Memorandum

To:Mayor & Members of CouncilFrom:Jon Bisher

Subject: General Information

Date: January 31, 2014

CALENDAR

Technology & Communication Committee Meeting Agenda; Monday, February 3rd @ 6:15 pm

- 1. Approval of December 2, 2013 Meeting Minutes
- 2. Discussion Regarding Using Social Media to Improve Communication with Residents
- 3. Discussion Regarding Online Applications for Various Services

City Council Meeting Agenda; Monday, January 20th @ 7:00 pm

C. MAYOR'S STATE OF THE CITY ADDRESS

D. APPROVAL OF MINUTES

1. Regular Meeting Minutes from January 20, 2014

F. PRESENTATION OF AWARD

A copy of the letter received from the Auditor of State's office is enclosed.

I. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS - None

- J. SECOND READINGS OF ORDINANCES AND RESOLUTIONS None
- K. THIRD READINGS OF ORDINANCES AND RESOLUTIONS None
- L. GOOD OF THE CITY (Discussion/Action)
 - 1. **CIC Economic Development Update** a. *Rob McColley will be at the meeting to give an update.*
 - 2. Sole Source I/I Reduction Studies VanHyning Interceptor, E. Riverview Interceptor and Front Street Interceptor (L.T.C.P. Projects No. 22, 23 & 25)
 - 3. Sole Source Purchase of Lighting Upgrades for the City Admin Building a. A copy of the quote from Michigan Lighting Systems East is enclosed.
 - 4. Refer Unlimited Pickup Schedules FY2014 to Water & Sewer Committee and Board of Public Affairs
 - 5. **To Approve Purchase Off State Bid for Replacement Cardiac Monitors** a. *Please see the enclosed Memo from Chief Bennett.*
 - 6. Updates from the Personnel Committee Regarding the Hiring of a New City Manager

- 7. Sewer Lateral Cost Responsibility and Sewer Assessments

 a) A Memorandum from Chad on Sanitary Sewer Service Ownership Comparison is enclosed.
- 8. **Approval of Change Order No. 7, Scott St. Improvements Project, Miller Bros. Const., Inc.** a. *Enclosed is Chad's Memo explaining the change order along with a copy of CO No. 7.*
- M. EXECUTIVE SESSION: To Discuss Compensation of Personnel

INFORMATIONAL ITEMS

- 1. Three (3) Memos from Chad with information on requests made by Council:
 - a) Sanitary Sewer Laterals Failure Records
 - b) W. Riverview Avenue Guardrail Inspection
 - c) Unimproved Streets List

RELATED ITEMS

- 1. 2014 Council, Committees, Commissions & Boards
- 2. 2014 Annual Notice of Regular Scheduled Meetings for City Council, Council Committees, Boards and Commissions
- 3. **AMP UPDATE;** January 31, 2014

JAB;rd Records Retention CM-11 - 2 Years

Monthly Calendar

February 1 - 28, 2014





19

🕗 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
	6:30 PM Finance & Budget		6:30 PM Parks & Rec Board			
	Committee Mtg.		Meeting			
	7:30 PM Safety & Human		BISHER - 8:30 am - 2:00 pm: '			
	Resources Committee Mtg.					
	8:00 PM Special City Council					
	Meeting					
	AV - Sheryl					
2	3	4	5	6	7	8
2	6:15 PM TECHNOLOGY		3	0	1	0
	Committee					
	7:00 PM City COUNCIL					
	Meeting					
	AV - Dan					
	it Dui					
•	10		40	10		4=
9	10	11	12	13	14	15
	6:30 PM ELECTRIC	BISHER - @ AMP				
	Committee					
	Board of Public Affairs					
	7:00 PM WATER/SEWER Committee					
	7:30 PM Municipal Properties/ED Committee					
	Meeting					
	AV - Rox					
16	17	18	19	20	21	22
	6:15 PM Parks & Rec					
	Committee Mtg.					
	7:00 PM City COUNCIL					
	Meeting					
	AV - Dan					
23	24	25	26	27	28	1
20				BISHER - 12 Noon > Off	BISHER - Off	1
	6:30 PM Finance & Budget Committee Mtg.	2:00 PM OMEA Legislative Day @ Vern Riffe Center	ruvir" - Distici	DISTICK - 12 NOON > OII	DISTIER - OII	
	7:30 PM Safety & Human	AMP - Bisher				
	Resources Committee Mtg.					
	AV - Shery					
	1				1	

TECHNOLOGY & COMMUNICATION COMMITTEE

LOCATION: City Hall Offices, 255 W. Riverview Avenue, Napoleon, Ohio 43545

Meeting Agenda

Monday, February 3, 2014 at 6:15 PM

- I. Approval of Minutes from December 2, 2013 (In the Absence of any Objections or Corrections, the Minutes Shall Stand Approved)
- II. Discussion Regarding Using Social Media to Improve Communication with Residents
- III. Discussion Regarding Online Applications for Various Services
- IV. Any Other Matters Currently Assigned To Committee

Gregory J. Heath, Clerk/Finance Director

City of Napoleon, Ohio **Technology & Communication Committee**

Meeting Minutes Monday, December 2, 2013 at 8:00 PM

PRESENT	
Members	Jason Maassel - Chair, Christopher Ridley, Jon Tassler
City Staff	Dr. Jon A. Bisher, City Manager Gregory J. Heath, Finance Director/Clerk of Council
	Dan Wachtman, MIS Administrator
	Robert Weitzel, Police Chief
Recorder	Tammy Fein
Others	News Media
ABSENT	
Call To Order	Chairman Maassel called the meeting to order at 8:47 PM.
Minutes Approved	Minutes from the April 1, 2013, meeting stand approved as presented.
Making The City	Wachtman stated he was waiting for feedback from Committee members regarding the
Website More	ease of use of the City's website. Maassel suggested Wachtman use the City of
Navigatiable	Hudson's website as a template stating the ease of searches and the important forms such as tax forms and utility payments being on the home page.
	such as tax forms and durity payments being on the nome page.
	Bisher stated the City's website is structured by subject since it was used by City
	Departments more than by consumers; Maassel stated this is no longer the case.
	Maassel stated he would like to see the following on the City's home page:
	Utility bill payment link;
	Parks & Rec Program registration form; Tax forms; and
	Chamber of Commerce website link.
	Ridley added that he would also like to see a link to the Henry County CIC.
	Tassler stated he attempted to register on the website earlier in the day and the website
	would not allow him to.
	Didley suggested on online sympton for consumers to indicate which features they'd like
	Ridley suggested an online survey for consumers to indicate which features they'd like to see on the site; Maassel suggested a counter to research which links were used the
	most. Wachtman stated he would work on these things and will add a Frequently
	Asked Questions link to the website as well.
Motion To Adjourn	Motion: Tassler Second: Ridley
	To adjourn the meeting at 9:04 PM
Passed	Roll call vote on above motion:
Yea- 3	Yea-
Nay- 0	Nay-
Date Approved:	
	Jason Maassel Chair

Jason Maassel, Chair

CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

MEETING AGENDA

Monday, February 3, 2014 at 7:00 pm

- A. Attendance (Noted by the Clerk)
- **B.** Prayer & Pledge of Allegiance
- C. Mayor's State of the City Address
- D. Approval of Minutes: January 20 (In the absence of any objections or corrections, the minutes shall stand approved.)
- E. Presentation of Award: by Mr. Derek Merrin, Regional Liason for the Office of the Auditor of State
- F. Citizen Communication
- G. Reports from Council Committees
 - Personnel Committee met on Wednesday, January 22 and Thursday, January 30 and: a. Reviewed Personnel Matters
 - 2. Finance & Budget Committee (Majority Report) met on Monday, January 27 and recommended:
 - a. To set the General Fund limit at \$1 million and the CIP Fund limit at \$400,000;
 - **b.** To move \$60,000 from the 400 CIP Fund to the 401 CIP Reserve Fund, and to move \$126,000 from the 100 General Fund to the 101 General Reserve Fund;
 - c. To unappropriate \$45,500 from the 101 General Reserve Fund
 - 3. Safety & Human Resources Committee met on January 27 and:
 - a. Scheduled meetings with Townships
 - b. Reviewed EMS Costs and Revenues
 - 4. Technology Committee (Majority Report) met on Monday, February 3 and:
 - a. Discussed Using Social Media to Improve Communication with Residents
 - b. Discussed Online Applications for Various Services
- H. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)
 - 1. Civil Service Commission did not meet on Tuesday, January 28 due to lack of agenda items.
 - 2. Parks & Recreation Board met on Wednesday, January 29 with the following agenda items:
 - a. Organization of Officers
 - b. Discussion regarding Youth Volleyball Program
- I. Introduction of New Ordinances and Resolutions
 - There are no first readings of Ordinances and Resolutions.
- J. Second Readings of Ordinances and Resolutions
 - There are no second readings of Ordinances and Resolutions.
- K. Third Readings of Ordinances and Resolutions
 - There are no third readings of Ordinances and Resolutions.
- L. Good of the City Any other business as may properly come before Council, including but not limited to:
 - 1. Discussion/Action: CIC Economic Development Update
 - 2. Discussion/Action: Sole Source I/I Study VanHyning, E. Riverview & Front St. Interceptors
 - 3. Discussion/Action: Sole Source Purchase of Lighting Upgrades for the City Building
 - 4. Discussion/Action: Refer Unlimited Pickup Schedule to WSRRL Committee and BOPA
 - 5. Discussion/Action: To approve purchase of off state bid for replacement cardiac monitors
 - 6. Discussion/Action: Updates from the Personnel Committee regarding the hiring of a new City Manager
 - 7. Discussion/Action: Sewer Lateral Cost Responsibility and Sewer Assessments
 - **8. Discussion/Action:** Approval of Change Order No. 7: Scott St. Improvements Project, Miller Bros. Construction, Inc.
- M. Executive Session: To discuss Compensation of Personnel
- **N.** Approve Payment of Bills and Approve Financial Reports (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- O. Adjournment

A. Items Referred or Pending in Committees of Council

- 1. Technology & Communication Committee (1st Monday) (Next Regular Meeting: Monday, March 3@ 6:15 pm)
- 2. Electric Committee (2nd Monday) (Next Regular Meeting: Monday, February 10 @ 6:30 pm)
 a. Review of Electric Billing Determinants
 b. Electric Department Report
- **3.** Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday) (*Next Regular Meeting: Monday, February 10 @ 7:00 pm*)
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday) (Next Regular Meeting: Monday, February 10 @ 7:30 pm)
 a. Updated Info from Staff on Economic Development (as needed)
- **5.** Parks & Recreation Committee (3rd Monday) (Next Regular Meeting: Monday, February 17 @ 6:15 pm)
- 6. Finance & Budget Committee (4th Monday) (Next Regular Meeting: Tuesday, February 24 @ 6:30 pm)
- 7. Safety & Human Resources Committee (4th Monday) (Next Meeting: Tuesday, February 24 @ 7:30 pm)
 a. Scheduling of meetings with Townships
 - **b.** Review of EMS Costs and Revenues
- 8. Personnel Committee (As needed)
- B. Items Referred or Pending In Other City Committees, Commissions & Boards
 - 1. Board of Public Affairs (2nd Monday)
 - (Next Regular Meeting: Monday, February 10 @ 6:30 pm)
 a. Review of Electric Billing Determinants
 b. Electric Department Report
 - 2. Board of Zoning Appeals (2nd Tuesday) (Next Regular Meeting: Tuesday, February 11 @ 4:30 pm)
 - **3.** Planning Commission (2nd Tuesday) (Next Regular Meeting: Tuesday, February 11 @ 5:00 pm)
 - **4.** Tree Commission (3rd Monday) (Next Regular Meeting: Monday, February 17 @ 6:00 pm)
 - 5. Civil Service Commission (4th Tuesday) (Next Regular Meeting: Tuesday, February 25 @ 4:30 pm)
 - **6.** Parks & Recreation Board (Last Wednesday) (Next Regular Meeting: Wednesday, February 26 @ 6:30 pm)
 - 7. Privacy Committee (2nd Tuesday in May & November) (Next Regular Meeting: Tuesday, May 13 @ 10:30 am)
 - 8. Records Commission (2nd Tuesday in June & December) (Next Regular Meeting: Tuesday, June 10 @ 4:00 pm)
 - **9. Housing Council** (1st Monday of the month after the TIRC meeting) (*Next Regular Meeting:*)
 - **10. Health Care Cost Committee** (As needed)
 - 11. Preservation Commission (As needed)
 - 12. Infrastructure/Economic Development Fund Review Committee (As needed)
 - 13. Tax Incentive Review Council (As needed)
 - 14. Volunteer Firefighters' Dependents Fund Board (As needed)
 - 15. Lodge Tax Advisory & Control Board (As needed)
 - 16. Board of Building Appeals (As needed)
 - **17. ADA Compliance Board** (As needed)
 - 18. NCTV Advisory Board (As needed)

City of Napoleon, Ohio **CITY COUNCIL**

Meeting Minutes Monday, January 20, 2014 at 7:00 pm

PRESENT	1
Council	John Helberg (President), Patrick McColley (President Pro-Tem), Jeffrey Marihugh,
М	Jason Maassel, Christopher Ridley, Heather Wilson
Mayor City Managar	Ronald A. Behm Dr. Jon A. Bisher
City Manager Law Director	Trevor M. Hayberger
Finance Director/Clerk	Gregory J. Heath
Recorder	Tammy Fein
City Staff	Chad Lulfs, City Engineer
	Dan Wachtman, MIS Administrator
	Robert Weitzel, Police Chief
Others	News Media, Patrolman Patrick Lannan, Carey and Beth Lange
ABSENT Council	Travis Sheaffer
Others	
Others	
Call To Order	President Helberg called the meeting to order at 7:01 pm with the Lord's Prayer followed by the Pledge of Allegiance.
Swearing In –	Mayor Behm swore in Patrolman Patrick Lannan to the Napoleon Police
Patrolman Lannan	Department. Patrolman Lannan is originally from Chicago and had previously
	served in the Army for 12 years, serving tours in Iraq and Afghanistan. Lannan has a wife and three (3) children and was a member of the Napoleon Police Auxilary.
Minutes Approved	Minutes of the January 6 Council meeting stand approved with the correction of 'TMT' replacing 'TNTE' on page eleven (11).
Citizen Communication	None
Reports From Committees	The Technology & Communication Committee did not meet on January 6 due to lack of agenda items.
	Committee member McColley reported that the Electric Committee met on January 13 and recommended: 1. Approval of electric billing determinants
	The Water, Sewer, Refuse, Recycling and Litter Committee did not meet on January 13 due to lack of agenda items.
	The Municipal Properties, Buildings, Land Use and Economic Development Committee did not meet on January 13 due to lack of agenda items.
	The Parks & Recreation Committee did not meet on January 20 due to lack of agenda items.
Introduction Of Resolution No. 005-14	President Helberg read by title Resolution No. 005-14, a Resolution accepting the Annexation to the City of Napoleon certain territory that the Napoleon Area School
Council Meeting Minutes	1 of 6 1/31/2014

	District filed with the Henry County Board of Commissioners; and declaring an Emergency
Motion To Approve First Read	Motion: McColley Second: Maassel To approve first read of Resolution No. 005-14
Discussion	Hayberger reported this is the last step needed by Council to accept the Annexation. Marihugh asked if any upgrades to the infrastructure would be the responsibility of the petitioner; Hayberger replied yes.
Motion To Suspend The Rules	Motion: Marihugh Second: Ridley To suspend the rules requiring three readings
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Maassel, Wilson, Marihugh, Ridley, McColley, Helberg Nay-
Passed Yea- 6 Nay- 0	Roll call vote to pass Resolution No. 005-14 under suspension of the rules Yea- Maassel, Wilson, Marihugh, Ridley, McColley, Helberg Nay-
No 2 nd Or 3 rd Readings	There were no second or third readings of Ordinances and Resolutions.
GOOD OF THE CITY <u>Discussion/Action</u> Motion To Approve Billing Determinants	Motion: Maassel Second: McColley To accept the recommendation for approval of January electric billing determinants as follows: Generation Charge: Residential @ \$.07601; Commercial @ \$.09284; Large Power @ \$.04900; Industrial @ \$.04900; Demand Charge Large Power @ \$12.53; Industrial @ \$14.25; JV Purchased Cost: JV2 @ \$.03289; JV5 @ \$.03289
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Maassel, Wilson, Marihugh, Ridley, McColley, Helberg Nay-
Confirmation Of Appointment To BOPA- Keith Engler	Behm requested Council's confirmation of the reappointment of Keith Engler to the BOPA.
Motion To Confirm Reappointment Of Engler To BOPA	Motion: Ridley Second: Marihugh To confirm Behm's reappointment of Engler to the BOPA
Passed Yea- 6 Nay- 0	Roll call vote on above motion: Yea- Maassel, Wilson, Marihugh, Ridley, McColley, Helberg Nay-
Sole Sourcing I/I Study	Lulfs referred to the memo in the Council packet, see attached. Lulfs stated that according to the renegotiated schedule with the EPA, there are three (3) remaining I/I studies that were included in the Long Term Control Plan to be finished; to date four (4) other I/I studies that were included in the Plan and one (1) I/I study that was not in the plan have been completed all by the same company, Stantec Consulting. Lulfs requested, to save time and money, to employ Stantec Consulting for the remaining

	studies instead of using the Quality Based Selection process to select a consultant.
	Marihugh stated that he read the documents and did not see a Scope of Services included; Marihugh added that he would not vote on this issue without reading the Scope of Services since this is a \$425,000 project. McColley asked if this was a reasonable amount; Lulfs stated that this amount will likely be negotiated down to approximately \$400,000, but negotiations of the contract have not begun.
	Maassel asked if the Quality Based Selection process was used when Stantec was chosen to do the previous I/I studies; Lulfs replied yes. Hayberger added that he is usually opposed to sole sourcing, however Stantec has been chosen through the Quality Based Selection process to do all the previous I/I studies.
	Lulfs stated that the Van Hyning portion of the studies will be the largest of the three, with the East Riverview and Front Street being smaller, and these will complete the required I/I studies. Lulfs added that the Quality Based Selection process will take approximately six (6) weeks, so if that is Council's decision, Lulfs would like to get started as soon as possible. Lulfs stated that the Scope of Services is completed during the negotiations of the contract during the Quality Based Selection process, and has general information listed in the document; Lulfs will research the percentages in the Long Term Control Plan for further discussion.
Helberg Referred Sole Sourcing I/I Study To The February 3 Council Meeting	Helberg referred the Sole Sourcing I/I Study back to the February 3 Council meeting, asking Lulfs to get more information regarding the Scope of Service.
Sewer Lateral Cost Responsibility And Sewer Assessments	Bisher stated he is still researching the information requested from other cities, and once the books are rolled regarding the Budget, Bisher will use the final figures to create the spreadsheet for Council to explore.
	Maassel stated that having a deductible makes sense to decrease the amount of frivolous repairs that would be charged to the City; the average cost of these incidents is approximately \$5,000 with approximately six (6) to twelve (12) incidents per year. Maassel stated this caused the previous WSRRL Committee to have concerns with an 'open invitation' to residents for the City to pay for repairs. Maassel suggested a process in which the resident would pay the first \$2,000 of the incident, which would decrease the amount of frivolous incidents, the City paying the next \$4,000 of the incident and the resident being responsible for the remainder. Maassel stated this would decrease the perceived unfairness of the City paying one amount for one resident and a different amount for another.
	Helberg stated that the incidents that the City has any responsibility in should be limited to incidents located in the City right-of-way; Council agreed.
	Helberg asked Lulfs what the average cost of a simple sewer repair on the resident's side of the street would be; Lulfs estimated approximately \$2,000 - \$2,500, but will research this with a local contractor. Carey Lange stated that his repair at 717 W. Clinton Street was thirteen (13) feet down on the opposite side of the street, with just the tap being repaired in the City right-of-way, with a cost of approximately \$7,245.
	Maassel added that the concrete pavement reimbursement to residents has been at the same rate for many years.

	Ridley stated that he would like to see the spreadsheet figures; adding that the amount that the resident is responsible for must be capped. Bisher stated that the spreadsheet figures will be using the most recent data.
	Wilson stated that the whole process regarding customer service must be looked at, not just the reimbursement rate.
	Lange offered to communicate with Council as needed.
No Action Taken; Sewer Lateral Cost Responsibility And Sewer Assessments Left On Agenda	Council took no action regarding Sewer Lateral Cost Responsibility and Sewer Assessments, leaving the issue on the agenda for further discussion.
Bisher	None
Hayberger	None
Wilson	Wilson stated that the upcoming Mayor's State of the City Address should contain information regarding economic development to build and nurture different business relationships in the City; Bisher suggested contacting Rob McColley, CIC Director to see if he is available for the next Council meeting on February 3, at which the Mayor will give the State of the City Address.
Maassel	None
Behm	Behm requested Helberg assign Reserve Fund Analysis to the Finance & Budget Committee.
Helberg Assigned Reserve Fund Analysis To The Finance & Budget Committee	Helberg assigned the Reserve Fund Analysis to the Finance & Budget Committee.
	Behm received a phone call from a resident complaining that the City is making it difficult for competition to come into the City to compete with the cable company; Bisher stated that the City does not have any authority to negotiate regarding cable services, adding that the current contract is not exclusive and other companies could come into the City if they chose.
Helberg	Helberg asked Lulfs for an update on the Riverview project; Lulfs replied that ODOT stated that E. Riverview will be left open during the remainder of the project, while W. Riverview will not be left open due to bad weather; and noted the schedule was not revised as there was no progress meeting as of yet. Helberg asked Lulfs to relay thanks to ODOT for opening E. Riverview.
McColley	McColley stated that he is attending the OMEA Conference on February 25 and invited other Councilmembers to join him.
Ridley	Ridley stated the City Facebook page is great and has approximately 250 friends.
Marihugh	Marihugh thanked Bisher for the wind shear data.

	Marihugh asked Bisher if the State could be contacted to partner with the City to repair the decrepit joints on Route 108 North; Bisher stated that the issue is not just the joints; Marihugh added there are three (3) inch bumps on the road.
	Marihugh asked if the State could be contacted regarding the downtown paving; Lulfs stated he has already contacted them and is waiting for a reply. Lulfs stated the he is researching if this can be accounted for outside of the Resurfacing Program Grant since the Grant is a 80/20 split with full cost at full depth, and this paving project is in a limited access right-of-way.
	Marihugh suggested that Behm speak with Dave Volkman regarding suggestions for filling the vacant seat in the Tree Commission; Behm has already spoken with Volkman.
	Marihugh asked Bisher if there was a standardized way to mark City fleet vehicles, stating that the Electric Department has small decals on the trucks.
	Marihugh suggested reinforcing certain issues at the weekly safety meetings for work zone safety, as he has seen work zones with no signage, lineman working in buckets without lanyards, groundsmen without hardhats and other City workers without their personal protection equipment.
Heath	Heath requested Council's permission to sole source the project of replacing the light fixtures in City Hall to the vendor that was used for the same project at the Operations Building, with workers from the City Electric Department installing the equipment. Heath added this project was approved in the budget and approved for the EfficiencySmart rebate of approximately \$3,700 with the annual energy saving being approximately \$4,000 per year. Council agreed that Heath should sole source this project to the requested vendor with the City Electric Department installing the equipment.
	Heath stated that the books will be rolled and the final budget book will be completed shortly, the final balances will be available for discussion at the Finance and Budget Committee meeting.
Approval Of Bills	Bills and financial reports stand approved as presented with no objections.
Motion To Adjourn	Motion: Ridley Second: Marihugh To adjourn the meeting.
Passed Yea– 6 Nay- 0	Roll call vote on above motion: Yea- Maassel, Wilson, Marihugh, Ridley, McColley, Helberg Nay-
Adjournment	Meeting adjourned at 7:55 pm.
Approved:	John A. Helberg, Council President
	Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council



Dave Yost · Auditor of State

Jon Bisher, City Manager City of Napoleon 255 West Riverview Ave P.O. Box 151 Napoleon, OH 43545

Dear Mr. Bisher,

Congratulations! Based upon your recently completed financial audit, it gives me great pleasure to inform you that the City of Napoleon has received the *Auditor of State Award with Distinction*. Clean and accurate record-keeping are the foundation for good government, and the taxpayers can take pride in your commitment to accountability.

The Auditor of State Award with Distinction is given to those entities that file an annual CAFR and timely financial reports in accordance with GAAP, as well as receive a "clean" audit report. The "clean" audit report means that your financial audit did not contain findings for recovery, material citations, material weaknesses, significant deficiencies, Single Audit findings or any questioned costs.

Congratulations again on receiving the *Auditor of State Award with Distinction*. My office looks forward to continuing to work with you to ensure clean, accountable and efficient government for all Ohioans.

Sincerely,

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Dave(Y6st Auditor of State

(Letterhead)

For Immediate Release: (Date) <u>Contact:</u> (Contact Name) (Title) (Contact Phone)

(Name) Receives Auditor of State Award

(Location) – A recent financial audit of (name) by the Auditor of State Dave Yost's office has returned a clean audit report. (Name)'s excellent record keeping has earned it the Auditor of State Award.

"Quote from entity official."

The *Auditor of State Award* is presented to local governments and school districts upon the completion of a financial audit. Entities that receive the award meet the following criteria of a "clean" audit report:

- Must be a GAAP entity without a CAFR (Certified Annual Financial Report) that timely files their financial reports with the Auditor of State;
- The audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, Single Audit findings or questioned costs;
- The entity's management letter contains no comments related to:
 - o Ethics referrals
 - o Questioned costs less than \$10,000
 - o Lack of timely report submission
 - o Reconciliation
 - o Failure to obtain a timely Single Audit
 - o Findings for recovery less than \$100
 - o Public meetings or public records

###

Public Announcement

The City of Napoleon intends to contract for engineering services in connection with the VanHyning Interceptor (LTCP Project #22), East Riverview Interceptor (LTCP Project #23) and Front Street Interceptor (LTCP Project #25) Inflow and Infiltration (I/I) Reduction Studies. Engineering firms interested in being considered for a contract to provide the required services shall reply with three (3) Statements of Qualifications no later than 11:00 A.M., Local Time, on January 31, 2014. Statements received after this dead-line will not be considered.

Statements of qualifications shall include information regarding the firm's history and financial stability; education and experience of owners and key technical personnel; the technical expertise and location of the staff dedicated to the project; ability to perform sufficient traffic control; the firm's experience in performing similar engineering studies and ability to perform similar work in a timely manner; availability of staff; detailed list outlining location, quantity, and availability of the firm's equipment and facilities that will be dedicated to this project; references and contact names for similar projects; evidence of proper certification and/or licensing to do business in the State of Ohio; and any previous work performed for the City of Napoleon, including the firm's familiarity with the City of Napoleon's sanitary collection system.

Statements of Qualifications shall be transmitted to:

Mr. Chad E. Lulfs, P.E., P.S., Director of Public Works 255 West Riverview Avenue, P.O. Box 151 Napoleon, Ohio 43545

As required by Ohio Revised Code Section 153.65-71, responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, the City of Napoleon will enter into contract negotiations with the most highly qualified firm.

The preliminary project description is as follows:

- Name of Project:VanHyning Interceptor (LTCP Project #22), East Riverview Interceptor (LTCP
Project #23) and Front Street Interceptor (LTCP Project #25) Inflow and Infiltra-
tion (I/I) Reduction Studies
- **Locations:** VanHyning Service Area: North of Northcrest Circle, East of Scott Street, West of Oakwood Avenue and reaching to the Northerly Corporation Boundary. The interceptor sewer is located along the Westerly side of VanHyning Creek from East Riverview to Oakwood, then along the Northerly and Easterly side of VanHying Creek to a point North of US-24. The interceptor accepts flows from the Oberhaus Interceptor and discharges to the VanHyning Pumping Station. The service area contains approximately 29,600 l.f. of sanitary sewers in this study area.

East Riverview Service Area: North of the Maumee River, East of Fillmore Street to the Easterly Corporation Boundary and East of Oakwood Avenue, including the area North of US-24 to the Northerly Corporation Boundary. The interceptor discharges to the Shelby Interceptor. The service area contains approximately 41,300 l.f. of sanitary sewers in this study area.

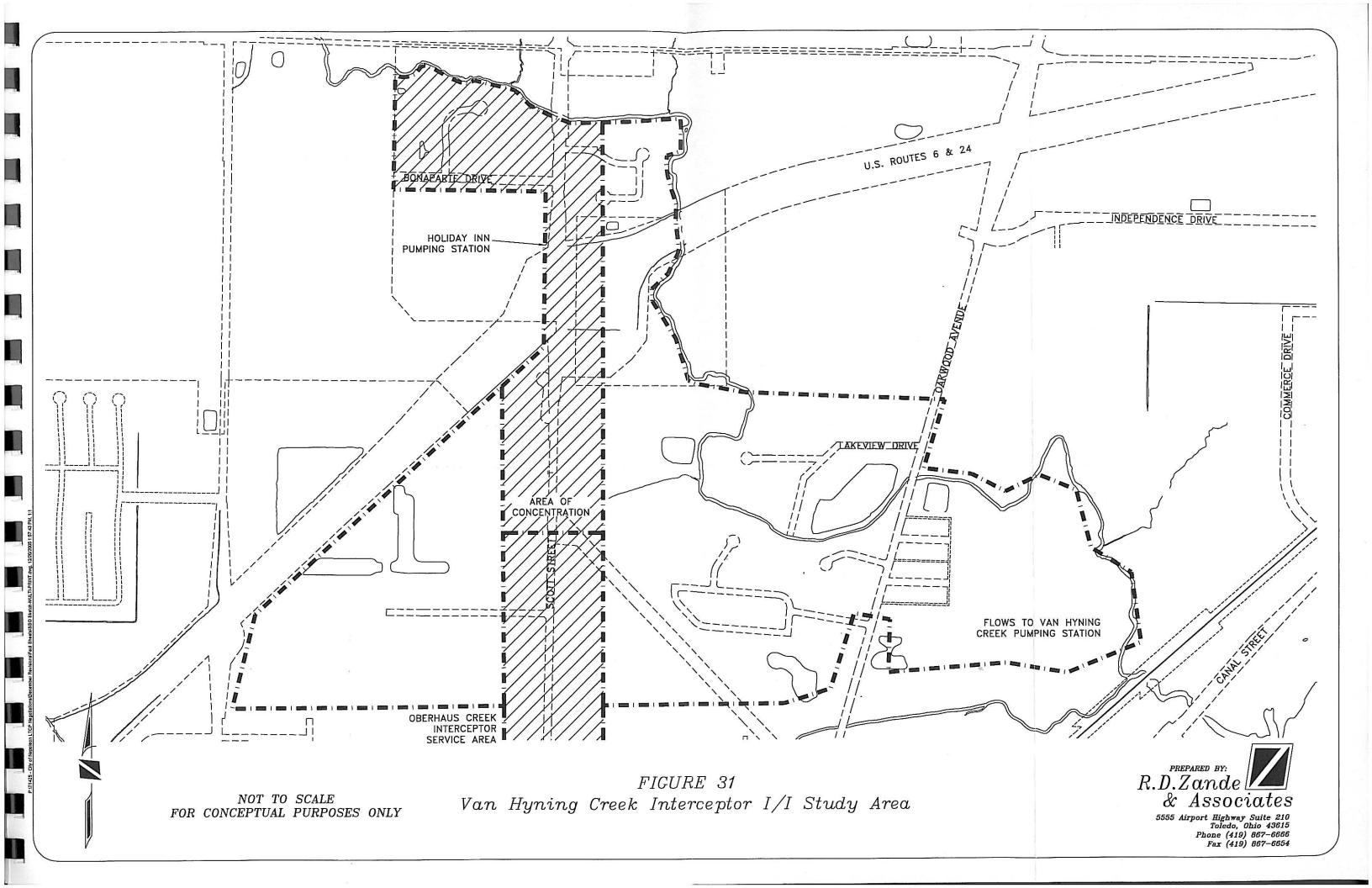
Front Street Service Area: North of the Maumee River to Riverview Avenue, East of Haley Avenue to East Riverdowns Park and discharging directly to the WWTP. The service area contains approximately 9,800 l.f. of sanitary sewers in this study area.

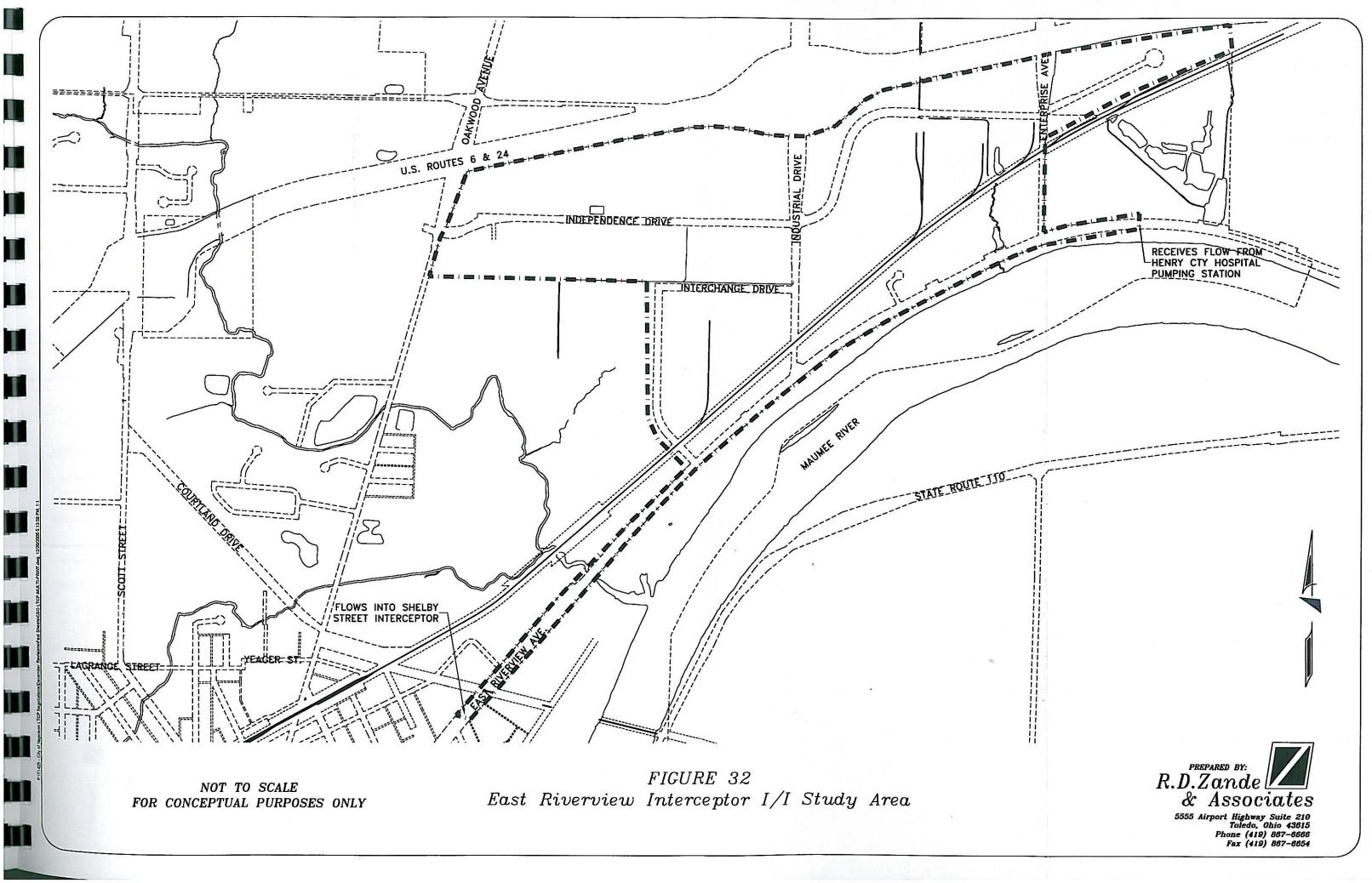
The final amount to be cleaned and videoed shall be determined during the negotiation process. See attached drawings.

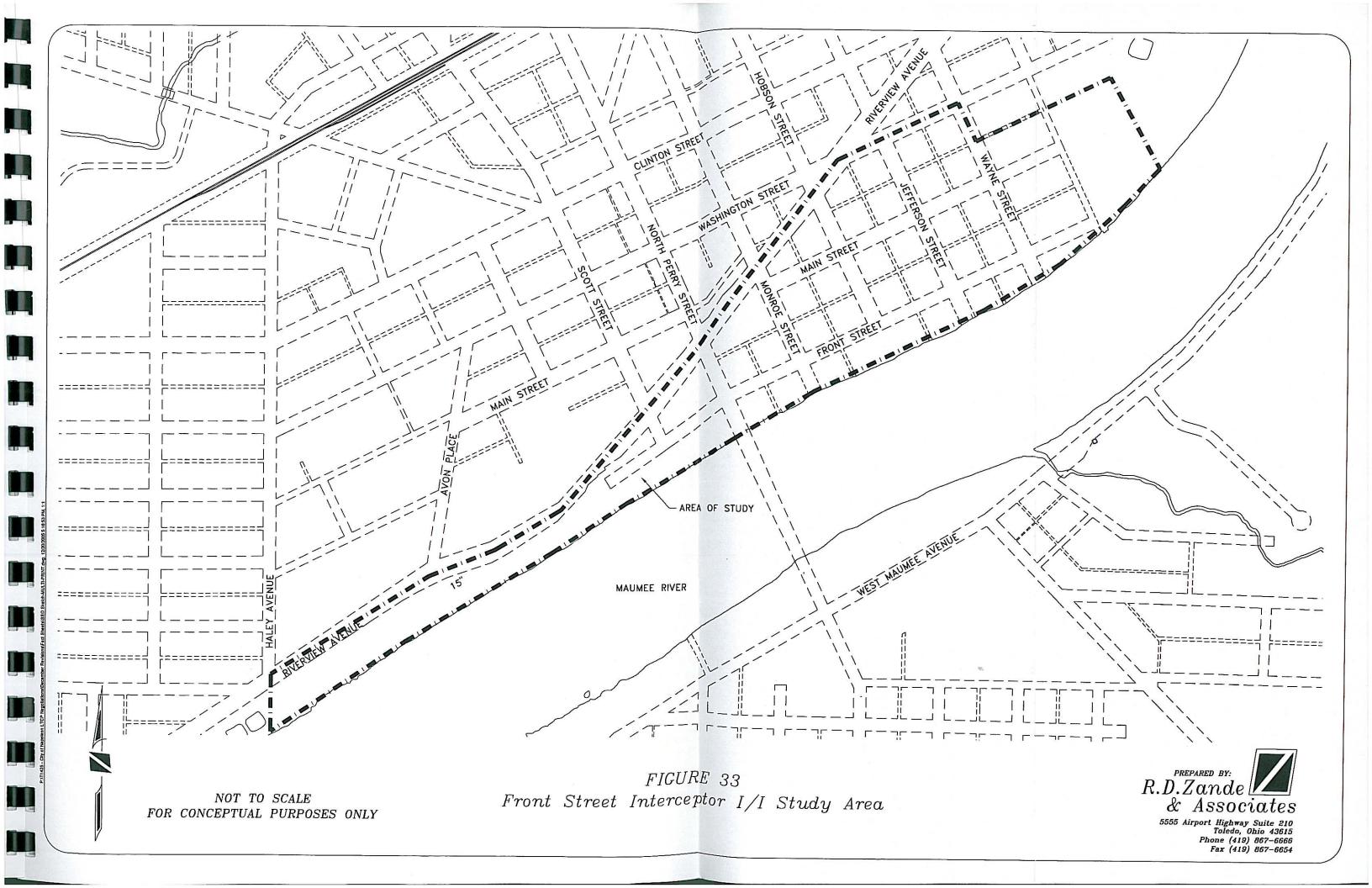
Description: These Interceptor Service Areas were determined to be receiving significant amounts of I/I by investigations within the City of Napoleon's Long Term Control Plan. The purpose of this study is to perform detailed studies of the area to locate and summarize specific sources of I/I entering the system, including significant defects encountered, and develop recommendations and cost estimates for the elimination of such sources. The selected firm shall, at a minimum, be responsible for performance of flow monitoring (expect 10 flow monitors for 4 months) and data analysis; manhole inspections; smoke and dye testing; cleaning and televising portions of the interceptor and collector sewers; rain simulation testing; the development of a detailed report summarizing the findings of the investigations; and the ability to incorporate findings into the City of Napoleon's SWWM model. The report shall also include cost estimates for the elimination of the I/I sources. A detailed Scope of Services will be developed with the selected firm.

Total Project Budget: The proposed study budget is \$375,000.00.

- **Source of Funding:** The City is financing the project through local funds.
- **Project Schedule:** Study & Report: Begin/Completion: March 2014 / May 2015.







Quote: OLS14-40475-1

Quote

Page 1/1

Michigan Lighting Systems East 1389 Wheaton Avenue, Suite 500 Troy MI 48083 Phone: (248) 542-2200 Fax: 248-519-2700 From: Al Specht Quoter Ph: 419-705-6114 email: aspecht@mls-east.com

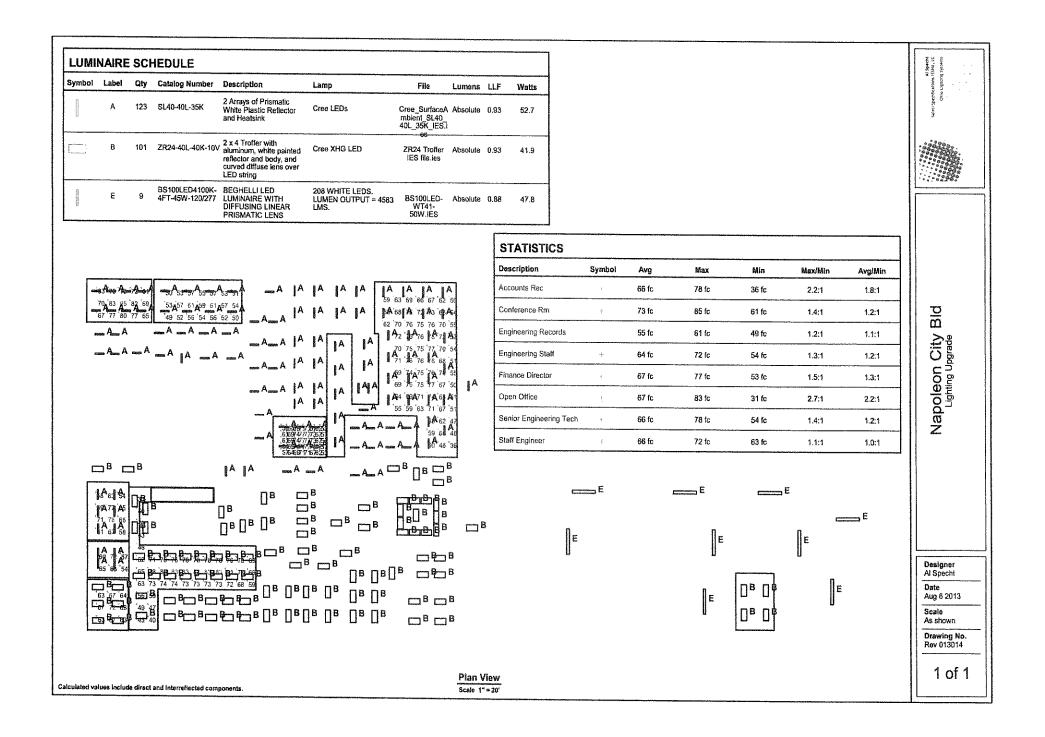
Project Napoleon City Bld - Copied Phase Location Quote OLS14-40475-1

To: Gregory Heath City of Napoleon For Bid Date Jan 30, 2014 Expires Mar 1, 2014

QTY Note	Туре	MFG	Part LED OPTION	Price	UQ	ExtPrice
123	A	CREE	SL40-40L-35K LED CEILING MOUNT FIXTURE	\$125.00		\$15,375.00
101	в	CREE	ZR2435K 0-10V LED TROFFER	\$178.00		\$17,978.00
9 SUB1	F TOTAL	CREE	UR2-48-45L-35K-S-FD	\$105.00		\$945.00 \$34,298.00
Note			FLUORESCENT OPTION			
101	с	COLM	JT824-232G-FSA12-11EU-FO835 FLUORESCENT LAYIN	\$93.00		\$9,393.00
123	D	COLM	WC4-232-11EU-FO835	\$88.00		\$10,824.00
9	F	COLM	CSR8-232-ST-4EU-FO835 INDUSTRIAL, 8 foot, 2-32 Watt T8, 1	\$92.00 20-277V 4-L T8 Elec Ballast	E	\$828.00
SUB1	TOTAL					\$21,045.00
				- Total:	68	55,343.00
Mfg Te CREE	Cree		Freight Allowance Freight Allowed	Minimum Order		

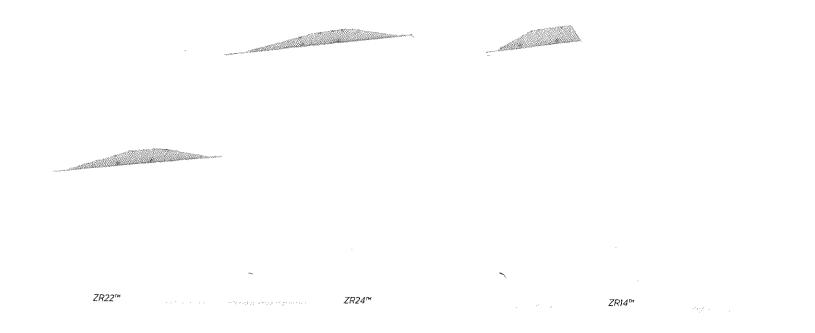
Freight Allowed: \$3000.00. Preshipment of anchor bolts incurs freight charges. HUBB Hubbell Lighting Freight Allowed \$50.00

Freight Allowed: \$1,000.00. Minimum Order \$50.00 Parts order \$50.00 Pre-shipment of anchor bolts incurs freight charges.









Exceptional Performance at an Unexpected Price.

superior Light Quality

Engineered with Cree TrueWhite® Technology, this fixture delivers 90 CRI and superior color saturation, enhancing the look of any space.

UNEXPECTED

Price

Exceptional combination of brilliant light and enhanced aesthetics at a remarkable price, all backed by the Cree 10-year limited warranty.

EASY

Installation

With an ultra-thin 3.9" height and lightweight design, the ZR Series troffer effectively targets a broad range of plenum spaces.

INSTANT

Code Compliance

With continuous O-10V dimming, the ZR Series troffer complies with CA Title 24 dimming codes as well as most nationwide energy codes.

Cree IS LED Lighting

Visit www.cree.com/lighting/zrseries or costact a Gree Fighting representative to learn more

ZR Series LED Troffer

The ZR Series LED troffer portfolio offers 2x2, 1x4 and 2x4 options targeted for both new construction and renovation. The ZR Series troffer delivers up to 4000 lumens of 90 CRI color quality with a pleasing aesthetic look and includes 0-10V dimming, which increases energy savings and helps meet local energy codes. The ZR Series troffer embodies a breakthrough in balancing energy savings, visual comfort, and payback.

PERFORMANCE SUMMARY

Cree TrueWhite* Technology

Assembled in the U.S. and Mexico

EFFICACY: 90 LPW

DELIVERED LIGHT OUTPUT: 3200, 4000 lumens

INPUT POWER: 35 to 44 watts

CRI: 90

CCT: 3500K, 4000K

INPUT VOLTAGE: 120-277 VAC

LIMITED WARRANTY: 10 years*

LIFETIME: Designed to last up to 75,000 hours

CONTROLS: 0-10V standard*

MOUNTING: Recessed

Product specifications subject to change at any time. *Visit www.cree.com/lighting for recommended dimming control options. See www.cree.com/lighting for warranty terms.*



A revolutionary way to generate high efficacy light with superior color rendering and lifelong color consistency. Cree TrueWhite® Technology delivers a no compromise solution to enhance any space.

CONSTRUCTION & MATERIALS

- Durable cold rolled steel housing provides strength and uniformity.
- Ultra-thin 3.9" fixture height and lightweight design effectively target a broad range of plenum spaces and allow for easy installations.
- Fixture is pre-painted for enhanced smooth finish.
- Provided t-bar clips and holes for mounting support wires enable recessed or suspended installation.
- Fixture sides and ends are hemmed in for safe, easy handling.

OPTICAL SYSTEM

 Unique fixture design creates perfect balance of both horizontal and vertical illumination.

· Optimized diffused lens eliminates pixelation and delivers a low-glare, smooth light distribution.

ELECTRICAL SYSTEM

 Cree-born components including highly efficacious Cree* LED chips along with an integral highly-efficient Cree* driver.

- Power Factor = 0.9 nominal.
- Input Power: Stays constant over life.
- Input Voltage: 120-277V, 50/60Hz.
- Battery Backup: Consult factory.
- Temperature Rating: Designed to operate in temperatures 0° to 35°C and below room side and plenum side.
- Total Harmonic Distortion: <20%.

CONTROLS

Continuous dimming to 5% with 0-10V controls comes standard.*

REGULATORY & VOLUNTARY GUALIFICATIONS

- UL924 (EB14 option).
- cULus listed.
- Suitable for damp locations.
- Designed for indoor use.

PHOTOMETRY

261

522

784

1045

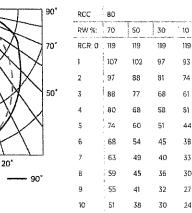
0

~~ 0°

ZR22TH / Based on CESTL Report Test #: 2014-0006

Fixture photometry has been conducted by a NVLAP accredited testing laboratory in accordance with IESNA LM-79-08. IESNA LM-79-08 specifies the entire luminaire as the source resulting in a fixture efficiency of 100%

Coefficients Of Utilization

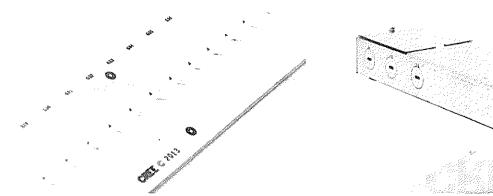


Effective Fixer Cavity Reflectance: 20%

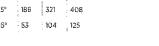
Average Luminance Table (cd/m2)			(cd/m2)	Zonal Lumen Summary			
Horizontal Angle				Zone	Lumens	% Lamp	Luminaire
	0°	: 45°	90°	0-30	808	N/A	24.7%
0°	1035	1035	1035	0-40	1328	N/A	40.5%
45°	664	710	759	0-60	2394	N/A	73.1%
55°	504	579	657	0-90	3274	N/A	100%
65°	342	451	570		3274	N/A	100%
75°	186	321	408				
85°	53	104	125				
	0° 45° 55° 65° 75°	Horizor 0° 1035 45° 664 55° 504 65° 342 75° 186	Horizontal Ang 0° 45° 0° 1035 1035 1035 45° 664 55° 504 65° 342 75° 186	Horizontal Angle 0° 45° 90° 1035 1035 1035 45° 664 710 759 55° 504 579 657 65° 342 451 570 75° 186 321 408	Horizontal Angle Zone 0° 45° 90° 0-30 0° 1035 1035 1035 0-40 45° 664 710 759 0-60 55° 504 579 657 0-90 65° 342 451 570 750 75° 186 321 408 408	Horizontal Angle Zone Lumens 0° 45° 90° 0-30 808 0° 1035 1035 1035 0-40 1328 45° 664 710 759 0-60 2394 55° 504 579 657 0-90 3274 65° 342 451 570 3274 75° 186 321 408 1006	Horizottal Angle Zone Lumens % Lamp 0° 45° 90° 0-30 808 N/A 0° 1035 1035 0-40 1328 N/A 45° 664 710 759 0-60 2394 N/A 55° 504 579 657 0-90 3274 N/A 65° 342 451 570 3274 N/A 75° 186 321 408

Visit www.cree.com/lighting for an explanation of calculations for these recommended ZR Series Lumen Maintenance Factors, Reference www.cree.com/lighting for detailed photometric data.





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To: Napoleon City Council

From: Chief Robert Bennett

Date: January 31, 2014

Re: New Monitors

I would like to request your approval to purchase 3 LifePack 15 monitors on the State Term Contract at an approximate cost of \$ 72,345.00. The money has been approved in the 2014 Budget at \$90,000.00. Thanks



Department of Public Works

255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax; (419) 599-8393 www.napoleonohio.com

Memorandum

То:	Dr. Jon A. Bisher, City Manager
From:	Chad E. Lulfs, P.E., P.S., Director of Public Works
<i>cc</i> :	Mayor & City Council
Date:	January 24, 2014
Subject:	Sanitary Sewer Service Ownership Comparison

Per your request, I contacted surrounding communities as well as other communities as requested by Council to obtain information regarding ownership and financial responsibility for sanitary sewer services. The information I obtained is listed below:

City/Village	Ownership/Financial Responsibility
Village of Archbold	Property Owner owns the service to the sewer main.
City of Bowling Green	Currently the responsibility is the City's, however, there has been some consideration to shift this onto the property owner.
City of Bryan	City owns the service to the foundation.
City of Norwalk	Property Owner owns the service to the sewer main.
Village of Paulding	The Village owns the service inside the right-of-way, however, if a false claim is made and the final result is an issue on private property, the property owner is billed for time & material costs incurred by the Village.
City of Van Wert	The responsibility is the property owner's to the sewer main, plus they must pay a \$150 tap fee (used to cover inspection costs). A $$1,000$ refundable bond is required if they are excavating the roadway.
City of Waterville	City owns the service in the right-of-way.
City of Wauseon	The responsibility is the property owner's up to the back of the curb or edge of pavement. However, the property owner is responsible to excavate and visually prove to a City representative that the issue is under the roadway

If you have any questions or require additional information, please contact me at your convenience.



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Memorandum

To:	Dr. Jon A. Bisher, City Manager
From:	Chad E. Lulfs, P.E., P.S., Director of Public Works
сс:	Mayor & City Council
	Greg Heath, Finance Director
Date:	February 3, 2014
Subject:	Scott Street Improvement – PID 86846
	Change Order No. 7

During construction on the above referenced project, a proposal was received from the Prime Contractor to use soil stabilization in lieu of the standard undercutting process normally implemented on projects. It was demonstrated that this would save \$65,529.59. Because of the savings, the request was approved and the soil stabilization was implemented. A similar issue arose regarding installation of a sewer that saved the City \$8,493.00. The total savings for these two (2) items was \$74,122.59.

Recently it was brought to our attention by the Prime Contractor that the submitted paperwork for both of the above requests was not correct. Although the total cost savings was accurate, it should not have been included in the change order request; instead, this should have been submitted as nonperformance items. Not only was the contractor not paid for the original items under the contract (because they didn't do the work), but these items were also listed as deductions in the change orders.

The total change order amounts on this project should have been \$141,243.85. Because the submitted paperwork included the non-performance items, the total processed change order amount is -\$29,219.74. The difference in these numbers is: \$141,243.85 - (-\$29,219.74) = \$170,463.59.

This matter has been discussed extensively with O.D.O.T. and they have approved this change order. It is my recommendation that Council approve Change Order No. 7 in the amount of \$170,463.59

CEL

CHANGE ORDER

No. 7

PROJECT

Scott Street Improvements PID NO. 86846

OWNER

City of Napoleon 255 W. Riverview Ave., P.O. Box 151 Napoleon, OH 43545

CONTRACTOR

Miller Bros. Const., Inc. P.O. Box 30 Archbold, OH 43502

ENGINEER

Chad E. Lulfs, P.E., P.S. City Engineer

DATE OF ISSUANCE

January 15, 2014

CONTRACT FOR: Scott Street Improvements (PID No. 86846)

You are hereby directed to proceed promptly with the following change(s): **DESCRIPTION:** Correct Change Order No. 1 and Change Order No. 3

ATTACHMENTS - (List Documents Supporting Change) see Exhibit "A" If a claim is made that the above change(s) have affected Contract Price or Contract Time, any claim for a Change Order based thereon will involve one of the following methods of determining the effect of the change(s).

Method of Determining Change In

CONTRACT PRICE

☑ Time and Materials

Unit Prices

Cost Plus Fixed Fee

Other

Estimated Increase/Decrease in

CONTRACT PRICE \$170,463.59 If the Change involves an Increase, the estimated amount is not to be exceeded without further authorization.

Recommended CITY of NAPOLEON Contractor's Records
Engineer's Records
Other

Method of Determining Change In

CONTRACT TIME

Estimated Increase/Decrease in **CONTRACT TIME** days If the Change involves an Increase, the estimated time is not to be exceeded without further authorization.

Accepted

MILLER BROS. CONST., INC.

Contractor

бу:

Chad E. Lulfs, P.E., P.S.; City Engineer

Authorized

Jon A. Bisher, City Manager

Original Contract Prior to this Change Order Increase / Decrease Resulting from this Change Order Current Contract Price, Including this Change Order

\$2,996,529.04 \$170,463.59 \$3,166,992.63

EXHIBIT "A"

Change Order	Item	Amount Processed	Miller Bros.
1	Concrete Collar	\$480.00	\$480.0
1	71-Conduit Bored or Jacked 16" Steel Casing Pipe	-\$21,090.00	φ-00.0
	Open Cut 16" Steel Casing Pipe	\$12,597.00	\$12,597.0
	9-Subgrade Compaction	-\$1,590.00	¥)
	10-Geotextile Fabric	-\$12,590.00	
	13-Granular Material, Type C	-\$108,558.00	
	14-Excavation of Subgrade	-\$30,155.00	
	9-Subgrade Compaction	\$300.00	
	10-Geotextile Fabric	\$2,125.00	
	13-Granular Material, Type C	\$14,994.00	
	14-Excavation of Subgrade	\$4,165.00	
	12" Stabilization	\$98,496.00	\$74,772.0
	Mix Design	\$8,000.00	\$8,000.0
	Total on Change Order No. 1	-\$32,826.00	\$95,849.0
2	Old Abutment Removal	\$8,200.00	\$8,200.0
			. ,
3	9-Subgrade Compaction	-\$300.00	
	10-Geotextile Fabric	-\$2,125.00	
	13-Granular Material, Type C	-\$14,994.00	
	14-Excavation of Subgrade	-\$4,165.00	
	12" Stabilization	-\$98,496.00	
	Mix Design	-\$8,000.00	
	9-Subgrade Compaction	\$482.00	
	10-Geotextile Fabric	\$3,672.00	
	13-Granular Material, Type C	\$264.06	
	14-Excavation of Subgrade	\$73.35	
	12" Stabilization	\$73,800.00	
	Mix Design	\$8,000.00	
	Upsize MH No. 32-4, 33-1 & 33-4 from 4' Diameter		
	to 5' Diameter	\$2,196.00	\$2,196.0
	Total on Change Order No. 3	-\$39,592.59	\$2,196.0
4	SWP3	\$4,507.51	\$4,507.5
5	Replace Plug 16" Waterline	\$4,145.66	\$4,145.6
6	Topsoil & BMP's	\$26,345.68	\$26,345.6
	Totals:	-\$29,219.74	\$141,243.8

Difference - Change Order No. 7 Amount: \$170,463.59



Department of Public Works

255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

То:	Dr. Jon A. Bisher, City Manager
From:	Chad E. Lulfs, P.E., P.S., Director of Public Works
сс:	Mayor & City Council
Date:	January 24, 2014
Subject:	Sanitary Sewer Laterals ~ Failure Records

Per your request, my staff and I reviewed our records regarding the number of sanitary sewer lateral failures were recorded over the last few years. Following is the list of sewer issues since September 1, 2010:

Sewer Repair on Private Property, Outside Building:	104
Sewer Repair in Right-of-Way, not Under Pavement:	22
Sewer Repair in Right-of-Way, Under Pavement:	7

If you have any questions or require additional information, please contact me at your convenience.

CEL



Department of Public Works

255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax; (419) 599-8393 www.napoleonohio.com

Memorandum

То:	Dr. Jon A. Bisher, City Manager
From:	Chad E. Lulfs, P.E., P.S., Director of Public Works
сс:	Mayor & City Council
Date:	January 29, 2014
Subject:	W. Riverview Avenue Guardrail Inspection

As requested, the guardrail along W. Riverview Avenue was inspected. The results of the inspection verified that the existing guardrail does meet the height specification. If you have any questions or require additional information, please contact me at your convenience.

CEL



City of Napoleon, Ohio Department of Public Works

1 255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

To:	Dr. Jon A. Bisher, City Manager
From:	Chad E. Lulfs, P.E., P.S., Director of Public Works
<i>cc:</i>	Mayor & City Council
Date:	January 27, 2014
Subject:	Unimproved Streets List

Per City Council's request, the Unimproved Streets List was reviewed. The prior list, Ordinance No. 133-96, has been completed except for the following:

Project Group Seven (7):

Park Street, Sheffield Avenue to Glenwood Avenue (Scheduled for 2016)
Clinton Street, West of Sheffield Avenue
Hudson Street, All (Water completed in 2014)
Project Group Nine (9):
Depot Street, Oakwood Avenue to its East End (Chip/Seal in 2011)
Maple Street, Filmore Street to its North End (Chip/Seal in 2011)
Vocke Street, Filmore Street to Water Tower
Filmore Street, North End to Canal Street (Partially completed in 1997)

The prior Unimproved Street Matrix had six (6) different components to determine which classification the street would fall into: improved or unimproved. These components were: sanitary sewer; waterline; storm sewer; curb & gutter; structural thickness; and sidewalks (residential). How these components were used to determine the classification is unclear. We were unable to find any additional information regarding this classification system.

Because of the lack of clarity in the previous system, I considered other factors to determine a need for improvement. The primary factors considered were curb & gutter, as well as pavement condition in relationship to amount of traffic use. Another factor considered was the Long Term Control Plan. Streets that have L.T.C.P. projects scheduled were not considered for this list. The list, in no particular order, is as follows:

- 1. Oakwood Avenue Recommend in multiple phases
- 2. Derome Drive Recommend in one (1) or two (2) phases
- 3. Daggett Drive Recommend in one (1) or two (2) phases
- 4. N. Harmony Drive from Glenwood to Indiana
- 5. Industrial Drive from Riverview to Independence Recommend to include as part of the proposed River Bridge project with the County
- 6. Dodd Street from Scott to Lagrange

- 7. Union Street
- 8. Hudson Street
- 9. Oak Street
- 10. Spruce Street Recommend in conjunction with Short Street
- 11. Short Street Recommend in conjunction with Spruce Street
- 12. Last Street Recommend in conjunction with Cliff Street
- 13. Cliff Street Recommend in conjunction with Last Street
- 14. E. Washington Street from Riverview to WWTP Recommend in one (1) or two (2) phases
- 15. Depot Street Recommend in conjunction with Maple Street (Listed in Group Nine from the original list)
- 16. Maple Street Recommend in conjunction with Depot Street (Listed in Group Nine from the original list)
- 17. Railroad Street from Scott to Oakwood
- 18. Welsted Street from Haley to Sheffield
- 19. Stevenson Street from Carey to Ohio (Includes a bridge)
- 20. Carey Street
- 21. Fairview Drive
- 22. Filmore Street from Oakwood to Canal Street (Incorporates the Filmore Street project included in Group Nine from the original list)
- 23. Enterprise Drive from Riverview to Independence
- 24. Woodlawn Court
- 25. Arden Court
- 26. W. Clinton from Haley to Dead End (Incorporates the W. Clinton Street project included in Group Seven from the original list)

All projects listed are recommended to be full reconstruction projects with all applicable utilities, curbing, drive approaches, and sidewalks. This is a draft list and is meant for your consideration and input. If you have any questions or require additional information, please contact me at your convenience.

CEL

City of Napoleon, Ohio 2014 COUNCIL, COMMITTEES, COMMISSIONS & BOARDS Revised January 10, 2014

When a meeting date falls on a holiday, the meeting will be held the next day.

GROUP NAME	MEMBERS	MEETING DATES	TERM EXPIRATION
4 year term	John A. Helberg, President Patrick M. McColley, President Pre Fravis B. Sheaffer Christopher R. Ridley Jason P. Maassel Jeffrey C. Marihugh Heather R. Wilson	1" and 3" Mondays o-Tem at 7 PM	1/1/2016 1/1/2016 1/1/2018 1/1/2016 1/1/2018 1/1/2018 1/1/2018
MAYOR	Ronald A. Behm	~~~~~~	1/1/2016
TECHNOLOGY & COMMUNICATION COMMITTEE	Jeffrey Marihugh - Chair Travis Sheaffer Chris Ridley	1st Monday @ 6:15 PM	
ELECTRIC COMMITTEE	Travis Sheaffer - Chair Patrick McColley Jason Maassel	2nd Monday @ 6:30 PM	
WATER, SEWER, REFUSE, RECYCLING & LITTER COMMITTEE	Chris Ridley - Chair John Helberg Patrick McColley	2nd Monday @ 7 PM	
MUNICIPAL PROPERTIES BUILDINGS, LAND USE & ECONOMIC DEVELOPME COMMITTEE	Jeffrey Marihugh	2nd Monday @ 7:30 PM	
PARKS & RECREATION COMMITTEE	Patrick McColley - Chair Jason Maassel Heather Wilson	3rd Monday @ 6:15 PM <i>Chair attends P & R Boar</i> <i>informal representative</i>	rd as Council
FINANCE & BUDGET COMMITTEE	Jason Maassel - Chair Chris Ridley John Helberg Ron Behm, Mayor	4th Monday @ 6:30 PM	~~~~~
SAFETY & HUMAN RESOURCES COMMITTEE	Heather Wilson – Chair Travis Sheaffer Jeffrey Marihugh	4th Monday @ 7:30 PM	~~~~~
PERSONNEL COMMITTEE	John Helberg Travis Sheaffer Ron Behm, Mayor	As needed	~~~~~~

BOARD OF PUBLIC AFFAIRS (per Charter 5.04) 3 year term Appointed by Mayor	Keith Engler - Chair Dr. David Cordes Mike DeWit	2nd Monday @ 6:30 PM	1/1/2017 1/1/2016 1/1/2015
BOARD OF ZONING APPEALS (per Charter 5.03) 5 year term Appointed by Mayor At least one shall be a member of the Planning Commission	Bob McLimans - Chair David Dill Laurie Sans Tom Mack Steve Small	2nd Tuesday @ 4:30	1/1/2019 1/1/2016 1/1/2017 1/1/2018 1/1/2015
PLANNING COMMISSION (per Charter 5.02) 6 year term Mayor and four citizens Appointed by Mayor	Bob McLimans - Chair Marv Barlow Fredric Furney Tim Barry Ron Behm, Mayor	2nd Tuesday @ 5 PM	1/1/2018 1/1/2020 1/1/2015 1/1/2017 Term of Office
 TREE COMMISSION (per 169.02) 4 year term 5 members appointed by Mayor 1 Council member appointed by Pres. of Council (ex-officio voting member) 	David Volkman - Chair Anella Huff Bill Rohrs Kirk Etzler Jeffrey Marihugh, Council Re	3 rd Monday @ 6:00 PM	1/1/2017 1/1/2017 1/1/2017 1/1/2016 Term of Office
CIVIL SERVICE COMMISSION (per Charter 5.01) 6 year term Appointed by Mayor, Not more than two of	David F. Meekison (D) – Ch Mike Flory (I) Jon Tassler (R) one party	air 4th Tuesday @4:30 PM	1/1/2016 1/1/2019 1/1/2020
PARKS & RECREATION BOARD (per Charter 5.06) 3 year term Appointed by the Mayor	Matt Hardy - Chair Mike Saneholtz Phillip Rausch Peg Funchion Chad Richardson Joe Bialorucki Aaron Schnitkey	Last Wednesday of each month @ 6:30PM	1/1/2015 1/1/2016 1/1/2017 1/1/2015 1/1/2015 1/1/2015 1/1/2017
HOUSING COUNCIL (per Ord. 120-00) 3 year term Two appointed by Mayor Two appointed by Council One appointed by Planning Commission Two appointed by Housing Council	Patrick McColley – Chair Christopher Ridley John Helberg Travis Sheaffer Kevin Yarnell Cheryl Hershberger Joel Miller	1 [*] Council meeting day following the annual CIC Board meeting at 6:30 PM	8/1/2014 8/1/2014 8/1/2014 8/1/2014 9/13/2014 10/17/2014 10/17/2014
PRIVACY COMMITTEE (Per Ord. 083-08) 6 year term Experience in Customer Service, Accounting, Information Systems/Technolog	Christine Peddicord - Chair Trevor Hayberger Robert Weitzel	2 nd Tuesday of May & November @ 10:30 AM	1/1/2016 1/1/2014 1/1/2018

RECORDS COMMISSION (per 173.0	1) Ron Behm, Mayor - Chair	2nd Tuesday of June &
AKA Records Retention Committee	Jon Bisher, City Manager	December @ 4 PM
Mayor - Chair	Trevor Hayberger, Law Director	
Finance Director, City Manager,	Greg Heath, Finance Director	
Law Director & 1 Citizen	George Schmidt, Citizen 5 yea	ur term

HEALTH CARE COST	Mike Foreman, Police – Chair	As needed
COMMITTEE	Jamie Mendez, Police	<pre></pre>
(per Ordinance No. 063-05)	Chad Lulfs, Non-Bargaining	<pre></pre>
	Mary Thomas, Non-Bargaining	Ś
>	Eric Rohrs, Fire	<pre>></pre>
>	Joel Frey, Fire	2
>	Leonard Durham, AFSCME	<pre></pre>
>	Roger Eis, AFSCME	<pre></pre>
}	Greg Heath, Administration	
>	Jon Bisher, Administration	2

VOLUNTEER FIREFIGHTERS'	Travis Sheaffer - Chair	As needed	1/1/2015
DEPENDENTS FUND BOARD	Heather Wilson		1/1/2015
(Per ORC 146.03) 1 year term	Scott Palmer		1/1/2015
Two appointed by Council, One by the	Tonya Walker		1/1/2015
Fire Dept., One by the Board itself	Ellsworth Mitchell		1/1/2015
<	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~

<	PRESERVATION COMMISSION	Ed Peper	As needed
<	(per 181.01)	Marv Barlow	
<	5 year term - Appointed by Council	Glenn Miller	
	Recommended by the Privacy Official	Joel Miller	
	Priority given to persons who reside or own	Mary Wesche	
<	Businesses in the Preservation District		
Ś	Goals: 1 business owner in Pres District, 1 hist	orian, 1 realtor, 1 certified engineer	, architect or landscape architect, 1 financial/broker

NAPOLEON INFRA-	Jon Bisher, City Manager	As needed
STRUCTURE/ECONOMIC	Greg Heath, Finance Director	
DEVELOPMENT FUND	Robert McColley, CIC Director	
REVIEW COMMITTEE (per Resolution	ution No. 030-11, included in contractu	al agreement)
<pre>{</pre>		

TAX INCENTIVE REVIEW COUNCIL (per ORC 5709.85) Appointed by President of Council	John Helberg Travis Sheaffer	As needed	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
CIC BOARD (City appointments) (per Ord. No. 017-11)	Ron Behm, Elected Official John Helberg, Elected Official	3 rd Tuesday at 4:30	1/1/2015 1/1/2015
3 year terms for citizens	Greg Beck, Citizen		1/1/2014 1/1/2014
1 year term for elected officials Appointed by the Mayor	Kevin Yarnell, Citizen Chris Peper, Citizen		1/1/2014
{	Kelli Burkhardt, Citizen	~~~~~~	1/1/2016
AUDIT COMMITTEE	Chris Ridley – Chair	As needed	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
(per Ord. No. 028-09)	John Helberg		Ś
Members of the Finance & Budget	Jason Maassel		5
Committee of Council	Ron Behm, Mayor		Ž

BOARD OF REVIEW (per 193.12) (Income Tax Appeals) The 3 Members of the Finance &	Chris Ridley John Helberg Jason Maassel	As needed	
Budget Committee of Council	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~
LODGE TAX ADVISORY & CONTROL BOARD (per 191.21)	Travis Sheaffer, Council Patrick McColley, Council Joel Miller, Chamber of Commerce	As needed	~~~~~
No term for Council & Mayor 2 year term for others	Ron Behm, Mayor Vacancy (Parks & Recreation)		
Appointed by the Mayor	Vacancy (Lodging Business) Ibers, 1 from Chamber of Commerce, 1 from Par	ks & Recreation, 1 fro	m Lodging Business
~~~~~~	······	~~~~~~	~~~~~
AMERICANS WITH DISABILITIES ACT (ADA)	Richard Luzny	As needed	1/1/2017
COMPLIANCE BOARD	Art Germann		1/1/2015
(per 171.03) 3 year term 5 members appointed by Mayor	Kevin Yarnell Wayne Barber	~~~~~~	1/1/2016 1/1/2015
BOARD OF BUILDING	Jeff Lankenau	As needed	2/20/2015
<b>APPEALS</b> (per Charter 5.05)	Randy Germann		2/20/2015
3 year term Appointed by Mayor	Greg Beck Alex Stites		2/20/2015
Appointed by Mayor	Philip Rausch	~~~~~~	~~~~~
NCTV ADVISORY BOARD	Michelle Hall	As needed	~~~~~
(per City Contract No. 2009-20)	John Stovcsik Travis Sheaffer		
	Jamie Bostelman		
		~~~~~~	
HOUSING ADVISORY COMMIT	50	As needed	
(per Ordinance No. 063-05)	Trudy Wachtman		
5 members - 4 year term Appointed by M Representing area agencies, organizations &		~~~~~~	~~~~~
FAIR HOUSING BOARD (per 515	• -	As needed	~~~~~
3 members - 3 year term	Donna Fowler		
Appointed by Mayor Shall <u>not</u> be employed by the City, shall <u>not</u>	Trudy Wachtman hold any elected public office, and shall <u>not</u> be a c	andidate for public of	fice
SAFETY COMMITTEE (per 197.1)		As needed	~~~~~
CHARTER REVIEW COMMISSI (per Charter Sect. 5.07) Five appointed by Council Two appointed b	ON 7 members to be appointed in 20 by the Mayor Not more than two may be Counci		~~~~~~
COUNTY/CITY GENERAL HEALTH DISTRICT Appointed by 0	Dr. Doug Lindsay City Mgr Joel Miller	Appointment only	
MAUMEE VALLEY PLANNING	Ron Behm, Mayor	Meets quarte	erly
ORGANIZATION BOARD	1 Member from the City of Napoleon	Appointed by	the Mavor

5 year term Appointed by the Mayor

Cheryl Hershberger Anthony Grieser



CITY OF NAPOLEON, OHIO Annual Notice of Regular Scheduled Meetings for City Council, Council Committees, Boards and Commissions revised as of January 9, 2014

- **1. City Council** is scheduled to meet regularly at 7:00 PM on the First and Third Monday of each calendar month at the Municipal Building.
- **2. Technology & Communications Committee** is scheduled to meet regularly at 6:15 PM on the First Monday of each calendar month.
- **3. Electric Committee** is scheduled to meet regularly at 6:30 PM on the Second Monday of each calendar month.
- **4. Water, Sewer, Refuse, Recycling & Litter Committee** is scheduled to meet regularly at 7:00 PM on the Second Monday of each calendar month.
- 5. **Municipal Properties, Buildings, Land Use & Economic Development Committee** is scheduled to meet regularly at 7:30 PM on the Second Monday of each calendar month.
- **6. Parks and Recreation Committee** is scheduled to meet regularly at 6:15 PM on the Third Monday of each calendar month.
- **7. Finance and Budget Committee** is scheduled to meet regularly at 6:30 PM on the Fourth Monday of each calendar month.
- **8. Safety and Human Resource Committee** is scheduled to meet regularly at 7:30 PM on the Fourth Monday of each calendar month.
- **9. Board of Public Affairs** is scheduled to meet regularly at 6:30 PM on the Second Monday of each calendar month.
- **10. Board of Zoning Appeals** is scheduled to meet regularly at 4:30 PM on the Second Tuesday of each calendar month.
- **11. Planning Commission** is scheduled to meet regularly at 5:00 PM on the Second Tuesday of each calendar month.
- **12. Tree Commission** is scheduled to meet at 6:00 PM on the Third Monday of each calendar month.
- **13. Civil Service Commission** is scheduled to meet regularly at 4:30 PM on the Fourth Tuesday of the calendar month.
- **14. Parks and Recreation Board** is scheduled to meet regularly at 6:30 PM on the Last Wednesday of each calendar month.
- **15. Records Commission** is scheduled to meet regularly at 4:00 PM on the Second Tuesday of June and December.
- **16. Privacy Committee** is scheduled to meet regularly at 10:30 AM on the Second Tuesday of May and October.
- **17.** Housing Council is scheduled to meet at 6:30 PM on the First Monday of April.
- 18. The Personnel Committee, Lodge Tax Advisory & Control Board, Preservation Commission, ADA Compliance Board, Board of Building Appeals, NCTV Advisory Board, Volunteer Fire Fighters' Dependents Fund Board, Tax Incentive Review Council, Housing Advisory Board, Audit Committee, Board of Review, Napoleon Infrastructure/Economic Development Fund Review Committee, and Health Care Cost Committee shall meet as needed.

NOTE: Unless otherwise specified in the posted meeting notice, all meetings shall take place at the Municipal Building located at 255 West Riverview Avenue, Napoleon, Ohio. Regularly scheduled meetings may be canceled due to lack of agenda items or prior known lack of quorum. Meetings falling on a City recognized holiday shall convene on the following day.



January 31, 2014

AMP members participate in APPA training

By Jennifer Flockerzie – technical services program coordinator

AMP hosted two American Public Power Association (APPA) training events this week. Nine participants from five member communities attended the APPA Maintenance of High-Voltage Electrical Distribution course held Jan. 27, and 14 participants from seven member communities took part in the APPA Overhead Distribution Systems course Jan. 28-30.

R. John Miner, president and owner of Collaboration Unlimited/Collaborative Learning Inc., was the instructor for both classes.

The next AMP training course, Regulator, Recloser, Capacitor Safety, will be offered Feb. 25 at AMP headquarters. For a complete training schedule, please visit the Member Extranet section of the <u>AMP website</u>.

Feel free to contact me with questions at <u>jflockerzie@amppartners.org</u> or 614.540.0853.



Participants of the APPA Maintenance of High-Voltage Electrical Distribution course pictured above are: Denny Ferkan of Columbus; Kenneth Kill and Charles Bauschard of Coldwater; Ed Krieger and Bob Bowman of Piqua; Keith Brown of Edgerton; Jim Blair and Scott Gonyer of Bowling Green; AMP Safety Consultant Gary Shultz; AMP Manager of Technical Training Bob Rumbaugh; and instructor John Miner. Not pictured is Rick Clay of Columbus.



Participants of the APPA Overhead Distribution Systems course pictured above are: Rick Clay, Joe Rice and Herb Johanson of Columbus; Kenneth Kill of Coldwater; Harold Kasten-Krause of Lodi; Nick Berger and Marilyn Hemsworth of Piqua; Jeff Vogelhuber and Williams Evans of Orrville; Keith Brown of Edgerton; John Stewart, Trent Tyson and Tim Brubaker of Bowling Green; AMP Safety Consultant Gary Shultz; and instructor John Miner. Not pictured is Charles Bauschard of Coldwater.

Record cold creates unprecedented prices and congestion

By Pamala Sullivan – senior vice president of marketing & operations

With the January temperature averaging close to 10 degrees below average, electric and natural gas transmission constraints leading into Eastern Pennsylvania led to power prices that have not been seen for a while. Prices and congestion on Jan. 7 and 8 were somewhat as expected for below-zero weather, with daily 7x24 prices averaging around \$200/MWh at the AEP/Dayton (A/D) Hub and \$300/MWh at the PP&L Zone.

As the second polar vortex approached on Jan. 22, the 1,800-MW Calvert Cliffs nuclear plant in Eastern Maryland tripped off, leaving the region short. Normal transmission limitations from Ohio and West Virginia to the eastern and southern half of PJM caused power prices to skyrocket as the nuclear power was replaced by natural gas-fired units fueled by daily gas supplies at rates that were said to be more than \$100/Dth. The next five days (120 hours) from Jan. 22-26 saw average 7x24 prices of \$450/MWh in Eastern Pennsylvania, \$225/MWh in Virginia and \$125/MWh at the Ohio A/D Hub.

Prices settled down on Jan 27 as a quick warm front moved across PJM. Jan 28 was back to the coldest temperatures of the season region-wide, with 7x24 prices for the day averaging \$600/ MWh in Eastern Pennsylvania, \$550/MWh in Virginia and \$475/MWh at the Ohio A/D Hub.

The remainder of the month has seen prices and congestion come down, but still above normal. The Calvert Cliffs plant did return to service, but not until after the cold snap was over. The average 5x16 price at A/D Hub will average \$100/MWh. The last time prices were this high

Get involved by attending annual OMEA Legislative Day & Mayors Reception

By Michael Beirne - assistant vice president of government affairs & publications

CIME

OMEA

LEGISLATIVE DAY

MAYORS

There's still time to register for the OMEA Legislative Day and Mayors Reception. The annual event will take place Feb. 25 at the Vern Riffe Center in Columbus.

An issues briefing will be held from 2 to 5 p.m. and the reception for lawmakers will follow from 5 to 7 p.m.

Registration materials

are available on the Member Extranet section of the <u>AMP</u> <u>website</u> or by emailing Government Affairs Coordinator Jodi Allalen at <u>jallalen@amppartners.org</u>.

We are pleased to have State Rep. Anne Gonzales (R-Westerville) and Sen. Bill Coley (R-Liberty Township) join us and provide their legislative insight.

Attendance at this year's event is extremely important in light of the ongoing energy policy debate, deliberations over state fiscal policy and legislative attacks on local control and Home Rule. The Mayors Reception is a great chance to meet with your legislators in an informal setting and it is important to show that public power is engaged in the process.

Please contact Jodi Allalen with questions or for more information at 614.540.0916.

Save the date for 9th annual AMP Technical Services Conference

By Michelle Palmer – assistant vice president of technical services

The 9th Annual AMP Technical Services Conference will take place March 25 and 26 at AMP headquarters.

Electric utility managers, superintendents and technical staff are invited and encouraged to attend this conference. The two-day event provides an opportunity to increase technical understanding and capabilities, learn about new products, strengthen relationships with other members as well as AMP staff, and exchange ideas with other utilities facing similar challenges.

As in previous years, a Vendor Expo will be featured. Additional information and registration details will be distributed in February.

Please contact AMP Technical Services Program Coordinator Jennifer Flockerzie with questions at 614.540.0853 or jflockerzie@amppartners.org.

On Peak (16 hour) prices into AEP/Dayton Hub

Week end	ing Jan. 31							
MON \$186.80	TUE \$580.27	WED \$94.41	THU \$69.40	FRI \$52.65				
Week end	ing Jan. 24							
MON	TUE	WED	THU	FRI				
\$38.58	\$97.80	\$126.75	\$290.90	\$139.42				
AEP/Dayton 2015 5x16 price as of Jan. 31 — \$40.08 AEP/Dayton 2015 5x16 price as of Jan. 24 — \$41.88								

Unprecedented prices

continued from Page 1

was back in the summer of 2008. The price is nowhere near the average on-peak price of \$300/MWh that the market suffered through in July of 1999.

The 1999 prices were boosted by \$5,000/MWh hourly prices. PJM currently has an offer cap of \$1,000/MWh for generators. The price spike in natural gas led PJM to ask for and receive a waiver of the cap for the remainder of winter.

Real Time prices on the other hand have remained relatively low, especially compared to the day ahead prices. Therefore, the diesel and natural gas peak shaving units owned by AMP, JVs and members were only needed a few hours during the second arctic wave. As an example, on Jan. 28, real time 7x24 prices averaged \$240/MWh in Eastern Pennsylvania, \$130/MWh in Virginia and \$68/MWh at the Ohio A/D Hub, almost \$400/MWh below the day ahead market.

Although PJM called for voluntary demand response in the Baltimore, Washington, D.C., and Philadelphia area multiple times over this latest cold period, the remaining areas of PJM did not see any demand response events.

Volatility returns to markets

By Mike Migliore – assistant vice president of power supply planning & transmission

As traders attempted to sort out the effects of the high daily gas prices that were seen during the second arctic wave last week, February and March gas prices continued to increase through Wednesday. On Wednesday afternoon, February natural gas prices closed the month at \$5.55/MMBtu, which was up 82 cents from last week and \$1.55 from the price seen prior to the first polar vortex.

March gas started trading at \$5.46 on Thursday morning, but prices have dropped back to \$4.80 by Friday morning. The 2015 on-peak electric prices dropped \$1.80/MWh for the week with AD Hub closing at \$40.08/ MWh. February 2014 on-peak power prices saw a \$15/ MWh decrease since last week.



News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

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www.amppartners.org

AFEC weekly update

By Mike Migliore

After a three-day stretch of being curtailed by PJM to minimum load in order to limit the loadings on ATSI's Lakeview-Greenfield line, Fremont returned to normal operation for Monday through Thursday.

West to east power flows on FirstEnergy's transmission system were lessened with the return to service of FirstEnergy's Beaver Valley nuclear plant in western Pennsylvania. The plant ended the Friday-Thursday period with actual generation at a 44 percent load factor (based on 675 MW).

Calendar

Feb. 13—AMP finance & accounting subcommittee meeting *Coldwater, Michigan*

Feb. 20—AMP finance & accounting subcommittee meeting *Ellwood City, Pennsylvania*

Feb. 25—Regulator, Recloser, Capacitor Safety Training class AMP Headquarters, Columbus

Feb. 25—OMEA Legislative Day and Mayors Reception Vern Riffe Center, Columbus

March 10-12—APPA Legislative Rally *Grand Hyatt, Washington, D.C.*

March 13—AMP finance & accounting subcommittee meeting New Martinsville, West Virginia

March 25-26—AMP Technical Services Conference AMP Headquarters, Columbus

April 4-5—APPA Lineworkers Rodeo Oklahoma City, Oklahoma

April 6-9—APPA Annual Engineering and Operations Technical Conference Oklahoma City, Oklahoma

April 24—AMP finance & accounting subcommittee meeting *Hamilton, Ohio*

April 29—Advanced Transformer Workshop *AMP Headquarters, Columbus*

May 15—AMP finance & accounting subcommittee meeting *Montpelier, Ohio*

June 2-6—Lineworker Training Basic 1 AMP Headquarters, Columbus

June 5—AMP finance & accounting subcommittee meeting *Salem, Virginia*

June 13-18—APPA National Conference *Denver, Colorado*

Update Classifieds

Oak Harbor seeks village administrator candidates

The Village of Oak Harbor is seeking qualified candidates for the position of Village Administrator. The successful candidate must have a minimum of five years management experience with demonstrated skills in utility operations/public works preferred, leadership and community development and/or an equivalent combination of education, training and experience. Salary, \$50,000-\$77,500, commensurate with qualifications and experience.

This position oversees 15 fulltime employees and oversees the operations of Village Departments to include Public Works, Wastewater Treatment, Public Power, Zoning; excluding the Fiscal Officer, Income Tax Department and Police Department. See Ohio Revised Code Sections 731.141 and 735.273 for Administrator Powers and Duties. Village residency required within six months of appointment.

Interested candidates should submit a cover letter, resume, salary history and at least three professional references on or before Feb. 28 to the Village of Oak Harbor, Attn: Mayor Bill Eberle, PO Box 232, Oak Harbor, OH 43449 or via email at <u>mayor@oakharbor.oh.us</u>. EOE.

Apprentice lineworkers needed in the Village of Monroeville

The Village of Monroeville is accepting applications for an apprentice lineworker position in its electrical distribution and maintenance department. This position requires a CDL or the ability to obtain one, and certification of CPR and bucket truck rescue training.

Qualifications include the completion of secondary education and/or trade school and the technical knowledge of electrical distribution and its varied components. Entry level wage is \$11.55/hour, and includes an excellent benefit package.

Application forms may be personally obtained from and submitted to the Administrative Offices, 2 S. Main St., Monroeville, along with three professional references. The Village of Monroeville is an Equal Opportunity Employer.

City of Westerville accepts meter technician applications

The City of Westerville seeks a Meter Technician – Electric Division. This is technical and manual work in testing, repairing, maintaining, installing, connecting and disconnecting commercial and residential electric meters. Work involves ensuring meter hookups are

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CLASSIFIEDS continued from Page 3

performed properly, in compliance with safety standards, maintaining testing records and dealing effectively with the public.

Candidates must have an associate's degree in electrical or electronics engineering technology; or high school diploma or G.E.D. with four years of journey man-level meter technician experience: working with an electrical utility performing duties that include testing, calibration, and installation of electric revenue meters and metering equipment.

For full details about this position, please visit <u>www.westerville.org</u> and complete an online application. Only applications completed on our website will be accepted and reviewed. Deadline to apply is Feb. 16. EOE/ADA

City of Columbus seeks engineering associate

The Division of Power, City of Columbus is accepting resumes for an Engineering Associate III position. Salary: \$45,739.20 - \$68,640. To qualify, candidates must have completed the twelfth grade/GED, have five years of experience performing paraprofessional engineering work (Substitution: college education in engineering or a related curriculum may be substituted for up to four years of the experience on a year-for-year basis), and have a valid motor vehicle operator's license.

This position will be responsible for performing electrical engineering work associated with design and construction of the street light project.

Please send resumes by close of business on Feb. 4 to: Lindsay Robinson, Department of Public Utilities, 910 Dublin Road, Columbus, Ohio 43215. Email: <u>DPURecruiment@columbus.gov</u> Phone: 614.645.5802 Fax: 614.645.0500. Pre-employment medical/drug screen and background investigation required if selected. EOE

Wastewater operator needed in Village of Oak Harbor

The Village of Oak Harbor is accepting applications for the position of Wastewater Operator.

This is a fulltime position working under the general supervision of the superintendent of the Wastewater Plant. Pay rate DOQ and OEPA licensure, \$15 to \$23.99 hourly, plus benefits.

Minimum qualifications: graduation from high school education or GED equivalent, two years of experience in wastewater treatment and/or collection system, or combination of education and experience and a valid State of Ohio Driver's License. OEPA Wastewater Treatment Operator Class I preferred, but not required.

Applications and position descriptions are available at the village administrator's office located at 146 N. Church St., Oak Harbor, Ohio 43449. The application is available on the village's website at <u>www.oakharbor.oh.us</u> (Government Tab). For a full position description, questions or position details, may be directed to the village administrator at 419.898.5561, <u>rpauley@oakharbor.oh.us</u>, 8 a.m. to 4:30 p.m. weekdays. Deadline to apply is Jan. 31 or until position is filled. The Village of Oak Harbor is an Equal Opportunity Employer.

AMP seeks part-time member marketing consultant

Part-time member marketing consultant provides the following essential functions, both internally and externally: assists the director of marketing/member relations in the administration and marketing of services, programs and projects to member management and elected officials; assists with membership development in accordance with Strategic Growth Marketing Plans; performs regular visits to member communities; may attend industry related forums and industry panels; and attend and make presentations at member council/ board meetings on an as needed basis.

A minimum of a four-year business or engineeringrelated degree is desired. Candidates must have five or more years of experience in the electric utility industry, including supervisory responsibilities. Three or more years of experience in day-to-day marketing and public relations is preferred. Candidates must possess proven management skills and technical expertise in the dayto-day activities of member electric systems. Position requires travel, primarily in Ohio and Michigan.

Please visit <u>www.amppartners.org</u> or email to <u>jpawlak@amppartners.org</u> for a complete job listing.

Schuylkill Haven in need of journeyman electric lineworker

The Borough of Schuylkill Haven is accepting applications for a journeyman electric lineman position.

Minimum qualifications include: graduation from the standard four-year high school, successful completion of an approved apprenticeship program of at least four years in duration and Pennsylvania CDL license.

Schuylkill Haven Borough owns and operates its own electric system. The electric system includes: substation, poles, transmission lines, transformers and secondary services. The successful application should have knowledge/ background including all of these appurtenances. This is a full time position.

Schuylkill Haven is located In Schuylkill County, PA and has a population of 5,500. Schuylkill Haven borough has an excellent compensation/benefit package and is an Equal Opportunity Employer. A complete job description and job application can be obtained by contacting the borough office at 570.385.2841 or by logging on to the Borough's website www.schuylkillhaven.org.

Please submit a completed job application, resume, certifications and three references to: Scott J. Graver, Borough Administrator, Schuylkill Haven Borough Office, 12 W. Main St., Schuylkill Haven, PA 17972.



CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151 Gregory J. Heath, Director of Finance/Clerk of Council phone (419) 599-1235 fax (419)-599-8393 Web Page: www.napoleonohio.com Email: gheath@napoleonohio.com

DATE: February 3, 2014

TO: Members of City Council; Ronald A. Behm, Mayor; Dr. Jon A. Bisher, City Manager; Trevor M. Hayberger, City Law Director

FROM: Gregory J. Heath, Finance Director

SUBJECT: Official Approval in Minutes of Various – 2014 Financial Reports

Listed below are General Financial Reports and Other Information currently included for your review and approval to be recorded in City Council minutes.

Reports for your consideration, review and approval:

- A- Payroll Summary Report by Department for the following periods:
 - 1- Payroll for January 24, 2014 \$232,021.06, YTD \$472,101.38.
- <u>B- KWH Tax Month End Report and Payment:</u>
 - 1- Electric KWH Tax Paid for January, 2014, State \$10,393.00; City \$42,817.78.
- C- Water and Sewer Billings Month Ending Reports:
 - 1- Water 09/30/2013 29,978,446 Gal, MTD \$231,540; YTD \$1,993,310.
 - 2- Water 10/31/2013 35,325,859 Gal, MTD \$244,138; YTD \$2,237,448.
 - 3- Water 11/30/2013 28,635,816 Gal, MTD \$225,252; YTD \$2,462,700.
 - 4- Water 12/31/2013 28,273,969 Gal, MTD \$217,046; YTD \$2,679,746.
 - 5- Water 01/01/2013-12/31/2013 352,498,267 Gal, YTD \$2,679,746.
 - 6- Sewer 03/31/2013 20,857,232 Gal, MTD \$217,581; YTD \$639,679.
 - 7- Sewer 04/30/2013 18,930,384 Gal, MTD \$206,478; YTD \$846,157.
 - 8- Sewer 05/31/2013 15,515,016 Gal, MTD \$217,608; YTD \$1,063,765.
 - 9- Sewer 06/30/2013 18,993,964 Gal, MTD \$220,506; YTD \$1,284,271.
 - 10- Sewer 07/31/2013 20,216,196 Gal, MTD \$229,496; YTD \$1,513,768.
 - 11- Sewer 08/31/2013 21,253,672 Gal, MTD \$221,847; YTD \$1,735,615.
 - 12- Sewer 09/30/2013 20,723,340 Gal, MTD \$218,805; YTD \$1,954,419.
 - 13- Sewer 10/31/2013 22,707,036 Gal, MTD \$229,825; YTD \$2,184,245.
 - 14- Sewer 11/31/2013 20,429,376 Gal, MTD \$216,831; YTD \$2,401,076.
 - 15- Sewer 12/31/2013 20,183,284 Gal, MTD \$215,641; YTD \$2,616,716.
 - 16-Sewer 01/01/2013-12/31/2013 239,178,984 Gal, YTD \$2,616,716.

(Council Reports – Continued Next Page)

(Council Reports - Continued)

- D- Other Periodic Reports for Council Review and/or Approval:
 - 1- Productive Management, Inc., Weekly Newsletters on various Investment Issues.

I request a motion for the record to accept and approve the reports as presented. Thank you for your assistance, please call if you have any questions.

Gregory J. Heath/Finance Director/Clerk of Council

Attachments

		PAYROLL JAN	NUARY 24, 2014			
(4)	Current Pay	Current Pay	Current Pay	YTD	YTD	YTD
Department	<u>Regular</u>	<u>Overtime</u>	<u>Gross Pay</u>	Regular	<u>Overtime</u>	<u>Gross Pay</u>
City Council/Legislative	\$2,402.10	\$0.00	\$2,402.10	\$2,402.10	\$0.00	\$2,402.10
Mayor/Executive	\$527.57	\$0.00	\$527.57	\$1,054.99	\$0.00	\$1,054.99
City Manager/Administration	\$6,447.72	\$0.00	\$6,447.72	\$12,774.14	\$0.00	\$12,774.14
Human Resource	\$1,523.54	\$0.00	\$1,523.54	\$3,047.08	\$0.00	\$3,047.08
Law Director/Administration	\$4,370.98	\$0.00	\$4,370.98	\$8,741.95	\$0.00	\$8,741.95
Finance/Administration	\$10,353.34	\$715.73	\$11,069.07	\$22,408.05	\$944.09	\$23,352.14
Finance/Income Tax Department	\$2,921.06	\$302.98	\$3,224.04	\$5,842.12	\$335.76	\$6,177.88
Finance/Utility Billing Collection	\$2,949.11	\$328.48	\$3,277.59	\$6,039.02	\$360.41	\$6,399.43
Management Information System	\$3,158.17	\$0.00	\$3,158.17	\$5,989.51	\$0.00	\$5,989.51
Engineering/City Engineer	\$7,100.09	\$0.00	\$7,100.09	\$14,200.19	\$0.00	\$14,200.19
Municipal Court/Judicial	\$13,545.59	\$0.00	\$13,545.59	\$26,617.82	\$0.00	\$26,617.82
Police Safety Services	\$40,726.60	\$1,007.87	\$41,734.47	\$85,251.61	\$2,120.01	\$87,371.62
Fire/Safety Services	\$22,802.94	\$1,074.54	\$23,877.48	\$49,425.19	\$2,572.89	\$51,998.08
Building & Zoning	\$3,032.11	\$0.00	\$3,032.11	\$5,950.04	\$0.00	\$5,950.04
Parks/Administration	\$2,901.17	\$0.00	\$2,901.17	\$5,802.34	\$0.00	\$5,802.34
Recreation/Golf Operating	\$2,450.80	\$0.00	\$2,450.80	\$4,904.85	\$0.00	\$4,904.85
Recreation/Pool Operating	\$168.27	\$0.00	\$168.27	\$304.47	\$0.00	\$304.47
Recreation/ Programs	\$3,518.87	\$77.32	\$3,596.19	\$7,192.43	\$260.95	\$7,453.38
Cemetery/Grounds	\$2,525.68	\$0.00	\$2,525.68	\$4,302.00	\$107.19	\$4,409.19
Streets Maintenance	\$5,653.77	\$191.93	\$5,845.70	\$12,469.29	\$360.95	\$12,830.24
Ice & Snow Removal	\$4,877.92	\$7,064.75	\$11,942.67	\$6,734.24	\$13,972.28	\$20,706.52
Service Storm	\$93.02	\$0.00	\$93.02	\$93.02	\$0.00	\$93.02
Service/Buildings, Properties	\$1,753.76	\$0.00	\$1,753.76	\$3,507.52	\$0.00	\$3,507.52
Service/Central Garage	\$3,751.51	\$0.00	\$3,751.51	\$8,560.38	\$62.13	\$8,622.51
Electric/Distribution	\$31,396.11	\$559.72	\$31,955.83	\$62,769.18	\$1,244.70	\$64,013.88
Water Treatment Plant	\$10,417.28	\$269.28	\$10,686.56	\$21,440.80	\$533.15	\$21,973.95
Pilot Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Distribution System	\$9,750.64	\$320.79	\$10,071.43	\$19,477.04	\$885.59	\$20,362.63
Sewer WWT Plant Operations	\$10,918.07	\$138.76	\$11,056.83	\$21,794.71	\$644.53	\$22,439.24
Sewer (WWT) Collection System	\$1,099.92	\$0.00	\$1,099.92	\$2,199.84	\$0.00	\$2,199.84
Sewer Cleaning & Improvement	\$1,336.09	\$0.00	\$1,336.09	\$4,694.00	\$446.24	\$5,140.24
Sanitation Collection & Disposal	\$3,680.88	\$97.51	\$3,778.39	\$7,243.43	\$291.63	\$7,535.06
Sanitation Special Refuse Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sanitation Recycling Programs	\$1,639.85	\$76.87	\$1,716.72	\$3,279.70	\$445.83	\$3,725.53
TOTAL GROSS PAY	\$219,794.53	\$12,226.53	\$232,021.06	\$446,513.05	\$25,588.33	\$472,101.38
TOTAL GROSS PAY 1-25-13	\$217,656.61	\$7,602.01	\$225,258.62	\$439,847.63	\$16,998.70	\$456,846.33

Utility Billing History - Ohio KWH Tax Recap for 01-01-2014 to 01-31-2014 City of Napoleon 10:38:02 28 JAN 2014 PAGE: 1

Account

Name

Totals Ct 5877

Total KWH Code

Amount KWH Unm KWH Days

B

** Grand

PERIOD ENDING:

JANUARY, 2014

Code	Tax	KWH	Unmeter KWH	Total KWH
CITY!T1 CITY!T2 CITY!T3	16,167.33 6,350.66 20,299.79	3,455,815 1,512,836 5,617,113	22,413 13,627 0	3,478,228 1,526,463 5,617,113
CITY TOTAL CITY OFFSET CITY NONOFFSET	42,817.78 0.00 42,817.78	10,585,764 <- Inside City	36,040 Tax	10,621,804
OHIO!S1 OHIO!S2 OHIO!S3	6,196.43 1,858.38 2,337.94	1,326,883 443,537 644,060	6,101 0 0	1,332,984 443,537 644,060
OHIO TOTAL OHIO OFFSET OHIC NONOFFSET	10,392.75 0.00 10,392.75	2,414,480 <- Outside Ci	^{6,101} ty Tax	2,420,581

TAX TOTAL	53,210.53
OFFSET TOTAL	0.00
NONOFFSET TOTAL	53,210.53
TOTAL METERED	13,000,244
TOTAL UNMETERED	42,141
TOTAL KWH TAXED	13,042,385

Inside City Tax – Tax on kWH 500-9900-59480 Transfer – to 180 kWH (GF) Tax Fund \$42,817.78

<u>Outside City Tax – Tax on kWH (Sent to State of Ohio)</u> 500-6110-56200 kWH Tax – Treasurer of State \$10,393.00

(State Total Rounded to Nearest Whole Dollar)



Return to Online Services Home



Electric Distribution Company Tax Return

Thank you for filing your return.

Your Confirmation Number is: 102014028020427 Date received: Tue Jan 28 14:39:40 EST 2014

Account Number: 912000063

Name: City of Napoleon

Period Type: Monthly Period: Jan Year: 2014

COLUMN A	COLUMN B	COLUMN C							
	Number of KWHs Distributed	Tax							
1) \$0.00465 tax rate	1,332,984	\$6,197							
2) \$0.00419 tax rate	443,537	\$1,858							
3) \$0.00363 tax rate	644,060	\$2,338							
4) Tax Due		\$10,393							
5) Interest		\$0							
6) Total Due		\$10,393							
SCHEDULE OF SEL	SCHEDULE OF SELF-ASSESSING PURCHASERS								
	N.L								

Account Number Name Number of KWHs Distributed

Privacy Policy

release 33, build date December 31st, 2012

user, sheath@respoteonobio, time -2014/01/9943/9





Thank you for submitting your payment. This amount will be processed within two (2) business days of the requested payment date, (01/30/2014).

Your Confirmation Number is: 102014028847812 Date received: 01/28/2014 02:42:54 PM

Account Number:	912000063				
Name:	City of Napoleon				
Period Type:	Monthly				
Period:	Jan				
Year:	2014				
Tax Paid:	\$10,393				
Payment Account Number:	XXX9234				
Payment Account Type:	Checking				
Print Logout Menu					

Privacy Policy

release 33, build date December 31st, 2012

user: gheath@napoleonohio, time: 201401281442

	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Year to Date Usage by	Year to Date Total	Avg. YTC Cost Pe
Water User	Billed	Gallons	100 Cu. Ft.	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	Unit *
City Direct Customers:	······			<u></u> ,	<u>rotar plant</u>	<u>omr</u>	<u>100 00.1 c.</u>	Duning	<u></u>
Residential User-In	3,163	10,475,740	14,005	\$101,672.02	43.91%	\$7.26	125,003	\$904,240.15	e7
Residential User-Out	62	227,392	304	\$3,191.02	1.38%	\$10.50	a service a service a service of a service of a		\$7.
Commercial User-Out	11	277,508	371	\$3,064.29	1.32%		2,530	\$26,933.85	\$10.
Commercial User-In	398	8,401,536		man to the matter of the second second	the state of the s	\$8.26	2,573	\$22,215.86	\$8.
Industrial User-In	25	and all shows a second of the first statement of the second	11,232	\$60,176.14	25.99%	\$5.36	93,537	\$504,904.17	\$5.
Interdepartmental User-In	a final a second as a los in the second second	3,852,948	5,151	\$22,075.08	9.53%	\$4.29	41,008	\$177,944.81	\$4
	13	324,632	434	\$2,743.22	1.18%		6,053	\$33,802.48	
TOTAL-City Direct Customers	3 070	00 550 750		*****		(Average)			(Avera
TOTAL-City Direct Customers	3,672	23,559,756	31,497	\$192,921.77	83.31%	\$6.13	270,704	\$1,670,041.32	\$6.
Wholesale / Contract &	······································	· · · ·			· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	• •		·· -
Bulk Billing & Other Use:	······································	Gallons	100 Cu. Ft.	Amount					
Wholesale Customers:			<u>100 Od, r c</u>	Amount					
Village of Florida - Out		1,136,212	1,519	\$7,394.00	3.19%	#4.07	میں مرکب ایک ایک ایک ایک ایک ا	<u> </u>	<u> </u>
Village of Liberty Center - Out	· · · · · · · · · · · · · · · · · · ·	3,184,984	4,258	en energia de la calencia de la sector de la sector de la composición de la sector de la sector de la sector de			14,451	\$68,857.65	
Village of Malinta - Out	······································	the second and as an an in the second state of the		\$18,692.38		\$4.39	33,823	\$147,868.65	a second and a second as a second as
HC-Regional Water/Sewer Dist		1,242,428	1,661	\$7,979.75	and the second		14,090		\$4
*City bills for HCRWSD Custom		505,648	676	\$3,245.29	1.40%	\$4.80	6,604	\$31,096.22	\$4
City bills for HCRW3D Custom						······			
Bulk Water & Other Billing:	···· ······ · · · · · · · · · · · · ·					 			
Bulk Water Sales-Water Pint-In	······································	53,400	71	\$411.75	0.18%	\$5.80	709	\$4,088.76	
Miscellaneous Purposes-In	••••••••••••••••••••••••••••••••••••••	116,278	155	\$895.99			658		<u>.</u>
	· · · · · · · · · · · · · · · · · · ·				0.3976		000	\$3,796.95	\$5
Non-Charged Water:						• • • • • • • • • • • • • • • • • • •		·	
Free Service	Value	1,240	2	\$0.00	0.00%	\$0.00	· · · · · · · · · · · · · · · · · · ·	\$0.00	\$0
Hydrant Flushing	Value	178,500	239	\$0.00	T		6,903	\$0.00	
Fire Use	Value	0	0	\$0.00	 A second of the back second sec		0,503	\$0.00	
				ΨΟ.ΟΟ 	0.0076		U	\$0.00	A
TOTAL-Wholesale & Other	4	6,418,690	8,581	\$38,619.16	40.000/	(Average)	77 040	A000 000 T 4	Avera
	······		0,001	400,013.10	16.68%		77,240	\$323,268.74	
GRAND TOTALS - ALL	3,676	29,978,446	40,078	\$231,540.93	100.00%	<u>(Average)</u> \$5.78	247 044	\$4 002 240 00	(Avera
	=======	2222223		============	============	40.70	347,944	\$1,993,310.06	\$5
				YTD G	alions Record	led Used ->	260,262,623		
Total Finished Water to System		33,889,000		YTD Finished Water to the System->			367,790,000		
	·						·····		
Unaccounted "Loss"		-3,910,554		Υ	TD Unaccoun	ted Loss ->	-107,527,377		
· · · · · · · · · · · · · · · · · · ·			· · · · · · · · · · · · · · · · · · ·	······					↓ ┿·····
% Loss to System Total		-11.54%			· · · ·		-29.24%		+
			······································					· · · · · · · · · · · · · · · · · · ·	÷
Contract Billing Customers: (Bil				· · · · ·	• · · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·		
HCRWSD Customers	25	286,484	383	\$5,029.38		\$13.13	3,187	\$43,764.68	\$13
	<u></u>			\$7,394.00	· · · · · · · · · · · · · · · · · · ·	{	T	1	
$(\dot{\mathbf{H}}_{\mathbf{A}}) \cdot \mathbf{O}$			1	NOTE: (*) Cost	per unit incluc	les Base Ra	tes	· · · · · · · · · · · · · · · · · · ·	
Prepared By:	Rayorh D	ate: $\Delta 1/19$			Jnit = 100 Cub				+

·	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Year to Date Usage by	Year to Date Total	Cost P
Water User	Billed	Gallons	100 Cu. Ft.	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	Unit '
City Direct Customers:									
Residential User-In	3,164	12,055,516	16,117	\$111,557.71	45.69%	\$6.92	141 120	\$1,015,797.86	\$7
Residential User-Out	61	223,652	299	\$3,140.29		\$10.50	2,829	\$30,074.14	
Commercial User-Out	11	245,344	328	\$2,777.08		\$8.47	2,901	\$24,992.94	
Commercial User-In	403	9,122,608	12,196	\$64,775.74			105,733	\$569,679.91	
ndustrial User-In	25	4,160,376	5,562	\$24,037.48			46,570	\$201,982.29	
Interdepartmental User-In	13	309,672	414	\$234.00	0.10%	and a second	6,467	\$34,036.48	
				Ψ2.0-7.00	0.1070	(Average)			(Avera
TOTAL-City Direct Customers	3,677	26,117,168	34,916	\$206,522.30	84.60%	\$5.91	305,620	\$1,876,563.62	
Wholesale / Contract &	······			· · · · ·	; ; ;				
Bulk Billing & Other Use:	······	Gallons	100 Cu. Ft.	Amount			·		-
Wholesale Customers:				<u></u>	· · · · · · · · · · · · · · · · · · ·	n		- · · · · · · · · · · · · · · · · · · ·	
Village of Florida - Out	1	1,239,436	1,657	\$7,963.25	3.26%	\$4.81	16,108	\$76,820.90	\$4
Village of Liberty Center - Out	1	2,992,000	4,000	\$17,628.13	IIIIIA IIIIA ALAA A	and and a set of the s	37,823	\$165,496.78	
Village of Malinta - Out	1	1,228,964	1,643	\$7,905.50			15,733	\$75,466.01	
HC-Regional Water/Sewer Dist.	1	495,924	663	\$3,191.66			7,267	\$34,287.88	
*City bills for HCRWSD Customer	s See Below					· · · · ·		φυτ,201.00	Ψ
Bulk Water & Other Billing:	······································		· · · · · · · · · · · · · · · · · · ·		······································	· · · · · ·			
Bulk Water Sales-Water Pint-In		96,710	129	\$745.61	0.31%	\$5.78	838	\$4,834.37	55
Miscellaneous Purposes-In		23,487	31	\$181.11			689		
Non-Charged Water	·······		· · · · · · · · · · · · · · · · · · ·			1 ba 1			
	/alue	0	0	\$0.00	0.00%	\$0.00		\$0.00	o [†] \$(
Hydrant Flushing V	/alue	3,132,170	4,187	\$0.00				·	
and preserve and the second	/alue	0	0	\$0.00				\$0.00	and the second second second
i mili i mare i instanci i con incensi i				40.00	0.0070	(Average)		φυ.υ(- (Avera
TOTAL-Wholesale & Other	4	9,208,691	12,310	\$37,615.26	15.41%		89,550	\$360,884.00	
		-,,				(Average)			- (Avera
GRAND TOTALS - ALL	3,681	35,325,859	47,226	\$244,137.56	i 100.00%	\$5.17	395,170	\$2,237,447.62	2 \$5
	· · · · · · · · · · · · · · · · · · ·			Contraction and an and an and a second process	Gallons Record		295,588,482	<u> </u>	
Total Finished Water to System		43,204,000		YTD Finish	ed Water to th	ne System->	410,994,000		
Unaccounted "Loss"	······································	-7,878,141		···· · · · · · · · · · · · · · · · · ·	TD Unaccour	ited Loss ->	-115,405,518		
% Loss to System Total	··· ······	40,000/	······································			· · · · ·		· · · · · · · · · · · · · · · · · · ·	
	······	-18.23%			! 	The second second	-28.08%		· • · · ·
Contract Billing Customers: (Bille HCRWSD Customers	d by the City for HCR 26			CA 000 70	2 000	€40 40		фир ост 4	
	20	272,272	364	\$4,886.78	3 2.00%	\$13.43	3,551	\$48,651.40	6 \$1
	1			NOTE: (*) Cost	non unit Inclu-	dee Beee De		· · · · · ·	· · · ? · · ·

Water User	Customers Billed	Usage by	Usage by Units	Total	Percent of	4	Year to Date Usage by	Year to Date Total	Cost Pe
City Direct Customers:	Dilied	Gallons	<u>100 Cu. Ft.</u>	Billing	Total Billing	<u>Unit *</u>	<u>100 Cu. Ft.</u>	Billing	Unit *
Residential User-In	2 426	10 150 200		000 4E4 E0	444500		4 - 4 - 6 - 6		
Residential User-Out	3,136	10,150,360	13,570	\$99,451.53	44.15%	\$7.33		\$1,115,249.39	\$7
	61	206,448	276	\$2,977.82	1.32%	\$10.79	3,105	\$33,051.96	\$10
Commercial User-Out	<u></u>	249,084	333	\$2,806.65	1.25%	\$8.43	3,234	\$27,799.59	\$8
Commercial User-In	397	7,767,232	10,384	\$56,954.22	25.28%	\$5.48	116,117	\$626,634.13	\$5
ndustrial User-In	25	3,737,756	4,997	\$21,936.08	9.74%	an and a bring a second	51,567	\$223,918.37	\$4
nterdepartmental User-In	11	388,212	519	\$2,956.98	1.31%	\$5.70	6,986	\$36,993.46	\$5
OTAL-City Direct Customers	3,641	22,499,092	30,079	\$187,083.28	83.05%	(Average) \$6.22	335,699	\$2,063,646.90	<u>(Avera)</u> \$6.
Vholesale / Contract &	······	·····				· · · · · · · · ·			· · ·
Bulk Billing & Other Use:		Gallons	100 Cu. Ft.	Amount	······		· ·		
Vholesale Customers:	· · · · · · · · · · ·		<u>100 Ou. 1 L</u>	Amount	· · · · · · · · · · · · · · · · · ·		··· · _ ··- ···		
/illage of Florida - Out	1.	1,154,164	1,543	\$7,493.00	3.33%	\$4.86	17,651	\$84,313.90	\$4
/illage of Liberty Center - Out	1	3,089,240	4,130	\$18,164.38		\$4.40	41,953	\$183,661.16	
/illage of Malinta - Out	1	1,149,676	1,537	\$7,468.25		\$4.86	17,270	\$82,934.26	
HC-Regional Water/Sewer Dist.	1	422,620	565	\$2,787.41			7,832	\$37,075.29	
City bills for HCRWSD Custome	rs See Below	· · · · · · · · · · · · · · · · · · ·				4 1.00			Ψ"
Bulk Water & Other Billing:							· · …'		
Bulk Water Sales-Water Pint-In		63,910	85	\$492.74	0.22%	\$5.80	923	\$5,327.11	\$5
Miscellaneous Purposes-In		226,714	303	\$1,763.39			992	\$5,741.45	
Ion-Charged Water:			a ta manana ana ang ta ta						
	Value		∩	\$0.00	0.00%	\$0.00	· · · · · · · · · · · · · · · · · · ·	\$0.00	\$0
······································	Value	30,400	41	\$0.00	e se esta esta de la construcción d			we are set that the set of the se	
	Value	0,400		\$0.00			11,131	\$0.00	and the second second
			V.	\$U. <u>UU</u>	0.00%	a mana ata international di seconda a		\$0.00	and the second
TOTAL-Wholesale & Other	4	6,136,724	8,204	\$38,169.17	16.95%	<u>(Average)</u> \$4.65	97,754	\$399,053.17	<u>(Avera)</u> \$4
						(Average)			(Avera
GRAND TOTALS - ALL	3,645	28,635,816	38,283	\$225,252.45	100.00%	\$5.88	433,453	\$2,462,700.07	\$5
Total Finished Water to System		39,106,000			allons Record ed Water to th				
Unaccounted "Loss"	· · · · · · · · · · · · · · · · · · ·	-10,470,184		Ŷ	TD Unaccoun	ted Loss ->	-125,875,702		
	, 			· · · · · · · ·	· · · · · · · · · · · · · · · · · · ·				•
% Loss to System Total	·	-26.77%		· · · …· · ·	· · · · · · · · · · · · · · · · · · ·	· • - · · · ·	-27.97%	······································	• •
Contract Billing Customers: (Bille	ed by the City for HCR	WSD)	s Antonio menone de la constante El constante de la constante de la constante de la constante de la constante de El constante de la constante d	++ u	· · · · · · · · · ·	• • •	/*************************************		
HCRWSD Customers	26	246,840	330	\$4,658.62	2.07%	\$14.12	3,881	\$53,310.08	\$13
Prepared By	Rauscho	100 44	<u>.</u>	IOTE: (*) Cost	per unit includ Jnit = 100 Cut				

Water User	Customers <u>Billed</u>	Usage by <u>Gallons</u>	Usage by Units <u>100 Cu. Ft.</u>	Total <u>Billing</u>	Percent of Total Billing	Cost Per <u>Unit *</u>	Year to Date Usage by <u>100 Cu. Ft.</u>	Year to Date Total <u>Billing</u>	Cost P
City Direct Customers:			with the transmitteness						
Residential User-In	3,143	9,633,492	12,879	\$96,286.61	44.36%	\$7.48	167,569	\$1,211,536.00	\$7.
Residential User-Out	61	187,000	250	\$2,793.20	1.29%	\$11.17	3,355	\$35,845.16	\$10
Commercial User-Out	11	279,752	374	\$3,087.20		\$8.25	3,608	\$30,886.79	\$8
Commercial User-In	398	7,195,760	9,620	\$53,667,89	24.73%	\$5.58	125,737	\$680,302.02	\$5
Industrial User-In	25	4,109,512	5,494	\$23,466.03	10.81%	\$4.27	57,061	\$247,384.40	
Interdepartmental User-In	11	299,200	400	\$2,564.83	1.18%	\$6.41 (Average)	7,386	\$39,558.29	\$5 (Avera
TOTAL-City Direct Customers	3,649	21,704,716	29,017	\$181,865.76	83.79%	\$6.27	364,716	\$2,245,512.66	
Wholesale / Contract &	····· · · · · · · · · · · · · · · · ·		ا پ افریشت میداداشد. به ۱۰۰ افرا		graan aaraa a I		·		
Bulk Billing & Other Use: Wholesale Customers:	5 55 55 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Gallons	<u>100 Cu. Ft.</u>	<u>Amount</u>		•	· · · · · · · · · · · · · · · · · · ·	······································	¥ ·
Village of Florida - Out	1	1,127,984	1,508	\$7,348.63	3.39%	\$4.87	19,159	\$91,662.53	\$4
Village of Liberty Center - Out	1	2,864,840	3,830	\$16,926.88			45,783	\$200,588.04	
Village of Malinta - Out	1	1,116,764	1,493	\$7,286.75			18,763		
HC-Regional Water/Sewer Dist.	1	490,688	656	\$3,162.79			8,488		
*City bills for HCRWSD Custome	rs See Below			φο, το <u>2, το</u>		Ψ4.02	0,100	\$40,200.00	φε
Bulk Water & Other Billing:	and a short of the state of the				the second		· · · · · · · · · · · · · · · · · · ·	en ernennen er figer i an anden	
Bulk Water Sales-Water Pint-In		32,000	43	\$246.74	0.11%	\$5.74	966	\$5,573.85	\$5
Miscellaneous Purposes-In		26,977	36	\$208.18			1,028		
Non-Charged Water:	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	. · · · · · · · ·				·	
	Value	0	0	\$0.00	0.00%	\$0.00	2	\$0.00) \$(
	Value	910,000	1,217	\$0.00	0.00%	\$0.00	12,348		
Fire Use	Value	0	0	\$0.00	0.00%		0	\$0.00	
			· · · · · · · · · · · · · · · · · · ·			(Average)		· ·····	- (Avera
TOTAL-Wholesale & Other	4	6,569,253	8,783	\$35,179.97	16.22%		106,537	\$434,233.14	\$4
GRAND TOTALS - ALL	3,653	28,273,969	37,800	\$217,045.73	100.00%		471,253	\$2,679,745.80	- <u>(Avera</u> \$5
Total Finished Water to System		43,875,000			allons Record ed Water to th		352,498,267 493,975,000	= = = = = = = = = = = = = = = = = = =	
Unaccounted "Loss"	· · · · · · · · · · · · · · · · · · ·	-15,601,031		Ŷ	TD Unaccoun	ted Loss ->	-141,476,733	· · · · · · · · · · · · · · · ·	
% Loss to System Total		-35.56%		· · · · · · · · · · · · · · · · · · ·		μ. · · · · · · · · · · · · · · · · ·	-28.64%		· · · · · · · · · · · · · · · · · · ·
Contract Billing Customers: (Bille HCRWSD Customers	ed by the City for HCi 26	<u>RWSD)</u> 307,428	411	\$5,406.32	2.49%	\$13.15	4,292	\$58,716.40) \$1
-	2		······································	IOTE: (*) Cost	· • · · · · · · · · · · · · · · · · · ·	4	470 7070 70000000 2	φοσ, / 10.• • ι	φι

WATER REPORT - UTILITIES OPERATIONS - JANUARY - DECEMBER, 2013

(2)	Water User City Direct Customers:	Customers <u>Billed</u>	Usage by <u>Gallons</u>	Usage by Units 100 Cu. Ft.	Total <u>Billing</u>	Percent of Total Billing	Cost Per <u>Unit *</u>	Year to Date Usage by <u>100 Cu. Ft.</u>	Year to Date Total <u>Billing</u>	Avg. YTD - Cost Per <u>Unit *</u>
U	Residential User-In	3,152	125,341,612	167,569	\$1 011 500 00	45 040/	67 00	407 500		
-	Residential User-Out	61	2,509,540	3,355	\$1,211,536.00	45.21%	\$7.23		\$1,211,536.00	•
	Commercial User-Out	11	2,698,784	3,608	\$35,845.16 \$30,886.79	1.34%	\$10.68	3,355	\$35,845.16	
	Commercial User-In	398	94,051,276		-	1.15%	\$8.56	3,608	\$30,886.79	
	Industrial User-In	25	42,681,628	125,737	\$680,302.02	25.39%	\$5.41	125,737	\$680,302.02	
	Interdepartmental User-In	12	5,524,728	57,061	\$247,384.40	9.23%	\$4.34	57,061	\$247,384.40	
	and open mental 038i-m	12	5,524,720	7,386	\$39,558.29	1.48%	\$5.36	7,386	\$39,558.29	
	TOTAL-City Direct Customers	3,659	272,807,568	364,716	\$2,245,512.66	83.80%	<u>(Average)</u> \$6.16	364,716	\$2,245,512.66	<u>(Average)</u> \$6.16
	Wholesale / Contract & Bulk Billing & Other Use: Wholesale Customers:		Gallons	<u>100 Cu. Ft.</u>	<u>Amount</u>		u.			
	Village of Florida - Out	1	14,330,932	19,159	\$91,662.53	3.42%	\$4.78	19,159	\$91,662.53	\$4.78
	Village of Liberty Center - Out	1	34,245,684	45,783	\$200,588.04	7.49%	\$4.38	45,783	\$200,588.04	• • • •
	Village of Malinta - Out	1	14,034,724	18,763	\$90,221.01	3.37%	\$4.81	18,763		• • • •
	HC-Regional Water/Sewer Dist.	1	6,349,024	8,488	\$40,238.08		\$4.74	8,488	•	•
	*City bills for HCRWSD Customer	s See Below			410,200,00	1.0070	ψη.) η	0,400	Ψ Π Ο,ΖΟΟ.ΟΟ	φ 4 ,/4
	Bulk Water & Other Billing:									
	Bulk Water Sales-Water Pint-In		722,930	966	\$5,573.85	0.21%	\$5.77	966	\$5,573,85	\$5.77
	Miscellaneous Purposes-In		769,718	1,028	\$5,949.63		\$5.79	1,028		•
	Non-Charged Water:		,	· ,	40,0.070	0.22.70	40.70	1,020	ψ0,040.00	φ <u>υ</u> τε
		alue	1 0 10	-						
		alue	1,240	2	\$0.00		\$0.00	2	++	
		alue	9,236,297	12,348	\$0.00		\$0.00	12,348		-
		aiue	150	0	\$0.00		\$0.00 (Average)	0	40.00	\$0.00 - <u>(Average)</u>
	TOTAL-Wholesale & Other	4	79,690,699	106,537	\$434,233.14	16.21%	\$4.08	106,537		
	GRAND TOTALS - ALL	3,663	352,498,267	471,253	\$2,679,745.80		<u>(Average)</u> \$5.69	471 253	\$2,679,745.80	- <u>(Average)</u> \$5.69
				=================	***=====***				===========	
	Total Finished Water to System		493,975,000			allons Record ed Water to th		352,498,267 493,975,000		
	Unaccounted "Loss"		-141,476,733 =======		Y	TD Unaccoun		-141,476,733		
	% Loss to System Total		-28.64%					-28.64%		
	Contract Billing Customers: (Billed HCRWSD Customers	d by the City for HCR\ 25	<u>WSD)</u> 3,210,416	404	\$3,544.23	0.13%	\$8.77	4,292	\$58,716.40) \$13.68
	Prepared By: Lori Rausch, Utility	Rauch Da Supervisor	ite: 10114		NOTE: (*) Cost One (1) U	per unit includ Jnit = 100 Cub				

2013-WATER-USE-BILLING-REPORT(1) - Totai

SEWER REPORT - UTILITIES OPERATIONS MARCH 2013

\bigcirc							Year to Date	Year to Date	Avg. YTD -
_	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,103	10,110,716	13,517	\$146,699.33	67.42%	\$10.85	40.478	\$440,751.77	
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	21	\$366.21	\$17.44
Commercial User-In	372	5,553,900	7,425	\$43,276.86	19.89%	\$5.83	20,021	\$119,794.88	-
Commercial User-Out	7	47,124	63	\$930.45	0.43%	\$14.77	134	\$2.272.70	
Comm.Contracted-% of Use-In	9	2,647,920	3,540	\$10,976.30	5.04%	\$3,10	10.565	\$32,863.77	
Industrial User-In	21	2,466,156	3,297	\$15,225.42	7.00%	\$4.62	9,206	\$42,634,86	,
Interdepartmental User-In	8	26,180	.35	\$350.98	0.15%	\$10.03	92	\$995.22	• • • = =
						(Average)			(Average)
GRAND TOTALS	4,521	20,857,232	27,884	\$217,581.41	99.99%	\$7.80	80,517	\$639,679.41	\$7.94
		===========				=	=======================================		

Dauach Date: 9/19/13 Prepared By: Lori A. Rausch, Utility Billing Supervisor

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SEWER REPORT - UTILITIES OPERATIONS APRIL 2013

\bigcirc							Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	<u>Billed</u>	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	<u>Unit *</u>	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,107	8,953,560	11,970	\$139,775.10	67.70%		52,448	\$580,526,87	\$11.07
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	28	\$488.28	-
Commercial User-In	375	4,559,808	6,096	\$37,459.92	18.14%	\$6.15	26,117	\$157,254,80	•
Commercial User-Out	7	32,164	43	\$741.85	0.36%	\$17.25	177	\$3,014,55	•
Comm.Contracted-% of Use-In	9	2,420,528	3,236	\$10,031.68	4.86%	\$3.10	13,801	\$42,895,45	4
Industrial User-In	21	2,933,656	3,922	\$18,000.42	8.72%	\$4.59	13,128	\$60,635.28	
Interdepartmental User-In	8	25,432	34	\$346.54	0.17%	\$10.19	126	\$1,341.76	• • • • = ==
	*******					(Average)	*****	*****	(Average)
GRAND TOTALS	4,528	18,930,384	25,308	\$206,477.58	100.01%	\$8.16	105,825	\$846,156.99	\$8.00
		*===========				:			

MOC Date: 91/91/3 Prepared By:

Lori A. Rausch, Utility Billing Supervisor

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SEWER	REPORT	- UTILITIES	OPERATIONS
		MAY	
		2013	

	A .						Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	Gallons	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,105	4,698,936	6,282	\$146,359.84	67.26%	\$23.30	58,730	\$726,886,71	\$12.38
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	35	\$610.35	• • • • • • •
Commercial User-In	375	4,698,936	6,282	\$38,327.68	17.61%	\$6,10	32,399	\$195,582,48	4
Commercial User-Out	7	37,400	50	\$807.86	0.37%	\$16,16	227	\$3.822.41	\$16.84
Comm.Contracted-% of Use-In	9	2,698,784	3,608	\$11,170.75	5.13%	\$3.10	17,409	\$54,066,20	
Industrial User-In	21	3,351,040	4,480	\$20,477.94	9,41%	\$4.57	17.608	\$81,113,22	
Interdepartmental User-In	8	24,684	33	\$342.10	0.16%	\$10.37	159	\$1,683.86	•
						(Average)		**************	(Average)
GRAND TOTALS	4,526	15,515,016	20,742	\$217,608.24		\$10.49	126,567	\$1,063,765.23	
		==================	=======================================			=		**********	

Prepared By: <u>April: Raunch</u> Date: <u>911713</u> Lori A. Rausch, Utility Billing Supervisor

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SEWER REPORT - UTILITIES OPERATIONS JUNE 2013

	_						Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,096	10,162,328	13,586	\$147,704.19	66.98%	\$10.87	72,316	\$874,590,90	
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	42	\$732.42	\$17.44
Commercial User-In	376	4,904,636	6,557	\$39,590.58	17.95%	\$6.04	38,956	\$235,173.06	\$6.04
Commercial User-Out	7	30,668	41	\$779.05	0.35%	\$19.00	268	\$4,601,46	• • • •
Comm.Contracted-% of Use-In	9	2,423,520	3,240	\$10,081.50	4.57%	\$3,11	20,649	\$64,147,70	
Industrial User-In	21	1,445,884	1,933	\$21,876.54	9.92%	\$11.32	19,541	\$102,989,76	•
Interdepartmental User-In	8	21,692	29	\$352.28	0.16%	\$12.15	188	\$2,036.14	+ + + + + + + + + + + + + + + + + + + +
			1999 (1995) (1997) (1997) (1995) (1995) (1997) (199	al ha wa wa a a a a a a a a a a a a a a a		(Average)		****	(Average)
GRAND TOTALS	4,518	18,993,964	25,393	\$220,506.21	99.99%	\$8.68	151,960	\$1,284,271.44	
		=============				3			

1. Rauxh Date: 9119113

SEWER REPORT - UTILITIES OPERATIONS JULY 2013

$\left(\begin{array}{c} 0 \\ 0 \end{array}\right)$			JULY 2013						
Sewer User	Customers Billed	Usage by Gallons	Usage by Units 100 Cu. Ft.	Total Billing	Percent of Total Billing	Cost Per Unit *	Year to Date Usage by	Total	Avg. YTD - Cost Per
Residential User-In	4.092	11,326,216	<u>15.142</u>	\$154.906.20	67.50%		<u>100 Cu. Ft.</u>	Billing	<u>Unit *</u>
Residential User-Out	4,002	5,236	10,142	\$122.07	0.05%	\$10.23 \$17.44	07,458 49	\$1,029,497.10 \$854.49	\$11.77 \$17.44
Commercial User-In	376	5,329,500	7,125	\$42,112.50	18.35%	\$5.91	46,081	\$277.285.56	\$6.02
Commercial User-Out	7	29,172	39	\$760.19	0.33%		307	\$5,361.65	\$17.46
Comm.Contracted-% of Use-In	9	2,401,080	3,210	\$9.854.97	4.29%	\$3.07	23,859	\$74.002.67	\$3.10
Industrial User-In	21	1,096,568	1,466	\$21,348.18	9.30%	,	21,007	\$124.337.94	\$5.92
Interdepartmental User-In	8	28,424	38	\$392.24	0.17%	\$10.32	226	\$2,428.38	\$10.75
					****	<u>(Average)</u>		***************************************	(Average)
GRAND TOTALS	4,514	20,216,196	27,027	\$229,496.35	99.99%	\$8.49	178,987	\$1,513,767.79	\$8.46
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Q. Busch Date: 91/91/3 Prepared By: Lori A. Rausch, Utility Billing Supervisor

NOTE: (*) Cost per unit includes Base Rates One (1) Unit = 100 Cubic Feet or 748 Gallons.



SEWER REPORT - UTILITIES OPERATIONS AUGUST 2013

$\mathbf{\vee}$							Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,108	10,837,024	14,488	\$152,365.66	66.39%	\$10.52	101,946	\$1,181,862.76	
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	56	\$976.56	
Commercial User-In	375	4,983,176	6,662	\$40.056.78	18.06%	\$6.01	52,743	\$317,342,34	\$6.02
Commercial User-Out	7	26,928	36	\$731.90	0.33%	\$20.33	343	\$6,093,55	
Comm.Contracted-% of Use-In	9	2,351,712	3,144	\$9,658.34	4.35%	\$3.07	27,003	\$83,661,01	\$3.10
Industrial User-In	21	3,018,180	4,035	\$18,502.14	8.34%	\$4.59	25.042	\$142.840.08	
Interdepartmental User-In	8	31,416	42	\$410.00	0.18%	\$9.76	268	\$2,838.38	
		*****				<u>(Average)</u>		** ** ** ** ** ** ** ** ** ** ** ** **	(Average)
GRAND TOTALS	4,529	21,253,672	28,414	\$221,846.89	97.71%	\$7.81	207,401	\$1,735,614.68	\$8.37
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Rausch Date: 919,13 Prepared By: Lori A. Rausch, Utility Billing Supervisor

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SEWER REPORT - UTILITIES OPERATIONS SEPTEMBER 2013

	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Year to Date		Avg. YTD -
a			. .				Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,119	10,054,616	13,442	\$147,875.09	67.58%	\$11.00	115,388	\$1,329,737.85	\$11.52
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	63	\$1,098.63	\$17.44
Commercial User-In	373	5,025,064	6.718	\$40,221.60	18.38%	\$5.99	59,461	\$357,563.94	\$6.01
Commercial User-Out	7	26,928	36	\$731.90	0.33%	\$20.33	379	\$6,825,45	\$18.01
Comm.Contracted-% of Use-In	9	2,357,696	3,152	\$9,757.68	4.46%	\$3.10	30,155	\$93,418,69	\$3.10
Industrial User-In	21	3,188,724	4,263	\$19,514.46	8.92%	\$4.58	29,305	\$162,354.54	\$5.54
Interdepartmental User-In	7	65,076	87	\$581.86	0.27%	\$6.69	355	\$3,420.24	\$9.63
						(Average)		****	(Average)
GRAND TOTALS	4,537	20,723,340	27,705	\$218,804.66	100.00%	\$7.90	235,106	\$1,954,419.34	
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Rouch Date: D1/14 Prepared By: Lori A. Rausch, Utility Billing Supervisor

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SEWER REPORT - UTILITIES OPERATIONS OCTOBER 2013

\diamond							Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	<u>Unit *</u>	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,130	11,138,468	14,891	\$154,434.38	67.20%	\$10.37	130,279	\$1,484,172.23	
Residential User-Out	1	5,236	7	\$122.07	0.05%	\$17.44	70	\$1,220.70	\$17.44
Commercial User-In	378	5,271,156	7,047	\$41,822.06	18.20%	\$5.93	66,508	\$399,386.00	\$6.01
Commercial User-Out	7	39,644	53	\$892.21	0.39%	\$16.83	432	\$7,717.66	\$17.86
Comm.Contracted-% of Use-In	9	2,875,312	3,844	\$11,725.83	5.10%	\$3.05	33,999	\$105,144.52	\$3.09
Industrial User-In	21	3,328,600	4,450	\$20,344.74	8.85%	\$4.57	33,755	\$182,699.28	\$5.41
Interdepartmental User-In	7	48,620	65	\$484.18	0.21%	\$7.45	420	\$3,904.42	\$9.30
						(Average)			(Average)
GRAND TOTALS	4,553	22,707,036	30,357	\$229,825.47	100.00%	\$7.57	265,463	\$2,184,244.81	\$8.23
			======================================	===========		=			,

Rauch Date: 1 57/14 Prepared By: KOK KARA



SEWER REPORT - UTILITIES OPERATIONS NOVEMBER 2013

							Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	<u>Unit *</u>	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,099	10,024,696	13,402	\$147,320.30	67.94%	\$10.99	143,681	\$1,631,492.53	\$11.35
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	77	\$1,342.77	\$17.44
Commercial User-In	373	4,983,924	6,663	\$40,005,34	18.45%	\$6.00	73,171	\$439,391.34	\$6.00
Commercial User-Out	7	28,424	38	\$750.76	0.35%	\$19.76	470	\$8,468.42	\$18.02
Comm.Contracted-% of Use-In	9	2,288,132	3,059	\$9,454,98	4.36%	\$3.09	37,058	\$114,599.50	\$3.09
Industrial User-In	21	3,075,028	4,111	\$18,839.58	8.69%	\$4.58	37,866	\$201,538.86	\$5.32
Interdepartmental User-In	7	23,936	32	\$337.66	0.16%	\$10.55	452	\$4,242.08	\$9.39
		****				(Average)			(Average)
GRAND TOTALS	4,517	20,429,376	27,312	\$216,830.69	100.01%	\$7.94	292,775	\$2,401,075.50	\$8.20
:						:			

Date: 107/14 ah Prepared By: Lori A. Rausch, Utility Billing Supervisor

(12)

SEWER REPORT - UTILITIES OPERATIONS DECEMBER 2013

~							Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	Billed	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	4,107	9,621,524	12,863	\$144,904.20	67.20%	\$11.27	156,544	\$1,776,396,73	
Residential User-Out	1	5,236	7	\$122.07	0.06%	\$17.44	84	\$1,464.84	-
Commercial User-In	374	4,746,060	6,345	\$38,621.36	17.91%	\$6.09	79,516	\$478,012.70	\$6.01
Commercial User-Out	7	53,856	72	\$1,071.38	0.50%	\$14.88	542	\$9,539,80	\$17.60
Comm.Contracted-% of Use-In	9	2,222,308	2,971	\$9,160.16	4.25%	\$3.08	40,029	\$123,759,66	\$3.09
Industrial User-In	21	3,507,372	4,689	\$21,405.90	9.93%	\$4.57	42,555	\$222,944.76	\$5.24
Interdepartmental User-In	7	26,928	36	\$355.42	0.16%	\$9.87	488	\$4,597.50	•
			****	*		(Average)			(Average)
GRAND TOTALS	4,526	20,183,284	26,983	\$215,640.49	100.01%	\$7.99	319,758	\$2,616,715.99	\$8.18
						:			

Joch Date: 12114 Prepared By: Lori A. Rausch, Utility Billing Supervisor

2013-SEWER-USE-BILLING-REPORT



SEWER REPORT - UTILITIES OPERATIONS TOTAL SUMMARY - JANUARY to DECEMBER 2013

	_						Year to Date	Year to Date	Avg. YTD -
	Customers	Usage by	Usage by Units	Total	Percent of	Cost Per	Usage by	Total	Cost Per
Sewer User	<u>Billed</u>	<u>Gallons</u>	<u>100 Cu. Ft.</u>	Billing	Total Billing	Unit *	100 Cu. Ft.	Billing	<u>Unit *</u>
Residential User-In	3,941	117,094,912	156,544	\$1,776,396.73	67.89%	\$11.35	156,544	\$1,776,396,73	
Residential User-Out	1	62,832	84	\$1,464.84	0.06%	\$17.44	84	\$1,464.84	
Commercial User-In	374	59,477,968	79,516	\$478,012.70	18.27%	\$6.01	79,516	\$478,012,70	
Commercial User-Out	7	405,416	542	\$9,539.80	0.36%	\$17.60	542	\$9,539.80	
Comm.Contracted-% of Use-In	9	29,941,692	40,029	\$123,759.66	4.73%	\$3.09	40.029	\$123,759.66	
Industrial User-In	21	31,831,140	42,555	\$222,944.76	8.52%	\$5.24	42,555	\$222,944.76	
Interdepartmental User-In	8	365,024	488	\$4,597.50	0.18%	\$9.42	488	\$4,597.50	•
		*****************************				(Average)	**************************************		(Average)
GRAND TOTALS	4,360	239,178,984	319,758	\$2,616,715.99	100.01%	\$8.18	319,758	\$2,616,715.99	\$8.18
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Newsletter

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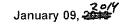
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01/09/2014 05:34 PM



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Market Commentary

gheath@napoleonohio.com

Employment and Payroll reports are strong indicators of the current health of the economy and provide insight to future labor market movements. Four regularly monitored releases include ADP, Jobless Claims, Challenger Job-Cut and Nonfarm Payroll reports. The ADP National Employment Report, released monthly, measures levels of non-farm private employment. The report released Wednesday showed an improvement in employment as 238,000 jobs were added in December - the most since November 2012. Jobless Claims, released weekly, reports the number of people who are filing or have filed to receive unemployment benefits. Claims fell by 15,000 to a seasonally adjusted 330,000 in today's release. Challenger Job-Cut Report, released monthly, provides information on the number of announced corporate layoffs and could be used as a leading indicator for new jobless claims. Today's release announced job cuts fell to the lowest level of the year in December as employers reported plans to reduce payrolls by 30,623 during the month, down 32% from November and 6% from December 2013. Nonfarm Payroll, released monthly, reports the total number of paid U.S. workers excluding government employees, private household employees, employees of nonprofit organizations that provide assistance to individuals and farm employees. The December results will be posted tomorrow.

	Market	Rates						
	Today	Last Week	Last Year					
STAR Plus	0.20%	0.20%	0.25%					
STAR Ohio	0.02%	0.02%	0.06%					
2 Yr T Note	0.43%	0.38%	0.24%					
5 Yr T Note	1.77%	1.72%	0.77%					
Rates as of 11 a.m. January 9, 2014								



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Date	Event	Period	Survey	Actual	Prior
1/10/2014	Change in Nonfarm Payrolls	Dec	197K		203K
1/10/2014	Change in Private Payrolls	Dec	200K		196K
1/10/2014	Change in Manufact. Payrolls	Dec	16K		27K
1/10/2014	Unemployment Rate	Dec	7.00%		7.00%
1/10/2014	Underemployment Rate	Dec		APRIL ANNULL INVALUE AL	13.20%
1/10/2014	Labor Force Participation Rate	Dec			63.00%
1/15/2014	PPI MoM	Dec	0.40%		-0.10%
1/16/2014		Dec	0.30%	L' L'ATTRIBUTINTA CONTRA C	0.00%
1/16/2014	CPI YoY	Dec	1.50%		1.20%
1/16/2014	Initial Jobless Claims	11-Jan			330K
1/16/2014	CPI Core Index SA	Dec			235.24
1/16/2014	CPI Index NSA	Dec			233.069
1/16/2014	Continuing Claims	4-Jan		**************************************	2865K



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01/16/2014 05:30 PM



Productive Capital Management

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2014 January 09, 2018

Market Commentary

gheath@napoleonohio.com

Thursday's economic release indicated the consumer price index (CPI), one of the most frequently used statistics for identifying periods of inflation or deflation, rose 0.3% in December. As a result, consumer prices increased to 1.5% in 2013, still down from 1.7% in 2012. The last time the CPI rose less than 2% for two straight years was in 1997 and 1998. Over the past month, treasury yields have been increasing due to improving economic data and the Federal Reserve's decision to initiate a cut in its bond-buying program. However, current inflation rates are causing the Fed to move forward with caution when considering interest rate and stimulus actions. While the most recent reading has moved higher since October 2013, debates abound on when inflation may accelerate to the Fed's 2% target, thus providing a more supportive environment for the Fed to potentially increase its target rate.

Market Rates						
	Today	Last Week	Last Year			
STAR Plus	0.20%	0.20%	0.25%			
STAR Ohio	0.02%	0.02%	0.06%			
2 Yr T Note	0.39%	0.43%	0.24%			
5 Yr T Note	1.64%	1.75%	0.74%			
Rates as of 11 a.m. January 16, 2014						



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Date	Event	Period	Survey	Actual	Prior
1/17/2014	Housing Starts	Dec	990K		1091K
1/17/2014	Building Permits	Dec	1012K		1007K
1/17/2014	Capacity Utilization	Dec	79.10%		79.00%
1/17/2014	Manufacturing (SIC) Production	Dec	0.30%		0.60%
1/22/2014	MBA Mortgage Applications	17-Jan			11.90%
1/23/2014	Initial Jobless Claims	18-Jan			326K
1/23/2014	Continuing Claims	11-Jan			3030K
1/23/2014	House Price Index MoM	Nov	0.30%		0.50%
1/23/2014	Existing Home Sales	Dec	4.95M		4.90M
1/23/2014	Leading Index	Dec	0.10%		0.80%

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Productive Capital Management

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2*0/4* January 23, کو

Market Commentary

gheath@napoleonohio.com

The Existing Home Sales Report is a monthly release by the National Association of Realtors that indicates the number of existing home sales that were closed during the month, along with average sales prices by geographic region. Economists consider existing home sales to be a leading indicator because higher levels are typically reached when the economy is coming out of a recession. Thursday's release indicated that, after falling for the last three months, sales of existing homes rose 1% in December to a seasonally adjusted annual rate of 4.87 million. As a result, 2013 sales were 5.09 million, up 9.1% from the prior year. This is the highest level of total sales reported in seven years. This economic release mirrored other indicators that provide evidence that the housing market had a strong 2013, even with the rising mortgage rate environment that closed 2013.

oday).20%	Last Week	Last Year
).20%	0.20%	0.050/
	0.2070	0.20%
).01%	0.02%	0.06%
).37%	0.39%	0.24%
1.62%	1.64%	0.75%
).37% I.62%	0.37% 0.39%



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Date	Event	Period	Survey	Actual	Prior
1/27/2014	New Home Sales	Dec	459K		464K
1/28/2014	S&P/CaseShiller Home Price Index NSA	Nov			165.91
1/28/2014	Consumer Confidence Index	Jan	79		78.1
1/29/2014	MBA Mortgage Applications	24-Jan			4.70%
1/29/2014	Fed QE3 Pace	Jan	\$65		\$75
1/29/2014	FOMC Rate Decision	29-Jan	0.25%		0.25%
1/30/2014	GDP Price Index	4Q A	1.20%		2.00%
1/30/2014	Core PCE QoQ	4Q A			1.40%
1/30/2014	Personal Consumption	4Q A			2.00%
1/30/2014	Initial Jobless Claims	25-Jan			326K
1/30/2014	Continuing Claims	18-Jan			3056K
1/30/2014	Pending Home Sales YoY	Dec			-4.00%

Date	Event	Period	Survey	Actual	Prior
1/17/2014	Housing Starts	Dec	985K	999K	1091K
1/17/2014	Building Permits	Dec	1014K	986K	1007K
1/17/2014	Capacity Utilization	Dec	79.10%	79.20%	79.00%
1/17/2014	Manufacturing (SIC) Production	Dec	0.30%	0.40%	0.60%
1/22/2014	MBA Mortgage Applications	17-Jan		4.70%	11.90%
1/23/2014	Initial Jobless Claims	18-Jan	330K	326K	326K
1/23/2014	Continuing Claims	11-Jan	2925K	3056K	3030K
1/23/2014	House Price Index MoM	Nov	0.40%	0.10%	0.50%
1/23/2014	Existing Home Sales	Dec	4.93M	4.87M	4.90M
1/23/2014	Leading Index	Dec	0.20%	0.10%	0.80%

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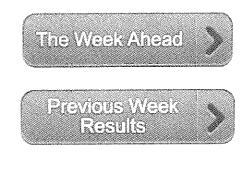
2014 January 30,

Market Commentary

gheath@napoleonohio.com

The Federal Open Market Committee (FOMC) took another step in its efforts to reduce the amount of stimulus it has been providing through the bond buying program known as quantitative easing (QE). The FOMC reduced the pace of purchases from \$75 billion to \$65 billion on Wednesday despite signs of softness in the labor market over the last month. More recently, global markets have realized some instability which some market participants are linking to the reduction of stimulus from the U.S. Despite the noise, the FOMC believes the U.S. economy has moved to a more balanced position with risks to the economy subsiding.

Market Rates						
Today	Last Week	Last Year				
0.20%	0.20%	0.22%				
0.01%	0.02%	0.06%				
0.36%	0.36%	0.27%				
1.53%	1.60%	0.88%				
	0.20% 0.01% 0.36%	0.20% 0.20% 0.01% 0.02% 0.36% 0.36%				



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Date	Event	Period	Survey	Actual	Prior
م 1/31/2014	Employment Cost Index	4Q	0.40%		0.40%
1/31/2014	Personal Income	Dec	0.20%		0.20%
1/31/2014	Personal Spending	Dec	0.20%		0.50%
1/31/2014	PCE Core MoM	Dec	0.10%		0.10%
1/31/2014	PCE Core YoY	Dec	1.20%		1.10%
1/31/2014	Univ. of Michigan Confidence	Jan	81	and yes	80.4
2/3/2014	ISM Manufacturing	Jan	56.2		57
2/3/2014	ISM Prices Paid	Jan	53.9		53.5
2/3/2014	Construction Spending MoM	Dec	0.30%		1.00%
2/3/2014	Total Vehicle Sales	Jan	15.50M		15.30M
2/4/2014	Factory Orders	Dec	-0.80%		1.80%
2/5/2014	MBA Mortgage Applications	31-Jan			-0.20%
2/5/2014	ADP Employment Change	Jan	190K		238K
2/5/2014	ISM Non-Manf. Composite	Jan	53.9		53
2/6/2014	Trade Balance	Dec	-\$35.7B		-\$34.3B
2/6/2014	Initial Jobless Claims	1-Feb			348K
2/6/2014	Continuing Claims	25-Jan			2991K
2/6/2014	Bloomberg Consumer Comfort	2-Feb			-31.8