—AMP finance & accounting subcommittee meeting
AMP Headquarters, Columbus



News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

AMP spreads safety message through new course offerings

By Jennifer Flockertzie – technical services program coordinator

Eighteen attendees from eight member communities participated in AMP's first Regulator, Recloser, Capacitor Safety course on Sept. 19 at AMP Headquarters. We were pleased with the strong turnout.

The one-day class, geared to apprentice or journeymen, was designed to help lineworkers raise their level of safety as they learn the proper operation of regulators, reclosers and capacitors.

AMP will also offer APPA Advanced Topics in Underground Distribution on Oct. 17 at AMP Headquarters. Underground distribution continues to be the installation method of choice in many applications on public power systems. This one-day course focuses on topics of current and emerging interest in underground distribution. Participants will cover the advantages of underground distribution, including greater operating reliability, lower operating and maintenance costs, better public safety, and reduced visibility and greater public acceptance. The deadline to register is Oct. 10. A minimum attendance of 20 is required to hold the class.

Both the Regulator, Recloser, Capacitor Safety class and the APPA Advanced Topics in Underground Distribution are part of AMP's recent expansion of training offerings. A complete listing of AMP's courses is available in the 2013-2014 Training Catalog, located on the Member Extranet section of [AMP's website](#).

For more information or to register for the underground distribution class, please contact me at 614.540.0853 or jflockertzie@amppartners.org.



Bob Rumbaugh, AMP's manager of technical training, teaches the proper operation of regulators, reclosers and capacitors during a new AMP course offering on Sept. 19.

AFEC weekly update

By Craig Kleinhenz – manager of power supply planning

AFEC was offline for the week as the plant has started its fall maintenance outage. The outage began a few days early because of market prices being so low due to the very mild weather.

The plant is expected to be offline through next week as well. AFEC was approximately \$3.07/MWh cheaper than on-peak market prices for base generation.

Energy markets up due to increased consumption

By Craig Kleinhenz

Markets took an unexpected upward turn this week due to an unexpected storage report. The amount of natural gas that was injected into storage last week was well below analysts' expectations. This was primarily due to several nuclear plants experiencing unplanned maintenance outages. This decrease in nuclear production was offset by an increase in natural gas production, causing prices to close higher.

October natural gas prices closed up \$0.08/MMBtu this week to end the week at \$3.72/MMBtu. Electric prices continued to move upward this week with 2014 on-peak electric prices at AD Hub finishing up \$0.35/MWh from last week, closing at \$40.75/MWh.

Communities compete for energy efficiency \$5 million prize

Provided by the American Public Power Association

The Energy Department and Georgetown University have agreed



to collaborate on the Georgetown University Energy Prize, a competition to encourage innovative, replicable and scalable approaches to reducing energy use in communities across the United States. Beginning in February 2014, United States municipalities ranging in population from 5,000 to 250,000 residents will be eligible to compete for the prize by reducing their energy use. Participating communities must develop a long-term energy efficiency plan and demonstrate initial effectiveness and sustainability during a two-year period.

The winning community will receive \$5 million provided by private sponsors, which will help to support their continuing community-based energy efficiency efforts. Although only one community will win the Georgetown University Energy Prize, each participating community will benefit from access to financial and technical resources, DOE said. Organizers have designed the competition to create pathways toward achieving greater efficiency in homes and municipal buildings across the country.

Interested parties are invited to learn more about the Georgetown Energy Prize at its website (www.guep.org) or on Twitter (@guenergyprize), and register their communities in advance of the formal launch in February. Communities are encouraged to submit a non-binding letter of intent as soon as possible.



Columbus issues call for electrical engineering applicants

The City of Columbus is seeking qualified applicants for the classification of Electrical Engineering Associate II. An Open-Competitive examination is currently open for filing until Sept. 27, 2013. One vacancy for this classification is currently located within the Department of Public Utilities, Division of Power. This position will be responsible for performing paraprofessional electrical engineering work associated with the Division of Power's Electrical Distribution Systems, Street Lighting, Joint Electric Pole Use/Attachment projects and plan review. This position will also oversee street lighting projects including planning, bid preparation, design and construction.

Responsibilities will also include reviewing plans and designs prepared by city staff and consulting engineers for conformance to planning, contract specifications, federal, state and city regulations and codes and sound engineering principles. To qualify you must have completed the twelfth school grade and have three years of experience performing paraprofessional electrical engineering work. Substitution(s): College education in electrical engineering or a related curriculum may be substituted for the experience on a year-for-year basis. A certificate of high school equivalence (GED) will be accepted in lieu of the twelfth school grade requirement. Possession of a valid motor vehicle operator's license is required. Pay Range 28, \$22.08 - \$26.16 per hour.

Interested applicants for this Open-Competitive Examination should apply by visiting the Columbus Civil Service Commission website at <https://csc.columbus.gov> and clicking on "current job openings" to follow the instructions for application submission as this posting period will close Sept. 27, 2013. EOE

Brewster is searching for village administrator candidates

The Village of Brewster is seeking qualified applicants for the position of Village Administrator. Brewster is a statutory village with a population of 2,300 and a budget of \$6.6 million including electric utility. The Village Administrator is responsible for the day-to-day operations of the village, including street, water, wastewater, electric distribution and fire departments. The administrator works directly for the Mayor, and works closely with the Village Council.

Candidates must be self-starters, have strong organizational, interpersonal, oral and written communication skills. The Mayor and Council are looking for a candidate with experience in utility management (with an emphasis on electric utilities), economic development programs and practices and community planning skills.

Candidate must have a Bachelor's Degree or equivalent degree and five years of experience in local government and or utility administration/management. Interested candidates should submit a cover letter, resume and five professional references by Oct. 11, 2013 to EDDS Local Government Services, 915 Catlin Court, Kent, OH 44240. The Village of Brewster is an Equal Opportunity Employer.

City of Cuyahoga Falls seeks operations supervisor

The City of Cuyahoga Falls has given notice that the Cuyahoga Falls Civil Service Commission will administer a written examination for the following position: Operations Supervisor - Street Department (Open - Competitive Exam) at 6 p.m. Oct. 17 in the Cuyahoga Falls High School Library, 2300 Fourth Street, Cuyahoga Falls, OH 44221 (Registration will begin at 5:30 p.m.). A valid driver's license or state issued ID must be presented on the evening of the examination.

The Operations Supervisor supervises, plans, coordinates and schedules crew assignments in the Street Department. Assists the Assistant Street and Sanitation Superintendent, and in his/her absence assumes his/her responsibilities.

Applicant must be a high school graduate or have a GED equivalent education, and have considerable experience in the field of street maintenance, repair and construction or any equivalent combination of education and experience that provides the required knowledge, skills and abilities.

For a full description, visit <http://cfo.cityofcf.com/web/departments/human-resources/job-postings>.

Visit www.cityofcf.com to print applications. Applications are also available at the City Building, 2310 Second Street, Cuyahoga Falls, OH 44221 from 8 a.m. to 5 p.m. weekdays.

In order to be eligible to register and take the exam: 1) Completed application, 2) \$25 fee, 3) a copy of DD-214 if applicable, must be submitted to Civil Service Office either in person or by mail, postmarked no later than Oct. 7.

Village of Elmore in need of experienced electric linemen

The Village of Elmore is accepting applications for an experienced electric lineman/Village Serviceman position. Minimum qualifications include: graduation from the standard four-year high school, successful completion of an approved apprenticeship program of at least four years in duration and an Ohio CDL license. Village Servicemen are also expected to perform duties in areas such as water, wastewater, park maintenance and street repair. Servicemen operate equipment and plow snow.

The Village of Elmore owns and operates its own electric system. The electric system includes: substation, poles, transmission lines, transformers and secondary services. The successful applicant should have knowledge/background including all of these areas. This is a full or part time position.

Elmore is located in Ottawa County, Ohio, and has a population of 1,400. The Village of Elmore has a complete compensation/benefit package and is an Equal Opportunity Employer. A complete job description and job application can be obtained by contacting the Village office at 419.862.3454. Please submit a completed job application, resume, certifications, and three references to: Buck Stoiber, Village Superintendent, PO Box 1, 340 Clinton St., Elmore, OH 43416.



Hamilton issues call for assistant director, plant supervisor

The City of Hamilton, Ohio (pop. 63,000), a growing community in the Cincinnati-Dayton metroplex seeks an Assistant Director of Electric. Salary range: \$85,946 to \$110,136/year, plus benefits. Hamilton is a full-service community which operates its own electric, gas, water and wastewater utilities.

This is responsible professional and administrative work involving the planning, organization, direction and supervision and coordination of the operations and activities of the City's Electric Department. Duties of this class include, but are not limited to, the following: acts in the place of the Director of Electric when so requested and authorized; assists with the development of departmental long-range plans; oversees the availability and reliability of electric service for City electric customers; analyzes Electric System design and operation, and determines necessary capital and operational improvements to maximize efficiency and reliability; performs related work as required.

Prefer college graduate with Bachelor's Degree in Business Administration, Engineering or Applied Science, preferably supplemented by a Master's Degree and extensive professional experience in public electric utility management, including supervisory experience. Valid Ohio Prof. Eng. (PE) registration or other equivalent certification from another state is desired. A background/credit check, drug screen and medical examination will be administered.

Submit detailed resume and proof of PE, if applicable, by 5 p.m. on Sept. 24, 2013 to: Civil Service Dept., Hamilton Municipal Bldg., 345 High St.-1st Fl., Hamilton, OH 45011 in person or by fax: (513. 785.7037) or email: cspersonnel@ci.hamilton.oh.us. Use Word or PDF only. Specify interest in "Assistant Director of Electric."

The City of Hamilton is an EEO & AAE. Minorities and women are encouraged to apply.

City of Danville seeks electric compliance coordinator

City of Danville Utilities is accepting applications for Power & Light Electric Compliance Coordinator.

Education and experience equivalent to an associate's degree in electrical technology or engineering and considerable experience with an electrical utility. Possession of valid driver's license and ability to obtain Notary Public certification required. Starting salary range: \$39,333-\$47,199/DOQ. Open until filled.

Apply online at www.danville-va.gov Equal Opportunity Employer.

Schuylkill Haven in need of journeyman electric lineman

The Borough of Schuylkill Haven is accepting applications for a journeyman electric lineman position.

Minimum qualifications include: graduation from the standard four-year high school, successful completion of an approved apprenticeship program of at least four years

in duration and Pennsylvania CDL license.

Schuylkill Haven Borough owns and operates its own electric system. The electric system includes: substation, poles, transmission lines, transformers and secondary services. The successful application should have knowledge/background including all of these appurtenances. This is a full time position.

Schuylkill Haven is located In Schuylkill County, PA and has a population of 5,500. Schuylkill Haven borough has an excellent compensation/benefit package and is an Equal Opportunity Employer. A complete job description and job application can be obtained by contacting the borough office at 570.385.2841 or by logging on to the Borough's website www.schuylkillhaven.org.

Please submit a completed job application, resume, certifications and three references to: Scott J. Graver, Borough Administrator, Schuylkill Haven Borough Office, 12 W. Main St., Schuylkill Haven, and PA 17972.

APPA Academy Webinar Series



An internet connection and a computer are all you need to educate your entire staff for just \$89. Register today at www.APPAAcademy.org. Non-APPA members enter coupon code **AMP** to receive the member rate.

- **Creating a Safety Culture** Oct. 1
- **Using AMI Data to Improve Reliability and Offer New Customer Services** Oct. 2
- **Electric Rate Designs: Rate Structures to Promote Financial Stability or Energy Conservation** Oct. 22
- **Smart Grid Technologies—Implementing the Building Blocks of An Advanced Distribution Management System** Nov. 19

Copies of past webinars can be purchased through the APPA Product Store at www.PublicPower.org/store.

Co-hosted by



APPA Academy
Where Power and Knowledge Meet

Planting trees in your community?

Join APPA's Tree Power program.
It's free to utility members.

Benefits Include:

- the chance to win a \$2,500 tree-planting grant;
- a free, online "Tree-Benefits Estimator," and
- information on successful utility tree-planting efforts via a subscription to *Tree Power Report*.

To learn more and to join, visit www.publicpower.org or contact TreePower@publicpower.org.

Fw: Special Healthcare Reform Bulletin

From: "Gregory J Heath" <gheath@napoleonohio.com>

09/18/13 04:45 PM

To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

Cc: "Dr. Jon A. Bisher" <jbisher@napoleonohio.com>, "Morgan McCoy" <mmccoy@napoleonohio.com>, "Mary Thomas" <mthomas@napoleonohio.com>, "Trevor Hayberger" <thayberger@napoleonohio.com>

-----Original Message-----

From: "Ohio Municipal League" <jbrown@omlohio.org>

To: gheath@napoleonohio.com

Date: 09/18/2013 03:10 PM

Subject: Special Healthcare Reform Bulletin

Having trouble viewing this email? [Click here](#)

Ohio Municipal League

September 18, 2013

Dear All,

On Monday September 16, OML Executive Director Sue Cave and Legislative Advocate Josh Brown (who has spent the last year working on creating documents that help prepare municipalities for implementation of the Affordable Care Act (ACA)), did a conference call with officials from the National League of Cities and the Federal Health and Human Services department. We discussed efforts to get information out about the health insurance exchanges (hereinafter the "exchanges"). We would like to give you a quick briefing on what we discussed and some other information. There are three subjects we would like to discuss: 1) what you need to know about the exchanges, 2) what you need to know about the employer mandate, and 3) other resources for further research.

The Exchanges

First, the exchanges are supposed to be available starting October 1. This initial enrollment period will last until January 1, when several ACA provisions kick in, most notably the "individual mandate." Under the individual mandate, the IRS will impose a tax penalty on those who cannot provide proof of insurance. As one Supreme Court justice noted, this fundamentally changes the relationship of the government to the people. The purpose of these exchanges is to facilitate this relationship by creating a marketplace for health insurance.

For the most part, municipalities will not be concerned about the individual mandate. Most employees already are being properly offered coverage that is compliant with the ACA. However, HHS has asked us all to help advertise the exchanges to those who do not have coverage. There are three contexts in which this is likely to be needed. First, is people who live in your city who are too poor to purchase any kind of coverage. These people should generally be directed to Ohio's

Department of Job and Family Services. Second, is the families of some employees. Under the ACA, family coverage will be dropped by many employers because the government plans to only require individual coverage as a requirement to comply with the "9.5% rule." Third, will be people who are (generally) young and healthy and are between jobs that provide health insurance. Individual coverage is far more expensive than employer coverage due to federal tax law. So the large majority of people who do not have coverage are in this category. Therefore, we recommend posting information about the exchanges on job boards and employment centers-i.e., places where unemployed young people would look.

The Employer Mandate

Second, as employers, municipalities are subject to the ACA's "employer mandate." However, the relevant federal government agencies have promised that they will not enforce this mandate until next year. If you wonder how the employer mandate affects your municipality, Josh Brown has written an extensive piece on application of the federal mandate to Ohio's municipalities. It can be found here (omlohio.org) under the "health reform roadmap" box. Several updates have been posted, including one on the employer mandate delay.

Other Resources:

The following links were sent to us by HHS:

- Local Officials Toolkit: marketplace.cms.gov
- A list of Community Health Centers in Ohio that received funding for outreach and enrollment: <http://www.hrsa.gov/about/news/2013tables/outreachandenrollment/oh.html>
- A list of organizations in Ohio that received Navigator grants from HHS:

Ohio Association of Foodbanks

Anticipated grant amount: \$1,958,961

Since 1991 the Ohio Association of Foodbanks has benefited thousands of people in need in the State of Ohio. The Ohio Association of Foodbanks will provide outreach support through a variety of phone, online, and promotional tools.

Children's Hospital Medical Center

Anticipated grant amount: \$124,419

Children's Hospital Medical Center serves the medical needs of infants, children and adolescents with family-centered care, innovative research and outstanding teaching programs. They plan on reaching out and enrolling the uninsured through the main hospital location in urban inner city geographic area as well as two satellite locations.

Clermont Recovery Center, Inc.

Anticipated grant amount: \$44,938

Clermont Recovery Center, Inc., a not-for-profit drug and alcohol outpatient treatment and prevention agency located in the county seat of Batavia, Ohio. The organization will educate and help enroll the uninsured in coverage in several counties in Ohio, including Clermont, Brown and Adams.

Helping Hands Community Outreach Center

Anticipated grant amount: \$230,920

Helping Hands Community Outreach Center is a nonprofit organization serving the Dayton Ohio region and provides resources to families and individuals who are hospitalized. The

Fw: Invitation: Passenger Rail Forum

From: "Gregory J Heath" <gheath@napoleonohio.com>
To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

09/16/13 08:17 AM

For Council Packet

-----Original Message-----

From: tmacog <public.info@tmacog.org>
To: gheath@napoleonohio.com
Date: 09/13/2013 03:01 PM
Subject: Invitation: Passenger Rail Forum

[View message in your browser](#)



2013 Passenger Rail Forum: Train Station Renovation Drives Economic Development

You are invited to join elected officials, business people, and economic development professionals to hear how investing in passenger rail can rebuild communities.

**2013 Passenger Rail Forum
Monday, October 7, 11 a.m. - 1 p.m.
The Toledo Club, 235 14th St., Toledo OH**

The featured speaker is John Robert Smith, co-chair of Transportation for America. Tina Skeldon Wozniak, Lucas County Commissioner will moderate.

As mayor of Meridian, Mississippi, John Robert Smith successfully renovated the city's historic train station, a project that helped revitalize Meridian's downtown. He is a passionate advocate for the power of station renovation projects to link transportation and community revitalization. He makes the case for strategies and policies that support multi-modal transportation and affordable housing to develop our nation's communities.

Registration is required. Log on to PassengerRailForum.eventbrite.com.

Registration includes buffet lunch.

Tickets are \$28 for NOPRA members, \$33 for non-members, and \$20 for students. For more information, contact the Northwest Ohio Passenger Rail Association (NOPRA) at NWOhioPassengerRail@gmail.com, or TMACOG at 419.241.9155 ext. 117.

The forum is presented by the Northwest Ohio Passenger Rail Association and the TMACOG Public Transit & Passenger Rail Committee.



This message was sent to gheath@napoleonohio.com from:

Toledo Metropolitan Area Council of Governments | 300 Martin Luther King Jr. Drive | Toledo, OH 43604

[Unsubscribe](#) | [Forward This Message](#)



Fw: Special Information for OML Readers

From: "Gregory J Heath" <gheath@napoleonohio.com>
To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

09/20/13 10:41 AM

-----Original Message-----

From: "Ohio Municipal League" <ealbright@omloho.org>
To: gheath@napoleonohio.com
Date: 09/20/2013 10:35 AM
Subject: Special Information for OML Readers



Ohio Municipal League
Our Cities and Villages ★ Bringing Ohio to Life

Ohio Municipal League Announcement

Some Special Information for Our Members!

Ohio EPA will soon be accepting applications for the 2014 Recycling and Litter Prevention Grants and will host an informational meeting on the 2014 grant application process on Thursday, Oct. 3, 2013. The informational meeting will be held at 10:00 a.m. at the Ohio Department of Transportation, 1980 West Broad Street, Columbus, OH 43223, in the auditorium. There is no registration required, however, those attending should bring a photo I.D. The following competitive grants provide opportunities for communities, local governments and businesses to establish and implement recycling, recycling market development, litter prevention and scrap tire recycling programs.

* Community Grant: This funding allows Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide new infrastructure for collection and materials processing, involving materials such as construction and demolition debris, electronics, glass, paper-based materials and plastics. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste management districts and authorities, park districts, health districts and state-wide recycling and litter prevention trade associations. The grants require 50 percent matching funds to be available to spend on costs approved for the project.

* Litter Cleanup and Tire Amnesty Grant: This program accepts grant applications from Ohio communities and nonprofit organizations to support litter cleanup and tire amnesty collection projects. Grant proposals must include a litter cleanup activity to take place on public land, roadsides or public waterways, and involve the use of volunteers. In addition to eligible entities listed above, Keep Ohio Beautiful affiliates, boards of education and nonprofit organizations may be eligible. Grants also can be used for contractual expenses to have a registered transporter collect and remove tires, and a licensed facility to process scrap tires. In both options, 10 percent of the grant must be provided in matching funds.

* Market Development Grant: Grant funds are offered to Ohio businesses that propose to create infrastructure for successful markets of recyclable materials and related products. The program seeks proposals involving materials collected or processed in Ohio. Businesses or nonprofit applicants must seek an eligible governmental agency who will serve as the grant applicant and a pass-through agency for documenting and receiving funds. This grant typically focuses on equipment purchase. The cooperating enterprise must commit to matching grant funds by 100 percent, with a maximum grant period of 24 months.

* Scrap Tire Grant: This program provides financial assistance to Ohio's local entities to convert manufacturing operations to accept scrap tire material, expand tire processing operations and utilize scrap tire material in civil engineering projects or reuse in manufactured products. The applicant must be a municipality, township, county, solid waste management district or authority, board of education or joint vocational school, state college or university or park district. Businesses or non-profit organizations seeking scrap tire market development funding must secure a sponsor to serve as the grant applicant. This grant typically focuses on the purchase of equipment. The cooperating enterprise must commit to 100 percent matching funds and the grant implementation period may not exceed 24 months.

Grant applications for all programs are due February 3, 2014. Grant awards will be announced in May 2014, with funding available in July 2014.

For more information contact:

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Auditor's Office Announces New Program (Financial Health Indicators)

A proactive approach to monitoring or assisting local governments who show early signs of fiscal stress.

The Ohio Auditor of State's Office has assisted local governments in effectively handling financial, accounting and budgetary issues for more than 25 years. As times of fiscal distress became more apparent as a result of the harsh economic times, the Ohio Auditor of State developed a set of Financial Health Indicators ("Indicators") to recognize early signs of fiscal stress at specific local governments. The intent is to allow for a proactive approach to monitoring or assisting these local governments, rather than only a reactive approach after declaration of fiscal caution, watch, or emergency.

The Indicators are a series of financial information, percentages, and ratios gathered from annual financial statements, filed by the local governments, which are useful in predicting financial stability. The Indicators are based on information derived from the annual financial statements submitted to the Ohio Auditor of State by local governments. Sixteen (16) Indicators have been identified as useful in determining signs of fiscal stress. The Auditor of State has evaluated these 16 Indicators as useful in identifying fiscal stress in local governments who report financial statements prepared in conformity with Generally Accepted Accounting Principles (GAAP). For local governments who choose to present their financial statements on an Other Comprehensive Basis of Accounting, it has been determined that at least 14 of the Indicators are useful in identifying fiscal stress.

The Ohio Auditor of State had developed the Financial Health Indicators Document to serve as a guide for the Indicators. It provides the details of each indicator, its importance, and how its analysis is a sign of fiscal stability or stress. The Financial Health Indicators Presentation is the slide show presented at the 2013 Ohio Government Finance Officers Association Conference. It provides additional history of the Financial Health Indicators development and a few examples to demonstrate their usefulness.

- [Financial Health Indicators Document](#)

- [Financial Health Indicators Presentation](#)

The Ohio Auditor of State encourages local governments to review the documents above and provide feedback and/or comments. Any feedback will be accepted until Friday, October 18, 2013, and may be directed to FHIndicatorsFeedback@ohioauditor.gov.

Ohio Municipal League
 175 S. Third Street, Suite 510
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