Memorandum

To: Mayor & Members of Council **From:** Monica Irelan, City Manager

Subject: General Information

Date: December 4, 2015

CALENDAR

Monday, December 7th

AGENDA: City Council @7:00 pm

D. APPROVAL OF MINUTES

- 1. November 13, 2015 City Council Special Meeting Minutes
- 2. November 14, 2015 City Council Special Meeting Minutes
- 3. November 16, 2015 City Council Meeting Minutes

I. Introduction of New Ordinances And Resolutions

- 1. **Ordinance No. 062-15,** an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2016, Listed in Exhibit "A"; and Declaring an Emergency;
- 2. **RESOLUTION No. 063-15**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC on an as Needed Basis in Fiscal Year 2016, Listed in Exhibit "A", and Declaring an Emergency.
- **3. RESOLUTION NO. 064-15,** a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to Take Bids on Certain Projects, Services, Equipment, Materials, or Supplies Without the Requirement for Additional Legislation to do so in the Year 2016; and Declaring an Emergency.
- 4. **RESOLUTION No. 065-15**, a Resolution Authorizing Expenditure of Funds in Excess of \$25,000.00 in and for the Year 2016 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2016 as it Relates to Certain Transactions; Declaring an Emergency.
- 5. **RESOLUTION No. 066-15,** a Resolution Authorizing a Contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2016; and Declaring an Emergency.
- 6. **RESOLUTION No. 067-15,** a Resolution Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Performing a Critical Repair to the Low Service Pump at the Water Treatment Plant and Authorizing the City

Manager to Enter into a Contract with Estabrook Corporation for said Repair; and Declaring an Emergency.

J. SECOND READINGS OF ORDINANCES AND RESOLUTIONS

1. Ordinance No. 060-15; an Ordinance Amending Chapter 955 of the Codified Ordinances of the City of Napoleon, Ohio to Establish a Private Boat Dock Storage Fee at the Ritter Park Boat Ramp Area Parking Lot.

K. THIRD READINGS OF ORDINANCES AND RESOLUTIONS - NONE

- **L. GOOD OF THE CITY** (Discussion/Action)
 - 1. Award of Bid: Oberhaus Interceptor I/I Reduction Project (L.T.C.P. Project No. 21A); to Vernon Nagel, Inc.
 - a. Enclosed is a *Recommendation of Award* Memorandum from Chad Lulfs.
 - 2. Approval of Liquor License Application: Weideman, Inc. dba Spenglers
 - a. The *Notice to Legislative Authority* is enclosed.
 - 3. Discussion of the Malinta Water Agreement

M. APPROVE PAYMENT OF BILLS AND APPROVE FINANCIAL REPORTS

INFORMATIONAL ITEMS

- 1. **CANCELLATION** Technology Committee Meeting
- 2. Tuesday, December 8th
 - a. **AGENDA** Records Commission @4:00 pm
 - b. **AGENDA** Planning Commission @5:00 pm
 - c. **CANCELLATION** Board of Zoning Appeals
- 3. TMACOG Big Picture/December 2015
- 4. OML Legislative Bulletin/December 4, 2015
- 5. AMP Weekly Newsletter/December 4, 2015

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Records Retention - CM-11 - 2 Years

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	Committee Mtg.					
	7:30 PM Municipal					
	Properties/ED Committee					
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City of Napoleon, Ohio

City Council

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, December 7, 2015 at 7:00pm

- **A. Attendance** (Noted by the Clerk)
- B. Prayer & Pledge of Allegiance
- C. Swearing in of Firefighter Brady Schaffner
- **D.** Approval of Minutes: (In the absence of any objections or corrections, the minutes shall stand approved.)
 - 1. November 13 Special Meeting
 - 2. November 14 Special Meeting
 - 3. November 16 Regular Meeting
- **E. Citizen Communication**
- F. Mayor Presentation of Proposed 2015 Budget
- **G.** Reports from Council Committees
 - 1. **Technology & Communication Committee** did not meet tonight due to lack of agenda items.
 - 2. Finance & Budget Committee did not meet on Monday, November 23 due to lack of agenda items.
 - 3. Safety & Human Resources Committee met on Monday, November 23 and reviewed:
 - a. EMS Costs And Revenues With Townships
- H. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)
 - 1. Civil Service Commission did not meet on Tuesday, November 24 due to lack of agenda items.
 - **2. Parks & Recreation Board** met on Wednesday, December 2 with the following agenda items:
 - a. Discussion/Action: Parks & Recreation Service Award
 - **b.** Discussion on 2016 Budget Requests

I. Introduction of New Ordinances and Resolutions

- Ordinance No. 062-15, an Ordinance establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio, for the Fiscal Year ending December 31, 2016; and declaring an Emergency (Suspension Requested)
- **2. Resolution No. 063-15,** a Resolution authorizing the Finance Director to transfer certain fund balances from respective funds to other funds per Section 5704.14 ORC on an as needed basis in Fiscal Year 2016, Listed in Exhibit "A"; and declaring an Emergency (Suspension Requested)
- **3. Resolution No. 064-15,** a Resolution authorizing the expenditure of funds and authorizing a Department Director to take bids on certain projects, services, equipment, materials, or supplies with the requirement for additional Legislation to do so in the Year 2016; and declaring an Emergency (Suspension Requested)
- **4. Resolution No. 065-15,** a Resolution authorizing expenditure of funds in excess of \$25,000 in and for the Year 2016 as it relates to reoccurring costs associated with the operation of the City, for payment of expenses, and for purchases associated with vendors utilized by multiple Departments within the City; elimination of necessity of competitive bidding in and for the Year 2016 as it relates to certain transactions; and declaring an Emergency (Suspension Requested)
- **5. Resolution No. 066-15,** a Resolution authorizing a contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2016; and declaring an Emergency (Suspension Requested)
- **6. Resolution No. 067-15,** a Resolution authorizing the expenditure of funds over twenty-five thousand dollars (\$25,000.00) for the purpose of performing a critical repair to the low service pump at the Water Treatment Plant and authorizing the City Manager to enter into a Contract with Estabrook Corporation for said repair; and declaring an Emergency (Suspension Requested)
- J. Second Readings of Ordinances and Resolutions
 - **1. Ordinance No. 060-15,** an Ordinance amending Chapter 955 of the Codified Ordinances of the City of Napoleon, Ohio to establish a private boat dock storage fee at the Ritter Park boat ramp area parking lot
- K. Third Readings of Ordinances and Resolutions

There are no Third Readings of Ordinances and Resolutions.

- **L. Good of the City** Any other business as may properly come before Council, including but not limited to:
 - 1. Discussion/Action: Award of bid: Oberhaus Interceptor I/I Reduction Project to Vernon Nagel, Inc.

- 2. Discussion/Action: Approval of Liquor License Application: Weideman, Inc. dba Spenglers
- **3. Discussion/Action:** Discussion of the Malinta Water Agreement
- M. Executive Session:
 - 1. Imminent Litigation
 - 2. Compensation of Personnel
- N. Approve Payment of Bills and Approve Financial Reports (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- O. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, January 4 @, 6:15 pm)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, December 14 @, 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- **b.** Electric Department Report

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, December 14 @ 7:00 pm)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, December 14 @, 7:30 pm)

- **a.** Review of Zoning changes regarding poultry within City limits (Tabled)
- **b.** Review of Pavement Rating Study
- **c.** Review of the current Engineering Rules
- **d.** Review of the Assessment Process
- e. Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, December 21 @, 6:15 pm)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, December 28 @, 6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, December 28 @ 7:30 pm)

2015 Regular Meetings with Townships scheduled for February and November

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, December 14 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- **b.** Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, December 8 @, 4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, December 8 @ 5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, December 21 @ 6:00 pm)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, December 22 @, 4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, December 30 @, 6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, May 10 @ 10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, December 8 @, 4:00 pm)

9. Housing Council (1st Monday of the month after the TIRC meeting)

- 10. Health Care Cost Committee (As needed)
- 11. Preservation Commission (As needed)
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)
- 13. Tax Incentive Review Council (As needed)
- 14. Volunteer Firefighters' Dependents Fund Board (As needed)
- 15. Lodge Tax Advisory & Control Board (As needed)
- **16. Board of Building Appeals** (As needed)
- 17. ADA Compliance Board (As needed)
- 18. NCTV Advisory Board (As needed)

City of Napoleon, Ohio CITY COUNCIL

Special Meeting Minutes

Friday, November 13, 2015 at 8:00am

	PRESENT
City	Council

City Staff

Others

Finance & Budget

 $Travis\ Sheaffer-President, Jason\ Maassel-President\ Pro-Tem, Jeff\ Comadoll,$

John Helberg, Patrick McColley, Christopher Ridley (arrived at 8:17am) Jason Maassel – Chair, Chris Ridley (arrived at 8:17am), Patrick McColley

Monica S. Irelan, City Manager

Gregory J. Heath, Finance Director/Clerk of Council

Lisa L. Nagel, Law Director Robert Weitzel, Police Chief

Matt Bilow, Wastewater Treatment Plant Superintendent

Tony Cotter, Parks & Recreation Director Morgan Druhot, Human Resources Director

Scott Hoover, Water Treatment Plant Superintendent

Chad Lulfs, Director of Public Works

Clayton O'Brien, Fire Chief

Christine Peddicord, Assistant Finance Director Amy Rosebrook, Municipal Court Judge Dan Wachtman, MIS Administrator

Tom Zimmerman, Building & Zoning Official

News Media; Amanda Griffith, CIC Director; Joel Miller, Chamber of

Commerce

Recorder
ABSENT
Tammy Fein
Mayor Ron Behm

Council Call To Order

President Sheaffer called Council to order at 8:03am.

Marihugh Resignation

Sheaffer read into record a resignation letter from Councilman Marihugh, dated November 12, 2015 and effectively immediately.

Motion To Accept Resignation Of Marihugh Effective Immediately Motion: Comadoll Second: Maassel

To accept the resignation of Councilman Marihugh effective immediately

Passed

Roll call vote on above motion:

Yea-5 Nay-0 Yea- Sheaffer, Helberg, McColley, Comadoll, Maassel

Nay-

Sheaffer stated that Marihugh will be missed; Heath will contact the Democratic Party to begin the replacement process.

Motion To Go Into Executive Session: Imminent Litigation Motion: McColley Second: Comadoll

To go into Executive Session to discuss imminent litigation

Passed Roll call vote on above motion:

Yea- 5 Yea- Sheaffer, Helberg, McColley, Comadoll, Maassel

Nay- 0 Nay-

Into Executive Session

Council entered Executive Session at 8:06am

Motion To Come Out Of Executive Session: Imminent Litigation

Motion: Maassel Second: Comadoll

To come out of Executive Session discussing imminent litigation

Passed Yea- 5 Nay- 0 Roll call vote on above motion: Yea- Sheaffer, Helberg, McColley, Comadoll, Maassel

Nay-

Out Of Executive Session

Council came out of Executive Session at 8:15am. President Sheaffer reported that the discussion was regarding imminent litigation; no action was taken.

Finance & Budget Call To Order

Chairman Maassel called the Finance & Budget Committee to order at 8:15am.

Ridley Arrived

Councilman Ridley arrived at 8:17am.

Review Of 2016 Budget Proposals

Heath reported that each Fund is an entity into itself, as defined by the Ohio Revised Code (ORC), which are considered separately for improvements on and appropriations to; funds are appropriated by Fund, by Department, then by either of two (2) Categories, either Personal Services or Other. Heath reported that the total Budget being presented equals \$62.9 million, including \$17.4 million in the Water Treatment Plant project representing two (2) rollings of the current note; \$5 million represents the rolling over of a note from one period to the next period and the issuance of an additional \$12.5 million note for the purposes of construction. Heath reported that the City currently uses a cash budgeting format for the budget and reports on an accrual basis which is an ORC requirement; by Law the City cannot appropriate or expend more than the actual amount in each Fund, adding that the appropriation process is cash based and stays balanced within the budget, with the typical approach being a conservative estimate of Revenue (lower) to a level anticipated higher, and Expenditures are assumed liberally with a ten percent to fifteen percent (10%-15%) unused appropriation which helps drive the expenses down. Heath stated that the cash balances are used as a buffer, and these are projections on projections; the actuals roll out at the end of the year.

Irelan distributed a memo regarding the Budget review summary; see attached. Irelan reported that the total proposed expenditure budget for 2016 is \$62,918,388; the proposed General Fund totals \$6.399 million and the Capital Fund is approximately \$1.8 million. Irelan reported that the General Fund is paid for through thirty two percent (32%) from revenue and income tax, thirty eight percent (38%) from reimbursements, with approximately 5.6% of the revenue coming from the kilowatt hour tax and the remaining 24.4% being made up from thirty five (35) different revenue sources. Irelan reported that the Departments in the General Fund are cost centered and expenditures may be reimbursed from other Accounts.

Irelan reported that the Capital Fund receives thirty eight percent (38%) of its revenue from income tax, approximately \$1.168 million, and there is approximately \$1 million that was not expended in 2015 to be discussed for allocation later in the discussions.

Irelan reported that in the Streets Fund there is currently \$300,000 listed for Miscellaneous Streets, \$255,000 listed for Roundhouse Road, \$400,000 for Dodd Street Improvements which includes a grant, \$245,000 for the design of Industrial Road, along with the tree program, sidewalk program and alley program. Irelan stated that she will be proposing to add more money to the Miscellaneous Street Fund, to be discussed later.

Irelan reported that a dump truck, a Durapatch machine, see attached memo, a utility tractor, upgrades to the CMI system, and a police vehicle and required equipment will be requested from the Equipment and Services Fund.

Municipal Court

TIME: 8:25am

Amy Rosebrook, Municipal Court Judge

Personnel

Rosebook explained that there is an increase in expenses in Personnel due to the retirement of the Clerk of Court in 2016; this expense includes the payout of accrued time along with a proposed three (3) month parallel training period for the new Clerk.

Rosebrook noted that the Professional Services Fees request is approximately \$11,000 less than last year due to payments for fines now be taken online which includes a service charge, causing the processing fee to be absorbed by the individual paying the fine.

McColley asked if Rosebrook expected the Salary Non-bargaining expense in 2017 to be closer to the 2015 figure; Rosebrook believes this will be the case. Heath reported that the payout amount is \$17,140 with approximately \$20,000 budgeted for approximately five hundred sixty (560) hours of parallel training. Heath reminded Council that there is a built in one and a half percent (1.5%) increase built into this budget as presented for nonbargaining employees, adding that this is subject to Council approval.

Court Specialized Funds

Heath reported that the Court Specialized Funds have their own funding source by the Supreme Court, or as required by the ORC, and the fines go to different jurisdictions, adding that the Law Library receives some Court funding.

Heath reported that the Indigent Driver Alcohol Fund represents the appropriation of the available balance. Rosebrook explained that the classification of indigent is based on one hundred thirty percent (130%) of the Federal poverty level; this money is available for treatment for indigent drivers convicted of Operating a Vehicle under the Influence (OVI) related offenses, adding that this Fund has limited uses that are not allowed to be expanded.

Heath reported the Court Computerization Fund is an allocation of a portion of Court costs used for equipment and upgrades along with \$10,000 toward MIS Director Wachtman's salary; Irelan clarified that the \$10,000 supplements the General Fund.

Probation Officer Service Fund

Rosebrook reported that a new Grant was received from the State Probation Department; Heath created the 1810 Municipal Probation Department to track this Grant funding. Rosebrook stated that this funding will be used toward recovery services related to the local heroin addiction issue, adding that this Grant will be audited at least three (3) times per year and was developed by the Department of Corrections with protocols that have the same requirements as

larger counties. McColley asked if this Grant will allow a drug court to be started next year; Rosebrook does not believe so, as a drug court must be managed with weekly hearings, adding that this may be the foundation to create a drug court in the future with additional funding. Maassel asked if a drug court could be a multicounty endeavor; Rosebrook stated no, drug courts must remain within the jurisdiction of the Court which is Henry County, however the expense of the treatment can be distributed among other counties.

Heath reported that the Special Projects Fund is being used to pay the debts on the Court building renovations until 2025.

Heath reported that a mobile file storage unit was requested from the Capital Fund; Irelan added that the infrastructure was included with the rehabilitation of the building, and the equipment is now being purchased.

Heath reported that there are safety concerns at the Court building; he and Rosebrook had discussed having a safety audit completed. Rosebrook stated that Mondays and Thursdays are high traffic days through the court, adding that there are no metal detectors and the Court is minimally staffed. Rosebrook would like the bench to have more protection and would like the doors to be more tightly controlled. Heath asked Chief Weitzel his recommendation on this; Weitzel believes there has been a ruling from the Supreme Court of Ohio that designates certain security measures that must be adhered to, agreeing that Court Staff is not as protected as they should be. McColley believes that the Supreme Court handles all aspect of the security audit; Irelan suggested researching the costs of audits before committing.

Judge Rosebrook left at 9:05am.

Law Department

TIME: 9:05am

Lisa L. Nagel, Law Director

Irelan reported that there were no new personnel services requested; the secretary position will currently remain vacant.

Irelan reported there is a request for a \$30,000 increase in Service Fees covering all court and legal services while Nagel is learning the Department, adding that this will be reduces when the Department is organized.

Irelan reported that there is an additional request by Nagel to join the Ohio Municipal Attorneys Association (OMAA); Nagel reported that this is a group of attorneys attached to the Ohio Municipal League (OML) with the benefits of networking, listservs, and other helpful materials that Nagel can use on a daily basis.

Irelan reported there is a request for \$2,000 in Capital Improvements for equipment replacement. Sheaffer asked if the Prosecutor contract is signed; Nagel believes this will be received any day and this is included in the presented budget. Irelan added that the City Staff and Court Staff are working on methods for better communication; Sheaffer added that the Judge offered for Council to watch Court proceedings when they would like.

Law Department budget discussion completed at 9:08am.

Council Recess

Council went into recess at 9:09am.

Council Reconvened

Council reconvened at 9:16am.

Second Read Of Resolution No. 058-15 President Sheaffer read by title Resolution No. 058-15, a Resolution authorizing the City Manager to negotiate vacation benefits, different from that which is stated in the Personnel Code, for the position of Wastewater Superintendent for the City of Napoleon, Ohio; and declaring an Emergency

Motion To Approve Second Read Motion: Maassel Second: McColley To approve Second Read of Resolution No. 058-15

Discussion

McColley restated that he opposes this Resolution; he sees this as a sign on bonus for a public employee, adding that he is not opposed to the proposed accrual of time. Comadoll believes that the public is not in favor of this. Ridley stated that he has previously negotiated benefits and compensation, and knows that this is done regularly and sometimes this is needed to hire the best qualified candidate; Helberg agreed that this must be done to stay competitive, adding that the candidate is accepting lesser pay to compensate; McColley clarified that the candidate is accepting lesser pay than he currently receives.

Passed Yea- 4 Nay- 2 Roll call vote to approve Second Read of Resolution No. 058-15 Yea- Sheaffer, Helberg, Ridley, Maassel Nay- McColley, Comadoll

Human Resources

TIME: 9:20am

Morgan Druhot, Human Resources Director

Personnel

Irelan reported that the only change to this budget was the built in one and a half percent (1.5%) increase, and the healthcare costs.

Irelan reported that almost every line item was cut, and legal advertising was added to this budget since this Department handles the advertising and posting for new positions. Irelan reported there are no additional requests or capital requests. McColley asked how often the advertising funds would be used; Druhot stated that this depends on the positions to be posted; Irelan added that this also depends on the level of the position as to where it would be advertised. Druhot stated that free advertising venues are used as much as possible as well, though most of the advertising is through the local newspapers, adding that the post interview survey shows that most positions are found this way while higher positions are found through the trade magazines.

Druhot left at 9:22am.

Building & Zoning

TIME: 9:22am

Tom Zimmerman, Building/Zoning Official

Nuisance Abatement

Irelan reported that the only increase to this budget is the built in one and a half percent (1.5%) increase, and the healthcare costs.

Irelan reported that the biggest change to this budget is a request for an increase in funding available for Code enforcement. McColley asked what Codes were enforced by this Department; Irelan stated the abatement of property.

Building & Zoning (Continued)

Zimmerman reported this is handled through nuisance property hearings, with the cost of the completed work added to the property taxes; Irelan added that the City does receive some of this fee back. McColley asked if the money could go back into the Reserve Fund if it is not used for Code enforcement; Irelan explained that this money would remain in the Reserve Fund and be able for use if it is needed, adding that nuisance abatement funding is still available and this request would be earmarked for use if necessary, adding that Council would be made aware of any large abatement issue that would require this request to be used. Helberg asked if Irelan or Zimmerman had an estimate as to how much money would be required for animal abatements; Irelan restated that the City is not currently and will not be responsible for animal abatement. Maassel asked if there is a specific timeframe for work during the different phases of Code enforcement on a residence; Zimmerman reported that a building permit is valid for one (1) year and a request can be made to have it extended for six (6) months, adding that the Code enforcement is handled through the Property Maintenance Code. Maassel asked how long the process takes to complete; Zimmerman reported that twenty five (25) letters have been sent to residential property owners regarding Code enforcement and all but six (6) of the properties have started the necessary repair. Maassel noted that the focus of Code enforcement in 2015 was residential properties asking Irelan if this will remain the focus in 2016; Irelan stated that this decision is made by the Municipal Properties, Buildings, Land Use & Economic Development Committee.

Council thanked Zimmerman for his efforts and efficiency in enforcing the Code.

Zimmerman left at 9:35am.

MIS 9:35am

Irelan reported that there were no changes to this budget, adding that line items that showed a trend of decrease were cut. Irelan reported that the Capital budget is significantly lower since the City website upgrade was completed last year. Irelan reported that Department improvements included allowing Bobby Stites, Assistant MIS Director, to have access to all accounts and information to ensure that support can be administered when necessary; as well as creating a ticket system for support questions, and the availability of the Department at all hours for an emergency issues that may occur.

Irelan reported that an accrued time payout is listed once again this year, preparing for a potential retirement.

Sheaffer asked if individual license were purchased for the Office software suite or if Office 365 was used; Irelan will research this along with the potential cost savings. Ridley agreed that Office 365 has some beneficial add-ons available at low cost.

Maassel asked if there were any special projects to be funded from this budget; Irelan replied no, there is a Fund that is used for projects that are outside the scope of the MIS Department. McColley complimented the current website. Ridley noted that the budgetary requests are lower than last year.

Community
Improvement
Corporation

TIME: 9:45 am Amanda Griffith, CIC Director

Irelan reported that this money is a transfer and is a General Fund Equivalent page **6** of **19**

MIS

Council/Finance 11/13/2015

Additional Contribution Request

Fund. Griffith reported that there are potential upcoming projects for the downtown and riverfront areas. Griffith commended Irelan and City Staff regarding the vision of the City, adding that the CIC will help with aggressive marketing for growth and to attract businesses.

Griffith requested that the City increase the CIC contribution from \$31,000 to \$34,000; Helberg noted that the City was willing to increase their contribution last year by \$9,000 if the County would match this contribution, though the County was not willing to do this. Irelan restated that marketing will be the focus for this contribution.

Helberg asked Griffith to explained the reduction in revenue due to projects falling off; Griffith explained that the Regional Board Partnership will no longer be a project which will cause a reduction of approximately five thousand dollars (\$5,000), adding that three (3) Tax Abatement Agreements will be finished, which is another reduction of approximately four thousand dollars (\$4,000).

Griffith stated that there will be an increase in revenue totaling approximately one thousand two hundred dollars (\$1,200).

Helberg noted that the CIC is still working with the Regional Board Partnership even though there is no payment to retain the relationship, adding that this contribution increase request is less than the amount that the City was willing to approve last year, asking Griffith if the County was asked for a contribution as well; Griffith stated that the County was asked, though no answer has been given regarding their participation yet.

Griffith left at 9:55am.

Chamber Of Commerce

Marketing Of The City

TIME: 9:55am

Joel Miller, Henry County Chamber of Commerce (COC)

Miller reminded Council that it is a requirement that a portion of the Hotel/Motel Tax be used towards tourism, adding that the COC uses the funding as seed money and for advertising. Miller distributed the latest materials handed out each year by the COC, adding that he shares the materials with other COCs in the State, and they are used to attract businesses, travelers, and residents. Miller stated that the smaller brochure is aimed toward the traveler and business traveler and has been updated with latest information. Miller stated that the COC is a member of the Ohio Association of COC and the Ohio Travel Association Network, along with using social media such as Facebook and Twitter for community calendar information. Miller stated that the COC is responsible for the Spring, late Summer/early Fall, and Winter displays in downtown planters, as well as the yearly replacement of lights on trees downtown and the replacement bulbs for the Ritter Park holiday display, the administration duties of FallFest for last nine (9) years, and list of events that COC Funds help support, adding that these events are what create the most revenue, including the downtown cruise-ins for the River City Rodders and the Pumpkin Festival at the Civic Center. Miller reported that the major expenditures in the recent past include the Christmas lights and the downtown bridge lights; Miller reported that the rain insurance monies were used to cover these. Miller thanked the Electric Department crew for the help with setting up the lights each year. Miller reported that the carryover balance comes from the rain insurance monies received on a prior event and is generally being spent down, adding that this may be used for the Ritter Park display replacement.

Chamber Of Commerce (Continued)

Miller reported that the current major expenditure will be the permanent installments of three (3) bike repair stations to make the City more bicyclist friendly; one (1) of these stations will be placed in downtown while the areas for the other two (2) will continued to be researched. Ridley asked if there is enough bicycle traffic for these stations to be effective; Miller replied that there definitely is; Irelan added that the City should be involved in economic gardening, finding unique assets of the City and expanding on those.

Maassel asked if there are any plans for uses of the Pocket Park; Miller stated that this are will have electric service and lighting, and there will be a contest to name the area. Miller reported that the cost of canopies for the area was researched, however these were too expensive, adding that fundraisers will be utilized to install some shaded areas into the Pocket Park. Maassel asked if concerts would take place there; Miller stated yes, and this will all be handled by the COC. Miller thanked Council for being such great partners with the COC.

Maassel asked if there are any additional festivals being suggested; Miller stated that this is always being researched with various visitor bureaus around the area. Irelan thanked the COC for their efforts regarding local festivals, adding that these give the City the feeling of community; Helberg agreed.

Council Recess

Miller left at 10:25am.

Council Reconvened

Council went into recess at 10:25am.

Council reconvened at 10:31am.

Engineering/Public Works

TIME: 10:31am

Chad Lulfs, Director of Public Works

Irelan reported that the only increase to this budget is the built in one and a half percent (1.5%) increase with an approximate increase of one thousand dollars (\$1,000) in the overall budget. Irelan reported that a Professional Engineer registration has been requested for Marty Crossland, Staff Engineer, who recently sat for the exam.

Irelan reported that the CAD software licensing changes will require a small investment to purchase a larger suite that will allow the City to remain on the current subscription, adding that CAD projects can never be completely in-house due to the ODOT projects. Lulfs stated that he would like to do the ODOT and water treatment projects in-house to maintain better control of the projects. Maassel asked what the Professional Engineer status will mean for the Staff; Lulfs stated that Crossland currently works mainly in the field due to being shorthanded on Staff, though Crossland should be designing projects, adding that the Professional Engineer designation reinforces Crossland's knowledge.

McColley asked if the surveying services were designed by another firm; Lulfs stated that this is done for miscellaneous projects that require a survey or a plat; Irelan reminded Council that Lulfs is a surveyor as well as a Professional Engineer, which is rare in the State of Ohio. Sheaffer stated to Lulfs that his work and knowledge are appreciated.

Street Fund

Irelan reported a sixty thousand dollar (\$60,000) request from the Street Fund for a DuraPatch machine, adding that this will have paid for itself in 2019 and allow

page 8 of 19

more spray patching to occur; see attached. McColley stated that the County has purchased this equipment and believes it to be a good investment. Comadoll asked if there are enough personnel to operate this; Irelan stated that this equipment would reduce the costs associated with the cold patch process; Lulfs added that no increase in personnel would be needed. McColley believes that there are studies showing that DuraPatch may be a better option than the current type of cold patch that is used; Lulfs stated that there is still some cold patch included in the budget, adding that the annual maintenance cost for the DuraPatch machine is anticipated to be very low provided that the cleaning is properly done.

Vehicles

Irelan reported a request to purchase a utility tractor to replace the current tractor; this tractor is used by the Parks & Recreation Department, Operations Department and Wastewater Department with eleven thousand dollars (\$11,000) being appropriated to each Department. McColley asked if this is a trailer mower; Rathge stated this is a three (3) point attachment adding that a picture of the tractor was provided in the Budget Books. Irelan reported that the first choice for this tractor is a 1990 John Deere tractor, using the current tractor as a \$4,500 trade in. Maassel asked if there is a tractor currently in the Wastewater that could be used for this purpose; Irelan stated that the tractor in the Wastewater Department is a different type of tractor with a different use; Rathge added that he is not certain if the mower would fit onto that tractor and this will be discussed more during the Parks & Recreation budget discussion. McColley asked how much this tractor would be used; Lulfs replied this tractor is used for all of City Hall, the Wastewater Treatment Plant, as well as all slopes and is used regularly during the lawn mowing season. Comadoll stated that the tractor that is currently being used was never intended for this use but was substituted in due to need. Helberg asked why the dump truck that was purchased was not split between various Departments as well; Irelan believes the dump truck stays in the Street Department due to the purposes it is used for.

Streets

Irelan reported that the Streets budget line is cut to fifty thousand dollars (\$50,000) partially due to the goal of repairing the roads, not decorative items. Lulfs stated that one Staff member spends approximately eighty percent (80%) of his time dealing with trees, moving to other projects only when time allows. Lulfs stated that the TreeTracker software program is greatly utilized and even though Crossland is overqualified, there is no other Staff member to do this work, adding that this involves setting stakes and inspecting the work after it is completed. Heath stated that some larger cities have a Forestry position under the Parks Department that is responsible for the work equivalent to what Crossland is responsible for. Lulfs stated that the City does a great job handling tree issues; Rathge agreed, adding that this helps with electric lines and damage control during storms.

Maassel asked why more Gator bags were requested; Lulfs stated that there is not enough bags currently since the bags stay on the newly planted trees for approximately two (2) years.

Irelan reported that the Fund that reimburses residents one dollar and fifty cents (\$1.50) per square foot for voluntary repair of sidewalks and twenty dollars (\$20) per linear foot for voluntary repair of curbs was cut by five thousand dollars (\$5,000) based on the current trend to remain at approximately twenty thousand dollars (\$20,000) with continual tracking.

Irelan reported that the Miscellaneous Street Fund total is \$300,000, adding that not all of the Capital Funds were used to allow for direction from Council in the allocation of the funds, suggesting that another \$200,000 be added to this line item as a future recommendation will be to raise the mill and fill spending to approximately \$480,000 annually to improve the quality of the City streets. Lulfs stated that the pavement data collection program is a great help, thanking Council for allowing this study to be completed; Maassel believes that this data must be used appropriately to ensure that the study is worth the cost. Helberg noted that ODOT is changing the focus of their projects; Lulfs stated that he and Rathge will be presenting information to Council regarding the new processes and the research of alternative treatments.

Irelan reported that alley improvements will focus on the resurfacing program of the Chief Market alley by Hill's Restaurant, adding that this may need to be torn out. Irelan stated that the City ownership of this alley has recently been researched through the County records and the project will be moved up on the priority list. Lulfs reported that he will communicate with the owners of the businesses regarding this project; Helberg added that he would like to discuss assessing the bill for this project.

Irelan reported that the downtown resurfacing project is being researched since Route 108 is a State highway; Irelan believe it may be better for the community if the City handled the resurfacing instead of dealing with the red tape of having ODOT handle the project, adding that there should be more communications with the business owners before deciding to start this project. Irelan reported the areas of this project include Scott Street to Monroe Street and Riverview Avenue, moving North to Shelby Avenue, and Perry Street to the railroad tracks and Oakwood Avenue to the railroad tracks, adding that there may be phasing included in this project. Irelan reported that ODOT will not do this project; Lulfs will research the traffic control issues as well.

Maassel asked if any feedback has been received regarding the paving project underneath the underpass; Lulfs stated that no feedback has been received.

Irelan reported that the GIS costs are being split between various departments. Ridley asked if new sites are being tagged into the GIS system; Lulfs stated that this is currently being developed and Staff is entering infrastructure information for City Staff use currently. McColley asked if the cost for this project was for staffing; Lulfs stated that the cost is for data collection. McColley believes the data collection could be done by interns; Lulfs stated that this is currently done by Staff during down times. Irelan added that the infrastructure information will only be allowed to be used internally as a security measure, while residents will have access to information regarding the cleanouts and permits pulled for their residence. McColley restated that he believes the data collection should be handled by a lower paid employee; Irelan stated that there is a parttime secretary for the Department that works on this project as well.

Irelan reported that the Roundhouse Road project currently has a total of \$255,000 with no grant funding attached, and is still in the assessment process. Irelan reported that the Dodd Street project has grant funding attached to it, adding that though this is a request for approval of the project, the project can be pushed back to August 2017 if necessary while still keeping the grant funding. Irelan believes that Dodd Street has been neglected and there may be access issues; Lulfs added that this is the fifth time that Dodd Street has been a budget

request. Helberg asked if the alley could allow access; Irelan stated that access will definitely be made available during this project; Lulfs will research access when this project is approved. Irelan reminded Council that the assessment discussion must begin soon if this project is to be assessed. Comadoll asked if this is a low income area; Lulfs will research whether assessment is an option for this project and report back to Council. Ridley asked if the approval would include the plans and specifications of the project; Irelan replied no, the approval would be of the funding; the plans and specifications of the project would be approved later. Irelan reminded Council that she and her Staff still need the direction of Council regarding the assessment of projects. Irelan reported that the design of the Industrial Drive project is listed in the budget, adding that a walk through with a representative with ODOT was scheduled but was canceled by ODOT; this walk through will take place before Winter and the results will be brought before the Municipal Properties, Buildings, Land Use & Economic Development Committee for approval. Irelan stated that this grant funding was approved at a ninety five percent (95%) rate, with the City being responsible for five percent (5%).

Irelan reported that the Park Lane improvements project has grant funding tied to it and has been approved for the acceptance of the grant. Irelan reported that Park Lane is one (1) phase of a four (4) phase project tied to the LTCP and is being managed to ensure that the new road will not have heavy equipment on it after it is completed to get to the other streets in the area. Ridley asked if only Park Lane was being proposed for this project or if all the phases are included; Irelan stated that just Park Lane is included. Sheaffer asked if this project could be assessed; Lulfs stated that an extension could be filed to allow time for the assessment process since the grant will not begin until July 1, 2016, adding that any assessment discussion for this project should begin soon since it will add time to the project. Lulfs reported that the EPA has changed its interpretation of a rule that now requires ten (10) feet between any sewer line and water line, including storm sewers. Irelan reported that the sanitary sewer improvements are tied to the current negotiations with the EPA regarding the LTCP, and the LTCP updates are being used as a place holder for getting outside help for any LTCP mandates from the EPA. Irelan added that the sanitary sewer cleaning project may be awarded for years two (2) and three (3) to the same company that was awarded year one (1); this is currently being researched. Irelan reported that revisions to I/I studies were added during negotiations of a new permit which added needing new information; Maassel asked if there would by any further revisions required; Irelan stated that the City is in constant contact with the EPA and all additional information is debated for the National Pollutant Discharge Elimination System (NPDES) permit, adding that Irelan has contacted the State Legislation as well as representatives in Washington.

Irelan reported that the Service Building Property and Equipment Fund has one (1) employee that handles all maintenance for all the City facilities as well as other duties; Irelan is requesting this employee be titled from Maintenance Serviceman to Maintenance Foreman to create a growth path; this title change currently has no significant wage increase but will allow the employee to move through the steps while remaining in AFSCME.

Irelan reported that the Streets Account was reduced approximately six thousand dollars (\$6,000) from the operating side that handles street maintenance. Maassel asked if the new salt shed was built; Irelan replied that the trusses are up. Irelan reported that there is enough if the fund to cover purchasing salt, though there will only be enough to function with no added cushion. Ridley asked what

generates revenue to that account; Heath replied that this is generated from the Fuel Tax.

Lulfs left at 12:15pm

Council Recessed

Council went into recess at 12:15pm.

Helberg Left

Helberg left at 12:15pm.

Council Reconvened

Council reconvened at 12:26pm.

Parks & Recreation

TIME: 12:27pm

Tony Cotter, Parks & Recreation Director

Burials

Irelan reported that the Cemetery Department has one (1) fulltime and two (2) permanent parttime employees. Irelan reported that the number of indigent burials has been reduced; Comadoll asked if cremation would be a more cost effective choice; Cotter stated that the cost would be the same.

Administration

Cotter reported that the Administration line consists of Cotter's wages as well as travel and training and office requirements, along with the consignment sales of Cedar Point tickets in the Utilities office.

Golf Course

Cotter reported that the Golf Course line went over budget due to the flooding event which received no FEMA reimbursement, adding that the course did recover after the weather began to cooperate; Cotter commended the Staff for the repair of the course, adding that the funds used to cover the golf course damage did not come out of the General Fund. Comadoll asked if the flowers came out of this budget; Cotter replied approximately two thousand five hundred dollars (\$2,500) was budgeted for the flowers.

Swimming Pool

Cotter reported that a leak has been identified in the swimming pool and is requesting another twenty five thousand dollars (\$25,000) contribution to the Reserve Fund.

Helberg Returned

Helberg returned at 12:41pm.

Cotter suggested considering a potential income tax levy for a new pool/water park, adding that this discussion will go before the Parks & Recreation Board soon. Cotter commended his Staff for handling the daily operations of the swimming pool and cutting costs as much as possible. Irelan noted that Cotter and Staff are aware of the option of closing the pool if this becomes necessary; Cotter stated that the Parks & Recreation Board would like direction from Council regarding this; Ridley requested historical data regarding participation at the swimming pool before considering this option. Ridley asked if the Parks & Recreation Board had discussed using the pool at the high school; Cotter stated this will be discussed; Irelan added that the Aquatic Club will be included in these discussions. Helberg asked if research was done regarding the new pool there; Cotter stated that their cost was approximately two million dollars (\$2,000,000). Irelan pointed out that a public pool does not have a goal of creating revenue off the initial capital, but instead is viewed as a public service.

Machinery &

Cotter reported that the capital expenses include \$11,000 for a utility tractor.

Equipment

Building & Improvements

clutch issues as the tractor that is proposed to be replaced.

the guidelines that are strictly followed.

Cotter reported that the Building and Improvements Account includes restoration of the basketball court at Glenwood Park and repair of the shelterhous roof at Oakwood Park. McColley asked if either the new school or St. Paul's school had an outdoor basketball court that could be utilized; Cotter replied that the new school had some poles constructed but Cotter does not believe that this will be a full size court. Maassel asked if the playground equipment issue had yet been decided; Irelan reported that this is still being negotiated; Cotter added that he is concerned with the condition of the posts and any potential add-on costs. Heath

Durham stated that the current Wastewater tractor is a standard with the same

Property & Materials

Cotter stated that he would like to replace four (4) golf carts with four (4) used golf carts and auction off or trade in the four (4) oldest ones; the golf course currently has nineteen (19) golf carts. McColley asked for the annual golf cart revenue; Cotter reported that this is approximately thirty five thousand dollars (\$35,000) annually.

added that the industry requirements may not approve of the equipment under

Cotter requested a new mower deck for the four wheel drive tractor used on the hills, as well as the annual request for twenty five thousand dollars (\$25,000) to the Reserve Funds. Cotter reminded Council that his Department is responsible for the snow removal from the downtown sidewalks during all level 2 snow emergencies; the snow is blown into the street in the evening for easier removal by the Streets Department. Cotter reported that the current tractor is a 1993 Steiner tractor with a plow attachment to be replaced with a four wheel drive articulating type fit with a two (2) stage snowblower. Sheaffer asked if the tractor had any trade in value; Cotter replied approximately five hundred dollars (\$500). McColley asked how long the tractor was used per run; Cotter stated each run is approximately three (3) hours. Helberg asked how many times per Winter the tractor is used; Cotter stated that the tractor has been used approximately ten (10) times per Winter for the last two (2) years. Ridley stated his concerns regarding the low awnings and trees in the downtown area if a cab is attached to the tractor; Cotter stated that there is a smaller snowblower that can be used for these areas.

Cotter is requesting a mower that is replaced each year, as well as a walk behind snowblower for the cemeteries; one of the parttime employees is using their personal equipment from home.

Cotter reported that research has begun regarding Priority Based Budgeting (PBB); this information will be distributed to the Parks Committee at a later date.

Cotter left at 1:13pm.

WWTP

TIME: 1:14 pm

Leonard Durham, Acting Wastewater Treatment Plant Superintendent

Personnel

Irelan reported that the Personnel account will decrease by approximately twenty nine thousand dollars (\$29,000) due to a retirement with the position being filled at a lower salary rate.

Maassel asked Durham if the Department had everything necessary to handle the job requirements; Durham replied yes; Irelan added that the Staff is doing a great

Council/Finance 11/13/2015

page 13 of 19

job and Durham was involved in the interviewing process to ensure the team works as cohesively as it does presently.

Durham left at 1:20pm.

WTP

Time 1:30pm Scott Hoover, Water Treatment Plant Superintendent

Irelan reported that Durham and the WWTP Staff handled the care of the plant and the systems, while line collection is handled by the Operations Department, adding that these are separate funds.

Irelan reported that the Personnel Services for the Department are approximately the same as last year while the Operations Fund has been cut by approximately nine thousand dollars (\$9,000). Comadoll asked what the tower rental fee consisted of; Irelan reported that a portion of the rental fee is used for County Road R power backup for the radio, adding that all expenses in the Water Distribution is funded by the water rates, not tax dollars.

Irelan reported that there will be an increase in Personnel due to a project retirement payout. Maassel asked Hoover if he plans to retire; Hoover stated that he plans to stay for a long period of time with no intent of retirement this year.

McColley asked why the Service Fees Professional has a potential increase of forty percent (40%); Irelan stated that potential EPA testing has been added which includes HAV testing that was not listed in the previous budgets. Hoover stated that this is required to be completed for the entire year.

Machinery & Equipment

Irelan reported that the Building and Improvements Fund lists a request of one thousand dollars (\$1,000) for a new computer to handle the new automated information along with the SCADA system and controls for new projects, adding that there are serious issues with the current alarm system.

Building & Improvements

Irelan reported that an electric valve will be installed on the South tower to replace the current altitude valve which requires a lot of maintenance. Hoover reported that the GS12 and the GS9 are new, inexpensive mixing systems that will be providing mixing to each tank to be beneficial for the required THM testing, adding that the plates on the chains are wearing and need to be replaced.

Hoover reported that this is the fifth year of a five (5) year plan for general maintenance, noting for the record that the listing of immediate repairs necessary would cost approximately \$5.7 million and still would not meet the compliance of the 2016 deadlines for all EPA restrictions.

Personnel

Irelan reported that there is an additional request based on succession planning to turn the Summer intern position into a fulltime position in 2016 to train the employee and allow the employee to earn the required licensing and the processes to prepare for the pending retirement; Hoover added that either he or the Chief Operator must be present at all times during the rehabilitation project including night hours. Ridley asked if the Chief Operator would move into Hoover's position when Hoover retired and the proposed position would move into the Chief Operator position; Irelan stated no, reminding Council that the Chief Operator position was created only for succession planning and there is no need for an additional position to replace the Chief Operator at this point, though this

can be added when necessary. Hoover stated that the budget has been reduced each year, including reducing the MIEX processes and along with other testing to reduce chemical costs.

Heath reported that the Rehabilitation Project represents \$5 million which allows for the rolling of two (2) notes totaling approximately \$17 million, with the balance going into the Water Plant improvements totaling approximately \$12.3 million, though the actual total will not be known until the project is bid. Irelan added that these figures have been accounted for previously. Ridley asked how the construction portion of the project will be paid, either up front or as each portion of the project is completed; Irelan reported that this is similar to any other project, with each portion being paid only after the work is completed and checked, adding that a Project Manager will oversee the construction. Ridley asked if the funds that are allocated in 2016 will be paid in 2016; Irelan replied no. this is why the project involves notes and not a bond. Heath stated that the notes must still be encumbered and will be rolled the same as the current notes, adding that the funds must be certified and the funding source must be identified; Irelan added that only the actual cost will be rolled into a bond, stating that notes give more flexibility. Irelan reported that funding sources are still being researched including grants and low interest loans, however the funds must be appropriated in order to move forward with the project. Irelan reported that the project is still on track to have the design done in December, and the EPA will take approximately six (6) months to review the design and give comments and Staff will work internally on the logistics of the project to be ready to bid in July or August 2016. Irelan reported that the ultra violet (UV) filtration system will be the first system to go in as there is a deadline of October 2016, adding that this will be discussed with the EPA as they are reviewing the plans. Hoover added that the UV filtration system has previously been approved by the EPA. Maassel thanked Hoover and his Staff for all that they do.

Hoover left at 1:55 pm.

Council Recessed Cour

Council went into recess at 1:57pm.

Council Reconvened

Council reconvened at 2:07pm.

Finance Department

TIME: 2:08pm

Gregory J. Heath, Finance Director

Heath reported that there is a budgeted placeholder for the Payroll Clerk, Mary Thomas, who is contemplating retirement, though Heath has received no official notification, this includes an estimated payout of approximately twelve thousand dollars (\$12,000) as well as overlapping of training for this critical fiduciary position.

Heath reported the remaining items in the Finance Department budget is approximately the same as last year including the professional service preparation of the CAFR, the annual audit, and a consultant fee for assistance with City investments.

Personnel

Maassel asked if Thomas' current duties could be combined with another positon; Heath stated that he has no personnel that these duties could be effectively added to. McColley believes that these duties could be combined with the HR position; Irelan asked how McColley would believe this to be structured; McColley believes

Council/Finance 11/13/2015

page **15** of **19**

Personnel (Continued)

this could be a fulltime position, working parttime for the Finance Department and parttime for the Administration Department. Heath asked if this would be McColley's recommendation for the position even if Thomas does not retire; McColley believes this could be the recommendation when Thomas does retire. Heath stated that the training for these duties must be done properly for the end of the year issues. Heath reminded Council that he has always been supportive of a fulltime HR position as a risk management position along with the duties of meeting the ObamaCare requirements and hiring among other duties, however the payroll duties are different in that it is a fiduciary position that generates payroll in which Heath has a legal responsibility to manage pursuant to the City Charter as well as the Codifieds. Heath stated that the HR position could be placed under the Finance Department, however the HR position duties were changed when this position became fulltime, adding that there are many duties that Thomas does currently that are not payroll related but are still critical Finance Department functions including backup duties in the Utilities Department. Heath believes that this recommendation will ask Heath to remove a position from the Finance Department that is critical, and believes that the split responsibilities between two (2) departments may not work as efficiently as expected, adding that backup for the payroll duties would also be required to ensure that payroll is generated properly. McColley stated that he is not opposed to having the position be managed by Heath; Heath stated that he is not proposing to give the position up. Irelan stated that when she originally discussed this idea, she was only proposing that the data entry duties be given to the HR, not to eliminate Thomas' position but to find a more efficient use for the position. Irelan restated that the intent was not to eliminate the position for cost savings but to help with better tracking of sick time and FMLA related time, reminding Council that there are duties that are required to be redundant based on the fiduciary responsibility requirements listed in the Charter, adding that Heath's department is already understaffed and at times there is only one (1) person running the Utilities counter, the Tax Department, running the mail and handling the billing. McColley believes this should be addressed now, while there is a potential retirement. Sheaffer asked if the HR position could do the data entry while the payroll position continued to process the payroll; Heath reported that there is more to the process than just data entry, adding that Council did vote to create and fund the fulltime HR position. Heath stated that he appreciates the accolades from Council regarding the awards that are earned by the Finance Department, reminding Council that these are not earned on accident, and the personnel is required to be able to continue to do this. McColley believes that the payroll position must in the Finance Department, and the HR position to be moved. Sheaffer believes that an analysis must be done after the retirement is official to compare the effectiveness of the options. Irelan asked if Sheaffer is recommending researching only cost savings, or is level of service a priority as well; Sheaffer stated that he would prefer the level of service remain the same. Heath stated that there is reporting that must be done at certain intervals throughout the payroll process, adding that outsourcing with ADP was researched, but the payroll process is complicated and expensive. Heath reminded Council that he has already given up a position from his Department adding that he is not willing to give up another; Helberg agreed, stating that there are many other duties attached to each position that still would be required to be completed. Irelan suggested that she and Heath create an analysis to substantiate the options and figure out the most effective option. Sheaffer believes that both the HR and Payroll Clerk positions should remain fulltime; Heath agreed, adding that he has always supported having a fulltime HR position, adding that he believes one lawsuit will cover that salary for many years. Heath requested these

Personnel (Continued)

positions be left as if for now, and is willing to reopen the discussion when the retirement is official; Heath and Irelan will research the analysis together. McColley thanked them for researching this information, adding that if it is effective, that the new Council move the HR position to parttime. Ridley asked if the payroll position is paid entirely out of the General Fund; Irelan replied that neither of the positions are paid entirely out of the General Fund, but are split out to all Funds; Sheaffer agreed that the Enterprise Funds should be responsible for both positions due to the duties.

McColley believes that a firm was hired to help with negotiations as needed; Irelan replied that this line item was eliminated since it could now be handled in house; Sheaffer agreed that there is a savings associated with this.

Helberg believes that the administrative assistant will end up with the responsibilities of the extra duties; Sheaffer stated that the savings prove the need for the fulltime HR position, adding that prior to this position being hired, each Department Head did their own hiring with the help of the fulltime administrative assistant to the Law Director, which is a position that has not been filled. Nagel added that there are legalities that must be focused on by the HR Department also; Heath explained the benefits of having a fulltime HR position including risk management duties and processes and procedures to eliminate legal risks. Irelan and Heath will research the options as requested.

Heath reported that there are not many changes from the prior year budget, the dollar figure in the Salaries line includes a permanent, parttime position that was approved last year but not filled due to having seasonal positions; Heath may hire a permanent, parttime position to float between the Income Tax and Utilities Departments, depending on the results of the above listed research.

Heath reported that the billing collection agency was previously Credit Adjustments, however there were issues with this company and the contract was terminated in the early Summer of this year after meeting with them and requesting information from them that they could not provide; Council then approved a different collection agency out of the Cleveland are and additional money was included for this service. Heath explained that the collection fees are less and the City will earn more on each dollar collected with this firm, adding that the previous firm placed many accounts in their Legal line which were released back to the City for EMS, Utility, and Miscellaneous Billing for collection upon the separation, including approximately \$100,00 in the Utility Billing and approximately \$100,000 in the EMS Billing over the last fifteen (15) years. Irelan added that the Utility Billing is allocated to the Enterprise Fund, with nothing coming out of the General Fund; Heath reminded Council that the administrative charges were directly charged to the Enterprise Funds.

Heath reported a decrease in the Income Tax Department Fund.

Heath reported a \$2,500 request from the Miscellaneous Fund to convert the new financial software to make the ACH vendor payments available.

Finance Department discussion completed at 3:00pm.

TIME: 3:00pm

Monica S. Irelan, City Manager

Billing

City Manager

Personnel

Irelan reported that the City Manager contractual raise is included in the budget however the 1.5% increase is not included; there is a 1.5% increase built in for the Administrative Assistant and the Front Desk Clerk.

Irelan reported that \$1,600 was cut from the Operations line of the budget.

Irelan reported that there is a seven hundred fifty dollar (\$750) request in the Travel, Training and Education line to attend a Transforming Local Government conference; Irelan may not be able to attend due to AMP responsibilities, adding that City Manager education should be a priority as well as AMP.

Irelan reported that there is an additional request of twenty thousand dollars (\$20,000) for a citizen survey as well as training in strategic planning as well as priority based budgeting. Maassel asked if the citizen survey would be similar to the performance audit that was completed; Irelan stated that the citizen survey will be based on statistical data received from citizens, and will help to find citizen priorities regarding the level of services and will allow for media coverage and an intern at no cost; Heath added that he does not believe this will be similar to the performance audit.

Irelan reported that replacement of two (2) galvanized doors is being requested for security reasons.

Irelan reported that the General Miscellaneous items include the Codifications, drug tests for employment contracts, the Employee Assistance Program (EAP), miscellaneous billing, radio tower rental, fireworks, the cost of the Emergency Management Center, and the Senior Center building maintenance and janitorial services. Irelan stated that the City owns a 60%/40% ratio on the current Senior Center building with the County but has no ownership ties to the new building. Irelan stated that she has been discussing selling the current building to interested parties for an office facility though she believes that the County has other ideas; Irelan added that the County can purchase the City share of the building. Irelan reported that the City currently has a parttime exercise director through the Parks & Recreation Department that works at the Senior Center; this position will be discussed if the hours are to be increased. Heath commended the current cleaning employee on her excellent job with the cleaning duties at City Hall and the Police Department. Comadoll asked if NCTV had received any complaints; Irelan stated that NCTV has attended every regular Council meeting along with some special meetings and have significantly improved their attendance over the last year.

Comadoll believes that residents are paying for the yard waste site with only one tenth (1/10) of the cost being allocated to the County; Irelan stated that the site is open to the entire County for \$4,100 per year, adding that the County gets recognition at the State level for being part of the program and Irelan is researching how to better serve the City residents. Comadoll stated that he has received complaints from citizens regarding non-City landscaping services using the site; Irelan believes that usage could be hard to track, though she agrees and is researching the guidelines for the site. Heath agrees that there are specific rules, but enforcement may be difficult.

Budget & Finance Committee Motion To Adjourn

Motion: Ridley
To adjourn the meeting at 3:26pm

Second: Maassel

PassedRoll call vote on above motion:Yea- 3Yea- Maassel, Ridley, McColleyNay- 0Nay-

CouncilMotion: HelbergSecond: RidleyMotion To AdjournTo adjourn the meeting at 3:26pm

PassedRoll call vote on above motion:Yea- 6Yea- Sheaffer, Helberg, McColley, Comadoll, Ridley, MaasselNay-Nay-

Approved:

Travis B. Sheaffer, Council President

Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio CITY COUNCIL

Special Meeting Minutes

Saturday, November 14, 2015 at 8:00am

PRESENT City Council

Travis Sheaffer – President (arrived at 8:04am), Jason Maassel – President Pro-Tem,

Jeff Comadoll, John Helberg, Patrick McColley, Christopher Ridley

Finance & Budget City Staff Jason Maassel - Chair, John Helberg, Patrick McColley Dennis Clapp, Electric Department Superintendent Gregory J. Heath, Finance Director/Clerk of Council

Monica S. Irelan, City Manager Robert Weitzel, Police Chief Clayton O'Brien, Fire Chief

Others Recorder ABSENT Christine Peddicord, Assistant Finance Director

Tammy Fein Mayor Ron Behm

Call To Order

President Pro Tem Maassel called Council to order at 8:00am.

Chairman Maassel called the Finance & Budget Committee to order at 8:00am.

Moment Of Silence

Chairman Maassel asked for a moment of silence in remembrance of the tragedy in

Paris.

Irelan reviewed a summary of the Friday budget discussions; see attached.

Fire Department

TIME: 8:02am

Clayton O'Brien, Fire Chief

Personnel

Irelan reported a potential increase due to retirement as well as a decrease in fulltime salaries due to Captains and Firefighters being replaced at a lower rate.

Irelan reported that the City has stopped funding the accidental death and disability insurance for parttime firefighters adding that this insurance has never been used.

Irelan reported adjustments throughout the Operating budget to total \$8,200.

EMS Fund

Irelan reported that the EMS Transport fund is used for EMS related education and operating costs. Maassel asked where the revenue from the nonemergency transports will be placed; Irelan reported that it will be placed in this Fund first then to the General Fund.

Machinery & Equipment

Irelan reported that the Miscellaneous Equipment Fund is used for all equipment both new and used, as well as with grant money and training reimbursements; the Townships receive their direct revenue based on billing from the Fund with all net amounts going back to the General Fund as a reimbursement.

Irelan reported that the Fire Equipment Fund will have a balance of \$525,374 by

Machinery & Equipment (Continued)

the end of the year which has been built up over the last ten (10) years to buy equipment as it is saved for. Irelan reported that there is no equipment scheduled to be purchased this year other than the daily use equipment. Irelan reported that the fire truck was sold to a buyer in Sylvania for \$3,600 and the equipment was retained for training purposes. Maassel asked if the historic fire truck was parked in the garage; O'Brien stated that this truck was repaired and running, and believes it to be too historically valuable to sell. Helberg asked if O'Brien had considered taking it to Greenfield Village Museum; O'Brien believes this truck should be displayed and will research this option. Maassel stated that he does not approve of selling or scrapping the historical truck; O'Brien agreed.

Irelan reported that there is a request for approximately \$100,000 to purchase the quick release fittings for the hoses that will be installed by the Water Distribution Staff; O'Brien added that these fittings cost approximately two hundred twenty dollars (\$220) apiece, adding that this request will not equip the entire City yet but these will be placed in highly utilized areas. Heath asked the number of active working fires within the City limits over the last year; O'Brien estimated approximately six (6).

Buildings & Improvements

Irelan reported there is \$55,000 listed in the Buildings & Improvements line to purchase a \$5,000 kitchen remodel which includes flooring and countertops, adding that the Association will assist with the other costs, as well as to purchase a power lift system for the backup ambulance which primarily used for the nonemergency runs. O'Brien explained that the power cot and power load system can lift up to seven hundred fifty (750) pounds, taking the strain off the employees' backs; Irelan added that this is a preventative measure that may save cost to the Department in the future. McColley asked the age of the ambulance; O'Brien stated this is a 2002, adding that the load system can be switched to another ambulance as necessary. Irelan reported that there is an apparatus cord reel included in this request that will ensure the appropriate amps in the cord that attaches to the charging apparatus; Irelan explained that this is what caused the fire in the Florence Township Fire Station. O'Brien reported that the Electric Department Superintendent reviewed the current cord finding that the plug is a twenty (20) amp plug, the truck requires twenty (20) amps, but the cord in between is not.

Irelan reported that the analysis on the nonemergency transports is not yet complete, though an estimate of the net revenue brought in during the first twenty six (26) days of the program totals approximately twenty six thousand dollars (\$26,000) being billed out; O'Brien estimated approximately forty percent (40%) collection on the emergency side, and expects more on the nonemergency side due to insurance coverage of the patients, netting approximately six thousand dollars (\$6,000) per month. O'Brien reported that there have been wait times for nonemergency transports from Henry County Hospital of approximately three (3) to four (4) hours. Helberg stated that the City tries not to compete with the private sector, however he believes that in this case the private sector has not taken the opportunity or are highly backed up; O'Brien stated there is no private sector in the Henry County Hospital regarding this issue. McColley stated that he would like to see the analysis when it is available, adding that he believes it is a rare occasion that when services can be increased to the residents without raising expenses; Irelan explained that with the nonemergency transfers, research can be done to ensure that the patient has insurance before the run is made; Heath reminded Council that with

Medicare insured patients, Medicare will only pay their rate no matter what the billed amount is listed at, suggesting to review the analysis data when it is available. Helberg believes that the squad equipment should be used since it has to be replaced at regular intervals; O'Brien stated that the City mechanics are certified and do a great job in maintaining the trucks. Irelan stated that this program is building a strong relationship with the County wide health community as well as sending the parttime EMTs on these runs as practice. Maassel asked if there is a risk to the City residents when the squad is on the way to Toledo with a nonemergency run; O'Brien reported that there is three (3) squads; the staffing level never drops to lower than what it was before the nonemergency runs, adding that if the parttime EMTs do not show up, there is no nonemergency run. Ridley commended O'Brien and the Department for doing such a great job.

O'Brien left at 8:33 am.

Police Department

TIME 8:33am

Robert Weitzel, Police Chief

MAN Unit

Irelan reported that the Operating budget will be staying the same as last year, with twenty five thousand dollars (\$25,000) being used in the MAN Unit. McColley asked if Chief was satisfied with the MAN Unit; Weitzel reported that he is highly satisfied with it, adding that good progress is being made with the biggest focus being on the heroin problem; there are twelve (12) agents available through this program including City, Henry County, BCI and FBI efforts. Helberg asked if this program was at the expense of one (1) Patrolman; Weitzel stated yes; Helberg added that he agrees with this effort. Ridley stated that he noticed a thirty five thousand dollar (\$35,000) increase for the Dispatchers asking if a position is being filled; Weitzel reported that this amount was budgeted for a current vacancy that will not be filled at this time. Comadoll asked if there is any money requested for the Auxiliary; Weitzel reported that he is requesting one thousand dollars (\$1,000), commending the efforts of the auxiliary volunteers.

Alcohol Fund

Weitzel reported that the Alcohol Fund uses fines to service covert operations and equipment including blood testing equipment, urine testing equipment and breathalyzer equipment, as well as paying Officer time in court related to alcohol offenses and necessary search warrants. Weitzel reported that recently this Fund was used to fund an alcohol compliance check within the City and to team up with the County to do a County wide sweep as well. Weitzel reported that the Drug Fund uses fines in the same manner as the Alcohol Fund for drug related offenses.

Weitzel reported that the fines from corporate violations, including gambling operations, and personal crimes are used for any items that are needed to further a law enforcement purpose; these fines are not alcohol or drug related.

Weitzel reported that the Certified Police Training Fund mandates a certain number of hours for training with the State reimbursing the Fund at a rate of twenty dollars (\$20) per hour. Maassel asked if this included ammunition to be used on the training range; Weitzel stated that this could be used for firearms training as necessary.

Equipment

Weitzel reported that Department is equipped with tasers that have a warrantied life

span which become noncertifiable after the warranty expires at which time the tasers are put into reserve status, adding that the industry standard is five (5) years and there is usually a Federal Grant reimbursement at a rate of fifty percent (50%) for replacement. Weitzel added that he will not ever sell a weapon, adding that these are transferred to the auxiliary if the weapon is still functioning or destroyed if they are not. Weitzel reported that the tasers are equipped with cameras and audio recorders to enable a record of use.

Vehicles

Weitzel reported that a replacement vehicle has been request for car 28 which currently has 88,000 miles on it and is dangerous to Staff, adding that car 30 currently has 59,600 miles. Irelan reported that she is cutting other projects in the Capital Fund to allow for the replacement of a second car. Weitzel stated that the Department prefers the performance rated SUVs over cars; Comadoll requested that both vehicles be replaced with SUVs, adding that he has heard complaints about the cars from both Officers and Sheriffs. McColley asked for the different in cost; Weitzel stated approximately \$3,000. McColley asked if the equipment in the car can be reused; Weitzel believes it can. McColley asked if the average mileage for a police car to be approximately 90,000; Weitzel stated that the industry standard is approximately 50,000 miles. Sheaffer believes that the Chief and his Department have been very responsible with City finances, adding that he only puts in his budget what is necessary to function. Irelan reminded Council that she is asking for the second vehicle replacement, adding that Weitzel only requested one (1). Heath asked how far behind the vehicle rotation currently stands for the Department; Weitzel reported that car 24 will be the Detective's car for approximately ten (10) years; car 25 has approximately 22,000 miles and car 26 is the Lieutenant/Staff SUV that has approximately 54,000 miles, adding that if two (2) vehicles are rotated next year as well, the vehicle rotation will be back to where it should be. Irelan stated that she is doubling the request of \$33,000 to \$66,000 to replace both vehicles. Weitzel reported that car 22 was originally the second Detective car that was driven by the Chief then rotated to the Auxiliary, with the appropriate markings to be used during emergencies; Comadoll added that the Detective currently reported that the transmission had gone out on this vehicle.

Maassel asked if drug prevention programs were taught in schools; Weitzel stated this the Department is an over fifty (50) year member of the Child Safety Council bringing programs to schools. Weitzel reported that both the Police Department and Fire Department work together in drug overdose calls; O'Brien added that because the Police Department arrives so quickly to clear the safety of the area, the Fire Department can then administer the necessary medical treatment, adding that the Police Department are not trained to gauge the amount of medicine to administer so the patient may wake up agitated or violent, however the Fire Department does have a higher level of training in this area.

Comadoll asked if the red lights on vehicles should be changed to blue to increase visibility; Weitzel believes the light has a high or low intensity setting; the high intensity allows for visibility of approximately ten (10) miles and the low intensity allows for the safety of traffic and the officer approaching the scene.

Weitzel left at 9:16am.

Council Recess

Council went into recess at 9:16am.

Council Reconvened

Council reconvened at 9:26am.

Third Read Of Resolution No. 058-15

President Sheaffer read by title Resolution No. 058-15, a Resolution authorizing the City Manager to negotiate vacation benefits, different from that which is stated in the Personnel Code, for the position of Wastewater Superintendent for the City of Napoleon, Ohio; and declaring an Emergency

Motion To Approve Third Read

Motion: Ridley Second: Maassel To approve third Read of Resolution No. 058-15

Discussion

McColley restated that he opposes this Resolution; he sees this as a sign on bonus for a public employee, adding that he is not opposed to the proposed accrual of time. Comadoll agreed, adding that he believes this will be a factor during contract negotiations.

Passed Yea- 4 Nay- 2

Roll call vote to approve Third Read of Resolution No. 058-15 Yea- Sheaffer, Helberg, Ridley, Maassel

Nay- McColley, Comadoll

Electric Department

TIME: 9:28 am

Dennie Clapp, Electric Department Superintendent

Personnel

Irelan reported there is only a small increase to Personnel with the built in one and a half percent (1.5%) for nonbargaining, adding that the AFSCME contract has a zero percent (0%) increase this year.

Operating

Irelan reported that the Operating budget was significantly cut last year and the needs of the Department are being realigned to the basic needs to function properly.

Vehicles & Equipment

Clapp reported there is a large request in the Vehicle line; the bucket truck needs the lower boom replaced; this vehicle is very expensive due to a lift mechanism on the bucket that has an elevator in the bucket to be used when the boom is up against a wire to allow for safety; Clapp reported this elevator lift should last another ten (10) to fifteen (15) years with a normal cost of approximately \$240,000, adding that there is an additional \$30,000 request for upgrades including equipment to protect the mechanism from water damage. Maassel asked the age of the truck to be replaced; Clapp replied this truck is a 2005 with 75,000 miles, adding that the truck is still usable however it did not pass the required testing and would require approximately \$100,000 in repairs to meet the required standards. Irelan stated that Bryan allows the City to borrow the truck that was sold to them. Helberg asked if it was common for the assembly on the boom to wear out within ten (10) years; Clapp stated that this varies as the equipment is manufactured differently.

Comadoll asked if the cost of the tow motor could be split among the Departments as the tractor was; McColley agreed; Irelan stated that she and Heath will research how often this equipment is used among the other Departments for budgeting purposes.

Irelan reported that the Electrical Improvement Projects include an upgrade on the radio, installation of upgrades to the software, and the Industrial Substation new

transmission structure camera upgrade; the current camera is twelve (12) years old and keeps failing, adding that the underground cable is fifty (50) years old and must be repaired and changed to overhead lines; Irelan reminded Council that this project has been previously approved and this is the second phase of the project.

Irelan reported that \$14,119,000 was budgeted as the AMP estimate for the purchase of wholesale power, adding that the cost of power will increase due to increased transmission costs and the involvement in projects. Irelan reported that AMP has completed client surveys and has discussed with the Board and clients to prioritize and restructure services of the Joint Action Committee, adding that a consultant was hired to find the specific needs of the area allowing AMP to better respond to each community, adding that more education for Council is needed to assist the City Manager with the goals of the City. Irelan reported that she sits on the Board and sees the benefits of AMP services to communities and would like to get the Electric Committee more involved in the Joint Action Committee to understand more about the City's full power portfolio as well as Legislation. Maassel asked how that would affect the Board of Public Affairs; Irelan stated that they are welcome to the same education, adding that Chairman Engler has continued to be involved in this education. Irelan added that AMP is a Joint Action Committee that is involved in the implementation of Legislation and believes that Council should also be involved in the OMEA which is a more political aspect of the Legislative arm.

Comadoll stated that he has been asked by residents how to dispose of light bulbs; Irelan stated that this program was ended due to the health risk to the employees, adding that there are places to recycle light bulbs; the list was distributed on social media as well as in a memo; Irelan will resend this information.

Clapp left at 10:02am

Debt Listings

Heath reported the Debt Listings and Principal Balances remaining at the end of 2016, adding that there will be a short term note of \$2.5 million that will roll into a full bond in July 2016. Heath reported that the ORC mandates that debt be appropriated first; the debt total is \$6,911,000 with a total of \$2.7 million annual payments. Maassel asked if, when the \$14.5 million note is issued and sold, would the City receive a check for the full amount; Heath stated yes, though there may be some potential for interest as the bond is spent down, adding that there are specific IRS pertaining to bonds over \$10 million stating that the interest is required to go back into the project, either to pay the interest or to reduce the principal. Heath added that the terms of the bond agreement determine that the interest goes back into the bond. Maassel asked for the status of the negotiations with the satellite water customers; Irelan doubts there will be a final proposal by November 15, however there is a counterproposal that is being worked on, Irelan believes that it has been proven to the satellite customers that the cost given is the cost to produce water with no additional debt tied into the figures, with a much better understanding of the cost of service; Irelan believes the counterproposal should be received in a few weeks, adding that the satellite customers have approved to let the first proposal die and offering the counterproposal; adding that they understand that there will be no more extensions allowed. Helberg stated that the surcharge was due to the City since the City is holding the debt; Irelan stated that she believes that the satellite customers understand that the financial liability is much higher to the City

than it is to the satellite customers. Irelan stated that a relationship of trust is being rebuilt during these negotiations.

Council & Mayor

Irelan reported that Council has a built in one and a half percent (1.5%) increase along with the nonbargaining employees.

Sheaffer reported an additional request of \$3,000 for training to cover sending the new members of Council to Ohio Municipal League (OML) training including an orientation, FEMA training, and Ethics training. Heath reported that the Mayor's budget is minimal and straightforward, adding that he believes that the Mayor should be belong to associations and travel to Columbus and Washington as an ambassador to the City. Heath restated that the budget is a fluid document and can be amended at any time by Council as needed.

Revenue

Heath reported that the Revenue is broken down by Fund with a listing of four (4) years of historical data; the General Fund has been depleted by the State by approximately \$500,000 including the State Tax and undivided local funds being decreased. Heath reported that there is some control over smaller fines and fees; Irelan added that she has a presentation of revenue enhancement options that will be presented to Council in the new year. Heath reported that the collection of income tax has helped with revenue as well.

Other Administrative Funds

Heath reported that the Capital Improvements Fund Reserve transfer is project to continue to build a sufficient balance for rehab and repairs on the pool. Helberg asked where this money is coming from; Heath stated from the Income Tax transferred into the General Fund and allocated out to the Reserve Fund.

Heath reported that the Water Revenue Funds have an approximate three percent (3%) increase as approved by Ordinance; the Sewer Funds had no increase and although there is an adequate balance in these Funds, Heath believes an increase could be researched. Heath reported that the Sanitation Fund carries an adequate amount. Ridley asked if the General Fund has seen decreases in revenue in large amounts; Irelan stated that the specific line items have seen decreases that add to the larger overall figures. Ridley noted that the line items have also seen increases that keep the revenue at a flat pace; Irelan reminded Council that expenses will always increase and believes that Council should trust the Appointing Authorities to tie a number to the items to meet the necessary guidelines.

Heath reported that the General Fund balance is a protected \$58.4 million in Revenue and \$62.9 million in expenditures, reminding Council that they have control over assessments and General Fund credits.

Irelan reviewed the budget discussions from Friday, November 13; see attached. Irelan listed the additional requests:

\$200,000 to go into the Miscellaneous Streets Fund;

\$7,000 for a cab on the Parks tractor/snow blower;

\$33,000 for an additional vehicle in the Police Department; and,

\$3,000 for a Court safety audit.

Heath stated that enough is needed in the balance for any emergency unappropriated expenses that may occur as well. Comadoll suggested increasing the Miscellaneous Streets request to \$250,000; Maassel asked if this would be used for

Other Administrative Funds Continued

maintenance as well; Irelan replied that maintenance is handled from the Capital Fund. Maassel believes the money should go toward permanent fixes. Heath restated that the LTCP projects include the street portion of projects, adding that there would be more available resources by using the assessment process. Ridley asked if the road was included in the project rates; Irelan stated yes, due to the road being destroyed during the project; Comadoll agreed. McColley, Sheaffer and Comadoll agreed that the Miscellaneous Street request should be increased to \$250,000; McColley believes that this is a level of service that is deficient.

Irelan stated that both Dodd Street and Park Street can be assessed, although this would put the schedule a little behind. McColley stated that he is not in favor of assessing these projects; Maassel agreed. Irelan asked if the full body of Council would like to review the assessment process; Comadoll asked how long ago the last project was assessed; Irelan reported 1999. Maassel does not believe that Park Street should be assessed; Heath noted that this is the same process that was used on the South side. Helberg believes that some of these residents did not pay for a street by their residence. Council stated that they are comfortable discussing assessments for future projects.

Irelan listed the additional requests to be approved:

\$3,000 for Council training;

\$20,000 in the City Manager budget for Strategic planning; \$800 in the Law Department budget for the Ohio Municipal League; and, \$3,000 increase donation to the CIC, totaling \$26,800. Irelan reminded Council that there are two requests involving increasing the Mayor's budget and adding an additional Water Personnel position that can be discussed. Irelan suggested pushing the additional position out another year, reminding Council that the idea is not to fill the position when a retirement occurs; McColley agreed, adding that Superintendent Hoover will be available during this process. Helberg believes that experience is needed before the massive project begins; Irelan stated the she would like personnel available during this transition, requesting that the position be budgeted though she would not fill it until the rehabilitation process is closer to being started which will give the employee experience with both treatment facilities. Maassel stated his concern in the perception given to Staff in creating a position at the same time as considering the combination of the Payroll Clerk and HR positions. McColley suggested adding this position to the budget later as it is needed; Irelan stated that the allocation of the funds is merely to plan, not to implement at this point. McColley stated his appreciation for Irelan's proactive approach regarding the budgeting process.

Motion To Fund The Water Treatment Position Which Will Not Be A Permanent Position Upon The Retirement Of Superintendent Hoover Motion: McColley Second: Comadoll

To fund the Water Treatment position which will not be a permanent position upon the retirement of Superintendent Hoover

Passed

Roll call vote on above motion:

Yea- 6 Nay- 0 Yea- Helberg, McColley, Comadoll, Ridley, Maassel, Sheaffer

Nay-

Motion To Increase Mayor's Budget To \$2,000 Motion: McColley Second: Ridley

To increase Mayor's budget to \$2,000

Passed

Roll call on above motion:

Yea-5

Yea- Helberg, McColley, Comadoll, Ridley, Sheaffer

Nay- 0 Nay

Abstain- 1 Abstain- Maassel

Motion To Approve Additional Budget Requests For Council Training, Strategic Planning, Law Department And CIC Donation Totaling \$26,800 Motion: Ridley Second: Maassel

To approve the additional budget requests for Council training, strategic planning,

Law Department and CIC donation totaling \$26,800

Passed

Roll call vote on above motion:

Yea- 6 Nav- 0 Yea- Helberg, McColley, Comadoll, Ridley, Maassel, Sheaffer

Nay-

Motion To Approve \$3,000 From The Capital Fund For A

Court Safety Audit

Motion: Ridley Second: Comadoll

To approve \$3,000 from the Capital Fund for the purpose of a Court Safety Audit

Passed Yea- 6

Nay- 0

Roll call on above motion:

Yea- Helberg, McColley, Comadoll, Ridley, Maassel, Sheaffer

Nay-

Heath asked Council if this budget is approved and able to be presented out to Council by the Mayor; Maassel suggested this be discussed at the regular Council meeting on November 16 for presentation by the Mayor at the December 7 regular Council meeting. Sheaffer added that Appointing Authority evaluations and the nonbargaining increase can be discussed before the December 7 meeting as well. Heath reminded Council that the budget must be passed on or before January 1, 2016, which would include approval of the allocations, adding that First Read could take place at the December 7 regular Council meeting, and the Second Read would be needed to be passed with Emergency Clause under Suspension of the Rules at the December 21 regular Council meeting to meet the required deadline; Heath added that the Second Read could also include the final budgetary adjustments as has been done in the past.

Finance & Budget Motion To Adjourn Motion: Ridley Second: McColley To adjourn the Finance & Budget Committee at 11:42am

PassedRoll call vote on above motion:Yea- 3Yea- Ridley, McColley, Maassel

Nay- 0 Nay-

Council Motion To Adjourn Motion: Comadoll Second: Ridley

To adjourn Council at 11:42am

Passed Roll call vote on above motion:

Yea- Helberg, Comadoll, Ridley, Maassel, Sheaffer

Nay- 1 Nay- McColley

Approved:

Yea-5

Travis B. Sheaffer, President

Ronald A. Behm, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio

City Council

Meeting Minutes

Monday, November 16, 2015 at 7:00pm

PRESENT

Council

Travis Sheaffer – President, Jason Maassel – President Pro Tem, Jeff Comadoll, John Helberg, Patrick McColley, Christopher Ridley

Mayor
City Manager
Law Director
Finance Director/
Clerk Of Council
Recorder
City Staff

Ronald A. Behm Monica S. Irelan Lisa L. Nagel Gregory J. Heath

rder Tammy Fein
Robert Weitzel, Police Chief

Scott Hoover, Water Treatment Plant Dan Wachtman, MIS Administrator News Media; NCTV; Dan Baer

Others

ABSENT

Council Others

Call To Order

President Sheaffer called the meeting to order at 7:00pm with the Lord's Prayer followed by the Pledge of Allegiance.

Approval Of Minutes

Minutes of the November 2 Council meeting stand approved as read with no objections or corrections.

Citizen
Communication

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None

Reports From Committees

The Parks & Recreation Committee did not meet on Monday, November 16 due to lack of agenda items.

Chairman Sheaffer reported that the Electric Committee met on Monday, November 9 and recommended:

- 1. Approval of November Power Supply Cost Adjustment Factor
- 2. Amending the AMP Rate Levelization Contract

Chairman Ridley reported that the Water, Sewer, Refuse, Recycling and Litter Committee met on Monday, November 9 and recommended:

1. Tabling the review of the Unlimited Pickup procedures

Chairman Helberg reported that the Municipal Properties, Buildings, Land Use and Economic Development Committee met on Monday, November 9 and recommended:

- 1. Tabling Zoning changes regarding poultry within City limits
- 2. Tabling the Project Specification review process

Introduction Of Ordinance No. 060-15 President Sheaffer read by title Ordinance No. 060-15, an Ordinance amending Chapter 955 of the Codified Ordinances of the City of Napoleon, Ohio to establish a private boat dock storage fee at the Ritter Park Boat ramp area parking lot

Motion To Approve First Read

Motion: Comadoll Second: McColley To approve First Read of Ordinance No. 060-15

Discussion

Irelan reported that this is a recommendation from the Parks & Recreation Board; this has been discussed with the current boating community members and there have been no complaints regarding the proposed annual fifty dollar (\$50) fee. Helberg reported that he has received calls regarding the fee being high. McColley believes City residents could receive a discount on the fee. Maassel believes this fee to be per dock, asking if a user has a dock and a lift if there are two (2) fees; Irelan believes this fee to be per parking slot. Ridley is comfortable with the recommendation from the Parks Board.

Passed Yea- 6 Nay- 0 Roll call vote to approve First Read of Ordinance No. 060-15 Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Nav-

Introduction Of Resolution No. 061-15

President Sheaffer read by title Resolution No. 061-15, a Resolution authorizing execution of the First Amendment to Rate Levelization Schedule with AMP; and declaring an Emergency

Motion To Approve First Read

Motion: Ridley Second: Maassel To approve First Read of Resolution No. 061-15

Discussion

Irelan reported that AMP gave a full presentation to the Board of Public Affairs and the Electric Committee regarding the City's full power portfolio and the status of the hydro projects; the cost of power has decreased due to the low cost of natural gas along with the delay in the hydro plants coming online. Irelan is asking to be able to push back the rate levelization program until it is needed when the cost of power increases, allowing for a monthly conversation with AMP regarding the fluctuations of the rate due to power cost. Helberg asked if this will be discussed with the BOPA; Irelan reported that the BOPA and the Electric Committee recommended that Irelan directly communicate with AMP to make the monthly adjustment. McColley asked if the rate levelization is currently being used; Irelan stated it is not being used yet, it is in an interest accruing account.

Motion To Suspend The Rules

Motion: Ridley Second: Comadoll To suspend the Rules requiring three Readings

Passed Yea- 6 Nay- 0 Roll call vote on above motion: Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Nay-

Passed Yea- 6 Nay- 0 Roll call vote to pass Resolution No. 061-15 under Suspension of the Rules Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Nay-

Third Read Of Ordinance No. 053-15

President Sheaffer read by title Ordinance No. 053-15, an Ordinance to adopt Chapter 194 of the Codified Ordinances of the City of Napoleon regarding Municipal Income Tax

Motion To Pass On Third Read

Motion: McColley Second: Ridley To pass Ordinance No. 053-15 on Third Read

Discussion

Nagel reported there were no changes to the Ordinance since the Second Read.

Passed Yea- 6 Nay- 0 Roll call vote to pass Ordinance No. 053-15 on Third Read Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Nay-

Third Read Of Ordinance No. 055-15 President Sheaffer read by title Ordinance No. 055-15, an Ordinance amending Chapter 913 of the Codified Ordinances of the City of Napoleon, Ohio regarding City Sidewalk Policy by adding Section "913.06 Appeals" to allow for an appeal process related to the installation of City sidewalks

Motion To Pass On Third Read

Motion: Comadoll Second: McColley To pass Ordinance No. 055-15 on Third Read

Discussion

Irelan distributed suggestions to creating a City Sidewalk Policy that is beneficial to the residents and to the City. Irelan recommended using the current rule structure in Engineering Rule 4.1.3 which has an administrative appeals process to the Safety & Human Resources Committee. Irelan suggested clarifying Rule 2.3.6 to add sidewalks in the current language, and adding a rule tied to rehabilitation projects to Rule 4.1.3. Irelan believes that the language could be determined at the Municipal Properties, Buildings, Land Use & Economic Development Committee level with decisions determined far ahead enough, sometimes two (2) to three (3) years, to let the residents know in advance if a sidewalk would be required at their residence. McColley asked Irelan for her recommendation regarding the next step to moving forward with her suggestion; Irelan requested that the current Resolution not be Passed as it stands; and sending the suggestions to the Municipal Properties, Buildings, Land Use & Economic Development Committee; Irelan reminded Council that the Engineering Rules are approved by Council. Irelan requested that the entire Engineering Rules be reviewed by the Committee as well. Heath reminded Council that the procedure is in the Codifieds and asked Irelan if she would like this amended; Irelan replied no, the Codifieds refer to the voluntary repair of sidewalks and residents paying for new sidewalks; this is merely the language for the appeals process only. Helberg asked if the Policy should remain in effect until new language is approved; Irelan does not want an appeal process to be written into law. Sheaffer stated that a separate motion could be made on the specific property that started this conversation; McColley agreed.

Sheaffer Referred Review Of The Engineering Rules To The Municipal Properties, Buildings, Land Use & Economic Development Committee Sheaffer referred review of the Engineering Rules to the Municipal Properties Committee.

Failed Yea- 0 Nay- 6 Roll call vote to pass Ordinance No. 055-15 on Third Read Yea-

Nay- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Third Read Of Resolution No. 056-15 President Sheaffer read by title Resolution No. 056-15, a Resolution authorizing the City Finance Director to upgrade finance accounting software with CMI from Finance Client Server to Finance Authority Software; authorizing expenditure of funds in excess of \$25,000 and eliminating the necessity of competitive bidding

Motion To Pass

Motion: Comadoll Second: McColley

Council 11/16/15

page 3 of 7

On Third Read

To pass Resolution No. 056-15 on Third Read

Discussion

Heath reported there are no changes to the Resolution since the Second Read.

Passed Yea- 6 Nay- 0 Roll call vote to pass Resolution No. 056-15 on Third Read Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

Third Read Of Ordinance No. 057-15 President Sheaffer read by title Ordinance No. 057-15, an Ordinance amending the allocation of funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio

Motion To Pass On Third Read Motion: Comadoll Second: Ridley

To pass Ordinance No. 057-15 on Third Read

Discussion

Nagel reported there are no changes to the Ordinance since the Second Read.

Passed Yea- 6 Nay- 0 Roll call vote to pass Ordinance No. 057-15 on Third Read Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

GOOD OF THE CITY

<u>Discussion/Action</u> Motion To Approve Power Supply Cost Adjustment Factor

Motion: Comadoll Second: McColley

To accept the recommendation for approval of the Power Cost Adjustment Factor for November as follows:

PSCAF three (3) month averaged factor: -\$0.00591

JV2: \$0.035819 JV5: \$0.035819

Ridley asked if holding off on the rate levelization program will impact the Power Cost Adjustment Factor; Irelan stated this has already been figured with the appropriate numbers at the direction of the Board of Public Affairs and the Electric Committee.

Passed Yea- 6 Nay- 0 Roll call vote on above motion:

Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

Approval Of Plans, Specifications, Documentation And Contracts For Chemicals For The Water/Wastewater Treatment Plants Fiscal Year 2016 Irelan reported that this is the annual bid for chemicals for use in the Water and Wastewater Treatment Plants, however this year the City is only bidding out three (3) chemicals: Pebble Lime, Liquid Aluminum Sulfate and Rock Salt. Irelan stated the City purchased chemicals on a quote basis as suggested by Helberg last year. Helberg asked if the prices were remaining consistent on Alum, Salt, and Lime; Hoover believes they may remain approximately the same. Helberg believes that bidding prices will be based on the months with higher costs with no benefit of the lower months. Irelan reminded Council this should be the last year that the City must purchase lime.

Motion To Approve Plans, Specifications, Documentation And Contracts For Motion: Comadoll Second: Maassel
To approve plans, specifications, documentation and contracts for chemicals for the

Water/Wastewater Treatment Plants fiscal year 2016

Chemicals For The Water/Wastewater Treatment Plants Fiscal Year 2016

Passed Roll call vote on above motion:

Yea- 6 Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay- 0 Nay-

Good Of The City

(Cont.) Irelan

Irelan restated her request that the Engineering Rules be referred to the Municipal Properties, Buildings, Land Use and Economic Development Committee; Sheaffer

referred this.

Nagel None

McColley McColley reminded Council to come out to Symphony of Trees at the Armory.

McColley reported that the Safety & HR Committee will hold a special meeting on Monday, November 23 at 6:00pm, adding that the Townships will be invited;

Comadoll

Sheaffer will attend this meeting as well.

Helberg None

Behm Behm appointed Travis Sheaffer, Jason Maassel, and Kelly Burkhardt to the CIC

To accept Behm's nominations to the CIC Board

Second:

Board.

Motion: Ridley

Motion To Accept

Behm's

Passed

Yea- 4 Nay- 0

Nominations To The

CIC Board

Roll call vote on above motion:

Yea- Comadoll, Ridley, Helberg, McColley

Nav-

Abstain-2 Abstained – Maassel, Sheaffer

Sheaffer None

Maassel massel requested an Executive Session to discuss economic development.

Maassel canceled the Finance & Budget Committee meeting for November 23 due

to lack of agenda items; Heath has updated Budget Books available.

Maassel stated that fuel tax was discussed in the budget discussion and is wondering how this has not increased; Heath stated the revenue from this tax has not

increased; McColley added that vehicle registration fees are the base for the fuel tax

which is distributed based on population.

Maassel reported his resignation from Council effective December 31, 2015 at

11:59pm.

Motion To Accept Motion: McColley Second: Comadoll

Council 11/16/15 page 5 of 7

Maassel's Resignation From Council Effective December 31, 2015 To accept Maassel's resignation from Council effective December 31, 2015 at 11:59pm

Passed

Roll call vote on above motion:

Yea- 5 Nav- 0 Yea- Comadoll, Ridley, Sheaffer, Helberg, McColley

Nay- 0 Abstain- 1

Nay-Abstain- Maassel

Ridley reported that Kim Beck has passed and offered condolences.

Comadoll

None

Heath

Ridley

Heath stated that the letters of resignation for Maassel and Marihugh will be sent to the appropriate party to begin the process of nominating replacements.

Heath will distribute the thumbdrives with the updated budget information.

Motion To Go Into Executive Session: Imminent Litigation Motion: Maassel Second: Ridley

To go into Executive Session to discuss imminent litigation

mminent Litigatio

Roll call vote on above motion:

Passed Yea- 6 Nay- 0

Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

Motion To Go Into Executive Session: Compensation Of Motion: Ridley Second: Maassel

To go into Executive Session to discuss compensation of personnel

Personnel

Passed Yea- 6

Nay- 0

Roll call vote on above motion:

Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

Motion To Go Into Executive Session: Economic Development Motion: Ridley Second: Maassel

To go into Executive Session to discuss economic development

Passed

Yea- 6

Nay-0

Roll call vote on above motion:

Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

Into Executive Session

Council went into Executive Session at 7:41pm.

Motion To Come Out Of Executive Session: Imminent Litigation Motion: Maassel Second: McColley

To come out of Executive Session discussing imminent litigation

Passed Yea- 6

Roll call vote on above motion:

Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley

Nay-

Council 11/16/15

Nay- 0

page 6 of 7

Motion To Come Out Motion: Second: McColley Maassel **Of Executive Session:** To come out of Executive Session discussing compensation of personnel **Compensation Of** Personnel **Passed** Roll call vote on above motion: Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Yea-6 Nay- 0 Nay-Motion: Comadoll **Motion To Come Out** Second: Ridley **Of Executive Session:** To come out of Executive Session discussing imminent litigation **Economic Development** Roll call vote on above motion: **Passed** Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Yea-6 Nav-Nay- 0 **Out Of Executive** Council came out of Executive Session at 8:11pm. President Sheaffer reported that the discussion was regarding imminent litigation, the compensation of personnel, Session and economic development; no action was taken. **Approval Of Bills** Bills and financial reports stand approved as presented with no objections. Comadoll **Motion To Adjourn** Motion: McColley Second: To adjourn the meeting. **Passed** Roll call vote on above motion: Yea- Comadoll, Ridley, Maassel, Sheaffer, Helberg, McColley Yea-6 Nay-0 Nay-Meeting adjourned at 8:13pm. Adjournment Travis B. Sheaffer, Council President Approved: Ronald A. Behm, Mayor

Council 11/16/15

Gregory J. Heath, Finance Director/Clerk of Council

ORDINANCE NO. 062-15

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016, LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to pass the annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2016;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That the annual appropriation measure be passed, and the sums as contained in Exhibit "A", attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2016.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.
- Section 4. That, pursuant to 121.03 (f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE	Yea	Nay	Abstain	
Attest:				
Gregory J. Heath, Clerk/Fi	nance Direc	ctor		
		_		
<u> </u>			of the City of Napoleon, do hereby certify that th in the Northwest Signal, a newspaper of general	
			of the Codified Ordinances Of Napoleon Ohio a	
the laws of the State of Ohio				nu
			Gregory J. Heath. Clerk/Finance Director	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	==== 2016 ORIG	INAL APPROVE	D BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL	OTUER	TOTAL	FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
100 GENERAL FUND				
1100 City Council/Legislative	40,640	10,450	51,090	
1200 Mayor/Executive	16,730	2,560	19,290	
1300 City Manager/Administrative	203,110	26,000	229,110	
1370 City Manager/Human Resources	87,260	11,040	98,300	
1400 Law Director/Administrative	96,120	62,530	158,650	
1500 Finance/Administrative	427,770	106,890	534,660	
1520 Finance/Utility Billing	119,660	86,190	205,850	
1600 Information Systems/Administrative	145,620	42,800	188,420	
1700 Engineering/City Engineer	345,800	59,990	405,790	
1800 Municipal Court/Judicial	509,010	87,440	596,450	
1900 General Government/Miscellaneous	0	302,320	302,320	
2100 Police/Safety Services	1,726,100	247,780	1,973,880	
2200 Fire/Safety Services	949,400	180,610	1,130,010	
3100 Building Inspections/Zoning & Planning	93,590	19,910	113,500	
4700 Cemetery/Operations	99,680	27,110	126,790	
5130 Service/Buildings, Properties, Equipment	62,040	18,240	80,280	
9800 Reimbursements-Shared Expense	0	23,000	23,000	
9900 Transfer Accounts	0	190,150	190,150	
Total - 100 General Fund	4,922,530	1,505,010	6,427,540	\$6,427,540
	========	=========	========	
101 GENERAL FUND RESERVE BALANCE FUND		1000.00000 .0000.0000.00	v# (************************************	
1900 General Government/Miscellaneous	0	100,000	100,000	\$100,000
	. ========	=======	========	
123 SPECIAL EVENTS FUND				
1900 General Government/Miscellaneous	0	11,500	11,500	\$11,500
		========	========	
130 ECONOMIC DEVELOPMENT FUND				204.000
3500 Economic Development	0	34,000	34,000	\$34,000
	. ========	========	========	
147 UNCLAIMED MONIES FUND		4 000	4.000	
9400 Unclaimed Monies Agency Accounts	0	1,000	1,000	
9900 Transfer Accounts	0	1,000	1,000	
		2.000	2 000	\$2,000
Total - 147 Unclaimed Monies Fund	0	2,000	2,000	\$2,000
4TO BELLEVICIDAL INCOME TAY FUND	======================================	========		
170 MUNICIPAL INCOME TAX FUND	145 020	160,770	306,000	
1510 Finance/Income Tax Collection	145,230		3,594,000	
9900 Transfer Accounts	0	3,594,000	3,594,000	
T. (a) 470 Marrisinal Income Tay Fund	145 220	3,754,770	3,900,000	\$3,900,000
Total - 170 Municipal Income Tax Fund	145,230	3,734,770	========	ψ3,300,000
180 kWH TAX (GF) COLLECTION FUND	I			
9800 Reimbursements-Shared Expense	0	193,860	193,860	
9900 Transfer Accounts	0	321,140	321,140	
3300 Hallatel Accounts				
Total - 180 kWH Tax (GF) Collection Fund	0	515,000	515,000	\$515,000
	========	=========	₹	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

DODOLI COMMINICI DI I CIND, L				
 	==== 2016 ORIGI	NAL APPROVED	BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
2000 CO. C.				
195 LAW LIBRARY FUND		į		
1800 Municipal Court/Judicial	0	11,000	11,000	
9900 Transfer Accounts	0	11,000	11,000	
Total - 195 Law Library Fund	0	22,000	22,000	\$22,000
		========	========	
200 STREET CONSTRN., MAINT. & REPAIR FUND				
5100 Service/Streets Maintenance and Properties	257,270	163,480	420,750	
5110 Service/Ice and Snow Removal	32,000	72,600	104,600	
5120 Service/Strorm Drainage	11,000	8,500	19,500	
Total - 200 Street (SCM&R) Fund	300,270	244,580	544,850	\$544,850
	=========	========	========	
201 STATE HIGHWAY IMPROVEMENT FUND		1	1	
5100 Service/Streets Maintenance and Properties	0	39,400	39,400	\$39,400
		========	========	
202 MUNICIPAL (50%) MV LICENSE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	35,000	35,000	\$35,000
	========	========	========	
203 MUNICIPAL (100%) MV LICENSE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	20,000	20,000	
9900 Transfer Accounts	0	12,360	12,360	
9900 Transfer Accounts				
Total - 203 Municipal 100% MV License Tax Fund	0	32,360	32,360	\$32,360
Total - 200 Mullicipal 10070 MV Elocitos Tax I alla		========	========	**-/
204 COUNTY MV LIC.PERMISSIVE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	52,450	52,450	\$52,450
5 100 Service/Streets Maintenance and Properties	========	========	========	402 , 100
210 EMS TRANSPORT SERVICE FUND			I	
2200 Fire/Safety Services	0	157,500	157,500	
9800 Reimbursements-Shared Expense	0	165,000	165,000	
9900 Transfer Accounts	0	26,000	26,000	
9900 Hallslei Accounts		20,000	20,000	
Total - 210 EMS Transport Service Fund	0	348,500	348,500	\$348,500
Total - 210 EMS Transport Service Fund	========	========	========	4010,000
220 RECREATION FUND			(N Street A Street A N N 16 TO A	
	108,960	12,540	121,500	
4100 Parks/Administrative	144,520	85,750	230,270	
4200 Recreation/Golf Operating	47,380	54,780	102,160	
4300 Recreation/Pool Operating	TANK DOWN DESIGNATION		415,340	
4400 Recreation/Programs	234,370	180,970	410,340	
Tatal 200 Pagestian Front	E2E 220	334,040	869,270	\$869,270
Total - 220 Recreation Fund	535,230 ======	334,040	========	φ003,210
1				
AND MARON CON CEMETERY TRUCK CUMP			ı	
227 NAPOLEON CEMETERY TRUST FUND	^	6 000	6,000	¢¢ 000
4700 Cemetery/Grounds	0	6,000	760 × 1761 × 610 × 610	\$6,000
		=======================================	========	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

BODGET GOMMART BY TOND,				
	==== 2016 ORIG	INAL APPROVE	D BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015 FUND / DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL	FUND <u>TOTAL</u>
240 HOTEL/MOTEL TAX FUND		40.000	40.000	
3800 Travel and Tourism	0	42,000	42,000	
9900 Transfer Accounts	0	42,000	42,000	
Total - 240 Hotel Motel Tax Fund	0	84,000	84,000	\$84,000
242 FIRE EQUIPMENT FUND				
2200 Fire/Safety Services	0	16,000	16,000	\$16,000
2200 i nordalot, del video	========	========	=========	* ,
243 REFUND-FIRE LOSS FUND				
1900 General Government/Miscellaneous	0	0	0	\$0
	========		========	
261 CDBG PROGRAM INCOME FUND				
3300 Contracts-Grt.SrvMVPLN	0	50,000	50,000	\$50,000
	=======	=======================================	========	
270 INDIGENT DRIVERS ALCOHOL FUND			200-20 (200-200)	
1800 Municipal Court/Judicial	0	25,000	25,000	\$25,000
	========	========	========	
271 LAW ENFORCEMENT & EDUCATION FUND				
2100 Police/Safety Services	3,000	1,400	4,400	\$4,400
		========		
272 COURT COMPUTERIZATION FUND			4.000	
1800 Municipal Court/Judicial	0	4,600	4,600	
9800 Reimbursements-Shared Expense	0	10,000	10,000	
		44 600	14 600	\$44.600
Total - 272 Court Computerization Fund	0	14,600	14,600 ======	\$14,600
OZO I AM ENEODOEMENT TRUCT FUND	=======			
273 LAW ENFORCEMENT TRUST FUND	0	1,000	1,000	\$1,000
2100 Police/Safety Services	=======	========	========	Ψ1,000
274 MANDATORY DRUG FINE FUND				
2100 Police/Safety Services	3,000	5,500	8,500	\$8,500
2100 Police/Salety Services	=======	========	=======	40,000
275 MUNICIPAL PROBATION SERVICE FUND				
1810 Municipal Court/Probation Department	3,610	10,700	14,310	\$14,310
10 10 Mariiolpar Godrar Toballon Bopartinone	========	========	========	
276 LAW ENFORCEMENT BLOCK GRANT FUND				
2100 Police/Safety Services	0	o	0	\$0
21001010000000000	========	========	========	1.5%
277 PROBATION OFFICERS GRANT FUND				
1810 Municipal Court/Probation Department	49,290	0	49,290	\$49,290
278 COURT SPECIAL PROJECTS FUND				
1800 Municipal Court/Judicial	0	65,730	65,730	\$65,730
The second secon	========	========	========	
279 HANDICAP PARKING FINE FUND			1	
1800 Municipal Court/Judicial	0	1,100	1,100	\$1,100
	========	========	========	

P. 3 of 6

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

BUDGET SUMMART BY FUND,				
	==== 2016 ORIG	INAL APPROVED	D BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL	1		FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
1 OND 7 DEI 7 NOT INCENT	3=11111			
280 CERTIFIED POLICE TRAINING FUND				
	F 000	500	5,500	\$5,500
1800 Municipal Court/Judicial	5,000			\$5,500
		========	========	
281 INDIGENT DRVS.INTERLCK.& AL.MNTR.FUND	4		pps - 9000000	· Marcollo del comprese
2100 Police/Safety Services	0	5,000	5,000	\$5,000
	========	========	========	
287 PRBTN.IMP.&INCENTIVE GRANT FUND	1	į		
1800 Municipal Court/Probation Department	11,070	20,000	31,070	\$31,070
		=============	========	
290 POLICE PENSION FUND	f	į		
	84,410	0	84,410	\$84,410
2100 Police/Safety Services	========	========	========	ψοτ,τιο
291 FIRE PENSION FUND			40.000	A40.000
2200 Fire/Safety Services	42,200	0	42,200	\$42,200
		========	========	
295 IRS 125 BENEFITS PLAN FUND	ł			
1900 General Government/Miscellaneous	0	7,600	7,600	\$7,600
		========	========	
300 GENERAL BOND RETIREMENT FUND	I			
8100 General Obligation Debt Services	0	74,380	74,380	\$74,380
6 100 General Obligation Debt Services	=======	========	========	47.1,000
ALC CA DOND DETIDEMENT FUND	1			
310 SA BOND RETIREMENT FUND	l ,	CO C70	CO C70	¢60.670
8500 Special Assessment Debt Services	0	60,670	60,670	\$60,670
8500 Special Assessment Debt Services	0 ======	60,670 =======	60,670 ======	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND	' ======= 	========	========	\$60,670
8500 Special Assessment Debt Services			500-500-500-500-500-500-500-500-500-500	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative	' ======= 	========	========	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources	0	6,000	========	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative	0 0	6,000 0 2,000	6,000 0	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative	0 0 0 0	6,000 0 2,000 46,240	6,000 0 2,000 46,240	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative	0 0 0 0 0	6,000 0 2,000 46,240 4,400	6,000 0 2,000 46,240 4,400	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer	0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000	6,000 0 2,000 46,240 4,400 12,000	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial	0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920	6,000 0 2,000 46,240 4,400 12,000 8,920	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	6,000 0 2,000 46,240 4,400 12,000 8,920	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	\$60,670
8500 Special Assessment Debt Services 400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services	0 0 0 0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating	0 0 0 0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties	======================================	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700	\$60,670
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts	0 0 0 0 0 0 0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary	0 0 0 0 0 0 0 0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	\$2,118,310
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1500 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts Total - 400 Capital Improvement Fund	0 0 0 0 0 0 0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts Total - 400 Capital Improvement Fund	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	6,000 2,000 46,240 4,400 12,000 8,920 76,000 65,000 12,800 5,000 38,000 9,700 1,706,000 0 126,250 2,118,310 ========	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	\$2,118,310
400 CAPITAL IMPROVEMENT FUND 1300 City Manager/Administrative 1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1500 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts Total - 400 Capital Improvement Fund	0 0 0 0 0 0 0 0 0 0 0 0 0 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0	6,000 0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

202021 00Mm2 4(1 21 1 0 1 2)	==== 2016 ORIG	INAL APPROVE	BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015 FUND / DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL	FUND <u>TOTAL</u>
420 DOWNTOWN POCKET PARK FUND			220	
4400 Recreation/Programs	0	0	0	\$0
500 ELECTRIC UTILITY REVENUE FUND	======================================	=======	========	
1520 Finance/Utility Billing	0	2,500	2,500	
6110 Electric/Operations, Distribution System	1,265,150	751,370	2,016,520	
6111 Electric/Purchased Power	0	14,119,000	14,119,000	
9800 Reimbursement Accounts-Shared Expenses	0	840,910	840,910	
9900 Transfer Accounts	0	1,015,000	1,015,000	
Total - 500 Electric Utility Revenue Fund	1,265,150	16,728,780	17,993,930	\$17,993,930
TOO EL FOTDIO DEVEL OPMENT FUND		========	========	
503 ELECTRIC DEVELOPMENT FUND 6110 Electric/Operations, Distribution System	0	500,700	500,700	
9900 Transfer Accounts	0	0	300,700	
9900 Transfer Accounts				
Total - 503 Economic Development Fund	0	500,700	500,700	\$500,700
		=======	========	
510 WATER REVENUE FUND		4 000	4 000	
1520 Finance/Utility Billing	0	1,000	1,000	
6200 Water/Treatment Plant Operations	461,320	1,209,980	1,671,300 593,990	
6210 Water/Distribution System	403,750	190,240 436,810	436,810	
9800 Reimbursement Accounts-Shared Expenses	0	390,890	390,890	
9900 Transfer Accounts		390,090		
Total - 510 Water Revenue Fund	865,070	2,228,920	3,093,990	\$3,093,990
511 WATER DEPRECIATION RESERVE FUND	====================================		========	
6210 Water/Distribution System	0	235,000	235,000	\$235,000
02 TO Water/Distribution Cystem	=======	========	========	*===,===
512 WATER DEBT RESERVE FUND	1			
8300 Revenue Funds Debt Services	0	210,570	210,570	\$210,570
	. ========	========	========	
513 WATER OWDA BOND RETIREMENT FUND		40.040	42.040	£42.040
8300 Revenue Funds Debt Services	0	43,810	43,810 =======	\$43,810
519 WATER PLANT REN.&IMP.PROJECT FUND	1			
6200 Water/Treatment Plant Operations	0	17,456,390	17,456,390	
0200 Tratel/ Houtholit Flaint Operations				
Total - 519 Water Plant Ren.& Imp.Prj.Fund	0	17,456,390	17,456,390	\$17,456,390
•		=======	========	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	===== 2016 ORIG	SINAL APPROVE	D BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	<u>TOTAL</u>
TOO OF MED (MARK) LITH ITY DEVENUE FUND				
520 SEWER (WWT) UTILITY REVENUE FUND		1 000	1 000	
1520 Finance/Utility Billing	450 420	1,000 1,010,590		
6300 Sewer(WWT)/Treatment Plant Operations	450,420		1,461,010 128,770	
6310 Sewer(WWT)/Collection System 6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	40,820 154,920	87,950 37,850		
9800 Reimbursement Accounts-Shared Expenses	154,920	484,380		
9900 Transfer Accounts	0	2,477,160		
9900 Transier Accounts		2,477,100	2,477,100	
Total - 520 Sewer (WWT) Uty. Revenue Fund	646,160	4,098,930	4,745,090	\$4,745,090
TO A OF MED (MANET) LITTLY DED. O. IMP. FUND		========		
521 SEWER (WWT) UTY.REP. & IMP. FUND	1 .	4 525 000	4 525 000	64 525 000
6300 Sewer(WWT)/Treatment Plant Operations	0	1,535,000	1,535,000	\$1,535,000
522 SEWER (WWT) UTILITY RESERVE FUND	I			
8300 Revenue Funds Debt Services	0	451,400	451,400	\$451,400
	========	=========	========	¥ 10 1, 10 1
523 OWDA SA DEBT RETIREMENT FUND	l			
8600 Special Assessment Debt Services (OWDA)	0	108,740	108,740	\$108,740
		========	========	
560 SANITATION (REFUSE) REVENUE FUND				
1520 Finance/Utility Billing	0	500	500	
6400 Sanitation(Refuse)/Collection and Disposal	168,130	150,650	318,780	
6410 Sanitation(Refuse)/SRS-Seasonal Pickup Progra		65,550	66,750	
6411 Sanitation(Refuse)/SRS-Yard Waste Site	1,200	84,800	86,000	
6412 Sanitation(Refuse)/SRS-Mosquito Control	0	67,440	(20)	
6420 Sanitation(Refuse)/Recyling Programs	74,550	65,400		
9800 Reimbursement Accounts-Shared Expenses	0	147,990	147,990	
9900 Transfer Accounts	0	40,000	40,000	
Total - 560 Sanitation(Refuse) Revenue Fund	245,080	622,330	867,410	\$867,410
Total 500 Sumulion(Norus) / 1010mas / uma	========	========	========	*****
561 SANITATION (REFUSE) DEP.RESERVE FUND	ĺ			
6400 Sanitation(Refuse)/Collection and Disposal	0	5,000	5,000	\$5,000
200		========	========	
580 METER DEP. (ELECTRIC & WATER) FUND		į	- 2000000000000000000000000000000000000	
6500 Meter Deposits/Unapplied Cash	0	30,000	30,000	\$30,000
AND OFFITTAL CARACTIFIC DOTABLY FUND		========	========	
600 CENTRAL GARAGE/FUEL ROTARY FUND	161 270	02 220	252 600	
5200 Service/Central Garage	161,270 0	92,330	253,600 65,000	
5600 Service/Fuel Purchase Rotary		65,000	65,000	
Total - 600 Central Garage/Fuel Rotary Fund	161,270	157,330	318,600	\$318,600
		========	========	
		<u> </u>		
* GRAND TOTAL - ALL FUNDS	\$9,287,570	\$54,011,000	\$63,298,570	\$63,298,570
			==========	==========

RESOLUTION NO. 063-15

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2016, LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter, and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2016 as listed in Exhibit "A", attached hereto and made a part of this Resolution.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.
- Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE	Yea Nay	Abstain
Attest:		
Gregory J. Heath, Clerk/Finand	ce Director	
foregoing Resolution No. 063-15 circulation in said City, on the _ the compliance with rules establi.	was duly published i day ofshed in Chapter 103	of the City of Napoleon, do hereby certify that the in the Northwest Signal, a newspaper of general; & I further certify of the Codified Ordinances Of Napoleon Ohio and
the laws of the State of Ohio pert	aining to Public Mee	etings.

Rev. 12/2/2015

2016 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 063-15, Passed 12/ /2015

BUDGET REVIEW - 2016 TRANSFER OF FUNDS = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO

FROM: 100 GENERAL FUND \$11,500

TO: 123 SPECIAL EVENTS FUND \$11.500

Purpose: Subsidize Fall Festival and other events as sponsored through the Chamber of Commerce.

FROM: 100 GENERAL FUND \$25,000

TO: 130 ECONOMIC DEVELOPMENT FUND \$25,000

Purpose: Subsidize the Economic Development Fund programs due to insufficient funds in the ED Fund

FROM: 100 GENERAL FUND \$1.800

TO: 295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND \$1,800

Purpose: Subsidize Administrative Expenditures of Employee 125 Flexible Spending Benefits Fund.

FROM: 100 GENERAL FUND \$151,850

TO: 600 CENTRAL ROTARY CHARGES FUND \$151,850

Purpose: Subsidize Operating Expenditures of Central Garage Rotary Charges Fund.

FROM: 147 UNCLAIMED MONIES FUND \$1,000

TO: 100 GENERAL FUND \$1,000

Purpose: Payment of Unclaimed Funds back to the 100 General Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$1,905,880

TO: 100 GENERAL FUND \$1,905,880

Purpose: Net Transfer (62%) of Income Tax Receipts to 100 General Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$520,000

TO: 220 RECREATION FUND \$520,000

Purpose: Transfer of Income Tax Levy Receipts to 220 Recreation Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$1,168,120

TO: 400 CAPITAL IMPROVEMENT FUND \$1,168,120

Purpose: Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund.

FROM: 180 KWH TAX COLLECTION (GF) FUND \$321,140

TO: 100 GENERAL FUND \$321,140

Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund.

FROM: 195 LAW LIBRARY FUND \$11,000

TO: 100 GENERAL FUND \$11,000

Purpose: Transfer of City Share for Highway Patrol Fine Monies per ORC.

Rev. 12/2/2015

2016 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 063-15, Passed 12/ /2015

BUDGET REVIEW - 2016 TRANSFER OF FUNDS = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO

FROM: 203 MUNICIPAL MV LIC. TAX FUND \$12,360

TO: 310 SA BOND RETIREMENT FUND \$12,360

Purpose: Debt on State Issue II Zero Interest Loan on Hobson/Reynolds Project.

FROM: 210 EMS TRANSPORT SERVICE FUND \$26,000

TO: 242 FIRE EQUIPMENT FUND \$26,000

Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund.

FROM: 240 HOTEL-MOTEL TAX FUND \$42,000

TO: 100 GENERAL FUND \$42,000

Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund

FROM: 400 CAPITAL IMPROVEMENT FUND \$55,250

TO: 300 GENERAL BOND RETIREMENT FUND \$55,250

Purpose: Retirement of General Bond Obligation Debt.

FROM: 400 CAPITAL IMPROVEMENT FUND \$46,000

TO: 242 FIRE EQUIPMENT FUND \$46,000

Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of

\$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund.

FROM: 400 CAPITAL IMPROVEMENT FUND \$25,000

TO: 401 CIP FUNDING RESERVE FUND \$25,000

Purpose: Funding Reserves for Current and Future Capital Purchases.

FROM: 500 ELECTRIC REVENUE FUND \$515,000

TO: 180 KWH TAX COLLECTION (GF) FUND \$515,000

Purpose: Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General Fund share of kWH Tax.

FROM: 500 ELECTRIC REVENUE FUND \$500,000

TO: 503 ELECTRIC DEVELOPMENT FUND \$500,000

Purpose: Funding Reserves for Current and Future Capital Purchases.

FROM: 510 WATER REVENUE FUND \$127,220

TO: 511 WATER DEPR. FUND \$127,220

Purpose: Funding Reserves for Current and Future Capital Purchases.

FROM: 510 WATER REVENUE FUND \$210,570

TO: 512 WATER DEBT RESERVE FUND \$210,570

Purpose: Funding for Debt Payments on Water Projects.

2016 APPROPRIATION BUDGET - TRANSFER OF FUNDS

	RESOLUTION No. 063-15, Passed 12/ /2015 BUDGET REVIEW - 2016 TRANSFER OF FUNDS FUND NAME, FROM - TO, PURPOSE	= TRANSFER FROM	AMOUNTS = TO
TO:	510 WATER REVENUE FUND 513 WATER OWDA BOND RETIREMENT FUND Funding for OWDA Debt Payments on Water Projects.	\$34,810	\$34,810
TO:	510 WATER REVENUE FUND 519 WATER PLANT RENOVATION & IMPRMNT. FUND Funding for Debt Service on New Water Plant Fund.	\$18,290	\$18,290
TO:	520 SEWER (WWT) REVENUE FUND 523 OWDA SA BOND RETIREMENT FUND Funding for OWDA Debt Payments on Sewer Projects.	\$93,770	\$93,770
TO:	520 SEWER (WWT) REVENUE FUND 521 SEWER REPLACEMENT & IMP. FUND Funding Reserves for Current and Future Capital Purchases.	\$1,933,290	\$1,933,290
TO:	520 SEWER (WWT) REVENUE FUND 522 SEWER UTILITY RESERVE FUND Funding for Capital and Debt Payments.	\$450,100	\$450,100
TO:	560 SANITATION REVENUE FUND 561 SANITATION DEPRECIATION RES. FUND Funding Reserves for Current and Future Capital Purchases.	\$40,000	\$40,000
	TOTALS - FROM TOTALS - TO	8,246,950	8,246,950 ======

RESOLUTION NO. 064-15

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING A DEPARTMENT DIRECTOR TO TAKE BIDS ON CERTAIN PROJECTS, SERVICES, EQUIPMENT, MATERIALS, OR SUPPLIES WITHOUT THE REQUIREMENT FOR ADDITIONAL LEGISLATION TO DO SO IN THE YEAR 2016; AND DECLARING AN EMERGENCY

WHEREAS, each year from time to time, a Department Director (City Manager, City Finance Director, or City Law Director) is required to come to Council for authority to take bids for certain projects, services, or the purchase or lease of equipment, materials or supplies used in the City operations; and,

WHEREAS, in order to provide a more feasible, economical, and expedited method of bidding procedures, it is deemed necessary to give to the above mentioned Department Directors authority to bid such projects, services, equipment, materials, or supplies without the necessity of continued legislation; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

That, the City Manager, City Finance Director, and City Law Director, for their respective departments, subject to Council's approval as to the specifications, plans, agreements, and other related bid documents when applicable, are hereby authorized to advertise and receive bids or take proposals as applicable for the projects, services, equipment, materials, or supplies that are anticipated to be in excess of \$25,000.00 as listed in attached Exhibit "A", (such exhibit being incorporated into this Resolution by attachment and made a part hereof), without the necessity of further legislation in the year 2016; further, Council finds that the expenditure of funds in excess of \$25,000.00 for each project, service, equipment, material, or supply listed in said Exhibit "A", is necessary and authorized, subject to an approved motion of Council permitting the respective Department Director to make award. If a contract for said project, service, equipment, material, or supply is awarded to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awardee subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director. In the case of a non-competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awarded subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director

Section 2. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City as it relates to the projects identified in Section 1 of this Resolution; moreover, Council may waive any informalities in the bidding process.

- That, Chapters 105 and 106 of the Codified Ordinances of Napoleon, Section 3. Ohio, shall continue to be applicable to any projects, services, equipment, materials, or supplies listed in attached Exhibit "A"; moreover, nothing in this Resolution shall be construed as limiting the Department Directors in making purchases or contracting for services in any manner as provided for in said Chapters, statutory law or as otherwise provided by Council. When competitive bidding is required for any project, service, equipment, material or supply as a matter of law, it shall be utilized unless otherwise eliminated by act of Council. When quality based selection is required for any project listed in Exhibit "A" for architectural, engineering, or construction management services as a matter of law, then the quality based selection process shall be utilized unless otherwise eliminated by act of Council. Also, Council hereby finds that the expenditure of funds in excess of \$25,000.00 for each architectural, engineering, or construction management service as found in Exhibit "A" is necessary and approved as a proper public expenditure of funds, subject to approved motion of Council permitting the Department Director to make the award. Finally, the combining of projects, or the contracting the purchase of services, equipment, materials, or supplies is permitted of any project or item listed in Exhibit "A" without necessity of further authorization by Council.
- Section 4. That, a Department Director is authorized to use this Resolution for authority for said bids and/or purchases as contained in this Resolution.
- Section 5. That, any item listed in attached Exhibit "A" may be leased in lieu of purchasing when deemed appropriate by the respective Department Director.
- Section 6. That, all leases, purchases and contracts for projects, services, equipment, materials, or supplies is subject to appropriation and certification of funds.
- Section 7. That, any trade-ins shall be controlled by §107.05(c) of the Codified Ordinances of Napoleon, Ohio, as may be amended from time to time.
- Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including §121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 9. That, if any other prior resolution or ordinance is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.
- Section 10. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the timely purchase of materials, supplies, equipment or services essential to provide public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay Absta	ain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
I, Gregory J. Heath, Clerk/Finance Director of that the foregoing Resolution No. 064-15 was duly published in general circulation in said City, on the day of further certify the compliance with rules established in Chapter Napoleon Ohio and the laws of the State of Ohio pertaining to H	the Northwest Signal, a newspaper of , 20; & I 103 of the Codified Ordinances Of
Gregory J. Heath, Clerk/Finance Director	

Authorization to Take Bids 2016

DEPARTMENT/CATEGORY/ITEM DESCRIPTION
1300 CITY MANAGER/ADMINISTRATION
Janitorial Services and Supplies for City Building, Police Building & Operations Building
2100 POLICE/SAFETY SERVICES
Patrol Car – Replacement of two vehicles
2200 FIRE/SAFETY SERVICES
Power Load System & Cot for Ambulance
4400 PT CPT - TYON - TY - TYON - TY - TYON -
4400 RECREATION/PARKS & PROGRAMS
Tractor/Mower with Stage Snow Blower & Cab Encloser
5100 CEDVICES (CEDEBES COM O D
5100 SERVICES/STREETS SCM&R Readride Mayring (contracted)
Roadside Mowing (contracted) Ice & Snow Removal – (Salt Contracts)
New Compaction Roller
Tree Trimming & Stump Removal (contracted)
Purchase of Dump Truck
Purchase of Dura Patcher, Spray Patch Machine
1 drenase of Bura 1 atener, Spray 1 aten Machine
-Road & Street Improvement Programs
Street Striping & Misc. Painting (contracted)
Milling & Resurfacing Local Streets (Annual)
Materials – Crack Sealing, Stone & Other
Annual Concrete Grinding
Spray Patching and Street Materials – Yearly Program
Dodd Street Improvements
Park Lane Street Improvements
Misc. Street Improvements
Roundhouse Road Street Improvements
Industrial Drive Improvements
6110 ELECTRIC/OPERATIONS DIST.
Service Bucket Truck
Small Tow Motor Replacement
-Street Lighting Improvement Program
Street Lighting Improvements
-Electric Feeder Line Improvements
Electrical Underground Upgrades & Maintenance
Electrical Overhead Upgrades & Maintenance

RESOLUTION NO. 064-15: EXHIBIT "A" - FORMAL BID LISTING FOR 2016

-Transformer Replacement & Disposal Programs Transformer Replacement and Disposal (Inventory) -Electrical Improvements & Upgrades New System Growth & Updates Industrial Substation – New Transmission Structures Three Phase Reclosure-Distribution Circuit Upgrade 6200 WATER TREATMENT PLANT OPERATIONS Outside Services Clean Sludge Lagoons (contracted) Repaint Miex Contact & Settler Tanks - Tnemec Paint Miex Building Natural Gas Heaters Water Plant Rehabilitation Project Chemicals (Water Treatment Plant) Chemicals (Miex Resin & Salt) 6210 WATER DISTRIBUTION SYSTEM Leak Detection & Repair Program Valve Asset & Water Loss Program Water Supplies (Yokes, Stops, Saddles, Valve, etc.) 6300 SEWER/WASTEWATER TREATMENT PLANT Knight 8118 Spreader Various Sanitary Sewer Emergency Repairs (contracted) Sanitary Sewer Cleaning Program (contracted) Long Term Control Plan Updates (contracted) Storm Sewer Improvements Chemicals (Wastewater Treatment Plant) Revise I/I Studies NPDES Requirements Sanitary Later Repairs in City ROW

6400, 6410, 6411 & 6420 SANITATION/COLLECTION & DISPOSAL

Landfill Services (contracted)

Yard Waste Grinding (contracted)

Recycling Services (contracted)

Chemicals for Mosquito Control

RESOLUTION NO. 065-15

A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS IN EXCESS OF \$25,000.00 IN AND FOR THE YEAR 2016 AS IT RELATES TO REOCCURRING COSTS ASSOCIATED WITH THE OPERATION OF THE CITY, FOR PAYMENT OF EXPENSES, AND FOR PURCHASES ASSOCIATED WITH VENDORS UTILIZED BY MULTIPLE DEPARTMENTS WITHIN THE CITY; ELIMINATION OF NECESSITY OF COMPETITIVE BIDDING IN AND FOR THE YEAR 2016 AS IT RELATES TO CERTAIN TRANSACTIONS; DECLARING AN EMERGENCY

WHEREAS, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed \$25,000.00; and,

WHEREAS, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occurs as a result of the method of accounting utilized by the City's Finance Department; and,

WHEREAS, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds \$25,000.00; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, the expenditure of funds by the City in excess of \$25,000.00, in and for the year 2016, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in said Exhibit "A".
- Section 2. That, the expenditure of funds by the City in excess of \$25,000.00, in and for the year 2016, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in said Exhibit "B".
- Section 3. That, the expenditure of funds in excess of \$25,000.00 is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2016 from the following vendors; however, in no event shall the amount exceed \$25,000.00 for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in said Exhibit "C":
- Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over \$25,000.00, any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.
- Section 5. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

- Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.
- Section 8. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	Ronald A. Behm, Mayor
	Ronard M. Benni, Mayor
VOTE ON PASSAGE Yea Nay	Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
I, Gregory J. Heath, Clerk/Finance Director of Resolution No. 065-15 was duly published in the Northy City, on the day of established in Chapter 103 of the Codified Ordinances of pertaining to Public Meetings.	,; & I further certify the compliance with rules
	Gregory J. Heath, Clerk/Finance Director

EXHIBIT "A"

American Municipal Power, Inc. For: Contracted Power Purchase and Services

BORMA Benefit Plans For: Insurance Premiums (Health)
CIC of Henry County, Ohio For: Economic Development Services

Four County Career Center For: Training Services

Henry County Auditor For: Auditor Assessment Fees

Henry County EMA For: Emergency Management Agency
Henry County Engineer For: Engineering Shared Projects

Henry County Regional

Water/Sewer District For: Payments for Water Collections

James G. Zupka, CPA, Inc.

For: Annual Auditing Services

John Donovan - Law Librarian

For: Law Library Payments

The MAN Unit For: Police Services

Maumee Valley Planning For: CHIS/CHIP Grant Administration

Napoleon/Henry County

Chamber of Commerce For: Tourist Bureau

Ohio Bureau of Workers Compensation For: Employee Worker's Comp. Insurance Coverage

Ohio Police Pension Fund
Ohio Fire Pension Fund
For: Police Pension Payment
For: Fire Pension Payment
Ohio Public Employers' Retirement System
For: Pension Payments

Public Entities Pool (PEP)

For: Insurance Premiums (Property & Casualty)

Thomas R. Manahan, Attorney at Law

For: Prosecutor & Other Legal Related Services

Treasurer State of Ohio For: Various Items

EXHIBIT "B"

Bonded Chemical For: Chemicals at Water Treatment Plant

Calfee, Halter & Griswold, LLP For: Specialized Legal Services

Cargill Salt For: Miex Water Treatment Chemicals

Cedar Point Accounting Dept. For: Tickets for Resale
City of Napoleon, Fuel Rotary For: Fuel Purchases

City of Napoleon, Garage Rotary

For: Garage Rotary Services

City of Napoleon, Income Tax

For: Refunds of Income Taxes

City of Napoleon, Payroll For: Payroll Postings

City of Napoleon, Reimbursements For: Inter-fund Reimbursements

City of Napoleon, Rescue For: Township Portion of EMS Revenues

City of Napoleon, Utility For: Meter Deposit Refunds

City of Napoleon, Utility For: Utility Services

City of Napoleon, Utility For: Water and Sewer Refunds

City of Napoleon, Utility For: Electric Refunds
Embarq (Centurylink) For: Telephone Services

Farmer and Merchant's State Bank

For: Banking and Debt Service Payments

Huntington National Bank

For: Banking & Debt Service Payments

Napoleon Area Schools For: NCTU and Other

Napoleon, Inc. For: Newspaper Publication Services

National City Bank For: Debt Service Payment
Ohio CAT For: Equipment Rental & Parts

Ohio Gas Company For: Utility Services

Ohio Water Development (OWDA)

OMEGA JV5/Amp-Ohio Inc.

For: Debt Service Payment
For: Purchase of Power
For: Purchase of Power

PNC Bank, N.A. For: Debt Service Payments

Rescue-Township Charges (EMS) For: EMS Revenues to Townships

Robinson Salt For: Salt for Miex Plant Schonhardt and Associates For: CAFR Preparation

Service Organization, Inc. For: Insurances (Health Deductibles)

Smart Bill, LTD For: Outsourcing of Utility Bill Printing and Mailing

Squires, Sanders and Dempsey For: Bond Counsel (Professional Services)

Treasurer State of Ohio For: Payments to State

US Bank N.A. For: Debt Service Payments

US EPA (Treasurer, State of Ohio) For: Permits

US Postmaster For: Postal Services and Supply

Village of Malinta Walter Drain Co. For: OWDA Debt Service

For: Codification Services (Professional Services)

EXHIBIT "C"

A & A Custom Crushing

Aramark

For: Concrete Crushing

For: Uniform Services

Auglaize Tree Services For: Tree Services

Bauer Lawn Maintenance, Inc. For: Brush Grinding & Leaf Disposal

BGL Asset Services, LLC For: Inspections & Bridge Management & Repair

Bob Ross Auto Group For: Operations Pickup Truck

Brown Wood Preserving Co., Inc.

Brownstown Electric Supply

For: Medical Supplies

For: Electric Poles

For: Electric Supplies

Bryan Excavating For: Construction Services

Cargill, Inc. For: Salt

CDW Government, Inc. For: Computers and Supplies

Chemtrade Chemicals US, LLC For: Chemicals

City Blue, Inc. For: Survey Supplies

Clarke Mosquito Control Product For: Mosquito Control Supply

CMI (Creative Microsystems, Inc.)

For: Software and Hardware Systems

Concrete Specialist Company, Ltd.

For: Concrete Repair/Replacement

For: Sewer Cleaning and Inspection

Defiance County Landfill

For: Sanitation Dumping Services

Defiance County Landfill For: Sanitation Dumping Services
Dennis Panning Excavating For: Yard Waste Hauling and Disposal

Detroit Salt Company For: Salt

Downtown For: Downtown Renovation Vendors

Estabrook, Corp. For: Pump Supplies and Repairs

Finley Fire Equipment For: Fire Engines and Service Repairs

Fire Safety Services Inc.

For: Fire Services and Supply
Fire Service, Inc.

For: Fire Services and Supply

Fitzenrider, Inc. For: Heating and Air Conditioning Service Work

Ft. Defiance Service Master For: Cleaning and Sanitizing Services

Garcia Surveyors, Inc. For: Surveying Services (Professional Services)

Gerken Asphalt Paving, Inc. For: Paving Materials & Asphalt Laying

Go Green, Inc. For: Brush Grinding Services

HD Supplies Utilities, Ltd. For: Electrical Parts and Supply

Hydro Dyne Engineering, Inc. For: Wastewater Remanufacturing of Screens

Irvine Electrical and Testing For: Testing and Supplies
Jack Doheny Supplies Ohio, Inc. For: Wastewater Supplies
J.A. Hillis Excavating, LLC For: Excavation Services

K-Tech For: Beet Heet

Kalida Truck For: Vehicle Accessories
Koester Corp. For: Engineering Services
Kuhlman Corp. For: Parts and Supply

Kurtz Ace Hardware For: Supply

Lingvai Excavating, LLC For: Construction Services

Lingvai Paving, LLC For: Paving Services

Linward Electric, Inc. For: Traffic Signal Repairs

The Mannik and Smith Group, Inc. For: Engineering Services (Professional Services)

Med 3000 For: Ambulance Billing Services

Mel Lanzer Co. For: Construction Services

Melrose Pyrotechnics, Inc. For: Fireworks

Mid-Ohio Sludge Management For: Sludge Removal

Miller Brothers Construction For: Trucking, Hauling, and Excavating Services

Mississippi Lime For: Lime Chemicals

Mohre Electronics Co. For: Radio Services, Parts and Supply

Morton Salt For: Road Salt

Neptune Equipment Co. (NECO) For: Meter Parts and Supplies

Northwest Landscape Service For: Landscaping and Supplies, Roadside and City Owned

Property Mowing

Northwest Pools For: Pool Chemicals

Ohio Dpt. of Transportation (ODOT)

For: Road Salt & Other Items

Office Depot For: Office Supply
O'Reilly Auto Parts For: Parts & Supplies

Orica Water Care, Inc. For: MIEX Water Treatment Chemicals

Paulding County Engineer's Office For: Cold Patch
Pepco For: Supplies

Parker Hannfin Corp. For: Water Meter Analyzer

Perrysburg Pipe and Supply For: Parts and Supply

Perry Corporation For: Copier, Scanner and Printer Supplies

Peterman Associates, Inc. For: Engineering Services (Professional Services)

POET Ethanol Products For: Chemical for Water Treatment

Porter's BP, LLC For: Gas and Diesel Fuel

Powerline Supply For: Electrical Parts and Supplies

Premier Patching, Inc. For: Road Patching

Quality Cleaning (Michael D. Draper) For: Janitorial Services

Reed City Power Line Supply Co. For: Electrical Parts and Supply Residex, LLC For: Golf Course Chemicals

Rich Ford For: Vehicle Repair Services

RTEC Communications, Inc. For: Communication Supplies & Equipment

S & S Directional Boring
Saylor Tree Service, LLC
For: Tree Services

Snyder Chevrolet, Inc. For: Automotive Services

Solomon Corporation For: Transformers and Electric Supplies

Spectrum Engineering Corp. For: Engineering Services (Professional Services)
Stantec Consulting Services, Inc. For: Engineering Services (Professional Services)

Survalent Technology For: SCADA Programming Services
Toledo Edison For: Contracted Power Services

Toledo Fence & Supply Co. For: Fencing Supplies
T & R Electric For: Transformers

Tri City Industrial Power For: Batteries & Other Power Supplies Univar For: Chemicals for Water Treatment

URS Corporation For: Engineering Services (Professional Services)

US Utility Contractor Co. For: Traffic and Electrical Services
Utility Service Group For: Chemicals for Water Treatment

Vernon Nagel, Inc. For: Trucking, Hauling, and Excavating Services

Viking Trucking, Inc.

Vince's TV and Appliance

Wachs Water Service, LLC

For: Trucking and Hauling Services

For: Networking and Computer Supplies

For: Water Valve Servicing Program

Werlor, Inc. For: Brush Grinding Services/Recycling Services

Wesco Distribution, Inc. For: Electrical Supplies

Wood County Land Fill For: Sanitation Dumping Services

Woods Auto Supply
Wright Express FSC-WEX, Inc.

Zacks Recycling, LLC
For: Parts and Supply
For: Fuel Purchases
For: Recycling Services

RESOLUTION NO. 066-15

A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO, IN AND FOR THE YEAR 2016; AND DECLARING AN EMERGENCY

WHEREAS, the City, by Ordinance in accordance with Section 1724.10 of the Ohio Revised Code, designated The Community Improvement Corporation of Henry County, Ohio ("CIC") as the agency of the City for the industrial, commercial, distribution, and research development of the City; and,

WHEREAS, a "Plan" as defined in Section 165.01 of the Revised Code was prepared and confirmed to advance, encourage, and promote the industrial, commercial, distribution, and research development of the City in a manner which among several things, creates and preserves jobs and employment opportunities in the City and the State and improves the economic welfare of the people of the City and of the State; and further, encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

WHEREAS, this Council desires to further advance the Plan and has determined to financially assist the CIC with operational and the other expenses in the Year; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, in an effort to further advance the "Plan" referenced in the preamble of this Resolution, the City Finance Director is directed and authorized to pay to The Community Improvement Corporation of Henry County, Ohio ("CIC") the amount of Thirty-Four Thousand and 00/100 Dollars (\$34,000.00) in and for the Year 2016 to the CIC for operational expenses and costs for the advancement of economic development projects for both present companies and future companies. The amounts contributed herein are deemed by this Council to be a proper public expenditure of public funds.
- Section 2. That, the monies contributed as found in Section 1 of this Resolution shall be used for operational expenses and to advance the "Plan" as referenced in the preamble of this Resolution and shall not be pledged to secure any debt of the CIC.
- Section 3. That, all payments stated in this Resolution are subject to appropriation of funds by Council. In the event appropriation of funds by Council is satisfied, payment shall be made by the Finance Director in quarterly installments to the CIC, all in and for the year 2016.
- Section 4. That, Resolution Number 082-14 is repealed upon the effective date of this Resolution.
- Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its

committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for economic projects to timely move forward; projects that will create jobs; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay	Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
I, Gregory J. Heath, Clerk/Finance Director of the C foregoing Resolution No. 066-15 was duly published general circulation in said City, on the day I further certify the compliance with rules established Of Napoleon Ohio and the laws of the State of Ohio p	in the Northwest Signal, a newspaper of y of,; & d in Chapter 103 of the Codified Ordinances
Gregory J. Heath, Clerk/Finance Director	

RESOLUTION NO. 067-15

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURPOSE OF PERFORMING A CRITICAL REPAIR TO THE LOW SERVICE PUMP AT THE WATER TREATMENT PLANT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ESTABROOK CORPORATION FOR SAID REPAIR; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon must perform a critical repair to a raw water low service pump at the intake to the water treatment plant to make the plant fully functional; and,

WHEREAS, said work will entail pulling the current low service pump and sending it for repair; and,

WHEREAS, the City of Napoleon has previously utilized Estabrook Corporation to perform similar repairs at the water treatment plant in the past and therefore Estabrook Corporation is familiar with the City of Napoleon's water treatment plant and equipment; and

WHEREAS, it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding to allow Estabrook Corporation to perform the critical repairs; and

Now Therefore.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000.00, but not to exceed \$30,000.00, from the 2015 Budget to allow Estabrook Corporation to perform critical repairs at the City's water treatment plant as noted in this Resolution.
- Section 2. That, Council finds it to be in the best interest of the City to eliminate the necessity for competitive bidding.
- Section 3. That, the City Manager is authorized to enter into a Contract with Estabrook Corporation, a sole source provider, for the repair of the raw water low service pump at the water treatment plant intake.
- Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

necessary for the immediate preservation of and its inhabitants, and for the further reaso earliest possible time to allow critical repair therefore, provided it receives the required	number of votes for passage as emergency t immediately upon its passage; otherwise, it
Passed:	
Approved:	Travis B. Sheaffer, Council President Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea No	ay Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
that the foregoing Resolution No. 067-15 was dinewspaper of general circulation in said City, o	n the day of, rules established in Chapter 103 of the Codified
	Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 060-15

AN ORDINANCE AMENDING CHAPTER 955 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON, OHIO TO ESTABLISH A PRIVATE BOAT DOCK STORAGE FEE AT THE RITTER PARK BOAT RAMP AREA PARKING LOT

WHEREAS, the Parks and Recreation Board previously met and recommended a \$50.00 annual private boat dock storage fee, per dock, at the Ritter Park boat ramp area parking lot; and,

WHEREAS, Council for the City of Napoleon considered all recommendations provided by the Parks and Recreation Board and approves the \$50.00 annual private boat dock storage fee, per dock, at the Ritter Park boat ramp area parking lot; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 955 of the Codified Ordinances of the City of Napoleon, Ohio is hereby amended and enacted as follows:

"955.21 PRIVATE BOAT DOCK STORAGE FEE AT RITTER PARK.

The annual fee for the storage of private boat docks at the Ritter Park boat ramp area parking lot is \$50.00 per dock. Each stored dock must have a valid permit tag issued annually by the City of Napoleon. Any person utilizing this dock storage space at Ritter Park must abide by all other rules and regulations as issued by the City of Napoleon Parks and Recreation Department, and as may be amended from time to time."

- **Section 2.** That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- **Section 3.** That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.
- **Section 4.** That, this Ordinance shall take effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE	_ Yea	Nay	Abstain
Attest:			
Gregory J. Heath, Clerk/Fina	ance Direct	tor	
	No. 060-15 v	was duly puł	of the City of Napoleon, do hereby certify blished in the Northwest Signal, aday of
; & I further certify t	he compliar	nce with rule	es established in Chapter 103 of the of the State of Ohio pertaining to Public
			Gregory J. Heath, Clerk/Finance Director



Department of Public Works

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Chad E. Lulfs, P.E., P.S., Director of Public Works
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager

From: Chad E. Lulfs, P.E., P.S., Director of Public Works

cc: Mayor & City Council

Greg Heath, Finance Director

Date: December 7, 2015

Subject: Oberhaus Interceptor I/I Reduction Project

(L.T.C.P. Project No. 21A) – Recommendation for

Award

On Wednesday, November 18, 2015, bids were opened and read aloud for the above referenced project. One (1) bid was submitted and read as follows:

Vernon Nagel, Inc.

\$504,616.00

The construction budget for this project is \$615,000.00. This project consists of: replacing the Oberhaus Interceptor from Woodlawn Avenue to Scott Street; reinstating sanitary sewer connections; and rerouting collector sewers to eliminate creek crossings. The completion date for this project is July 1, 2016.

Having reviewed the submitted bid, it is my recommendation that Council award Vernon Nagel, Inc. the contract for the Oberhaus Interceptor I/I Reduction Project (L.T.C.P. Project No. 21A) in the amount of \$504,616.00. If you have any questions or require additional information, please contact me at your convenience.

CEL

NOTICE TO LEGISLATIVE **AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL 6606 TUSSING ROAD, P.O. BOX 4005

REYNOLDSBURG, OHIO 43068-9005 (614)644-2360 FAX(614)644-3166

	TO
PERMIT NUMBER TYPE	WEIDEMAN INC DBA SPENGLERS 713 N PERRY ST 1ST FL & BSMT
05 13 2015	NAPOLEON OHIO 43545
FILING DATE	
D2 D2X D3 PERMIT CLASSES	
35 088 A F15080	
	FROM 11/12/2015
PERMIT NUMBER TYPE	
USSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT RECEIPT NO.	
IN	S MUST BE POSTMARKED NO LATER THAN. 12/14/2015 MPORTANT NOTICE FORM TO THE DIVISION OF LIQUOR CONTROL ST. FOR A HEARING
REFER TO THIS NUMBER IN ALL INQUIR	Δ STCK 97.70007
(MUST MA	RK ONE OF THE FOLLOWING)
MANAGEMENT (MANAGEMENT)	OUR COUNTY SEAT. IN COLUMBUS.
WE DO NOT REQUEST A HEARING] HIS WILL BE CONSIDERED A LATE RESPONSE.
PLEASE SIGN BELOW AND MARK THE	APPROPRIATE BOX INDICATING YOUR TITLE:

(Title) - Clerk of County Commissioner

Clerk of City Council Township Fiscal Officer

CLERK OF NAPOLEON CITY COUNCIL PO BOX 151 NAPOLEON OHIO 43545

(Date)

(Signature)

For Questions call Ohio Department of Commerce - Division of Liquor Control (6 1) 644-3162 6606 Tussing Road, Reynoldsburg, Ohio 43068-9005 Office Hours http://www.com.ohio.gov/liqr APPLICATION FOR CHANGE OF CORPORATE STOCK OWNERSHIP 8:00 a.m. - 5:00 p.m. PROCESSING FEE \$100.00 CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING TRANSFER(S) OF STOCK Pennit Holder Name Perinit Premises Address Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law Ohio Department of Public Safety, the Onio Department of Lazation, the Onio Actorney Schools, or Safety, the Onio Department of Lazation, the Onio Actorney Schools, or enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or 35-6 SECTION A: PREVIOUS 5% OR MORE STOCKHOLDERS Number of Shares DATE OF Name Issued For Stock Transfer Only BIRITH Social Security Number/FTI# (NOT Percentages) 3) 4) 5) SECTION B: REVISED 5% OR MORE STOCKHOLDERS Number of Shares DATE OF Issued For Stock Transfer Only Name BIRTH Social Security Number/FTI# (NOT Percentages) 2) 3) 4) 5) NOTE: If any Stockholder is a business entity, that entity must list it's federal TOTAL NUMBER OF tax identification number (FTI#) above. SHARES ISSUED LIST THE TOP FOUR OFFICERS OF THE CAPTIONED Social Security Number Date Of Birth CORPORATION. IF AN OFFICE IS NOT HELD. PLEASE INDICATE BY WRITING "NONE" 2) Vice-President 3) Secretary 4) Treasurer

DLC4158

EOE/ADA SERVICE PROVIDER

NO VIOLS

FOR TTY USERS DIAL ORS 1-800-750-0750

REV. 9-08

Memorandum

To: Technology and Communication Committee, Council, Mayor, City Manager, City Law Director, City Finance Director, Department Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 12/3/2015

Re: Technology and Communication Committee Meeting Cancellation

The Technology and Communication Committee meeting regularly scheduled for Monday, December 7, 2015 at 6:15pm has been CANCELED due to lack of agenda items.

Records Commission

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Tuesday, December 8, 2015 at 4:00pm

- I. Approval of Minutes (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. Review of Records Retention Schedules
- III. Any other matters currently assigned to the Commission
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

Records Commission

Meeting Minutes

Tuesday, June 9, 2015 at 4:00pm

PRESENT			
Members	Ronald Behm – Chair, Trevor Hayberger, Doug Herman		
Recorder	Tammy Fein		
ABSENT	Monica Irelan, Gregory Heath		
Call To Order	Chairman Behm called the meeting to order at 4:03pm, noting a quorum was present.		
Minutes Approved	Minutes of the December 23, 2014 meeting stand approved as presented with no objections or corrections.		
Review Of Records Retention Schedules	Hayberger reported that there was no new information to present.		
Motion To Adjourn	Motion: Herman Second: Hayberger To adjourn the meeting at 4:07pm		
Passed	Roll call vote on above motion:		
Yea- 3	Yea- Behm, Hayberger, Herman		
Nay- 0	Nay-		
Data Approvad:			

Ron Behm, Committee Chair

Planning Commission
LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Tuesday, December 8, 2015 at 5:00pm

I.	Call to Order
II.	Roll Call
III.	Approval of Minutes (In the absence of any corrections or objections, the minutes shall stand approved.)
IV.	Business
	A. PC 15-04 Street and Alley Vacation 303 W. Main Street An application for a public hearing has been filed by The Napoleon Area City School District requesting the City vacate an alley and roadway located in the South and East parking lots of The Napoleon Middle School property at 303 W. Main St. This request is pursuant to City Code Chapter 909.
V.	Closing Remarks
VI.	Adjournment
	Charach I Heath Einenes Director/Clark of Counci
	Gregory J. Heath, Finance Director/Clerk of Counci

PLANNING COMMISSION Meeting Minutes

Tuesday August 11, 2015 at 5:00pm

PC 15-03 201 Rohrs Avenue Conditional Use Permit

PRESI	ENT
-------	-----

Members

Robert McLimans - Chair, Marv Barlow, Tim Barry, Mayor Ronald Behm,

Fredric Furney

City Staff

Tom Zimmerman, Building Official

Monica Irelan, City Manager

Recorder

Others

Tammy Fein

Sandy Blackwood, Henry County Senior Center

Call To Order

ABSENT

Chairman McLimans called the meeting to order at 5:00pm, noting that a quorum was present.

Approval Of Minutes

Minutes from the June 9 meeting stand approved as presented with no objections or corrections.

PC 15-03 Background

McLimans read the background on PC 15-03:

An application for public hearing has been filed by Napoleon Area Schools, owners of 201 Rohrs Ave. Napoleon, Ohio currently C.D. Brillhart School on behalf of the Henry County Commissioners. The applicant is requesting the approval of a Conditional Use Permit to allow the construction of an approximately 20,000 square foot Senior Center. This property is located in an R-3, Moderate Density Residential Zone.

PC 15-03 Research And Findings

Zimmerman read the research and findings for PC 15-03:

- 1. A Senior Center is an Institutional Use; the definition of an Institutional Use is a use that provides a public service and is operated by a Federal, State or Local government, public or private utility, public or private school or college, tax-exempt organization, and/or a place of religious assembly. Examples include: public agency, public safety and emergency services, essential and utility services, cultural, service and religious facilities, public/private health facilities or other similar uses.
- 2. The Table of Permissible Uses 1145.01 allows an Institutional Use in an R-3 Zone only if a conditional use permit is granted.
- 3. An eight (80) foot by two hundred (200) foot accessory building is proposed to be built behind the Senior Center that will be house the Meals on Wheels and Henry County Transportation vehicles.
- 4. All City utilities are available to the proposed location.

Zimmerman reported the proposed Conditions and Permitted Uses to be included in the permit:

1. To allow an eighty (80) foot by two hundred (200) foot accessory building to be built behind the Senior Center that will be used to house the Meals on Wheels

and Henry County Transportation vehicles.

- 2. To allow the regular hours of operation for the Senior Center to be from 8:00 am until 4:30 pm with occasional evening activities. There will be activities after 11:00 pm.
- 3. There shall be no outside storage.
- 4. No nuisance shall exist on this property.

Evidence

Zimmerman submitted drawings of the proposed building and floorplans as evidence.

Swearing In

McLimans swore in Sandy Blackwood and asked her to address the Board.

Testimony

McLimans asked Blackwood eight (8) prepared questions regarding the Senior Center meeting the Conditional Use Permit guidelines to which Blackwood answered individually; see attached.

McLimans asked the Commission if there were any objections to the submitted answers; there were none.

Motion To Approve PC 15-03 With Four Conditions Motion: Barlow Second: Barry

To approve PC 15-03

Conditions
Passed

Roll call vote on above motion:

Yea- Furney, Barry, Behm, McLimans, Barlow

Nay-

Yea- 5 Nay- 0

Motion To Adjourn

Motion: McLimans

To adjourn the meeting at 5:18pm.

Motion approved by unanimous voice vote.

Date

Robert McLimans, Chairperson

Memorandum

To: Board of Zoning Appeals, Council, Mayor, City Manager, City Law Director,

City Finance Director, Department Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 12/3/2015

Re: Board of Zoning Appeals Meeting Cancellation

The Board of Zoning Appeals meeting regularly scheduled for Tuesday,

December 8, 2015 at 4:30pm has been CANCELED due to lack of agenda items.

tmacog.org

members

newsroom

contact us

Table of Contents

FEATURE

TMACOG General
Assembly

ENVIRONMENT

SWW summit report

WQC meeting report

<u>Junction Ave. Rain</u> Garden

Gas Station Cleanup Funds available

Stormwater Tool

TRANSPORTATION

Safe Routes to School

National Bike Route
Plan

EVENTLINE
November &
December 2015
Web
pdf version

FEATURE

TMACOG General Assembly - Save the Date

At the January 25 General Assembly, TMACOG members will vote on bylaws to recognize the establishment of the Water Quality Department, elect leadership, and meet in peer group caucus sessions. All member governments and organizations are asked to ensure representation for these important agency decisions.

Members will also hear a keynote address from a representative of the 180 th Fighter Wing of the Ohio Air National Guard. The topic is their public-public and public-private initiative.

TMACOG General Assembly

Monday, January 25, 8 a.m. – 1 p.m. Holiday Inn French Quarter, Perrysburg Contact: <u>Jennifer Allen</u>, ext. 107

ENVIRONMENT

Student Watershed Watch - Student Summit



Student Watershed Watch

Nearly 200 students from elementary school to high school met at the University of Toledo Scott Park Campus for the annual Student Watershed Watch Summit on Wednesday, November 18. They presented results of their water quality testing research and explored careers in environmental science.

The keynote speaker was Shannon Nabors, district chief of the Ohio

Upcoming Events

TMACOG General Assembly

Monday, January 25, Holiday inn French Quarter, Perrysburg Contact: Jennifer Allen ext. 107

TMACOG Certification Review

Wednesday, January 20, noon
Grand Lobby of the Dr. Martin Luther
King Jr. Plaza
Contact: David
Gedeon ext. 125

Clean Ohio Funds - Informational Meeting

Thursday, January 13, 2 p.m. TMACOG Boardroom *Contact*: Kurt Erichsen ext. 126 Environmental Protection Agency Northwest Ohio District Office. Jim Blue, news director from WNWO NBC 24, was the master of ceremonies...read more

Water Quality Council - Introductory Meeting



The Water Quality Council and leadership of its five committees met for the first time Wednesday, November 4.

TMACOG members have been working diligently to form a new water-focused structure. This meeting was an opportunity to move ahead with actions to ensure continued safe clean water supply from Lake Erie...read more

Junction Ave. Breaks Ground for Rain Garden

Residents in Toledo's Junction Avenue neighborhood have been working on a revitalization plan for the area. One part of the plan is underway on Hoag Street where a raingarden has replaced a recently demolished building. Community members chose a site that would provide educational opportunities for four local schools. Community members advised TMACOG planners on their preferences: a rain garden with fruit trees, benches and a walking path...read more

Abandoned Gas Station Cleanup Grant



Ohio Development Services Agency (ODS), in partnership with Ohio EPA and the Department of Commerce, Bureau of Underground Storage Tank Regulations (BUSTR), has announced a resource to help clean up abandoned gas and service stations throughout Ohio...<u>read more</u>

Stormwater Tool Available to Jurisdictions

All local cities and villages are required to have stormwater management plans in place. Those plans must be directed toward reducing the total amount of water pollutants that get into our streams. A good plan recognizes the problems – or impairments–

already known to exist, and uses strategies shown to be effective for those problems. Stormwater Planner Kari Gerwin is developing a mapping tool that will help local governments update their plans with the best and most current information.

The GIS tool that she is developing will identify what watershed a jurisdiction is located in, list existing known impairments, and make recommendations for implementation of projects that will improve water quality. Gerwin said, "Jurisdictions are now required to address Total Minimum Daily Loads in their stormwater plans. This tool has all the information planners need to make a detailed and accurate local plan. It will save governments a lot of work."

There is no cost to use the new stormwater planning tool. Administrative officials or stormwater planners are invited to contact Kari Gerwin at 419.241.9155 ext. 103 for more information.

TRANSPORTATION

Safe Routes to School National Conference to be Held in Ohio



The national Safe Routes to School program helps school districts and local governments improve roads, add signals, build paths or take other actions to help young people walk or ride bikes to school safely. There is a broad coalition of professionals encouraging active transportation and they will meet in Ohio in 2016 for a large conference...<u>read more</u>

Statewide Bike Routes in Formation

Imagine a national system of numbered bike routes that could guide a cyclist from New York City to San Francisco, or from Mobile to Sault Ste. Marie. Parts of this national corridor plan have already been designated and some are in draft form. The American Association of State Highway and Transportation Officials (AASHTO) and the Adventure Cycling Association have proposed a national system of bike routes that would create a backbone for regional bike systems...read more



Legislative Bulletin

Ohio Municipal League Legislative Bulletin

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Committee Schedule

December 4, 2015

MUNICIPAL BILLS RECEIVE HOUSE AND SENATE COMMITTEE ATTENTION

An array of bills concerning municipal operations was the focus of numerous committees this week, in the Ohio House and Senate. Below is a brief run-down of bills the league is following that received committee attention.

House Local Government Committee:

- Committee action resumed Tuesday on HB 302, Rep. Henne and Butler's Type-II Annexation bill which would provide that, beginning five years after a Type-II Annexation is approved, the annexed territory is subject to a fire, police, or EMS tax levy only if the levy is imposed by the subdivision that provides the fire, police, or EMS service to the territory. The hearing was the second held on the bill and was for proponents of the bill only, as is customary for a second committee hearing. The witnesses that attended the hearing in support of the proposal included: John Applegate, city manager for the city of Union and Union Mayor Michael O'Callaghan; Keith Johnson, city manager for the city of Miamisburg; Denise Franz King, trustee for Washington Township in Franklin, Delaware and Union Counties; Catherine Cunningham, an attorney in land use and zoning; and numerous township property owners adversely effected by the double taxation practice currently in place by townships that receive revenue from tax levies but provide no services. Testimony provided by the witnesses at the December 1st hearing can be found on the Ohio House Local Government Committee web page at: http://www.ohiohouse.gov/committee/local-government. The league would like to thank the municipal representatives who attended the hearing and those that provided testimony in support of the bill. Municipal officials present at the hearing all agree that residents should not be forced to pay twice for a municipal emergency service, just because their property at one time was part of an unincorporated area.
- Also on Tuesday a second hearing was held on HB 335, legislation specifying the jurisdiction of
 municipal and county courts over municipal traffic ordinances and establishing requirements
 governing fines, fees, or other charges for traffic violations and infractions imposed by a municipal
 corporation that does not have the authority to establish a Mayor's Court. The impetus for the
 proposal seems to derive from one central Ohio village which has established a civil-violations
 system for the collection of fines generated through traffic related offenses and, because of changes

in state law, is prohibited from establishing a Mayor's Court. Three witnesses were present to lend support to the bill.

Senate State & Local Government Committee:

- HB 237, also known as the "Uber" bill was passed out of the Senate committee Tuesday, where it now awaits consideration by the full Senate membership. The bill introduced by Reps. Mike Duffey and Bob Hackett bill will among other things, usurp local regulatory authorities by establishing statewide governance of Transportation Network Companies (TNCs), such as Uber or Lyft-style ride sharing businesses, TNC drivers, and the services provided by TNCs. Members of the committee did not receive testimony from any witnesses, but amendments were offered and incorporated to the bill dealing with the issuance of a TNC permit to an entity engaged in providing taxicab services; surplus lines broker rating requirements; financial responsibility identification cards; identification of TNC vehicles; optional acceptance of cash payments; TNC services at public airports and the application of the whistleblower law.
- HB 56, legislation that is part of a national movement to "ban the box" received a second committee hearing reserved for supporters of the bill, of which two provided the committee with testimony. Specifically, the legislation would prohibit a public employer from including on any employment application form any question concerning an applicant's criminal background; prohibits a felony conviction from being used against an officer or employee when a public employer is undertaking certain employment practices, unless the conviction occurs while the officer or employee is employed in the civil service; and removes the bar against sealing a conviction record when the victim is 16 or 17 years old under specified circumstances. There is a matter of constitutional ambiguity in determining if the bill would apply to municipal corporations. The analysis prepared by the Legislative Service Commission (LSC) states: "Generally, under the Home Rule Amendment to the Ohio Constitution, municipal employment matters are considered to be matters of local self government. The Ohio Supreme Court has upheld the right of chartered municipal corporations to adopt their own civil service ordinances under their powers of local self government if the charters clearly and expressly state the intent to supersede and override general state statutes. Although the courts have established tests with respect to a municipal corporation exercising its home rule authority, the tests are not always consistently applied. It is unclear how a court would rule with regard to a municipal corporation's home rule authority as it relates to the bill."

House Ways and Means Committee:

• A first hearing was held on HB 390, legislation introduced by Reps. Tim Schaffer and Wes Retherford that would exempt municipal gas departments from collecting and remitting sales tax on the natural gas services. During Tuesday's hearing, Rep. Schaffer explained to committee members that the legislation has become necessary due to an apparent policy change within the Department of Taxation. Municipalities through-out Ohio including the city of Lancaster, which resides in the representatives district, had been contacted by officials with the Department of Taxation alerting them that municipal gas services would now be subject to Ohio's sales tax, and that collections must begin on current customers and that any sales tax that had not been collected in the previous three years must also be collected from customers. In addition to Lancaster, the other municipalities that have received notification from the Department of Taxation include Hamilton and the Villages of Oakwood, Verona, and Williamsport.

"Without this protective legislation, imagine what other city services will suddenly become taxable? Where would the slippery slope end? Water? Sewer? Refuse pick-up? I don't think we want to find out," Rep. Schaffer shared with committee members.

House Finance & Appropriations Committee:

• The legislature continues to work on the Data Ohio initiative though HB 130, legislation reintroduced this General Assembly by Reps. Mike Duffey and Christine Hagan. As currently written, HB 130 would specify requirements for posting public records online; require the Auditor of State to adopt rules regarding a uniform accounting system for public offices; establish an online catalog of public data at data. Ohio.gov; establish the Local Government Information Exchange Grant Program; and makes an appropriation of \$25 million over the biennium for the funding of \$10,000 grants to communities who voluntarily participate in the program.

The bill has had an extensive review so far this session and the league has worked closely with the sponsor's to address areas of concern that were included in the "As Introduced" version. As a brief history of the bills legislative journey to this date, the bill was first assigned to the House State Government Committee where it received five hearings. There, it was amended to reflect changes the league had asked for which included such things as adding language to clarify that the program is strictly voluntary, that a funding source is established to assist municipalities that may be interested in participating in the program and that the use of uniform charts of accounts are not statutorily mandated, among other points. The bill was passed out of the committee June 17th but then re-referred to the House Finance & Appropriations Committee, where it received its first hearing Wednesday, so that the issue of the appropriation included in the proposal could be more thoroughly vetted.

The league appreciates the time the bill sponsor's have spent with staff to address our member's concerns and we look forward to the continued positive working relationship.

NATIONAL CIVIC LEAGUE ANNOUNCES APPLICATIONS FOR 2016 ALL-AMERICAN CITIES AWARD

Since 1949, the National Civic League has designated 10 communities each year as All-America Cities for their outstanding civic accomplishments. All-America Cities are collaborative innovators who are willing to put in the hard work to tackle today's most crucial local issues. To win, each community identifies three local efforts targeting pressing community challenges; together these projects should demonstrate innovation, impact, inclusiveness, civic engagement, and cross sector collaboration. I believe your community embodies the All-America City spirit and I encourage you to consider applying.

The 2016 award will spotlight programs that ensure all children are healthy and supported to succeed in school and life. Unlike any other event, the All-America City Experience, provides participants with lasting connections with community members and peers across the country, in-depth learning opportunities, and fun, energizing events!

Find more information on the award and how to apply at http://www.nationalcivicleague.org/the-all-america-city-award/

NEW BILL INTRODUCTIONS AND COMMITTEE SCHEDULE

Below is a list of bills recently introduced in the Ohio House and Senate, followed by the committee

schedule for next week. If there are any changes to the committee schedule, those will be posted to our website Monday.

Have a safe and enjoyable weekend.~

New House Bill Introductions:

HB 366

HIGHWAY NAMING (Smith, R.) To designate a portion of State Route 93 within Lawrence County as the "Sergeant Donald Long Memorial Highway." En. 5534.20.

HB 367

HIGHWAY NAMINGS (Arndt, S.) To designate a memorial highway within the city of Sandusky and to designate memorial interchanges and a memorial pedestrian bridge in Erie County. En, 5534.01, 5534.02, 5534.05, 5534.06, and 5534.25.

HB 368

HEALTH GUARANTORS (Sears, B.) To make changes to the health coverage benefit limits and coverage exclusions for life and health insurance guaranty associations. Am, 3956.01 and 3956.04.

HB 369

BALANCED BUDGET (Koehler, K., Hambley, S.) To adopt the Compact for a Balanced Budget and to declare an emergency. En. 2.01.

HB 370

AMBULATORY FACILITIES (Clyde, K., Fedor, T.) To eliminate the requirement for a written transfer agreement or variance for ambulatory surgical facilities. Am. 3702.302 and to repeal sections 3702.303, 3702.304, 3702.305, 3702.306, 3702.307, 3702.308, 3702.309, 3702.3010, and 3727.60.

HB 371

TRAIN CREWS (Lepore-Hagan, M., Sheehy, M.) To require the crews of freight trains to consist of at least two individuals. En. 4999.09.

HB 372

EDUCATIONAL SERVICES (Phillips, D.) To require city, exempted village, and local school districts to employ, for each 1,000 students, at least five full-time equivalent educational service personnel in specified areas. En. 3319.078.

HB 373

SURGICAL TECHNOLOGIES (LaTourette, S., Huffman, S.) To regulate the practice of surgical technologists. Am. 109.572, 4731.051, 4731.07, 4731.071, 4731.224, 4731.24, 4731.25, 4776.01, and 4776.20 and to enact sections 4785.01, 4785.02, 4785.03, 4785.04, 4785.05, 4785.06, 4785.07, 4785.08, 4785.19, 4785.11, 4785.111, 4785.12, 4785.13, 4785.14, 4785.15, 4785.16, 4785.17, 4785.18, 4785.19, 4785.20, and 4785.99.

HB 374

PUBLIC DEPOSITORY (Schuring, K.) To authorize the Treasurer of State to determine by rule the total market value of securities that must be pledged to secure the repayment of all uninsured public deposits at a particular public depository, to make other changes relative to the Ohio Pooled Collateral Program, and to declare an emergency. Am. 135.182.

HB 375

SNOW REMOVAL (Brown, T., Arndt, S.) To authorize townships to require the removal of snow and ice

from sidewalks abutting property and to impose a fine for failure to do so. En. 505.872.

HB 376

PREGNANCY PROGRAM (Boyd, J., Sykes, E.) To require entities funded through the Ohio Parenting and Pregnancy Program to provide only medically accurate information. En. 5101.805 and 5101.806.

HB 377

UNION DUES (Brinkman, T.) To prohibit any requirement that employees of private employers join or pay dues to any employee organization and to establish civil and criminal penalties against employers who violate that prohibition. En. 4119.01, 4119.02, 4119.04, 4119.05, 4119.06, 4119.07, 4119.08, and 4119.99.

HB 378

TRAFFIC ARRESTS (Hambley, S., Rezabek, J.) To authorize law enforcement officers of township police districts and joint police districts, and township constables, serving specified small populations to make arrests for motor vehicle-related violations committed on an interstate highway in the same manner as township law enforcement officers serving larger populations. Am. 4513.35, and 4513.39.

HB 379

ACADEMIC DISTRESS COMMISSIONS (Lepore-Hagan, M.) To the operation of academic distress commissions and to modify the earmarked funding for the establishment of academic distress commissions. Am. 3302.10 and 3314.102; to enact sections 3302.038, 3302.101, and 3302.103; and to repeal section 3302.11 of the Revised Code and to amend Section 263.220 of Am. Sub. H.B. 64 of the 131st General Assembly.

HB 380

POLICE FIREARM DEATHS (Dever, J., Reece, A.) To require each law enforcement agency to adopt a written policy regarding the investigation of firearms-related officer-involved deaths that involve an officer serving the agency; to provide for investigations into officer-involved deaths by investigatory panels of law enforcement officers; to require an investigatory panel to provide a report of its investigation findings to the prosecutor and the officer's law enforcement agency; to provide for public access to the report, except for information that is not a public record, if the prosecutor determines that there is no basis to prosecute or a grand jury enters a no bill regarding the involved officer; and to require an investigatory panel to inform the deceased individual's family members of contact information for the office of the prosecutor handling the case. Am. 2930.01, 2930.03, and 2930.04 and to enact section 2901.45.

HB 381

NUTRITION PROGRAMS (Ramos, D., Howse, S.) To require the Director of Job and Family Services to request a federal waiver of time limits for certain Supplemental Nutrition Assistance Program recipients. Am. 5101.543

HB 382

MONTH DESIGNATION (Leland, D.) To designate the month of October as "Ohio Principals Month." En. 5.232.

HB 383

FINANCIAL LITERACY (Hagan, C., McColley, R.) To require one-half unit of economic and financial literacy in the high school social studies curriculum, to require the Chancellor of Higher Education to prepare an informed student document for each state institution of higher education, to require the State Board of Education to include information on the informed student document in the standards and model curricula it creates for financial literacy and entrepreneurship, and to entitle the act the "Informed Student Document Act." Am. 3301.079 and 3313.603 and to enact section 3333.89.

HB 384

HIGHER EDUCATION AUDITS (Schaffer, T., Duffey, M.) To specify that state institutions of higher

education may be subject to performance audits conducted by the Auditor of State. Am. 117.46, 117.461, 117.462, and 117.463.

HB 385

PAY DISPARITY (Driehaus, D., Howse, S.) To create the Gender Pay Disparity Task Force.

HB 386

STATE SEAL (Perales, R.) To add a representation of the Wright Brothers' first piloted airplane to the Coat of Arms and Great Seal of the State of Ohio. To amend sections 5.04 and 5.10 of the Revised Code

HB 387

SMALL CLAIMS COURTS (Terhar, L., Dever, J.) To raise the maximum allowable limit of the monetary jurisdiction of small claims divisions of municipal courts. Am. 1925.02 and 1925.10.

HB 388

OVI OFFENSES (Scherer, G.) To authorize a court to grant unlimited driving privileges with an ignition interlock device to first-time OVI offenders, to expand the penalties related to ignition interlock device violations, to modify the law governing the installation and monitoring of ignition interlock devices, to extend the look back period for OVI and OVI-related offenses from six to ten years, and to modify the penalties for OVI offenses. Am. 1547.99, 1905.01, 2903.06, 2903.08, 2929.142, 3327.10, 4510.13, 4510.17, 4510.43, 4510.44, 4510.45, 4510.46, 4511.19, 4511.191, 4511.193, and 4511.195 and to enact sections 4510.022 and 4511.199

HB 389

DISCRIMINATION (Antonio, N., Driehaus, D.) To enact the Ohio Fairness Act to prohibit discrimination on the basis of sexual orientation or gender identity or expression, to add mediation to the list of informal methods by which the Ohio Civil Rights Commission may use to induce compliance with Ohio's Civil Rights Law before instituting a formal hearing, and to uphold existing religious exemptions under Ohio Civil Rights Law. Am. 9.03, 124.93, 125.111, 153.59, 153.591, 340.12, 511.03, 717.01, 1501.012, 1751.18, 2927.03, 3113.36, 3301.53, 3304.15, 3304.50, 3314.06, 3332.09, 3721.13, 3905.55, 4111.17, 4112.01, 4112.02, 4112.021, 4112.04, 4112.05, 4112.08, 4117.19, 4735.16, 4735.55, 4757.07, 4758.16, 4765.18, 5104.09, 5107.26, 5123.351, 5126.07, 5165.08, 5515.08, and 5709.832

HB 390

TAX EXEMPTION (Schaffer, T., Retherford, W.) To exempt the sale of natural gas by a municipal gas company from the sales and use tax.

HB 391

FINANCIAL LITERACY (Terhar, L.) To require the Chancellor of Higher Education to create the SmartOhio Financial Literacy Pilot Program at the University of Cincinnati to operate for the 2016-2017 school year and to make an appropriation. Am. 369.10

HB 392

DOMESTIC VIOLENCE (Sykes, E., Kuhns, C.) To authorize the issuance of domestic violence protection orders with respect to conduct directed at an intimate partner, to provide access to domestic violence shelters for intimate partners who are victims of domestic violence, and to require the Attorney General's victim's bill of rights pamphlet to include a notice that an intimate partner who is the victim of domestic violence has the right to petition for a civil protection order. Am. 109.42, 2151.23, and 3113.33 and to enact section 3113.311

HB 393

OPEN CONTAINER (Blessing, L.) To allow a person to possess an open container of beer or intoxicating liquor on the premises of a market if the beer or intoxicating liquor was purchased from an adjacent D permit premises and the market is hosting an event pursuant to an F-8 permit held for the market and grants

permission for the possession and consumption within the defined F-8 permit premises. Am. 4301.62

HB 394

UNEMPLOYMENT COMPENSATION (Sears, B.) To temporarily change the taxable wage base under Ohio's Unemployment Compensation Law, to remove dependency classes for unemployment compensation benefit eligibility, to temporarily freeze automatic increases for weekly unemployment compensation benefit amounts, to reduce the number of weeks for which an individual may receive unemployment compensation benefits, to abolish the Unemployment Compensation Advisory Council, and to make other changes to Ohio's Unemployment Compensation Law. Am. To amend sections 145.012, 4123.56, 4141.01, 4141.131, 4141.24, 4141.25, 4141.28, 4141.29, 4141.291, 4141.292, 4141.30, 4141.31, 4141.312, 4141.35, 4141.43, and 4141.53; to enact sections 4141.02, 4141.251, and 4141.294; and to repeal section 4141.08

HB 395

CEMETERY GRANTS (Pelanda, D.) To establish the cemetery grant program and to make an appropriation. Am. 3705.17 and 4767.01 and to enact section 4767.09

HB 396

PROHIBITED SPECIES (Hall, D.) To prohibit the possession, introduction, sale, or offer of sale of specified restricted and prohibited species. Am. 1531.17 and to enact sections 1532.01, 1532.02, 1532.03, 1532.04, 1532.05, and 1532.99

HB 397

LICENSE PLATE (Thompson, A.) To create the "I Stand with Israel" license plate. Am. 4501.21 and to enact section 4503.97

HB 398

AGRICULTURAL LAND (Hill, B.) To require that the computation of the capitalization rate for the purposes of determining CAUV of agricultural land be computed using a method that excludes appreciation and equity buildup and to stipulate that CAUV land used for a conservation practice or enrolled in a federal land retirement or conservation program for at least three years must be valued at the lowest of the values assigned on the basis of soil type. Am. 5713.31, 5713.34, and 5715.01

HB 399

COLLEGE CREDIT PLUS (Koehler, K.) To increase the earmarked funding for the College Credit Plus Program for home instructed students.

HB 400

MICROBEADS (Patterson, J., Smith, K.) To prohibit the manufacture and sale of microbeads, and to create a consumer education program about best practices for microbeads. Am. 3715.99 and to enact sections 3715.522, 3715.523, and 3715.524

HB 401

PRIVATE SCHOOLS (Brinkman, T.) With regard to requirements for chartered nonpublic schools. Am. 3301.16 and to enact section 3301.164

HB 402

VOTER REGISTRATION (Clyde, K.) To modify the circumstances under which a voter registration may be canceled. Am. 3501.05 and 3503.21

New Senate Bill Introductions:

ACADEMIC DISTRESS COMMISSIONS (Schiavoni, J.) With regard to the operation of academic distress commissions and to modify the earmarked funding for the establishment of academic distress commissions. Am. 3302.10 and 3314.102; to enact sections 3302.037, 3302.101, and 3302.103; and to repeal section 3302.11 and to amend Section 263.220 of Am. Sub. H.B. 64 of the 131st General Assembly.

SB 231

LICENSE PLATE (Lehner, P.) To create the 'Ohio Association of Child Caring Agencies' license plate. Am. 4501.21 and to enact section 4503.528.

SB 232

DEATH DESIGNATION DEEDS (Bacon, K.) To amend the law related to transfer on death designation deeds and affidavits. Am. 5302.23 and 5302.24.

SB 233

LICENSE PLATE (Hughes, J.) To create the "Ohio Nurses Association" license plate. 4501.21 and to enact section 4503.529.

SB 234

CHILD WELFARE SYSTEM (Cafaro, C.) To require specified public and nonpublic school officials to search the Uniform Statewide Automated Child Welfare Information System within thirty days of a student's enrollment and to notify the county public children services agency if specified information is found during that search. Am. 3314.03, 3326.11, 3328.24, 5101.132, and 5101.134 and to enact sections 2151.4210, 3313.675, 3314.60, 3326.60, and 3328.60.

SB 235

PROPERTY TAXES (Beagle, B., Coley, B.) To exempt from property tax the increased value of property on which industrial or commercial development is planned until construction of new commercial or industrial facilities at the property commences. En. 5709.45.

SB 236

CIVIL ASSET FORFEITURE (Jordan, K.) To eliminate civil asset forfeiture proceedings and to modify the law governing criminal asset forfeitures. Am. 2923.36, 2981.01, 2981.02, 2981.03, 2981.04, 2981.06, 2981.08, 2981.09, 2981.11, 2981.12, 2981.13, and 2981.14 and to repeal section 2981.05.

SB 237

DRUG VOLUME (LaRose, F.) To provide that five milligrams or more of fentanyl or an amount equal to or exceeding one gram of a compound, mixture, preparation, or substance that contains any amount of fentanyl and that is not in a final dosage form manufactured by an authorized manufacturer constitutes a bulk amount for purposes of the laws governing drug offenses, to revise the manner of determining sentence for certain violations of the offense of permitting drug abuse, and to add lisdexamfetamine to the list of schedule II controlled substances. Am. 2925.01, 2925.13, and 3719.41

SB 238

MONTH DESIGNATION (Tavares, C.) To designate the month of October as 'Ohio Principals Month.' En. 5.232

SB 239

DAY DESIGNATION (Hughes, J.) To designate August 7 as Ohio Purple Heart Day. En. 5.46

SB 240

FOSTER CARE PAYMENTS (Eklund, J.) To extend the age for which a person is eligible for federal foster care and adoption assistance payments under Title IV-E to age twenty-one; and to make an appropriation. Am. 2151.353, 5101.141, and 5103.30 and to enact sections 5101.1411, 5101.1412, 5101.1413, and 5101.1414

SB 241

EDUCATION PROFESSIONALS (LaRose, F.) With regard to the employment of specified education professionals by city, exempted village, and local school districts. Am. 3302.03 and to enact section 3319.078

SB 242

MOTOR VEHICLE SALES (Uecker, J., Coley, B.) To revise the law governing new motor vehicle franchise agreements. Am. 4517.01, 4517.52, 4517.55, and 4517.59

SB 243

STEP THERAPY (Lehner, P., Tavares, C.) To adopt requirements related to step therapy protocols implemented by health plan issuers and the Department of Medicaid. En. 3901.82, 3901.821, 3901.822, 5164.7511, 5164.7512, and 5164.7513

SB 244

SALES TAX REFUNDS (Patton, T.) To allow vendors to deduct or apply for a refund of sales tax remitted for bad debts on private label credit cards used to make purchases from the vendor. Am. 5739.121

SB 245

MALNUTRITION (Manning, G.) To create the Malnutrition Prevention Commission to study malnutrition among older adults.

SB 246

AGRICULTURAL LAND (Hite, C.) To require that the computation of the capitalization rate for the purposes of determining CAUV of agricultural land be computed using a method that excludes appreciation and equity buildup and to stipulate that CAUV land used for a conservation practice or enrolled in a federal land retirement or conservation program for at least three years must be valued at the lowest of the values assigned on the basis of soil type. Am. 5713.31, 5713.34, and 5715.01

SB 247

SUMMER MEAL PROGRAM (Brown, E., Lehner, P.) To require school districts to allow alternative summer meal sponsors to use school facilities to provide food service for summer intervention services under certain conditions. Am. 3313.813

SB 248

MEDICAL TRANSPORTATION (Patton, T.) To increase the Medicaid payment rates for certain medical transportation services. Am. 5164.78

SB 249

ROOFING CONTRACTORS (Patton, T.) To require commercial roofing contractors to have a license. Am. 715.27, 3781.102, 4740.01, 4740.02, 4740.04, and 4740.12

Committee Schedule

Past Bulletins:

2015

2014

December 4, 2015

Willow Island achieves milestone

By Phil Meier - vice president of hydroelectric development & operations

The Willow Island hydroelectric plant's unit one started its 30-day trial run on Dec. 1. The trial run is to assure that the equipment has been installed and adjusted properly and that it will function safely, properly and reliably under continuous operation. The trial run is performed in the automatic con-



trol mode, without any adjustments or corrections. The trial run is for a continuous period of 30 days (720 hours), with limited interruptions due to equipment malfunctions, which are limited to 29 hours. If the 29 hours are exceeded, the process is repeated until the above can be accomplished.

Many thanks to all those who have been a part of the start-up process.

USEPA to release notice of amended provision on RICE by February

By Cody Dill, PE – manager of environmental affairs

As you may recall, on May 1, 2015, the U.S. Court of Appeals for the D.C. Circuit vacated the U.S. Environmental Protection Agency's (USEPA) regulations providing that stationary emergency Reciprocating Internal Combustion Engines (RICE) may operate for up to 100 hours per calendar year for emergency demand response. Concurrently, USEPA asked the court for a voluntary remand of other provisions under litigation in the same regulations allowing RICE to operate for up to 50 hours per year for local reliability.

On Nov. 20, USEPA proposed to release a Notice of Proposed Rule-making by February 2016 to amend the vacated provision regarding RICE operation for voltage or frequency for up to 100 hours per year, and also the provision for operation for up to 50 hours per year for local reliability. USEPA currently has until May 1, 2016, to address the court's mandates. The proposed rulemaking will likely incorporate language that eliminates all demand response operation, but retains unlimited emergency operation as well as up to 100-hours for maintenance, testing and voltage/frequency support. In addition, the 50-hour local system reliability language is likely to be preserved.

For more information, please contact me at cdill@amppartners.org or 614.540.6382.

Energy markets update

By Jerry Willman – director of energy marketing

NYMEX natural gas for January settled at \$2.181. The EIA reported a 53 Bcf withdraw for the week ending Nov. 27; this draw was above the 41 Bcf average Bloomberg estimate. The storage surplus to last year is now at 543 Bcf (+15.9 percent) and the surplus to the five-year average sits at +247 Bcf (+6.7 percent). The weather charts remain very bearish with all three short-term weather models showing above/much-above/strong-above normal temps in the key demand regions of North America, meaning higher prices are not likely over the near-term.

On-peak power prices for 2016 at AD Hub closed at \$36.14/MWh.

AFEC weekly update

By Jerry Willman

Fremont operated in a 2x1 configuration for the week and duct firing was limited to only three hours.

The plant dropped to its base minimum on Friday and Saturday mornings due to the warm overnight temperatures and lower PJM real-time LMP's. For the week, the plant generated at a 74 percent capacity factor (based on 675 MW rating).

AMP encourages members to use eReliability Tracker

By Michelle Palmer, PE – assistant vice president of technical services

The web-based services, eReliability Tracker, began for all AMP members on Dec. 1. AMP is offering these services to members at no cost through the American Public Power Association (APPA). Information regarding the program has been emailed to principal contacts and a webi-

continued on Page 2

House-Senate agree to lift ban on water project aid for bond-financed projects

By Jolene Thompson – senior vice president & OMEA executive director

Members of a U.S. House-Senate conference agreed to lift the current prohibition of certain water project aid for tax-exempt bond financed projects earlier this week, fixing a flaw in the Water Infrastructure Finance and Innovation Act (WIFIA) that was enacted as part of last year's Water Resources Reform and Development Act (WRDA).

WIFIA provides low-interest federal loans for up to 49 percent of large drinking water, wastewater and water reuse projects, but WIFIA has not been able to be provided to projects financed with tax-exempt bonds. The House-Senate conference agreement for the Fixing America's Surface Transportation Act, H.R. 22, would lift this ban. The bill is expected to pass in the House and Senate this week or next and be signed into law by the president.

The ban has disadvantaged municipal systems that provide water services and wish to benefit from WIFIA. The ban also set a dangerous precedent in favor of discrimination against bond-financed projects.

Mutual aid update requests

By Jennifer Flockerzie – technical services program coordinator

To provide accurate and up-to-date information, AMP updates the contact and system information for each mutual aid member on a yearly basis. Email requests were sent to members this week for the annual review of information. Please direct any changes or approvals to me at jflockerzie@amppartners.org by Dec. 16.

AMP's Mutual Aid Program is a network of municipal electric systems that quickly and effectively provide needed assistance to member municipal systems when utility emergencies occur that are too widespread to be handled by one system alone. For more information on the program, visit the mutual aid section of the AMP member extranet or contact me at 614.540.0853.

AMP promotes Downing to controller position

By Marcy Steckman – vice president of finance & accounting

AMP is pleased to announce that Michelle Downing has been promoted to controller. In her new role, she will lead the accounting team in internal controls compliance, accounting policy and research, project accounting, accounts payable and data governance for financial reporting.



Michelle Downing

Downing joined AMP in March 2015 as the manager of financial reporting after 12 years with Nationwide Insurance as a financial business director. She holds a bachelor's degree in accounting from Franklin University and an associate degree in accounting from Northwest State Community College. She is also a native of AMP member community Bryan.

Please join us in congratulating Michelle.

On Peak (16 hour) prices into AEP/Dayton Hub

Week end	ing Dec. 4			
MON \$29.98	TUE \$26.77	WED \$27.50	THU \$34.24	FRI \$29.64
Week end	ing Nov. 20			
MON \$29.04	TUE \$28.06	WED \$25.96	THU \$30.17	FRI \$36.00
, ,			Dec. 3 — \$36.	

eReliability Tracker services

continued from Page 1

nar will be offered at 10 a.m. Dec. 16. Registration for the webinar is available here.

The AMP Board of Trustees feels strongly that measuring distribution reliability is important for munici-



pal electric utilities and this service will record, track and analyze outage data. Active participation in eReliability Tracker is also a benefit to AMP members as they can earn points toward APPA's Reliable Public Power Provider (RP3) designation.

Information regarding the eReliability Tracker services is located under the technical services section of the AMP website. Please feel free to contact me with questions at mpalmer@amppartners.org or 614.540.0924.

Tatum, Maidens join AMP team

Edward Tatum, Jr. and Rick Maidens both joined the AMP team this week.

Tatum, vice president of transmission, brings more than 30 years of industry experience to AMP and will develop strategies and look for opportunities to reduce AMP members' transmission costs. This position was created as a result of the AMP Board of Trustees strategic planning process, which identified the need for additional resources to focus on this critical area. Tatum previously served as vice president of RTO and regulatory af-



Ed Tatum



Rick Maidens

fairs for Old Dominion Electric Cooperative in Virginia, and held positions with Oglethorpe Power Cooperative in Georgia and the Rural Electrification Administration in Washington, D.C. He holds a bachelor's degree in electrical engineering from the University of Virginia and a Master of Business Administration from the University of Richmond.

Maidens comes to AMP as a Willow Island plant operator, having previously worked as a welder and mechanic for Fenton Art Glass, and as an operator and mechanic at the AMP Gorsuch Station. He also holds welding certification.

Please join AMP in welcoming Ed and Rick.

2015 AMP Hard Hat Award recipients continue to be recognized

The AMP Hard Hat Safety Awards recognize municipal electric system employees who contribute to safety within their community during the past year, show adherence to on-the-job safety procedures, and promote electrical safety within their department and community. Communities with Hard Hat Safety Award winners were recognized at the 2015 AMP/OMEA Conference in Columbus, but individuals were not announced. They are, and will continue to be, recognized at meetings in their home communities and presented with their awards at that time.

PICTURED LEFT: Two Bryan Municipal Utility employees

receive Hard Hat Safety Awards: AJ Geren (left), power plant operator III, and Adam Brandt, lineworker supervisor.

PICTURED CENTER: Journeyman Lineworker Tom Jones (center) receives a 2015 AMP Hard Hat Safety Award from Scott McKenzie (left), AMP member safety manager, and Andy Boatright, manager of the City of Westerville Electric Division and member of the AMP Board of Trustees.

PICTURED RIGHT: McKenzie presents a Hard Hat Safety Award to Matt Hoard (left), transmission line foreman for the Princeton Electric Plant Board.







Finance, accounting meeting covers issues regarding financial soundness for members

By Joe Regan - member credit compliance analyst

AMP hosted members from nine communities on Dec. 3 for an AMP Finance & Accounting Subcommittee meeting.

Dawn Lund, vice president of Utility Financial Solutions, started the meeting with a discussion on allocating costs to electric funds. Lund provided an overview of things to consider when allocating costs to an electric utility in the budgeting process. Additionally, Lund's discussion provided some methodologies to consider when allocating costs to electric utilities

Lund was followed by Jim Moore, principal of Kensington Capital Advisors, who covered macro-economic trends affecting inflation and interest rates. Moore specifically discussed the relationships of economic trends affecting inflation and subsequently interest rates in today's rate environment

Moore was followed by Alice Wolfe, assistant vice president of power supply planning and alternative generation, who spoke on AMP Solar Phase II and behind-the-meter gas projects, and how they can be used to help AMP members with peaking needs.

After lunch, Chris Deeter, assistant vice president of finance and member credit compliance, finished out the day with a discussion on the AMP credit scoring program. Specifically, Deeter discussed the program and provided insight on a few things AMP members can do to strengthen their credit scores. Additionally, Deeter covered how rating agencies cited the AMP credit scoring program as a credit positive in recent ratings reviews.

Please watch your inbox for the 2016 calendar of events for the AMP Finance & Subcommittee.

Westerville names Safety Employee of the Year

Andy Boatright (left), manager of the City of Westerville Electric Division and member of the AMP Board of Trustees, presented a Westerville Safety Employee of the Year award on Nov. 24 to Tom Gannon, a utility arborist.





Key senators seek GAO review of capacity markets

By Paul Ciampoli – courtesy of the American Public Power Association

The Government Accountability Office (GAO) is being asked by Sens. Lisa Murkowski (R-Alaska) and Maria Cantwell (D-Washington) to report back to the lawmakers on a wide variety of issues related to the operation of capacity markets run by regional grid operators.



Among other things, Murkowski and Cantwell said that they are "concerned about the relationship of the increments of new capacity cleared in an auction and the increments of new capacity actually installed."

Murkowski, chair of the Senate Energy and Natural Resources Committee, and Cantwell, the committee's ranking Democrat, made their joint request for a report in a Nov. 19 letter sent to Gene Dodaro, the comptroller general of the United States.

"Recent auction clearing prices in capacity markets administered" by several regional transmission organizations and independent system operators "have raised important questions," wrote Murkowski and Cantwell.

"Price increases resulting from these auctions translate to billions of dollars in additional payments from customers to generators," they noted. "Separately, baseload power plants in these markets have faced retirement before the end of their nominal design life. Such retirements of inservice generation have led to questions about how market rules may be adversely affecting the economic viability of current units and future investment and reliability in organized markets," Murkowski and Cantwell said.

The lawmakers said that differences between the rules of each auction "and ongoing controversy about the basic efficacy of and most effective way to administer capacity markets warrant further inquiry."

With "defined and in practice limited exceptions," LSEs within PJM, ISO New England and parts of the New York

> ISO "must accept auction clearing prices irrespective of whether their owned or contracted resources clear," the senators said.

> Cantwell and Murkowski want the GAO to examine several inter-related

questions and the letter asked the GAO to address the following:

- Identify any inherent market design considerations that explain limitations on the ability of LSEs to selfsupply in mandatory capacity markets in PJM, ISO New England and NYISO;
- "To what extent is the status of industry restructuring (with respect to generation ownership and rate regulation) a factor in limiting the ability of LSEs to selfsupply within the states subject to mandatory capacity markets?";
- "Based on capacity market outcomes in the various RTOs/ISOs (both voluntary and mandatory markets), what appear to be best practices and market designs in terms of auction frequency, forward time periods (e.g., 1-year versus 3-year versus other periods), market power mitigation, and LSE self-supply options?"; and
- "Are there any mechanisms within the RTO/ISOs to account for the degree to which capacity market revenues overlap with revenues from other market features also designed to ensure resource adequacy and reliability such as shortage pricing?"

A version of this editorial in its entirety is available here.

Classifieds

Jackson in need of lineworker

The City of Jackson is accepting applications for a Class A (AEP Standards) Electric Lineman.

Information regarding the position is available by contacting Jackson Municipal Electric Superintendent Larry Fisher at 740.286.3931. Applications are available online at www.jacksonohio.us.

St. Clairsville has two openings at superintendent level

The City of St. Clairsville (population 5,100) has openings for two departmental superintendent level positions requiring an Ohio Class III water license, or an Ohio Class II wastewater license. Each position has a salary range that starts at \$62,000 or higher (depending on qualifications), plus full benefits. The city shall also entertain applicants possessing both licenses, and that pay range

starts at \$75,000. For immediate consideration, submit a resume, cover letter and a list of three professional references to dops@stclairsville.com. For additional information, visit www.stclairsville.com.

City of Columbus seeks plant maintenance electrician

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of Plant Maintenance Electrician I. To apply, candidates must first take the open competitive examination. Applications must be submitted to the Civil Service Commission by applying online at www.csc.columbus.gov by Dec. 23, 2015. Paper applications may be picked up at the Civil Service Commission. Applicant Tracking is now managed by NEOGOV. If you do not already have a profile in NEOGOV, you will have to set one up before you can submit an application.

CLASSIFIEDS continued from Page 4

Under general supervision, position is responsible for installing, maintaining, troubleshooting, and repairing electrical equipment (up to 15kV AC), wiring systems and accessories. Must have considerable knowledge of National Electrical Code, NFPA 70E and OSHA Electrical Safe Work Practices, considerable knowledge of the techniques, equipment and materials used in installing, testing and maintaining electrical equipment, ability to work at heights, depths, and/or in confined spaces. Must be able to lift 50 lbs.

Must have two years of experience installing and repairing 3-phase electrical equipment in an industrial facility with voltages up to 2,400 volts. Substitution(s): Successful completion of a formal classroom or apprenticeship training program in the general principles of electricity may substitute for six months of the required experience. Must possess a valid driver's license. Salary \$44,054 - \$59,030. Contact the Civil Service Commission at 614.645.8300 with questions. EOE

Wapakoneta has opening for director of public safety, service

The City of Wapakoneta (pop. 9,867) is currently seeking a Director of Public Safety and Service. This position oversees all Safety and Service Departments for the City of Wapakoneta. Post-secondary education in public administration or business is preferred. Deadline to submit a letter of interest, along with a resume, is Dec. 4. Please email to dblackburn@wapakoneta.net. No phone calls please.

Princeton seeks general manager candidates

The Electric Plant Board of the City of Princeton, Kentucky (PEPB) is seeking qualified applicants for its General Manager position. PEPB provides electric service to 4,000 customers via a transmission and distribution system consisting of over 13 miles of 161kv transmission line, over 130 miles of overhead and underground distribution lines, and two substations.

The qualifications for this position are any combination of education and/or experience that provides the knowledge, skills and abilities necessary to perform the job as determined by PEPB. Qualified candidates must possess exemplary interpersonal and communication skills. The candidate must be a proven leader and demonstrate the ability and willingness to participate in community-wide endeavors and projects.

The General Manager reports to the Board of Directors and is responsible for the daily operations of the utility and its business affairs pursuant to the budgets, policies and programs approved by the Board. The General Manager directs a professional staff of employees with substantial experience in all aspects of the public power industry.

PEPB will be accepting resumes until March 1, 2016. Candidates desiring to be considered for the General Manager position must submit a cover letter, resume, salary history, and a minimum of four professional references to: Princeton Lumber Company, Attention: Rumsey B. Taylor

III, RE: Princeton Electric Plant Board General Manager, Post Office Box 590, Princeton, KY 42445. For the complete listing of this classified, visit the <u>AMP</u> website.

Plymouth accepts applications for village administrator

The Village of Plymouth is taking applications for Village Administrator. The pay range for this position is \$45,000-\$60,000. Applications are available at the Village of Plymouth Utility Office, 48 W. Broadway St. or online at www.plymouthoh.org. Also available online is a complete job description and requirements. The village will be accepting applications through Friday, Dec. 11, 2015; applicants receiving an interview will be contacted the following week. Any questions please call 419.687.4331. The Village of Plymouth is an Equal Opportunity Employer.

Ellwood City Power & Light is selling used street lights

Ellwood City Power & Light is selling used street lighting fixtures – 175 watt (W) mercury vapor, cobra head 250W and 400W – and used traffic and walk-wait signals. All lights were in working order when they were removed, but the borough cannot guarantee all fixtures are still in working order. Please contact Electric Superintendent Mark Linville with questions or for more information at 724.333.4863 or mlecb@zoominternet.net.

Village of Carey offers deadend and bus structures

The Village of Carey has available for sale a 69kV deadend structure and a 15kV bus structure. Shop drawings of the circa 1996 gear are available for interested clients. Interested parties should contact John Neforos of GPD for additional information at ineforos@gpdgroup.com.

Oak Harbor accepts applications for assistant to fiscal officer

The Village of Oak Harbor is accepting applications for the position of Administrative Assistant to the Fiscal Officer.

The position requires the performance of routine and complex clerical, accounting, finance and administrative work in accounts payable, accounts receivable, payroll and municipal income taxes in assisting the Fiscal Officer with the functions of the village. A major focus of this position will be centered on the collection, auditing, recording, preparing deposits and maintaining confidentiality of municipal income taxes. The position will also assist in the utility billing office providing data entry, preparing monthly bills, collecting rents, posting transactions, receiving customer calls both in person and via telephone. Excellent computer skills are a must. Experience in income tax and billing preferred but not required.

Applications will be accepted until 4 p.m. Dec. 4, 2015. Applications are available at the Office of the Fiscal Officer or online at www.oakharbor.oh.us. EOE