### $\mathbf{M}$ emorandum

To: Mayor & Members of Council
From: Jon Bisher/rd
Subject: General Information
Date: October 25, 2013

### 1. CALENDAR

- 2. AGENDA Finance & Budget Committee; Monday, October 28<sup>th</sup> @6:30 pm
  - a) *Approval of Minutes* the minutes from the September 23<sup>rd</sup> meeting are enclosed
  - b) *Debt Funding Limits for Water & Sewer Projects* (Tabled) The City's Financial Advisor on Debt Issuance, Mr. Stephen Szanto of Sudsina & Associates, will be at the Finance And Budget Committee meeting.
  - c) Recommendation to Increase Bid Requirement with Consideration to Raise to \$50,000
  - d) **2014 Budget Request from Henry County CIC** a copy of HCCIC's 2014 Official Budget Request is enclosed.
  - e) *Review of Estimated vs. Actual Income Tax Revenue* the *Revised Annual Projections* is attached.
- 3. CANCELLATION Safety & Human Resources Committee
- 4. AGENDA Preservation Commission Meeting; Tuesday, October 29<sup>th</sup> @3:00 pm
- 5. AGENDA Parks & Rec Board Meeting; Wednesday, October 30<sup>th</sup> @6:30 pm
- 6. AMP Update/October 25, 2013
- 7. Items from Greg Heath:
  - a) HB5 Information
  - b) HB 107 Information

### Monthly Calendar

#### November 1 - 30, 2013





### 🕗 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
	6:00 PM Halloween Parade			AMP Fall Conference		
	6:30 PM Finance & Budget		Mtg.			
	Committee Mtg.	AMP Fall Conference	AMP Fall Conference			
	AV - Sheryl					
	AMP Fall Conference					
3	4	5	6	7	8	9
<b>3</b>	7:00 PM City COUNCIL	<b>y</b>			8:00 AM 2014 BUDGET	8:00 AM 2014 BUDGET
	Meeting				Review Meeting	Review Meeting
	AV - Dan				ite field inteeting	ite field infecting
10	11	12	13	14	15	16
	6:30 PM Electric Commitee	4:30 PM Board of Zoning				
	Board of Public Affairs (BOPA)	Appeals (BZA)				
	7:00 PM Water/Sewer Committee	5:00 PM Planning Commission				
	7:30 PM Municipal	Mtg.				
	Properties/ED Committee					
	Meeting					
	AV - Rox					
17	18	19	20	21	22	23
	7:00 PM City COUNCIL			AMP - BISHER		
	Meeting					
	8:00 PM Parks & Rec					
	Committee Mtg.					
	AV - Dan					
24	25	26	27	28	29	30
	6:30 PM Finance & Budget			HOLIDAY - Thanksgiving	FLOATING HOLIDAY - City O	
	Committee Mtg.					
	7:30 PM Safety & Human					
	Resources Committee Mtg.					
	AV - Sheryl					
	1	1	1	1		

City of Napoleon, Ohio

## FINANCE & BUDGET COMMITTEE

LOCATION: City Offices, 255 W. Riverview Avenue, Napoleon, Ohio 43545

### Meeting Agenda

Monday, October 28, 2013 at 6:30 PM

- I. Approval of Minutes (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. Debt Funding Limits For Water & Sewer Projects (Tabled)
- III. Recommendation To Increase Bid Requirement with Consideration to Raise to \$50,000
- IV. 2014 Budget Request From Henry County CIC
- V. Review of Estimated Versus Actual Income Tax Revenue
- VI. Any Other Matters Currently Assigned To Committee

Gregory J. Heath, Finance Director/Clerk

### City of Napoleon, Ohio FINANCE AND BUDGET COMMITTEE

### **Meeting Minutes**

Monday, September 23, 2013 at 6:30 PM

PRESENT	<u> </u>
Committee	Christopher Ridley – Chair, John Helberg, Jason Maassel, Mayor Ron Behm
City Staff	Dr. Jon A. Bisher, City Manager
	Trevor Hayberger, Law Director
	Gregory J. Heath, Finance Director/Clerk of Council
	Sheryl Rathge, Executive Assistant
Recorder	Barbara Nelson
Others	Patrick McColley
ABSENT	None
Call To Order	Chairman Ridley called the meeting to order at 6:40 pm
Approval Of Minutes	Minutes from the August 26 meeting stand approved with no objections.
Debt Funding Limits	Heath said he was not sure where to go with this subject so he included a lot of
For Water & Sewer	information in the packet. Steven Santos, Financial Advisor from Sudsina &
Projects	Associates, assisted on the last couple of debt issues we had. He responded to the
-	question, "When is enough enough?" by saying that the limit is when rating agencies
	start lowering your rating because they feel you have gone as far as you're going to
	go. The State Auditor's office issued a new program with 16 financial health
	indicators including ratios and benchmarks. We may want to look at this in the future.
	Mr. Santos sent the various rating agencies' ratios, criteria, etc. when determining a
	rating. Council can set goals against these criteria if they want.
	Ridley said he is not sure how to plug in numbers to these formulas. Bisher said this
	doesn't answer questions about the new water plant. It will be paid by assessments,
	not revenue debt. Capital monies are not coming from the water rates. Ridley said we
	are in the AAA column now with the rating agencies, but could be at AA if we keep
	issuing debt. Heath said we are not at AAA now. We are in the AA1 column now. Our
	rating has not been lowered and we just went through it with Moody's in the spring.
	Mayor Behm asked if we have a Statement of Financial Policies similar to the City of
	Sidney. Heath said we have a 5-Year Plan and a Minimum Fund Balance Policy but
	not an overall comprehensive policy. This would be a good goal, but it would take a
	lot of time and he hasn't had time to do it. Behm asked about a 5-year projection for
	capital. Bisher said we have those for each department. The Fire Dept. is the most
	fully developed 5-year capital projection because some of their equipment can cost a
	million dollars. Others don't do it as much. Behm said a 5-year plan could project
	which streets need to be redone, what kind of capital investments we've made, etc.
	Heath said this has to come from the City Manager's office and it is a time consuming
	thing. You can have all the plans you wish, but at the end of the year we have to
	balance the budget. The fifth year would be a big guess. The best credit score comes
	from going into debt and paying it off.
	Bisher said the sidewalk plan from 10 years ago was just finished (except for Rt. 108
	since that money didn't come through). Findings & Orders have driven our capital
	expenses. Heath said past Councils have done their best to pass rates and keep debt

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ratios up to date. If ratings agencies detect that this is not being done, the City's rating

	can go down quickly. Those are the kind of things you can't dictate. Heath said Finding & Orders are an arbitrary judgment. Losing population, etc. doesn't matter to the EPA. Maybe we should have done nothing like other cities. Bisher said you get fined for not doing anything. Lulfs said Continental got fined \$500,000 about 10 years ago and they got it lowered to \$100,000 if they agreed to separate their entire system. Heath said he believes Toledo spent over \$10,000,000 in legal fees on their plan. Behm said if we don't have a plan similar to Sidney, we should look at it. The Committee could work on it every month.
	Heath said he doesn't like policies and procedures because once you put it on paper and go for debt, they check to see if you are doing it. You may have to hire three people to do something. On the other hand, it does gives a framework or guideline to stay within. Financial policies are not a bad idea. Mr. Santos is willing to come to the next meeting if the Committee wants to table this item.
	Bisher said if Council writes the policy, he will do it. We have to add \$50,000 to next year's budget for certain actions so we don't get sued. The cost is \$500,000 over 10 years. Bisher's job is risk assessment. Anytime you write a policy, there will be a price tag. Ridley said his end goal is to get closer to a number or a small range of the upper limit or cap to keep the debt below. Heath said what policies don't take into account is mandated things. There are always revenue challenges. If we don't replace a sewer, someone may go to jail or the City gets fined.
Motion To Table	Motion: BehmSecond: MaasselTo table Debt Funding Limits For Water & Sewer Projects
Passed Yea-4 Nay-0	Roll call vote on above motion: Yea- Behm, Ridley, Helberg, Maassel Nay-
Raising City's Minimum Requirement To Bid From \$25,000 To \$50,000	Hayberger said the State raised their bid limit requirement from \$25,000-\$50,000. Normally when the State changes something, he brings it to Council's attention. Bisher said the Commissioners and villages don't have to bid many things because the statutory is over \$50,000. He is in favor of this operationally. Hayberger said just because we move it to \$50,000 doesn't mean we can't set our own procedures. Heath said this limit has changed three times since he's been here. Council sets this. It is in the Codifieds. We are talking about formal bids. He doesn't have a problem with going to \$50,000, except if it is not forced formally you get less bidding. He has seen requisitions for \$24,999.99 because someone doesn't want to go through the formal bid process. The purpose of that process is to get the best bid to save taxpayers money. We can still have a bid process without a formal process, but we don't have a policy that dictates that now. Departments try to shortcut any process they can where they think they can get something done more quickly or efficiently. We haven't bid poles for a long time. \$50,000 can pay for a vehicle and you won't see it except to approve it in the budget and see the invoice after purchase. That is why Heath makes the Department Heads and Bisher sign purchase requisitions.
	the beginning of the year. Heath said the vendor list and the number of formal items on the list would go down considerably. Council can make the bid requirement \$50,000, but Heath recommends some process or policy to assure competitiveness.
	Mayor Behm said the bid requirement limit was originally passed by ordinance in 2003 and inflation has gone up. He is okay with going to \$30,000 but not in favor of

	doubling to \$50,000. Heath said this probably wouldn't impact the larger projects. Helberg said he is in favor of leaving it at \$25,000, but understands what Bisher and Heath are saying. There could be a policy of getting three quotes. Bisher said there were only three vehicles in the last ten years that we haven't gotten off State contract. The State bids those items.
	Heath said there are individual preferences for auto parts. We could have the auto parts places bid a best discount every six months. Bisher said we have purchase orders to all the places around here and supervisors order from whoever is cheapest for that part. Heath said he is not opposed to buying local, but not in favor of a policy saying that is the only thing to do. Local businesses could charge 10% more if they know you can't drive to Defiance for a better price.
	Ridley said he would be in favor of some sort of process for getting quotes. Helberg said he trusts that the supervisor knows which one of three auto parts places have the best of a certain type of brake, etc. The supervisor may want to spend 20% more for a better product. Helberg doesn't want to take that away. Bisher said building a relationship with vendors is part of doing business. There is a place on the purchase requisition for quotes, but supervisors don't always use it. We may buy poles from the same pole company over a 5 year period. If an ice storm comes through and we need poles right now, the company we've been buying from will make sure we get them. There is a place on the form for quotes, but it is not always used.
	Behm said \$25,000 ten years ago was deemed by Council to be a lot of money. There have been changes in the environment and costs since then. He doesn't think we should jump from \$25,000 to \$50,000, but we could go to \$30,000. That is 20% more than 10 years ago. Maassel said \$50,000 seems too high. Helberg said anytime there has been a problem, we sole sourced it without delay. Heath said Bisher has emergency powers to sole source bids. Ridley said he is comfortable changing to \$30,000. Do we want a 3 quote process? Maassel said he doesn't want to add more hoops to jump through. Helberg said Bisher and Heath can watch this.
Motion To Leave Bid At \$25,000	Motion: Maassel Second: To leave the bid requirement at \$25,000
Failed	Motion failed for lack of second
Motion To Increase Bid To \$30,000	Motion: Behm Second: Helberg To recommend to Council to increase the City's requirement to bid from \$25,000 to \$30,000
Passed Yea-4 Nay-0	Roll call vote on above motion: Yea- Behm, Ridley, Helberg, Maassel Nay-
3 <sup>rd</sup> Quarter Budget Adjustments	Heath highlighted and explained the 3 <sup>rd</sup> quarter budget adjustments (attached).
лијизинсниз	Behm asked if the \$14,000 increase in overtime for Dispatch this year is due to dropping down one dispatcher. Heath said that is one of the issues and also major sicknesses of two other dispatchers. Bisher said we have to cover shifts when someone gets sick. Behm said the overtime amount with 5 dispatchers was \$13,000 in 2005, \$15,000 in 2004 and \$13,000 in 2003. Behm said \$17,550 was the original budget figure. Bisher said it is always cheaper to pay overtime than hire another person, but people get burned out long-term so we add another person as we did at the

	Fire Department. Helberg noted there is also a mandatory payout if someone does not
	get to take their vacation.
	Ridley asked if police overtime for Scott Street is being billed to the project. Bisher and Heath affirmed.
	Maassel asked why someone is getting unemployment if they quit the job. Heath said this is typical. Bisher said they usually end up saying they quit under duress. Heath said the City does not pay for unemployment compensation insurance, so we have to pay directly for the compensation when it happens.
	Heath presented a summary by fund of where Workers Comp money originally came from. He took the refund moneys and reallocated them percentage wise as they were paid out. This follows what the State Auditor directed and they will audit it. Council could identify the general fund portion of this money and include it in a supplemental to move into the Reserve Fund. He hasn't set up that fund yet and is not sure if we need legislation, but probably should to have it on the record. He can move it there as part of the adjustments into that fund and create the fund. Otherwise, it stays in the General Fund. Ridley said this would be a good way to kick off the Reserve Fund. Heath said this will come back as a transfer of appropriations. There will be legislation for a supplemental appropriation and legislation authorizing it to transfer into the Reserve Fund. He is not aware of any other large revenues or savings that are moveable.
Motion To Approve 3 <sup>rd</sup> Quarter Budget Adjustments	Motion: Helberg Second: Maassel To recommend that Council request legislation to approve 3 <sup>rd</sup> quarter budget adjustments and to transfer supplemental appropriations into the Reserve Fund
Aujustments	adjustments and to transfer suppremental appropriations into the Reserve Fund
Passed	Roll call vote on above motion:
Yea-4	Yea- Behm, Ridley, Helberg, Maassel
Nay-0	Nay-
	Maassel asked about the annual budget meetings. Heath said they will probably be either November 1- 2 or 8 - 9. These meetings will not be in October due to negotiations, conferences, etc. Helberg said the date can be moved back further if needed. Bisher said in the past when someone was going to be on Council, we invited them to come to the meetings to get insight into the budget process.
Motion To Adjourn	Motion: HelbergSecond: MaasselTo adjourn the meeting at 7:52 pm
Dessed	Roll call vote on above motion:
Passed Yea-4	Yea- Behm, Ridley, Helberg, Maassel
Nay-0	Nay-
Approval Date:	
	Christopher Ridley, Chair

Christopher Ridley, Chair



104 E. Washington Street, Suite 301 Napoleon, Ohio 43545 Phone: (419)592-4637 Fax: (419) 599-9865

October 23, 2013

City of Napoleon Attn: Dr. Jon Bisher, City Manager and Mr. Greg Heath, City Finance Director 255 W. Riverview Ave. Napoleon, Ohio 43545

### Re: Henry County CIC (HCCIC) 2014 official budget request

Dear Dr. Bisher and Mr. Heath:

Please allow this letter to serve as the Community Improvement Corporation of Henry County, Ohio's (HCCIC) official budget request for support of our economic development efforts on behalf of the City of Napoleon, Ohio for the 2014 budget year.

As you both are aware, economic development is vital to a thriving community such as the City of Napoleon. Over the past few years, the City of Napoleon has seen expansion with Koester Corporation, Rite Aid, Napoleon Machine and Isofoton North America to name a few larger industries with smaller business expansions as well all with the help from the HCCIC. We continue to utilize and expand our resources and efforts to attract new businesses through marketing the area and continuing to work closely with other area economic development agencies to expand our networking capabilities. All of this is done within a limited budget.

Some of our goals for the end of this year and continuing into 2014 are to update and expand our website in order to allow us to raise our efforts for potential new businesses to a higher level of marketing, provide more programs and resources to our local businesses and new businesses through outreach and to maintain our current office environment and equipment. In order to reach these goals, we are actively seeking more membership from the private sector to offset some of these expenses but even through this effort, we will fall short. Due to rising costs and the fact that the City of Napoleon's contribution has not increased for several years, we would respectfully ask for \$31,000.00 for the 2014 contribution from the City of Napoleon towards economic development. This is an increase of \$2,000.00. We have also requested the same increase from the Henry County Commissioners which is currently being reviewed.



and visit us at www.hencoed.com The City of Napoleon has been a great partner in furthering business retention, expansion and job creation. Thank you for your past and continued support!

Sincerely,

Robert Melollay / ag

Robert McColley, J.D. Executive Director

cc: Bob Hastedt, Henry County Commissioner Tom VonDeylen, Henry County Commissioner Glenn Miller, Henry County Commissioner Vicki Glick, Clerk for Henry County Commissioner John Helberg, President of Napoleon City Council Ron Behm, Mayor of Napoleon

### **INCOME TAX - MONTHLY RECEIPT SUMMARY**

		U	ISING PERIOD	ENDING - DECI	EMBER 31, 2013	8			**
Income Tax	2009	2010	2011	2012	2013	2013	2013 to 2012	2013 to 2012	**
By Source	Year-to-date	Year-to-date	Year-to-date	Year-to-date	Month-to-date	Year-to-date	Year \$ Chg.	Year % Chg.	**
January									**
Resident	35,258.36	31,369.02	41,162.43	29,466.96	25,459.18	25,459.18	-4,007.78	-13.60%	**
Business	7,403.12	11,479.31	25,775.18	19,828.63	24,718.56	24,718.56	4,889.93	24.66%	**
Withholding	283,614.89	268,431.97	372,637.36	423,851.02	335,266.49	335,266.49	-88,584.53	-20.90%	**
Total YTD-Jan->	326,276.37	311,280.30	439,574.97	473,146.61	385,444.23	385,444.23	-87,702.38	-18.54%	
% Coll.YTD->	11.23%	<u>9.21%</u>	12.73%	<u>12.95%</u>	Avg.10,11,12->	<u>11.63%</u>			**
									**
February									**
Resident	58,554.51	58,395.69	60,731.65	69,287.76	24,720.61	50,179.79	-19,107.97	-27.58%	
Business	22,530.75	19,053.58	29,914.64	23,836.19	16,068.32	40,786.88	16,950.69	71.11%	
Withholding	<u>545,726.96</u>	<u>587,194.47</u>	<u>667,057.70</u>	<u>702,678.14</u>	298,966.37	<u>634,232.86</u>	<u>-68,445.28</u>	<u>-9.74%</u>	**
Total YTD-Feb->	626,812.22	664,643.74	757,703.99	795,802.09	339,755.30	725,199.53	-70,602.56	-8.87%	
% Coll.YTD->	<u>21.58%</u>	<u>19.67%</u>	<u>21.94%</u>	<u>21.78%</u>	<u>Avg.10,11,12-&gt;</u>	<u>21.13%</u>			**
									**
March									**
Resident	97,967.05	106,209.99	130,398.79	116,783.28	49,790.18	99,969.97	-16,813.31	-14.40%	
Business	54,825.10	66,550.48	69,145.47	58,517.88	47,609.89	88,396.77	29,878.89	51.06%	*
Withholding	583,364.53	634,016.92	755,047.87	763,219.79	17,820.54	652,053.40	-111,166.39	-14.57%	**
Total YTD-Mar->	736,156.68	806,777.39	954,592.13	938,520.95	115,220.61	840,420.14	-98,100.81	-10.45%	**
% Coll.YTD->	<u>25.34%</u>	<u>23.88%</u>	<u>27.64%</u>	25.69%	Avg.10,11,12->	<u>25.74%</u>			**
									**
April									**
Resident	273,347.87	316,779.65	336,455.06	329,477.10	264,153.21	364,123.18	34,646.08	10.52%	**
Business	97,681.98	156,401.68	159,391.23	115,007.02	79,310.93	167,707.70	52,700.68	45.82%	**
Withholding	838,223.18	947,745.36	1,019,570.86	<u>1,058,157.35</u>	<u>378,958.97</u>	<u>1,031,012.37</u>	<u>-27,144.98</u>	<u>-2.57%</u>	*
Total YTD-Apr->	1,209,253.03	1,420,926.69	1,515,417.15	1,502,641.47	722,423.11	1,562,843.25	60,201.78	4.01%	**
% Coll.YTD->	41.62%	42.06%	43.88%	41.13%	Avg.10,11,12->	42.36%			**
									*
May									**
Resident	283,196.73	324,312.93	346,648.57	338,857.77	11,277.69	375,400.87	36,543.10	10.78%	
Business	98,790.74	165,195.25	184,289.78	127,872.81	30,212.83		70,047.72	54.78%	*
Withholding	1,017,482.81	1,184,986.59	1,269,543.71	<u>1,371,432.33</u>	290,567.34	1,321,579.71	-49,852.62	-3.64%	
Total YTD-May->	1,399,470.28	1,674,494.77	1,800,482.06	1,838,162.91	332,057.86	1,894,901.11	56,738.20	3.09%	
% Coll.YTD->	48.17%	49.56%	<u>52.13%</u>	<u>50.31%</u>	Avg.10,11,12->	<u>50.67%</u>			**
									**
June									**
Resident	299,380.38	339,884.37	369,450.95	365,265.29	23,364.61	398,765.48	33,500.19	9.17%	
Business	125,254.40	205,576.26	222,328.68	144,353.08	67,687.34	265,607.87	121,254.79	84.00%	**
Withholding	1,057,156.83	1,270,543.95	1,350,433.44	1,469,548.50	144,999.30	1,466,579.01	-2,969.49	-0.20%	**
Total YTD-June->	1,481,791.61	1,816,004.58	1,942,213.07	1,979,166.87	236,051.25	2,130,952.36	151,785.49	7.67%	**
% Coll.YTD->	51.01%	53.75%	56.24%	54.17%	Avg.10,11,12->	54.72%			**
									**

### **INCOME TAX - MONTHLY RECEIPT SUMMARY**

USING PERIOD ENDING - DECEMBER 31, 2013 **									
Income Tax	2009	2010	2011	2012	2013	2013	2013 to 2012	2013 to 2012	**
By Source	Year-to-date	Year-to-date	Year-to-date	Year-to-date	Month-to-date	Year-to-date	Year \$ Chg.	Year % Chg.	**
July									**
Resident	333,538.19	367,969.83	394,449.11	388,639.10	23,564.63	422,330.11	33,691.01	8.67%	**
Business	142,604.64	212,145.72	232,761.24	150,008.08	8,707.48	274,315.35	124,307.27	82.87%	**
Withholding	1,328,503.09	1,548,311.51	1,666,410.99	1,785,463.07	335,515.75	1,802,094.76	16,631.69	0.93%	**
Total YTD-July->	1,804,645.92	2,128,427.06	2,293,621.34	2,324,110.25	367,787.86	2,498,740.22	174,629.97	7.51%	**
% Coll.YTD->	62.12%	63.00%	66.41%	63.61%	Avg.10,11,12->	64.34%			**
					-				**
August (As Corre	ected for +\$23.6	4 Error, listed in	Resident.)						**
Resident	347,500.55	400,557.84	416,798.45	397,567.73	10,717.85	433,047.96	35,480.23	8.92%	**
Business	145,875.38	237,406.72	234,360.24	166,939.96	17,185.30	291,500.65	124,560.69	74.61%	**
Withholding	1,469,601.94	1,835,676.46	1,929,147.75	2,043,112.38	250,333.16	2,052,427.92	9,315.54	0.46%	**
Total YTD-Aug->	1,962,977.87	2,473,641.02	2,580,306.44	2,607,620.07	278,236.31		169,356.46	6.49%	
% Coll.YTD->	67.57%	73.22%	74.71%	71.37%	Avg.10,11,12->	73.10%			**
					<b>U</b> <i>i i</i>				**
September									**
Resident	364,505.27	416,448.70	440,416.00	428,512.19	19,143.71	452,191.67	23,679.48	5.53%	**
Business	172,797.85		298,577.32	189,398.77	66,543.91		168,645.79	89.04%	
Withholding	1,549,751.74	,	1,937,564.99	2,055,432.40		,	14,460.38	0.70%	
Total YTD-Sep->	2,087,054.86		2,676,558.31	2,673,343.36			206,785.65	7.74%	
% Coll.YTD->	71.84%	, ,	77.50%	73.17%	Avg.10,11,12->		200,100.00		**
/0 00001110 /	7 1.0 1 /0	70.2270	11.0070	70.1170	7.0g.10,11,12 >	70.0070			**
October - (PRO	JECTION AS O	F 10-25-2013)							**
Resident	402,157.03	457,761.80	471,523.99	460,288.80	25,580.12	477,771.79	17,482.99	3.80%	**
Business	224,687.89	293,349.98	307,595.28	201,902.64	15,695.86	373,740.42	171,837.78	85.11%	-
Withholding	1,830,232.44	2,187,656.72	2,332,018.82	2,481,308.20	349,805.00		-61,610.42	-2.48%	**
Tot.YTD-Oct->	2,457,077.36	2,938,768.50	3,111,138.09	3,143,499.64	391,080.98		127,710.35	4.06%	**
% Coll.YTD->	<u>84.58%</u>	<u>86.98%</u>	<u>90.08%</u>	<u>86.04%</u>	Avg.10,11,12->	<u>87.70%</u>	121,110.00	4.00%	**
// 0011110 /	04.0070	00.0070	00.0070	00.0470	<u>Avg.10,11,12 &gt;</u>	<u>07.7070</u>			**
November - (PF	BOJECTION AS	OF 10-25-2013	)						**
Resident	412,369.42	466,629.04	482,895.98	473,527.14	13,000.00	490,771.79	17,244.65	3.64%	**
Business	231,399.76	302,754.26	311,602.75	224,843.03	24,000.00		172,897.39	76.90%	**
Withholding	2,117,623.26	2,483,574.76	2,613,713.06	2,718,876.56	275,250.00	,	-23,928.78	-0.88%	**
Total YTD-Nov->	2,761,392.44	3,252,958.06	3,408,211.79	3,417,246.73	312,250.00	3,583,459.99	166,213.26	4.86%	**
% Coll.YTD->	95.05%	96.28%	<u>98.68%</u>	<u>93.53%</u>	Avg.10,11,12->	96.16%	100,210.20	4.00%	**
/// 0011.110->	00.0070	<u>30.2076</u>	<u>30.00 /8</u>	<u></u>	<u>AVG.10,11,12-2</u>	<u>50.1078</u>			**
December - (PF	ROJECTION AS	OF 10-25-2013							**
Resident	429,056.10	482,587.57	499,910.62	490,275.70	17,000.00	507,771.79	17,496.09	3.57%	**
Business	263,809.01	366,725.85	333,368.66	343,738.03				32.96%	
Withholding	2,212,313.44	2,529,184.31	2,620,421.83	2,819,529.68	70,250.00		-54,331.90	<u>-1.93%</u>	**
Total YTD-Dec->		3,378,497.73	3,453,701.11	3,653,543.41	146,540.01		76,456.59	2.09%	**
% Coll.YTD->	<i>2,905,178.55</i> <u>100.00%</u>	<u>100.00%</u>	100.00%	<u>3,053,543.47</u> <u>100.00%</u>	Avg.10,11,12->	<u>100.00%</u>	70,430.39	2.03/0	**
/0 CUILTID->	100.00%	100.00%	100.00%	100.00%	<u>Avg.10,11,12-&gt;</u>	100.00%			-
		2012 000		TAV through De	combor 2012	¢ 2 720 000			-
N	IOTE, Inoracas i				cember, 2013 ->	\$ 3,730,000 4.06%	<- Overall Year	% Incroace	-
r	NOTE: Increase I	n Residential & E			4.07% prior year. n 2013 Budget ->			10 IIICI Case	-
			U		n 2013 Buaget -> ng Purposes ->	<u>\$3,300,000</u>			+
			2014 ESUMA	ate for Budgetil	ig Puiposes ->	<u>\$3,500,000</u>			

City of Napoleon, Ohio

#### INCOME TAX - MONTHLY RECEIPT SUMMARY

**REVISED ANNUAL PROJECTION** 

USING PERIOD	ENDING -	DECEMBER	31, 2013		2013	13 to 12		2013	13 to 11		2013	13 to 10
Income Tax	In.Tax	2013	2013	2012	Cur.Year \$	%	2011	Cur.Year \$	%	2010	Cur.Year \$	%
Collected by %	% Levy	MTD	YTD	YTD	Inc./(Dec)	Inc./(Dec)	YTD	Inc./(Dec)	Inc./(Dec)	YTD	Inc./(Dec)	Inc./(Dec)
January												
Income Tax @	1.00%	257,086.06	257,086.06	316,058.00	-58,971.94	-18.66%	294,211.56	-37,125.50	-12.62%	228,610.01	28,476.05	12.46%
Voted Rec.Tax @	0.20%	51,417.14	51,417.14	63,211.15	-11,794.01	-18.66%	58,825.46	-7,408.32	-12.59%	45,720.00	5,697.14	12.46%
Voted GF Tax @	0.30%	76,941.03	76,941.03	93,877.46	-16,936.43	<u>-18.04%</u>	86,537.95	-9,596.92	<u>-11.09%</u>	36,950.29	39,990.74	108.23%
Total YTD-Jan->	1.50%	385,444.23	385,444.23	473,146.61	-87,702.38	-18.54%	439,574.97	-54,130.74	-12.31%	311,280.30	74,163.93	23.83%
February												
Income Tax @	1.00%	226,854.51	483.940.57	531,974.49	-48,033.92	-9.03%	506,858.38	-22,917.81	-4.52%	493,823.45	-9,882.88	-2.00%
Voted Rec.Tax @	0.20%			106,393.99	,		101,342.36			493,823.45 98,763.04	-9,882.88	-2.00%
Voted GF Tax @	0.20%	45,370.62 <u>67,530.17</u>	96,787.76 <u>144,471.20</u>	<u>157,433.61</u>	-9,606.23 -12,962.41	-9.03% <u>-8.23%</u>	149,503.25	-4,554.60 -5.032.05	-4.49% <u>-3.37%</u>	<u>98,763.04</u> <u>72,057.25</u>	-1,975.28 <u>72,413.95</u>	-2.00% 100.50%
Total YTD-Feb->	<u>0.30 %</u> 1.50%	339,755.30	725,199.53	795,802.09	-70,602.56	- <u>8.87%</u>	757,703.99	-32,504.46	- <u>3.37%</u> -4.29%	664,643.74	60,555.79	9.11%
	1.30 /6	339,755.30	725,199.55	795,602.09	-70,602.56	-0.07 %	757,705.99	-32,304.40	-4.29%	004,043.74	60,555.79	9.11%
March												
Income Tax @	1.00%	77,140.72	561,081.29	626,965.91	-65,884.62	-10.51%	639,456.96	-78,375.67	-12.26%	593,567.61	-32,486.32	-5.47%
Voted Rec.Tax @	0.20%	15,428.07	112,215.83	125,521.97	-13,306.14	-10.60%	127,855.02	-15,639.19	-12.23%	118,708.73	-6,492.90	-5.47%
Voted GF Tax @	0.30%	22,651.82	167,123.02	186,033.07	-18,910.05	<u>-10.16%</u>	187,280.15	-20,157.13	<u>-10.76%</u>	94,501.05	72,621.97	76.85%
Total YTD-Mar->	1.50%	115,220.61	840,420.14	938,520.95	-98,100.81	-10.45%	954,592.13	-114,171.99	-11.96%	806,777.39	33,642.75	4.17%
April												
Income Tax @	1.00%	481,726.77	1,042,808.06	1,003,393.87	39,414.19	2.029/	1,013,820.01	00.000.05	2.86%	1,023,294.80	19,513.26	1.019/
Voted Rec.Tax @	0.20%	96,344.96	208,560.79	200,807.40	7,753.39	3.93% 3.86%	202,705.97	28,988.05 5,854.82	2.80%	204,640.03	3,920.76	1.91% 1.92%
Voted GF Tax @	0.20%	144,351.38	311,474.40	200,807.40	13,034.20	4.37%	298,891.18	12,583.22	4.21%	192,991.86	118,482.54	61.39%
Total YTD-Apr->	<u>0.30 %</u> 1.50%											
	1.30%	722,423.11	1,562,843.25	1,502,641.47	60,201.78	4.01%	1,515,417.16	47,426.09	3.13%	1,420,926.69	141,916.56	9.99%
May	1.000/											
Income Tax @	1.00%	221,569.29	1,264,377.35	1,227,294.58	37,082.77	3.02%	1,204,210.18	60,167.17	5.00%	1,193,801.53	70,575.82	5.91%
Voted Rec.Tax @	0.20%	44,313.82	252,874.61	245,587.48	7,287.13	2.97%	240,772.86	12,101.75	5.03%	238,732.08	14,142.53	5.92%
Voted GF Tax @	0.30%	<u>66,174.75</u>	<u>377,649.15</u>	<u>365,280.85</u>	<u>12,368.30</u>	<u>3.39%</u>	<u>355,499.02</u>	22,150.13	<u>6.23%</u>	<u>241,961.16</u>	<u>135,687.99</u>	<u>56.08%</u>
Total YTD-May->	1.50%	332,057.86	1,894,901.11	1,838,162.91	56,738.20	3.09%	1,800,482.06	94,419.05	5.24%	1,674,494.77	220,406.34	13.16%
June	1.0000											
Income Tax @	1.00%	157,398.65	1,421,776.00	1,321,523.58	100,252.42	7.59%	1,299,236.51	122,539.49	9.43%	1,291,431.02	130,344.98	10.09%
Voted Rec.Tax @	0.20%	31,479.68	284,354.29	264,433.11	19,921.18	7.53%	259,772.84	24,581.45	9.46%	258,254.10	26,100.19	10.11%
Voted GF Tax @	0.30%	47,172.92	<u>424,822.07</u>	<u>393,210.18</u>	<u>31,611.89</u>	<u>8.04%</u>	<u>383,203.72</u>	<u>41,618.35</u>	<u>10.86%</u>	<u>266,319.46</u>	<u>158,502.61</u>	<u>59.52%</u>
Total YTD-June->	1.50%	236,051.25	2,130,952.36	1,979,166.87	151,785.49	7.67%	1,942,213.07	188,739.29	9.72%	1,816,004.58	314,947.78	17.34%

City of Napoleon, Ohio

#### INCOME TAX - MONTHLY RECEIPT SUMMARY

**REVISED ANNUAL PROJECTION** 

USING PERIOD	ENDING -	DECEMBER	<u>31, 2013</u>		2013	13 to 12		2013	13 to 11		2013	13 to 10
Income Tax	In.Tax	2013	2013	2012	Cur.Year \$	%	2011	Cur.Year \$	%	2010	Cur.Year \$	%
Collected by %	% Levy	MTD	<u>YTD</u>	YTD	Inc./(Dec)	Inc./(Dec)	<u>YTD</u>	Inc./(Dec)	Inc./(Dec)	<u>YTD</u>	Inc./(Dec)	Inc./(Dec)
<u>July</u>												
Income Tax @	1.00%	245,352.13	1,667,128.13	1,552,076.35	115,051.78	7.41%	1,534,246.55	132,881.58	8.66%	1,502,039.01	165,089.12	10.99%
Voted Rec.Tax @	0.20%	49,069.44	333,423.73	310,543.56	22,880.17	7.37%	306,761.09	26,662.64	8.69%	300,364.56	33,059.17	11.01%
Voted GF Tax @	<u>0.30%</u>	73,366.29	<u>498,188.36</u>	461,490.34	<u>36,698.02</u>	<u>7.95%</u>	452,613.70	45,574.66	<u>10.07%</u>	326,023.49	<u>172,164.87</u>	<u>52.81%</u>
Total YTD-July->	1.50%	367,787.86	2,498,740.22	2,324,110.25	174,629.97	7.51%	2,293,621.34	205,118.88	8.94%	2,128,427.06	370,313.16	17.40%
August												
Income Tax @	1.00%	185,529.78	1,852,657.91	1,741,422.21	111,235.70	6.39%	1,725,937.68	126,720.23	7.34%	1,733,345.66	119,312.25	6.88%
Voted Rec.Tax @	0.20%	37,105.94	370,529.67	348,412.61	22,117.06	6.35%	345,088.30	25,441.37	7.37%	346,612.74	23,916.93	6.90%
Voted GF Tax @	0.30%	55,600.59	553,788.95	517,785.25	<u>36.003.70</u>	<u>6.95%</u>	509,280.46	44,508.49	8.74%	393,682.62	160,106.33	40.67%
Total YTD-Aug->	1.50%	278,236.31	2,776,976.53		169,356.46	6.49%	2,580,306.44	196,670.09	7.62%	2,473,641.02	303,335.51	12.26%
September												
Income Tax @	1.00%	68,792.55	1,921,450.46	1,785,436.92	136,013.54	7.62%	1,790,745.37	130,705.09	7.30%	1,800,036.99	121,413.47	6.75%
Voted Rec.Tax @	0.20%	13,758.45	384,288.12	357,215.42	27,072.70	7.58%	358,046.38	26,241.74	7.33%	359,946.64	24,341.48	
Voted GF Tax @	0.20%										159,289.82	6.76%
Total YTD-Sep->	<u>0.30 %</u> 1.50%	<u>20,601.48</u> 103,152.48	<u>574,390.43</u> 2,880,129.01	530,691.02 2,673,343.36	<u>43.699.41</u> 206,785.65	<u>8.23%</u> 7.74%	<u>527,766.56</u> 2,676,558.31	<u>46,623.87</u> 203,570.70	<u>8.83%</u> 7.61%	<u>415,100.61</u> 2,575,084.24	305,044.77	<u>38.37%</u> 11.85%
<u>October</u> Income Tax @	1.00%	260,720.65	2,182,171.11	2,099,085.55	83,085.56	3.96%	2,081,047.62	101,123.49	4.86%	2,044,712.45	137,458.66	6.72%
Voted Rec.Tax @	0.20%						2,081,047.82 416,089.97	,		2,044,712.45 408,868.44	27,563.81	
		52,144.13	436,432.25	419,944.91	16,487.34	3.93%	-	20,342.28	4.89%			6.74%
Voted GF Tax @ Total YTD-Oct->	<u>0.30%</u> 1.50%	<u>78,216.20</u>	<u>652,606.63</u>	<u>624,469.18</u>	<u>28,137.45</u>	<u>4.51%</u>	<u>614,000.50</u>	<u>38,606.13</u>	<u>6.29%</u>	<u>485,187.61</u>	<u>167,419.02</u>	34.51%
	1.50 //	391,080.98	3,271,209.99	3,143,499.64	127,710.35	4.06%	3,111,138.09	160,071.90	5.15%	2,938,768.50	332,441.49	11.31%
<u>November</u>												
Income Tax @	1.00%	208,166.67	2,390,337.78	2,281,706.76	108,631.02	4.76%	2,279,712.37	110,625.41	4.85%	2,255,740.76	134,597.02	5.97%
Voted Rec.Tax @	0.20%	41,633.33	478,065.58	456,469.04	21,596.54	4.73%	455,811.40	22,254.18	4.88%	451,062.23	27,003.35	5.99%
Voted GF Tax @	<u>0.30%</u>	<u>62,450.00</u>	<u>715,056.63</u>	<u>679,070.93</u>	<u>35,985.70</u>	<u>5.30%</u>	<u>672,688.02</u>	<u>42,368.61</u>	<u>6.30%</u>	<u>546,155.07</u>	<u>168,901.56</u>	30.93%
Total YTD-Nov->	1.50%	312,250.00	3,583,459.99	3,417,246.73	166,213.26	4.86%	3,408,211.79	175,248.20	5.14%	3,252,958.06	330,501.93	10.16%
December												
Income Tax @	1.00%	97,693.34	2,488,031.12	2,439,441.46	48,589.66	1.99%	2,310,531.18	177,499.94	7.68%	2,340,175.00	147,856.12	6.32%
Voted Rec.Tax @			497,604.25		9,588.38	1.96%		35,630.63	7.71%		29,659.78	6.34%
Voted GF Tax @	<u>0.30%</u>	29,308.00	744,364.63		18,278.55	<u>2.52%</u>	681,196.31	63,168.32	<u>9.27%</u>	570,378.26	173,986.37	30.50%
Total YTD-Dec->	<u>1.50%</u>	146,540.01	3,730,000.00	3,653,543.41	76,456.59	2.09%	3,453,701.11	276,298.89	8.00%	3,378,497.73	351,502.27	10.40%
2014 Projection - J												
Income Tax @	1.00%	2,333,300.00	2,333,300.00									
Voted Rec.Tax @	0.20%	466,700.00	466,700.00									
Voted GF Tax @	<u>0.30%</u>	<u>700,000.00</u>	<u>700,000.00</u>									
Total YTD-Dec->	1.50%	3,500,000.00	3,500,000.00									

F&B Item 5 MONTHLY-TAX-REPORT-10-35-2013-Projection

### Memorandum

- To: Safety and Human Resources Committee, Township Trustees, Council, Mayor, City Manager, City Law Director, City Finance Director, Department Supervisors
- From: Gregory J. Heath, Finance Director/Clerk of Council
- **Date:** 10/22/2013
- Re: Safety and Human Resources Committee Meeting Cancellation

The Safety and Human Resources Committee meeting scheduled for Monday,

October 28, 2013, has been <u>CANCELED</u> due to lack of agenda items.

City of Napoleon, Ohio

### PRESERVATION COMMISSION

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### Meeting Agenda

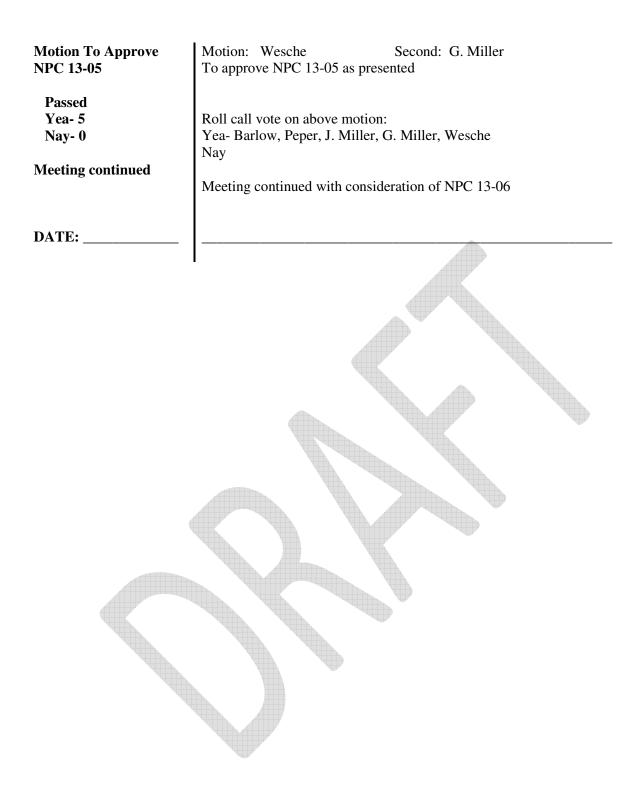
### Tuesday, October 29, 2013 at 3:00 PM

- I. Call to Order
- II. New Business
  - A. <u>NPC 13-10 609 N. Perry St.</u> John Donovan Law Office An application for a Certificate of Appropriateness has been requested by John Donovan, owner of the Donovan Law Office building to review the proposed exterior changes to the South wall of 609 N. Perry St. This property is located within the City's Preservation District.
  - B. <u>NPC 13-11</u> <u>126-136 W. Washington St. Rod Derrow Properties</u> An application for a Certificate of Appropriateness has been requested by Rod Derrow, owner of the buildings at 126-136 W. Washington St. to review the proposed exterior changes to the South side of the building. This property is located within the City's Preservation District.
- III. Any Other Items to Come before the Commission
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

# Meeting MinutesTuesday, August 13, 2013 at 3:00 PMNPC 13-05733 N. Perry St.Tonjes Rentals

PRESENT	
Commission	Ed Peper, Marv Barlow, Glenn Miller, Joel Miller, Mary Wesche
City Staff	Tom Zimmerman, Building Inspector
Recorder	Kristi Rhoads
Others	Jim Tonjes
ABSENT	5
Commission	
	Kristi Rhoads swore in new member Mary Wesche
Motion To Approve	
Minutes	Motion: Barlow Second: G. Miller
	To approve the minutes from the May 14 meeting
Passed	
	Motion approved by unanimous voice vote
NPC 13-05	
733 N. Perry St.	BACKGROUND
	An application for a Certificate of Appropriateness has been requested by James
	Tonjes, owner of Tonjes Rentals building to review the proposed exterior changes to
	the building at 733 N. Perry St. located within the City's Preservation District.
Historical Resource	
Discussion	
	J. Miller stated that this building has already been declared a historic building.
<b>Evidence Submitted</b>	Pictures of 733 N. Perry St. were submitted as evidence.
Swearing In	J. Miller did the swearing in of Jim Tonjes
5	
Testimony	See the description of proposed changes handout. J. Miller read through these.
	Zimmerman discussed the repairs and replacements of the exterior of the building.
	Tonjes' intention is to replace the window. The replacement will be double pane
	glass instead of single pane.
	J. Miller asks if he's going to retain the ornamental features or copy to the best of his
	ability.
	Tonjes will keep the ornamental features and install new wood panel below the
	window because it isn't salvageable.
	Zimmerman says this has been submitted to the State and it has been approved.
	The metal trim between the buildings around the courtyard needs replaced.
	Tonjes informs the committee that he's looking into replacing all of it so it will all be
	matching. It's just a tin strip around the building. It's an ornamental feature but also
	it serves as a drip edge.
	Wesche agrees that if you're going to replace it you need to do it all at once.
	Barlow agrees.



### Meeting Minutes <u>Tuesday, August 13, 2013 at 3:00 PM</u> NPC 13-06 105 W. Main St. Lankenau Law Office

	(Meeting continued after consideration of NPC 13-05)
PRESENT Commission City Staff Recorder Others ABSENT Commission	Ed Peper, Marv Barlow, Glenn Miller, Joel Miller, Mary Wesche Tom Zimmerman, Building Inspector Kristi Rhoads Jeff Lankenau, Robin Weirauch
NPC 13-06 105 W. Main St.	<b>BACKGROUND</b> An application for a Certificate of Appropriateness has been requested by Jeffrey Lankenau, owner of Lankenau Law Office building to review the proposed exterior changes to the building at 105 W. Main St. located within the City's Preservation District.
Swearing In	J. Miller did the swearing in of Jeff Lankenau
Historical Resource Discussion	<ul> <li>Lankenau asks what would be the purpose of making it historical.</li> <li>Zimmerman says it doesn't really matter.</li> <li>J. Miller says Mora has put it in the yellow district which is right in the middle of the road, an old building which is somewhat commonplace but whose historic origin is still recognizable architectural significance may be diminished by loss of detail or use of modern materials but it nevertheless contributes to the general area development.</li> <li>J. Miller asks is there any belief of the committee as to whether this should be declared a historic resource or not?</li> <li>Lankenau again asks what would be the reason to do that?</li> <li>Weirauch states that for the sake of the building itself if there would be future changes if it is considered a historic resource there would be some special considerations for the building. It gives the building a little more protection than a building less than 50 (fifty) years old.</li> <li>J. Miller asks it would not limit or enhance putting the signage up as Jeff is wanting to right now?</li> </ul>
Motion To Declare This Is <u>Not</u> A Historical Resource	Motion: G. Miller Second: Barlow To declare that the building at 105 W. Main St. is <u>not</u> a historical resource
Passed Yea- 5 Nay- 0	Roll call vote on above motion: Yea- Barlow, J.Miller, Peper, G. Miller, Wesche Nay-
Evidence Submitted	Pictures of 105 W. Main St. were submitted as evidence.

Testimony	J. Miller states the signage would be in the same location that the previous sign was and it's well within sign code.
Motion To Approve NPC 13-06	Motion: G. Miller Second: Peper To approve NPC 13-06 as presented
Passed Yea- 5 Nay-0	Roll call vote on above motion: Yea- Barlow, J.Miller, Peper, G. Miller, Wesche Nay
Meeting continued DATE:	Meeting continued with consideration of NPC 13-07

### Meeting Minutes <u>Tuesday, August 13, 2013 at 3:00 PM</u> NPC 13-07 713 N. Perry St. Spenglers

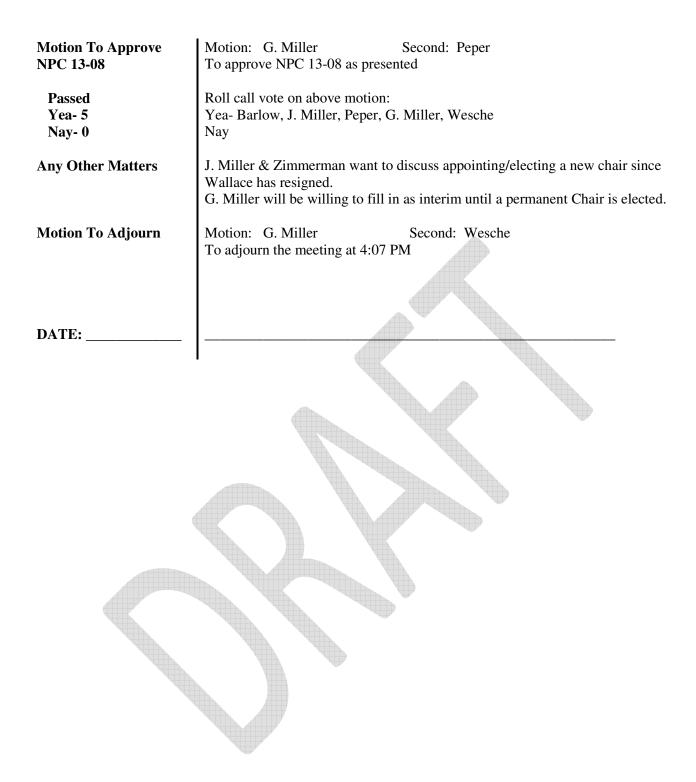
ATC 15-07 715 W. Ferry St. Spenglets			
	(Meeting continued after consideration of NPC 13-06)		
PRESENT Commission City Staff Recorder Others ABSENT Commission	Ed Peper, Marv Barlow, Glenn Miller, Joel Miller, Mary Wesche Tom Zimmerman, Building Inspector Kristi Rhoads Chery Weideman		
NPC 13-07 713 N. Perry St.	<b>BACKGROUND</b> An application for a Certificate of Appropriateness has been requested by Chery Weideman, owner of Spengler's building to review the proposed exterior changes to the building at 713 N. Perry St. located within the City's Preservation District.		
Historical Resource Discussion	G. Miller states this building would be appropriate to declare a historic resource. J. Miller says it would be hard to NOT.		
Motion To Declare This Is A Historical Resource	Motion: G.Miller Second: Wesche To declare that the building at 713 N. Perry St. is a historical resource		
Passed Yea- 5 Nay- 0	Roll call vote on above motion: Yea- Barlow, J. Miller, Peper, G. Miller, Wesche Nay-		
Evidence Submitted	Pictures of 713 N. Perry St. were submitted as evidence.		
Swearing In	J. Miller did the swearing in of Chery Weideman		
Testimony	<ul><li>J. Miller and Zimmerman both stated that on the north side of building, the awning is being replaced. Same frame just replacing the torn awning. The side of the building will get the stucco-type adhesive applied and any brick replacement needed. Weideman says they will remove any lose brick and then that's when they'll replace any brick that was removed. Also a drip edge will be added at the top of the building.</li><li>J. Miller states there's already been a letter sent to the state for approval.</li></ul>		
Motion To Approve NPC 13-07	Motion: BarlowSecond: G. MillerTo approve NPC 13-07 as presented		
Passed Yea- 5 Nay- 0	Roll call vote on above motion: Yea- Barlow, J. Miller, Peper, G. Miller, Wesche Nay		
	4		

Meeting continued	Meeting continued with consideration of NPC 13-08
DATE:	



### Meeting Minutes <u>Tuesday, August 13, 2013 at 3:00 PM</u> NPC 13-08 601 N. Perry St.

	(Meeting continued after consideration of NPC 13-07)				
PRESENT Commission City Staff Recorder Others ABSENT Commission	Ed Peper, Marv Barlow, Glenn Miller, Joel Miller, Mary Wesche Tom Zimmerman, Building Inspector Kristi Rhoads David Jones, Dr. Jon Bisher				
NPC 13-08 601 N. Perry St.	<b>BACKGROUND</b> An application for a Certificate of Appropriateness has been requested by David Jones, owner of the building to be demolished at 601 N. Perry St. located within the City's Preservation District.				
Historical Resource Discussion	Zimmerman has not found one way or the other for a building that's being demolished.				
Evidence Submitted	Pictures of 601 N. Perry St. were submitted as evidence.				
Swearing In	J. Miller did the swearing in of David Jones				
Testimony	<ul> <li>In 2009 there was an interested buyer and the building would have been eligible for \$100,000 in grant money to rehabilitate. Once inside the building several things came into play as to why the buyer backed out. The cost of fixing the foundation wall, which is a common wall with the next building, was the biggest issue.</li> <li>See the ordinance that Zimmerman read from and that is attached with the pictures. Also see the report from the structural engineer.</li> <li>Zimmerman isn't sure what's causing the foundation to move. Something is washing the bearing out from underneath the footer.</li> <li>Wesche asks that age of the building?</li> <li>Peper thinks it was built in or about 1880.</li> <li>J. Miller knows that they've had a number of years to make something happen with this building and it hasn't.</li> <li>G. Miller says we have the pictures and opinion of a structural engineer and no money to fix it.</li> <li>Zimmerman also mentioned the roof is bad on top of everything else.</li> <li>Wesche wonders what the final use of the property will be?</li> <li>Jones says it's going to be an empty lot. People looking to buy usually look for a lot anyways.</li> <li>Bisher says if the City has its way, if the building was torn down, it would make a nice gateway into the main street parking lot. It would open that corner up and there wouldn't be a need for a lot of signs. That is if the City was to acquire it we would keep it as an empty lot.</li> </ul>				



### Meeting Minutes <u>Tuesday, August 20, 2013 at 3:00 PM</u> NPC 13-09 605 N. Perry St. David Jones

PRESENT				
Commission Recorder Others ABSENT	Joel Miller – Acting Chair, Ed Peper, Marv Barlow Barbara Nelson News Media, Robin Weirauch, David Jones, Steve Lankenau			
Commission	Glenn Miller, Mary Wesche			
NPC 13-09 605 N. Perry St.	<b>BACKGROUND</b> An application for a Certificate of Appropriateness has been requested by David Jones, owner of the building to be demolished at 605 N. Perry St. located within the City's Preservation District.			
	<b>RESEARCH &amp; FINDINGS</b> Because of the failing 70 ft. common wall that will be removed when 601 is demolished it would be very difficult and very costly to stabilize and build a new exterior wall for 605 N. Perry. The exterior wall of the next building 609 N Perry John Donovan's has a good footer and foundation and can be made weather resistant to serve as an exterior wall for the remainder of the block. It is the opinion of the building owner of 601 N. Perry and the City's Downtown Grant project review panel that realistic alternatives to demolition of 605 N. Perry are not economically viable because of the nature and cost of work necessary to preserve this structure and the lack of ability to realize any appreciable part of such rehabilitation value. A structural engineer (see attached letter) has indicated that this building has significant structural deficiencies and should not be occupied until all of the basement walls and footings have been rebuilt or repaired to a structurally serviceable condition.			
Swearing In & Testimony	Acting Chair Joel Miller swore in David Jones and asked if he is the current owner of the building in question. Jones said this is still in process. Miller swore in Steve Lankenau, who said he helping to put the deal together as real estate broker. Jones does not own the building because the purchase agreement is not signed yet. Lankenau has been in contact with the Cains' attorney. The Cains are aware of this hearing and would be here if they were objecting. We are working closely with John Donovan because his building will also need some renovations.			
Evidence Submitted	Members reviewed pictures of the building at 605 from the 601/603 side and from Donovan's side along with the outside view of the back. There has not been a structural view from inside the building at 605.			
Discussion	J. Miller said 601 and 603 are the same building (referenced as 601); and 605 is the neighboring building. We can only judge the certificate of appropriateness and the effect on the district as a whole. This Commission granted demolition of 601/603. 605 is in the middle, next to John Donovan's building. The Commission saw pictures of the basement at 601/603 with the footer crack, along with the structural engineer's letter. Members viewed a picture of the common wall between 603 and 605.			

	609 is John Donovan's building and is entirely separate. Some bricks at 609 may have to be treated because they will be exposed for the first time. Weirauch talked with the State Preservation Office about what is acceptable. It will depend on what discovered underneath. It may just need to be treated with sealant, dependent on the condition. If it is a sloppy layer of brick, we would have to request from the State a to whether we could finish it off.			
	Peper said 605 was constructed separately originally. Miller said there is a plaque on front that says <i>Palmer House</i> . It was also Lois's Country Kitchen at one time. Jones said the windows at the top are all shifted and cracked. Miller said this goes back to what we saw in 601/603 and the viewpoint of the structural engineer. Sinkage is affecting the 605 side as well with the common wall. Miller said NPC 13-09 is a request for a Certificate of Appropriateness to demolish the building at 605 N. Perry.			
Motion To Approve NPC 13-09	Motion: BarlowSecond: PeperTo approve NPC 13-09 as requested			
Passed Yea-3 Nay-0	Roll call vote on above motion: Yea-Miller, Peper, Barlow Nay-			
Motion To Adjourn	Motion: Barlow Second: Peper To adjourn the meeting at 3:13 pm			
Passed Yea-3 Nay-0	Roll call vote on above motion: Yea- Miller, Peper, Barlow Nay-			
DATE:				

### City of Napoleon, Ohio PARKS & RECREATION BOARD

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### Meeting Agenda

### Wednesday, October 30, 2013 at 6:30 PM

- 1. Call to Order
- 2. Approval of Minutes
- 3. Discussion and/or Action on Parks and Recreation Rates and Fees
- 4. Discussion on 2014 Budget Requests
- 5. Miscellaneous
- 6. Any other Items to Come Before the Board

Gregory J. Heath, Finance Director/Clerk of Council

### City of Napoleon, Ohio PARKS AND RECREATION (P&R) BOARD

### Meeting Minutes Wednesday, August 28, 2013 at 6:30 PM

PRESENT					
Parks & Recreation	Matt Hardy – Chair, Mike Saneholtz, David Prigge, Peg Funchion, Aaron				
(P&R) Board	Schnitkey, Joe Bialorucki				
City Staff	Tony Cotter, Parks & Recreation Director				
Recorder	Barbara Nelson				
ABSENT	Chad Richardson				
ADSENT					
Call To Order	Chairman Hardy called the meeting to order at 6:30 PM. New member Joe Bialorucki was sworn in by Nelson prior to the meeting.				
Approval Of Minutes	Minutes of the August 28, 2013, meeting stand approved.				
Review of P&R Rates & Fees	Cotter reviewed recent history of P&R rates and fees. Prigge asked if there has been any letdown on youth programs due to the \$20 fee. Cotter said it has been very minimal. There were more in baseball, a few less in softball, a few less in soccer, a few less in football. We had a small problem on how to get registration forms to schools. The fees have not been detrimental overall. Saneholtz asked how many non-residents play sports. Cotter said abour ¼ of participants are non-residents. Saneholtz said if 20-25% of participants are non- residents, we could charge them more to show taxpayers that we are raising rates on non-residents. Non-residents do not pay City income tax. We could increase the rate by \$5 in 2014 and another \$5 in 2016. Hardy said on a percentage basis, non- residents are paying a lot more already: \$30 vs. \$20. He does not want fees in the first place. Saneholtz said recreation fees for kids are the last place he will look at to raise revenue.				
	Cotter said we will know where we stand at the October meeting. Things are generally improved. Schnitkey said he would support increases more on the golf course than on kids. Cotter said there may be 20-25 non-resident memberships at the golf course. Saneholtz said a \$5 increase at the swimming pool, golf course and shelters could generate \$4,000-\$5,000. Funchion asked for a breakdown next month showing how much money we got in each program. Cotter said he will break it down and include resident/non- resident/reduced programs. Funchion asked if the recreation year runs June to June. Cotter said it runs January to December. The first round of recreation fees began in the spring programs. The only numbers we won't have in October are for basketball programs that start in November. Members agreed to discuss rates & fees at their next meeting.				
2014 Capital Improvements	Cotter said his list of proposed capital improvements is the same as last month with the addition of a walkway at Oakwood to the north of the ball fields. Staff suggested some other items like weed trimmers, paint sprayers, etc. These may end up either on the operating side or on capital improvements. There are no other big ticket items for 2014. He hopes to bring in a budget Council will like and that they				

	will then fund Oakwood Park paving in 2015.				
	Cotter said revenues improved from 2012. There have been additional funds fro the golf course and we have had substantial savings on the expense side. He is optimistic that we will be close to the goal. Saneholtz asked about leaks at the swimming pool. Cotter said water loss has leveled off and is not getting worse. V believe there are several small pinhole leaks around the gutter. We will spend m money for water instead of doing an overall coating which would cost six digits				
	Saneholtz asked about golf cart path construction. Cotter said he want to see where the budget is first. He is considering not doing anything next year. If we do, the number 9 from the tee box to the fairway is bad. He would rather repair/replace the paths we have than create any new ones. We can encumber money from this budget and carry it over to 2014.				
Trick Or Treat Night	Members agreed that Trick or Treat will be 6:00–7:30 pm on Thursday, Oct. 31.				
Motion To Set As 6- 7:30 PM On 10/31	Motion: FunchionSecond: SaneholtzTo set Trick or Treat night for 6:00-7:30 pm on Thursday, October 31				
Passed	Roll call vote on above motion.				
Yea - 6 Nay- 0	Yea – Funchion, Schnitkey, Bialorucki, Hardy, Saneholtz, Prigge Nay -				
Miscellaneous Saneholtz	Saneholtz said the Friends of the Napoleon Golf Course (FNGC) will have a Buckeye Bash event on Saturday. Cost for golf with a cart and supper is \$20. There will be two 70" screens to watch the game. Prigge asked if non-golfers must pay to get in. Saneholtz said they do not pay. They can come to watch the game and buy supper a la carte. The advertising will start soon. FNGC purchased a special permit due to beer sales. Members have donated a lot to this event. Cotter said we don't know how much money will be raised, but many people have embraced the event.				
Funchion	Funchion asked if money for pool rental was received from the Aquatic Club. Cotter said not yet, but it will be invoiced if it is not received in the next month.				
Hardy	Hardy – no items				
Prigge	Prigge – no items				
Schnitkey	Schnitkey – no items				
Bialorucki	Bialorucki asked if the police department is doing haunted Kidz Kingdom this year. Cotter said he's not sure. It rained last year and they just did candy.				
Cotter	Cotter said the golf course is between \$22,000-\$23,000 ahead on revenues and spent \$15,000-\$17,000 less than 2012. We went into 2013 with a subsidy of about \$30,900. He hopes for other savings as well as the golf course. Schnitkey asked if Council can close the golf course if the P&R Department is not getting money from the general fund. Cotter said they can. Hardy said there would be a huge problem in the community if improvements are made to save money and they closed the course anyway. Cotter said if we are completely out of the general fund or inside \$25,000 and show a consistent effort to stay at that point, he doesn't				

	know why they would want to close the course. Schnitkey said they can't use levy money for anything else. Cotter said it can only be used for P&R. Capital improvements could be an issue though. He doesn't think they want us to fund that yet out of the P&R fund. The levy was sold on operation moneys. We should be in good shape if we are not using general fund money. Saneholtz noted that the golf course superintendent has 18 years in and will probably retire sometime in the next five years. Hiring someone at a lower wage could save money. Soccer will start Saturday. There was a situation with either cutting back on teams or keeping the same teams and cutting the roster back. Kids don't always show up on Saturdays. The coordinator asked what to do. Cotter decided to have four teams with 18-20 per team. Saneholtz suggested coaches make charts and give everyone equal time. Hardy said most coaches do that. Flag football is underway. It will be done on Oct. 22. Schnitkey asked about City employee discounts for golf, etc. Cotter said that issue will be negotiated in the union contracts. Negotiations start next month.			
Motion To Go Into Exec Session For Personnel	Motion: Saneholtz Second: Funchion To go into Executive Session to discuss personnel			
Passed Yea - 6 Nay- 0	Roll call vote on above motion. Yea – Funchion, Schnitkey, Bialorucki, Hardy, Saneholtz, Prigge Nay –			
In At 7:15 PM	The Board went into Executive Session at 7:15 pm.			
Motion To Come Out Of Exec Session	Motion: Saneholtz Second: Schnitkey To come out of Executive Session			
Passed Yea - 6 Nay- 0	Roll call vote on above motion. Yea – Funchion, Schnitkey, Bialorucki, Hardy, Saneholtz, Prigge Nay -			
Out At 7:29 PM	The Board came out of Executive Session at 7:29 pm.			
No Action Taken	Chairman Hardy said the Board went into Executive Session to discuss personnel and no action was taken.			
Any Other Items	None			
Motion To Adjourn	Motion: Funchion Second: Schnitkey To adjourn the meeting at 7:30 pm.			
Passed Yea - 6 Nay- 0	Roll call vote on above motion. Yea – Funchion, Schnitkey, Bialorucki, Hardy, Saneholtz, Prigge Nay -			
Date Approved	Matt Hardy, Chair			



October 25, 2013

### **Energy Depot updates are under way**

By Alice Wolfe - assistant vice president of power supply planning & alternative generation

In 2007, AMP began offering member communities the Energy Depot® Home Energy Audit program through Enercom's partnership with Hometown Connections and AMP. Energy Depot is a web-based set of energy tools for use by residential customers. The program is used by hundreds of public power utilities nationwide, including 80 AMP members already enrolled.

Energy Depot helps residents determine ways to save energy. Users calculate their overall energy usage and estimate costs and energy savings from various changes in equipment or energy efficiency improvements. Costs for electricity, fuel oil, propane, and natural gas rates are personalized to each municipality's residents. By using local costs, residents get an accurate picture of potential savings.

We are currently reaching out to Energy Depot participants for updates to fuel rates and contacts. Please watch for emails from Keila Marlowe.

If your community is interested in enrolling in Energy Depot, please contact me at 614.540.6389 or <u>awolfe@amppartners.org</u>. The cost of Energy Depot is included in AMP membership, so there is no additional fee to use this service.

# AMP/OMEA Conference session to provide overview on billing process

By Andrew Blair - assistant vice president - quality systems

The presentation An Overview of Power Billing from the Meter Through the Issued Invoice with Emphasis on Prairie State Project Invoicing is Financial Track 2 of the 2013 AMP/OMEA Conference and will be held from 3 to 4 p.m. Oct. 29.

The session will provide an overview of the many inputs to the AMP billing process and the calculations preformed. Special emphasis will be placed on how the charges for Prairie State and other project-based resources are calculated and invoiced.

Over the years, the AMP power invoicing process has increased in both magnitude of power sold and complexity of deals/projects. Session speakers Tom Sillasen, AMP director of energy accounting and reporting, and myself bring a wealth of experience and talents to the process and have worked to streamline the process mechanics while maintaining a high standard of accuracy. The presentation will include examples of charges for power supply transactions taken from actual member bills. The information presented in the session will assist any member municipal staff that is responsible for interpreting and processing the Power Invoices from AMP.

# AMP mourns the tragic passing of Juergens

By Jolene Thompson – senior vice president member services & external affairs/OMEA executive director

Jane Juergens, a longtime AMP employee, died Oct. 20 following what appears to be a random attack while she was jogging in a Columbus area park. A 16 year-old suspect is in police custody



and has been charged with a juvenile count of murder. He faces a hearing next week to try him as an adult.

Jane was the vice president of human resources and talent management for a number of years before she left earlier in 2013 to start her own consulting business. She continued to work with AMP on several projects. The AMP family is greatly saddened by this event and many former and current staff attended a candlelight vigil held for Jane on Oct. 23.

Visitation and a memorial service are scheduled for Oct. 27 at the Moreland Funeral Home in Westerville. Please keep her sons and her mother in your thoughts and prayers.

### AMP/OMEA CONFERENCE

The 2013 AMP/OMEA Conference is next week, Oct. 28-31, at the Hilton Columbus at Easton. For details and registration information, visit www.amppartners.org.

### NERC update call, webinar to cover topics with Utility Services

By Art Iler – director of reliability standards compliance

AMP, in coordination with Utility Services Inc., will host the next NERC update conference call and webinar at 1:30 p.m. Nov. 7.

The update will focus on Transmission Owner registration issues in light of changes to the Bulk Electric System (BES) definition, FERC's recent GO/TO interface order, updates on the BES definition, NERC's Reliability Assurance Initiative, new and updated Reliability Standards Audit Worksheets (RSAW), an update on pertinent FERC matters, and PER-005 developments. The update will be followed by a question and answer session.

Please contact me with questions, and for the dial-in number and webinar instructions at <u>ailer@amppartners.org</u> or 614.540.0857.

### Markets lower on storage data

By Craig Kleinhenz - manager of power supply planning

This week saw two natural gas storage reports get released as the Energy Information Administration (EIA) caught the report back up after the government shutdown.

The first report was for two weeks ago and saw a larger than anticipated injection of natural gas into storage, which pushed prices lower.

The report that was released yesterday was within analysts' expectations. This resulted in the natural gas and electric markets closing lower for the week.

November natural gas prices finished trading on Thursday down \$0.13/MMBtu last week to close at \$3.63/MMBtu. December natural gas prices are currently trading at \$3.77/ MMBtu. Electric prices closed lower this week with 2014 onpeak electric prices at AD Hub finishing down \$0.67/MWh from last week, closing at \$40.09/MWh.

### AFEC weekly update

By Craig Kleinhenz

On Oct. 18, the plant generated at maximum base levels during the on-peak hours and minimum base levels during the off-peak hours.

The plant was then dispatched offline for Oct. 19 through Oct. 21 due to economic reasons. The plant returned online for Oct. 22 and continued the max during the day and min at night pattern through the balance of the week. This led to the plant having a 41 percent load factor for the week (based on 675 MW). Duct burners cleared several hours in the Day Ahead market over the week but were not needed due to lower Real Time market prices.

For the week, AFEC was approximately \$5.99/MWh cheaper than on-peak market prices for base generation.



### News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

#### On Peak (16 hour) prices into AEP/Dayton Hub

Week end	ing Oct. 25			
MON \$38.25	TUE \$39.00	WED \$42.00	THU \$41.00	FRI \$40.00
Week ending Oct. 18				
MON	TUE	WED	THU	FRI
\$34.10	\$34.69	\$38.21	\$38.60	\$36.85
AEP/Dayton 2014 5x16 price as of Oct. 25 — \$40.09				

AEP/Dayton 2014 5x16 price as of Oct. 18 — \$40.76

### Participants sought for AMP Advanced Transformer Workshop

By Jennifer Flockerzie – technical services program coordinator

As a reminder, AMP is accepting registration for the upcoming Advanced Transformer Workshop on Nov. 13.

The training course is focused on advanced transformer theory and the review of transformer connections. The one-day workshop will take place in a classroom setting with hands-on demonstrations. The course is designed to provide an in-depth knowledge of transformer sizing, fuse sizing and three-phase transformer banking.

Please contact me at <u>jflockerzie@amppartners.org</u> or 614.540.0853 to register for this class. Registration deadline is Nov. 7.

### Conference financial track includes 'SCADA Project Update and an Overview of What SCA-DA Means to AMP's Members'

By Jared Price - senior director of technology operations

AMP had a highly customized Supervisory Control and Data Acquisition (SCADA) system that was more than 15 years old. In 2010, an assessment was done on this system to identify areas of improvement. The results were eye opening. The system was unsupportable and unable to meet the changing demands of the growing business. What started as an assessment quickly evolved into a transformation of the AMP SCADA environment and underlying systems. A Request for Proposal was introduced and a new vendor was selected. With an emphasis on security, reliability and supportability AMP implemented a new OSI Monarch SCADA system.

Along the way, a new Meter Data Collection system was also implemented to collect revenue data. The implementation of these systems resulted in a change of technology, people and processes and was not easy, but the end result was worth the trouble. Session speakers Branndon Kelley, AMP chief information officer, and Andrew Blair, AMP assistant vice president – quality systems, will describe the history and the path that was taken to get from start to finish along with speed bumps that were encountered along the way from 2 to 3 p.m. Oct. 29 during the AMP/OMEA Conference.

This SCADA Project Update & an Overview of What SCADA Means to AMP's Members session is Financial Track 1.

### Uniting staff, governing boards in a comprehensive assessment of utility performance

By Susan Ryba – marketing consultant for Hometown Connections

Michigan's Traverse City Light & Power takes pride in being a respon-

Hometown Connections

sive and community-friendly utility. In 2012, when TCLP celebrated its 100th anniversary as a public power system, utility and city officials recognized that current market and regulatory challenges required a thorough examination of utility operations and improved interaction among utility staff, city officials and governing board members.

The TCLP Board and the Traverse City Commission engaged Hometown Connections to conduct a comprehensive assessment of the electric utility's operations, based on the belief that the utility was not operating as efficiently as it could and appeared unresponsive to some community stakeholder concerns.

"The pressure to use new technologies to improve reliability and customer service, combined with the economic downturn, changes in the wholesale power supply market, and growing state and federal regulatory mandates, made clear to the board that our utility must be nimble and develop a clear direction for the future," said Tim Arends, TCLP's executive director. "However, several realities impacted our ability to perform at an optimal level. An aging workforce meant the utility was losing valuable institutional knowledge and skills to retirements. The financial objectives of the city and the utility had begun to diverge. It became too difficult for city and utility employees to work effectively when their priorities appeared to be divergent and often at cross purposes."

The staff and governing bodies for the utility and city wanted a clear assessment of the state of utility operations, as well as to foster a spirit of cooperation and common purpose for the utility and the city.

Facilitated by Hometown staff members, the participants worked together to document utility service offerings, business processes, organizational policies, human resources, and the capital infrastructure needed for the delivery of reliable electric service at affordable rates.

"By bringing all stakeholders together in pursuit of a common goal, Hometown Connections collected the information needed to compare TCLP's performance with public power systems nationwide and delivered more than 75 specific suggestions for applying best practices in public power to the management of our utility," Arends said. "Hometown further encouraged us to forge a strong alliance and effective communications between the city and utility governing bodies."

AMP members Dover and Tipp City took advantage of HCI's Organizational Checkup program in 2009.

The full version of this article appears in the November-December 2013 issue of Public Power magazine

### Superintendents Breakfast presentation to focus on importance of safety

By Michelle Palmer – assistant vice president technical services

The 2013 AMP/OMEA Conference will include a Superintendents Breakfast from 7:30 to 8:30 a.m. Oct. 29.

Kyle Weygandt, AMP's director of member safety, will give the presentation The Safety Illusion. The program will address the importance of safety culture, work environment, personal protective equipment and the 10 Golden Rules of Safety.

Help raise the bar for personal safety by attending this breakfast presentation.

# APPA Academy Webinar Series

An internet connection and a computer are all you need to educate your entire staff for just \$89. Register today at www.APPAAcademy.org. Non-APPA members enter coupon code **AMP** to receive the member rate.

- Smart Grid Technologies—Implementing the Building Blocks of An Advanced Distribution Management System (ADMS) Nov. 19
- 2014 Electric Utility 101 Series Purchase the entire series (one free webinar) for just \$269.
  - Generation: Jan. 15
  - Substations: Feb. 19
  - Transmission: Mar. 19
  - Distribution: Apr. 16

Copies of past webinars can be purchased through the APPA Product Store at www.PublicPower.org/store



a free, online "Tree-Benefits

Estimator;" and





To learn more and to join, visit www.publicpower.org or contact TreePower@publicpower.org.

### **Update Classifieds**

# Ephrata accepts applications for first class electric lineman

The Borough of Ephrata is seeking a 1st Class Electric Lineman. Ephrata is a small community in Lancaster County, PA. Ephrata is located within 1-2 hours from three major cities: Philadelphia, Baltimore and New York. The borough has approximately 6,600 meters in a service area of 3.4 square miles.

Working as part of a team, linemen use technical, analytical and electrical knowledge to deliver reliable electric service to customers. 1st Class Electric Lineman will be responsible to perform inspections, maintenance, operations and construction work on the substations, transmission, distribution and street lighting systems. Work on circuits up to 13.2 kV with hot sticks and/or with rubber protective equipment in aerial buckets and in required safety apparel.

Applicants must possess: minimum Class B motor vehicle license; minimum of four years work experiences for a public or private utility or completion of a recognized apprenticeship program, demonstrate thorough working knowledge of transformer connections, phasing, testing line inspections, emergency sectionalizing, meter and service installation; must be able to climb utility poles and perform work up to 60 feet above the ground; and must reside within 30 minutes of Ephrata to respond to call-outs.

The borough offers an attractive wage, comprehensive benefit package and a workplace with an emphasis on quality and teamwork.

Complete an application at the borough or send a resume to: Human Resources Department, Borough of Ephrata, 124 S. State St., Ephrata, PA 17522 or <u>skramer@ephrataboro.org</u>. Visit Ephrata's website at <u>ephratboro.org</u>. Application deadline: Nov. 30. EOE M/F/D/V

# City of Bryan in need of electric distribution lineworker

The City of Bryan is seeking an Electric Distribution Lineworker. Completed coursework in a recognized lineworker apprenticeship program or apprentice lineman preferred, but entry-level candidates are welcome to apply.

Resumes may be mailed to 841 E. Edgerton St., Bryan, Ohio 43506, or emailed to <u>humanresources@cityofbryan.com</u>.

For more information please visit: <u>www.cityofbryan.net/</u> <u>Employment.asp</u>. EOE

### Danville looks for electric compliance coordinator candidates

The City of Danville Utilities-Power & Light is seeking an Electric Compliance Coordinator.

Electric Compliance Coordinator performs difficult technical work in the accumulation, manipulation and analysis of electrical system data; Assurance of PCB and Federal Energy Regulatory (FERC) compliance Commission; Serves as FERC Reliability Coordinator; Prepares and maintains FERC compliance records and reports; Coordinates and assists in the acquisition of electric system data; Designs and estimates major projects; Prepares engineering drawings; Performs analysis of system load, voltage and protection; Thorough knowledge of principles of electrical engineering, construction, maintenance and operation of electric systems; Thorough knowledge of federal reliability standards, regulations and compliance requirements; Ability to gather and manipulate data; Ability to effectively communicate in both speaking and writing; Education and experience equivalent to an Associate's degree in electrical technology or engineering and considerable experience with an electrical utility; Possession of valid driver's license and ability to obtain Notary Public certification required. Starting salary range: \$39,333-\$47,199/ DOQ.

Apply online at <u>www.danville-va.gov</u> Equal Opportunity Employer

### Schuylkill Haven in need of journeyman electric lineman

The Borough of Schuylkill Haven is accepting applications for a journeyman electric lineman position.

Minimum qualifications include: graduation from the standard four-year high school, successful completion of an approved apprenticeship program of at least four years in duration and Pennsylvania CDL license.

Schuylkill Haven Borough owns and operates its own electric system. The electric system includes: substation, poles, transmission lines, transformers and secondary services. The successful application should have knowledge/ background including all of these appurtenances. This is a full-time position.

Schuylkill Haven is located In Schuylkill County, PA and has a population of 5,500. Schuylkill Haven borough has an excellent compensation/benefit package and is an Equal Opportunity Employer. A complete job description and job application can be obtained by contacting the borough office at 570.385.2841 or by logging on to the Borough's website www.schuylkillhaven.org.

Please submit a completed job application, resume, certifications and three references to: Scott J. Graver, Borough Administrator, Schuylkill Haven Borough Office, 12 W. Main St., Schuylkill Haven, and PA 17972.

American Municipal Power 1111 Schrock Road, Columbus, Ohio 43229 614.540.1111 • FAX 614.540.1113 www.amppartners.org



### Fw: Ohio Municipal League Legislative Bulletin

From: "Gregory J Heath" <gheath@napoleonohio.com> To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

-----Original Message-----From: "Ohio Municipal League" <kscarrett@omlohio.org> To: gheath@napoleonohio.com Date: 10/25/2013 02:01 PM Subject: Ohio Municipal League Legislative Bulletin

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# Legislative Bulletin

Ohio Municipal League October 25, 2013

### HB5 BACK ON COMMITTEE SCHEDULE, HEARINGS SCHEDULED NEXT WEEK IN HOUSE WAYS AND MEANS COMMITTEE-SERIOUS CONCERNS REMAIN

The Ohio House of Representatives has officially reengaged on HB5, the municipal income tax uniformity bill, with the holding of a press conference and the unveiling of a substitute bill before the Ways and Means Committee Wednesday. Chairman Beck will be holding two hearings next week on HB5. Both hearings will be held in hearing room # 116 and both are scheduled to begin at 3pm. Tuesday, October 29th hearing will be for Proponents of the bill while Wednesday, October 30th will be a hearing for Opponents.

Chairman Beck stated in a prepared statement that accompanied the introduction of the substitute language, "I am planning to hold approximately two to three hearings per week over the course of the next several weeks in an attempt to ensure this bill is properly vetted before moving forward". The Chairman went on to thank individuals from municipalities and the business community for the countless hours devoted to the process.

Wednesday's press conference was called by the sponsors of HB5, Reps. Grossman and Henne and attended by Rep. Gary Scherer and Chairman Peter Beck before the Ways and Means convened at 1p. The purpose of the press event was to announce that a substitute version of HB5 had been completed and would be presented to the members of the Ways and Means committee for their consideration. The substitute language was described as historic, a product of compromise and something that will make "all of Ohio more competitive" by making Ohio more "business friendly".

Copies of the actual language were not available prior to the press conference and committee hearing but were distributed after the meeting took place. You can find a copy of the substitute language HERE along with a comparison document HERE constructed by the Legislative Service Commission. Although we continue to go through what areas have been changed in the new version of the bill from the framework we thought we were working from during intensive meetings with the Chairman, coalition representatives, and other legislators, there are a few things we have been able to determine. First, from the Chairman's remarks during the press conference and later before the Ways and Means committee, the substitute language puts in place a 5-year Net Operating Loss (NOL) carry forward policy with offsets for all Ohio municipalities with an income tax while a newly formed "Municipal Income Tax Net Operating Loss Review Committee" will be established to study the revenue impacts such a policy would have on municipal budgets going forward. The new committee would be assigned to study municipal tax data from years 2011-2013 to determine what level of revenue loss cities and villages would experience from the 5-year unfunded mandate on municipalities or if there were other alternatives to pursue. The municipal league strongly objects to the implementation of a 5-year NOL policy to be part of the legislation in any form. The committee would be required to submit a report including recommendations for future NOL treatments to the Governor and General Assembly by May 1st, 2015, before the completion of the next biennial budget. There are more specifics to what is being proposed on NOL's that we are still going through and will be able to provide greater detail in future legislative bulletins.

Another very significant issue discovered in the substitute language offered Wednesday is the treatment being offered toward current year gain and loss offsets. Although more study is required of what the language will completely achieve, it is apparent that the proposed language would drastically alter the current treatment municipalities employ for treating differing pass through entity income by allowing unlike gains and losses to offset each other. This would result in a significant decrease in municipal revenues by deviating from the current methodology used by municipalities to fairly and accurately distinguish between differing sources of income and the appropriate balancing treatments to determine actual income subject to the municipal income tax.

As we have shared with our members in the past and it remains true today, we have serious concerns with how the occasional entrant treatment is being addressed and the ability of municipalities to retroactively collect taxes owed by workers who had been receiving the benefit of municipal services where they worked. There also are concerns remaining on the proposed changes to assessment procedures and consolidated returns that need resolved along with other items that are expected to surface as more dissecting of the substitute bill takes place.

We highly encourage and really can't emphasize enough how important it is that municipal officials from across the state contribute their voice to the legislative process underway with this

Inbox [1/59] - UNIGOV WebMail - Roxanne Dietrich <rdietrich@napoleonohio.com>

critical piece of legislation and come to the Statehouse to impress upon members of the Ways and Means committee that municipalities cannot accept further barriers to funding services and that the financial assault on municipalities must end. Especially if your community has a net operating loss carry forward policy at zero years or less than 5 years, it is imperative that you contact your member of the Ohio House and Senate and let them know what this unfunded mandate will mean to your communities budget and ability to provide a safe and hospitable atmosphere for current and future businesses and residents they employ.

### HOUSE COMMITTEES HOLD SPONSOR TESTIMONY ON ANTI-ANNEXATION AND JEDD/JEDZ BILLS

On Tuesday, the House State and Local Government Committee met to receive sponsor testimony on two bills important to Ohio municipalities, HB277, Rep. Stautberg's legislation to alter the current 100% type-II annexation procedure and Rep. Kirk Schuring's HB 289, which proposes to alter the way joint economic development districts and zones operate.

Regarding HB 277, Rep. Stautberg shared with committee members his interest in expanding the amount of interested parties and governmental entities that need to be included in the 100% land owner approved type-II annexation procedure which is the most widely used remedy for cities and villages to offer greater economic development opportunities for the state. The bill expands the list of who is considered an effected owner of property adjacent to land being considered for annexation and makes other changes. The bill is not scheduled for a second hearing next week in committee but we will alert our members when the bill is set for a second hearing.

The second bill, HB 289, proposes to make changes to the original framework of how JEDD's and JEDZ's are able to function. Rep. Schuring shared with committee members that the original law creating the zones and districts required an agreement among the township, municipality and businesses in the area in order for it to be created. Rep. Schuring portrayed HB289 as merely reinforcing the original spirit of the law by requiring:

- The contracting local governments party to the JEDZ or JEDD to outline the economic development plan for the area.
- 100% of the businesses and property owners in the zone or district sign a petition approving their inclusion in the zone or district.
- The petition to indicate what the economic improvements will be and what the income tax rate will be for the proposed zone or district.
- The new tax revenue from the area be used for the enhancement or improvement of the district or zone for economic development purposes. Once those purposes are fulfilled, revenues can be used elsewhere.

There was a question from a committee member about the appropriateness of the 100% requirement of the people who live in the area to agree to the development zones. The sponsor responded that he looks forward to continuing the conversation and has opened the door to reworking this and other areas that have been highlighted as potential concerns.

The bill is on the House State and Local Government Committee schedule for Proponent testimony next Tuesday, October 29th in hearing room# 121 at 3pm.

# STATE AUDITOR ASKS FOR MUNICIPAL ASSISTANCE WITH FINANCIAL HEALTH DATA

The following is a request we are happy to pass along to our members from State Auditor David Yost who is seeking assistance with the development of a Financial Health Indicator program to assist local governments in addressing and resolving the financial constraints many communities are currently experiencing.

Dear Ohio Municipal League Members,

As signs of fiscal distress became more apparent as a result of the harsh economic times, it is important to me to provide local governments with the tools needed to handle any financial, accounting and budgetary issues that may arise. With that in mind, my office has developed a set of Financial Health Indicators ("Indicators") to use to identify early signs of fiscal stress in specific local governments. The intent is to provide a proactive approach to monitoring or assisting local governments rather than only providing a reactive approach after a declaration of fiscal caution, watch, or emergency.

The Indicators represent a series of financial information, percentages, and ratios gathered from and based on annual financial statements filed by local governments. Sixteen (16) Indicators have been identified to be useful in determining signs of fiscal stress in local governments who report financial statements prepared in conformity with Generally Accepted Accounting Principles (GAAP). For local governments who choose to present their financial statements on an Other Comprehensive Basis of Accounting, it has been determined that at least 14 of the Indicators are useful in identifying fiscal stress.

In addition to the Indicators, we have developed the Financial Health Indicators Document for local governments to use as a guide. It provides the details and importance of each indicator and explains how the analysis of each indicator is a sign of fiscal stability or stress. The Financial Health Indicators Presentation is a slide show presented at the 2013 Ohio Government Finance Officers Association Conference and provides additional history of the Financial Health Indicators development and a few examples to demonstrate their usefulness. These documents are available at http://www.ohioauditor.gov/indicators.html. I encourage all local governments to review the documents above and provide feedback and/or comments. Any feedback will be accepted until Friday, November 15, 2013 and may be directed to FHIndicatorsFeedback@ohioauditor.gov.

Below is the preliminary committee schedule for next week. Have a safe weekend.

### PRELIMINARY COMMITTEE SCHEDULE FOR THE WEEK OF OCTOBER 27, 2013

Tuesday, October 29, 2013

4895

Tue., Oct. 29, 2013, 10:00 AM, Hearing Room 115

HB203 CONCEALED CARRY LICENSE LAWS (JOHNSON T) To revise concealed carry license laws. Second Hearing, Proponent Testimony, SUBSTITUTE BILL

HOUSE STATE AND LOCAL GOVERNMENT Rep. Blair: 614-466-6504 Tue., Oct. 29, 2013, 3:00 PM, Hearing Room 121

JOINT ECONOMIC DEVELOPMENT ZONE-DISTRICT (SCHURING K) To require subdivisions to obtain written approval from owners and lessees of real property located within a proposed or existing joint economic development zone (JEDZ) or joint economic development district (JEDD) before approving, amending, or renewing the JEDZ or JEDD contract.

Second Hearing, Proponent Testimony

HB99 FIREARM REGISTRATION-BAN (RETHERFORD W, HOOD R) To prohibit the establishment of a firearm registry, and to prohibit law enforcement officers and international agents from enforcing a firearms registration requirement or firearm ban.

Second Hearing, Proponent Testimony

HB236 CONCEALED CARRY-GOVERNMENT OFFICIAL (BECKER J) To generally authorize a person who is a state or local government official and has a valid concealed handgun license to carry a handgun concealed into any publicly owned facility that is not a secure facility. First Hearing, Sponsor Testimony

 HOUSE WAYS AND MEANS
 Rep. Beck: 614-644-6027

 Tue., Oct. 29, 2013, 3:00 PM, Hearing Room 114
 114

MUNICIPAL CORPORATIONS INCOME TAXES (GROSSMAN C, HENNE HB5 M) To revise the laws governing income taxes imposed by municipal corporations. Ninth Hearing, Proponent Testimony

HOUSE TRANSPORTATION, PUBLIC SAFETY AND HOMELAND SECURITY Rep. Damschroder: 614-466-1374

Tue., Oct. 29, 2013, 4:00 PM, Hearing Room 122

MOTOR VEHICLE OPERATORS-HIGHWAY MAINTENANCE SB137 VEHICLE (PATTON T) To require motor vehicle operators to take certain actions upon approaching a highway maintenance vehicle. First Hearing, Proponent/Interested Party Testimony

Wednesday, October 30, 2013

SENATE PUBLIC UTILITIES

Sen. Seitz: 614-466-8068

Wed., Oct. 30, 2013, 2:30 PM, Senate Finance Hearing Room

RETAIL ELECTRIC SERVICE (SEITZ B) To review and possibly modify the energy efficiency, peak demand reduction, and alternative energy resource provisions established by Ohio law governing competitive retail electric service.
 Fifth Hearing, All Testimony

 HOUSE WAYS AND MEANS
 Rep. Beck: 614-644-6027

 Wed., Oct. 30, 2013, 3:00 PM, Hearing Room 116
 116

MUNICIPAL CORPORATIONS INCOME TAXES (GROSSMAN C, HENNE HB5 M) To revise the laws governing income taxes imposed by municipal corporations.

Tenth Hearing, Opponent Testimony

HOUSE FINANCIAL INSTITUTIONS, HOUSING AND URBAN DEVELOPMENT Wed., Oct. 30, 2013, 4:00 PM, Hearing Room 017 Rep. Adams: 614-466-8114

RESIDENTIAL FORECLOSURE ACTIONS (GROSSMAN C, CURTIN M) To

Inbox [1/59] - UNIGOV WebMail - Roxanne Dietrich <rdietrich@napoleonohio.com>

HB223 expedite the foreclosure and transfer of unoccupied, blighted parcels and certain abandoned properties and to make other changes relative to residential foreclosure actions.

First Hearing, Sponsor Testimony, SUBSTITUTE BILL

### PLEASE CHECK OUR WEBSITE MONDAY MORNING FOR THE FINAL COMMITTEE SCHEDULE

**Ohio Municipal League** 

Legislative Inquires: Edward Albright, Director of Legislative Affairs Kent Scarrett, Director of Communications Josh Brown, Legislative Advocate

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### Fw: Fwd: sub HB5 and comp doc

From: "Gregory J Heath" <gheath@napoleonohio.com>

10/24/13 09:02 AM

To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

Attachments: HB 5 Sub bill.pdf (760.4 kB); HB5 Sub Comparison 10.23.13.pdf (426.6 kB);

For Council Packets

-----Original Message-----From: "Michelle Jordan" <datataxgroup@gmail.com> To: "undisclosed-recipients:"@napoleonohio.com Date: 10/24/2013 08:34 AM Subject: Fwd: sub HB5 and comp doc

Dear DATA members:

Please distribute this critical information to your administration.

A quick and preliminary review of the bill discloses other concerns. There will be additional information distributed once we have complied a listing of those concerns. As with previous versions of this bill, there is more included in this bill (that is detrimental) than what was discussed during the press conference and in the committee hearing yesterday.

Please stop and take a look at this bill, closely if you have the opportunity, and let me know what you see. The more eyes we have on this (and quickly), the better prepared we will be for next week.

Thank you all so much!

Michelle

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### **ANNOUNCEMENT OF COMMITTEE MEETING**

**COMMITTEE:** Ways & Means Committee **CHAIR:** Representative Peter Beck

**DATE:** Wednesday October 30th, 2013 **TIME:** 3:00 PM **ROOM:** Statehouse Room 116

### BILLS SCHEDULED TO BE HEARD:

BILL	<u>SPONSOR</u>	TITLE	<u>STATUS</u>
H.B. 5	Grossman & Henne	Municipal Income Tax	10 <sup>th</sup> Hearing/ Opponent

The Chair respectfully requests all testifying parties to submit testimony to his office 24 hours prior to committee. All amendments should be submitted to the Chairman's office 24 hours in advance. Testimony can be emailed to: rep54@ohiohouse.gov

cc: House Clerk Committee Clerk Assistant Majority Floor Leader's Office Legislative and Policy Directors Minority Leader's Office Legislative Information Office Committee Members Speaker's Office Caucus Staff LSC Press Room



### **ANNOUNCEMENT OF COMMITTEE MEETING**

**COMMITTEE:** Ways & Means Committee **CHAIR:** Representative Peter Beck

**DATE:** Tuesday October 29th, 2013 **TIME:** 3:00 PM **ROOM:** Statehouse Room 114

### BILLS SCHEDULED TO BE HEARD:

BILL	<u>SPONSOR</u>	TITLE	<u>STATUS</u>
H.B. 107	Baker	Tax credit-business- employ high school students- career exploration internships	4th Hearing/ *PV
H.B. 5	Grossman & Henne	Municipal Income Tax	9 <sup>th</sup> Hearing/ Proponent

\*PV- Possible Vote

The Chair respectfully requests all testifying parties to submit testimony to his office 24 hours prior to committee. All amendments should be submitted to the Chairman's office 24 hours in advance. Testimony can be emailed to: rep54@ohiohouse.gov

cc: House Clerk Committee Clerk Assistant Majority Floor Leader's Office Legislative and Policy Directors Minority Leader's Office Legislative Information Office Committee Members Speaker's Office Caucus Staff LSC Press Room