Memorandum

To: Mayor & Members of Council

From: Jon Bisher/rd

Subject: General Information

Date: December 13, 2013

CALENDAR

AGENDA – Lodge Tax Advisory Board; Monday, December 16th @6:30 pm

CITY COUNCIL Agenda

C. APPROVAL OF MINUTES

- 1. November 25, 2013 Special Council Meeting Minutes
- 2. December 2, 2013 Regular Council Meeting Minutes

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

- 1. ORDINANCE No. 069-13 an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2014. [Tabled] (*Suspension Requested*)
- 2. **RESOLUTION NO. 070-13** a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per section 5705.14 ORC on an as needed basis in Fiscal Year 2014; Listed in Exhibit "A"; and Declaring an Emergency. [Tabled] (*Suspension Requested*)
- 3. **RESOLUTION NO. 074-13** a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to Take Bids on Certain Projects, Services, Equipment, Materials or Supplies Without the Requirement for Additional Legislation to do so in the Year 2014; and Declaring an Emergency. *(Suspension Requested)*
- 4. **RESOLUTION NO. 075-13** a Resolution Authorizing Expenditure of Funds in Excess of \$25,000.00 in and for the Year 2014 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2014 as it relates to Certain Transactions; Declaring an Emergency. (*Suspension Requested*)
- 5. ORDINANCE No. 076-13 an Ordinance Authorizing the Finance Director to Make Appropriation Transfers from Respective Funds, Departments and Categories to Other Funds, Departments and Categories pursuant to Section 5705.40 ORC for the Fiscal Year Ending December 31, 2013 Listed in Exhibit "A" (Final); and Declaring an Emergency. (Suspension Requested)
- 6. ORDINANCE No. 077-13 an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 5) for the Year 2013; and Declaring an Emergency. (Suspension Requested)

- 7. **RESOLUTION NO. 078-13** a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC on an as Needed Basis in Fiscal Year 2013; Listed in Exhibit "A" (Transfer 4); and Declaring an Emergency. *(Suspension Requested)*
- 8. **RESOLUTION NO. 079-13** a Resolution Approving the Provisions of a Certain Collective Bargaining Agreement No. 2013-18 between the City of Napoleon and Local 3363 International Association of Fire Fighters for the Term Commencing from January 1, 2014 through December 31, 2016; Authorizing the City Manager to Execute the Same; and Declaring an Emergency.. (*Suspension Requested*)
- **9. RESOLUTION NO. 080-13** a Resolution Authorizing a Renewal Agreement with the Henry County Chamber of Commerce Regarding a Convention and Visitor's Bureau. (*Suspension Requested*)
- **10. RESOLUTION NO. 081-13** a Resolution Approving the Provisions of a Certain Collective Bargaining Agreement No. 2013-19 between the City of Napoleon and American Federation of State, County and Municipal Employees, AFL-CIO Local 3859 for the Term Commencing from December 1, 2013 through November 30, 2016; Authorizing the City Manager to Execute the Same; and Declaring an Emergency. (Suspension Requested)
- **11. RESOLUTION NO. 082-13** a Resolution Authorizing the City Manager to Enter into a Contract for Acquisition of Land.
- **12. RESOLUTION NO. 083-13** a Resolution Authorizing the City Manager to Enter into an Intergovernmental Cooperative Agreement for the New Water Management Facility; and Declaring an Emergency.(*Suspension Requested*)

H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS

- 1. **RESOLUTION NO. 068-13** a Resolution Amending the Allocation of Funds as found in Section 193.11 of the Codified Ordinances of the City of Napoleon, Ohio. *(Suspension Requested)*
- 2. ORDINANCE NO. 071-13 an Ordinance Repealing Ordinance No. 012-13 and Establishing New per Person User Fees for EMS Basic Life Support, Advanced Life Support Level 1 Service, and Advanced Life Support Level 2 Service, Mileage Charge, Mutual Aid, Medicaid, Nursing Home Service and Non-Emergency Transport Service as it relates to Coroner Cases, all provided by the City of Napoleon Rescue; and Declaring an Emergency
- 3. RESOLUTION No. 072-13 a Resolution Authorizing Rolling of \$2.5 Million of Note Debt
- 4. **RESOLUTION NO. 073-13** a Resolution Adopting the "Plan Amendment" to the City's Reimbursement Services Agreement with WageWorks, Inc. and Authorizing the City Manager or the Finance Director to Execute any Documents Necessary to Execute said Amendment; and Declaring an Emergency.

I. THIRD READING OF ORDINANCES AND RESOLUTIONS

1. **ORDINANCE NO. 067-13** an Ordinance Amending Section 931.07 Increasing Water Rates for the Years 2014, 2015 and 2016; and Declaring an Emergency.

K. GOOD OF THE CITY

- 1. Discussion/Action Recommendation to Approve December Billing Determinants
- 2. Discussion/Action Appointment of Members to the VOLUNTEER FIRE FIGHTERS DEPENDENTS FUND
- 3. *Discussion/Action* Notice of Change of Ownership for Liquor License; Chief Supermarkets, Inc.:
 - a. the Notice to Legislative Authority from the Ohio Div. of Liquor Control is enclosed.
- 4. Discussion/Action Award of Bid for 2013 MISCELLANEOUS CONCRETE STREET IMPROVEMENTS
 - a. Chad has enclosed a Memorandum with the Bid Results along with his Recommendation of Award
- 5. Discussion/Action Award of Bid for CHEMICAL BIDS for Water/Wastewater Treatment 2014
 - a. The enclosed Memo from Matt and Scott gives their Recommendation of Award for each chemical bid.
- Discussion/Action Award of Bid for SCBA Gear for the Napoleon Fire Department

 Per the enclosed letter from Chief Bennett, one (1) bid was received and it is his
 recommendation to award to Fire Safety Services.
- 7. Discussion/Action Accepting \$750.00 Donation from CenturyLink/CenturyTel, Inc. for the Napoleon Police Officers Association for CHRISTMAS FOR KIDS
- 8. Discussion/Action Accepting \$750.00 Donation from CenturyLink/CenturyTel, Inc. for the Napoleon Police Department SAFETY CITY PROGRAM
- 9. Discussion/Action Accepting \$400.00 Donation from Napoleon Area School District for the Napoleon Fire Department
- 10. Discussion/Action Change Order No. 1 (Final) for the HUDSON STREET WATERLINE Project, Vernon Nagel, Inc, Contractor; a Decrease of \$10,608.79.
 a. Enclosed is a Memorandum from Chad and a copy of the Final Change Order.
- Discussion/Action Write-Offs of Uncollectable Income Tax, Utility Billing and Misc.
 a. A Listing of the proposed 2013 write offs for uncollectable accounts is enclosed.

INFORMATIONAL ITEMS

- 1. Cancellation Tree Commission Meeting
- 2. Cancellation Parks & Recreation Committee Meeting
- 3. Agenda Special Parks & Recreation Board Meeting; Wed., Dec. 18th at 6:30 pm
- 4. From Greg Heath:a. Ohio Municipal League Bulletin/December 9, 2013

rd Records Retention CM-11 - 2 Years

Monthly Calendar

December 1 - 31, 2013

November 2013	December 2013	January 2014
SMTWTFS	SMTWTFS	SMTWTFS
1 2	1 2 3 4 5 6 7	1 2 3 4
3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
24 25 26 27 28 29 30	29 30 31	26 27 28 29 30 31

🕗 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	7:00 PM City COUNCIL	•				10:00 AM Christmas Parade
	Meeting					10.00 Alvi Chiristinas Farade
	8:00 PM Technology					
	Committee Meeting					
	AV - Dan					
	Av - Dan					
	0	10	44	10	10	14
8	9	10	11	12	13	14
	6:30 PM Electric Commitee	4:30 PM Board of Zoning		AMP - BISHER	AMP - BISHER	
	Board of Public Affairs (BOPA)	Appeals (BZA)				
	7:00 PM Municipal					
	Properties/ED Committee					
	Meeting					
	AV - Rox					
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			1			
15	16	17	18	19	20	21
	6:30 PM Lodge Tax Advisory		6:30 PM Parks & Recreation			
	Board Meeting		Board Meeting			
			Board Meeting			
	7:00 PM City COUNCIL					
	Meeting					
	AV - Dan					
22	23	24	25	26	27	28
	6:30 PM Finance & Budget	2:00 PM City Offices Close	HOLIDAY - Christmas			
	Committee	· · · · · · · ·				
	Special COUNCIL Meeting		1			
	7:30 PM Safety & Human		1			
	Resources Committee Mtg.		1			
	AV - Sheryl		1			
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	5th Monday-No Scheduled Meet		HOLIDAY - New Year's Day			
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CITY OF NAPOLEON LODGE TAX ADVISORY BOARD Special Meeting Agenda

Location: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Monday, December 16, 2013 at 6:30 PM

The agenda items include:

1.) Discussion regarding a Renewal Agreement with the Henry County Chamber of Commerce regarding a Convention and Visitor's Bureau

2.) Any other matters to come before the Board

Gregory J. Heath, Clerk/Finance Director

City of Napoleon, Ohio

LODGE TAX ADVISORY BOARD

MEETING MINUTES

Monday, October 20, 2008 at 7:00 PM

PRESENT	
Members:	Terri Williams – Chair
	Travis Sheaffer – Council
	Joel Miller – Chamber of Commerce
	J. Andrew Small – Mayor
	Gary Franz - Parks Representative
Recorder:	Greg Heath, Finance Director/Clerk
City Staff:	Dr. Jon A. Bisher, City Manager
Others:	David Grahn, Law Director Bill Morey-Chair of Tourism Committee-Chamber
ABSENT	Bin Morey-Chan of Tourish Committee-Chamber
Members:	Travis Sheaffer
1. Call To Order	Chairperson Williams called the meeting to order at 7:00 PM.
2.	
Review Of Chamber Contract	No review of contract or issues on either side. No action taken.
Discussion	Mayor Small stated he was happy with the Rib Fest, school sporting
	events, and grateful the Chamber is still on board. Miller said Parks and
	Recreation Committee is looking at a proposal from another group for
	the Fall Festival. Mayor Small stated they received information on this
	in the Lodge Tax Advisory Packet. This would be an additional \$5,000
	expense. He would like to stay within the budget and somehow work it out to have some kind of Downtown Event, not to dictate how much
	goes to Downtown people and how much goes to the Fairgrounds
	people. You have the budget for the Fall Festival; stay within that and
	somehow split it between, not necessarily fifty-fifty, but split this
	amount that is already in budget and make it work. Miller stated the way
	the Chamber operates is the City pays the money out to the Chamber and
	the Chamber acts as a go through. Miller advised Cory and Roger that
	he did not think the City would have any additional money, but they
	were free to ask. Miller also told them this is not a Downtown or
	Fairground issue. Mayor Small strongly suggests that Campbell's Soup
	Company be approached for anything in addition to the Fall Festival and
	maybe have some kind of Soup Festival or a <u>true</u> Tomato Festival. Using
	Campbell's products and really include the Campbell's Soup name. He
	feels this is one avenue that has not been traveled. Williams is really happy with the Fall Festival; this brings in people from all over, and
	Miller took a leap outside the box and it has paid off with bringing in the
	band, this has done exactly what we want for the downtown area.
	band, this has done exactly what we want for the downlown alea.

Mayor Small asked Miller if they have done anything about the planters for the Christmas Season in the downtown area. **Miller** stated this is still up in the air and tomorrow morning he goes to Four-County school to talk to the Horticulture Class about designs for the planters. We do not want cheap looking artificial trees and spend \$150 on each one. If the class comes up with a good plan, we will do it. If not, we have considered taking the planters out for the winter months and storing them at Salvation Army; arraignments to be made with David Manahan.

Miller submitted a proposed 2009 CVB budget to the board. The only thing that will change is the Christmas wreaths; these are in really bad shape. At the end of last year's Christmas Season, Jon Bisher requested we purchase new ones. Miller stated at the time he would need some time to prepare this because we would be looking at \$15,000 to \$17,000 for replacement of Christmas wreaths. This will be something the Board can look into the budget for next year if they are interested. Miller stated this could be a two year process, where we replace some of the wreaths one year and some the next. Miller said Archbold and Ridgeville have contacted Four County School for their decorations; which would be a cheaper way instead of ordering out of a magazine. Miller will contact Bisher this week to see how many poles there are in the City of Napoleon and how many wreaths are needed. Miller will start the process on getting estimates. Williams asked percentages for administrative/executive costs. Miller stated Chamber has kept this at 20% over the years per the contract. Williams asked if they were through the second or third quarter on the Lodge Tax Quarterly Report. **Heath** said they were through the second quarter and would have until the end of November to pay third quarter. The third quarter report is posted to date and is not complete. Miller said if current budget is approved, he would file an amended budget on Christmas decorations. The total expenses on the budget would not change. Williams asked for a motion to approve Visitor Bureau Budget of 2009.

Motion: FranzSecond: Mayor SmallTo approve Visitor Bureau Budget of 2009.

Roll call vote on above motion: Yea-William, Miller, Mayor Small, Franz Nay-

Miller handed out a review on various objectives for Tourism Bureau Event Plans in 2009.

1) Engage involvement with hotel, community, and industry to gain some of their knowledge. There are two people added to the group: Gail Dummier from Lassus Handy Dandy and Brenda Carnahan from Holiday Inn Express. Chamber will continue to work on this. **Williams** asked how many are on this committee. **Miller** said eight people.

4.

3.

Review Of Proposed 2009 Budget

Motion To Approve Visitor Bureau Budget Of 2009.

Passed Yea-4 Nay-0

5. Review of 2009 Tourism Bureau Event Plans

	 2) Finding out what Travel and Tourism is. There is a study you can do at the State level. The State will bring in people to do surveys about who is traveling here and what they're looking for. The cost is \$1,000. Chamber hopes to do this this year, if the state offers the same plan. Chamber would like to do this every five years or so; to have some stats behind us on what travelers are seeking. 3) Participate with coordination and support of Regional Travel and Tourism such as Buckeye Trail Project, Maumee Valley Heritage projects, and the most recent called The State of Ohio. "Water-Trail" State Designation for the Maumee River. Morey will stay involved in this. This has a lot of cash potential. Miller stated he just attended the first meeting last Monday of the Defiance County, Henry County, and Paulding County Commissioners group. They are promoting US 24 corridor. They want to start marketing and branding for the US 24 corridor and working towards promoting events. Miller will join this committee. Commissioners put in the initial fee of \$2,200. 4) Expand Napoleon and Henry County on the web. This committee will work on promoting Napoleon and Henry County on these sites. Morey stated the most recent study that was done by The State of Ohio is Heritage Travel. This is where people travel to various parts of the State to learn more on the Heritage of Ohio and this State. Everyone committed on the brochure and how nicely it was put together for Napoleon and Henry County.
6.	Motion: Franz Second: Mayor Small
Motion To Adjourn	To adjourn the meeting at 7:42 PM.
Passed	Roll call vote on above motion:
Yea-4	Yea-Williams, Miller, Mayor Small, Franz
Nay-0	Nay-
Date	Travis Sheaffer, Committee

HOTEL/NOTEL 2013	LODGE TAX (HOT					, OHIO
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HOTEL/MOTEL 2013						
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HOTEL/MOTEL ======== 2009 ======= ====== Best Western (Grewal) 4,443.03 4,855.13 6,811.72 8,545.51 = 24, Napoleon Motor Inn 279.00 197.18 271.74 400.61 = 1, Holiday Inn Express (Rahee) 10,858.17 8,963.76 13,108.87 14,510.47 = 47, Knights Inn (Frmly.Park Qlty.Inn 1,508.80 1,117.10 1,056.83 1,534.41 = 5, TOTAL - 17,089.00 15,133.17 21,249.16 24,991.00 = 78, HOTEL/MOTEL ======== ======= ======= ======= ===== ====== <td>, , , , , , , , , , , , , , , , , , ,</td> <td></td> <td></td> <td></td> <td></td> <td></td>	, , , , , , , , , , , , , , , , , , ,					
HOTEL/MOTEL ======== 2009 ======= ======= ======= ===== =====<						
HOTEL/MOTEL ========= 2009 ======== Best Western (Grewal) 4,443.03 4,855.13 6,811.72 8,545.51 = 24, Napoleon Motor Inn 279.00 197.18 271.74 400.61 = 1, Holiday Inn Express (Rahee) 10,858.17 8,963.76 13,108.87 14,510.47 = 47, Knights Inn (Frmly.Park Qlty.Inn 1,508.80 1,117.10 1,056.83 1,534.41 = 5,	TOTAL -		14,359.94	,	27,454.72 =	= 76,540.05
Best Western (Grewal) 4,443.03 4,855.13 6,811.72 8,545.51 = 24, Napoleon Motor Inn 279.00 197.18 271.74 400.61 = 1, Holiday Inn Express (Rahee) 10,858.17 8,963.76 13,108.87 14,510.47 = 47, Knights Inn (Frmly.Park Qlty.Inn 1,508.80 1,117.10 1,056.83 1,534.41 = 5, TOTAL - 17,089.00 15,133.17 21,249.16 24,991.00 = 78, HOTEL/MOTEL ====================================						
Napoleon Motor Inn 279.00 197.18 271.74 400.61 = 1, Holiday Inn Express (Rahee) 10,858.17 8,963.76 13,108.87 14,510.47 = 47, Knights Inn (Frmly.Park Qlty.Inn 1,508.80 1,117.10 1,056.83 1,534.41 = 5, TOTAL - 17,089.00 15,133.17 21,249.16 24,991.00 = 78, HOTEL/MOTEL =============== ========== ========= ======== ======= ======= ======= ======= ====== ======= ======= ======= ======= ======= ====== ======= ====== ====== ====== ======= ======= ======= ====== ====== ======= ====== ====== ====== <						
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Knights Inn (Frmly.Park Qlty.Inn 1,508.80 1,117.10 1,056.83 1,534.41 = 5, TOTAL - 17,089.00 15,133.17 21,249.16 24,991.00 = 78, HOTEL/MOTEL ========= ======== ======== ======== ======= ======= ======= Best Western (Grewal) 5,314.20 4,360.16 8,419.98 8,528.00 = 26, Napoleon Motor Inn 363.84 291.25 389.22 479.87 = 1, Holiday Inn Express (Rahee) 11,929.72 10,263.92 14,073.16 14,885.73 = 51,						
TOTAL - 17,089.00 15,133.17 21,249.16 24,991.00 = 78, HOTEL/MOTEL ========== ======== ======= ======= ======= ===== ====== ===== ====== ====== ====== ====== ====== ==== <t< td=""><td>Holiday Inn Express (Rahee)</td><td>10,858.17</td><td>8,963.76</td><td></td><td>14,510.47</td><td>= 47,441.27</td></t<>	Holiday Inn Express (Rahee)	10,858.17	8,963.76		14,510.47	= 47,441.27
HOTEL/MOTEL ======== 2008 ======= ====== ====== ====== ====== ==== ==== ==== ==== ==== ==== ==== ==== ==== ==== === === === === === === === = =	Knights Inn (Frmly.Park Qlty.Inn	1,508.80	1,117.10	1,056.83	1,534.41	= 5,217.14
HOTEL/MOTEL ============ 2008 ============== ========= Best Western (Grewal) 5,314.20 4,360.16 8,419.98 8,528.00 = 26, Napoleon Motor Inn 363.84 291.25 389.22 479.87 = 1, Holiday Inn Express (Rahee) 11,929.72 10,263.92 14,073.16 14,885.73 = 51,	TOTAL -	17,089.00	15,133.17	21,249.16	24,991.00	= 78,462.33
Best Western (Grewal)5,314.204,360.168,419.988,528.00=26,Napoleon Motor Inn363.84291.25389.22479.87=1,Holiday Inn Express (Rahee)11,929.7210,263.9214,073.1614,885.73=51,		===========	===========		=======	=======================================
Best Western (Grewal)5,314.204,360.168,419.988,528.00=26,Napoleon Motor Inn363.84291.25389.22479.87=1,Holiday Inn Express (Rahee)11,929.7210,263.9214,073.1614,885.73=51,	HOTEL/MOTEL			== 2008 =====		
Napoleon Motor Inn363.84291.25389.22479.87=1,Holiday Inn Express (Rahee)11,929.7210,263.9214,073.1614,885.73=51,		5,314.20	4,360.16			= 26,622.34
Holiday Inn Express (Rahee) 11,929.72 10,263.92 14,073.16 14,885.73 = 51,	, ,					
						= 6,189.60
TOTAL - 19,117.76 16,117.11 24,648.88 25,604.90 = 85,	TOTAL -	19,117.76	16,117.11	24,648.88	25,604.90 =	= 85,488.65
			===========	===========	=======	=================

		D BY ORDINANCE No. 100-			
	4th Quarter	<u>1st Quarter</u>	2nd Quarter	Est. 3rd Quarter	YTD
	Fr: 10/01-12/31	Fr: 01/01-03/31	Fr: 04/01-06/30	Fr: 07/01-09/30	TOTAL
	Due: 01/31	Due: 04/30	Due: 07/31	Due: 10/31	COLLECTION
	<u>Due. 01/31</u>	<u>Due. 04/30</u>	Due. 07/31	<u>Due. 10/31</u>	COLLECTION
HOTEL/MOTEL			== 2007 =====		
Best Western (Grewal)	7,711.95				
Napoleon Motor Inn	399.86	330.39			
Holiday Inn Express (Rahee)	14,985.31				
Knights Inn (Frmly.Park Qlty.Inn	-		-		
5	, 		, 		
TOTAL - (1)	24,160.56	17,260.54	23,982.02	26,403.75 =	91,806.8
	============	============	============	============	=============
NOTES: (1) Roadway Inn chan	iged name changed	to Park Quality Inn	as of 01/01/2007		
HOTEL/MOTEL	=======================================		== 2006 =====		
Best Western (Grewal)	4,557.20	-	-		,
Napoleon Motor Inn	206.85	249.14			
Holiday Inn Express (Rahee)	12,990.89	12,075.14	15,273.60	18,347.63 =	58,687.2
Rodeway Inn (Frmly.Pk.Qlty.Inn	1,035.28	461.48	1,018.24	3,300.92 =	- 5,815.9
TOTAL -	18,790.22	17,928.88	23,864.56	33,954.20 =	94,537.8
	===========	===========	===========	=========	
<u>HOTEL/MOTEL</u>	==============				
Best Western (Grewal)	0.00	,		,	,
Napoleon Motor Inn	336.01	224.83			,
Holiday Inn Express (Rahee)	13,448.71			17,569.53 =	
Rodeway Inn (Frmly.Pk.Qlty.Inn					
TOTAL - (1)	15,783.21	15,389.51	24,674.52	27,761.84 =	- 83,609.08
			============	=========	=======================================
NOTES: (1) Park Quality Inn ch	nanged name chang	led to Roadway Inn.			
HOTEL/MOTEL			== 2004 =====		
Zacks Motel (Frmly.Daums)	0.00			======================================	1
Napoleon Motor Inn	247.48	283.98	478.95		
Holiday Inn Express (Rahee)	11,656.65	11,856.48	16,021.09		
Park Quality Inn	2,858.65	2,044.98	3,934.76		
	2,000.00	2,044.90	5,934.70	3,122.34 =	
TOTAL -	14,762.78	14,187.24	20,434.80	21,822.99 =	= 71,207.8 [°]
	============	=============	============	=======================================	================
HOTEL/MOTEL			== 2003 ======		=============
Zacks Motel (Frmly.Daums)	74.40	142.08	109.77	9.99 =	- 336.2
Napoleon Motor Inn	160.72	217.07	171.84	277.56 =	827.1
Holiday Inn Express (Rahee)	12,663.54	9,435.64	14,637.03	13,910.44 =	50,646.6
Park Quality Inn (1)	3,179.21	2,091.03	4,224.79	5,776.66 =	15,271.6
TOTAL - (1)	16,077.87	11,885.82	19,143.43	19,974.65 =	- 67,081.7
		=======================================	==========	=========	
NOTES: (1) Quality Inn change	ed name changed to	Park Quality Inn.			

LODGE TAX (HOTEL/MOTEL) TAX COLLECTIONS REPORT - CITY OF NAPOLEON, OHIO LODGE TAX OF (6%) APPROVED BY ORDINANCE No. 100-95, PASSED 09/18/95, EFFECTIVE 12/01/95						
LO						VTD
	4th Quarter Fr: 10/01-12/31	1st Quarter	2nd Quarter Fr: 04/01-06/30	Est. 3rd Quarter Fr: 07/01-09/30		YTD TOTAL
	Due: 01/31	Fr: 01/01-03/31 Due: 04/30	Due: 07/31	Due: 10/31		COLLECTIONS
	Due: 01/31	Due: 04/30	Due: 07/31	Due: 10/31		COLLECTIONS
HOTEL/MOTEL	=======================================		== 2002 =====		==	
Zacks Motel (Frmly.Daums)	68.92	202.33	126.12	0.00	=	397.37
Napoleon Motor Inn	448.85	230.91	276.12	292.91	=	1,248.79
Holiday Inn Express (Rahee)	13,444.85	11,532.56	16,612.46	15,586.93	=	57,176.80
Quality Inn	4,304.21	4,253.87	5,667.59	-		19,477.05
TOTAL - (1)	18,266.83	16,219.67	22,682.29	21,131.22	=	78,300.01
	============	=============	============	============		
NOTES: (1) Revised Totals ret	flect all Corrections.					
HOTEL/MOTEL			2001			
Zacks Motel (Frmly.Daums)	32.40	7.74	30.42	0.00		70.56
Napoleon Motor Inn	269.73	421.76	341.42	382.60		1,415.51
Holiday Inn Express (Rahee)	11,756.46	11,725.27	15,110.16			
Quality Inn (Buckeye) (1)	3,726.20	4,089.12	3,520.38			16,771.17
		4,009.12			-	10,771.17
TOTAL - (1)	15,784.79			21,424.22	=	72,455.28
	,					
NOTES: (1) Quality Inn change	ed ownership to Meh	ta in July, 2001.				
HOTEL/MOTEL		============				
Daums Motel	259.35	0.00	0.00	0.00		259.35
Zacks Motel (Frmly.Daums)	12.14	185.52	172.54	111.60		481.80
Napoleon Motor Inn	330.97	328.82	482.58	648.70		1,791.07
Holiday Inn Express	14,221.83	13,300.95	15,723.30	17,039.92		60,286.00
Quality Inn (Winco)	8,213.18	0.00	0.00	0.00		8,213.18
Quality Inn (Jackson)	5,429.75	0.00	542.98	0.00		5,972.73
Quality Inn (Buckeye) (1)	0.00	0.00	12,920.46	8,559.41	=	21,479.87
TOTAL - (1)	28,467.22	13,815.29	29,841.86	26,359.63	=	98,484.00
	=======================================	-	,	•		=======================================
NOTES: (1) Quality Inn change	ed ownership to Buc	keye Management i	n April, 2000.			
HOTEL/MOTEL						
Daums Motel	381.44	203.90	271.72	303.92		1,160.98
Napoleon Motor Inn	429.17	270.45	759.47	627.26		2,086.35
Holiday Inn Express	10,586.13	12,614.96	14,230.55	14,875.71		52,307.35
Quality Inn (Winco) (1)	7,297.73	7,317.00	8,475.67	0.00		23,090.40
Quality Inn (Jackson) (2)	0.00	0.00	0.00	1,234.70	=	1,234.70
TOTAL - (1), (2)	18,694.47	20,406.31	23,737.41	17,041.59	=	79,879.78
	==================	=======================================	=======================================	=================		============
NOTES: (1) Receipt of Winco	Payment for Third Q	uarter did not occur	until November 10,	1998.		
Winco 3rd Quarter amount corrected on 07/12/99 to reflects Penalty & Interest (\$5,817.90) paid to City.						
	ed ownership to Jac					
					_	

LODGE TAX (HOTEL/MOTEL) TAX COLLECTIONS REPORT - CITY OF NAPOLEON, OHIO						
LOI	LODGE TAX OF (6%) APPROVED BY ORDINANCE No. 100-95, PASSED 09/18/95, EFFECTIVE 12/01/95					
	4th Quarter	1st Quarter	2nd Quarter	Est. 3rd Quarter		YTD
	Fr: 10/01-12/31	Fr: 01/01-03/31	Fr: 04/01-06/30	Fr: 07/01-09/30		TOTAL
	Due: 01/31	Due: 04/30	Due: 07/31	Due: 10/31		COLLECTIONS
HOTEL/MOTEL	==============		=== 1998 ======	=======================================	==	=======
Daums Motel	272.03	260.20	110.26	382.95	=	1,025.44
Napoleon Motor Inn	411.21	392.23	610.91	677.57	=	2,091.92
Holiday Inn Express	0.00	0.00	0.00	2,383.24	=	2,383.24
Quality Inn (Winco) (1)	4,701.40	3,406.39	1,398.21	25,384.47	=	34,890.47
TOTAL - (1)	5,384.64	4,058.82	2,119.38	28,828.23	=	40,391.07
	=============	==========				=============
NOTES: (1) Formerly Paramon	t Motel, name chang	ge to Quality Inn. in	1998.			
HOTEL/MOTEL	===============		=== 1997 ======	=======================================	==	========
Daums Motel	197.94	149.11	253.74	511.72	=	1,112.51
Napoleon Motor Inn	418.16	233.26	649.46	819.49	=	2,120.37
Paramont Motel (Winco)	3,773.96	7,419.06	8,202.00	2,460.49	=	21,855.51
TOTAL -	4,390.06	7,801.43	9,105.20	3,791.70	=	25,088.39
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City of Napoleon, Ohio

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

MEETING AGENDA

Monday, December 16, 2013 at 7:00 PM

- A. Attendance (Noted by the Clerk)
- B. Prayer & Pledge of Allegiance
- C. Approval of Minutes:
 - a. Special November 25 meeting
 - **b.** Regular December 2 meeting

(In the absence of any objections or corrections, the minutes shall stand approved.)

D. Citizen Communication

E. Reports from Council Committees

- Technology & Communication Committee (*Majority Report*) met on Monday, December 2 and:
 a. Discussed making the City webpage more easily navigated
- 2. Electric Committee (*Majority Report*) met on Monday, December 9 and recommended:
 a. Approval of December billing determinants
- **3.** Water, Sewer, Refuse, Recycling & Litter Committee did not meet on December 9 due to lack of agenda items.
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (*Majority Report*) met on December 9 and:

a. Discussed, but took no action regarding Traffic Access during the Upcoming Construction Projects of Appian Avenue, Northcrest Circle, Park Street, and W. Maumee Avenue

- F. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)
 - 1. Board of Public Affairs met on Monday, December 9 with the following agenda items:
 - a. Review of Electric Billing Determinantsb. Electric Department Report
 - 2. Board of Zoning Appeals met on Tuesday, December 10 with the following agenda items:
 a. BZA 13-07 2266 Scott St.
 b. BZA 13-08 1 Lakeview Dr.
 c. Front Yard Setback Variance
 - 3. Records Commission did not meet on Tuesday, December 10 due to lack of agenda items.
 - 4. Planning Commission did not meet on Tuesday, December 10 due to lack of agenda items.
 - 5. Tree Commission did not meet on December 16 due to lack of agenda items.
 - 6. Lodge Tax Advisory Board met on December 16 with the following agenda item:
 - **a.** Discussed a Renewal Agreement with the Henry County Chamber of Commerce regarding a Convention and Visitor's Bureau

G. Introduction of New Ordinances and Resolutions

- 1. Ordinance No. 069-13 an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year ending December 31, 2014 *(Tabled) (Suspension Requested)*
- **2. Resolution No. 070-13** a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC on an As Needed Basis in Fiscal Year 2014, Listed in Exhibit "A"; and Declaring an Emergency (*Tabled*) (*Suspension Requested*)
- **3. Resolution No. 074-13** a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take bids on certain projects, services, equipment, materials, or supplies without the requirement for additional Legislation to do so in the year 2014; and Declaring an Emergency (*Suspension Requested*)
- **4. Resolution No. 075-13** A Resolution Authorizing Expenditure of Funds in excess of \$25,000.00 in and for the year 2014 as it relates to reoccurring costs associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments Within the City; Elimination of Necessity of Competitive

Bidding in and for the Year 2014 as it relates to Certain Transactions; Declaring an Emergency (Suspension Requested)

- **5.** Ordinance No. 076-13 An Ordinance authorizing the Finance Director to make Appropriation Transfers from Respective Funds, Departments and Categories to other Funds, Departments and Categories Pursuant to Section 5705.40 ORC for the Fiscal Year ending December 31, 2013 Listed in Exhibit "A" (Final); and Declaring an Emergency (*Suspension Requested*)
- 6. Ordinance No. 077-13 An Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 5) for the Year 2013; and Declaring an Emergency (Suspension Requested)
- **7. Resolution No. 078-13** A Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC on an As Needed Basis in Fiscal Year 2013, Listed in Exhibit "A" (Transfer 4); and Declaring an Emergency (*Suspension Requested*)
- **8. Resolution No. 079-13** a Resolution Authorizing Ratification of a Fire Contract (*Suspension Requested*)
- **9. Resolution No. 080-13** a Resolution Authorizing a Renewal Agreement with the Henry County Chamber of Commerce Regarding a Convention and Visitor's Bureau (*Suspension Requested*)
- **10. Resolution No. 081-13** a Resolution Ratifying the CBA with AFSCME (*Suspension Requested*)
- **11. Resolution No. 082-13** a Resolution Authorizing the City Manager to enter into a contract for acquisition of land
- **12. Resolution No. 083-13** A Resolution Authorizing the City Manager to enter into a Cooperative Agreement for the Water Management Facility (*Suspension Requested*)

H. Second Readings of Ordinances and Resolutions

- 1. **Resolution No. 068-13** a Resolution Amending the Allocation of Funds as found in Section 193.11 of the Codified Ordinances of the City of Napoleon, Ohio (*Suspension Requested*)
- **2. Ordinance No. 071-13** an Ordinance Repealing Ordinance No. 012-13 and Establishing New Per Person User Fees for EMS Basic Life Support, Advanced Life Support Level 1 Service, and Advanced Life Support Level 2 Service, Mileage Charge, Mutual Aid, Medicaid, Nursing Home Service and Non Emergency Transport Service as it Relates to Coroner Cases; All Provided by the City of Napoleon Rescue; and Declaring an Emergency
- **3.** Ordinance No. 072-13 an Ordinance Providing for the Issuance and Sale of Notes in the Maximum Principal Amount of \$2,500,000, in Anticipation of the Issuance of Bonds, for the Purpose of Paying the Costs of Improving the Municipal Water System by Constructing a New Water Treatment Plant, Acquiring and Improving Related Interests in Real Property, Improving and Rehabilitating the Existing Water Treatment Plant and Related Storage Facilities, and Rehabilitating the Elevated Storage Tanks, Together With All Necessary and Related Appurtenances Thereto
- 4. **Resolution No. 073-13** a Resolution Adopting the "Plan Amendment" to the City's Reimbursement Services Agreement with Wageworks Inc. and Authorizing the City Manager or the Finance Director to Execute Any Documents Necessary to Execute Said Amendment; and Declaring an Emergency (*Suspension Requested*)

I. Third Readings of Ordinances and Resolutions

- 1. Ordinance 067-13 an Ordinance amending Section 931.07 Increasing Water Rates for the years 2014, 2015 and 2016; and Declaring an Emergency
- J. Good of the City Any other business as may properly come before Council, including but not limited to:
 - Discussion/Action: Recommendation to approve December billing determinants as follows: Generation Charge: Residential @ \$.07728; Commercial @ \$.09449; Large Power @ \$.05139; Industrial @ \$.05139; Demand Charge Large Power @ \$12.54; Industrial @ \$14.67; JV Purchased Cost: JV2 @ \$.03177; JV5 @ \$.03177

(Billing determinants for November: Generation Charge: Residential @ \$.07512; Commercial @ \$.08794; Large Power @ \$.05040; Industrial @ \$.05040; Demand Charge Large Power @ \$10.54; Industrial @ \$11.31; JV Purchased Cost: JV2 @ \$.04998; JV5 @ \$.04998)

- 2. Discussion/Action: Appointment of members to the Volunteer Fire Fighters Dependents Fund
- 3. Discussion/Action: Notice of Change of Ownership for Liquor License: Chief Supermarket, Inc.
- 4. Discussion/Action: Award of bid for 2013 Miscellaneous Concrete Street Improvements
- 5. Discussion/Action: Award of bid for Chemical Bids for Water/Wastewater Treatment for 2014
- 6. Discussion/Action: Award of bid for SCBA Gear for the Napoleon Fire Department

- 7. Discussion/Action: Accepting \$750 donation from CenturyLink/CenturyTel, Inc. for the Napoleon Police Officers Association for Christmas For Kids
- 8. Discussion/Action: Accepting \$750 donation from CenturyLink/CenturyTel, Inc. for the Napoleon Police Department Safety City Program
- **9. Discussion/Action:** Accepting \$400 donation from Napoleon Area School District for the Napoleon Fire Department
- **10.** Discussion/Action: Change Order No. 1 (Final) for Hudson Street Waterline Project, Vernon Nagel, Inc. Contractor; Decrease of \$10,608.79
- 11. Discussion/Action: Write-off of Uncollectable Income Tax, Utility Billing, and Misc.
- K. Executive Session: To discuss Collective Bargaining
- L. Approve Payment of Bills and Approve Financial Reports (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- M. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

- **1. Technology & Communication Committee (1st Monday)** (Next Regular Meeting: Monday, January 6 @ 8:00 PM)
- 2. Electric Committee (2nd Monday) (Next Regular Meeting: Monday, January 13 @ 6:30 PM)
 a. Review of Electric Billing Determinants
 - **b.** Electric Department Report
- **3.** Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday) (*Next Regular Meeting: Monday, January 13 @ 7:00 PM*)
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday) (*Next Regular Meeting: Monday, January 13* @ 7:30 PM)
 a. Updated Info from Staff on Economic Development (as needed)
- Parks & Recreation Committee (3rd Monday) (Next Regular Meeting: Monday, January 20 @ 8:00 PM.) December 16 meeting canceled due to lack of agenda items
- 6. Finance & Budget Committee (4th Monday) (Next Regular Meeting: Tuesday, January 27 @ 6:30 PM) December 23 meeting canceled due to lack of agenda items
- 7. Safety & Human Resources Committee (4th Monday) (Next Meeting: Tuesday, January 27 @ 7:30 PM) December 23 meeting canceled due to lack of agenda items
- 8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

- Board of Public Affairs (2nd Monday) (Next Regular Meeting: Monday, January 13 @ 6:30 PM)
 a. Review of Electric Billing Determinants
 - **b.** Electric Department Report
- 2. Board of Zoning Appeals (2nd Tuesday) (Next Regular Meeting: Tuesday, January 14 @ 4:30 PM)
- **3.** Planning Commission (2nd Tuesday) (Next Regular Meeting: Tuesday, January 14 @ 5:00 PM)
- **4.** Tree Commission (3rd Monday) (Next Regular Meeting: Monday, January 20 @ 6:00 PM)
- 5. Civil Service Commission (4th Tuesday) (Next Regular Meeting: Tuesday, December 24 @ 4:30 PM)
- 6. Parks & Recreation Board (Last Wednesday) (Next Regular Meeting: Wednesday, December 25 @ 6:30 PM)
- 7. Privacy Committee (2nd Tuesday in May & November) (Next Regular Meeting: Tuesday, May 13 @ 10:30 AM)
- 8. Records Commission (2nd Tuesday in June & December) (Next Regular Meeting: Tuesday, June10 @ 4:00 PM)
- **9.** Housing Council (1st Monday of the month after the TIRC meeting) (*Next Regular Meeting: Monday, May 5, 2014 @ 6:30 PM*)
- **10. Health Care Cost Committee** (As needed)
- 11. Preservation Commission (As needed)
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)
- 13. Tax Incentive Review Council (As needed)
- 14. Volunteer Firefighters' Dependents Fund Board (As needed)
- 15. Lodge Tax Advisory & Control Board (As needed)
- 16. Board of Building Appeals (As needed)
- 17. ADA Compliance Board (As needed)
- 18. NCTV Advisory Board (As needed)

	City of Napoleon, Ohio
	Joint Special Meeting
	City Council
	City Council
	Finance and Pudget Committee
	Finance and Budget Committee
	Safety & Human Resources Committee
	Freedom, Napoleon, Harrison Townships &
	Henry County South Joint Ambulance District
	Monday, November 25, 2013, at 6:30 PM
	Special Meeting Minutes
PRESENT	
City Council	John Helberg - President, Jeffrey Lankenau – President Pro Tem, Jason Maassel, Patrick McColley, Chris Ridley, Travis Sheaffer (Arrived at 7:46 PM), Jon Tassler
Finance & Budget	Chris Ridley - Chair, John Helberg, Jason Maassel, Mayor Ron Behm
Safety & HR	Jon Tassler – Chair, John Helberg
City Staff	Bob Bennett, Fire Chief
	Dr. Jon A. Bisher, City Manager
	Trevor Hayberger, Law Director
	Gregory J. Heath, Finance Director/Clerk of Council
	Chad Lulfs, Director of Public Works
	Christine Peddicord, Assistant Finance Director Sheryl Rathge, Executive Assistant
Recorder	Tammy Fein
Others	Media, Jeffrey Marihugh, Council Elect, Heather Wilson, Council Elect,
	Scott Buddelmeyer, Henry County South Joint Ambulance District
ABSENT	
	None
Call To Order	President Helberg called City Council to order at 6:20 DM
Call 10 Order	President Helberg called City Council to order at 6:30 PM. Chairman Ridley called the Finance & Budget Committee to order at 6:30 PM.
	Chairman Tassler called the Safety/HR Committee to order at 6:30 PM.
Approval of Minutes	Minutes from the October 28, November 9, and November 18 Finance and Budget
	Committee meetings were approved with no objections or corrections.
	Minutes from the February 25 meeting of the Safety & HR Committee were approved
	with no objections or corrections.
Review Of EMS	Heath stated that a copy of the 2013 Approved Fire/Safety Services Budget, the
Transport Service	projected budget, and a copy of the Fire/Safety Services Proposed 2014 Budget
Rates	Summary was mailed to the Townships as projections for review; see attached; adding
	that these are not actuals due to the actual contracts being adjusted in April. Bisher
	added that Hayberger will draft Legislation for the Townships regarding the rate

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	Chief Bennett handed out a chart from Med3000 recommending the approval of a 1.0% rate increase based on the Medicare rate increase; see attached. Bennett stated the proposed annual increases used by the City generally match the increases from Med3000. Bisher stated the increases are generally modest due to doing them annually. Heath stated there is a certain maximum reimbursement; Medicaid and Medicare do not reimburse the rates that are listed on the Med3000 chart, instead a percentage of these rates are reimbursed. Bennett stated that the average reimbursement rate within City limits is approximately \$350 and the in Township limits is approximately \$400, with the latter being higher due to a larger number of self-pay runs outside the City limits which pay a higher percentage; Bennett stated that EMS runs total approximately \$360,000 for the year.
Safety & HR Motion To Recommend Council To Direct Legislation To Raise EMS Transport Service Rates And Prepare 2014 Contracts and Resolutions For The Townships	Motion: Helberg Second: Tassler To direct the Law Director to draft legislation to raise EMS transport services rates and to prepare 2014 contracts and resolutions for the Townships and the South District.
Discussion	Scott Buddelmeyer, Trustee from the Henry County South Joint Ambulance District, agreed that 1% is a reasonable amount for an increase, and even if Council hadn't agreed to raise the rates, the Ambulance District still would, meaning in a lot of cases the private pay companies would not generate as much revenue since the Medicare allowable is not being charged; Buddlemeyer recommends the 1% increase.
Passed Yea- 2 Nay- 0	Roll call vote on motion: Yea – Helberg, Tassler Nay -
Council Motion To Direct Legislation To Raise EMS Transport Service Rates And Prepare 2014 Contracts and Resolutions For The Townships	Motion: Lankenau Second: Tassler To direct the Law Director to draft legislation to raise EMS transport services rates and to prepare 2014 contracts and resolutions for the Townships and the South District.
Passed Yea- 6 Nay- 0	Roll call vote on motion: Yea – Maassel, Tassler, Helberg, McColley, Lankenau, Ridley Nay -
Speed Study On Riverview Avenue	Lulfs handed out a memo regarding ODOT stating that due to a change in the statute, the speed limit on Riverview Avenue does not have to be changed, and Lulfs' office is currently in the process of completing the journalizing of the existing speed limits on

	Riverview Avenue; see attached.
	No action was taken.
Council Motion To Journalize Existing Speed Limits On Riverview Avenue	Motion: Maassel Second: Lankenau To journalize the existing speed limits on Riverview Avenue
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Maassel, Tassler, Helberg, McColley, Lankenau, Ridley Nay-
Safety/HR Motion To Adjourn	Motion: Helberg Second: Tassler To adjourn Safety/HR Committee at 6:53 PM
Passed Yea- 2 Nay- 0	Roll call vote on above motion: Yea- Helberg, Tassler Nay-
Recommendation To Increase Bid Requirement With Consideration To Raise To \$50,000 (<i>Tabled</i>)	
Finance and Budget Motion To Untable Recommendation To Increase Bid Requirement With Consideration To Raise To \$50,000	Motion: Ridley Second: Maassel To untable recommendation to increase bid requirement with consideration to raise to \$50,000
Passed Yea- 4 Nay- 0	Roll call vote on above motion: Yea- Ridley, Helberg, Maassel, Behm Nay-
Discussion	Hayberger asked that this issue remain tabled until further information regarding procedures and policies can be brought back for Council to review.
Finance And Budget Motion To Table Recommendation To Increase Bid Requirement With Consideration To Raise To \$50,000	Motion: Helberg Second: Maassel To table recommendation to increase bid requirement with consideration to raise to \$50,000
Passed	Roll call vote on above motion:

Yea- 4 Nay- 0	Yea- Ridley, Helberg, Maassel, Behm Nay-
2014 Budget Review All Items	Heath reviewed the Major Capital Improvements and Major Contracts as well as Additional Budget Requests as summarized in the 2014 Proposed Budget spreadsheet presentation; see attached.
Capital Improvements Access Issues During Construction	Helberg stated that he would like to add some additional budget funding during the Capital Improvement discussions regarding projects that involve complete road closures and limited access.
	Bisher believes that this will not be a problem on the 2014 projects taking place on the South Side; there will be roadwork taking place but Lulfs stated the road will only be closed 'for a day here or there' to put services across the road.
	Bisher stated this will be an issue for the 2014 project at Northcrest Circle due to the lack of access at the cul-de-sac.
	Helberg stated that, even with crossovers, the work is normally bid half at a time to maintain traffic on one side; Helberg asked if West Maumee Avenue was wide enough to get traffic around the project on one side; Bisher stated that most of the work will be done down below by the river to put in the interceptor sewer, but there will be some work done on West Maumee Avenue. McColley restated that most of the time the road will be kept open with only intermittent delays and a few days that the road is closed and traffic will be rerouted; McColley stated he does not see this as an issue. Lulfs stated that the sanitary sewer services must be put in, and one lane could be kept open if Council would like, but it will take two days to complete instead of one. McColley stated that is not worth the cost on West Maumee Avenue.
	McColley asked Lulfs if the project could be bid out with an optional line item to maintain access in the Northcrest Circle area; Lulfs stated he was open to suggestions as to how to build this project if daily access is to be required. McColley stated he is not in favor of this if it will require an extra cost; Lulfs stated he cannot state how much extra the access would cost, although he could complete half the road at a time, which would be difficult when some of the utilities are in the street; Lulfs could put notes on the plans and requirements in the specifications of the project but Lulfs does not know how to estimate the associated cost; Lulfs stated he could pool outside resources to get input regarding this; Lulfs believes that the cost increase will be at least approximately 30% - 40%. McColley restated that he is not in favor.
	Helberg asked if Council was willing to allow a street to be closed as Scott Street was; Tassler stated he lives on a street that was closed during construction; McColley added that the residents who live on the South Side had to change routes during the bridge construction also and he is not in favor of maintaining access if the cost is even 20% higher; Lankenau and Tassler agreed with McColley.
	Helberg asked Council if they 'had no problems with Scott Street being closed as long as it has been'; McColley stated the change in route is worth not paying the extra cost. Maassel thinks the West Maumee Avenue and Northcrest Circle projects cannot keep maintained access without increasing the cost of the project. Helberg asked about the length of time; asking if the window of time of disruption could be shortened and

Access Issues During Construction Cont'd.

giving the example of giving the construction company a six (6) month timeframe to complete the project even though it's only one (1) month of work, with the City picking the timeframe but the company only gets one (1) month to close the area. Lulfs stated this can be set up, this is how they set up the LaGrange Street intersection. McColley stated that the company could be rewarded for completing the project early; Lulfs stated that penalties are fairly self explanatory, and are already in effect with the date of damages when the City calls ODOT's listing; Lulfs stated that when he had been involved in a project that involved bonuses, he consulted with contractors and the contractors stated that the bonuses had to be very substantial; Lulfs stated that project was approximately a \$3,000,000 with bonuses of approximately \$100,000 per week, and the project was only completed a week and a half early.

Helberg stated that Northcrest Circle is not long enough to work on separate sections at a time; Lulfs stated there would not be much benefit to working on Northcrest Circle that way due to the utilities coming in from opposite directions; the water comes in from the Northcrest Drive direction and the sanitary and the storm sewers come in from the other side of the creek. Helberg stated that Northcrest Circle and West Maumee Avenue are not issues due to the limited areas of crossing, but sectioning of Scott Street would have been an option. Lulfs stated there still would have been a slight cost increase to phase in the project; phasing in the project is much easier than doing a side of the road at a time, if there are correct stopping points in the middle of the road, but if there is not a logical intermediate termini, it will not work and higher mobilization costs will be incurred due to charges for moving the equipment.

Helberg asked if there were any other projects in the 2014 budget that this would be an issue; Lulfs replied no. Maassel asked if Riverview Avenue would be completed in 2014; Lulfs stated it is supposed to be paved by ODOT, adding that when ODOT paves they generally do one side of the road at a time.

Lulfs stated that Appian Avenue is scheduled for 2015 and the final plans will be submitted in January. Tassler asked if Lulfs had the ability to raise the liquidated damages or if the City followed ODOT; Lulfs stated Hayberger would have to research that, the City may have that option since it is a Chartered Municipality. Helberg stated that disincentive sections are generally set up within the plans, setting a timeframe for completion with penalties attached for not meeting the timeframe. Lulfs added that the Appian Avenue project has some commercial properties on the North end and primarily residential on the South end; stating that any changes that Council would like made to this project should be addressed now. McColley stated that he lives near this project and votes no to increased access with an increased cost. Helberg stated that the businesses in the middle of this project will need access, though most of them will be able to access through Beckham Street, leaving only one (1) business trapped. McColley suggested leaving that intersection open as long as possible. Helberg stated his concerns regarding no alleys on Appian Avenue for the residents to use; Lulfs stated that there are intermittent side streets in that area and the West side would have a more difficult time with access but Lulfs is working on getting temporary easements for access. Helberg stated concerns for the restaurant; Lulfs stated he is working on getting access for the restaurant. McColley suggested the restaurant could get access through the motel, and other businesses could be accessed through Meekison Street, adding that access can be gained either way through the Church. Bisher stated that there will be a period of time that the

Access Issues During Contructin Cont'd.	 intersection will be closed like Scott Street was; Helberg stated that the Scott Street contract was set up to rip out the entire street instead of trench by trench to save money; McColley stated this will not be an issue on Appian Avenue if the project is structured correctly. Lulfs stated that the sanitary sewer is in from Meekison Street to the creek, there will be storm sewer work to do and primarily the underground utilities are concentrated on the North half within the street with a narrow right of way; the right of way being approximately 66 feet North of Meekison Street and 82.5 feet South of Meekison Street. Helberg restated that the residents need access, suggesting that the trench work be done and putting in a temporary service to travel on even though this will have additional costs. Behm added that most residents expect some inconveniences during street repair. Lulfs stated that Scott Street is not open yet because the signs are not up, and the catch basins are being worked on, each catch basin could take an hour and there are 73 catch basins. The workers have to lay in the street to work on the catch basin so there can be no traffic while the work is being done as this would cause a safety concern for the workers. Helberg stated traffic could be coned around this; Lulfs agreed that it could be coned off, but it's not as safe. Helberg stated there are methods for making this option safe for the workers that are not very expensive. Helberg asked again if there were any construction jobs in the 2014 budget causing this issue to be a concern; Lulfs replied the Miscellaneous Street Paving Project have not been determined yet, and this project is resurfacing so traffic will be maintained. Maassel asked if new concrete would be put down in Twin Oaks a section at a time without complete closures; Lulfs stated there may be portions of blocks that are closed during the process of tearing up, pouring the concrete, then waiting seven (7) days for
Helberg Referred Access Issues During Construction To Municipal Properties Committee 2014 Budget Review All Items Cont'd.	 it to cure, so the portions of blocks will be closed for weeks, not months. Helberg referred Access Issues During Construction and a General Review of the Appian Avenue, Northcrest Circle, Park Street, and W. Maumee Avenue Projects to the Municipal Properties, Buildings, Land Use & Economic Development Committee. Heath continued to review the Major Capital Improvements and Major Contracts as well as Additional Budget Requests as summarized in the 2014 Proposed Budget
	spreadsheet presentation; see attached. Heath stated the School Contract remained in the Proposed Budget although it was not finalized; Maassel asked if the contract with NCTV would be continued, and if so, would Council receive a schedule; McColley suggested offering a decreased amount to relay an adequate message. Bisher stated the money to pay the school comes from the cable franchise agreement which is a five (5) year agreement that ended in August 2013, and is currently being negotiated; Bisher stated after that agreement is reached, then he will negotiate an agreement with the school. Bisher entered a budget request for \$18,000 for the NCTV contract as a place filler. Bisher stated that there may be operator issues with the new equipment resulting in the lack of airing the meetings. Heath reviewed the Additional Budget Requests listed in the memo, see attached.

	Maassel asked, regarding the Addition Budget Request for an Assistant Law Director, if the position would be fulltime or parttime; Lankenau stated that an Independent Contractor would save money; Hayberger stated that the salary could be reduced if full credit was given for PERS. Hayberg stated that the Travel and Training Budget Request could be reduced by \$2,000 and the Supreme Court Fees Budget Request could be reduced by \$400. Ridley asked what the Assistant Law Director duties would include; Hayberger stated the position would be responsible for criminal prosecution duties and would be paid from General Fund funds. McColley asked if the County would be paying any of this salary; Hayberger stated the County pays \$30,000 toward his salary and \$6,000 toward supplies. With this position, Hayberger would recommend he be responsible for the document preparation on County foreclosures regarding blighted properties.
	Maassel asked Heath's opinion regarding the Additional Budget Request for the Finance Department Policies; Heath stated that some policies have already been adopted, but the credit rating agencies like to see the policies written, and although this helps to maintain a credit rating, it is not absolutely necessary. Helberg believes this Additional Request will pay for itself in the long run by maintaining the City's credit rating and lower interest rate. Heath stated this could become an issue when actions are required due to the Fund Balance being below the amount stated in the written policy. Bisher added that procedures are already being followed; Heath added that the annual CAFR report created by the Finance Department is not required, however it is the standard vehicle reviewed by credit agencies regarding accrual reporting, adding that a written policy would create the procedures for successive Finance Directors and Councils to follow.
Council Motion To Approve Additional Budget Request Of Assistant Law Director With The Changes	Motion: Lankenau Second: Maassel To approve the Additional Budget Request of an Assistant Law Director with the changes of a lower salary and full credit for PERS for \$29,600
Passed Yea- 4 Nay- 3	Roll call vote on above motion: Yea- Maassel, Helberg, Sheaffer, Lankenau Nay- Tassler, McColley, Ridley
Council Motion To Reduce Law Director's Travel & Training Budget By \$2,000 And Supreme Court Fees By \$400	Motion: Maassel Second: McColley To reduce the Law Director's Additional Request for Travel and Training Budget by \$2,000 and the Supreme Court Fees Budget by \$400
Passed Yea- 7 Nay- 0	Roll call vote on above motion: Yea- Maassel, Tassler, Helberg, McColley, Sheaffer, Lankenau, Ridley Nay-
Council Motion To Approve APPA Training for Finance	Motion: Massel Second: Tassler To approve Finance Department's budget request for APPA training for \$2,500

Department	
Passed Yea- 7 Nay- 0	Roll call vote on above motion: Yea- Maassel, Tassler, Helberg, McColley, Sheaffer, Lankenau, Ridley Nay-
Council Motion To Approve Additional Budget Request For Finance Department Policies	Motion: Ridley Second: Helberg To approve Additional Budget Request for Finance Department Policies for \$5,000
Failed Yea- 2 Nay- 5	Roll call vote on above motion: Yea- Helberg, Ridley Nay- Maassel, Tassler, McColley, Sheaffer, Lankenau
Council Motion To Approve Municipal Court Request For Moving A Parttime Position To Fulltime And Equipment	Motion: Lankenau Second: Ridley To approve the Municipal Court request for moving a position from parttime to fulltime for \$22,770 and for additional equipment for \$3,600
Passed Yea- 7 Nay- 0	Roll call vote on above motion: Yea- Maassel, Tassler, Helberg, McColley, Sheaffer, Lankenau, Ridley Nay-
Council Motion To Set Aside \$10,000 Per Mayor's Request For A Billboard	Motion: McColley Second: Lankenau To set aside \$10,000 per Mayor's request for a billboard to promote the City
Discussion	Sheaffer asked if this would be Hotel Tax Funds that were used; Heath replied yes, these funds come out of the General Fund.
Passed Yea- 6 Nay- 1	Roll call vote on above motion: Yea- Maassel, Tassler, Helberg, McColley, Lankenau, Ridley Nay- Sheaffer
Council Motion To Approve CIC Additional Budget Request Of \$2,000	Motion: Maassel Second: Lankenau To approve the CIC Additional Budget Request for \$2,000
Passed Yea- 6 Nay- 0 Abstain- 1	Roll call vote on above motion: Yea- Maassel, Tassler, Helberg, Sheaffer, Lankenau, Ridley Nay- Abstain- McColley
Council Motion To	Motion: McColley Second: Lankenau

Approve \$50,000 In CIP Reserve Fund Earmarked For Salt Shed	To approve placing \$50,000 in CIP Reserve Fund earmarked for a new salt shed
Passed	Roll call vote on above motion:
Yea- 7	Yea- Maassel, Tassler, Helberg, McColley, Sheaffer, Lankenau, Ridley
Nay- 0	Nay-
Council Requested Mayor's Presentation Regarding 2014 Appropriation Budget By 12/2/13 Meeting	Council requested the Mayor have the presentation of the proposed 2014 Appropriation Budget at the Dec. 2 Council meeting
Council Motion To	Motion: Lankenau Second: McColley
Adjourn	To adjourn Council at 9:06 PM
Passed	Roll call vote on above motion:
Yea- 7	Yea- Maassel, Tassler, Helberg, McColley, Sheaffer, Lankenau, Ridley
Nay- 0	Nay-
Finance and Budget	Motion: Maassel Second: Behm
Motion To Adjourn	To adjourn Finance and Budget at 9:06 PM
Passed	Roll call vote on above motion:
Yea- 4	Yea- Ridley, Helberg, Maassel, Behm
Nay- 0	Nay-
Approved:	John A. Helberg, President
	Ronald A. Behm, Mayor
	Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio **CITY COUNCIL** Meeting Minutes Monday, December 2, 2013 at 7:00pm

PRESENT			
Council	John Helberg - President, Jeffrey Lankenau, Travis Sheaffer (arrived at 7:04pm),		
000000	Christopher Ridley, Jason Maassel, Jon Tassler		
Mayor	Ronald A. Behm		
City Manager	Dr. Jon A. Bisher		
Law Director	Trevor M. Hayberger		
Finance Director/Clerk	Gregory J. Heath		
Recorder	Tammy Fein		
City Staff	Robert Bennett, Fire Chief		
	Roxanne Dietrich, Executive Assistant		
	Dan Wachtman, MIS Administrator (arrived at 7:10pm)		
041	Robert Weitzel, Police Chief		
Others ABSENT	News Media, Jeffrey Marihugh, Council Elect, Heather Wilson, Council Elect		
Council	Patrick McColley		
City Staff	Patrick McColley		
City Stan			
Prayer	President Helberg called the meeting to order at 7:00pm with the Lord's Prayer		
-	followed by the Pledge of Allegiance.		
Approval Of Minutes	Minutes of the November 18 Council meeting stand approved with no objections or		
	corrections.		
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Citizen	None		
Communication			
Mayor's Presentation	Mayor Behm presented the 2014 Proposed Budget; see attached memo.		
Of 2014 Budget	Mayor Denni presented the 2014 Hoposed Budget, see attached memo.		
Of 2014 Dudget	Behm stated that he will veto the 2014 Proposed Budget if the Law Director's		
	Additional Budget Request for an Assistant Law Director remains an item.		
Committee Reports	The Parks & Recreation Committee did not meet on Monday, November 18 due to		
	lack of agenda items.		
	Chairman Ridley reported that the Finance & Budget Committee met on Monday,		
	November 25 and:		
	1. Reviewed all items on the 2014 Budget; and		
	2. Tabled the recommendation to increase the bid requirement with consideration to		
	raise to \$50,000.		
	The Safety and Human Resources Committee met on November 25 and:		
	1. Directed the Law Director to Draft Legislation to Raise EMS Transport Service		
	Rates and Prepare 2014 Contracts and Resolutions for the Townships.		
Introduction Of	President Helberg read by title Resolution No. 068-13, a Resolution Amending the		
Resolution No. 068-13			
	City of Napoleon, Ohio		
Motion To Approve	Motion: Ridley Second: Maassel		
Council Meeting Minutes	1 of 7 12/12/2013		

First Read	To approve first read of Resolution No. 068-13
Discussion	Heath stated this Resolution sets the net Income Tax allocation to 62% 100 General Fund and 38% 400 CIP Fund. Bisher stated that this is necessary because the 2014 Proposed Budget uses this allocation; Hayberger suggested it be passed as an Emergency.
Motion To Amend And Approve First Read With Added Emergency Clause	Motion: Lankenau Second: Sheaffer To amend first read of Resolution No. 068-13 with added Emergency Clause
Passed Yea- 6 Nay- 0	Roll call vote on above motion for amendment: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Passed Yea- 6 Nay- 0	Roll call vote on motion to approve on first read of Resolution No. 068-13: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Introduction Of Ordinance 069-13	President Helberg read by title Ordinance No. 069-13 an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year ending December 31, 2014
Motion To Approve First Read	Motion: Maassel Second: Lankenau To approve first read of Ordinance No. 069-13
Discussion	Sheaffer stated that he agrees with Council Elect Wilson's statements from the last meeting regarding the issues with possibly outsourcing the Dispatch services, stating that ' with the possibility of removing five (5) positions from [dispatch], I tend to agree with the Mayor", and after much deliberation he would like to change his prior vote and vote nay regarding the Law Director's Additional Budget Request regarding an Assistant Law Director. Sheaffer stated he would like to ask for an amendment to the proposed budget removing the request for an Assistant Law Director position.
Motion To Remove The Assistant Law Director Additional Budget Request From The 2014 Proposed Budget	Motion: Sheaffer Second: Tassler To remove the Law Director's Additional Budget Request regarding an Assistant Law Director
Failed Due To Lack Of A Majority Yea- 3 Nay- 3	Roll call vote on above motion: Yea- Tassler, Sheaffer, Maassel Nay- Helberg, Lankenau, Ridley
Motion To Table Ordinance 069-13	Motion: RidleySecond: SheafferTo table Ordinance 069-13
Passed	Roll call vote on above motion:
	2 of 7

Yea- 6	Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel	
Nay- 0	Nay-	
Introduction Of Resolution No. 070-13	President Helberg ready by title Resolution No. 070-13 a Resolution authorizing the Finance Director to transfer certain fund balances from respective funds to other funds per Section 5705.14 ORC on an as needed basis in Fiscal Year 2014, listed in Exhibit "A"; and Declaring an Emergency	
Motion To Approve	Motion: Maassel Second: Ridley	
First Read	To approve first read of Resolution No. 070-13	
Discussion	None	
Motion To Table	Motion: Ridley Second: Tassler	
Resolution No. 070-13	To table Resolution No. 070-13	
Passed	Roll call vote on above motion	
Yea- 6	Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel	
Nay- 0	Nay-	
Introduction Of Ordinance 071-13	President Helberg read by title Ordinance No. 071-13 an Ordinance Repealing Ordinance No. 012-13 and Establishing New Per Person User Fees for EMS Basic Life Support, Advanced Life Support Level 1 Service, and Advanced Life Support Level 2 Service, Mileage Charge, Mutual Aid, Medicaid, Nursing Home Service and Non Emergency Transport Service as it Relates to Coroner Cases; All Provided by the City of Napoleon Rescue; and Declaring an Emergency	
Motion To Approve	Motion: Maassel Second: Ridley	
First Read	To approve first read of Ordinance No. 071-13	
Discussion	Heath stated this is Legislation regarding the Safety & HR Committee recommendation representing a 1% increase in EMS rates in conjunction with the Township contracts that are required to be approved by April 1, 2014. Marihugh asked what caused this increase; Heath replied the Medicare base rate increase affects the reimbursable revenue to the City, adding that Medicare and Medicaid revenues are approximately 70% of the total revenue received. Bisher stated the increases are done incrementally to avoid one large increase. Bennett stated this increase is based on a recommendation from Medicare and will allow the City to keep pace with the allowance.	
Passed	Roll call vote to approve first read of Ordinance No. 071-13	
Yea- 6	Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel	
Nay- 0	Nay-	
Introduction Of Ordinance 072-13	President Helberg read by title Ordinance No. 072-13 an Ordinance Providing for the Issuance and Sale of Notes in the Maximum Principal Amount of \$2,500,000, in Anticipation of the Issuance of Bonds, for the Purpose of Paying the Costs of Improving the Municipal Water System by Constructing a New Water Treatment Plant, Acquiring and Improving Related Interests in Real Property, Improving and Rehabilitating the Existing Water Treatment Plant and Related Storage Facilities, and Rehabilitating the Elevated Storage Tanks, Together With All Necessary and Related Appurtenances Thereto	
Motion To Approve	Motion: Ridley	Second: Lankenau

First Read	To approve first read of Ordinance No. 072-13
Discussion	Heath stated this is the renewal of the \$2.5 million note; the plan is to have the County assume the expenses and roll into the USDA loan. Maassel asked if part of these funds were earmarked for repairs of the current Water Plant; Heath stated there is \$80,000 available for that purpose. Maassel stated he does not believe the note should be reissued since the money is not being spent on its intended purpose of repairing the existing Water Plant, expressing concerns that \$300,000 was held back from the original note for repairs to the existing Water Plant with only \$80,000 available; Heath stated the original note was for \$1.8 million but was increased to include the money to set aside for repairs to the existing Water Plant; Heath added that the expenditures have been identified and will be reimbursed by the County. Bisher stated that some of the \$300,000 was used for the Engineering costs for the new Water Plant along with the additional testing that was required.
Passed Yea- 6 Nay- 0	Roll call vote to approve first read of Ordinance No. 072-13 Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Introduction Of Resolution 073-13	President Helberg read by title Resolution No. 073-13 a Resolution adopting the "Plan Amendment" to the City's Reimbursement Services Agreement with Wageworks Inc. and authorizing the City Manager or Finance Director to execute any documents necessary to execute said amendment; and Declaring an Emergency
Motion To Approve First Read	Motion:RidleySecond:SheafferTo approve first read of Legislation No. 073-13
Discussion	Heath stated the IRS rules have changed regarding Flexible Spending Account money; Heath added this is pretax money withheld from employees' wages IRS rules now allow the allocated funds to be spent within ninety (90) of the new year, or carryover \$500 into the new year. Ridley asked, since the money is withheld incrementally but available at the beginning of the year, has there been many instances where employees used the money and left before it could be paid back; neither Heath nor Bisher had ever heard of this recently happening; Heath added that the upcoming increased deductible may create a need where more people will use the Flexible Spending Accounts. This Legislation must be adopted prior to December 31, 2013.
Passed Yea- 6 Nay- 0	Roll call vote to approve first read of Resolution No. 073-13 Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Second Read Of Ordinance	President Helberg read by title Ordinance No. 067-13 an Ordinance amending Section 931.07 Increasing Water Rates for the years 2014, 2015 and 2016; and Declaring an Emergency
Motion To Approve Second Read	Motion: Lankenau Second: Ridley To approve second read of Ordinance No. 067-13
Discussion	Hayberger stated he amended the title of this Ordinance with no other changes since the first read.
	Maassel stated that a 3% increase along with other increases may cause a financial burden for residents; Bisher stated that the increase will be reviewed annually and

	may be adjusted as necessary. Helberg added that the increase will be used to build a Reserve Fund for repairs to Water Plant.
Passed Yea- 6 Nay- 0	Roll call vote to approve second read of Ordinance No. 067-13 Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Third Read Of Resolution 061-13	President Helberg read by title Resolution No. 061-13 a Resolution Placing an Issue for Advisory Election on the Ballot at the May 6, 2014 General Election Seeking the Authorization of the Voters of the City of Napoleon to Cease Operating Its Police, Fire and EMS Dispatch as it Currently Operates and Outsource said Operations to the Henry County Sheriff
Motion To Pass On Third Read	Motion: Sheaffer Second: Maassel To pass Resolution No. 061-13 on third read
Discussion	Hayberger stated there is no change to this Resolution since the second read.
Passed Yea- 5 Nay- 0 Abstain- 1	Roll call vote to pass Resolution No. 061-13 on third read Yea- Tassler, Helberg, Sheaffer, Ridley, Maassel Nay- Abstain- Lankenau
GOOD OF THE CITY Discussion/Action Setting of Special Meeting of Council regarding Sewer Laterals Cost Responsibility and Assessments	Helberg asked Bisher if he had answers for the questions that were listed in the minutes from the previous discussion; Bisher stated he would research this further. Marihugh added that a definition of what the sewer later specifications are should be researched before the next meeting as well.
Referred To Special Council Meeting 12/23	Helberg referred the issue of Sewer Laterals Cost Responsibility and Assessments to a Special Meeting of Council on Monday, December 23 at 6:30pm.
Bisher	Bisher stated he spoke with Steve Lankenau regarding a contract for the Omni Building; Bisher and Lankenau believe this to be due to the new parking lot efforts by Council. Bisher stated the holes should be filled and temporary patching should be complete this week, and the parging will be completed in the Spring.
Hayberger	None
Lankenau	None
Sheaffer	None
Behm	Behm stated an issue with the positioning of the stoplight heading East on Clinton Street; Bisher stated he will research this.
	Behm stated the APPA Legislative Rally is upcoming and he is open to having a potential replacement attend this, suggesting the new Council President attend. Sheaffer stated he is already attending as a Committee Chair.

Helberg	Behm stated he received the Safety Council Good Samaritan Award application for members of the Police Department and Fire Department, requesting nominees from Chiefs Weitzel and Bennett.Helberg stated he received an EPA Annual Sewer/Sludge Report; Bisher stated this has already been handled.Helberg thanked City Staff for getting the roads opened that had been previously closed due to construction projects.
Tassler	None
Maassel	Maassel stated he appreciates Scott Street being open to traffic.
Ridley	Ridley stated he also appreciates Scott Street being open to traffic.
	Ridley requested Executive Session to discuss Collective Bargaining.
Heath	Heath stated that the recent Tax Amnesty Program has resulted in an increase in returns by 344 returns, 207 of those returns with payment and 137 returns as merely filing, resulting in an approximate increase in revenue of \$3,400 - \$5,000.
Motion To Go Into Executive Session To Discuss Compensation Of Personnel	Motion: Maassel Second: Tassler To go into Executive Session to discuss compensation of personnel
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Motion To Go Into Executive Session To Discuss Collective Bargaining	Motion: Ridley Second: Maassel To go into Executive Session to discuss collective bargaining
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Into Executive Session	Council went into Executive Session at 8:20pm.
Motion To Come Out Of Executive Session	Motion:LankenauSecond: RidleyTo come out of Executive Session regarding compensation of personnel
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Motion To Come Out Of Executive Session	Motion: Lankenau Second: Ridley To come out of Executive Session regarding collective bargaining

Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Out Of Executive Session	Council came out of Executive Session at 8:45pm. President Helberg reported that the discussion was regarding compensation of personnel and collective bargaining; no action was taken.
Approval Of Bills	Bills and reports stand approved as presented with no objections.
Motion To Adjourn	Motion: Lankenau Second: Ridley To adjourn the meeting.
Passed Yea – 6 Nay - 0	Roll call vote on above motion: Yea- Tassler, Helberg, Sheaffer, Lankenau, Ridley, Maassel Nay-
Adjournment Approved:	Meeting adjourned at 9:02pm.
Approveu.	John A. Helberg, Council President
(Ronald A. Behm, Mayor
	Gregory J. Heath, Finance Director/Clerk of Council

ORDINANCE NO. 069-13

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014

WHEREAS, Council desires to pass the annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2014;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That the annual appropriation measure be passed, and the sums as contained in Exhibit "A", attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2014.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, pursuant to 121.03 (f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law.

Passed: _____

John A. Helberg, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 069-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, ____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

EXHIBIT-A ATTACHMENT TO ORDINANCE No. 069-13

2014 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

2014	BUDGET =====	AL APPROVED E	==== 2014 ORIGIN	BUDGET SUMMART DT FUN			
FUND TOTAL	TOTAL	OTHER	PERSONAL SERVICES	ORDINANCE No. 069-13, Passed 12/02/2013 Original Approved - 2014 Appropriation Budget			
			· · · · · · · · · · · · · · · · · · ·	100 GENERAL FUND			
	\$47,130	7,290	39,840	1100 City Council/Legislative			
	\$17,310	1,060	16,250	1200 Mayor/Executive			
	\$220,930	11,290	209,640	1300 City Manager/Administrative			
	\$62,670	18,690	43,980	1370 City Manager/Human Resources			
	\$216,810	33,130	183,680	1400 Law Director/Administrative			
	\$487,340	111,970	375,370	1500 Finance/Administrative			
	\$208,640	87,180	121,460	1520 Finance/Utility Billing			
	\$150,230	43,900	106,330	1600 Information Systems/Administrative			
	\$373,750	60,640	313,110	1700 Engineering/City Engineer			
	\$563,980	102,530	461,450	1800 Municipal Court/Judicial			
	\$328,660	328,660	0	1900 General Government/Miscellaneous			
	\$1,903,600	225,050	1,678,550	2100 Police/Safety Services			
	\$1,063,120	176,000	887,120	2200 Fire/Safety Services			
	\$129,080	21,910	107,170	3100 Building Inspections/Zoning & Planning			
	\$112,590	27,110	85,480	4700 Cemetery/Operations			
	\$79,080	20,930	58,150	5130 Service/Buildings, Properties, Equipment			
	\$23,000	23,000	0	9800 Reimbursements-Shared Expense			
	\$236,450	236,450	0	9900 Transfer Accounts			
\$6,224,370	\$6,224,370	\$1,536,790	\$4,687,580	Total - 100 General Fund			
40,224,37 0	\$0,224,370	\$1,536,790 =========	\$4,007,500 =======	Total - Too General Pund			
¢45 400	¢45.400	¢45 400	¢n	101 GENERAL FUND RESERVE BALANCE FUND			
\$45,400	\$45,400	\$45,400	\$0	1900 General Government/Miscellaneous			
				123 SPECIAL EVENTS FUND			
\$21,500	\$21,500 =======	\$21,500 ========	\$0 ========	1900 General Government/Miscellaneous			
			•				
\$31,000	\$31,000	\$31,000	\$0	130 ECONOMIC DEVELOPMENT FUND 3500 Economic Development			
<i>4</i> 51,000	================	#51,000 =======					
			· •				
			متحري متعتقب المتد	147 UNCLAIMED MONIES FUND			
	\$1,000	\$1,000	\$0	9400 Unclaimed Monies Agency Accounts			
	\$1,000	\$1,000	\$0	9900 Transfer Accounts			
\$2,000	\$2,000	\$2,000	\$0	Total - 147 Unclaimed Monies Fund			
	=======						
			¢	170 MUNICIPAL INCOME TAX FUND			
	\$299,790	164,260	135,530	1510 Finance/Income Tax Collection			
	\$3,200,210	3,200,210	0	9900 Transfer Accounts			

EXHIBIT-A ATTACHMENT TO ORDINANCE No. 069-13

2014 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	BUDGET SUIVIWARY BY FUND, DEPARTIVIENT AND CATEGORY						
OPDINANCE No. 060 12 Pagaod 12/02/2012	 A second sec second second sec			2014			
ORDINANCE No. 069-13, Passed 12/02/2013 Original Approved - 2014 Appropriation Budget	PERSONAL SERVICES	OTHER	TOTAL	FUND TOTAL			
	JERVIOLO						
180 KWH TAX (GF) COLLECTION FUND							
9800 Reimbursements-Shared Expense	0	199,150	\$199,150				
9900 Transfer Accounts	0	313,250	\$313,250				
Total - 180 kWH Tax (GF) Collection Fund	\$0	\$512,400	\$512,400 =======	\$512,400			
			· · ·				
195 LAW LIBRARY FUND							
1800 Municipal Court/Judicial	0	12,500	\$12,500				
9900 Transfer Accounts	0	12,500	\$12,500				
Total - 195 Law Library Fund	\$0	\$25,000	\$25,000	\$25,000			
200 STREET CONSTRUCTION, MAINTENANCE & REPAIR	TTE A CONTRACTOR AND A CONTRACT	100 000					
5100 Service/Streets Maintenance and Properties	232,840	183,650	\$416,490				
5110 Service/Ice and Snow Removal	32,000	30,000	\$62,000				
5120 Service/Strorm Drainage	11,000	8,500	\$19,500				
Total - 200 Street (SCM&R) Fund	\$275,840	\$222,150	\$497,990	\$497,990			
	· · · · · · · · · · · · · · · · · · ·						
201 STATE HIGHWAY IMPROVEMENT FUND		£44.400	644 400	¢ 4 4 4 0 0			
5100 Service/Streets Maintenance and Properties	\$0	\$41,400	\$41,400	\$41,400			
······································	· · · · · · · · · · · · · · · · · · ·						
202 MUNICIPAL (50%) MV LICENSE TAX FUND							
5100 Service/Streets Maintenance and Properties	\$0	\$35,000	\$35,000	\$35,000			
203 MUNICIPAL (100%) MV LICENSE TAX FUND							
5100 Service/Streets Maintenance and Properties		20,000	\$20,000				
9900 Transfer Accounts	0 0	12,360	\$20,000				
		12,300	\$12,500				
Total - 203 Municipal 100% MV License Tax Fund	\$0	\$32,360	\$32,360	\$32,360			
	=======================================	========					
204 COUNTY MV LICENSE PERMISSIVE TAX FUND							
5100 Service/Streets Maintenance and Properties	\$0	\$54,000	\$54,000 ========	\$54,000			
		· · · · · ·					
210 EMS TRANSPORT SERVICE FUND							
2200 Fire/Safety Services		147,800	\$147,800				
9800 Reimbursements-Shared Expense	0	250,000	\$250,000				
9900 Transfer Accounts	ů o	26,000	\$26,000				
				# 100 000			
Total - 210 EMS Transport Service Fund	\$0	\$423,800	\$423,800	\$423,800			

==== 2014 ORIGINAL APPROVED BUDGET =====					
ORDINANCE No. 069-13, Passed 12/02/2013	PERSONAL	······		FUND	
Original Approved - 2014 Appropriation Budget	SERVICES	<u>OTHER</u>	TOTAL	TOTAL	
220 RECREATION FUND					
4100 Parks/Administrative	103,210	18,590	\$121,800		
4200 Recreation/Golf Operating	139,400	84,580	\$223,980		
4300 Recreation/Pool Operating	47,380	49,980	\$97,360		
4400 Recreation/Programs	230,670	142,590	\$373,260		
Total - 220 Recreation Fund	\$520,660	\$295,740	\$816,400	\$816,400	
				• •	
227 NAPOLEON CEMETERY TRUST FUND	· · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·		
4700 Cemetery/Grounds	\$0	\$6,000	\$6,000	\$6,000	
231 ED DOWNTOWN REVITALIZATION GRANT FUND				ATA 050	
3510 ED Downtown Revitalization	\$0 ====================================	\$73,950 ======	\$73,950 ========	\$73,950	
240 HOTEL/MOTEL TAX FUND					
3800 Travel and Tourism	\$0	\$38,000	\$38,000	-	
9900 Transfer Accounts	\$0	\$38,000	\$38,000		
Total - 240 Hotel Motel Tax Fund	\$0	\$76,000	\$76,000	\$76,000	
	=========	=======			
242 FIRE EQUIPMENT FUND					
2200 Fire/Safety Services	\$0	\$452,500	\$452,500	\$452,500	
	=======================================				
243 REFUND-FIRE LOSS FUND					
1900 General Government/Miscellaneous	\$0	\$0	\$0	\$0	
		===========	======= .		
260 CDBG, CHIS & CHIP GRANT FUND					
3300 Contracts-Grt.SrvMVPLN	\$0	\$0	\$0	\$0	
· · · · · · · · · · · · · · · · · · ·					
261 CDBG PROGRAM INCOME FUND	an Arabian Arab				
3300 Contracts-Grt.SrvMVPLN	\$0 ==================	\$35,680 ========	\$35,680 ========	\$35,680	
	· · ·				
270 INDIGENT DRIVERS ALCOHOL FUND 1800 Municipal Court/Judicial	\$0	\$25,000	\$25,000	\$25,000	
		=========	========	+_*;*50	
271 LAW ENFORCEMENT & EDUCATION FUND					
2100 Police/Safety Services	\$3,000	\$2,700	\$5,700	\$5,700	
		1			

BUDGET SUMIWARY BY FUND, DEPARTMENT AND CATEGORY						
ORDINANCE No. 069-13, Passed 12/02/2013	PERSONAL			2014 FUND		
Original Approved - 2014 Appropriation Budget	SERVICES	<u>OTHER</u>	<u>TOTAL</u>	TOTAL		
272 COURT COMPUTERIZATION FUND		¢40.700	¢40.700			
1800 Municipal Court/Judicial 9800 Reimbursements-Shared Expense	\$0 \$0	\$10,700 \$10,000	\$10,700 \$10,000			
asoo Reimpursements-Shared Expense	₽U	\$10,000	\$10,000			
Total - 272 Court Computerization Fund	\$0	\$20,700	\$20,700	\$20,700		
273 LAW ENFORCEMENT TRUST FUND			1			
2100 Police/Safety Services	\$0	\$1,500	\$1,500	\$1,500		
			==========			
274 MANDATORY DRUG FINE FUND	and a second					
2100 Police/Safety Services	\$3,000	\$750	\$3,750	\$3,750		
	=========	========		· · ·		
275 MUNICIPAL PROBATION SERVICE FUND 1800 Municipal Court/Judicial	\$3,310	\$12,000	\$15,310	\$15,310		
		============		. ,		
277 PROBATION OFFICERS GRANT FUND	¢40.000	¢o	0.00	¢40.000		
1800 Municipal Court/Judicial (Various Years)	\$49,290	\$0	\$49,290 =======	\$49,290		
278 COURT SPECIAL PROJECTS FUND						
1800 Municipal Court/Judicial	\$0	67,750	\$67,750	\$67,750		
279 HANDICAP PARKING FINE FUND			· .			
1800 Municipal Court/Judicial	\$0	\$1,100	\$1,100	\$1,100		
	=========	========				
280 CERTIFIED POLICE TRAINING FUND 1800 Municipal Court/Judicial	\$1,000	\$2,000	\$3,000	\$3,000		
	===========	=========	===========	+-,		
281 INDIGENT DRIVERS INTERLOCK AND ALCOHOL MOI				**		
2100 Police/Safety Services	\$0	\$2,000	\$2,000	\$2,000		
290 POLICE PENSION FUND						
2100 Police/Safety Services	86,530	\$0	\$86,530	\$86,530		
		========	========			
	•••					
291 FIRE PENSION FUND 2200 Fire/Safety Services	43,260	\$0	\$43,260	\$43,260		
		=========				
295 IRS 125 BENEFITS PLAN FUND		#c3 000	¢63.000	\$60 00A		
1900 General Government/Miscellaneous	\$0 ==========	\$63,880 =======	\$63,880 =======	\$63,880		
	· · ·					

	==== 2014 ORIGI	VAL APPROVED	BUDGET =====	2014
ORDINANCE No. 069-13, Passed 12/02/2013	PERSONAL	· · · · · · · · · · · · · · · · · · ·		FUND
Original Approved - 2014 Appropriation Budget	SERVICES	<u>OTHER</u>	TOTAL	<u>TOTAL</u>
			ļ	
300 GENERAL BOND RETIREMENT FUND	\$0	¢70.020	e70 020	¢70.000
8100 General Obligation Debt Services	<u>۵</u> ۵	\$70,930	\$70,930	\$70,930
			===============	
310 SA BOND RETIREMENT FUND	· · · · ·			
8500 Special Assessment Debt Services	\$0	\$64,530	\$64,530	\$64,530
			=========	
400 CAPITAL IMPROVEMENT FUND	an an an an an an an Ara		· · · · · · · · · · · · · · · · · · ·	
1300 City Manager/Administrative	0	10,000	\$10,000	
1370 City Manager/Human Resources	0	2,000	\$2,000	
1400 Law Director/Administrative	0	2,000	\$2,000	
1500 Finance/Administrative	n o	79,000	\$79,000	
1600 Information Systems/Administrative		20,000	\$20,000	
	U 0			
1700 Engineering/City Engineer	0	32,200	\$32,200	
1800 Municipal Court/Judicial	0	4,970	\$4,970	
2100 Police/Safety Services	0	79,000	\$79,000	
2200 Fire/Safety Services	0	20,000	\$20,000	
3100 Building Inspections/Zoning & Planning	0	0	\$0	
4200 Recreation/Golf Operating	0	15,000	\$15,000	
4300 Recreation/Pool Operating	0	5,000	\$5,000	
4400 Recreation/Programs	0	21,000	\$21,000	
4700 Cemetery/Grounds	0	9,000	\$9,000	
			the second s	
5100 Service/Streets Maintenance and Properties	0	996,000	\$996,000	
5200 Service/Garage Rotary	0	0	\$0	
9900 Transfer Accounts	0	173,700	\$173,700	
Total - 400 Capital Improvement Fund	\$0	\$1,468,870	\$1,468,870	\$1,468,870
401 CIP FUNDING RESERVE FUND				
1900 General Government/Miscellaneous	\$0	\$0	\$0	\$0
438 SCOTT STREET IMPROVEMENT PROJECT FUND	· · · · · · · · · · · · · · · · · · ·			
5100 Service/Streets Maintenance and Properties	\$0	\$517,300	\$517,300	\$517,300
	==========	========		
500 ELECTRIC UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	21,100	\$21,100	
6110 Electric/Operations, Distribution System	1,209,120	1,528,820	\$2,737,940	
6111 Electric/Purchased Power	0	12,120,000	\$12,120,000	
9800 Reimbursement Accounts-Shared Expenses	n i	818,330	\$818,330	
9900 Transfer Accounts		812,400	\$812,400	
			¢40,500,770	#40 500 770
Total - 500 Electric Utility Revenue Fund	\$1,209,120 ========	\$15,300,650 ======	\$16,509,770 ======	\$16,509,770
······	· · · · ·			
501 ELECTRIC UTILITY RESERVE FUND	¢.^.	* 0		# 0
6110 Electric/Operations, Distribution System	\$U	\$0	\$0	\$0

BUDGET SUMMARY BY FUN	T			
	==== 2014 ORIGI	NAL APPROVED	BUDGET =====	2014
ORDINANCE No. 069-13, Passed 12/02/2013	PERSONAL			FUND
Original Approved - 2014 Appropriation Budget	SERVICES	OTHER	TOTAL	<u>TOTAL</u>
502 ELECTRIC UTY. REPLCMNT.& IMPROVEMENT FUND 6110 Electric/Operations, Distribution System	₽ • •	\$0	\$0	\$0
or to Electric/Operations, Distribution System	\$0	φu	¢u 	φu
503 ELECTRIC DEVELOPMENT FUND	and the second second			
6110 Electric/Operations, Distribution System	\$0	\$213,890	\$213,890	\$213,890
	=========	==========		
	· · · · · · · · · · · · · · · ·			
510 WATER REVENUE FUND				
1520 Finance/Utility Billing	0	8,440		
6200 Water/Treatment Plant Operations	376,940	1,042,490		
6210 Water/Distribution System	400,360	187,070		
9800 Reimbursement Accounts-Shared Expenses	0	423,380		
9900 Transfer Accounts	0	603,030	\$603,030	
	¢777 000	¢0.004.440	¢3 0 44 740	<u> </u>
Total - 510 Water Revenue Fund	\$777,300	\$2,264,410	\$3,041,710	\$3,041,710
511 WATER DEPRECIATION RESERVE FUND				
6210 Water/Distribution System	\$0	167,000	\$167.000	\$167,000
		============	=======================================	· · · · · · · · · · · · · · · · · · ·
512 WATER DEBT RESERVE FUND	·			
8300 Revenue Funds Debt Services	\$0	207,300	\$207,300	\$207,300
	==========	==========		
513 WATER OWDA BOND RETIREMENT FUND		64.000	604.000	
8300 Revenue Funds Debt Services	\$0	64,380	\$64,380	\$64,380
·····	······································			
519 WATER PLANT RENOVATION & IMPROVEMENT PRO				
6200 Water/Treatment Plant Operations	\$0 [°]	2,608,520	\$2,608,520	\$2,608,520
	========			+,,
520 SEWER (WWT) UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	8,440		
6300 Sewer(WWT)/Treatment Plant Operations	396,330	1,098,740		
6310 Sewer(WWT)/Collection System	38,890	105,850		
6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	141,860	35,350	a second s	
9800 Reimbursement Accounts-Shared Expenses	. 0.	466,180	the second s	
9900 Transfer Accounts	0	1,663,170	\$1,663,170	
Total - 520 Sewer (WWT) Uty. Revenue Fund	\$577,080	\$3,377,730	\$3,954,810	\$3,954,810
Fordi - 520 Gewei (**** / Oty, Nevenue Fund	4017,000 ==========	============	40,004,010 ==========	φ0,00 4 ,010
		_		
521 SEWER (WWT) UTY.REP. & IMP. FUND	· .			
6300 Sewer(WWT)/Treatment Plant Operations	\$0	1,955,000	\$1,955,000	\$1,955,000
	========	=========		· ,
522 SEWER (WWT) UTILITY RESERVE FUND				
8300 Revenue Funds Debt Services	\$0	455,040	\$455,040	\$455,040
	· · · · · · · · · · · · · · · · · · ·			

A second seco		BODGET	2014 FUND		
		ΤΟΤΑΙ	TOTAL		
		1			
\$0	108.690	\$108,690	\$108,690		
=========	=======================================		¢100,000		
and the second					
· · ·					
0	4,220	\$4,220			
158,190	167,250	\$325,440			
1,200	57,650	\$58,850			
1,200	84,800	\$86,000			
0					
71,040					
0	the state of the s	an an an an an an Anna an an Anna an Anna an An			
0,	40,000	\$40,000			
\$231,630	\$602.260	\$833,890	\$833,890		
	===========		4000,000		
·					
u i i i i i i i i i i i i i i i i i i i					
\$0	18,000	\$18,000	\$18,000		
	and have not over their best data and have total stars	<u></u>			
\$0	30,000	\$30,000	\$30,000		
	==========	=========			
i incidenci		AD () ()			
U.	85,000	\$85,000			
\$150,000	\$179,140	\$329,140	\$329,140		
	========	=========			
			· .		
\$8,754,130	\$37,160,160	\$45,914,290	\$45,914,290		
	PERSONAL SERVICES 0 158,190 1,200 1,200 1,200 1,200 0 71,040 0 \$231,630 ======== \$0 ======== \$0 ======== \$0 ======== \$0 ======== \$0 ======== \$0 ======== \$150,000 =========	PERSONAL SERVICES OTHER \$0 108,690 0 4,220 158,190 167,250 1,200 57,650 1,200 84,800 0 34,310 71,040 66,750 0 143,280 0 40,000 \$231,630 \$602,260 \$0 18,000 \$0 30,000 \$150,000 94,140 \$150,000 \$179,140	SERVICES OTHER TOTAL \$0 108,690 \$108,690		

RESOLUTION NO. 070-13

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2014, LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter, and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2014 as listed in Exhibit "A", attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Approved: _____

John A. Helberg, Council President

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 070-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, ___; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 070-13

	2014 APPROPRIATION BUDGET - TRANSFER OF FUNDS	
	· · · · · · · · · · · · · · · · · · · ·	
	RESOLUTION No. 070-13, Passed 12/02/2013	
	ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS = TRANSFER	MOUNTS =
	FUND NAME, FROM - TO, PURPOSE FROM	<u>T0</u>
	100 GENERAL FUND \$0	
	101 GENERAL RESERVE BALANCE FUND	\$0
Purpose:	Transfers to a General Fund Reserve Balance Fund as directed by City Council	<u>م</u>
FROM:	100 GENERAL FUND \$0	
то:	220 RECREATION FUND	\$0
Purpose:	Subsidize Recreation Programs due to insufficient funds from Income Tax Levy	•
FROM	100 GENERAL FUND \$11,500	
	123 SPECIAL EVENTS FUND	\$11,500
	Subsidize Fall Festival and other events as sponsored through the Chamber of	and the second
T dipose.		
FROM:	100 GENERAL FUND \$10,000	
	123 SPECIAL EVENTS FUND	\$10,000
	Subsidize City Promotions through the Chamber of Commerce or Directly.	4 · · · , · · ·
	ne. Ander en de la constant de la consta	
	100 GENERAL FUND \$26,960	
	130 ECONOMIC DEVELOPMENT FUND	\$26,960
Purpose:	Subsidize the Economic Development Fund programs due to insufficient funds t	rom the ED F
FROM:	100 GENERAL FUND \$1,800	
то:	295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND	\$1,800
Purpose:	Subsidize Administrative Expenditures of Employee 125 Flexible Spending Bene	efits Fund.
FROM	100 GENERAL FUND \$186,190	
	600 CENTRAL ROTARY CHARGES FUND	\$186,190
	Subsidize Operating Expenditures of Central Garage Rotary Charges Fund.	. ,
EDUM	147 UNCLAIMED MONIES FUND \$1,000	
	100 GENERAL FUND	\$1,000
	Payment of Unclaimed Funds back to the 100 General Fund.	φ1,000
Furpose.	Payment of officialmed funds back to the 100 General fund.	
FROM:	170 MUNICIPAL INCOME TAX FUND \$1,694,780	
TO:	100 GENERAL FUND	\$1,694,780
Purpose:	Net Transfer (62%) of Income Tax Receipts to 100 General Fund.	
FROM	170 MUNICIPAL INCOME TAX FUND \$466,700	
A REAL PROPERTY OF A REAL PROPER	220 RECREATION FUND	\$466,700
	Transfer of Income Tax Levy Receipts to 220 Recreation Fund.	÷,

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 070-13 2014 APPROPRIATION BUDGET - TRANSFER OF FUNDS RESOLUTION No. 070-13, Passed 12/02/2013 ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO \$1,038,730 FROM: 170 MUNICIPAL INCOME TAX FUND TO: 400 CAPITAL IMPROVEMENT FUND \$1,038,730 Purpose: Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund. FROM: 180 KWH TAX COLLECTION (GF) FUND \$313,250 \$313,250 TO: 100 GÉNERAL FUND Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund. \$12,500 FROM: 195 LAW LIBRARY FUND TO: 100 GENERAL FUND \$12,500 **Purpose:** Transfer of City Share for Highway Patrol Fine Monies per ORC. FROM: 203 MUNICIPAL MV LIC. TAX FUND \$12,360 TO: 310 SA BOND RETIREMENT FUND \$12.360 Purpose: Debt on State Issue II Zero Interest Loan on Hobson/Reynolds Project. \$26,000 FROM: 210 EMS TRANSPORT SERVICE FUND \$26,000 TO: 242 FIRE EQUIPMENT FUND Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund. FROM: 240 HOTEL-MOTEL TAX FUND \$38.000 \$38,000 TO: 100 GENERAL FUND Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund FROM: 400 CAPITAL IMPROVEMENT FUND \$0 \$0 TO: 276 LAW ENFORCEMENT BLOCK GRANT FUND **Purpose:** City Share of Grant Funding. FROM: 400 CAPITAL IMPROVEMENT FUND \$52,700 \$52,700 TO: 300 GENERAL BOND RETIREMENT FUND **Purpose:** Retirement of General Bond Obligation Debt. \$46.000 FROM: 400 CAPITAL IMPROVEMENT FUND \$46,000 TO: 242 FIRE EQUIPMENT FUND Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund. FROM: 400 CAPITAL IMPROVEMENT FUND \$75,000 \$75,000 TO: 401 CIP FUNDING RESERVE FUND Purpose: Funding Reserves for Current and Future Capital Purchases.

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 070-13

· .	R OF FUNDS	2014 APPROPRIATION BUDGET - TRANSFER	
	· · · <u>· · · · · · · · · · · · · · · · </u>	<u>RESOLUTION No. 070-13, Passed 12/02/2013</u>	
	= TRANSFER	ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS	
. <u>IC</u>	FROM	FUND NAME, FROM - TO, PURPOSE	· · · · · ·
	\$512,400	500 ELECTRIC REVENUE FUND	FROM:
\$512,400	:	180 KWH TAX COLLECTION (GF) FUND	TO:
/H Tax.	Fund share of kV	Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General I	Purpose:
	\$300,000	500 ELECTRIC REVENUE FUND	FROM:
\$300,000		503 ELECTRIC DEVELOPMENT FUND	TO:
		Funding Reserves for Current and Future Capital Purchases.	Purpose:
	\$318,640	510 WATER REVENUE FUND	FROM:
\$318,640		511 WATER DEPR. FUND	TO:
		Funding Reserves for Current and Future Capital Purchases.	Purpose:
	\$207,320	510 WATER REVENUE FUND	FROM
\$207,320	• • • •	512 WATER DEBT RESERVE FUND	
· ·		Funding for Debt Payments on Water Projects.	
	\$64,130	510 WATER REVENUE FUND	FROM:
\$64,130	· · · · ·	513 WATER OWDA BOND RETIREMENT FUND	
	· · · · · · · · · · · · · · · · · · ·	Funding for OWDA Debt Payments on Water Projects.	
	\$12,940	510 WATER REVENUE FUND	FROM:
\$12,94		519 WATER PLANT RENOVATION & IMPRMNT. FUND	
		Funding for Debt Service on New Water Plant Fund.	
	\$0	514 WATER TOWER PAINTING & IMP.FUND	FROM:
\$0		510 WATER REVENUE FUND	TO:
• • •	• • • • • • • • • • • • • •	Return Advanced Funding to Fund of Origination.	Purpose:
	\$93,780	520 SEWER (WWT) REVENUE FUND	FROM:
\$93,780		523 OWDA SA BOND RETIREMENT FUND	
		Funding for OWDA Debt Payments on Sewer Projects.	Purpose:
	\$0	520 SEWER (WWT) REVENUE FUND	FROM:
\$(438 SCOTT STREET IMPROVEMENT PROJECT FUND	
		City Share of Street Improvement Project Grant.	Purpose:
	\$1,205,000	520 SEWER (WWT) REVENUE FUND	FROM:
\$1,205,000		521 SEWER REPLACEMENT & IMP. FUND	
		Funding Reserves for Current and Future Capital Purchases.	

EXHIBIT	A ATTACHMENT TO RESOLUTION No. 070-13		
	2014 APPROPRIATION BUDGET - TRANSFER	R OF FUNDS	
	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	
	RESOLUTION No. 070-13, Passed 12/02/2013		
	ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS	= TRANSFER	AMOUNTS =
	FUND NAME, FROM - TO, PURPOSE	FROM	<u>T0</u>
FROM:	520 SEWER (WWT) REVENUE FUND	\$364,390	
TO:	522 SEWER UTILITY RESERVE FUND		\$364,390
Purpose:	Funding for Capital and Debt Payments.	*** ***** *** ***	· · ·
FROM:	560 SANITATION REVENUE FUND	\$40,000	
TO:	561 SANITATION DEPRECIATION RES. FUND	· · · · · · · · · · · · · · · · · · ·	\$40,000
Purpose:	Funding Reserves for Current and Future Capital Purchases.	· · · · · · · · · · · · · · · · · · ·	
	· · · · · · · · · · · · · · · · · · ·		
	TOTALS - FROM	7,132,070	
	TOTALS - TO		7,132,070
			========

ORDINANCE NO. 076-13

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS FROM RESPECTIVE FUNDS, DEPARTMENTS AND CATEGORIES TO OTHER FUNDS, DEPARTMENTS AND CATEGORIES PURSUANT TO SECTION 5705.40 ORC FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013 AS LISTED IN EXHIBIT "A" (FINAL); AND DECLARING AN EMERGENCY

WHEREAS, the City appropriates funds by fund, department, and category of personal services and other; and,

WHEREAS, transfer from one appropriation item to another is necessary to provide appropriations for current expenses of the City; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.40 of the Ohio Revised Code, and this Ordinance, the Finance Director is hereby authorized and directed to transfer from one appropriation item to another, in the Fiscal Year ending December 31, 2013, as listed in Exhibit "A" (Final), attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the City's Revised Code of General Ordinances.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

John A. Helberg, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 076-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, ____.

	YEAR ENDING 2013- 4TH QUARTER BUDGET A				
2013 APF	PROPRIATION BUDGET - TRANSFER OF APPF	ROPRIATIONS	(NO. 1)		
Appropriat	tion Transfer No. 1 - 4th Quarter Budget Adjustments -			ed 1.	
		= ACCOUNT C	<u> ATEGORY =</u>		APPROPRIATION
FROM/	FUND	PERSONAL			CATEGORY'S
<u>T0</u>	DEPARTMENT/COST CENTER	SERVICES	<u>OTHER</u>		NET CHANGE
	100 GENERAL FUND				
FROM :	1100 City Council/Legislative	770.00		**	770.0
	1100 City Council/Legislative		-770.00	**	-770.0
FROM :	1300 City Manager/Administrative	-1,500.00		**	-1,500.0
TO :		1,000.00	1,500.00	**	1,500.0
			1,000.00		1,000.0
FROM :	1600 Information Systems/Administrative	-12,040.00		**	-12,040.0
TO :	1600 Information Systems/Administrative		12,040.00	**	12,040.0
				**	
Total Appr	opriation Transfers-100 General Fund	-12,770.00	12,770.00	**	0.0
	147 UNCLAIMED MONIES FUND				
EDOM ·	9400 Unclaimed Monies Agency Accounts	0.00	-30.00	**	-30.0
	9900 Transfer Accounts	0.00	30.00	**	-30.0 30.0
10.			30.00	**	30.0
Tatal Anny	opriation Transfers-147 Unclaimed Monies Fund	0.00	0.00	**	
	ophation transfers-147 onclaimed momes Fund	0.00	0.00		0.0
	180 KWH TAX COLLECTION (GF) FUND				
FROM :	9800 Reimbursements-Shared Expenses		-960.00	**	-960.0
	9900 Transfer Accounts		960.00	**	960.0
				**	
Total Appr	opriation Transfers-180 KWH Tax Collection (GF) Fun	0.00	0.00	**	0.0
		0.00	0.000		
	500 ELECTRIC UTILITY REVENUE FUND				
FROM :	9800 Reimbursement Accounts-Shared Expenses		-1,390.00	**	-1,390.0
	9900 Transfer Accounts		1,390.00		1,390.0
				**	
Total Appr	opriation Transfers-500 Electric Utility Rev.Fund	0.00	0.00	**	0.0
		0.00	0.00		0.0
	560 SANITATION (REFUSE) REVENUE FUND				
FROM :	6410 Sanitation(Refuse)/SRS-Seasonal Pickup Program		-5,050.00	**	-5,050.0
	6411 Sanitation(Refuse)/SRS-Yard Waste Site		5,050.00	**	5,050.0
				**	
Total Appr	opriation Transfers-560 Sanitation (Refuse) Fund	0.00	0.00	**	0.0
	600 CENTRAL GARAGE ROTARY FUND				
	5200 Service/Central Garage		-2,870.00		-2,870.0
TO :	5200 Service/Central Garage	2,870.00		**	2,870.0
				**	

ORDINANCE NO. 077-13

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE (SUPPLEMENT NO. 5) FOR THE YEAR 2013; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the annual appropriation measure passed in Ordinance No. 076-12, 018-13, 028-13, 033-13, and 054-13 for the fiscal year ending December 31, 2013 shall be supplemented (Supplement No. 5) as provided in Exhibit "A", attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time for purposes of complying with grant requirements which are related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

John A. Helberg, Council President

Approved: _____

VOTE ON PASSAGE _____ Yea ____ Nay ____ Abstain

Ronald A. Behm, Mayor

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 077-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the ______ day of ______, ____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

	===== 2013 4th Qt	BUDGET ADJUS	STMENTS ====	2013
ORDINANCE No. 077-13, Passed 12/16/2013	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
100 GENERAL FUND				
1100 City Council/Legislative	0	-810	-810	
1200 Mayor/Executive	-140	-360	-500	
1300 City Manager/Administrative	-3,610	0	-3,610	
1370 City Manager/Human Resources	-15,500	-160	-15,660	
1400 Law Director/Administrative	-13,640	-7,950	-21,590	
1500 Finance/Administrative	-4,470	-6,700	-11,170	
1520 Finance/Utility Billing	-16,080	-7,150	-23,230	
1600 Information Systems/Administrative	-29,220	0	-29,220	
1700 Engineering/City Engineer	-21,230	-5,550	-26,780	
1800 Municipal Court/Judicial	-18,870	-16,030	-34,900	
1900 General Government/Miscellaneous	0	-40,220	-40,220	
2100 Police/Safety Services	-42,790	-17,790	-60,580	
2200 Fire/Safety Services	-32,500	-44,460	-76,960	
3100 Building Inspections/Zoning & Planning	-4,790	-11,720	-16,510	
4700 Cemetery/Operations	-1,130	-3,400	-4,530	
5130 Service/Buildings, Properties, Equipment	-1,500	-1,420	-2,920	
9800 Reimbursements-Shared Expense	0	-2,000	-2,000	
Total - 100 General Fund	-205,470	-165,720	-371,190	-\$371,190
		========	========	
147 UNCLAIMED MONIES FUND				
9400 Unclaimed Monies Agency Accounts	0	-870	-870	-\$870
9400 Onclaimed Monies Agency Accounts		-670	-670	-9070
170 MUNICIPAL INCOME TAX FUND				
1510 Finance/Income Tax Collection	-4,860	-650	-5,510	
9900 Transfer Accounts	4,000	463,310	463,310	
Total - 170 Municipal Income Tax Fund	-4,860	462,660	457,800	\$457,800
	========	=========	=========	<i> </i>
180 kWH TAX (GF) COLLECTION FUND				
9900 Transfer Accounts	0	1,390	1,390	\$1,390
	========	========	=========	+)
195 LAW LIBRARY FUND				
1800 Municipal Court/Judicial	0	-1,250	-1,250	
9900 Transfer Accounts	0	-1,250	-1,250	
Total - 195 Law Library Fund	0	-2,500	-2,500	-\$2,500
-		=========	========	

BUDGET SUMMARY BY FU	===== 2013 4th Qt			2013
	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
	OLITIOLO	<u></u>		
200 STREET CONSTRUCTION, MAINTENANCE & F				
5100 Service/Streets Maintenance and Properties	-250	-22,350	-22,600	
5110 Service/Ice and Snow Removal	-18,710	-17,200	-35,910	
5120 Service/Strorm Drainage	-5,570	-5,500	-11,070	
Total - 200 Street (SCM&R) Fund	-24,530	-45,050	-69,580	-\$69,580
			========	
201 STATE HIGHWAY IMPROVEMENT FUND 5100 Service/Streets Maintenance and Properties	0	-6,000	-6,000	-\$6,000
STOU Service/Streets Maintenance and Troperties		-0,000	-0,000	-90,000
202 MUNICIPAL (50%) MV LICENSE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	-6,000	-6,000	-\$6,000
	=========			
203 MUNICIPAL (100%) MV LICENSE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	-20,000	-20,000	-\$20,000
	========		=======	
204 COUNTY MV LICENSE PERMISSIVE TAX FUNI				
5100 Service/Streets Maintenance and Properties	0	-10,000	-10,000	-\$10,000
oreo cervice, orects Maintenarioe and Properties		=========	=========	φ10,000
210 EMS TRANSPORT SERVICE FUND				
2200 Fire/Safety Services	0	-1,600	-1,600	-\$1,600
	========	========	========	
220 RECREATION FUND		0.400	0.500	
4100 Parks/Administrative	-90	-6,430	-6,520	
4200 Recreation/Golf Operating	-2,010	-19,230	-21,240	
4300 Recreation/Pool Operating 4400 Recreation/Programs	-7,970 -33,010	-7,550 -15,160	-15,520 -48,170	
4400 Necleation/1 rograms	-33,010	-13,100	-40,170	
Total - 220 Recreation Fund	-43,080	-48,370	-91,450	-\$91,450
	========	=========	========	· · · · · · ·
227 NAPOLEON CEMETERY TRUST FUND				
4700 Cemetery/Grounds	0	-2,000	-2,000	-\$2,000
231 ED DOWNTOWN REVITALIZATION GRANT FU 3510 ED Downtown Revitalization	0	-37,770	-37,770	-\$37,770
	U	-37,770	-37,770	-931,110

BUDGET SUMMARY BY F	· ·			
	===== 2013 4th C	t. BUDGET ADJU	JSTMENTS ====	2013
ORDINANCE No. 077-13, Passed 12/16/2013	PERSONAL			FUND
<u>FUND / DEPARTMENT</u>	SERVICES	<u>OTHER</u>	<u>TOTAL</u>	<u>TOTAL</u>
240 HOTEL/MOTEL TAX FUND				
3800 Travel and Tourism	0	1,600	1,600	
9900 Transfer Accounts	0	1,600	1,600	
Total - 240 Hotel Motel Tax Fund	0	3,200 ======	3,200 ======	\$3,200
242 FIRE EQUIPMENT FUND				
2200 Fire/Safety Services	0	-230,000	-230,000	-\$230,000
		=========		
261 CDBG PROGRAM INCOME FUND				
3300 Contracts-Grt.SrvMVPLN	0	-25,090	-25,090	-\$25,090
		=========	========	· · · · · · · ·
270 INDIGENT DRIVERS ALCOHOL FUND		10 500	10 500	<u> </u>
1800 Municipal Court/Judicial	0	-16,500 	-16,500	-\$16,500
			========	
271 LAW ENFORCEMENT & EDUCATION FUND				
2100 Police/Safety Services	-1,720	-1,960	-3,680	-\$3,680
	========		=========	
273 LAW ENFORCEMENT TRUST FUND				
2100 Police/Safety Services	0	-1,500	-1,500	-\$1,500
		=========	========	÷,,,,,,,,
274 MANDATORY DRUG FINE FUND	1 000	1 700	0.000	\$0,000
2100 Police/Safety Services	-1,380	-1,700	-3,080	-\$3,080
275 MUNICIPAL PROBATION SERVICE FUND				
1800 Municipal Court/Judicial	-760	-2,980	-3,740	-\$3,740
			========	
276 LAW ENFORCEMENT BLOCK GRANT FUND				
2100 Police/Safety Services	0	-1,020	-1,020	-\$1,020
			========	
279 HANDICAP PARKING FINE FUND 1800 Municipal Court/Judicial	0	-1,100	-1,100	-\$1,100
	U	=========	-1,100	-\$1,100
280 CERTIFIED POLICE TRAINING FUND				
1800 Municipal Court/Judicial	-1,000	-2,000	-3,000	-\$3,000
			========	

BUDGET SUMMARY BY F	UND, DEPAR		D CATEGOR	Y
	===== 2013 4th Q	2013		
ORDINANCE No. 077-13, Passed 12/16/2013	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	<u>OTHER</u>	TOTAL	<u>TOTAL</u>
281 INDIGENT DRIVERS INTERLOCK AND ALCOH				
2100 Police/Safety Services	0	-2,000	-2,000 =======	-\$2,000
290 POLICE PENSION FUND				
2100 Police/Safety Services	1,290	0	1,290	\$1,290
	=========		=========	
291 FIRE PENSION FUND				
2200 Fire/Safety Services	960	0	960	\$960
2200 File/Salely Services	=========	U	=========	\$900
295 IRS 125 BENEFITS PLAN FUND		10.000	10,400	
1900 General Government/Miscellaneous	0	-18,430	-18,430	-\$18,430
	========			
310 SA BOND RETIREMENT FUND				
8500 Special Assessment Debt Services	0	-900	-900	-\$900
	========		=========	
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative	0	-350	-350	
1400 Law Director/Administrative	0	-2,000	-2,000	
1500 Finance/Administrative	0	-19,300	-19,300	
1700 Engineering/City Engineer	0	-5,500	-5,500	
2100 Police/Safety Services	0	-3,150	-3,150	
2200 Fire/Safety Services	0	5,000	5,000	
3100 Building Inspections/Zoning & Planning	0	-96,300	-96,300	
4200 Recreation/Golf Operating	0	-14,000	-14,000	
4300 Recreation/Pool Operating	0	-3,900	-3,900	
4700 Cemetery/Grounds	0	-3,150	-3,150	
5100 Service/Streets Maintenance and Properties	0	-272,400	-272,400	
· · ·				
Total - 400 Capital Improvement Fund	0	-415,050	-415,050	-\$415,050
	=========	========	=========	
438 SCOTT STREET IMPROVEMENT PROJECT FU 5100 Service/Streets Maintenance and Properties	0	-527,300	-527,300	-\$527,300
STOD Service/Streets Maintenance and Properties	U	-527,300	-527,300	-\$527,500
500 ELECTRIC UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	-1,130	-1,130	
6110 Electric/Operations, Distribution System	-33,690	-83,060	-116,750	
9800 Reimbursement Accounts-Shared Expenses	0	-50,470	-50,470	
Total 500 Electric Utility Devenue Fund		104 660		¢100.050
Total - 500 Electric Utility Revenue Fund	-33,690	-134,660 =======	-168,350 ======	-\$168,350
	======		=	

BUDGET SUMMARY BY F				Y
	===== 2013 4th Qt. BUDGET ADJUSTMENTS ==			2013
ORDINANCE No. 077-13, Passed 12/16/2013	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	<u>OTHER</u>	TOTAL	<u>TOTAL</u>
503 ELECTRIC DEVELOPMENT FUND				
6110 Electric/Operations, Distribution System	0	-3,500	-3,500	
Total - 503 Economic Development Fund	0	-3,500	-3,500	-\$3,500
	=======		=========	
510 WATER REVENUE FUND				
1520 Finance/Utility Billing	0	-460	-460	
6200 Water/Treatment Plant Operations	-4,500	-24,880	-29,380	
6210 Water/Distribution System	-8,070	-28,490	-36,560	
9800 Reimbursement Accounts-Shared Expenses	0	-34,030	-34,030	
Total - 510 Water Revenue Fund		-87,860	-100,430	-\$100,430
	========	========	========	φ100,400
511 WATER DEPRECIATION RESERVE FUND				
6210 Water/Distribution System	0	-135,000	-135,000	-\$135,000
	=======	==================	============	-\$155,000
514 WATER TOWER PAINTING & IMPROVEMENT				
9900 Transfer Accounts	0	1,000	1,000	\$1,000
		=========	1,000	\$1,000
	=======			
519 WATER PLANT RENOVATION & IMPROVEME	N			
6200 Water/Treatment Plant Operations	-12,300	-122,390	-134,690	-\$134,690
0200 Water/ Treatment Thant Operations	-12,300	-122,390	-134,090	-\$154,050
520 SEWER (WWT) UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	-460	-460	
6300 Sewer(WWT)/Treatment Plant Operations	-26,130	-237,830	-263,960	
6310 Sewer(WWT)/Collection System	-1,120	-30,220	-31,340	
6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	-23,980	-15,450	-31,340	
9800 Reimbursement Accounts-Shared Expenses	-23,980	-34,000	-34,000	
	0	-34,000	-34,000	
Total - 520 Sewer (WWT) Uty. Revenue Fund	-51,230	-317,960	-369,190	-\$369,190
	=========	========	========	+;
521 SEWER (WWT) UTY.REP. & IMP. FUND				
6300 Sewer(WWT)/Treatment Plant Operations	0	-140,000	-140,000	-\$140,000
		=======	========	¥110,000
523 OWDA SA DEBT RETIREMENT FUND				
8600 Special Assessment Debt Services (OWDA)	0	-100	-100	-\$100
· · · /	========	========	========	<u> </u>

	===== 2013 4th G	t. BUDGET ADJL	JSTMENTS ====	2013
ORDINANCE No. 077-13, Passed 12/16/2013	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
560 SANITATION (REFUSE) REVENUE FUND				
1520 Finance/Utility Billing	0	-330	-330	
6400 Sanitation(Refuse)/Collection and Disposal	-45,670	-35,010	-80,680	
6410 Sanitation(Refuse)/SRS-Seasonal Pickup Progra	-1,200	-250	-1,450	
6411 Sanitation(Refuse)/SRS-Yard Waste Site	-1,200	0	-1,200	
6412 Sanitation(Refuse)/SRS-Mosquito Control	0	-490	-490	
6420 Sanitation(Refuse)/Recyling Programs	-1,990	-8,050	-10,040	
9800 Reimbursement Accounts-Shared Expenses	0	-7,500	-7,500	
Total - 560 Sanitation(Refuse) Revenue Fund	-50,060	-51,630	-101,690	-\$101,690
	========	==========	=========	
561 SANITATION (REFUSE) DEPRECIATION RESE				
6400 Sanitation(Refuse)/Collection and Disposal	0	-12,720	-12,720	-\$12,720
	=========	=========	=========	
580 METER DEPOSITS (ELECTRIC & WATER) FUN				
6500 Meter Deposits/Unapplied Cash	0	-5,000	-5,000	-\$5,000
	=========	========	=========	
600 CENTRAL GARAGE/FUEL ROTARY FUND				
5200 Service/Central Garage	3,210	0	,	
5600 Service/Fuel Purchase Rotary	0	5,000	5,000	
Total - 600 Central Garage/Fuel Rotary Fund	3,210	5,000	8,210	\$8,210
	=========	=========	=========	
* GRAND TOTAL - ALL FUNDS	-\$437,190	-\$2,130,980	-\$2,568,170	-\$2,568,170
ARTINE TOTAL ALLIVING	======================================	=======================================	.,,,	=======================================

RESOLUTION NO. 078-13

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2013, LISTED IN EXHIBIT "A" (TRANSFER 4); AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter, and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; Now Therefore,

WHEREAS, Council previously authorized such a transfer in Resolution No. 077-12, 034-13, and 055-13; however, another transfer is necessary; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2013 as listed in Exhibit "A" (Transfer 4), attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

John A. Helberg, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 078-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, ___; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 078-13

2013 APPROPRIATION BUDGET - TRANSFER OF FUNDS

	RESOLUTION No. 078-13, Passed 12/16/20134TH QT.FINAL - 2013 TRANSFER OF FUNDS=FUND NAME, FROM - TO, PURPOSE	TRANSFER <u>FROM</u>	AMOUNTS = <u>TO</u>
TO:	170 MUNICIPAL INCOME TAX FUND 100 GENERAL FUND Net Transfer (62%) of Income Tax Receipts to 100 General Func	\$246,320 I.	\$246,320
TO:	170 MUNICIPAL INCOME TAX FUND 220 RECREATION FUND Net Transfer of Income Tax Levy Receipts to 220 Recreation Fur	\$66,020 nd.	\$66,020
TO:	170 MUNICIPAL INCOME TAX FUND 400 CAPITAL IMPROVEMENT FUND Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund.	\$150,970	\$150,970
TO:	180 KWH TAX COLLECTION (GF) FUND 100 GENERAL FUND Transfer of Net Balance of KWH Tax Funds into the General Fur	\$2,350 id.	\$2,350
TO:	195 LAW LIBRARY FUND 100 GENERAL FUND Transfer of City Share for Highway Patrol Fine Monies per ORC.	-\$1,250	-\$1,250
TO:	240 HOTEL-MOTEL TAX FUND 100 GENERAL FUND 3% City Share of Total Collections, per Ordinance to 100 Genera	\$1,600 Il Fund.	\$1,600
TO:	500 ELECTRIC REVENUE FUND 180 KWH TAX COLLECTION (GF) FUND Transfer to 180 kWH Tax Fund, 100 General Fund share of kWH	\$1,390 I Tax.	\$1,390
TO:	514 WATER TOWER PAINTING & IMP.FUND 510 WATER REVENUE FUND Return to Water Revenue Fund amounts set aside for Water Tov	\$1,000 ver Repair and	\$1,000 d Maintenance.
	TOTALS - FROM TOTALS - TO	 468,400 ======	 468,400 =======

RESOLUTION NO. 079-13

A RESOLUTION APPROVING THE PROVISIONS OF A CERTAIN COLLECTIVE BARGAINING AGREEMENT NO. 2013-18 BETWEEN THE CITY OF NAPOLEON AND LOCAL 3363 INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS FOR THE TERM COMMENCING FROM JANUARY 1, 2014 THROUGH DECEMBER 31, 2016; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the provisions of a certain Collective Bargaining Agreement (hereinafter referred to as "the Agreement") between the City of Napoleon, Ohio (hereinafter called "the City") and the International Association of Fire Fighters Local 3363 (hereinafter called "the Union") for the term commencing January 1, 2014 through December 31, 2016, both dates inclusive, (a true and complete copy of which is on file in the office of the City Finance Director marked as City Contract No. 2013-18) have been reviewed and are approved by this Council.

Section 2. That, upon ratification of the Agreement by the Union, the City Manager is authorized and directed to execute the Agreement in the name of and on behalf of the City, subject to any non-material amendments, additions, or deletions as deemed necessary or advisable by the City Manager and approved by the City Law Director. The Agreement may contain a provision that allows the terms and conditions of the Agreement to be retroactively applied, the same being hereby approved if so exists.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow essential City services to continue without distraction or disruption; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:			
			John A. Helberg, Council President
Approved:			
			Ronald A. Behm, Mayor
VOTE ON PASSAGE Attest:	Yea	Nay	Abstain

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 079-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, ___, ___; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

RESOLUTION NO. 080-10

A RESOLUTION AUTHORIZING A RENEWAL AGREEMENT WITH THE HENRY COUNTY CHAMBER OF COMMERCE REGARDING A CONVENTION AND VISITOR'S BUREAU; AND DECLARING AN EMERGENCY

WHEREAS, the Council of the City, on September 18, 1995, adopted Ordinance No. 100-95, whereby the City imposed a lodge tax; and,

WHEREAS, the City, on October 7, 1996, adopted Resolution No. 104-96, wherein the City Manager of the City, was authorized to and did enter into an Agreement with the Chamber for the promotion and publicizing of the City, in order to bring the patronage and business of tourists and cultural, educational, religious, professional, and sports organizations into the City, for the benefit of the citizens of the City and of the business community thereof; and,

WHEREAS, since the original Agreement, the City and the Chamber have entered into renewals and addendum(s) thereafter; and,

WHEREAS, the Agreement in place is about to expire in December of 2013; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is both authorized and directed to enter into a contract with the Henry County Chamber Commerce for the providing of a Convention and Visitors' Bureau to the City, commencing January 1, 2014 through December 31, 2016; said Agreement currently on file in the office of the City Finance Director having been reviewed and approved by this Council upon recommendation of the Lodge Tax Advisory and Control Board.

Section 2. That, the expenditure of funds is found by this Council to be a necessary and proper for the Agreement identified in Section 1.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this agreement expires on December 31st, 2013 therefore this legislation must be in effect at the earliest possible time to continue with the agreement which is related to the public peace, health or safety

accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	John A. Helberg, Council President
Approved:	
	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay _	Abstain
Attest:	

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 080-10 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____

_____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

LODGE TAX (HOTEL/MOTEL) QUARTERLY UPDATE REPORT

LODGE TAX (HOT					, OHIO
LOD		D BY ORDINANCE No. 100-		1	YTD
	4th Quarter	1st Quarter	2nd Quarter	Est. 3rd Quarter	
	Fr: 10/01-12/31	Fr: 01/01-03/31	Fr: 04/01-06/30	Fr: 07/01-09/30	TOTAL
	<u>Due: 01/31</u>	<u>Due: 04/30</u>	<u>Due: 07/31</u>	<u>Due: 10/31</u>	COLLECTIONS
HOTEL/MOTEL					
Best Western (Grewal)	7,209.73	,	,	,	,
Napoleon Motor Inn	693.37	435.74			,
Holiday Inn Express (Rahee)	14,115.11	10,830.33	-	-	
Knights Inn (Frmly.Rodeway Inn	833.80	747.96	1,073.74	0.00 =	= 2,655.50
TOTAL -	22,852.01	15,621.92	24,919.73	22,473.93 =	= 85,867.59
					=============
HOTEL/MOTEL			== 2012 =====		
Best Western (Grewal)	4,951.35	6,171.37	8,158.52	6,461.51 =	= 25,742.75
Napoleon Motor Inn	91.41	513.63	-		
Holiday Inn Express (Rahee)	11,112.87	11,035.45			
Knights Inn (Frmly.Rodeway Inn	852.62	879.22	1,257.35		
TOTAL -	17,008.25		24,814.24	27,380.96 =	07 000 10
IOTAL -	17,008.25	18,599.07	24,814.24	27,380.96 =	<u> </u>
HOTEL/MOTEL	===============		== 2011 =====	=======================================	==============
Best Western (Grewal)	6,641.96	4,631.45	7,011.57	6,182.31 =	= 24,467.29
Napoleon Motor Inn	0.00	0.00	0.00	0.00 =	= 0.00
Holiday Inn Express (Rahee)	12,440.98	10,008.69	15,264.15	16,433.82 =	= 54,147.64
Knights Inn (Frmly.Rodeway Inn	789.53	982.47	1,037.99	0.00 =	
TOTAL -	19,872.47	15,622.61	23,313.71	22,616.13 =	 = 81,424.92
	=======================================	========	========	=======================================	= 01,424.92
			0010		
HOTEL/MOTEL					
Best Western (Grewal)	4,198.28	5,311.02	7,212.83		,
Napoleon Motor Inn	201.29	54.99			
Holiday Inn Express (Rahee)	9,559.84			15,510.18 =	
Knights Inn (Frmly.Rodeway Inn	760.53	599.72	854.18	1,129.93 =	= 3,344.36
TOTAL -	14,719.94	14,359.94	20,005.45	27,454.72 =	= 76,540.05
				=========	
HOTEL/MOTEL			2009	<u> </u>	
Best Western (Grewal)	4,443.03	4,855.13		8,545.51 =	
Napoleon Motor Inn	279.00	197.18		400.61	
Holiday Inn Express (Rahee)	10,858.17	8,963.76		14,510.47 =	
Knights Inn (Frmly.Park Qlty.Inn	1,508.80	1,117.10	1,056.83	1,534.41 =	= 47,441.27 = 5,217.14
ningino nin (Finny.Fark Qily.IIII)					- 5,217.14
TOTAL -	17,089.00	15,133.17	21,249.16	24,991.00 =	· · · · ·
HOTEL/MOTEL			== 2008 =====		==========
Best Western (Grewal)	5,314.20	4,360.16	8,419.98	8,528.00 =	= 26,622.34
Napoleon Motor Inn	363.84	291.25	389.22	479.87 =	
Holiday Inn Express (Rahee)	11,929.72	10,263.92	14,073.16	14,885.73 =	
Knights Inn (Frmly.Park Qlty.Inn	1,510.00	1,201.78	1,766.52	1,711.30 =	= 6,189.60
TOTAL -	19,117.76	16,117.11	24,648.88	25,604.90 =	·
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RESOLUTION NO. 081-13

A RESOLUTION APPROVING THE PROVISIONS OF A CERTAIN COLLECTIVE BARGAINING AGREEMENT NO. 2013-19 BETWEEN THE CITY OF NAPOLEON AND AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, AFL-CIO LOCAL 3859 FOR THE TERM COMMENCING FROM DECEMBER 1, 2013 THROUGH NOVEMBER 30, 2016; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the provisions of a certain Collective Bargaining Agreement (hereinafter referred to as "the Agreement") between the City of Napoleon, Ohio (hereinafter called "the City") and the American Federation of State, County, and Municipal Employees, AFL-CIO local 3859 (hereinafter called "the Union") for the term retroactive commencing December 1, 2013 through November 30, 2016, both dates inclusive, (a true and complete copy of which is on file in the office of the City Finance Director marked as City Contract No. 2013-19) have been reviewed and are approved by this Council.

Section 2. That, upon ratification of the Agreement by the Union, the City Manager is authorized and directed to execute the Agreement in the name of and on behalf of the City, subject to any non-material amendments, additions, or deletions as deemed necessary or advisable by the City Manager and approved by the City Law Director. The Agreement may contain a provision that allows the terms and conditions of the Agreement to be retroactively applied, the same being hereby approved if so exist.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow essential City services to continue without distraction or disruption; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect at the earliest time permitted by law.

Passed:			
			John A. Helberg, Council President
Approved:			
			Ronald A. Behm, Mayor
VOTE ON PASSAGE Attest:	_ Yea	_ Nay	_ Abstain

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 081-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, ____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

RESOLUTION NO. 082-13

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS TO ACQUIRE 0.106 ACRES OF LAND; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon desires to acquire a certain 0.106 acres of land which is contained in permanent parcel number 41-119211.0040 ; and,

WHEREAS, the City of Napoleon desires to acquire said land for further development of utilities and public streets; Now Therefore:

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon authorizes the City Manager to enter into any and all documents necessary for the acquisition of 0.106 acres of land which is contained in permanent parcel number 41-119211.0040 and which is in the City of Napoleon.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the City to enter into the contract so that the utilities and street can be installed; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:			
			John A. Helberg, Council President
Annewad			
Approved:			Ronald A. Behm, Mayor
VOTE ON PASSAGE	Yea	Nay	Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 082-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____

_____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

RESOLUTION NO. 083-13

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT FOR THE NEW WATER MANAGEMENT FACILITY; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon desires to enter into an Intergovernmental Cooperative Agreement for the establishment of a new water management facility; and,

WHEREAS, the City of Napoleon desires to enter into an Intergovernmental Cooperative Agreement so that applications for said project can be submitted to various Grant agencies, such as the USDA; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is authorized to execute any and all documents necessary to enter into an Intergovernmental Cooperative Agreement for the establishment of a new water management facility.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to be able to submit applications to various granting agencies which would effect the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:			
			John A. Helberg, Council President
Approved:			
<u> </u>			Ronald A. Behm, Mayor
VOTE ON PASSAGE	_Yea	Nay	Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 083-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

LODGE TAX (HOTEL/MOTEL) QUARTERLY UPDATE REPORT

		D BY ORDINANCE No. 100-			
	4th Quarter	<u>1st Quarter</u>	2nd Quarter	Est. 3rd Quarter	YTD
	Fr: 10/01-12/31	Fr: 01/01-03/31	Fr: 04/01-06/30	Fr: 07/01-09/30	TOTAL
	Due: 01/31	Due: 04/30	Due: 07/31	Due: 10/31	COLLECTION
	<u>Due. 01/31</u>	<u>Due. 04/30</u>	Due. 07/31	<u>Due. 10/31</u>	COLLECTION
HOTEL/MOTEL			== 2007 =====		
Best Western (Grewal)	7,711.95				
Napoleon Motor Inn	399.86	330.39			
Holiday Inn Express (Rahee)	14,985.31				
Knights Inn (Frmly.Park Qlty.Inn	-		-		
TOTAL - (1)	24,160.56	17,260.54	23,982.02	26,403.75 =	91,806.8
	============	============	============	============	=============
NOTES: (1) Roadway Inn chan	iged name changed	to Park Quality Inn	as of 01/01/2007		
HOTEL/MOTEL			=== 2006 =====		
Best Western (Grewal)	4,557.20	-	-		,
Napoleon Motor Inn	206.85	249.14			
Holiday Inn Express (Rahee)	12,990.89	12,075.14	15,273.60	18,347.63 =	58,687.2
Rodeway Inn (Frmly.Pk.Qlty.Inn	1,035.28	461.48	1,018.24	3,300.92 =	- 5,815.9
TOTAL -	18,790.22	17,928.88	23,864.56	33,954.20 =	94,537.8
	===========	===========	===========	=========	
<u>HOTEL/MOTEL</u>	==============				
Best Western (Grewal)	0.00	2,304.39		,	,
Napoleon Motor Inn	336.01	224.83			,
Holiday Inn Express (Rahee)	13,448.71			17,569.53 =	
Rodeway Inn (Frmly.Pk.Qlty.Inn					
TOTAL - (1)	15,783.21	15,389.51	24,674.52	27,761.84 =	- 83,609.08
			============	=========	=======================================
NOTES: (1) Park Quality Inn ch	nanged name chang	led to Roadway Inn.			
HOTEL/MOTEL			== 2004 =====		
Zacks Motel (Frmly.Daums)	0.00			======================================	1
Napoleon Motor Inn	247.48	283.98	478.95		
Holiday Inn Express (Rahee)	11,656.65	11,856.48	16,021.09		
Park Quality Inn	2,858.65	2,044.98	3,934.76		
	2,000.00	2,044.90	5,954.70	3,122.34 =	
TOTAL -	14,762.78	14,187.24	20,434.80	21,822.99 =	= 71,207.8 [°]
	============	=============	============	=======================================	================
HOTEL/MOTEL	==================		== 2003 =====		===============
Zacks Motel (Frmly.Daums)	74.40	142.08	109.77	9.99 =	
Napoleon Motor Inn	160.72	217.07	171.84	277.56 =	827.1
Holiday Inn Express (Rahee)	12,663.54	9,435.64	14,637.03	13,910.44 =	50,646.6
Park Quality Inn (1)	3,179.21	2,091.03	4,224.79	5,776.66 =	15,271.6
TOTAL - (1)	16,077.87	11,885.82	19,143.43	19,974.65 =	67,081.7
			========	=======	
NOTES: (1) Quality Inn change	ed name changed to	Park Quality Inn.			

LODGE TAX (HOTEL/MOTEL) QUARTERLY UPDATE REPORT

LODGE TAX (HOTEL/MOTEL) TAX COLLECTIONS REPORT - CITY OF NAPOLEON, OHIO LODGE TAX OF (6%) APPROVED BY ORDINANCE No. 100-95, PASSED 09/18/95, EFFECTIVE 12/01/95					оню	
LO						VTD
	4th Quarter Fr: 10/01-12/31	1st Quarter	2nd Quarter Fr: 04/01-06/30	Est. 3rd Quarter Fr: 07/01-09/30		YTD TOTAL
	Due: 01/31	Fr: 01/01-03/31 Due: 04/30	Due: 07/31	Due: 10/31		COLLECTIONS
	Due: 01/31	Due: 04/30	Due: 07/31	Due: 10/31		COLLECTIONS
HOTEL/MOTEL	=======================================		== 2002 =====		==	
Zacks Motel (Frmly.Daums)	68.92	202.33	126.12	0.00	=	397.37
Napoleon Motor Inn	448.85	230.91	276.12	292.91	=	1,248.79
Holiday Inn Express (Rahee)	13,444.85	11,532.56	16,612.46	15,586.93	=	57,176.80
Quality Inn	4,304.21	4,253.87	5,667.59	-		19,477.05
TOTAL - (1)	18,266.83	16,219.67	22,682.29	21,131.22	=	78,300.01
	============	=============	============	============		
NOTES: (1) Revised Totals ret	flect all Corrections.					
HOTEL/MOTEL			2001			
Zacks Motel (Frmly.Daums)	32.40	7.74	30.42	0.00		70.56
Napoleon Motor Inn	269.73	421.76	341.42	382.60		1,415.51
Holiday Inn Express (Rahee)	11,756.46	11,725.27	15,110.16			
Quality Inn (Buckeye) (1)	3,726.20	4,089.12	3,520.38			16,771.17
		4,009.12			-	10,771.17
TOTAL - (1)	15,784.79			21,424.22	=	72,455.28
	,					
NOTES: (1) Quality Inn change	ed ownership to Meh	ta in July, 2001.				
HOTEL/MOTEL		============				
Daums Motel	259.35	0.00	0.00	0.00		259.35
Zacks Motel (Frmly.Daums)	12.14	185.52	172.54	111.60		481.80
Napoleon Motor Inn	330.97	328.82	482.58	648.70		1,791.07
Holiday Inn Express	14,221.83	13,300.95	15,723.30	17,039.92		60,286.00
Quality Inn (Winco)	8,213.18	0.00	0.00	0.00		8,213.18
Quality Inn (Jackson)	5,429.75	0.00	542.98	0.00		5,972.73
Quality Inn (Buckeye) (1)	0.00	0.00	12,920.46	8,559.41	=	21,479.87
TOTAL - (1)	28,467.22	13,815.29	29,841.86	26,359.63	=	98,484.00
	=======================================	-	,	•		=======================================
NOTES: (1) Quality Inn change	ed ownership to Buc	keye Management i	n April, 2000.			
HOTEL/MOTEL						
Daums Motel	381.44	203.90	271.72	303.92		1,160.98
Napoleon Motor Inn	429.17	270.45	759.47	627.26		2,086.35
Holiday Inn Express	10,586.13	12,614.96	14,230.55	14,875.71		52,307.35
Quality Inn (Winco) (1)	7,297.73	7,317.00	8,475.67	0.00		23,090.40
Quality Inn (Jackson) (2)	0.00	0.00	0.00	1,234.70	=	1,234.70
TOTAL - (1), (2)	18,694.47	20,406.31	23,737.41	17,041.59	=	79,879.78
	==================	=======================================	=======================================	=================		=============
NOTES: (1) Receipt of Winco	Payment for Third Q	uarter did not occur	until November 10,	1998.		
	rter amount correcte				d to	City.
	ed ownership to Jac					
					_	

LODGE TAX (HOTEL/MOTEL) QUARTERLY UPDATE REPORT

LODGE TAX (HOTEL/MOTEL) TAX COLLECTIONS REPORT - CITY OF NAPOLEON, OHIO						
LOI	LODGE TAX OF (6%) APPROVED BY ORDINANCE No. 100-95, PASSED 09/18/95, EFFECTIVE 12/01/95					
	4th Quarter	1st Quarter	2nd Quarter	Est. 3rd Quarter		YTD
	Fr: 10/01-12/31	Fr: 01/01-03/31	Fr: 04/01-06/30	Fr: 07/01-09/30		TOTAL
	Due: 01/31	Due: 04/30	Due: 07/31	Due: 10/31		COLLECTIONS
HOTEL/MOTEL	==============		=== 1998 ======	=======================================	==	=======
Daums Motel	272.03	260.20	110.26	382.95	=	1,025.44
Napoleon Motor Inn	411.21	392.23	610.91	677.57	=	2,091.92
Holiday Inn Express	0.00	0.00	0.00	2,383.24	=	2,383.24
Quality Inn (Winco) (1)	4,701.40	3,406.39	1,398.21	25,384.47	=	34,890.47
TOTAL - (1)	5,384.64	4,058.82	2,119.38	28,828.23	=	40,391.07
	============	==========				=============
NOTES: (1) Formerly Paramon	t Motel, name chang	ge to Quality Inn. in	1998.			
HOTEL/MOTEL	===============		=== 1997 ======	=======================================	==	========
Daums Motel	197.94	149.11	253.74	511.72	=	1,112.51
Napoleon Motor Inn	418.16	233.26	649.46	819.49	=	2,120.37
Paramont Motel (Winco)	3,773.96	7,419.06	8,202.00	2,460.49	=	21,855.51
TOTAL -	4,390.06	7,801.43	9,105.20	3,791.70	=	25,088.39
	============	===========	===========	==========		============

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 070-13

2014 APPROPRIATION BUDGET - TRANSFER OF FUNDS			
	· · · · · · · · · · · · · · · · · · · ·		
	RESOLUTION No. 070-13, Passed 12/02/2013		
	ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS = TRANSFER	MOUNTS =	
	FUND NAME, FROM - TO, PURPOSE FROM	<u>T0</u>	
	100 GENERAL FUND \$0		
	101 GENERAL RESERVE BALANCE FUND	\$0	
Purpose:	Transfers to a General Fund Reserve Balance Fund as directed by City Council	<u>م</u>	
FROM:	100 GENERAL FUND \$0		
то:	220 RECREATION FUND	\$0	
Purpose:	Subsidize Recreation Programs due to insufficient funds from Income Tax Levy	•	
FROM	100 GENERAL FUND \$11,500		
	123 SPECIAL EVENTS FUND	\$11,500	
	Subsidize Fall Festival and other events as sponsored through the Chamber of	and the second	
T dipose.			
FROM:	100 GENERAL FUND \$10,000		
	123 SPECIAL EVENTS FUND	\$10,000	
	Subsidize City Promotions through the Chamber of Commerce or Directly.	4 · · · , · · ·	
	ne. Ander en de la constant de la consta		
	100 GENERAL FUND \$26,960		
	130 ECONOMIC DEVELOPMENT FUND	\$26,960	
Purpose:	Subsidize the Economic Development Fund programs due to insufficient funds t	rom the ED F	
FROM:	100 GENERAL FUND \$1,800		
то:	295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND	\$1,800	
Purpose:	Subsidize Administrative Expenditures of Employee 125 Flexible Spending Bene	efits Fund.	
FROM	100 GENERAL FUND \$186,190		
	600 CENTRAL ROTARY CHARGES FUND	\$186,190	
	Subsidize Operating Expenditures of Central Garage Rotary Charges Fund.	. ,	
EDUM	147 UNCLAIMED MONIES FUND \$1,000		
	100 GENERAL FUND	\$1,000	
	Payment of Unclaimed Funds back to the 100 General Fund.	φ1,000	
Furpose.	Payment of officialmed funds back to the 100 General fund.		
FROM:	170 MUNICIPAL INCOME TAX FUND \$1,694,780		
TO:	100 GENERAL FUND	\$1,694,780	
Purpose:	Net Transfer (62%) of Income Tax Receipts to 100 General Fund.		
FROM	170 MUNICIPAL INCOME TAX FUND \$466,700		
A REAL PROPERTY OF A REAL PROPER	220 RECREATION FUND	\$466,700	
	Transfer of Income Tax Levy Receipts to 220 Recreation Fund.	÷,	

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 070-13 2014 APPROPRIATION BUDGET - TRANSFER OF FUNDS RESOLUTION No. 070-13, Passed 12/02/2013 ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO \$1,038,730 FROM: 170 MUNICIPAL INCOME TAX FUND TO: 400 CAPITAL IMPROVEMENT FUND \$1,038,730 Purpose: Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund. FROM: 180 KWH TAX COLLECTION (GF) FUND \$313,250 \$313,250 TO: 100 GÉNERAL FUND Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund. \$12,500 FROM: 195 LAW LIBRARY FUND TO: 100 GENERAL FUND \$12,500 **Purpose:** Transfer of City Share for Highway Patrol Fine Monies per ORC. FROM: 203 MUNICIPAL MV LIC. TAX FUND \$12,360 TO: 310 SA BOND RETIREMENT FUND \$12.360 Purpose: Debt on State Issue II Zero Interest Loan on Hobson/Reynolds Project. \$26,000 FROM: 210 EMS TRANSPORT SERVICE FUND \$26,000 TO: 242 FIRE EQUIPMENT FUND Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund. FROM: 240 HOTEL-MOTEL TAX FUND \$38.000 \$38,000 TO: 100 GENERAL FUND Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund FROM: 400 CAPITAL IMPROVEMENT FUND \$0 \$0 TO: 276 LAW ENFORCEMENT BLOCK GRANT FUND **Purpose:** City Share of Grant Funding. FROM: 400 CAPITAL IMPROVEMENT FUND \$52,700 \$52,700 TO: 300 GENERAL BOND RETIREMENT FUND **Purpose:** Retirement of General Bond Obligation Debt. \$46.000 FROM: 400 CAPITAL IMPROVEMENT FUND \$46,000 TO: 242 FIRE EQUIPMENT FUND Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund. FROM: 400 CAPITAL IMPROVEMENT FUND \$75,000 \$75,000 TO: 401 CIP FUNDING RESERVE FUND Purpose: Funding Reserves for Current and Future Capital Purchases.

EXHIBIT-A ATTACHMENT TO RESOLUTION No. 070-13

2014 APPROPRIATION BUDGET - TRANSFER OF FUNDS			
	· · · <u>· · · · · · · · · · · · · · · · </u>	<u>RESOLUTION No. 070-13, Passed 12/02/2013</u>	
	= TRANSFER	ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS	
. <u>IC</u>	FROM	FUND NAME, FROM - TO, PURPOSE	· · · · · ·
	\$512,400	500 ELECTRIC REVENUE FUND	FROM:
\$512,400	:	180 KWH TAX COLLECTION (GF) FUND	TO:
/H Tax.	Fund share of kV	Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General I	Purpose:
	\$300,000	500 ELECTRIC REVENUE FUND	FROM:
\$300,000		503 ELECTRIC DEVELOPMENT FUND	TO:
		Funding Reserves for Current and Future Capital Purchases.	Purpose:
	\$318,640	510 WATER REVENUE FUND	FROM:
\$318,640		511 WATER DEPR. FUND	TO:
		Funding Reserves for Current and Future Capital Purchases.	Purpose:
	\$207,320	510 WATER REVENUE FUND	FROM
\$207,320	• • • •	512 WATER DEBT RESERVE FUND	
· ·		Funding for Debt Payments on Water Projects.	
	\$64,130	510 WATER REVENUE FUND	FROM:
\$64,130	· · · · ·	513 WATER OWDA BOND RETIREMENT FUND	
	· · · · · · · · · · · · · · · · · · ·	Funding for OWDA Debt Payments on Water Projects.	
	\$12,940	510 WATER REVENUE FUND	FROM:
\$12,94		519 WATER PLANT RENOVATION & IMPRMNT. FUND	
		Funding for Debt Service on New Water Plant Fund.	
	\$0	514 WATER TOWER PAINTING & IMP.FUND	FROM:
\$0		510 WATER REVENUE FUND	TO:
· · ·	• • • • • • • • • • • • • •	Return Advanced Funding to Fund of Origination.	Purpose:
	\$93,780	520 SEWER (WWT) REVENUE FUND	FROM:
\$93,780		523 OWDA SA BOND RETIREMENT FUND	
		Funding for OWDA Debt Payments on Sewer Projects.	Purpose:
	\$0	520 SEWER (WWT) REVENUE FUND	FROM:
\$(438 SCOTT STREET IMPROVEMENT PROJECT FUND	
	· · · ·	City Share of Street Improvement Project Grant.	Purpose:
	\$1,205,000	520 SEWER (WWT) REVENUE FUND	FROM:
\$1,205,000		521 SEWER REPLACEMENT & IMP. FUND	
		Funding Reserves for Current and Future Capital Purchases.	

EXHIBIT	A ATTACHMENT TO RESOLUTION No. 070-13		
	2014 APPROPRIATION BUDGET - TRANSFER	R OF FUNDS	
	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	
	RESOLUTION No. 070-13, Passed 12/02/2013		
	ORIGINAL BUDGET - 2014 TRANSFER OF FUNDS	= TRANSFER	AMOUNTS =
	FUND NAME, FROM - TO, PURPOSE	FROM	<u>T0</u>
FROM:	520 SEWER (WWT) REVENUE FUND	\$364,390	
TO:	522 SEWER UTILITY RESERVE FUND		\$364,390
Purpose:	Funding for Capital and Debt Payments.	*** ** ** ** **	· · ·
FROM:	560 SANITATION REVENUE FUND	\$40,000	
TO:	561 SANITATION DEPRECIATION RES. FUND	· · · · · · · · · · · · · · · · · · ·	\$40,000
Purpose:	Funding Reserves for Current and Future Capital Purchases.	· · · · · · · · · · · · · · · · · · ·	
	· · · · · · · · · · · · · · · · · · ·		
	TOTALS - FROM	7,132,070	
	TOTALS - TO		7,132,070
			========

RESOLUTION NO. 068-13

A RESOLUTION AMENDING THE ALLOCATION OF FUNDS AS FOUND IN SECTION 193.11 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON, OHIO

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

"193.11 ALLOCATION OF FUNDS.

(a) Effective January 1, 2014, the funds collected under the provisions of this chapter shall be deposited in the "General Fund equivalent" of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 62% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 38% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(b) Effective January 1, 2015 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the "General Fund equivalent" of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 50% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 50% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments."

Section 2. That, Section 193.11 of the codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Resolution, is repealed effective December 31, 2013 at 11:59 PM.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution shall take effect at the earliest time permitted by law.

Passed: _____

Approved: _____

Ronald A. Behm, Mayor

John A. Helberg, Council President

VOTE ON PASSAGE _____ Yea ____ Nay ____ Abstain Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 068-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____

_____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 071-13

AN ORDINANCE REPEALING ORDINANCE NO. 012-13 AND ESTABLISHING NEW PER PERSON USER FEES FOR EMS BASIC LIFE SUPPORT, ADVANCED LIFE SUPPORT LEVEL 1 SERVICE, AND ADVANCED LIFE SUPPORT LEVEL 2 SERVICE, MILEAGE CHARGE, MUTUAL AID, MEDICAID, NURSING HOME SERVICE AND NON EMERGENCY TRANSPORT SERVICE AS IT RELATES TO CORONER CASES; ALL PROVIDED BY THE CITY OF NAPOLEON RESCUE; AND DECLARING AN EMERGENCY

WHEREAS, emergency run activity and particularly emergency medical rescue service run activity is increasing each year; and,

WHEREAS, the City continues to investigate different methods to maintain the level of quality of emergency services at a reasonable cost; and,

WHEREAS, the City Council desires to implement a fair and equitable user fee which includes a moderate increase from that previously authorized instead of imposing additional taxes in order to operate the rescue service; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the Napoleon City Fire/Rescue Department, (hereinafter referred to as "the City") shall initiate a new user fee for delivery of emergency medical rescue services rendered by the City within its corporation limits or outside the corporation limits when no contract exits and when not otherwise prohibited by law. The rate of the user fee to be charged shall be that as established in §3 of this Ordinance. Nothing in this Section shall be construed as limiting the authority of the City to charge additional amounts for services and supplies provided that are over and above the base rate services in accordance with a separate fee schedule as approved by motion of Council.

That, emergency medical rescue services rendered by the City as a Section 2. result of utilization of a primary contract or an existing mutual aid contract with another state agency or instrumentality, county, or political subdivision of this State, or a governmental entity of an adjoining state, shall be billed for emergency medical rescue services pursuant to the terms of such contract. Where the state agency or instrumentality, county, or political subdivision of this State, or a governmental entity of an adjoining state receives emergency medical rescue services without a contract, then such services shall be billed pursuant to Ohio law or, in the event Ohio law does not apply, such state agency or instrumentality, county, or political subdivision of this State, or a governmental entity of an adjoining state that received the mutual aid shall only be billed an amount not to exceed its established user fee, if any; however, except as may otherwise be provided by Ohio law, when no contract exists, the state agency or instrumentality, county, or political subdivision of this State, or a governmental entity of an adjoining state served shall only be responsible for payment to the extent it collects from the end user.

Section 3. That, it is hereby authorized and approved as reasonable and necessary, the following rates for emergency medical rescue services when services are rendered by the City to any person within the corporation limits or to any person outside the corporation limits when not otherwise prohibited by law:

Base Rate per person (user fee) - Basic Life Support (BLS) (emergency and nonemergency) - \$534.71; Advanced Life Support Level 1 (ALS 1) (emergency and nonemergency) - \$822.13; Advanced Life Support Level 2 (ALS 2) (emergency and nonemergency) - \$1,144.32

Loaded Mile charge of \$13.68 (per loaded mile), in addition to user fees. (Rounding of mileage shall be in accordance with Medicare Regulations)

Section 4. Definitions as described in this Ordinance:

"Advanced Life support, level 1 (ALS1)" (emergency and non-emergency): as defined in 42 C.F.R. §414.605 as amended from time to time, incorporated herein by reference thereto.

"Advance Life support, level 2 (ALS2)"(emergency or non-emergency): as defined in 42 C.F.R. §414.605 as amended from time to time, incorporated herein by reference thereto.

"Basic Life Support (BLS)" (emergency and non-emergency): as defined in 42 C.F.R. §414.605 as amended from time to time, incorporated herein by reference thereto.

''Emergency Medical Rescue Services'' means: the providing of Basic Life Support (BLS)(emergency and non-emergency); Advanced Life support, level 1 (ALS1) (emergency and non-emergency); and/or, Advance Life support, level 2 (ALS2)(emergency or non-emergency).

"Loaded Mile" means: mileage traveled from the point of loading the person in the ambulance or other ground transport vehicle and ending with the transport at the point of delivery to the medical facility or landing zone.

Section 5. That, the Finance Director and/or City Manager are authorized and directed to contract with a billing and collection agency, as he deems appropriate, subject to approval by motion of Council, for collection of user fees as a result of emergency medical rescue services being provided by the City.

Section 6. That, any bills that remain unpaid after following collection guidelines as approved by the Finance Director, shall be reviewed annually by the Finance Director and City Manager to determine if further collection efforts are feasible and in the best interest of the City. The decision to reduce or abate an account or to pursue further collection efforts is in the sole combined discretion of the two above mentioned persons. As it relates solely to Medicare claims, the City will accept the Medicare allowed charge as payment in full and may not bill or collect from the patient any amount other than the unmet Part B deductible and Part B coinsurance amounts. As it relates solely to Medicaid claims, the City will accept the Medicaid allowed charge as payment in full. For emergency medical rescue services and ambulance transport being provided by the City to patients in "nursing home" facilities, otherwise covered under Medicaid, the City will accept the minimum payment of \$90.00 for BLS services and \$170.00 for ALS 1 and ALS 2 services, both inclusive of loaded mile, from the facility as full and final payment for the medical rescue services and ambulance transport.

Section 7. That, there is hereby established a fee for non-medical transports as it relates to Coroner ordered transports of \$100.00, inclusive of loaded mile.

Section 8. That, all amounts collected as a result of this Ordinance shall be placed into such a fund as established by the Finance Director to be used for the fire and rescue department.

Section 9. That, the City Finance Director and/or City Manager may enter into contracts with insurance companies and other entities responsible for patient payment for emergency medical services rendered to accept discounted amounts.

Section 10. That, in the event that Medicare or Medicaid Regulations, as applicable, conflict with any provision contained in this Ordinance, then the Medicare and or Medicaid Regulations, as applicable, shall control.

Section 11. That, any services provided from March 1, 2000 to the effective billing date of this Ordinance for which a fee has been or should have been billed pursuant to Ordinance Numbers 53-01, 035-05, 092-06, 034-08, 098-08,033-10, 013-12, and 012-13 shall not be abated, but shall remain as a valid collectable debt owed to the City, unless otherwise discharged in accordance with law.

Section 12. That, Ordinance No. 012-13 is repealed in its entirety effective at 12:01 AM on April 1, 2014.

Section 13. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 14. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 15. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect April 1, 2014.

Passed:	

John A. Helberg, Council President

Approved: _____

Ronald Behm, Mayor

VOTE ON PASSAGE _____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 071-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____

_____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 072-13

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,500,000, IN ANTICIPATION OF THE **ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING** THE COSTS OF IMPROVING THE MUNICIPAL WATER SYSTEM BY CONSTRUCTING NEW WATER Α TREATMENT PLANT, ACQUIRING AND IMPROVING RELATED INTERESTS IN REAL **PROPERTY.** IMPROVING AND REHABILITATING THE EXISTING WATER TREATMENT PLANT AND RELATED STORAGE FACILITIES, AND REHABILITATING THE ELEVATED STORAGE TANKS, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO.

WHEREAS, pursuant to Ordinance No. 005-13 passed on February 4, 2013, notes in anticipation of bonds in the aggregate amount of \$2,500,000, dated March 7, 2013 (the "*Outstanding Notes*"), were issued for the purpose stated in Section 1, to mature on March 6, 2014; and

WHEREAS, this Council finds and determines that the City should retire the Outstanding Notes with the proceeds of the Notes described in Section 3 and other funds available to the City; and

WHEREAS, the Finance Director, as fiscal officer of this City, has certified to this Council that the estimated life or period of usefulness of the Improvement described in Section 1 is at least five years, the estimated maximum maturity of the Bonds described in Section 1 is at least thirty (30) years, and the maximum maturity of the Notes described in Section 3, to be issued in anticipation of the Bonds, is March 7, 2033;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Napoleon, Henry County, Ohio, that:

Section 1. It is necessary to issue bonds of this City in the maximum principal amount of \$2,500,000 (the "*Bonds*") for the purpose of paying the costs of improving the municipal water system by constructing a new water treatment plant, acquiring and improving related interests in real property, improving and rehabilitating the existing water treatment plant and related storage facilities, and rehabilitating the elevated storage tanks, together with all necessary and related appurtenances thereto (the "*Improvement*").

Section 2. The Bonds shall be dated approximately March 1, 2015, shall bear interest at the now estimated rate of 5.50% per year, payable semiannually until the principal amount is paid, and are estimated to mature in twenty (20) annual principal installments on December 1 of each year and in such amounts that the total principal and interest payments on the Bonds, in any

fiscal year in which principal is payable, shall be substantially equal. The first principal payment of the Bonds is estimated to be December 1, 2015.

Section 3. It is necessary to issue and this Council determines that notes in the maximum principal amount of \$2,500,000 (the "*Notes*") shall be issued in anticipation of the issuance of the Bonds for the purpose described in Section 1 and to retire, together with other funds available to the City, the Outstanding Notes and to pay any financing costs. The principal amount of Notes to be issued (not to exceed the stated maximum amount) shall be determined by the Finance Director in the certificate awarding the Notes in accordance with Section 6 of this Ordinance (the "*Certificate of Award*") as the amount which, along with other available funds of the City, is necessary to retire the Outstanding Notes and to pay any financing costs. The Notes shall be dated the date of issuance and shall mature not more than one year following the date of issuance; *provided* that the Finance Director shall establish the maturity date in the Certificate of Award. The Notes shall bear interest at a rate or rates not to exceed 6.00% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for. The rate or rates of interest on the Notes shall be determined by the Finance Director in the Certificate of Award in accordance with Section 6 of this Ordinance.

Section 4. The debt charges on the Notes shall be payable in lawful money of the United States of America or in Federal Reserve funds of the United States of America as determined by the Finance Director in the Certificate of Award, and shall be payable, without deduction for services of the City's paying agent, at the office of a bank or trust company designated by the Finance Director in the Certificate of Award after determining that the payment at that bank or trust company will not endanger the funds or securities of the City and that proper procedures and safeguards are available for that purpose or at the office of the Finance Director if agreed to by the Finance Director and the original purchaser (the "*Paying Agent*").

Section 5. The Notes shall be signed by the City Manager and Finance Director, in the name of the City and in their official capacities; *provided* that one of those signatures may be a facsimile. The Notes shall also be countersigned by the Mayor; *provided* that the signature of the Mayor may be a facsimile. The Notes shall be issued in minimum denominations of \$100,000 (and may be issued in denominations in such amounts in excess thereof as requested by the original purchaser and approved by the Finance Director) and with numbers as requested by the original purchaser and approved by the Finance Director. The entire principal amount may be represented by a single note and may be issued as fully registered securities (for which the Finance Director will serve as note registrar) and in book entry or other uncertificated form in accordance with Section 9.96 and Chapter 133 of the Ohio Revised Code if it is determined by the Finance Director and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Ordinance. As used in this Section and this Ordinance:

"Book entry form" or "book entry system" means a form or system under which (a) the ownership of beneficial interests in the Notes and the principal of and interest on the Notes may be transferred only through a book entry, and (b) a single physical Note certificate in fully registered form is issued by the City and payable only to a Depository or its nominee as registered owner, with the certificate deposited with and maintained in the custody of the Depository or its designated agent for that purpose. The book entry maintained by others than the City is the record that identifies the owners of beneficial interests in the Notes and that principal and interest.

"Depository" means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in the Notes or the principal of, and interest on, the Notes and to effect transfers of the Notes, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

"*Participant*" means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Notes may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized, (a) the Notes may be issued in the form of a single Note made payable to the Depository or its nominee and immobilized in the custody of the Depository or its agent for that purpose; (b) the beneficial owners in book entry form shall have no right to receive the Notes in the form of physical securities or certificates; (c) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (d) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the City.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book entry system, the Finance Director may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Finance Director does not or is unable to do so, the Finance Director, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Notes from the Depository, and shall cause the Notes in bearer or payable form to be signed by the officers authorized to sign the Notes and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of City action or inaction, of those persons requesting such issuance.

The Finance Director is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the book entry system for the Notes, after determining that the signing thereof will not endanger the funds or securities of the City.

Section 6. The Notes shall be sold at not less than par plus accrued interest (if any) at private sale by the Finance Director in accordance with law and the provisions of this Ordinance. The Finance Director shall sign the Certificate of Award referred to in Section 3 fixing the interest rate or rates which the Notes shall bear and evidencing that sale to the original purchaser, cause the Notes to be prepared, and have the Notes signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Notes if requested by the original purchaser, to the original purchaser upon payment of the purchase price. The City Manager, the Finance Director, the City Law Director, the Clerk of Council and other City officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance. The Finance Director is authorized, if it is determined to be in the best interest of the City, to combine the issue of Notes with one or more other note issues of the City into a consolidated note issue pursuant to Section 133.30(B) of the Ohio Revised Code.

Section 7. The proceeds from the sale of the Notes received by the City (or withheld by the original purchaser on behalf of the City) shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Notes are being issued. The Certificate of Award may authorize the original purchaser to withhold certain proceeds from the sale of the Notes to provide for the payment of certain financing costs on behalf of the City. Any portion of those proceeds received by the City (after payment of those financing costs) representing premium or accrued interest shall be paid into the Bond Retirement Fund.

Section 8. The par value to be received from the sale of the Bonds or of any renewal notes and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used to pay the debt charges on the Notes at maturity and are pledged for that purpose.

Section 9. During the year or years in which the Notes are outstanding, there shall be levied on all the taxable property in the City, in addition to all other taxes, the same tax that would have been levied if the Bonds had been issued without the prior issuance of the Notes. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Notes or the Bonds when and as the same fall due.

In each year to the extent net revenues from the municipal water utility are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, the amount of the tax shall be reduced by the amount of such net revenues so available and appropriated. In each year to the extent receipts from the municipal income tax are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, and to the extent not paid from net revenues of the municipal water utility, the amount of the tax shall be reduced by the amount of such receipts so available and appropriated in compliance with the following covenant. To the extent necessary, the debt charges on the Notes and the Bonds shall be paid from municipal income taxes lawfully available therefor under the Constitution and the laws of the State of Ohio and the Charter of the City; and the City hereby covenants, subject and pursuant to such authority, including particularly Section 133.05(B)(7) of the Ohio Revised Code, to appropriate annually from such municipal income taxes such amount as is necessary to meet such annual debt charges.

Nothing in the two preceding paragraphs in any way diminishes the irrevocable pledge of the full faith and credit and general property taxing power of the City to the prompt payment of the debt charges on the Notes and the Bonds.

Section 10. The City covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that (a) the Notes will not (i) constitute private activity bonds or arbitrage bonds under Sections 141 or 148 of the Internal Revenue Code of 1986, as amended (the "*Code*") or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest on the Notes will not be an item of tax preference under Section 57 of the Code.

The City further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Finance Director or any other officer of the City having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the City with respect to the Notes as the City is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties with respect to the Notes, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments with respect to the Notes, which action shall be in writing and signed by the officer, (b) to take any and all other

actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the City, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the City, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes. The Finance Director or any other officer of the City having responsibility for issuance of the Notes is specifically authorized to designate the Notes as "qualified tax-exempt obligations" if such designation is applicable and desirable, and to make any related necessary representations and covenants.

Each covenant made in this Section with respect to the Notes is also made with respect to all issues any portion of the debt service on which is paid from proceeds of the Notes (and, if different, the original issue and any refunding issues in a series of refundings), to the extent such compliance is necessary to assure the exclusion of interest on the Notes from gross income for federal income tax purposes, and the officers identified above are authorized to take actions with respect to those issues as they are authorized in this Section to take with respect to the Notes.

Section 11. The Clerk of Council is directed to promptly deliver a certified copy of this Ordinance and the Certificate of Award to the County Auditor of Henry County, Ohio.

Section 12. The Finance Director is authorized to request a rating for the Notes from Moody's Investors Service, Inc. or Standard & Poor's Ratings Service, or both, as the Finance Director determines is in the best interest of the City. The expenditure of the amounts necessary to secure any such ratings as well as to pay the other financing costs (as defined in Section 133.01 of the Ohio Revised Code) in connection with the Notes is hereby authorized and approved and the amounts necessary to pay those costs are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 13. The legal services of the law firm of Squire Sanders (US) LLP are hereby retained in connection with the authorization, issuance and sale of the Notes. Those legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Notes and securities issued in renewal of the Notes and rendering at delivery related legal opinions. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or municipal corporation or of this City, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any

reimbursement are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 14. The services of Sudsina & Associates, LLC are hereby retained in connection with the authorization, issuance and sale of the Notes. Those services shall be in the nature of financial advice and recommendations in connection with the sale and issuance of the Notes. For those services that financial advisor shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any reimbursement are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 15. This Council determines that all acts and conditions necessary to be done or performed by the City or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the City have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the City are pledged for the timely payment of the debt charges on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

Section 16. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and any of its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Ohio Revised Code.

Section 17. This Ordinance shall be in full force and effect on the earliest date permitted by law.

Passed: January ____, 2014

John A. Helberg, Council President

Approved: January ____, 2014

Ronald Behm, Mayor

VOTE ON PASSAGE _____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk of Council

I, Gregory J. Heath, Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. _____-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City on the _____ day of January, 2014; and I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon, Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk of Council

CERTIFICATION OF RECORDS

I, Gregory J. Heath, Clerk of Council, of the City of Napoleon, Ohio, do hereby certify and attest that this document to be a <u>**True and Correct**</u> copy of Ordinance Number _____-13, passed January _____, 2014.

Gregory J. Heath, Clerk of Council

Date

SUPPLEMENTAL FISCAL OFFICER'S CERTIFICATE

To the City Council of the City of Napoleon, Ohio:

As fiscal officer of the City of Napoleon, Ohio, and supplementing the fiscal officer's certificate of February 4, 2013, I certify in connection with your proposed issue of notes in the maximum principal amount of \$2,500,000 (the "*Notes*"), to be issued in anticipation of the issuance of bonds (the "*Bonds*") for the purpose of paying the costs of improving the municipal water system by constructing a new water treatment plant, acquiring and improving related interests in real property, improving and rehabilitating the existing water treatment plant and related storage facilities, and rehabilitating the elevated storage tanks, together with all necessary and related appurtenances thereto (the "*Improvement*"), that:

1. The estimated life or period of usefulness of the Improvement is at least five years.

2. The estimated maximum maturity of the Bonds, calculated in accordance with Section 133.20, Ohio Revised Code, is at least thirty (30) years, being my estimate of the life or period of usefulness of that Improvement. If notes in anticipation of the Bonds are outstanding later than the last day of December of the fifth year following the year of issuance of the original issue of notes, the period in excess of those five years shall be deducted from that maximum maturity of the Bonds.

3. The maximum maturity of the Notes is March 7, 2033.

Dated: December ____, 2013

Finance Director City of Napoleon, Ohio

RESOLUTION NO. 073-13

A RESOLUTION ADOPTING THE "PLAN AMENDMENT" TO THE CITY'S REIMBURSEMENT SERVICES AGREEMENT WITH WAGEWORKS INC. AND AUTHORIZING THE CITY MANAGER OR THE FINANCE DIRECTOR TO EXECUTE ANY DOCUMENTS NECESSARY TO EXECUTE SAID AMENDMENT; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon offers flexible spending accounts (FSA) to its employees; and,

WHEREAS, previously the IRS had determined that any leftover balance in a Flexible Spending Account would be forfeited at the end of the plan year (minus a few exceptions ie "grace period"), this was known as the "Use It Or Lose It" rule and;

WHEREAS, the IRS has recently made changes to the Internal Revenue Code (IRC) Section 125 (i), as amended by the Internal Revenue Service (IRS) Notice 2013-17, which allows for the balance of up to Five Hundred Dollars (\$500.00) of unused FSA contributions to be carried over to the next year's plan; and

WHEREAS, City of Napoleon now desires to amend its current plan to adopt the "Plan Amendment" which allows for the carryover of Five Hundred Dollars (\$500.00) of unused FSA contributions to be carried over to the next years plan, **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City of Napoleon does adopt the "Plan Amendment," which allows for the carryover of Five Hundred Dollars (\$500.00) of unused FSA contributions to be carried over to the next year's plan.

Section 2. That, the City Manager and/or the City Finance Director is authorized to execute any and all documents necessary to adopt the "Plan Amendment."

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time so that the amendment will be available for the 2013 plan, which would effect the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it

shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	John A. Helberg, Council President
Approved:	
	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay	_ Abstain
Attest:	

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 073-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____

_____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 067-13

AN ORDINANCE AMENDING SECTION 931.07 INCREASING WATER RATES FOR THE YEARS 2014, 2015 AND 2016; AND **DECLARING AN EMERGENCY**

WHEREAS, the Board of Public Affairs and the Water and Sewer Committee of Council in a regular council meeting held on November 11, 2013, reviewed the existing water rates and determined a rate increase over a three year period for 2014, 2015 and 2016 is necessary in order to keep the water utility fund sound; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON. **OHIO:**

Section 1. That, Section 931.07 of the Codified Ordinances of the City of Napoleon. Ohio, shall be amended and enacted as follows:

"931.07 WATER RATES.

The water rates charged by the City shall be as follows except as may otherwise be permitted by rule:

A City approved water meter shall be utilized for determining use of water. (a)

The following rates are established and shall be charged to all classes of water users, (b) until otherwise changed.

(1) For the remaining billing cycles or the year 2011, to be reflected through the last billing in January of the year 2012, except for direct sales as established in subsection (b)(1)C. hereof, the net rate per month per service shall be the sum of the commodity charge plus the capacity charge set forth in subsection (b)(2) hereof. The commodity charge shall be computed as follows:

> A. Cubic feet of water used inside the corporation: 100-25.000 CF \$3.91 per 100 cubic feet, when 25,000 is reached, then, **25,000 and up CF \$2.24 per 100 cubic feet.**

B. Cubic feet of water used outside the corporation:*

100-25,000 CF \$5.87 per 100 cubic feet, when

25.000 is reached, then,

25,000 and up CF \$3.34 per 100 cubic feet.

C. Direct sales at the plant: \$7.71 per 1.000 gallons.

(2) In addition, there shall be a capacity charge (base charge) per service as

follows:

Capacity of Service (Meter size in inches)	Capacity Charge (Inside corporation)	Capacity Charge (Outside corporation)*
A. 1.00 and less	\$11.07	\$16.60
B. 1.25	39.72	59.58
C. 1.50	62.93	94.41
D. 2.00	128.01	192.02

E. 3.00 and up	353.1 4	529.68
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(3) Effective with the first billing cycle in the year 2012, to be reflected in the first billing in February of the year 2012, except for direct sales as established in subsection (b)(3)C hereof, the net rate per month per service shall be the sum of the commodity charge plus the capacity charge set forth in subsection (b)(4) hereof. The commodity charge shall be computed as follows:

A. Units of water used inside the corporation: Units: 1 up to 10 = \$4.44 each unit, then Units: 11 up to 250 = \$4.28 each unit, then

Units: Over 250 = \$2.90 each unit.

-Note: One Unit of Water is defined as 100 cubic feet.

B. Units of water used outside the corporation:*

Units: 1 up to 10 = \$6.66 each unit, then

Units: 11 up to 250 = \$6.42 each unit, then

Units: Over 250 = \$4.35 each unit.

Note: One Unit of Water is defined as 100 cubic feet.

C. Direct sales at the plant: \$7.71 per 1,000 gallons.

(4) In addition, there shall be a capacity charge (base charge) per service as follows:

Capacity of Service -(Meter size in inches)	Capacity Charge (Inside corporation)	Capacity Charge (Outside corporation)*
A. 1.00 and less	\$11.07	\$16.60
B. 1.25	39.72	59.58
C. 1.50	62.93	<mark>94.41</mark>
D. 2.00	128.01	192.02
E. 3.00 and up	353.1 4	529.68
F. 4.00	500.00	750.00
G. 6.00	800.00	1,200.00
H. 8.00	1,200.00	1,800.00
i. 10.00 AND UP	1,500.00	2,250.00

- (5)(1) Effective with the first billing cycle in the year 2013, to be reflected in the first billing in February of the year 2013, except for direct sales as established in subsection (b)(5)(1)C hereof, the net rate per month per service shall be the sum of the commodity charge plus the capacity charge set forth in subsection (b)(6)(2) hereof. The commodity charge shall be computed as follows:
 - A. Units of water used inside the corporation:

Units: 1 up to 10 = \$4.75 each unit, then

Units: 11 up to 250 = \$4.50 each unit, then Units: Over 250 = \$3.30 each unit. Note: One Unit of Water is defined as 100 cubic feet. B. Units of water used outside the corporation:* Units: 1 up to 10 = \$7.13 each unit, then Units: 11 up to 250 = \$6.75 each unit, then Units: Over 250 = \$4.95 each unit. Note: One Unit of Water is defined as 100 cubic feet. C. Direct sales at the plant: \$7.71 per 1,000 gallons.

(6) (2) In addition, there shall be a capacity charge (base charge) per service as follows:

Capacity of Service (Meter size in inches)	Capacity Charge (Inside corporation)	Capacity Charge (Outside corporation)*
A. 1.00 and less	\$11.07	\$16.60
B. 1.25	39.72	59.58
C. 1.50	62.93	94.41
D. 2.00	128.01	192.02
E. 3.00 and up	353.14	529.68
F. 4.00	600.00	900.00
G. 6.00	1,000.00	1,500.00
Н. 8.00	1,500.00	2,250.00
i. 10.00 AND UP	2,000.00	3,000.00

(3) **EFFECTIVE WITH THE FIRST BILLING CYCLE IN THE YEAR 2014, TO** BE REFLECTED IN THE FIRST BILLING IN FEBRUARY OF THE YEAR 2014, EXCEPT FOR DIRECT SALES AS ESTABLISHED IN SUBSECTION (b)(3)C HEREOF, THE NET RATE PER MONTH PER SERVICE SHALL BE THE SUM OF THE COMMODITY CHARGE PLUS THE CAPACITY CHARGE SET FORTH IN SUBSECTION (b)(4) HEREOF. THE **COMMODITY CHARGE SHALL BE COMPUTED AS FOLLOWS:** UNITS OF WATER USED INSIDE THE CORPORATION: *A*. UNITS: 1 UP TO 10 = \$4.90 EACH UNIT, THEN **UNITS: 11 UP TO 250 = \$4.65 EACH UNIT, THEN** = \$3.45 EACH UNIT. UNITS: OVER 250 NOTE: ONE UNIT OF WATER IS DEFINED AS 100 CUBIC FEET. **UNITS OF WATER USED OUTSIDE THE CORPORATION:* B**. *UNITS: 1 UP TO 10* = \$7.35 *EACH UNIT, THEN* **UNITS: 11 UP TO 250 = \$6.98 EACH UNIT, THEN UNITS: OVER 250** = \$5.18 EACH UNIT. NOTE: ONE UNIT OF WATER IS DEFINED AS 100 CUBIC FEET. C. DIRECT SALES AT THE PLANT: \$7.71 PER 1,000 GALLONS.

(4) IN ADDITION, THERE SHALL BE A CAPACITY CHARGE (BASE CHARGE) PER SERVICE AS FOLLOWS:

CAPACITY OF SERVICE (METER SIZE IN INCHES)	CAPACITY CHARGE (INSIDE CORPORATION)	CAPACITY CHARGE (OUTSIDE CORPORATION)*
A. 1.00 AND LESS	\$11.07	\$16.60
<i>B.</i> 1.25	39.72	59.58
<i>C.</i> 1.50	62.93	94.41
D. 2.00	128.01	192.02
E. 3.00 AND UP	353.14	529.68
<i>F.</i> 4.00	600.00	900.00
G. 6.00	1,000.00	1,500.00
H. 8.00	1,500.00	2,250.00
I. 10.00 AND UP	2,000.00	3,000.00

(5) EFFECTIVE WITH THE FIRST BILLING CYCLE IN THE YEAR 2015, TO BE REFLECTED IN THE FIRST BILLING IN FEBRUARY OF THE YEAR 2015, EXCEPT FOR DIRECT SALES AS ESTABLISHED IN SUBSECTION (b)(5)C HEREOF, THE NET RATE PER MONTH PER SERVICE SHALL BE THE SUM OF THE COMMODITY CHARGE PLUS THE CAPACITY CHARGE SET FORTH IN SUBSECTION (b)(6) HEREOF. THE **COMMODITY CHARGE SHALL BE COMPUTED AS FOLLOWS: UNITS OF WATER USED INSIDE THE CORPORATION: A**. *UNITS: 1 UP TO 10* = \$5.05 EACH UNIT, THEN **UNITS: 11 UP TO 250 = \$4.80 EACH UNIT, THEN** *UNITS: OVER 250* = \$3.60 EACH UNIT. NOTE: ONE UNIT OF WATER IS DEFINED AS 100 CUBIC FEET. **UNITS OF WATER USED OUTSIDE THE CORPORATION:* B**. **UNITS: 1 UP TO 10** = \$7.58 EACH UNIT, THEN **UNITS: 11 UP TO 250 = \$7.20 EACH UNIT, THEN** *UNITS: OVER 250* = \$5.40 EACH UNIT. NOTE: ONE UNIT OF WATER IS DEFINED AS 100 CUBIC FEET. C. DIRECT SALES AT THE PLANT: \$7.71 PER 1,000 GALLONS.

 (6) IN ADDITION, THERE SHALL BE A CAPACITY CHARGE (BASE CHARGE) PER SERVICE AS FOLLOWS:

CAPACITY OF SERVICE (METER SIZE IN INCHES)		CAPACITY CHARGE (OUTSIDE CORPORATION)*
--	--	---

A. 1.00 AND LESS	<i>\$11.07</i>	\$16.60	
<i>B.</i> 1.25	39.72	59.58	
<i>C. 1.50</i>	62.93	<i>94.41</i>	
D. 2.00	128.01	192.02	
E. 3.00 AND UP	353.14	529.68	
<i>F. 4.00</i>	600.00	900.00	
G. 6.00	1,000.00	1,500.00	
H. 8.00	1,500.00	2,250.00	
I. 10.00 AND UP	2,000.00	3,000.00	

(7) EFFECTIVE WITH THE FIRST BILLING CYCLE IN THE YEAR 2016, TO BE REFLECTED IN THE FIRST BILLING IN FEBRUARY OF THE YEAR 2016, EXCEPT FOR DIRECT SALES AS ESTABLISHED IN SUBSECTION (b)(7)C HEREOF, THE NET RATE PER MONTH PER SERVICE SHALL BE THE SUM OF THE COMMODITY CHARGE PLUS THE CAPACITY CHARGE SET FORTH IN SUBSECTION (b)(8) HEREOF. THE COMMODITY CHARGE SHALL BE COMPUTED AS FOLLOWS:

- A. UNITS OF WATER USED INSIDE THE CORPORATION: UNITS: 1 UP TO 10 = \$5.20 EACH UNIT, THEN UNITS: 11 UP TO 250 = \$4.95 EACH UNIT, THEN UNITS: OVER 250 = \$3.75 EACH UNIT. NOTE: ONE UNIT OF WATER IS DEFINED AS 100 CUBIC FEET.
- B. UNITS OF WATER USED OUTSIDE THE CORPORATION:* UNITS: 1 UP TO 10 = \$7.80 EACH UNIT, THEN UNITS: 11 UP TO 250 = \$7.43 EACH UNIT, THEN UNITS: OVER 250 = \$5.63 EACH UNIT.

NOTE: ONE UNIT OF WATER IS DEFINED AS 100 CUBIC FEET.

C. DIRECT SALES AT THE PLANT: \$7.71 PER 1,000 GALLONS.

(8) IN ADDITION, THERE SHALL BE A CAPACITY CHARGE (BASE CHARGE) PER SERVICE AS FOLLOWS:

CAPACITY OF SERVICE (METER SIZE IN INCHES)	CAPACITY CHARGE (INSIDE CORPORATION)	CAPACITY CHARGE (OUTSIDE CORPORATION)*
A. 1.00 AND LESS	\$11.07	\$16.60
<i>B.</i> 1.25	39.72	59.58
C. 1.50	62.93	94.41
D. 2.00	128.01	192.02

E. 3.00 AND UP	353.14	529.68
F. 4.00	600.00	900.00
G. 6.00	1,000.00	1,500.00
H. 8.00	1,500.00	2,250.00
I. 10.00 AND UP	2,000.00	3,000.00

(c) The capacity of service shall be determined by the City and, normally, shall be equal to the size of the consumer's water meter.

*Except for bulk sales direct from the Water Plant, both capacity and commodity water charges outside the City are charged at approximately fifty percent (50%) higher than in the City, unless otherwise modified by rule or terms of a contract. Nothing in this section shall be construed to prohibit the City from increasing or decreasing the percentage stated in a contract where not otherwise prohibited by law.

(d) No deduction in capacity charge (from the beginning of time) is applicable as it relates to governmental buildings, schools, and charitable institutions.

(e) Water testing fees shall be as follows:

(1)	Testing bacteria	mmo/mugg	/Smp \$12.00
(2)	Calibrate chlorine meters	/Mtr	\$25.00"

Section 2. That, Section 931.07 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper funding for water operations, a service necessary for public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately

upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

John A. Helberg, Council President
Ronald R. Behm, Mayor
Abstain
-

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 067-13 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 0676-13 day of ______, ____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

State of Ohio Department of Commerce Division of State Fire Marshal PO Box 4009 Reynoldsburg, Ohio 43068-9009 Toll Free: 1-800-515-0023

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND 2014 CERTIFICATE OF ANNUAL ELECTION OF BOARD MEMBERS

I.D. #: 35015 NAPOLEON FIRE DEPARTMENT GREGORY J HEATH FISCAL OFFICER PO BOX 151 NAPOLEON, OH 43545-0151

FILING INSTRUCTIONS:

- 1. 2014 CERTIFICATE OF ANNUAL ELECTION OF BOARD MEMBERS MUST BE RETURNED NO LATER THAN JANUARY 31, 2014.
- 2. THE BOARD ELECTED SECRETARY MUST SIGN THIS FORM TO CERTIFY ITS VALIDITY.
- 3. DIRECT ALL INQUIRES TO: KIMBERLY HODNETT PROGRAM ADMINISTRATOR, 1-800-515-0023.

THOSE INDIVIDUALS NOTED BELOW HAVE BEEN ELECTED TO THE VFFDF BOARD TO SERVE A ONE YEAR TERM COMMENCING ON JANUARY 1, 2014. (Print or Type)

NAME OF BOARD MEMBER ELECTED BY	ADDRESS / CITY / STATE ZIP
THE LEGISLATIVE AUTHORITY	
NAME OF BOARD MEMBER ELECTED BY THE LEGISLATIVE AUTHORITY	ADDRESS / CITY / STATE ZIP
NAME OF BOARD MEMBER ELECTED BY THE FIRE DEPARTMENT	ADDRESS / CITY / STATE ZIP
NAME OF BOARD MEMBER ELECTED BY THE FIRE DEPARTMENT	ADDRESS / CITY / STATE ZIP
NAME OF BOARD MEMBER ELECTED BY OTHER FOUR MEMBERS	ADDRESS / CITY / STATE ZIP
BOARD MEMBER TO SERVE AS CHAIRPERSON	BOARD MEMBER TO SERVE AS SECRETARY
	TR ADOLE WERE REPORTED TH ACCORDING

I HEREBY CERTIFY THAT THE INDIVIDUALS NOTED ABOVE WERE ELECTED IN ACCORDANCE WITH THE PROVISIONS OF 146.03 AND 146.04, OHIO REVISED CODE.

State of Ohio Department of Commerce Division of State Fire Marshal PO Box 4009 Reynoldsburg, Ohio 43068-9009 Toll Free: 1-800-515-0023

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND 2014 CERTIFICATE OF CURRENT ASSESSED VALUATION

35015 NAPOLEON FIRE DEPARTMENT I.D. #: GREGORY J HEATH FISCAL OFFICER PO BOX 151 265 W RIVERVIEW AVE NAPOLEON, OH 43545-0151

FILING INSTRUCTIONS:

- TO BE PREPARED BY THE FISCAL OFFICER OF THE POLITICAL 1. SUBDIVISION OR FIRE DISTRICT AND RETURN NO LATER THAN JANUARY 31, 2014 .
- 2. CONTACT COUNTY AUDITOR TO OBTAIN CURRENT ASSESSED VALUATION (PROPERTY VALUE) OF FIRE DISTRICT.
- DIRECT ALL INQUIRIES TO: KIMBERLY HODNETT PROGRAM ADMINISTRATOR, 3. 1-800-515-0023.
- CHECK HERE IF PRIVATE FIRE COMPANY. 4.

CERTIFICATION OF CURRENT ASSESSED VALUATION

I HEREBY CERTIFY THAT THE CURRENT ASSESSED VALUATION (PROPERTY VALUE) OF THE POLITICAL SUBDIVISION OR FIRE DISTRICT NOTED BELOW IS:

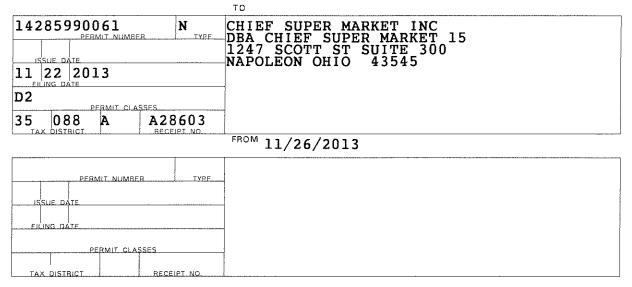
\$

PROPER TITLE OF CERTIFYING OFFICIAL

DATE CERTIFIED

SIGNATURE OF CERTIFYING FISCAL OFFICER DAYTIME PHONE NUMBER

NOTICE TO LEGISLATIVE AUTHORITY





MAILED	11/26/2013	RESPONSES MUST	BE POSTMARK	ED NO LATER	THAN.	12/27/2013	
			ANT NOT				
	COMPLETE AND RETUR				FLIQU	OR CONTROL	
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	NOT REQUEST A HEAF U MARK A BOX? IF	The second se	L BE CON	ISIDERED	A LATE	RESPONSE.	
PLEASE	SIGN BELOW AND MA	RK THE APPRO	PRIATE BO	DX INDICA	TING Y	OUR TITLE:	
(Signatu	re)	(Title) – 📃	Clerk of Cou	nty Commissio	iner	(Date)	
			Clerk of City	Council			
			Township Fis	cal Officer			
	CLERK OF NAPOLE 255 W RIVERVIEW NAPOLEON OHIO	CON CITY CON AV 43545	JNCIL				

SECTION 3

CORPORATION/STOCK DATA VERIFICATION

CORPORATE NAME CHIEF SUPER MARKET INC RENEWAL YEAR JUNE 2012-2013

STOCKHOLDERS HOLDING	LAST FOUR DIGITS OF			
5% OR MORE OF OUTSTANDING SHARES	SOCIAL SECURITY #	SHARES	TITLE	BIRTHDATE
ARGE CORPORATION JENNIFER THOME THERESA D STAFFORD ERIC C HENCH STEPHANIE M SKYLAR CHIEF SUPER MARKET HOLDINGS	*******3892 *******0352 *******6836 *******6687 *******4582	0.00 0.00 0.00 43689.00	TREASURER SECRETARY CHM OF BRD PRESIDENT	10/28/69 12/22/56 05/17/53 04/02/60

IF INFORMATION LISTED ABOVE IS NOT ACCURATE, PLEASE INDICATE CHANGES BELOW.

NAME	SOCIAL SECURITY #	SHARES	TITLE	BIRTHDATE
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COMPLETE THE CURRENT LIST OF YOUR TOP (4) OFFICERS. IF NO ONE HOLDS THAT OFFICE, INDICATE 'NONE'. PLEASE PRINT OR TYPE.

CEO/PRESIDENT	Stephanie M. SKylar	SOCIAL SECURITY#
Chairman VICE-PRESIDENT	Eric C Hench	SOCIAL SECURITY#
TREASURER	Jennifer Thome	SOCIAL SECURITY#
SECRETARY	Theresa D. Stafford	SOCIAL SECURITY#



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

To: From:	Dr. Jon A. Bisher, City Manager Chad E. Lulfs, P.E., P.S., City Engineer
сс:	Mayor & City Council
Date:	<i>Greg Heath, City Finance Director</i> <i>December 16, 2013</i>
Subject:	2013 Miscellaneous Concrete Street Improvements Recommendation of Award

On Wednesday, December 3, 2013, bids were opened and read aloud for the above referenced project. Five (5) bids were submitted and read as follows:

Smith Paving & Excavating, Inc.	\$169,042.25
DL Smith Concrete & Design	\$206,920.00
Vernon Nagel, Inc.	\$227,445.00
B&J Concrete	\$234,234.00
Gerken Asphalt Paving, Inc.	\$245,555.00

The published Engineer's Estimate for this project is \$250,000.00. This project consists of replacing portions of the concrete streets on E. Washington Street, Sedward Avenue, Chesterfield Drive, Bordeaux Drive, & Thershan Drive. The completion date for this project is June 29, 2014.

Per Section 5.2 REVIEW OF LOW BID of the Instructions to Bidders in the Project Specifications:

- 5.2.1 "No Bidder shall be best if the Bidder's bid is more than twenty percent (20%) below the median of all higher bids received for a Contract where the estimate is \$100,000 or more..., unless the following procedures are followed.
 - 5.2.1.1 The Architect/Engineer conduct an interview with the Bidder to determine what, if anything has been overlooked in the bid, and to analyze the process planned by the Bidder to complete the Work. The Architect/Engineer shall submit a written summary of the interview to the Authorized Representative.
 - 5.2.1.2 The Bidder submits to the City a certified financial statement and a list of recent public contracts which the Bidder has performed.
 - 5.2.1.3 The City reviews and approves the Bidder as the best pursuant to subparagraph IB 3.5.

5.2.1.4 The City notifies the Bidder's Surety in writing that the Bidder with whom the City intends to enter a Contract submitted a bid determined to be substantially lower than the median of all higher bids."

The bid submitted by Smith Paving & Excavating, Inc. is more than twenty percent (20%) below the median of all higher bids. I conducted an interview with Smith Paving & Excavating, Inc. per Section 5.2.1.1. The only item that was significantly lower than that of other bidders was the 8" Concrete Pavement Removal and Replacement. This item was discussed with Smith Paving & Excavating, Inc. They were confident in their bid price.

Per Section 5.2.1.2, a certified financial statement and a list of recent public contracts was submitted by Smith Paving & Excavating, Inc. With this information, Smith Paving & Excavating, Inc. was reviewed per Section 3.5 of the Instructions to Bidders. Smith Paving & Excavating, Inc. was determined to be financially stable and possesses the necessary experience to perform the work required for this project. Smith Paving & Excavating, Inc.'s surety was notified in writing per Section 5.2.1.4 of the Information to Bidders.

Having reviewed the submitted bids, it is my recommendation that the City of Napoleon Council award Smith Paving & Excavating, Inc. the contract for the 2013 Miscellaneous Concrete Street Improvements in the amount of \$169,042.25. If you have any questions or require additional information, please contact me at your convenience.

CEL

Memo

To:Jon Bisher, City ManagerFrom:Matt Bilow, Wastewater Superintendent:
Scott Hoover, Water SuperintendentCc:Mayor & City CouncilDate:December 13, 2013Re:2014 Annual Chemical Bids

On December 11, 2013 bids were opened for the Chemicals that will be used at the Water and Wastewater Plants for the 2014 operational year. There were a total of 9 bids submitted. After reviewing the bids and specifications, we would like to recommend that the 2014 Chemical Bids be awarded to the following companies as the lowest and best:

<u>Chemical</u>	Bid	Current Cost	<u>Difference</u>
Lime	Huron Lime @ \$160.00/ton	\$154.00/ton	+\$6.00/ton
Alum	General Chemical @ \$1.09/gal.	\$1.06/gal.	+\$0.03/gal
KMnO4	Univar @ \$2.974/lb.	\$2.985/lb.	-\$0.011/lb.
Chlorine	Bonded Chemical @ \$0.485/lb.	\$0.50/lb.	-\$0.015/lb.
Phosphate	Univar @ \$1.015/lb.	\$1.02/lb.	- \$0.01/lb.
Fluoride	Univar @ \$0.484/lb.	\$0.484/lb.	\$0.00/lb.
Carbon	Bonded Chemical @ \$0.74/lb.	\$0.98/lb.	+\$0.24/lb.
Soda Ash	Bonded Chemical @ \$372.00/ton	\$360.00/ton	+\$12.00/ton
Liquid CO2	Poet @ \$98.00/ton	\$109.00/ton	-\$11.00/ton
Rock Salt	No Bids (Cargill Quote \$110.00/ton)	\$110.00/ton	\$0.00/ton

If you have any questions concerning the chemical bids, please feel free to contact either of us about this.



City of Napoleon JIRE DEPARTMENT 265 West Riverview Avenue Napoleon, Ohio 43545 (419) 592-0441



Robert J .Bennett, EFO Chief of Department Tony A. Druhot Asst. Fire Chief

December 13, 2013

Napoleon City Council Mr. John Helberg, President 255 West Riverview Ave. Napoleon, Ohio 43545

Dear Sir and Council,

On Wednesday December 11th the City opened bids for self contained breathing apparatus. The lone bidder was Fire Safety Services at a bid price of \$213,681. The budget for this bid was \$221,000 and we are utilizing the FEMA Assistance to Firefighters Grant program to cover 95% of the cost.

I would request Council award the bid to Fire Safety Services in the amount of \$213,681 and authorize the purchase of the equipment.

Thank you,

Robert J. Bennett, EFO Chief of Department

CC: Dr. Jon A. Bisher, City Manager Mr. Greg Heath, Finance Director File

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750.00 to Ewistman for Kids (payable to NPOH) 750.00 to Dapety City

Century Link

CENTURYTEL, INC. ATTN: Controller's Group P.O. BOX 4065 MONROE, LA 71211 1-877-386-7151

Void after 90 days

JPMORGAN CHASE BANK

DALLAS

*** ONE THOUSAND FIVE HUNDRED USD***

USD

11/22/2013

Check Number

0005942484

Pay to the order of:

NAPOLEON CITY POLICE DEPARTMEN PO BOX 151 NAPOLEON OH 43545

Protected by positive pay

Vendor: 011557 - CITY OF NAPOLEON - FIRE DEPT. Vendor Acct:

Check No. 108020

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Memis

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Donation

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\$ 400.00

Napoleon Area City School District Message:

TOTAL 400.00

FOLD

Napoleon High School

BOARD OF EDUCATION

Larry E. Long, President Rob M. Rettig, Vice-President Marcia S. Bruns, Member Michael J. Wesche, Member Tom B. Weaver, Member

Dr. Stephen R. Fogo, Superintendent Michael R. Bostelman, Treasurer Char Y. Weber, NAS District Office Manager



Ryan J. Wilde, Principal Daniel J. Curtis, Assistant Principal R .Michael Vannett, Athletic Director

NAPOLEON HIGH SCHOOL

701 Briarheath Drive, Suite#123 Napoleon, Ohio 43545 Phone (419) 599-1050 Fax (419) 599-8537

Dan Baer, Counselor Megan Frankart, Counselor Heidi Mekus, Counselor Diana Vocke, Attendance Officer

I would like to personally thank the Napoleon The Dept for then providing of EMS coverage at home postbull games this season. Things were hectic for me coming into Rapolion often the start of the school year and trying to find out where to go and what to do was interesting to say the least. Faturatel I did not have to wory about home football game coverage due to your efforts and appreciate all of you help for this past forthall starson

Servery, Mike Vannett athletic Austa



City of Napoleon, Ohio Department of Public Works

¹255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

To:	Dr. Jon A. Bisher, City Manager
From:	Chad E. Lulfs, P.E., P.S., City Engineer
cc:	Mayor & City Council
	Greg Heath, City Finance Director
Date:	December 16, 2013
Subject:	Hudson Street Waterline Improvements
	Change Order No. 1 - Final

The City of Napoleon's Department of Public Works requests approval of Change Order No. 1 - Final in the amount of -\$10,608.79 to allow us to finalize the project. Because of the grant money attached to the project, it must be completed by the end of the year. The contractor will return in the spring to restore the disturbed areas. The estimated cost for restoration is approximately \$9,000.00.

CEL

CHANGE ORDER

No. 1 (FINAL)

PROJECT Hudson Street Waterline

OWNER

City of Napoleon 255 W. Riverview Ave., P.O. Box 151 Napoleon, OH 43545

CONTRACTOR

Vernon Nagel, Inc. O-154 Co. Rd. 11C Napoleon, Ohio 43545 DATE OF ISSUANCE November 22, 2013

Henry County Commissioners 1853 Oakwood Avenue Napoleon, OH 43545

ENGINEER

Chad E. Lulfs, P.E., P.S. City Engineer

CONTRACT FOR: Hudson Street Waterline

You are hereby directed to proceed promptly with the following change(s): **DESCRIPTION:** Contract Work Completed, Final Adjustments of Quantities

ATTACHMENTS - (List Documents Supporting Change)

If a claim is made that the above change(s) have affected Contract Price or Contract Time, any claim for a Change Order based thereon will involve one of the following methods of determining the effect of the change(s).

Method of Determining Change In

CONTRACT PRICE

Time and Materials

- D Unit Prices
- Cost Plus Fixed Fee
- **Other**

Estimated Increase/Decrease in

CONTRACT PRICE

(\$10,608.79)

If the Change involves an Increase, the estimated amount is not to be exceeded without further authorization.

Recommended CITY of NAPOLEON

Chad E. Lulfs, P.E., P.S.; City Engineer

Authorized

Henry County Commissioners Resolution 221-10-A

Original Contract Prior to this Change Order Increase / Decrease Resulting from this Change Order Current Contract Price, Including this Change Order

Method of Determining Change In CONTRACT TIME

- Contractor's Records
- Engineer's Records
- Other

Estimated Increase/Decrease in CONTRACT TIME

days

If the Change involves an Increase, the estimated time is not to be exceeded without further authorization.

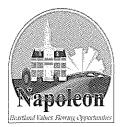
Accepted VERNON NAGEL, INC Contractor bγ:

\$78,380.00 -\$10,608.79 \$67,771.21

FINAL CHANGE ORDER

NAME of PROJECT - Hudson Street Waterline CONTRACTOR - Vernon Nagel, Inc.

	Τ	ESTIMATED	ACTUAL	QUANTITY		UNIT	AMOUNT	AMOUNT
ITEM	DESCRIPTION	QUANTITY	QUANTITY	DIFF.	UNIT	PRICE	DECREASE	INCREASE
1	Clearing and Grubbing	1.00	1.00	0.00	LS	\$500.00	\$0.00	\$0.00
2	Concrete Walk Removal	5.00	6.67	1.67	SY	\$38.00	[\$63.46
3	Concrete Curb Removal	30.00	28.00	-2.00	LF	\$10.00		
4	Tree Removal (15" - 24")	2.00	2.00	0.00	EA	\$400.00	\$0.00	\$0.00
5	Asphalt Concrete Base (ODOT 301 PG64-22)	6.00	2.00	-4.00	CY	\$200.00	-\$800.00	
	Asphalt Concrete Surface (ODOT 448 Type 1,					-		
6	Medium Traffic, PG64-22)	3.00	0.67	-2.33	CY	\$200.00	-\$466.00	
7	6" Stabilized Crushed Aggregate (ODOT 411)	3.00	1.67	-1.33	CY	\$75.00	-\$99.75	
	4" Concrete Walk with 4" Stabilized Crushed							
8	Aggregate Base (ODOT 411)	5.00	6.67	1.67	SY	\$50.00		\$83.50
	Handicap Ramp with ADA Truncated Dome							
9	Detectable Warning Strip	1.00	0.00	-1.00	EA	\$350.00	-\$350.00	
10	Type 2 Concrete Curb (Modified)	30.00	28.00	-2.00	LF	\$40.00	-\$80.00	
	6" Corrugated HDPE Underdrains (Perforated) -							
11	Contingency	30.00	25.00	-5.00	LF	\$5.00	-\$25.00	
	Fire Hydrant Assembly with Storz Connection,							
12	Complete	2.00	2.00	0.00	EA	\$6,500.00	\$0.00	\$0.00
13	1" on 6" Tapping Saddle with Corp Stop	5.00	5.00	0.00	EA	\$250.00	\$0.00	\$0.00
14	1" Curb Valve with Box Assembly, Complete	5.00	5.00	0.00	EA	\$300.00	\$0.00	\$0.00
15	6" MJ Valve & Box Assembly, Complete	1.00	1.00	0.00	EA	\$2,400.00	\$0.00	\$0.00
	6" on 6" Tapping Sleeve, Valve & Box							
16	Assembly, Complete	1.00	1.00	0.00	EA	\$3,200.00	\$0.00	\$0.00
	6" on 8" Tapping Sleeve, Valve & Box							
17	Assembly, Complete	1.00	1.00	0.00	EA	\$3,500.00	\$0.00	\$0.00
	6" 11¼ Degree M.J. Bend	1.00	1.00	0.00	EA	\$200.00	\$0.00	\$0.00
	6" 22 ¹ /2 Degree M.J. Bend	4.00	4.00	0.00	EA	\$200.00	\$0.00	
20	6" 45 Degree M.J. Bend	2.00	2.00	0.00	EA	\$400.00		\$0.00
21	6" Plug w/2" Bushing & 1" Corp Stop	1.00	1.00	0.00	EA	\$500.00		\$0.00
22	6" Solid Sleeve	1.00	1.00	0.00	EA	\$350.00		\$0.00
	1" Type "K" Copper Service Line (Pushed or							
23	Open Cut)	250.00	237.00	-13.00	LF	\$20.00	-\$260.00	
24	6" AWWA C900 (Class 150 & DR18), Type B	135.00	132.00	-3.00	LF	\$35.00	-\$105.00	
25	6" AWWA C900 (Class 150 & DR18), Type C	715.00	707.00	-8.00	LF	\$20.00	-\$160.00	
26	Disconnect & Abandon Existing Waterline	1.00	1.00	0.00	EA	\$3,000.00	\$0.00	\$0.00
27	Topsoil (3")	140.00	0.00	-140.00	CY	\$36.00	-\$5,040.00	
28	Fertilizer, Seeding & Mulching	1,675.00		-1,675.00	SY	\$2.00	-\$3,350.00	
	Construction Layout Stakes	1.00	1.00	0.00	LS	\$3,000.00	\$0.00	\$0.00
30	Mobilization	1.00	1.00	0.00	LS	\$3,000.00	\$0.00	\$0.00
31	Maintaining Traffic	1.00	1.00	0.00	LS	\$3,500.00	\$0.00	\$0.00
32	Storm Water Pollution Prevention Plan	1.00	1.00	0.00	LS	\$200.00	\$0.00	\$0.00
Subtotals: -\$10,755.75							\$146.96	
TOTAL DIFFERENCE:							ERENCE:	-\$10,608.79



CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151 Gregory J. Heath, Director of Finance/Clerk of Council phone (419) 599-1235 fax (419)-599-8393 Web Page: www.napoleonohio.com E-mail: gheath@napoleonohio.com

DATE:	December 16	, 2013
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TO: Members of City Council Dr. Jon A. Bisher, City Manger Trevor Hayberger, Law Director

st,

FROM: Gregory J. Heath, Finance Director/Clerk of Council

SUBJECT: Annual Write Off of Uncollectable Accounts

Attached hereto, is the listing of Proposed 2013 Write Offs for Uncollectable Accounts. They reflect write offs for Accounts dated 2009 and back, including any currently known Bankruptcies or persons whom are deceased.

Total Proposed 2013 Write Offs - Summarized as Follows:

- Income Tax	\$ 3,788.00
- Utility Billing – From Credit Adjustments (All Utility Services)	\$22,160.63
- Utility Billing – Bankruptcy's (All Utility Services)	\$ 7,331.23
- Utility Billing – Deceased (All Utility Services)	\$ 1,091.44
- EMS Services - From 2009 back to 10 Years	\$40,355.92
- EMS Services – Old Legal 10 Years and Older	\$16,117.22
- EMS Services – Bankruptcy's, Deceased and < \$100	\$ 8,286.54

I am requesting a motion from City Council authorizing the 2013 Write Offs for Uncollectable Accounts as submitted.

Thank you for your assistance in this matter.

	City of Napoleon Inco	ome	Tax	
	2013		and the second secon	
	Write Offs			
<u>Account</u>	Name		<u>Amount</u>	Year
		\$	2,708.20	1998 WARRANT DISMISSED
		\$	415.83	1998
		\$	589.01	1998
		\$	74.96	1999
		\$	3,788.00	

City of Napoleon

Arrangement as of 12/02/2013					
Last Name	First Name	List Date	Balance		
DULLE	STEPHEN	2/3/2000 \$	366.74		
		Total 2000 \$	366.74		
THOMPSON	BRADLEY VERNON	10/29/2001 \$	75.94		
		Total 2001 \$	75.94		
BERMUDEZ	MICHAEL D	9/18/2003 \$	92.00		
		Total 2003 \$	92.00		
GUEVARA	SALOME	8/31/2007 \$	454.69		
HOLLOWAY	HEATHER M	10/31/2007 \$	106.37		
		Total 2007 \$	561.06		
AGUILERA/ GUTIERREZ	MARIA I	6/12/2000 ¢	120,22		
BALSER	RICK L	6/12/2009 \$ 6/12/2009 \$	120.23 188.95		
BANACHOWSKI	JOHN	6/12/2009 \$	188.95		
BELCHER	JONATHAN	6/12/2009 \$			
BISCHOFF	JEREMIAH J	6/12/2009 \$	227.90		
BISCHOFF	MABEL	6/12/2009 \$	271.45		
BRANHAM	RICHARD L	6/12/2009 \$	361.13		
BROWN	JORDAN E	6/12/2009 \$	199.79		
CASHMAN JR	RAYMOND	6/12/2009 \$			
CASTNER	NICOLE L	6/12/2009 \$	140.35		
CELANI II	PAULJ	6/12/2009 \$	919.26		
CHAOTIC CREATIONS		6/12/2009 \$	881.78		
СООК	JOSHUA D	6/12/2009 \$	557.95		
CORDES	CALEB	6/12/2009 \$	96.58		
CRIBB	BRANDON	6/12/2009 \$	60.09		
CROW	SHARON	6/12/2009 \$	114.48		
DEEDS	MARICELLA	6/12/2009 \$	359.40		
DEGLER	MICHAEL	6/12/2009 \$	313.94		
DELEON	CRYSTAL R	6/12/2009 \$	142.26		
DICKMAN JR	RANDALL L	6/12/2009 \$	65.51		
DODA	CRAIG	6/12/2009 \$	72.83		
EDWARDS	STEFANIE	6/12/2009 \$	105.75		
ELLISON	AMANDA M	6/12/2009 \$	464.64		
FACUNDO	JAVIER F	6/12/2009 \$	790.55		
FISHER	KENDRA A	6/12/2009 \$	113.76		
FLORES	DEBORAH	6/12/2009 \$	138.69		
GONZALEZ	STEPHANIE	6/12/2009 \$	71.39		
	AMANDA L	6/12/2009 \$	61.13		
HECKLER	ROGER	6/12/2009 \$	265.46		

Active Accounts Placed Before 01/01/2010 Not in Legal and No Current Payment Arrangement as of 12/02/2013

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			4	
HILL	BROCK A	6/12/2009		193.45
HSBC MORTAGE COMPANY		6/12/2009		56.10
HYDE	CYNTHIA M	6/12/2009		151.38
JENSEN	MEGAN	6/12/2009		255.89
JONES	TINA V	6/12/2009		169.11
KOSTA	LYNDA A	6/12/2009		89.41
KRYDER	MARIVEL	6/12/2009		144.58
LAMBRIGHT	KIMBERLY J	6/12/2009		77.85
LEAL	DEBORAH	6/12/2009		85.42
LOSEY	DANIELLE	6/12/2009		263.01
LUNA	MARTIN	6/12/2009		259.29
LYDON	THOMAS J	6/12/2009		103.26
MANSFIELD	MICHAEL	6/12/2009		134.47
MARTINEZ	KANDACE	6/12/2009	\$	92.52
MCCORKLE	ROBERT	6/12/2009	\$	543.00
MCCORKLE	CATHERINE	6/12/2009	\$	653.47
MOSS JR	MARSHALL	6/12/2009	\$	72.50
NAGEL	GRETCHEN M	6/12/2009	\$	301.63
NIESE	CONNIE S	6/12/2009	\$	137.66
NIETO FKA BOWLING	VIRGINIA	6/12/2009	\$	140.78
OSTERHAUS	ROBERT D	6/12/2009	\$	282.65
PAKULSKI	NICOLE M	6/12/2009	\$	126.33
PEREZ	RACHEL A	6/12/2009	\$	125.28
PIERCEFIELD	BROCK A	6/12/2009	\$	419.85
PONTIOUS	TABITHA	6/12/2009	\$	91.54
RAMIREZ	BOBBY	6/12/2009	\$	322.38
REED	MATTHEW C	6/12/2009	\$	173.89
RODRIGUEZ	MARGARITA E	6/12/2009	\$	223.00
ROHDA	THOMAS W	6/12/2009	\$	349.71
RUIZ	CHRISTIAN	6/12/2009	, \$	200.87
RUPLE	RICHARD A	6/12/2009		441.33
SCHUETTE	THERESA A	6/12/2009	Ş	856.35
SEIBOLD LIMPACH	AMY	6/12/2009	\$	10.00
SIMON	DALTON C	6/12/2009		552.78
SMITH	LARRY L	6/12/2009	\$	357.84
SMITH	CHRISTOPHER W	6/12/2009	\$	265.87
SOMMERS	FRANK	6/12/2009	Ş	190.39
	DAVID J	6/12/2009	پ \$	60.62
ST JOHN		6/12/2009		421.68
STATON	WENDY C	. ,	ې \$	421.08 193.71
STORCH	CHARLES	6/12/2009		97.20
STOTZ	MELODY N	6/12/2009	\$ ¢	
TACKETT	PHILLIP BRUCE	6/12/2009	\$	336.47
THORNTON	ROBBIN R	6/12/2009		321.51
TORRES	JOSEPH P	6/12/2009	\$	510.04
VANCOPPENOLLE	ARTHUR	6/12/2009	\$	254.88
VASKO	SARA L	6/12/2009	\$	172.76
WEBER	SALLY A	6/12/2009	\$	61.71
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		Total 2009	\$ 21,064.89
ZWIEBEL	THOMAS	6/12/2009	\$ 573.08
WISEMAN	JENNIFER R	6/12/2009	\$ 325.60
WILHELM	LISA	6/12/2009	\$ 178.75
WEIS	DENISE L	6/12/2009	\$ 596.87

Total of Write-offs from Credit Adjustments \$ 22,160.63

Bankruptcy 201	3				
Last Name		First Name	Date		Balance
ASCHLIMAN		BENJAMIN T	10/28/2013	\$	333.07
ASCHLIMAN		SARAH	10/28/2013	\$	311.79
BUCKMASTER FU	JLTON	SAMANTHA	4/1/2013	\$	407.24
CARICO		JOSHUA	8/5/2013	\$	215.88
GASCHE		NANCY S	3/1/2013	\$	397. 9 8
GEAHLEN		GARY J.	11/1/2013	\$	247.41
GUSTWILLER		CHARLES A. II	4/1/2013	\$	679.72
HAYNES		HEATHER L.	9/24/2013	\$	175.82
HOLMES		JASON A	2/1/2013	\$	842.22
HOUSER		KRISTINA K.	2/1/2013	\$	599.79
JOHNSON		CHRISTY L.	2/1/2013	\$	724.62
JOHNSON		JEFFREY	4/1/2013	\$	1,137.96
JONES		JASON M	8/30/2013	\$	365.81
RAKES		JOSEPH	8/30/2013	\$	246.17
RODRIGUEZ VIGO	GIANO	ERIN	9/1/2012	\$	435.52
STRUB		JULIE A.	10/28/2013	\$	162.05
WALTERS		PAULA D	8/5/2013	\$	48.18
	Total of Ba	nkruptcy 2013		\$	7,331.23
Deceased					
Last Name		First Name	Date		Balance
BOMAN		JACQUELINE	2/1/2013	\$	194.64
CARTER		CHARLES	11/1/2013	\$	220.37
NAYLOR		JOANNA	9/1/2012	\$	142.10
RETTIG		MARK A	2/1/2013	\$	311.95
RUBY		TONY	8/15/2013	\$	68.16
WEBB		THOMAS V.	5/1/2013	\$	154.22
				\$	1,091.44
	Total of D	eceased 2013			
Тс	otal Utility W	rite-offs for 2013	ŝ	\$3	80,583.30

Name	List Date		Cur Bal
·····			
		-	
ARIAS, JUAN	11/06/2009	\$	540.95
BASER, DAVID	03/04/2009	\$	122.90
BEARD, RON	03/04/2009	\$	79.86
BELKNAP, AMY	12/04/2007	\$	682.85
BROWN JR, JAMES	07/02/2009	\$	502.71
BUCHHOP, ANDREW	09/25/2009	\$	801.02
BUFF, RICKY C	03/04/2009	\$	740.26
BUSCH, MARILYN	09/25/2009	\$	160.13
CARROL, JANEY K	07/02/2009	\$	123.21
COLE, JOLYNN K	01/09/2009	\$	486.00
CONLEY, KADENCE	06/12/2009	\$	448.50
CONLEY, TIFFANY	11/06/2009	\$	816.62
COPELAND, BILL	04/05/2007	\$	400.00
COPELAND, BILL	08/19/2008	\$	682.85
DAMRON, DENISE A	04/24/2009	\$	65.08
DECK, JAMES A	11/06/2009	\$	2,108.59
DEPRIEST, ARTISS	11/06/2009	\$	777.26
DIAZ, JOEL	01/09/2009	\$	682.85
DIAZ, JOEL	08/04/2009	\$	76.30
DIAZ, WENDY C	11/06/2009	\$	514.71
GARCIA, ALICIA	03/14/2007	\$	796.37
GARCIA, ALICIA	01/09/2009	\$	2,246.00
GARRISON, MICHAEL	01/09/2009	\$	448.50
GEMBLE, DANIEL	03/04/2009	\$	477.71
GRUBAUGH, MARC L	04/05/2007	\$	68.86
HELGE, LYNN	03/04/2009	\$	695.35
HERRERA, KAREN	07/02/2009	\$	408.50
HILL, JOSEPH PARENTS C	07/02/2009	\$	60.22
HINSLEY, BETTY	03/04/2009	\$	267.15
HOVEY, AUDRIANNA	08/04/2009	\$	502.71
HOY, BILLIE JO	07/02/2009	\$	473.50
HUSBAND, EDWARD B	07/02/2009	\$	125.00
JONES, DAVID	03/04/2009	\$	461.00
JONES, KIMBERLY A	03/04/2009	\$	448.50
KING, BRIDGET	08/04/2009	\$	502.71
LAUTERMILCH, SUE	06/12/2009	\$	76.01
LAWRENCE, TAMMY L	10/05/2005	\$	270.25
MATTISON, KELLY	01/09/2009	\$	438.56
MEEKISON, CHRISTOPHEI	11/06/2009	\$	359.01
MESKER, SONYA P	11/06/2009	\$	527.83
MILLER, ROCHELLE L	08/04/2009	\$	765.26
MUNN, MEGIHAN	07/02/2009	\$	502.71
MURDOCK, TROY A	01/09/2009	\$	707.85
NESBITT, CORIE	01/09/2009	\$	720.35

NESBITT, CORIE	09/25/2009	\$	752.76
NICKELL, KRISTOPHER	01/09/2009	\$	720.35
NICKELL, MICHELLE	01/09/2009	\$	473.50
PIERCE, CHRISTOPHER	07/02/2009	\$	99.70
PIERCE, MICHAEL S	11/06/2009	\$	527.83
POWERS, THOMAS	01/09/2009	\$	707.85
PURTLEBAUGH, AARON	07/02/2009	\$	160.54
RAMOS III, TOMAS	11/06/2009	\$	777.26
REVOIR, KARLEE S	11/06/2009	\$	540.95
REYES, CAROLINA	07/02/2009	\$	502.71
RITER, DEREK	12/04/2009	\$	515.21
ROHDA, THOMAS	01/09/2009	\$	707.85
ROHRS, TIFFANY	03/04/2009	\$	777.76
ROSS, KELLY	12/04/2009	\$	90.21
SALAZ, ANDY	08/04/2009	\$	752.76
SCHWANGER, LINDA M	07/02/2009	\$	144.48
SEXTON, POLLY M	09/25/2009	\$	100.00
SNYDER, DEANNA M	06/10/2002	\$	615.00
STANFILL, TONY	03/04/2009	\$	727.76
STATCHELL, LENORA	03/14/2007	\$	400.00
TAYLOR, RICHARD	03/04/2009	\$	1,415.70
TAYLOR, RICHARD W	03/14/2007	\$	615.00
TREMBACH, BETH J	12/04/2009	\$	778.16
TREMBACH, JACK	06/12/2009	\$	777.76
VILLALOBOS, JOSE	11/06/2009	\$	803.50
VILLAREAL, JOHNATHAN	09/25/2009	\$	286.79
WARNCKE, VALORY D	06/12/2009	\$	502.71
WENNER, RODNEY M	12/04/2009	\$	238.83
WHITE, JUDY M	10/08/2003	\$	400.00
WILLIAMS, RAY	07/13/2007	\$	400.00
YAW, JOHN F	06/26/2000	\$	68.35
ZENDE, WILLIAM	12/04/2009	\$	71.82
ZIEGLER, KENNETH	06/12/2009	\$	740.26
		\$	40,355.92
		<u> </u>	

Old Legal EMS

EMS 2013 Write-off OLD Name	C List Date		Cur Ba
		•	
ADAMS, TERRY L	02/02/1998	\$	260.00
ANDREWS, CHRISTINE	06/26/2000	\$	480.00
BARRET VALLE, TAMURA	03/19/1999	\$	480.00
BEARD, RONALD E	06/12/2000	\$	73.70
BEARD, RONALD E	10/15/1998	\$	71.96
BEARD, RONALD E	05/11/1998	\$	71.96
BEARD, RONALD E	02/02/1998	\$	70.00
CASHMAN, KAREN	11/09/1999	\$	480.00
CASHMAN, RAYMOND	12/19/2000	\$	330.00
DEITRICH, DAVID A	06/12/2000	\$	260.00
DEITRICH, DAVID A	06/23/1999	\$	245.00
DEITRICH, DAVID A	06/23/1999	\$	260.00
DOTSON, EULLA	05/12/1998	\$	260.00
GALLOWAY, AMANDA L	11/09/1999	\$	260.00
GARCIA, OSCAR	11/23/2001	\$	330.00
HAMM, GAROLD F	09/17/1998	\$	740.00
HARRIS, LUTHER	12/19/2000	\$	480.00
HERNANDEZ, ELVIRA	12/31/1998	\$	50.23
IRVIN, STEVEN N	06/25/1997	\$	480.00
IONES, RITA	11/09/1999	\$	480.00
IONES, RITA	09/17/1998	\$	480.00
KARR, SHERRI	06/12/2000	\$	260.00
LAWRENCE, TAMMY L	10/05/2005	\$	270.25
LERMA, ROCHELLE A	06/12/2000	\$	480.00
LUDEMANN, DONALD	06/12/2000	\$	0.00
LUDEMANN, DONALD	06/12/2000	\$	432.92
LUDEMANN, DONALD	06/12/2000	\$	476.14
UDEMANN, DONALD	06/12/2000	\$	343.71
MARSHALL, ANGIE	10/15/1998	\$	520.00
MCCORKLE, MIKE	06/12/2000	\$	388.62
MILLER, BRAD L	07/30/1997	\$	260.00
VAVARRO, DAWN R	04/11/1997	\$	193.73
PATTON, RON L	06/09/1998	\$	96.00
PATTON, TAMARA	11/23/2001	\$	615.00
PHILQUIST, TAMARA	06/12/2000	\$	455.00
RAU, LISA C	06/25/1997	\$	480.00
ROBERTS, SALLY J	06/12/2000	\$	260.00
RODRIGUEZ, MARIA	12/19/2000	\$	396.00
SATCHELL, LENORA F	12/19/2000	\$	330,00
SCHELL, CINDY	06/26/2000	:\$	260.00
SCHWINNEN, BECCA	09/17/1998	:\$	480.00
SHANEYFELT, JODY L	08/10/2001	\$	330.00
WEBB, MICHAEL L	11/09/1999	\$	260.00
NEUD, PITCHMEE E	11/07/1722	-4	200.00

12/13/2013

P.1 of 2

Old Legal EMS

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		\$ 16,117.22
YOUNG, CARL W	08/10/2001	\$ 615.00
WILLIS, HOMER A	02/04/1998	\$ 52.00
WILHELM, RANDY	11/09/1999	\$ 480.00
WILHELM, LISA	01/17/1997	\$ 480.00

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2013 EMS Write-off	
EMS never sent to CAI-promised	to pay, deceased, old
Name	
Baden, Julie	970.54
Cross, Paula	790.38
Degroff, Fred	445
Ducat, Patrick	69.92
Freeman, Donald	5.45
Fulton, Nancy	182.77
Myers, Jodi L.	502.71
Spitler, Leonard	121.68
Tully, Edna	453.5
Wheaton, Kyria	682.85
Witte, Ronald R	502.71
	4727.51
Name	
Deceased	· · · · · · · · · · · · · · · · · · ·
Baden, Erika	827.27
Bender, James	84.34
Rivera, Rosemary	825.33
Ruby, Tony	86.25
· · · · · · · · · · · · · · · · · · ·	1823.19
Bankruptcy	
Rakes, Joe	479.01
Less than \$100.00	
	86.5
Collins, Jenna L Dewese, Mattie	18.64
Forney, Nancy P	92.87
Garcia, Alicia	74.06
Griggs, Brianne	92.9
Grubaugh, Marc	78.15
Harmon, Karolyn K	84.55
Hartman, Margaret	0.02
Hollis, Elizabeth	86.25
Homan, Robert	55.49
Morgan, Heather M.	85.61
Okuly, Kirk	74.11
Robertson, Robert E	83.7
Schweinhagen, Lola	16.36
Siler Jr, Richard L	76.03
Steffey, James	73.04
Tansey, Nancy A	89.74
Trembach, Jack	88.81
	1256.83
Grand Total Misc EMS>>	8286.54

Memorandum

- To: Tree Commission, Council, Mayor, City Manager, City Law Director, City Finance Director, Department Supervisors
 From: Gregory J. Heath, Finance Director/Clerk of Council
- Date: 12/5/2013
- Re: Tree Commission Meeting Cancellation

The regular meeting of the Tree Commission, which was scheduled for Monday,

December 16 at 6:00 PM, has been canceled due to lack of agenda items.

Memorandum

To:	Parks & Recreation Committee, Council, Mayor, City Manager,
	City Law Director, City Finance Director, Department Supervisors,
	Media
From:	Gregory J. Heath, Finance Director/Clerk of Council
Date:	12/5/2013
Re:	Parks & Recreation Committee Meeting Cancellation

The regular Parks & Recreation Committee meeting scheduled for Monday, December 16 at 8:00 PM has been <u>canceled</u> due to lack of agenda items.

City of Napoleon, Ohio PARKS & RECREATION BOARD

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Special Meeting Agenda Wednesday, December 18, 2013 at 6:30 PM

- 1. Call to Order
- 2. Approval of Minutes
- 3. Discussion of 2014 Budget
- 4. Discussion and/or Action on Parks and Recreation Service Award
- 5. Miscellaneous
- 6. Any other Items to Come Before the Board

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio PARKS AND RECREATION (P&R) BOARD

Meeting Minutes Wednesday, October 30, 2013 at 6:30 PM

PRESENT			
Parks & Recreation	Matt Hardy – Chair, Mike Saneholtz, Peg Funchion, Aaron Schnitkey, Joe		
(P&R) Board	Bialorucki, Chad Richardson		
City Staff	Tony Cotter, Parks & Recreation Director		
Recorder	Tammy Fein (Barbara Nelson attending)		
Others	Diane Ressler		
ABSENT	Dave Prigge		
ADSENT	Dave Prigge		
Call To Order	Chairman Hardy called the meeting to order at 6:30 PM.		
Approval Of Minutes	Minutes of the September 25, 2013, meeting stand approved.		
Discussion And/Or Action On Parks And Recreation Rates And Fees	Cotter stated that each September Parks and Recreation rates are discussed; Saneholtz suggested raising the rates for nonresident participants on all Parks programs, although specials could be made available; Richardson suggested that the 50% more that nonresidents already pay should be enough. Hardy agreed the fees should remain as they are, especially with a pending school levy that will increase those participation fees; Cotter stated he did not know if a raised participation fee would keep participants from signing up for the programs; Richardson added that the Soccer and Football programs also run at the same time which may cause some financial difficulties for participants. Hardy stated that ways need to be found to increase revenue, but increasing fees is not a feasible way to do that at the current time.		
Motion To Recommend To Council To Keep Current Rates For 2014	Motion: Schnitkey Second: Richardson		
Passed Yea- 5 Nay- 1	Roll call vote on above motion. Yea – Schnitkey, Richardson, Bialorucki, Hardy, Funchion Nay - Saneholtz		
1 1ay-1	Tray - Salienonz		
2014 Budget Requests	See attached memos.		
	Cotter reported that if items were not cut from the budget, the items would stay the same as previous years; stating that the Parks and Recreation Department is in much better condition than it has been in previous years, even with the subsidy being eliminated from the General Fund; this being due to decreased operating expenses and personnel along with the generation of additional revenue from new events and an expanded golf season.		
	Cotter summarized the Recreation Fund Balance Summary Sheet that was distributed to the Board, explaining the decrease in revenue at the pool was due to early closings due to cool weather, and a sharp decrease in pool rentals due to the increase in the rental rate. Cotter also stated there would be a distribution of approximately \$10,000 from the Workers Compensation Bureau, along with approximately \$597,000 in income tax receipts and wages and benefits will be		

	remaining the same for all departments for the upcoming year. Cotter thanked his staff for being so diligent in cost saving efforts including monitoring the water chemistry at the pool thus saving money on chemicals needed. Cotter stated that \$13,000 has been budgeted for chemicals in 2014 to maintain the golf course in case of poor weather.		
	Cotter also stated that personnel cuts were made at the Senior Center, along with the Arts and Crafts personnel, and a parttime maintenance position was cut as well. Cotter added that thousands of dollars were saved by using a new vendor for the program tee shirts. Cotter added there are plans being created in the off season to create ways to raise more revenue for the golf course.		
	Richardson expressed concerns that employees would leave due to the decrease in hours and no wage increase; Cotter stated that the City is currently in negotiations with the Unions so the wages may increase, but all current employees are committed, even though the Department is down one (1) fulltime position, the position will be filled in March 2014 at a lower pay rate and without a longevity payment.		
	Cotter summarized the Parks and Recreation Operating Budget Request Memo; explaining that the Basketball Coordinator expenses were left in due to the fees collected by from the high school regarding subsidies such as referee fees. Cotter also stated that the Tennis Coordinator expense should have read \$500, not \$1,500 as printed.		
Motion To Accept The 2014 Budget Requests To Present To Council	Motion: Funchion Second: Saneholtz To accept the 2014 budget requests to present to City Council		
Passed Yea- 6 Nay- 0	Roll call vote on above motion Yea – Richardson, Schnitkey, Bialorucki, Hardy, Funchion, Saneholtz Nay -		
	Bialorucki suggested advertising the pool and shelterhouse rental availability; Cotter stated there is currently limited advertising on the City of Napoleon's website; Hardy suggested using social media as a free source of advertising.		
Motion To Create A Facebook Page For The Parks And Recreation Department	Motion: Bialorucki Second: Schnitkey To create a Facebook page for the Parks and Recreation Department		
Passed Yea- 6 Nay- 0	Roll call vote on above motion. Yea – Richardson, Schnitkey, Bialorucki, Hardy, Funchion, Saneholtz Nay -		
Miscellaneous			
Richardson	None		
Schnitkey	None		
Bialorucki	None		

Hardy	None
Funchion	None
Saneholtz	None
Cotter	Cotter showed pictures of a wooden train at Oakwood Park that was built approximately two weeks ago as an Eagle Scout project by Josh Buchenberg; the project will be left as-is to age for one (1) year before staining to preserve the wood; Buchenberg has also finished the stations and the concrete slabs. Richardson asked if there were any safety issues; Cotter stated this is not playground equipment but he will remain aware; Cotter thanked the United Way and Buchenberg for this donation. Cotter stated that Trick or Treat has been moved to Monday, November 4 from 6pm – 7:30pm due to potential bad weather; this was approved by the Acting City Manager as well as City Council President, and the Mayor; this means the Police Department will not be putting on the Haunted Kids Kingdom due to scheduling issues but still will do a candy check. Cotter stated that the Flag Football and Soccer programs have ended, and the Basketball program registrations will begin soon.
Any Other Items To Come Before The Board	None
Come Before The Board	
Motion To Adjourn	Motion: Schnitkey Second: Bialorucki To adjourn the meeting at 7:40 pm.
Passed Yea - Nay-	Roll call vote on above motion. Yea – Nay -
Date Approved	Matt Hardy, Chair

Fw: Ohio Municipal League Legislative Bulletin

From: "Gregory J Heath" <gheath@napoleonohio.com> To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

-----Original Message-----From: "Ohio Municipal League" <kscarrett@omlohio.org> To: gheath@napoleonohio.com Date: 12/09/2013 03:00 PM Subject: Ohio Municipal League Legislative Bulletin

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Ohio Municipal League Our Citles and Villages * Bringing Ohio to Life

Legislative Bulletin

Ohio Municipal League

December 9, 2013

The Ohio General Assembly is slowly making their way out of Columbus and back to their home districts for the Holidays. Last week, the Ohio Senate concluded their legislative work for 2013 and will not be returning to the Statehouse until possibly sometime in late January while the Ohio House is wrapping-up their work this week, before officially recessing until 2014. While legislators are back home with you, the voters, this is a crucial time to let your Representative or Senator know of any concerns you may have with legislation before them and any thoughts you might have on how the state and its local partners (such as municipalities) could work better together to achieve shared goals.

HOUSE COMMITTEE HOLDS HEARINGS ON ANTI A NNEXATION AND JEDD/ JEDZ BILLS

The House State and Local Government Committee had a busy week last week, hearing two bills important to the league that we have been reporting to our members about. The first bill to receive additional attention by the House committee was Rep. Peter Stautberg's (R- Cincinnati) HB277, legislation expanding the number of property owner interests to be included in a TYPE-II Annexation procedure, in addition to other changes to the most widely used annexation procedure for property owners to manage their assets as they see fit. Tuesday's hearing was the third held by the committee and included testimony from proponents and opponents of the proposed legislation. Those testifying in support of the legislation included past and current Ohio Township Association officials. Offering testimony in opposition was OML Chief Legal Counsel John Gotherman, Centerville city manager Greg Horn and Nathan Cahall, Centerville's economic development administrator. The testimony from these three can be found HERE. Although the House State and Local Government committee is meeting again this week, HB 277 is not on the agenda and will not receive a fourth hearing until after the New Year.

During the same committee hearing, HB289, legislation introduced by Rep. Kirk Schuring (R-

Canton) that would make changes to the current JEDD and JEDZ law received a fourth hearing. Those presenting testimony were either representing "interested parties" who are supportive of the current law governing these important types of economic development agreements among local governments and shared with committee members the importance of not interfering with a system that is working while the remaining witnesses testified in opposition to the legislation, urging committee members to not support the bill. Like HB 277, this bill is not up for a hearing again when the committee convenes this week but we expect more attention will be given to the issue when the General Assembly returns next year.

On a related topic, Rep. Schuring recently introduced HB 358, a bill that will impose a 90-day moratorium on the authority of townships and municipal corporations to approve new joint economic development zone contracts and new joint economic development district contracts devised under the nonrestricted procedures and on the authority to amend existing contracts for any purpose other than to revise the contract's duration, and to declare an emergency. The bill is scheduled for a first hearing in the House State and Local Government committee, Sponsor testimony only, on Tuesday.

ODOT REMINDS LOCAL OFFICIALS A BOUT CHANGES TO RR CROSSING STANDARDS

The Ohio Department of Transportation has contacted the league and asked us to pass along to our members a notification reminder that there was a change in state law regarding the use of stop signs at passive railroad-highway grade crossings. A stop sign rather than a yield sign is now the default warning device for railroad grade crossings without flashing lights and/or gates. While it is the LHAs responsibility under the new law, to avoid railroad coordination issues and to accelerate the installation of the signs, ODOT and ORDC are undertaking a program to change out all of the signs at once. Once we get a comprehensive list of crossings that will need the stop signs, we will then negotiate with the railroads to install them.

The letter below went out a couple weeks ago to all LHAs, including ODOT districts and County Engineers, with passive railroad-highway grade crossings, to remind the state's local partners of this change. We are happy to remind our members that they should be reviewing the crossings in their areas and communicate any questions or requests to ODOT Program Coordinator Megan McClory at 614-644-0289 or megan.mcclory@dot.state.oh.us. There also is an FAQ document on ORDC's website for any questions local officials might have. That website is www.rail.ohio.gov. The deadline for exemption requests is January 1st so your attention to this timely matter is appreciated.

Ohio Department of Transportation

November 13, 2013

Subject: Amendment to Ohio Revised Code §4511.61 Stop Signs at Passive Railroad Crossings

Dear LHA:

The Ohio Department of Transportation (ODOT) and the Ohio Rail Development Commission (ORDC) request your assistance in responding to significant revisions made to Section 4511.61 of the Ohio Revised Code affecting both the signage and the responsibility for the signage at passive grade crossings.

* The Stop Sign has become the primary device to be used at passive crossings, with the Yield Sign used only at selected locations with the approval of the ODOT Director. Please note-historically, the Yield Sign was the primary device currently in place at most passive crossings in the state, with the Stop Sign used only at selected locations with approval of the ODOT Director.
 * The Local Highway Authority (LHA) is now responsible for the installation of the Stop or Yield

Sign, which was previously the responsibility of the railroad.

While ODOT's Traffic Engineering Manual (TEM) will provide guidance to LHAs regarding the criteria for the installation of Stop Signs at crossings, ODOT is requesting the LHAs conduct an analysis of their crossings to identify which crossings within your jurisdiction you would like to apply for an exemption from the Stop Sign.

Enclosed you will find the criteria ODOT will use to evaluate requests for an exemption of Stop Sign placement at passive railroad crossings. From an analysis conducted by the ORDC using its grade crossing data, the following crossings in your jurisdiction would be eligible for exemption based on train count and ADT.

Please review the criteria and perform your own analysis as soon as possible. A full list of passive grade crossings can be accessed for your community at www.ohiorail.ohio.gov. If you determine that a crossing should be added or removed from the exemption list, please submit the location of the crossing, including the USDOT number, and the reason for your recommendation. Our goal is to compile a list of exemption eligible crossings for the State of Ohio by January 1, 2014. After that date, ODOT and ORDC will initiate a program with the railroad companies to place Stop Signs at any crossing NOT identified and approved by ODOT for exemption.

ORDC and ODOT appreciate your assistance and prompt cooperation with this important safety initiative. If you have any questions, please contact Megan McClory at 614-644-0289 or megan.mcclory@dot.state.oh.us.

Sincerely,

Jerry Wray ODOT Director

Matthew Dietrich Ohio Rail Development Commission

Ohio Municipal League

Legislative Inquires: <u>Edward Albright, Director of Legislative Affairs</u> <u>Kent Scarrett, Director of Communications</u> <u>Josh Brown, Legislative Advocate</u>

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Ohio Municipal League | 175 S. Third Street, Suite 510 | Columbus | OH | 43215



December 13, 2013



Members of the OMEA Board express their gratitude to Mayor Don Robart for his service to the public power industry, AMP and OMEA.

OMEA honors Robart for exemplary service

By Jolene Thompson – senior vice president member services & external affairs/OMEA executive director

During the OMEA meeting on Dec. 12, a resolution was passed honoring Mayor Don Robart for his many years of service to public power, the OMEA and AMP.

Robart has been a strong advocate and stalwart leader for public power during his 28 years as mayor of Cuyahoga Falls. Under Mayor Robart's leadership, the city of Cuyahoga Falls Electric System has received numerous recognitions



and awards on a regional and national level for outstanding service, reliability and system excellence.

Having served on the OMEA Board of Directors for nearly 20 years, Robart has always been a strong supporter of the OMEA and the mission of the organization, and has been instrumental to the successes the OMEA has enjoyed as an organization. He also supported AMP through his tireless efforts as an advocate for public power and participation in AMP activities.

He served as chair of the Ohio Municipal Electric Generation Agency Joint Venture 5 Board of Participants for eight years.

The organization has been made stronger through his involvement, and we wish Mayor Robart and his family all the very best in the future.

Save the date for 2014 OMEA Legislative Day

By Michael Beirne – assistant vice president of government affairs & publications

The 2014 OMEA Legislative Day and Mayor's Reception will take place Tuesday, Feb. 25. More information on this event will be distributed after the first of the year.

The latest information on state issues and an update on the energy bill debate, mid-biennium budget review, and other issues impacting the energy industry and local governments will be the focus of this annual OMEA event.

With 2014 being an election year, policymakers are expected to complete the bulk of their work prior to the May primary elections.

Ratings on Prairie State affirmed by Moody's Investors Service

By Bob Trippe - senior vice president & CFO

The Prairie State project received continued confirmation of the strength of the project from Moody's Investors Service (Moody's) rating agency last week. Moody's affirmed their 'A' rating with a stable outlook.

If you have any questions or would like to receive copies of their press release, please contact Chris Deeter at <u>cdeeter@amppartners.org</u> or 614.540.0848.

AMP calendars to be mailed

2014 AMP calendars will be mailed next week. The wall calendar features a variety of photos that include AMP member utility activities and generation projects. It also notes key AMP and APPA events, as well as federal holidays.

House subcommittee responds with FERC oversight hearing

By Julia Blankenship - director of energy policy & sustainability

In response to multiple requests and urging by AMP, OMEA, the American Public Power Association (APPA) and Transmission Access Policy Study Group (TAPS), the House Energy and Power Subcommittee conducted an oversight hearing on Dec. 5, taking testimony from commissioners of the Federal Energy Regulatory Commission (FERC) on a



Bob Latta (R-Ohio)

wide range of topics of interest to public power, including cyber security, capacity markets, environmental regulations and transmission line costs.

OMEA provided potential questions to Rep. Bob Latta (R-Ohio) for him to ask at the hearing. Latta, who covers the 5th Congressional District of Ohio, represents the largest group of OMEA members. In part, Latta inquired as to the best measures to determine whether the restructured wholesale electricity markets operated by regional transmission organizations are benefiting consumers.

FERC Acting Chair Cheryl LaFleur responded that reliability and costs over time are key measures, but it is "very difficult to compare the costs of the restructured markets with the places that didn't restructure because the places that restructured were the high-cost places to begin with."

AMP/OMEA support Congress playing a more active role in encouraging FERC to refocus on its statutory mandate to ensure just and reasonable rates for customers in a meaningful way. Enhanced congressional oversight is critical to ensure that FERC is responsive to the real needs of consumers. AMP/OMEA will continue to update you on key issues regarding FERC.

AFEC weekly update

By Craig Kleinhenz - manager of power supply planning

Cold weather during this week resulted in strong production from AFEC. The plant was at base maximum levels for most of the on-peak hours for Dec. 9-12. During the overnight hours, the plant was either at or above base minimum levels. The plant was dispatched offline Dec. 6-8 due to economic reasons with the plant returning the morning of Dec. 9. Duct burners were used for a couple of hours during Tuesday and Wednesday evening and for seven hours Thursday morning (total of 44 hours for the week).

The plant ended the week with a 42 percent load factor (based on 675 MW) and was approximately \$16.13/MWh cheaper than on-peak market prices for base generation.



News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Dec. 13 TUE WED MON THU FRI \$49.31 \$40.40 \$52.26 \$63.39 \$45 32 Week ending Dec. 6 TUE MON WED THU FRI \$37.78 \$37.10 \$34.97 \$33.83 \$34.42 AEP/Dayton 2014 5x16 price as of Dec. 13 - \$41.11 AEP/Dayton 2014 5x16 price as of Dec. 6 - \$40.37

Let AMP help train your staff

By Michelle Palmer - assistant vice president of technical services

Eleven attendees from six member communities in three states participated in the AMP-offered course "APPA Advanced Topics in Underground Distribution" on Dec. 10 at AMP headquarters. The class was led by R. John Miner, president of Collaboration Unlimited-Collaborative Learning Inc.

The one-day course focused on topics of current and emerging interest in underground distribution. Advantages of underground distribution include greater operating reliability, lower operating and maintenance costs, better public safety, reduced visibility and greater public acceptance.

AMP will team up with APPA for its next two offerings: APPA Maintenance of High-Voltage Electrical Distribution on Jan. 27 and APPA Overhead Distribution Systems Jan. 28-30. Both will be held at AMP headquarters. Participants will receive a certificate from APPA.

To find out more about these and other upcoming programs, please review the 2013/14 AMP Training Catalog, which is available on the Member Extranet section of the <u>AMP website</u>.

To register for a course or for more information, contact Technical Services Program Coordinator Jennifer Flockerzie at 614.540.0853 or jflockerzie@amppartners.org.



Attendees of the Dec. 10 course are (from left): Presenter John Miner, Marilyn Hemsworth of Piqua, Nick Berger of Piqua, Johnathan Hamilton of Yellow Springs, Bob Bowman of Piqua, AMP's Manager of Technical Training Bob Rumbaugh, Ed Krieger of Piqua, Clark Kinman of Williamstown, Jane Hamilton of Yellow Springs, Alex Miller of Shelby, Gary Roub of Shelby, and co-presenter Wayne Chatterton with UtilX. Not pictured is Harold Kasten-Krause of Lodi.

November Operations Statistics

November operations of attistios			
	JV6 Wind Output	Belleville Output	Avg. A/D Hub On-Peak Rate
November 2013	35%	101%	\$36.94/MWh
November 2012	19%	72%	\$41.37/MWh
	Fremont Energy Center Output	Blue Creek Wind Output	Napoleon Solar Output
November 2013	41%	45%	11%
November 2012	24%	25%	15%
*Fremont capacity factor based on 675 MW rating *Solar capacity factor based on 3.54 MW rating			

Markets up with cold weather

By Craig Kleinhenz

The cold weather has continued to persist in both the Midwest and East Coast. This has led to much larger natural gas consumption than normal for this time of year. This trend is expected to continue through at least next week, causing natural gas and power prices to climb. This increase caused prompt month natural gas prices to climb to their highest level in two years.

January natural gas prices closed yesterday up \$0.28/ MMBtu from last week to settle at \$4.41/MMBtu. Electric prices closed higher this week with 2014 on-peak electric prices at AD Hub finishing up \$0.74/MWh from last week, closing at \$41.11/MWh. This represents a three week gain of \$0.70/MMBtu in the gas market and \$1.43/MWh in the energy market.



An internet connection and a computer are all you need to educate your entire staff for just \$89. Register today at www.APPAAcademy.org. Non-APPA members enter coupon code **AMP** to receive the member rate.

- Electric Utility 101 Series: Generation Jan. 15
- Utility Governance Webinar Series: How Public Power is Governed Jan. 21
- Cybersecurity Awareness Training Part II Jan. 23
- Pole Attachments Understanding Operational and Policy Issues Feb. 11
- Electric Utility 101 Series: Substations Feb. 19
- Utility Governance Webinar Series:
 Duties, Responsibilities and Legal Obligations of Public Power Governing Boards Feb. 25

Copies of past webinars can be purchased through the APPA Product Store at PublicPower.org/store.





2013 AMP awards recipients



AMP OSHA/Safety Compliance Coordinator Steven Mutchler (right) presents a 2013 AMP Hard Hat Award to Ray Pearson of Wadsworth.



Director of Utilities John Ensman (left) accepts an AMP System Improvement Award for Main Street LED Lamp Post Lighting on behalf of the city of Shelby. Line Department Superintendent Doug Hurst (right) accepts an AMP Safety Award in Transmission/Distribution on behalf of the Shelby Division of Electric & Telecommunications.



Dean Lautzenheiser (left) of Dover receives a 2013 AMP Hard Hat Award from AMP Safety Manager Scott Mckenzie.

Niles accepts applications for plant superintendent

The City of Niles is accepting applications for Waste Water Treatment Plant Superintendent. Candidates must have Class 4 Waste Water License and Water License 2 or 3.

Please contact City of Niles at 330.652.3415 for more information or to apply.

AMP seeks journeyman lineperson to lead circuit rider program

The basic function of this AMP position is to serve as a trainer and technical advisor to member communities for the Circuit Rider program, safety programs, special projects, and also assist with the centralized administration of the Mutual Aid program.

This position provides contract services via the Circuit Rider program in such areas as maintaining and operating an electric utility system; organizing or reorganizing an electric department; assisting in budgeting, record-keeping and system planning; recommending consultants; and training personnel.

Essential functions also include assisting with and conducting safety education programs, assisting with the implementation of Lineperson Apprenticeship Program, and providing hands-on training in operations of distribution systems.

Candidates must have a high school diploma (two-year technical degree desirable); be a journeyman lineperson; have a working knowledge of OSHA regulations; be a self-starter and team oriented with excellent interpersonal and communication skills; have a CDL license and be willing to travel about 75 to 80 percent of the time; be CPR certified; have a minimum of two years management experience; have public speaking experience; and domiciled in Northwest Ohio area. Experience in a municipal environment is strongly preferred.

For a complete job listing, please visit <u>www.amppartners.</u> org or email to jpawlak@amppartners.org.

Bryan looks to fill electric distribution lineworker position

The City of Bryan is seeking an Electric Distribution Lineworker. Completed coursework in a recognized lineworker apprenticeship program or apprentice lineman preferred, but entry-level candidates are welcome to apply.

Resumes may be mailed to 841 E. Edgerton St., Bryan, Ohio 43506, or emailed to <u>humanresources@cityofbryan.</u> <u>com</u>.

For more information please visit <u>www.cityofbryan.net/</u> <u>Employment.asp</u>. EOE

Schuylkill Haven in need of journeyman electric lineman

The Borough of Schuylkill Haven is accepting applications for a journeyman electric lineman position.

Minimum qualifications include: graduation from the standard four-year high school, successful completion of an approved apprenticeship program of at least four years in duration and Pennsylvania CDL license.

Schuylkill Haven Borough owns and operates its own electric system. The electric system includes: substation, poles, transmission lines, transformers and secondary services. The successful application should have knowledge/ background including all of these appurtenances. This is a full time position.

Schuylkill Haven is located In Schuylkill County, PA and has a population of 5,500. Schuylkill Haven borough has an excellent compensation/benefit package and is an Equal Opportunity Employer. A complete job description and job application can be obtained by contacting the borough office at 570.385.2841 or by logging on to the Borough's website www.schuylkillhaven.org.

Please submit a completed job application, resume, certifications and three references to: Scott J. Graver, Borough Administrator, Schuylkill Haven Borough Office, 12 W. Main St., Schuylkill Haven, and PA 17972.

Calendar

Jan. 23—AMP finance & accounting subcommittee meeting *Philadelphia, Pennsylvania*

Jan. 27—APPA Maintenance of High-Voltage Electrical Distribution AMP Headquarters, Columbus

Jan. 28-30—APPA Overhead Distribution Systems AMP Headquarters, Columbus

Feb. 13—AMP finance & accounting subcommittee meeting *Coldwater, Michigan*

Feb. 20—AMP finance & accounting subcommittee meeting *Ellwood City, Pennsylvania*

Feb. 25—Regulator, Recloser, Capacitor Safety Training class AMP Headquarters, Columbus

Feb. 25—OMEA Legislative Day and Mayors' Reception Vern Riffe Center, Columbus

March 10-12—APPA Legislative Rally *Grand Hyatt, Washington, D.C.*