

| May 2015 |    |    |    |    |    |    | June 2015 |    |    |    |    |    |    | July 2015 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  | 1         | 2  | 3  | 4  | 5  | 6  | 1  | 2         | 3  | 4  |    |    |    |    |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  | 7         | 8  | 9  | 10 | 11 | 12 | 13 | 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 | 14        | 15 | 16 | 17 | 18 | 19 | 20 | 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 | 21        | 22 | 23 | 24 | 25 | 26 | 27 | 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 | 28        | 29 | 30 |    |    |    |    | 26        | 27 | 28 | 29 | 30 | 31 |    |
| 31       |    |    |    |    |    |    |           |    |    |    |    |    |    |           |    |    |    |    |    |    |

 Calendar

| Sunday    | Monday                                     | Tuesday                               | Wednesday                                      | Thursday  | Friday                        | Saturday                   |
|-----------|--|---------------------------------------|--|-----------|-------------------------------|----------------------------|
| <b>31</b> | <b>1</b>                                   | <b>2</b>                              | <b>3</b>                                       | <b>4</b>  | <b>5</b>                      | <b>6</b>                   |
| <b>7</b>  | <b>8</b>                                   | <b>9</b>                              | <b>10</b>                                      | <b>11</b> | <b>12</b>                     | <b>13</b>                  |
| <b>14</b> | <b>15</b>                                  | <b>16</b>                             | <b>17</b>                                      | <b>18</b> | <b>19</b>                     | <b>20</b>                  |
| <b>21</b> | <b>22</b>                                  | <b>23</b>                             | <b>24</b>                                      | <b>25</b> | <b>26</b>                     | <b>27</b>                  |
|           | 6:30 PM FINANCE & BUDGET Committee Meeting | 4:30 PM Civil Service Commission Mtg. |  |           | 6:00 PM Henry County RIBFEST  | 8:00 AM Napoleon Triathlon |
| <b>28</b> | <b>29</b>                                  | <b>30</b>                             | <b>1</b>                                       | <b>2</b>  | <b>3</b>                      | <b>4</b>                   |
|           |  |                                       | 6:00 PM River City Rodder's Downtown Cruise-In |           | HOLIDAY - Closed - July 4th H |                            |

City of Napoleon, Ohio

## **Finance & Budget Committee**

LOCATION: City Offices, 255 W. Riverview Avenue, Napoleon, Ohio 43545

### **Meeting Agenda**

Monday, June 22, 2015 at 6:30pm

- I. Approval of Minutes (*In the absence of any objections or corrections, the minutes shall stand approved.*)
- II. Second Quarter Budget Adjustments
- III. Any other matters currently assigned to the Committee
- IV. Adjournment

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Gregory J. Heath, Finance Director/Clerk

**City of Napoleon, Ohio**  
**Finance and Budget Committee**  
**Meeting Minutes**

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Monday, March 23, 2015 at 6:30pm

**PRESENT**

**Committee  
City Staff**

Jason Maassel - Chair, John Helberg, Mayor Ron Behm, Travis Sheaffer (substitute)  
Gregory J. Heath, Finance Director/Clerk of Council  
Monica S. Irelan, City Manager  
Tammy Fein

**Recorder  
Others**

**ABSENT**

**Finance & Budget**

Chris Ridley

**Call To Order**

Chairperson Maassel called the meeting to order at 6:30pm.

**Approval Of Minutes**

Minutes from the November 24, 2014 meeting stand approved with no objections or corrections.

**First Quarter Budget  
Adjustments**

Heath distributed the First Quarter Budget Adjustments summary by Fund, Department and Category for Committee review.

Heath reported that \$500 represented door and sound system improvements to Council Chambers, and \$15,000 represented a sewer tap repair on West Clinton Street that occurred in December 2014 and was not encumbered on the 2014 carryover, totaling \$15,500.

**Motion To Approve  
First Quarter  
Budget Adjustments  
As Presented**

Motion: Wilson Second: Behm  
To approve the First Quarter Budget Adjustments as presented

**Passed  
Yea- 4  
Nay- 0**

Roll call vote on above motion:  
Yea- Maassel, Sheaffer, Wilson, Behm  
Nay-

**Any Other Matters  
Assigned To The  
Committee**

Maassel asked if any proposed budget format changes in 2015 will create more budget adjustments; Irelan reported that there will always be budget adjustments and though she does not know the history of the number of budget adjustments for the City, the amount will probably be about the same. Irelan added that the budget is merely a plan and the adjustments allow for a fluid document. Heath reminded the Committee that he creates a schedule every year, putting dates and times to the tax budget; this will be coming before Council soon and will include the appropriation budget. Heath stated that if major format changes are made, they should be known soon to accommodate for the scheduling, due to statutory requirements.

**Motion To Adjourn**

Motion: Wilson Second: Sheaffer  
To adjourn the meeting at 6:36pm

**Passed  
Yea- 4  
Nay- 0**

Roll call vote on above motion:  
Yea- Maassel, Sheaffer, Wilson, Behm  
Nay-

**Approved:**

**Date**

Jason Maassel, Chair

DRAFT