Memorandum

To: Mayor & Members of Council **From:** Monica Irelan, City Manager

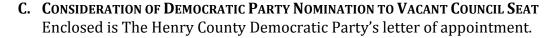
Subject: General Information

Date: December 18, 2015

CALENDAR

Monday, December 21st

AGENDA: City Council @7:00 pm



D. APPROVAL OF MINUTES

1. City Council December 14, 2015 Special Meeting Minutes

H. Introduction of New Ordinances And Resolutions

- **1. ORDINANCE No. 068-15,** an Ordinance Establishing a New Position Classification Pay Plan for Employees of the City of Napoleon for the Year 2016; Repealing Ordinance No. 083-14; and Declaring an Emergency. (Suspension Requested)
- 2. **Ordinance No. 069-15**, an Ordinance Authorizing the Finance Director to Make Appropriation Transfers from Respective Funds, Departments and Categories to Other Funds, Departments and Categories Pursuant to ORC Section 5705.40 for the Fiscal Year Ending December 31, 2015 as Listed in Exhibit "A" (Final); and Declaring an Emergency. (Suspension Requested)
- 3. **Ordinance No. 070-15,** an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 5) for the Year 2015; and Declaring an Emergency. (Suspension Requested)
- 4. **RESOLUTION No. 071-15,** a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Ohio Revised Code Section 5705.14 on an as needed basis in Fiscal Year 2015, listed in Exhibit "A" (Transfer 2); and Declaring an Emergency. (Suspension Requested)
- 5. **Ordinance No. 072-15**, an Ordinance Providing for the Issuance and Sale of Notes in the Maximum Principal Amount of \$2,500,000.00 in Anticipation of the Issuance of Bonds, for the Purpose of Paying the Costs of Improving the Municipal Water System by Constructing a New Water Treatment Plant, Acquiring and Improving Related Interests in Real Property, Improving and Rehabilitating the Existing Water Treatment Plant and Related Storage Facilities and Rehabilitating the Elevated Storage Tanks, together with all Necessary and Related Appurtenances thereto.
- 6. **Ordinance No. 073-15**, an Ordinance Vacating a Portion of a Certain Alley and Roadway Located at 303 West Main Street in Henry Yeager's 2nd Addition; also Portions of Roadways within the Southwest Quarter of Fractional Section 13, Town 5 North, Range 6 East, all being in the City of Napoleon, Henry County, Ohio.



I. SECOND READINGS OF ORDINANCES AND RESOLUTIONS - NONE

I. THIRD READINGS OF ORDINANCES AND RESOLUTIONS

- **1. Ordinance No. 060-15**; an Ordinance Amending Chapter 955 of the Codified Ordinances of the City of Napoleon, Ohio to Establish a Private Boat Dock Storage Fee at the Ritter Park Boat Ramp Area Parking Lot.
- 2. **Ordinance No. 062-15,** an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2016, Listed in Exhibit "A"; and Declaring an Emergency;
- 3. **RESOLUTION No. 063-15**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC on an as Needed Basis in Fiscal Year 2016, Listed in Exhibit "A", and Declaring an Emergency.

L. GOOD OF THE CITY (*Discussion/Action*)

- 1. Recommendation to Approve December Power Supply Cost Adjustment Factor
- 2. Annual Write-Offs of Uncollectable Billings for Utility, EMS and Miscellaneous Billings.
 - a. Attached is a detailed listing of the proposed 2015 write offs for uncollectable accounts.
- Items 3, 4, 5 are recommendations made by the Municipal Properties/ED Committee at their December 14, 2015 meeting.
- 3. Keeping the Current Zoning Ordinance Regarding Poultry within City Limits as Written.
- 4. Approval to Not Assess the Dodd Street Project
- 5. Approval to Consider Assessment of the Park Lane Project, and Requesting that Staff bring back Historical Data regarding Previous Project Assessment Percentages
- 6. Discussion of Dump Truck Repair
 - a. Enclosed is a Memorandum from Chad on the emergency repair for the dump truck.
- 7. Change Order No. 2 (Final) to the Appian Avenue and Maumee Avenue Traffic Signal Improvements Project, a Decrease of \$1,758.00; Greenwich Electric, Inc. Contractor.
 - a. A copy of the Change Order is attached.

M. APPROVE PAYMENT OF BILLS AND APPROVE FINANCIAL REPORTS

INFORMATIONAL ITEMS

- 1. CANCELLATIONS
 - a. Tree Commission Meeting
 - b. Parks & Rec Committee Meeting
 - c. Civil Service Commission Meeting
- 2. AMP Weekly Newsletter/December 11, 2015
- 3. OML Legislative Bulletin/December 16 2015

MI:rd

Records Retention - CM-11 - 2 Years

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Calendar

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27	7:00 PM City COUNCIL Meeting	29	30	FLOATING HOLIDAY - Office	HOLIDAY - Merry Christmas	2
	6:30 PM FINANCE &		6:30 PM Parks & Rec Board		HOLIDAY - Happy New Year	۷
	BUDGET Committee Meeting 7:30 PM SAFETY & HUMAN RESOURCES Committee Meeting		Meeting 12/18/2015 at 9:35 AM			Page 1

City of Napoleon, Ohio

City Council

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, December 21, 2015 at 7:00pm

- A. Attendance (Noted by the Clerk)
- B. Prayer & Pledge of Allegiance
- C. Consideration of Democratic Party nomination to vacant Council Seat
- **D.** Approval of Minutes: December 14 (In the absence of any objections or corrections, the minutes shall stand approved.)
- E. Citizen Communication
- F. Reports from Council Committees
 - 1. Parks & Recreation Committee did not meet on Monday, December 21 due to lack of agenda items.
 - **2. Electric Committee** (Majority Report) met on Monday, December 14 and recommended:
 - a. Approval of December Power Supply Cost Adjustment Factor
 - **3. Water, Sewer, Refuse, Recycling & Litter Committee** did not meet on Monday, December 14 due to lack of Agenda items.
 - **4. Municipal Properties, Buildings, Land Use & Economic Development Committee** met on Monday, December 14 and recommended:
 - a. Review of Pavement Rating Study
 - **b.** Untabling the review of Zoning changes regarding poultry within City limits
 - **c.** Keeping the current Zoning Ordinance as it is written
 - **d.** Tabling the review of the current Engineering Rules
 - e. Not assessing the Dodd Street project
 - **f.** Approving assessment for the Park Lane Project and requesting that Staff bring back historical data regarding previous assessment percentages
- G. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)
 - 1. **Board of Public Affairs** met on Monday, December 14 with the following agenda items:
 - a. Review of Power Supply Cost Adjustment Factor
 - **b.** Electric Department Report
 - 2. Board of Zoning Appeals did not meet on Tuesday, December 8 due to lack of agenda items.
 - **3. Planning Commission** met on Tuesday, December 8 with the following agenda items:
 - a. PC 15-04 PC Street and Alley Vacation 303 West Main Street
 - **4. Tree Commission** did not meet on Monday, December 21 due to lack of agenda items.
- H. Introduction of New Ordinances and Resolutions
 - Ordinance No. 068-15, an Ordinance establishing a new position classification pay plan for employees of the City of Napoleon for the year 2016; repealing Ordinance No. 083-14; and declaring an Emergency (Suspension Requested)
 - 2. Ordinance No. 069-15, an Ordinance authorizing the Finance Director to make appropriation transfers from respective Funds, Departments and Categories to other Funds, Departments and Categories pursuant to ORC Section 5705.40 for the Fiscal Year ending December 31, 2015 as listed in Exhibit "A" (Final); and declaring an Emergency (Suspension Requested)
 - **3. Ordinance No. 070-15,** an Ordinance supplementing the Annual Appropriation Measure (Supplement No. 5) For the year 2015; and declaring an Emergency (Suspension Requested)
 - **4. Resolution No. 071-15,** a Resolution authorizing the Finance Director to transfer certain Fund balances from respective Funds to other Funds per Ohio Revised Code Section 5705.14 on an as needed basis in Fiscal Year 2015, listed in Exhibit "A" (Transfer 2); and declaring an Emergency (Suspension Requested)
 - **5. Ordinance No. 072-15,** an Ordinance providing for the issuance and sale of notes in the maximum principal amount of \$2,500,000, in anticipation of the issuance of Bonds, for the purpose of paying the costs of improving the Municipal Water System by construction a new Water Treatment Plant, acquiring and improving related interests in real property, improving and rehabilitating the existing Water Treatment Plant and related storage facilities, and rehabilitating the elevated storage tanks, together with all necessary and related appurtenances thereto
 - **6. Ordinance No. 073-15,** an Ordinance vacating a portion of a certain alley and roadway located at 303 West Main Street in Henry Yeager's 2nd Addition; also portions of roadways within the Southwest quarter of fractional

Section 13, Town 5 North, range 6 East, all being in the City of Napoleon, Henry County, Ohio

I. Second Readings of Ordinances and Resolutions

There are no Second Readings of Ordinances and Resolutions

J. Third Readings of Ordinances and Resolutions

- **1. Ordinance No. 060-15,** an Ordinance amending Chapter 955 of the Codified Ordinances of the City of Napoleon, Ohio to establish a private boat dock storage fee at the Ritter Park boat ramp area parking lot
- **2. Ordinance No. 062-15**, an Ordinance establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year ending December 31, 2016, listed in Exhibit "A"; and declaring an Emergency
- **3. Resolution No. 063-15**, a Resolution authorizing the Finance Director to transfer certain fund balances from respective Funds to other Funds per Section 5705.14 ORC on an as needed basis in Fiscal Year 2016, listed in Exhibit "A"; and declaring an Emergency
- **K.** Good of the City Any other business as may properly come before Council, including but not limited to:
 - **1. Discussion/Action:** Recommendation to approve December Power Supply Cost Adjustment Factor as follows: PSCAF three (3) month averaged factor: -\$0.00758

JV2: \$0.037506 JV5: \$0.037506

- **2. Discussion/Action:** Annual write-offs of uncollectable billings for Utility, EMS and Miscellaneous billings
- 3. Discussion/Action: Keeping the current Zoning Ordinance regarding poultry within City limits as written
- **4. Discussion/Action:** Approval to not assess the Dodd Street Project
- **5. Discussion/Action:** Approval to consider assessment of the Park Lane Project, and requesting that Staff bring back historical data regarding previous project assessment percentages
- **6. Discussion/Action:** Discussion of dump truck repair
- **7. Discussion/Action:** Change Order No. 2 (Final) Appian Avenue and Maumee Avenue Traffic Signal Improvements, Greenwich Electric Inc. (\$1,758)
- L. Executive Session: Imminent Litigation, Economic Development, and Compensation of Personnel
- M. Approve Payment of Bills and Approve Financial Reports (In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)
- N. Adjournment

Gregory J. Heath, Finance Director/Clerk of Counc

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, January 4, 2016 @, 6:15 pm)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, January 11, 2016 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- **b.** Electric Department Report

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, January 11, 2016 @ 7:00 pm)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, January 11, 2016 @ 7:30 pm)

- a. Review of current Engineering Rules (Tabled)
- **b.** Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, January 18, 2016 @ 6:15 pm)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, December 28 @, 6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, December 28 @ 7:30 pm)

2015 Regular Meetings with Townships scheduled for February and November

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, January 11, 2016 @, 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- **b.** Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, January 12, 2016 @ 4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, January 12, 2016 @ 5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, January 18, 2016 @ 6:00 pm)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, December 29 @, 4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, December 30 @ 6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, May 9, 2016 @ 10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, June 14, 2016 @ 4:00 pm)

- **9. Housing Council** (1st Monday of the month after the TIRC meeting)
- 10. Health Care Cost Committee (As needed)
- 11. Preservation Commission (As needed)
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)
- 13. Tax Incentive Review Council (As needed)
- 14. Volunteer Firefighters' Dependents Fund Board (As needed)
- 15. Lodge Tax Advisory & Control Board (As needed)
- 16. Board of Building Appeals (As needed)
- 17. ADA Compliance Board (As needed)
- 18. NCTV Advisory Board (As needed)

THE HENRY COUNTY DEMOCRATIC PARTY

December 14, 2015

Napoleon City County Att. Tammy Fein 255 W. Riverview Ave Napoleon, Ohio 43545

Dear Napoleon City Council,

The Henry County Democratic Party appointed Rita Small to fill the unexpired term of Jeffrey Marihugh, expiring December 31, 2017 to Napoleon City Council. She was appointed December 8, 2015 by the Central Committee of the Democratic Party.

Sincerely,

Grace Speiser, Secretary

HENRY COUNTY DEMOCRATIC PARTY

That Speiner

City of Napoleon, Ohio

City Council

in Joint Session with

Municipal Properties, Buildings, Land Use & Economic Development Committee

Special Meeting Minutes Monday, December 14, 2015 at 7:00pm

PRESENT

Council

Committee City Staff

Recorder Others

ABSENT

Committee Staff

Call To Order

Approval Of Minutes

Review Of Pavement Rating Study

Travis Sheaffer - President, Jason Maassel - President Pro Tem, John

Helberg, Chris Ridley, Jeff Comadoll

John Helberg - Chair, Travis Sheaffer, Jeff Comadoll (Substitute)

Greg Heath, Finance Director/Clerk of Council

Monica Irelan, City Manager Lisa Nagel, Law Director

Bobby Stites, Assistant MIS Administrator

Tammy Fein

News Media; Adam Hoff & Andrew Fayley, Stantec; Megan Flanagan;

Genia Donley

Patrick McColley, Ron Behm

President Sheaffer called the Council meeting to order at 7:00pm. Chairman Helberg called the Committee meeting to order at 7:00pm.

Minutes of the November 9, 2015 Committee meeting stand approved as presented with no objections or corrections.

Minutes of the December 7, 2015 Council meeting stand approved as presented with no objections or corrections.

Andrew Fayley, Stantec, presented the Pavement Rating Study results, including future recommendations; see attached. Fayley reported that streets were defined from intersection to intersection to determine Surface Distress Index (SDI), with an average SDI of 55, adding that this is a typical figure. Fayley reported that the Pavement Quality Index (PQI) defines the quality of the streets which will determine the costs associated with rehabilitation of the deterioration of the street and at what point the street rehabilitation must be addressed. Fayley demonstrated a decision tree to help determine the way in which the various road rehabilitations are addressed, adding that the rehabilitation increases the life cycle of the street. Fayley reported that this information will be integrated into the City GIS system. Maassel asked if the intersections were included in the Study; Fayley stated that they were included, adding that an intersection in the GIS system is defined as a line and a point and the Study went from the center of each point to the center of the next point. Helberg asked on what year the costs are based; Fayley stated this year; Lulfs added this was information from previous bid tabs as well as information received from current seminars, and some costs were adjusted to reflect local costs. Helberg asked how this Study

will be updated to remain current; Lulfs will research this as the projects are completed and will figure the assumed rate of deterioration. Irelan and Lulfs thanked Council for allowing this Study to be done, adding that the information can now be used for future plans using educated decisions on road repair and allowing Council to speak to residents regarding the proactive road projects. Sheaffer asked if the budget figures will begin next year; Irelan stated that they would. Lulfs reminded Council that there is also a backlog of streets to be repaired as it is financially feasible. Lulfs stated that the planning stages for next year's projects include mobilization costs and utilizing streets that are not being currently repaired.

Approval of A Minimum Of \$400,000/\$400,000 For **Miscellaneous Streets Projects Resurfacing & Reconstruction**

Comadoll Motion: Ridley Second: To approve a minimum of \$400,000/\$400,000 for Miscellaneous Street Projects including resurfacing and reconstruction

Passed Yea-5 Nay- 0

Second Read Of Ordinance No. 062-15

President Sheaffer read by title Ordinance No. 062-15, an Ordinance establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio, for the Fiscal Year ending December 31, 2016; and declaring an Emergency

Motion To Approve Second Read

Comadoll Motion: To approve Second Read of Ordinance No. 062-15

Roll call vote on above motion:

Nay-

Discussion

Heath reported that there are no changes to the Ordinance since the Second Read.

Second:

Ridley

Passed Yea-5

Nay-0

Roll call vote to approve Second Read of Ordinance No. 060-15 Yea- Maassel, Sheaffer, Helberg, Comadoll, Ridley Nav-

Yea- Maassel, Sheaffer, Helberg, Comadoll, Ridley

Second Read Of Resolution No. 063-15

President Sheaffer read by title Resolution No. 063-15, a Resolution authorizing the Finance Director to transfer certain fund balances from respective Funds to other Funds per Section 5704.14 ORC on an as needed basis in Fiscal Year 2016, listed in Exhibit "A"; and declaring an Emergency

Motion To Approve Second Read

Motion: Comadoll Second: Ridley To approve Second Read of Resolution No. 063-15

Discussion

Heath reported that there are no changes to the Resolution since the Second Read.

Passed Yea-5 Nay-0

Roll call vote to approve Second Read of Ordinance No. 060-15 Yea- Maassel, Sheaffer, Helberg, Comadoll, Ridley Nay-

Council Motion To Adjourn	Motion: Comadoll Second: Maassel To adjourn the Council meeting at 7:30pm.	
Passed Yea- 5 Nay- 0	Roll call vote on motion: Yea- Maassel, Sheaffer, Helberg, Comadoll, Ridley Nay-	
Date		
	Travis Sheaffer, Council President	
	Ronald Behm, Mayor	
	Gregory Heath, Finance Director/Clerk of Council	

ORDINANCE NO. 068-15

AN ORDINANCE ESTABLISHING A NEW POSITION CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY OF NAPOLEON FOR THE YEAR 2016; REPEALING ORDINANCE NO. 083-14; AND DECLARING AN EMERGENCY

WHEREAS, Council reviewed the proposed Year 2016 annual appropriation measure and finds, in general, as it relates to non-bargaining employees of the City of Napoleon, Ohio, that a compensation increase of 1.5%, is generally warranted subject to various considerations as contained herein; and

WHEREAS, Exhibits A, B, C, and D attached hereto and incorporated herein, reflect pay scales for City of Napoleon non-bargaining employees. The pay scales noted in these Exhibits generally contain a 1.5% pay increase from 2015 pay scales; and

WHEREAS, Council desires to make said compensation increases effective on the pay period starting December 21, 2015; and

WHEREAS, Council desires to adopt a new 2016 Classification Pay Plan for its non-bargaining employees as stated in this Ordinance and Exhibits A-D; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") establishes a new 2016 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees.

Section 2. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, the pay scale (steps) for the City's non bargaining employees (full time) shall be established as provided in Exhibit "A." Exhibit "A" contains base hourly rates. Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 3 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level of compensation the Department Director or Appointing Authority deems appropriate as listed in Exhibit "A." Additionally, the position of Deputy Court Clerk is hereby created and the pay is set as expressed in Exhibit "A."

Section 3. That, effective with the first pay period for the Year 2016, which commences on or about December 21, 2015, each non-bargaining employee (full time regular) (hourly), subject to Employment Policy Manual Policy §8.10 (Compensation Reviews), is eligible on such employee's annual hiring anniversary date of uninterrupted full time service with the City, to be advanced one (1) step in the Pay Plan until the maximum step is reached. The non-bargaining employee's (full time regular) (hourly) step location prior to advancement in the Pay Plan shall be determined by contrasting the base hourly rate said employee received prior to the enactment of this Ordinance with the table found in Exhibit "A" for the respective year. For new hires, the Department Director or Appointing Authority may place an employee within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Step increases for transfer employees shall be in accordance with §197.09(e) of the Personnel

Code. A mere reclassification of a current position, where job duties are substantially the same, does not constitute a transfer. Notwithstanding any other provision of this Pay Plan, the Zoning Administrator shall receive a bonus to be pro-rated over the calendar year of Five Hundred (\$500.00) Dollars for each certification he or she holds, as follows: an Ohio Residential Building Official; Ohio Residential Plumbing Inspector; and, Ohio Electrical Safety Inspector. The Zoning Administrator must provide written proof of each certification to the City Manager prior to receiving the bonus. Notwithstanding any other provision of this Pay Plan, the Staff Engineer of the City's Engineering Department shall receive an additional One (\$1.00) Dollar per hour over and above the established base hourly rate upon successful passage of examinations as administered by the National Council of Examiners for Engineering and Surveying (NCEES), except for the Professional Engineer license (in Ohio) which shall be an increase of Two (\$2.00) Dollars per hour over and above the established base hourly rate upon attainment thereof. The Staff Engineer must provide written proof of passage of the NCEES and/or attainment of the Professional Engineer License to the City Manager prior to receiving the increase(s).

Section 4. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, the pay scale for non-bargaining employee (salaried) (full time) positions of this City which are exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit "B," attached and incorporated herein, (expressed in base biweekly salary amounts). Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 5 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "B."

Section 5. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, each non bargaining employee (salaried) (full time) position of this City as defined in Section 4 of this Ordinance, is eligible to have a minimum salary increase of 1.5% for Year 2016, subject to Employment Policy Manual "Policy §8.10 (Compensation Reviews)," calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit "B." In no event shall any increase place the employee above the top scale as established in Section 4 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Notwithstanding the above, the Public Works Director, in addition to the bi-weekly salary and any longevity received by the City Engineer, shall receive a bi-weekly amount of Three Hundred Eighty-Four Dollars and 62/100 (\$384.62).

Section 6. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, the pay scale for non-bargaining employee (salaried) (full time) positions of this City, defined as non-exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit "C," attached and incorporated herein (expressed in base biweekly salary amounts). Subject to the provisions of the City's Personnel Code, the Employment

Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 7 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate. Notwithstanding any ordinance, resolution, or provision of this City's Personnel Code or policy to the contrary, any overtime as it relates to non-exempt salaried employees as found in this Section 6 shall be calculated on a 40 hour work week and not an 8 hour day. In the case of the Chief Probation Officer, level placement shall be controlled by Section 14 of this Ordinance and subject to the provisions found in Section 14; moreover, flexible time shall be permitted at the discretion of the Municipal Court Judge as it relates to the Chief Probation Officer. The Chief Probation Officer shall not accrue overtime without the express consent of the Municipal Court Judge.

Section 7. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, each non bargaining employee (salaried) (full time) position of this City, defined as non-exempt under the Fair Labor Standard Act (FLSA) as it relates to overtime and as found in Section 6 of this Ordinance, is eligible to have a minimum salary increase of 1.5% for Year 2016, subject to Employment Policy Manual PM2001-1 Policy §8.10 (compensation reviews), calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit "C" (said amounts include the 1.5% increase). In no event shall any increase place the employee above the top scale as established in Section 6 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay.

Section 8. That, effective with the first pay period of the Year 2016, that commences on or about December 21, 2015, the Pay Scale (steps) for part time, permanent part time, and temporary employees of this City shall be provided unless modified, as stated in the table found in Exhibit "D" (attached and incorporated herein), except when Federal or State minimum wage of a higher amount is required, then the higher amount of the Federal or State minimum wage shall apply. Subject to the provisions of the City's Personnel Code and Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "D." Employment Policy Manual 2014-1, Policy Section 8.10, (compensation reviews), is applicable only to permanent part time employees, not part time or temporary employees.

Section 9. All paid part time, permanent part time, and temporary employees of the City shall, effective with the first pay period of the Year 2016, that commences on or about December 21, 2015, have a minimum hourly base pay increase of 1.5% for Year 2016 calculated from what the employee's base rate was just prior to this proposed increase, and as is reflected in the amounts expressed in Exhibit "D" (the amounts include the 1.5% increase). Only permanent part time employees are subject to Employment Policy Manual 2014-1 Policy §8.10 (compensation reviews), when applicable. Part time employees of the Fire/Rescue Department will remain on probationary/trainee status until removed by the City Manager upon recommendation of the Fire Chief. For new hires or current employees of the City, the Appointing Authority or Department Director may place an employee within the scale where the Appointing

Pay Plan 2016 Page 3 - Ordinance No. 068-15

Authority or Department Director deems appropriate considering merit and fitness. Nothing in this section shall be construed to prohibit a decrease in pay. The non-full time status positions found in Exhibit "D" (i.e. temporary part time or permanent part time) may be modified by the Appointing Authority or Department Director at any time, except that Council shall approve any modification to a full time status. Additionally, the position of Probation Officer PIIG Grant is hereby created and the pay is set as expressed in Exhibit "D."

- Section 10. That, compensation for employees' appointments made in order to fill temporarily vacant positions shall be at a rate established by the Department Director or Appointing Authority, except that it shall not exceed the top pay scale established in this Ordinance for the position being filled. Temporary positions being filled by temporary employees for whom no pay scale has been established shall be at a pay scale established by the Department Director or Appointing Authority by comparing the temporary position created to the most similar position established within the same department that is utilizing the temporary employee. In the event no such similar position exists, then it shall be paid in an amount as determined appropriate by the Department Director or Appointing Authority so long as the amount paid may be accomplished without exceeding the department's annual budget.
- Section 11. That, notwithstanding any section of this Ordinance to the contrary, compensation of the Clerk of the Napoleon Municipal Court shall be as found in Section 4 of this Ordinance and as stated in Exhibit "B" unless otherwise set by the Municipal Court Judge pursuant to ORC §1901.31 (C).
- Section 12. That, compensation for the Chief Deputy Clerk and all other Deputy Clerks of the Napoleon Municipal Court shall be as set by the Clerk of the Napoleon Municipal Court pursuant to ORC §1901.31 and as stated in Exhibits "A-D."
- Section 13. That, the compensation for Municipal Court Bailiff and/or Deputy Bailiff shall be established by the Municipal Court pursuant to ORC §1901.32 and as stated in Exhibits "A-D."
- Section 14. That, the position of Chief Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a full time regular employee having a salary, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, is continued to be approved by this Council. The Chief Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Chief Probation Officer's salary at any time so long as within the limits of the CCA Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Chief Probation Officer's pay and benefits exceed the amount of the CCA Grant or as otherwise may be supplemented by the Municipal Court. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.
- Section 15. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, the bi-weekly salary of the City Manager of this City shall be Three Thousand Four Hundred and Sixty-One dollars and 54/100 (\$3,461.54), and which is supported by Resolution No. 013-15.
- Section 16. That, effective with the first pay period for the Year 2016, that commences on or about December 21 2015, the bi-weekly salary of the City Finance

Pay Plan 2016

- Director of this City shall be Three Thousand Eight Hundred Thirty-Four dollars and 98/100 (\$3,834.98) and shall continue as such each year thereafter, so long as employed, unless modified by Council.
- Section 17. That, effective with the first pay period for the Year 2016, that commences on or about December 21, 2015, the bi-weekly salary of the City Law Director of this City shall be Two Thousand Nine Hundred Seventy-One dollars and 15/100 (\$2,971.15) and shall continue as such each year thereafter, so long as employed, unless modified by Council.
- Section 18. That, all positions and/or classifications found in this Ordinance shall be deemed created, established, and existing in and for the City of Napoleon, Ohio. The status of part time employees may be further defined by the Department Director or Appointing Authority as permanent part time, temporary, seasonal, or intermittent employees without affecting the compensation status as stated in this Ordinance. Nothing in this Ordinance shall be construed as mandating that each and every position and/or classification be filled by this City.
- Section 19. That, those employees who are covered by collective bargaining agreements shall be paid in accordance with the respective collective bargaining agreement.
- Section 20. That, all compensation paid under this Ordinance is subject to appropriation of funds by Council.
- Section 21. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.
- Section 22. That, all pay scales reflected in this Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.
- Section 23. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.
- Section 24. That, any employee who is employed by the City in more than one position shall be paid overtime in accordance with State and Federal wage and salary laws (specifically, after forty hours of work within one week the person should receive overtime based on the salary or wage for the position they are working when they surpass forty hours for that work week). However, but for the employee's normal scheduled employment, the department that causes the overtime shall be liable for the payment of overtime regardless of where the hours where worked.
- Section 25. That, Ordinance No. 083-14 is repealed in its entirety effective December 21, 2015.
- Section 26. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- Section 27. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 28. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay	_ Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
I, Gregory J. Heath, Clerk/Finance Director of that the foregoing Ordinance No. 068-15 was duly publicate the foregoing Ordinance No. 068-15 was duly publicate with general circulation in said City, on the; & I further certify the compliance with rules a Codified Ordinances Of Napoleon Ohio and the laws of Meetings.	shed in the Northwest Signal, aday of, established in Chapter 103 of the
	Gregory J. Heath, Clerk/Finance Director

EXHIBIT "A"

(BASE HOURLY RATE)

<u>Title</u>	A	<u>B</u>	<u>C</u>	D
Clerk-Typist II	\$11.31	\$13.02	\$13.98	\$14.99
Receptionist	12.79	14.68	15.74	16.92
Records Clerk/Recorder	14.06	16.13	17.35	18.72
Account Clerk I	11.31	12.76	13.40	14.17
Account Clerk II	14.06	16.13	17.35	18.72
Deputy Court Clerk	15.12	16.46	17.66	18.92
Civil Engineering Technician	17.15	19.70	21.10	22.64
Senior Engineering Technician	20.36	23.45	25.11	26.93
Zoning Administrator	22.28	25.60	27.43	29.41
Distribution Services Supervisor	24.71	28.42	30.48	32.67
Electrical Construction/Maintenance Inspector	24.71	28.42	30.48	32.67
Chief Water Treatment Operator	20.36	23.45	25.11	26.93
Chief Wastewater Treatment Operator	20.36	23.45	25.11	28.38
Construction Inspector	22.28	25.60	27.43	30.14
Police Lieutenant	25.48	28.63	29.97	31.48
Accounts Payable Clerk	14.06	16.13	17.35	18.72
Administrative Assistant	15.60	18.00	19.33	20.81
Senior Account Clerk	15.60	18.00	19.33	22.84
Sr. Electric Engineering Tech	20.36	23.45	25.11	26.93
Service Building Secretary	11.31	12.76	13.40	14.17
Senior Service Building Secretary	14.06	16.13	17.35	18.72
Tax Administrator	15.97	18.38	19.70	23.38
Utility Billing Supervisor	15.97	18.38	19.70	21.10
Staff Engineer	18.93	21.82	23.45	25.20

EXHIBIT "B"

(BASED ON AN 80 HOUR PAY PERIOD)

<u>Title</u>	BOTTOM	TOP
Assistant to the City Engineer	\$1718.65	\$2512.72
City Engineer	2443.00	3966.03
Parks & Recreation Director/Cemetery	1645.87	2860.56
Water Superintendent	1903.32	3060.14
Wastewater Superintendent	1903.32	3060.14
Electrical Engineer	1960.10	2878.60
Electric Distribution Superintendent	2144.46	3151.40
Operations Superintendent	1885.18	2757.48
Fire Chief	2239.63	3300.57
Chief of Police	2239.63	3300.57
Golf Course & Grounds Supt.	1816.18	2441.32
Municipal Court Clerk	1719.31	1923.08
Assistant Finance Director	1723.15	2716.11
Management Information System Administrator	1779.32	2521.70
Human Resources Director	2028.66	3078.55
Public Works Director	3932.38	4214.91
Assistant Fire Chief	2500.00	3070.38
Municipal Court Bailiff		1269.97
City Manager		3461.54
City Finance Director		3834.98
City Law Director		2971.15

EXHIBIT "C"

(BASED ON AN 80 HOUR PAY PERIOD)

<u>Title</u>	<u>BOTTOM</u>	TOP
Executive Assistant to Appointing Authority Chief Probation Officer	\$1515.20 1285.60	\$1826.34 1357.48

EXHIBIT "D"

(BASE HOURLY RATE)

<u>Title</u>	Bottom	Тор
Front Desk Administrator (Part Time)	\$9.10	\$12.43
Golf Course Clubhouse Attendant (Seasonal)	8.10	13.59
Golf Course Clubhouse Manager (Seasonal)	8.10	13.59
Lifeguard (Seasonal)	8.10	13.59
Seasonal Laborer - Other	8.10	13.59
Parks Maintenance Worker (Seasonal)	8.10	13.59
Recreation Worker (Seasonal)	8.10	13.59
Senior Center Fitness Coordinator (Part Time)	8.10	13.59
Probationary/Trainee Fire Fighter/EMT	8.10	12.33
All Fire/Rescue Department (Part Time)	11.60	16.10
Deputy Court Clerk (Part Time)	10.09	13.87
Legal Clerk (Temporary)	13.09	21.03
Utility & Income Tax/Account Clerk (Part Time)	9.10	16.06
Construction Engineer (Temporary) Engineer Dept	37.14	39.81
Construction Inspection (Temporary)	12.24	13.11
MIS Technician (Part Time)	14.00	20.71
Probation Officer PIIG Grant		15.00
Deputy Court Bailiff		13.27

ORDINANCE NO. 069-15

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS FROM RESPECTIVE FUNDS, DEPARTMENTS AND CATEGORIES TO OTHER FUNDS, DEPARTMENTS AND CATEGORIES PURSUANT TO O.R.C. SECTION 5705.40 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015 AS LISTED IN EXHIBIT "A" (FINAL); AND DECLARING AN EMERGENCY

WHEREAS, the City appropriates funds by fund, department, and category of personal services and other; and,

WHEREAS, transfer from one appropriation item to another is necessary to provide appropriations for current expenses of the City; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, pursuant to Section 5705.40 of the Ohio Revised Code, and this Ordinance, the Finance Director is hereby authorized and directed to transfer from one appropriation item to another, in the Fiscal Year ending December 31, 2015, as listed in Exhibit "A" (Final), attached hereto and made a part hereof.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the City's Revised Code of General Ordinances.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.
- Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE	_Yea	_ Nay	Abstain
Attest:			
Gregory J. Heath, Clerk/Fina	nce Directo	or	
o ,	5 was duly p	published ii	f the City of Napoleon, do hereby certify that the n the Northwest Signal, a newspaper of general ,
			Gregory J. Heath, Clerk/Finance Director

FISCAL	YEAR ENDING 2015- 4TH QUARTER BUDGET A	DJUSIVIEN 13			
2015 API	PROPRIATION BUDGET - TRANSFER OF APPR	OPRIATIONS	(NO. 1)		
Appropria	tion Transfer No. 1 - 4th Quarter Budget Adjustments -	Final, Ord. No. 0	069-15, Passed	112	/21/2015
		= ACCOUNT C	ATEGORY =		APPROPRIATION
FROM/	FUND	PERSONAL			CATEGORY'S
TO	DEPARTMENT/COST CENTER	SERVICES	OTHER		NET CHANGE
	100 GENERAL FUND				
FROM:	1370 CITY MANAGER/HUMAN RESOURCES		-2,470.00	**	-2,470.00
	1370 CITY MANAGER/HUMAN RESOURCES	2,470.00		**	2,470.00
			00 00 to 10 10 10 10 10 10 10 10 10 10 10 10 10	**	2,170.00
Total Appr	opriation Transfers-100 General Fund	2,470.00	-2,470.00	**	0.00
	170 MUNICIPAL INCOME TAX FUND				
	1510 FINANCE/INCOME TAX COLLECTION	-11,990.00	-9,680.00	-	-21,670.00
TO:	9900 TRANSFER ACCOUNTS		21,670.00	**	21,670.00
				**	
Total Appr	opriation Transfers-170 Municipal Income Tax Fund	-11,990.00	11,990.00	**	0.00
	180 KWH TAX COLLECTION (GF) FUND				
EDOM .	9800 REIMBURSEMENTS-SHARED EXPENSES		-4,920.00	**	-4,920.00
	9900 TRANSFER ACCOUNTS		4,920.00		4,920.00
10.	9900 TRANSI ER ACCOUNTS		4,520.00	**	4,320.00
Total Appr	opriation Transfers-180 KWH Tax Collection (GF) Fund	0.00	0.00	**	0.00
	· · · · · · · · · · · · · · · · · · ·				
	200 STREET CONSTRUCTION, MAINTENANCE	& REPAIR FU			
	5110 SERVICE/ICE AND SNOW REMOVAL		-5,260.00	**	-5,260.00
TO:	5120 SERVICE/STORM DRAINAGE	5,260.00		**	5,260.00
Total Appr	opriation Transfers-200 SCM&R Fund	5,260.00	-5,260.00	**	0.00
Total Appl	opridation transfers 200 Commark Faila	0,200.00	0,200.00		0.00
	220 RECREATION FUND				
THE PARTY AND DESCRIPTION OF THE	4300 RECREATION/POOL OPERATING	-780.00		**	-780.00
TO:	4300 RECREATION/POOL OPERATING		780.00	**	780.00
FROM ·	4400 RECREATION/PARKS & PROGRAMS	-3,050.00		**	-3,050.00
	4400 RECREATION/PARKS & PROGRAMS	0,000.00	3,050.00	**	3,050.00
10.	4400 NEGRESCHIOTOTOTOTOTOTOTOTOTOTOTOTOTO		0,000.00	**	
Total Appr	opriation Transfers-220 Recreation Fund	-3,830.00	3,830.00	**	0.00
	400 CAPITAL IMPROVEMENT FUND				
	1300 CITY MANAGER/ADMINISTRATIVE		-60.00	**	-60.00
TO:	1100 City Council/Legislative		60.00	**	60.00
FROM ·	4300 RECREATION/POOL OPERATING		-2,700.00	**	-2,700.00
	4200 RECREATION/GOLF OPERATING		2,700.00	**	2,700.00
				**	
Total Appr	opriation Transfers-220 Recreation Fund	0.00	0.00	**	0.00
	CO CANITATION (DECLICE) DEV. EUND				
EDOM -	560 SANITATION (REFUSE) REV. FUND 6411 SANITATION/SRS-YARD WASTE SITE OPER.		-3,750.00	**	2 750 00
		1		**	-3,750.00
10:	6410 SANITATION/SRS-SEASONAL PICKUP PROGRAM	/1	3,750.00	**	3,750.00
Total Appr	opriation Transfers-560 Sanitation (Refuse) Rev.Fund	0.00	0.00	**	0.00
-1-1-		New York (70.7)			

ORDINANCE NO. 070-15

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE (SUPPLEMENT NO. 5) FOR THE YEAR 2015; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, the annual appropriation measure passed in Ordinance No. 075-14, Ordinance No. 020-15, Ordinance No. 032-15, Ordinance No. 048-15, and Ordinance No. 052-15 for the fiscal year ending December 31, 2015 shall be supplemented (Supplement No. 5) as provided in Exhibit "A", attached hereto and made a part hereof.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.
- Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because this Ordinance provides for appropriations for the current expenses of the City which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay Abstain	Konard IV. Bellin, Wayor
Attest:	
Gregory J. Heath, Clerk/Finance Director	
I, Gregory J. Heath, Clerk/Finance Director of the City of No Ordinance No. 070-15 was duly published in the Northwest Signal, a on the day of,, & I furth established in Chapter 103 of the Codified Ordinances Of Napoleon Copertaining to Public Meetings.	newspaper of general circulation in said City, her certify the compliance with rules
Gregor	y J. Heath, Clerk/Finance Director

2015 Supplement #5 Ordinance No. 070-15

2015 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET ADJUSTMENT-FINAL BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY - Revised 12-31-2015

BODGET COMMANT BY TOND, BEFAIL	1	SAILOOKI	OFF AD I	
	===== 2015 4TH 0	TR. FINAL BUD	GET ADJ. ====	2015
ORDINANCE No. 070-15, Passed 12/21/2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
	1			
100 GENERAL FUND				
1100 City Council/Legislative	-980	-2,300	-3,280	
1200 Mayor/Executive	-110	-610	-720	
1300 City Manager/Administrative	0	-910	-910	
1370 City Manager/Human Resources	-2,270	-4,340	-6,610	
1400 Law Director/Administrative	-36,580	-12,480	-49,060	
1500 Finance/Administrative	-19,630	-5,790	-25,420	
1520 Finance/Utility Billing	-20,850	-23,400	-44,250	
1600 Information Systems/Administrative	-39,660	-15,000	-54,660	
1700 Engineering/City Engineer	-33,720	-25,120	-58,840	
1800 Municipal Court/Judicial	-18,980	-11,200	-30,180	
1900 General Government/Miscellaneous	0	-47,090	-47,090	
2100 Police/Safety Services	-110,520	-10,900	-121,420	
2200 Fire/Safety Services	-91,060	-16,010	-107,070	
3100 Building Inspections/Zoning & Planning	-5,040	-6,410	-11,450	
4700 Cemetery/Operations	-1,320	-290	-1,610	
5130 Service/Buildings, Properties, Equipment	-3,700	-3,120	-6,820	
9900 Transfer Accounts	0	-7,500	-7,500	
Total - 100 General Fund	-384,420	-192,470	-576,890	-\$576,890
	. ========	========	========	
	1			
123 SPECIAL EVENTS FUND				
1900 General Government/Miscellaneous	0	-130	-130	-\$130
		========	========	
130 ECONOMIC DEVELOPMENT FUND				
3500 Economic Development	0	-9,000	-9,000	-\$9,000
		========	========	
147 UNCLAIMED MONIES FUND	1		000000	
9900 Transfer Accounts	0	130	130	
				## CP\$1000 ox
Total - 147 Unclaimed Monies Fund	0	130	130	\$130
		========		
hand in principal reach consequence (CRES) and the second consequence (CRES) are second consequence (CRES) and the second consequence (CRES) are second consequence (CRES) and the second consequence (CRES) are second consequence (CRES) and the second consequence (CRES) are second consequence (CRES) and the second consequence (CRES) are second consequence (CRES) and the second consequence (CRES) are second consequence				
170 MUNICIPAL INCOME TAX FUND	l _			
9900 Transfer Accounts	0	400,000	400,000	
Total - 170 Municipal Income Tax Fund	0	400,000	400,000	\$400,000
		=======	=======	
180 kWH TAX (GF) COLLECTION FUND		0.000	0.000	
9800 Reimbursements-Shared Expense	0	-6,000	-6,000	
		C 000	6 000	¢c 000
Total - 180 kWH Tax (GF) Collection Fund	0	-6,000	-6,000	-\$6,000
	=======================================	=======		
405 LAWLIDDARY FUND				
195 LAW LIBRARY FUND	_	-1,100	-1,100	
1800 Municipal Court/Judicial	0			
9900 Transfer Accounts	0	-1,100	-1,100	
Total 405 Law Library Fund	0	-2,200	-2,200	-\$2,200
Total - 195 Law Library Fund	I ======	-2,200	-2,200	-\$2,200
	1			

Rev. 12/21/2015

BODGET GOWNWART BY TOND, DEPAR				1
ODD/MANOE N - 070 45 D 140/04/0045	===== 2015 4TH (JIR. FINAL BUL	GET ADJ. ====	
ORDINANCE No. 070-15, Passed 12/21/2015	PERSONAL	071150	TOT41	FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
200 STREET CONSTRUCTION, MAINTENANCE & REPAIR	l			
5100 Service/Streets Maintenance and Properties	-8,430	-69,640	-78,070	
5110 Service/Ice and Snow Removal	0	-6,990		
5120 Service/Strorm Drainage	0	-4,000		
3120 Gervice/Girofffi Drainage		-4,000		
Total - 200 Street (SCM&R) Fund	-8,430	-80,630	-89,060	-\$89,060
, , , , , , , , , , , , , , , , , , , ,	========	========	========	***************************************
	I			
201 STATE HIGHWAY IMPROVEMENT FUND				
5100 Service/Streets Maintenance and Properties	0	-5,100	-5,100	-\$5,100
		========	========	
203 MUNICIPAL (100%) MV LICENSE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	-5,000	-5,000	
Total - 203 Municipal 100% MV License Tax Fund	0	-5,000	-5,000	-\$5,000
	======================================	=======	=======	
204 COUNTY MY LICENSE DEDMISSIVE TAY FUND				
204 COUNTY MV LICENSE PERMISSIVE TAX FUND 5100 Service/Streets Maintenance and Properties	0	-15,700	-15,700	-\$15,700
5 100 Service/Streets Maintenance and Properties	=======	=15,700	========	-\$13,700
	I			
210 EMS TRANSPORT SERVICE FUND		11		
2200 Fire/Safety Services	0	-26,690	-26,690	
2200 i nordatoty dorividad				
Total - 210 EMS Transport Service Fund	0	-26,690	-26,690	-\$26,690
,				*
220 RECREATION FUND				
4100 Parks/Administrative	-2,770	-4,360		
4200 Recreation/Golf Operating	-1,770	-11,900		
4300 Recreation/Pool Operating	-1,290	0	-1,290	
4400 Recreation/Programs	-250	0	-250	
		40.000		400.040
Total - 220 Recreation Fund	-6,080 ======	-16,260 ======	-22,340 	-\$22,340
	I			
227 NAPOLEON CEMETERY TRUST FUND				
4700 Cemetery/Grounds	0	-500	-500	-\$500
47 00 Cometery/Crounds		========	========	****
	I			
240 HOTEL/MOTEL TAX FUND				
3800 Travel and Tourism	0	10,000	10,000	
9900 Transfer Accounts	0	10,000	10,000	
Total - 240 Hotel Motel Tax Fund	0	20,000	20,000	\$20,000
		========	========	
242 FIRE EQUIPMENT FUND				2
2200 Fire/Safety Services	0	-4,090	-4,090	-\$4,090
		========	========	
	I	1	l l	

2015 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET ADJUSTMENT-FINAL BUDGET SUMMARY BY FUND. DEPARTMENT AND CATEGORY - Revised 12-31-2015

BUDGET SUMMARY BY FUND, DEPAR	IMENI AND	CATEGORY	- Revised 1	2-31-2015
	===== 2015 4TH	QTR. FINAL BUD	OGET ADJ. ====	2015
ORDINANCE No. 070-15, Passed 12/21/2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
261 CDBG PROGRAM INCOME FUND				
3300 Contracts-Grt.SrvMVPLN	0	-46,800	-46,800	-\$46,800
			========	# 25 % ***
	I			
270 INDIGENT DRIVERS ALCOHOL FUND				
1800 Municipal Court/Judicial	0	-24,000	-24,000	-\$24,000
			========	\$0 \$0
	1			
271 LAW ENFORCEMENT & EDUCATION FUND				
2100 Police/Safety Services	-2,770	-400	-3,170	-\$3,170
		========	========	
	l			
272 COURT COMPUTERIZATION FUND				
1800 Municipal Court/Judicial	0	-800	-800	
9800 Reimbursements-Shared Expense	0	0	0	
Total - 272 Court Computerization Fund	0	-800	-800	-\$800
		========	========	
273 LAW ENFORCEMENT TRUST FUND			540,00 AB	200 1000 - 0001
2100 Police/Safety Services	0	-550	-550	-\$550
	. ========	========	========	
274 MANDATORY DRUG FINE FUND	20100-20000			
2100 Police/Safety Services	-2,780	-250	-3,030	-\$3,030
275 MUNICIPAL PROBATION SERVICE FUND		0.000	0.070	40.070
1810 Municipal Court/Probation Department	-970	-2,000	-2,970	-\$2,970
		=======		
ATT WATER AND THE PARTY OF THE				
279 HANDICAP PARKING FINE FUND		4 400	4 400	64 400
1800 Municipal Court/Judicial	0	-1,100	-1,100	-\$1,100
		========	=======	
AND DEPTHEED BOLLOF TRAINING FUND				
280 CERTIFIED POLICE TRAINING FUND	-1,000	-2,000	-3,000	-\$3,000
1800 Municipal Court/Judicial		-2,000	-3,000	-\$3,000
	I			
287 PROBATION IMPROVEMENT AND INCENTIVE GRAN				
	2,330	5,000	7,330	\$7,330
1800 Municipal Court/Probation Department	2,330	3,000		\$1,550
	I			
295 IRS 125 BENEFITS PLAN FUND				
1900 General Government/Miscellaneous	0	-54,060	-54,060	-\$54,060
1500 General Government/Misoellaneous	=======	========	========	401,000
			900000 e nicital 24 (1900 - 100 2010 2010 2010 2010 2010 2010 2	
310 SA BOND RETIREMENT FUND				
8500 Special Assessment Debt Services	0	-80	-80	-\$80
	========	========		
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	===== 2015 4TH (QTR. FINAL BU	DGET ADJ. ====	A DESCRIPTION AND ADDRESS OF THE PARTY OF TH
ORDINANCE No. 070-15, Passed 12/21/2015	PERSONAL		V- 2000	FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
400 CAPITAL IMPROVEMENT FUND				
1100 City Council/Legislative	0	-500		
1300 City Manager/Administrative	0	-4,720		
1370 City Manager/Human Resources	0	-1,000	-1,000	
1400 Law Director/Administrative	0	-1,000	-1,000	
1500 Finance/Administrative	0	-44,450	-44,450	
1600 Information Systems/Administrative	0	-2,000	-2,000	
1700 Engineering/City Engineer	0	-12,700	-12,700	
2100 Police/Safety Services	0	-8,900	-8,900	
2200 Fire/Safety Services	0	-68,030		
4300 Recreation/Pool Operating	0	-1,200		
4400 Recreation/Programs	0	-700		
4700 Cemetery/Grounds	0	-400		
5100 Service/Streets Maintenance and Properties	0	-986,000		
5 100 Service/Streets Maintenance and Properties		-500,000	-500,000	
Total - 400 Capital Improvement Fund	0	-1,131,600	-1,131,600	-\$1,131,600
Total - 400 Capital Improvement runu		=========	========	-ψ1,101,000
	1			
404 OID FUNDING DESERVE FUND				
401 CIP FUNDING RESERVE FUND		92.400	92 400	602 400
1900 General Government/Miscellaneous	0	-82,400	-82,400 ======	-\$82,400
438 SCOTT STREET IMPROVEMENT PROJECT FUND				
9900 Transfer Accounts	0	49,820	49,820	
Total - 438 Scott Street Imp. Project Fund	0	49,820	49,820	\$49,820
			=======	
	1			
500 ELECTRIC UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	-4,760	-4,760	
6110 Electric/Operations, Distribution System	-35,710	-72,600	-108,310	
6111 Electric/Purchased Power	0	-960,000	-960,000	
9800 Reimbursement Accounts-Shared Expenses	0	-95,260	-95,260	
9900 Transfer Accounts	0	-6,000		
Total - 500 Electric Utility Revenue Fund	-35,710	-1,138,620	-1,174,330	-\$1,174,330
Total Coo Licotic Carry November and	========	=========	=========	
	1			
503 ELECTRIC DEVELOPMENT FUND				
6110 Electric/Operations, Distribution System	0	-186,100	-186,100	
0110 Electric operations, Distribution System				
Total - 503 Economic Development Fund	0	-186,100	-186,100	-\$186,100
Total - 303 Economic Development Fund	========	=========		4.00,.00
	I			
510 WATER REVENUE FUND				
1520 Finance/Utility Billing	0	-1,900	-1,900	
	-69,010	-142,670		
6200 Water/Treatment Plant Operations	-52,150	-19,330		
6210 Water/Distribution System	-52,150		The state of the s	
9800 Reimbursement Accounts-Shared Expenses		-49,920	-49,920	
Total 540 Water Bevenue Fired	424.460	242 920	-334,980	-\$334,980
Total - 510 Water Revenue Fund	-121,160	-213,820 ======		-\$334,800
	1			
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	===== 2015 4TH (QTR. FINAL BUD	OGET ADJ. ====	2015
ORDINANCE No. 070-15, Passed 12/21/2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
	<u> </u>	<u> </u>		101112
EAA WATER DERRECUATION RECEDVE CUND				
511 WATER DEPRECIATION RESERVE FUND		04.050	04.050	004050
6210 Water/Distribution System	0	-94,350		-\$94,350
	. ========		=======	
513 WATER OWDA BOND RETIREMENT FUND				
8300 Revenue Funds Debt Services	0	-10	-10	-\$10
				* **
519 WATER PLANT RENOVATION & IMPROVEMENT PRO				
		454 000	454.000	
6200 Water/Treatment Plant Operations	0	-454,920	-454,920	
Total - 519 Water Plant Ren.& Imp.Prj.Fund	0	-454,920	-454,920	-\$454,920
	========	========		
520 SEWER (WWT) UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	-1,900	-1,900	
6300 Sewer(WWT)/Treatment Plant Operations	-72,950	-143,330		
6310 Sewer(WWT)/Collection System	-1,430	-17,870	the state of the s	
6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	-11,740	-19,500		
9800 Reimbursement Accounts-Shared Expenses	0	-54,740	-54,740	

Total - 520 Sewer (WWT) Uty. Revenue Fund	-86,120	-237,340	-323,460	-\$323,460
		========	========	
	I			
521 SEWER (WWT) UTY.REP. & IMP. FUND				
	0	-277,660	-277,660	-\$277,660
6300 Sewer(WWT)/Treatment Plant Operations			2000 2000	-\$211,000
			========	
522 SEWER (WWT) UTILITY RESERVE FUND				
8300 Revenue Funds Debt Services	0	-6,000	-6,000	-\$6,000
\$2000000000000000000000000000000000000			========	× *
	Ī			
523 OWDA SA DEBT RETIREMENT FUND				
	0	130	130	\$130
8600 Special Assessment Debt Services (OWDA)			108080	\$130
		========	========	
560 SANITATION (REFUSE) REVENUE FUND	HER.		Hart-story on the	
1520 Finance/Utility Billing	0	-950	-950	
6400 Sanitation(Refuse)/Collection and Disposal	-25,150	-22,900	-48,050	
6410 Sanitation(Refuse)/SRS-Seasonal Pickup Program	-1,200	0	-1,200	
6411 Sanitation(Refuse)/SRS-Yard Waste Site	-1,200	-32,550	-33,750	
	0	-5,090	-5,090	
6412 Sanitation(Refuse)/SRS-Mosquito Control				
6420 Sanitation(Refuse)/Recyling Programs	-7,430	-820		
9800 Reimbursement Accounts-Shared Expenses	0	-14,280	-14,280	
				March 18 10 10000000
Total - 560 Sanitation(Refuse) Revenue Fund	-34,980	-76,590	-111,570	-\$111,570
88 8		========	========	
	l			
561 SANITATION (REFUSE) DEPRECIATION RESERVE FU				
6400 Sanitation(Refuse)/Collection and Disposal	0	-5,000	-5,000	-\$5,000
0700 Gariitation(Neiuse)/Collection and Disposal	=======	-5,000	-5,000	-ψ0,000
	l			

	===== 2015 4TH	QTR. FINAL BUI	DGET ADJ. ====	2015
ORDINANCE No. 070-15, Passed 12/21/2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
580 METER DEPOSITS (ELECTRIC & WATER) FUND 6500 Meter Deposits/Unapplied Cash	0	-5,000	-5,000	-\$5,000
	I		========	
600 CENTRAL GARAGE/FUEL ROTARY FUND	1			
5200 Service/Central Garage	-3,960	-1,120	-5,080	
5600 Service/Fuel Purchase Rotary	0	-30,000		
Total - 600 Central Garage/Fuel Rotary Fund	-3,960	-31,120	-35,080	-\$35,080
		=======	========	
	1			
* GRAND TOTAL - ALL FUNDS	-\$686,050	-\$3,961,260	-\$4,647,310	-\$4,647,310
		;		

RESOLUTION NO. 071-15

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER OHIO REVISED CODE SECTION 5705.14 ON AN AS NEEDED BASIS IN FISCAL YEAR 2015, LISTED IN EXHIBIT "A" (TRANSFER 2); AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; and

WHEREAS, Council previously authorized transfers in Resolution No. 076-14; however, another transfer is necessary; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2015 as listed in Exhibit "A" (Transfer 2), attached hereto and made a part of this Resolution.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.
- Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea Nay Ab	ostain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
I, Gregory J. Heath, Clerk/Finance Director of the Content of the Content of the Content of the November of the November of the November of the Content of the State of Ohio pertaining to Public Meetings.	Northwest Signal, a newspaper of general ,; & I further certify
$\overline{Gre_{o}}$	gory J. Heath, Clerk/Finance Director

2015 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 071-15, Passed 12/21/2015

2015 BUDGET - TRANSFER OF FUNDS - FINAL = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO

FROM: 100 GENERAL FUND -\$5,700

TO: 123 SPECIAL EVENTS FUND -\$5,700

Purpose: Subsidize Fall Festival and other events as sponsored through the Chamber of Commerce.

FROM: 100 GENERAL FUND -\$1,800

TO: 295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND -\$1.800

Purpose: Subsidize Administrative Expenditures of Employee 125 Flexible Spending Benefits Fund.

FROM: 147 UNCLAIMED MONIES FUND \$130

TO: 100 GENERAL FUND \$130

Purpose: Payment of Unclaimed Funds back to the 100 General Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$228,080

TO: 100 GENERAL FUND \$228,080

Purpose: Net Transfer (62%) of Income Tax Receipts to 100 General Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$53,790

TO: 220 RECREATION FUND \$53,790

Purpose: Transfer of Income Tax Levy Receipts to 220 Recreation Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$139.800

TO: 400 CAPITAL IMPROVEMENT FUND \$139,800

Purpose: Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund.

FROM: 180 KWH TAX COLLECTION (GF) FUND \$4,920

TO: 100 GENERAL FUND \$4,920

Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund.

FROM: 195 LAW LIBRARY FUND -\$1,100

TO: 100 GENERAL FUND -\$1,100

Purpose: Transfer of City Share for Highway Patrol Fine Monies per ORC.

FROM: 240 HOTEL-MOTEL TAX FUND \$10,000

TO: 100 GENERAL FUND \$10,000

Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund

FROM: 438 SCOTT STREET IMPROVEMENT PROJECT FUND \$20,550

TO: 400 CAPITAL IMPROVEMENT FUND \$20,550

Purpose: Close-out of Scott Street Project Fund. Return funds to fund of origination.

2015 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 071-15, Passed 12/21/2015

2015 BUDGET - TRANSFER OF FUNDS - FINAL = TRANSFER AMOUNTS =

FUND NAME, FROM - TO, PURPOSE

FROM TO

FROM: 438 SCOTT STREET IMPROVEMENT PROJECT FUND

TO: 520 SEWER REVENUE FUND

\$29,270

Purpose: Close-out of Scott Street Project Fund. Return funds to fund of origination.

FROM: 500 ELECTRIC REVENUE FUND

-\$6,000

\$29,270

TO: 180 KWH TAX COLLECTION (GF) FUND

-\$6,000

Purpose: Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General Fund share of kWH Tax.

TOTALS - FROM TOTALS - TO

471,940

471,940 ______

ORDINANCE NO. 072-15

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,500,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE MUNICIPAL WATER SYSTEM BY CONSTRUCTING A NEW WATER TREATMENT PLANT, ACQUIRING AND IMPROVING INTERESTS RELATED IN REAL PROPERTY. IMPROVING AND REHABILITATING THE EXISTING WATER TREATMENT PLANT AND RELATED STORAGE FACILITIES, AND REHABILITATING THE ELEVATED STORAGE TANKS, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO

WHEREAS, pursuant to Ordinance No. 072-14 passed on January 5, 2015, notes in anticipation of bonds in the aggregate amount of \$2,500,000, dated March 4, 2015 (the "Outstanding Notes"), were issued for the purpose stated in Section 1, to mature on March 3, 2016; and

WHEREAS, this Council finds and determines that the City should retire the Outstanding Notes with the proceeds of the Notes described in Section 3 and other funds available to the City; and

WHEREAS, the Finance Director, as fiscal officer of this City, has certified to this Council that the estimated life or period of usefulness of the Improvement described in Section 1 is at least five years, the estimated maximum maturity of the Bonds described in Section 1 is at least thirty (30) years, and the maximum maturity of the Notes described in Section 3, to be issued in anticipation of the Bonds, is March 7, 2033;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Napoleon, Henry County, Ohio, that:

Section 1. It is necessary to issue bonds of this City in the maximum principal amount of \$2,500,000 (the "Bonds") for the purpose of paying the costs of improving the municipal water system by constructing a new water treatment plant, acquiring and improving related interests in real property, improving and rehabilitating the existing water treatment plant and related storage facilities, and rehabilitating the elevated storage tanks, together with all necessary and related appurtenances thereto (the "Improvement").

Section 2. The Bonds shall be dated approximately March 1, 2017, shall bear interest at the now estimated rate of 5.50% per year, payable semiannually until the principal amount is paid, and are estimated to mature in twenty (20) annual principal installments on December 1 of each year and in such amounts that the total principal and interest payments on the Bonds, in any

fiscal year in which principal is payable, shall be substantially equal. The first principal payment of the Bonds is estimated to be December 1, 2017.

Section 3. It is necessary to issue and this Council determines that notes in the maximum principal amount of \$2,500,000 (the "Notes") shall be issued in anticipation of the issuance of the Bonds for the purpose described in Section 1 and to retire, together with other funds available to the City, the Outstanding Notes and to pay any financing costs. The principal amount of Notes to be issued (not to exceed the stated maximum amount) shall be determined by the Finance Director in the certificate awarding the Notes in accordance with Section 6 of this Ordinance (the "Certificate of Award") as the amount which, along with other available funds of the City, is necessary to retire the Outstanding Notes and to pay any financing costs. The Notes shall be dated the date of issuance and shall mature not more than one year following the date of issuance; provided that the Finance Director shall establish the maturity date in the Certificate of Award. The Notes shall bear interest at a rate or rates not to exceed 6.00% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for. The rate or rates of interest on the Notes shall be determined by the Finance Director in the Certificate of Award in accordance with Section 6 of this Ordinance.

Section 4. The debt charges on the Notes shall be payable in lawful money of the United States of America or in Federal Reserve funds of the United States of America as determined by the Finance Director in the Certificate of Award, and shall be payable, without deduction for services of the City's paying agent, at the office of a bank or trust company designated by the Finance Director in the Certificate of Award after determining that the payment at that bank or trust company will not endanger the funds or securities of the City and that proper procedures and safeguards are available for that purpose or at the office of the Finance Director if agreed to by the Finance Director and the original purchaser (the "Paying Agent").

The City Manager and the Finance Director may sign and deliver, in the name and on behalf of the City, the Note Registrar Agreement between the City and the Paying Agent, in substantially the form as is now on file with the Clerk of Council. The Note Registrar Agreement is approved, together with any changes or amendments that are not inconsistent with this Ordinance and not substantially adverse to the City and that are approved by the City Manager and the Finance Director on behalf of the City, all of which shall be conclusively evidenced by the signing of the Note Registrar Agreement or amendments thereto. The Finance Director shall provide for the payment of the services rendered and for reimbursement of expenses incurred pursuant to the Note Registrar Agreement, except to the extent paid or reimbursed by the original purchaser in accordance with the Certificate of Award, from the proceeds of the Notes to the extent available and then from other money lawfully available and appropriated or to be appropriated for that purpose.

Section 5. The Notes shall be signed by the City Manager and Finance Director, in the name of the City and in their official capacities; *provided* that one of those signatures may be a facsimile. The Notes shall also be countersigned by the Mayor; *provided* that the signature of the Mayor may be a facsimile. The Notes shall be issued in minimum denominations of \$100,000 (and may be issued in denominations in such amounts in excess thereof as requested by

the original purchaser and approved by the Finance Director) and with numbers as requested by the original purchaser and approved by the Finance Director. The entire principal amount may be represented by a single note and may be issued as fully registered securities (for which the Finance Director will serve as note registrar) and in book entry or other uncertificated form in accordance with Section 9.96 and Chapter 133 of the Ohio Revised Code if it is determined by the Finance Director that issuance of fully registered securities in that form will facilitate the sale and delivery of the Notes. The Notes shall not have coupons attached, shall be numbered as determined by the Finance Director and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Ordinance. As used in this Section and this Ordinance:

"Book entry form" or "book entry system" means a form or system under which (a) the ownership of beneficial interests in the Notes and the principal of and interest on the Notes may be transferred only through a book entry, and (b) a single physical Note certificate in fully registered form is issued by the City and payable only to a Depository or its nominee as registered owner, with the certificate deposited with and "immobilized" in the custody of the Depository or its designated agent for that purpose. The book entry maintained by others than the City is the record that identifies the owners of beneficial interests in the Notes and that principal and interest.

"Depository" means any securities depository that is a clearing agency registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in the Notes or the principal of and interest on the Notes, and to effect transfers of the Notes, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

"Participant" means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

The Notes may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized, (a) the Notes may be issued in the form of a single Note made payable to the Depository or its nominee and immobilized in the custody of the Depository or its agent for that purpose; (b) the beneficial owners in book entry form shall have no right to receive the Notes in the form of physical securities or certificates; (c) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (d) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the City.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book entry system, the Finance Director may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Finance Director does not or is unable to do so, the Finance Director, after making provision for notification of the

beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Notes from the Depository, and shall cause the Notes in bearer or payable form to be signed by the officers authorized to sign the Notes and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of City action or inaction, of those persons requesting such issuance.

The Finance Director is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the book entry system for the Notes, after determining that the signing thereof will not endanger the funds or securities of the City.

Section 6. The Notes shall be sold at not less than par plus accrued interest (if any) at private sale by the Finance Director in accordance with law and the provisions of this Ordinance. The Finance Director shall sign the Certificate of Award referred to in Section 3 fixing the interest rate or rates which the Notes shall bear and evidencing that sale to the original purchaser, cause the Notes to be prepared, and have the Notes signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Notes if requested by the original purchaser, to the original purchaser upon payment of the purchase price. The City Manager, the Finance Director, the City Law Director, the Clerk of Council and other City officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance. The Finance Director is authorized, if it is determined to be in the best interest of the City, to combine the issue of Notes with one or more other note issues of the City into a consolidated note issue pursuant to Section 133.30(B) of the Ohio Revised Code.

Section 7. The proceeds from the sale of the Notes received by the City (or withheld by the original purchaser on behalf of the City) shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Notes are being issued. The Certificate of Award may authorize the original purchaser to withhold certain proceeds from the sale of the Notes to provide for the payment of certain financing costs on behalf of the City. Any portion of those proceeds received by the City (after payment of those financing costs) representing premium or accrued interest shall be paid into the Bond Retirement Fund.

Section 8. The par value to be received from the sale of the Bonds or of any renewal notes and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used to pay the debt charges on the Notes at maturity and are pledged for that purpose.

Section 9. During the year or years in which the Notes are outstanding, there shall be levied on all the taxable property in the City, in addition to all other taxes, the same tax that would have been levied if the Bonds had been issued without the prior issuance of the Notes. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other

items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Notes or the Bonds when and as the same fall due.

In each year to the extent net revenues from the municipal water utility are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, the amount of the tax shall be reduced by the amount of such net revenues so available and appropriated.

In each year to the extent receipts from the municipal income tax are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, and to the extent not paid from net revenues of the municipal water utility, the amount of the tax shall be reduced by the amount of such receipts so available and appropriated in compliance with the following covenant. To the extent necessary, the debt charges on the Notes and the Bonds shall be paid from municipal income taxes lawfully available therefor under the Constitution and the laws of the State of Ohio and the Charter of the City; and the City hereby covenants, subject and pursuant to such authority, including particularly Section 133.05(B)(7) of the Ohio Revised Code, to appropriate annually from such municipal income taxes such amount as is necessary to meet such annual debt charges.

Nothing in the two preceding paragraphs in any way diminishes the irrevocable pledge of the full faith and credit and general property taxing power of the City to the prompt payment of the debt charges on the Notes and the Bonds.

Section 10. The City covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that (a) the Notes will not (i) constitute private activity bonds or arbitrage bonds under Sections 141 or 148 of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest on the Notes will not be an item of tax preference under Section 57 of the Code.

The City further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Finance Director or any other officer of the City having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the City with respect to the Notes as the City is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties with respect to the Notes, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments with respect to the Notes, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the City, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the City, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes. The Finance Director or any other officer of the City having responsibility for issuance of the Notes is specifically authorized to designate the Notes as "qualified tax-exempt obligations" if such designation is applicable and desirable, and to make any related necessary representations and covenants.

Each covenant made in this Section with respect to the Notes is also made with respect to all issues any portion of the debt service on which is paid from proceeds of the Notes (and, if different, the original issue and any refunding issues in a series of refundings), to the extent such compliance is necessary to assure the exclusion of interest on the Notes from gross income for federal income tax purposes, and the officers identified above are authorized to take actions with respect to those issues as they are authorized in this Section to take with respect to the Notes.

Section 11. The Clerk of Council is directed to promptly deliver a certified copy of this Ordinance and the Certificate of Award to the County Auditor of Henry County, Ohio.

Section 12. The Finance Director is authorized to request a rating for the Notes from Moody's Investors Service, Inc. or Standard & Poor's Ratings Service, or both, as the Finance Director determines is in the best interest of the City. The expenditure of the amounts necessary to secure any such ratings as well as to pay the other financing costs (as defined in Section 133.01 of the Ohio Revised Code) in connection with the Notes is hereby authorized and approved and the amounts necessary to pay those costs are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 13. The legal services of the law firm of Squire Patton Boggs (US) LLP are hereby retained in connection with the authorization, issuance and sale of the Notes. Those legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Notes and securities issued in renewal of the Notes and rendering at delivery related legal opinions. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any

county or municipal corporation or of this City, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any reimbursement are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 14. The services of Sudsina & Associates, LLC, as municipal advisor, are hereby retained. The municipal advisory services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Notes. In rendering those municipal advisory services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the City or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those municipal advisory services and shall be reimbursed for the actual out-of pocket expenses it incurs in rendering those municipal advisory services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

Section 15. This Council determines that all acts and conditions necessary to be done or performed by the City or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the City have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the City are pledged for the timely payment of the debt charges on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

Section 16. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council and any of its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Ohio Revised Code.

Section 17. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 18. This Ordinance shall be in full force and effect on the earliest date permitted by law.

Passed:		
		Travis B. Sheaffer, Council Presiden
Approved:		
		Ronald A. Behm, Mayor
VOTE ON PASSAGE Yea	_ Nay	_ Abstain
Attest:		
Gregory J. Heath, Clerk of Council	,	
I, Gregory J. Heath, Clerk of Council of the Ordinance No. 072-15 was duly published in the said City on the day of January, 2016; and in Chapter 102 of the Criffold O. I.	Northwest Sign ad I further cert	tal, a newspaper of general circulation in
in Chapter 103 of the Codified Ordinances of pertaining to Public Meetings.	f Napoleon, O	hio and the laws of the State of Ohio
	Gregory	v J. Heath, Clerk of Council
CERTIFICAT	ION OF REC	<u>ORDS</u>
I, Gregory J. Heath, Clerk of Council, of the Ci document to be a True and Correct copy of Ordi	ity of Napoleon inance No. 072-	, Ohio, do hereby certify and attest this 15, passed January, 2016.
Gregory J. Heath, Clerk of Council		Date

ORDINANCE NO. 073-15

AN ORDINANCE VACATING A PORTION OF A CERTAIN ALLEY AND ROADWAY LOCATED AT 303 WEST MAIN STREET IN HENRY YEAGER'S 2ND ADDITION; ALSO PORTIONS OF ROADWAYS WITHIN THE SOUTHWEST QUARTER OF FRACTIONAL SECTION 13, TOWN 5 NORTH, RANGE 6 EAST, ALL BEING IN THE CITY OF NAPOLEON, HENRY COUNTY, OHIO

WHEREAS, an application for a public hearing was filed by The Napoleon Area City School District requesting the City vacate an alley and roadway located in the South and East parking lots of the Napoleon Middle School property at 303 West Main Street which is located in Henry Yeager's 2nd Addition, along with portions of the roadway within the Southwest Quarter of Fractional Section 13, Town 5 North, Range 6 East, all being in the City of Napoleon, Ohio, pursuant to Chapter 909 of the Codified Ordinances of the City of Napoleon, Ohio, and Chapter 723 of the Ohio Revised Code; and,

WHEREAS, the Planning Commission held a Public Hearing (PC-15-04) on December 8, 2015 at 5:00p.m., after being duly published, and there was no opposition; and,

WHEREAS, the Planning Commission passed Resolution No. PC-15-04 recommending that said property be vacated by Napoleon City Council; Now Therefore,

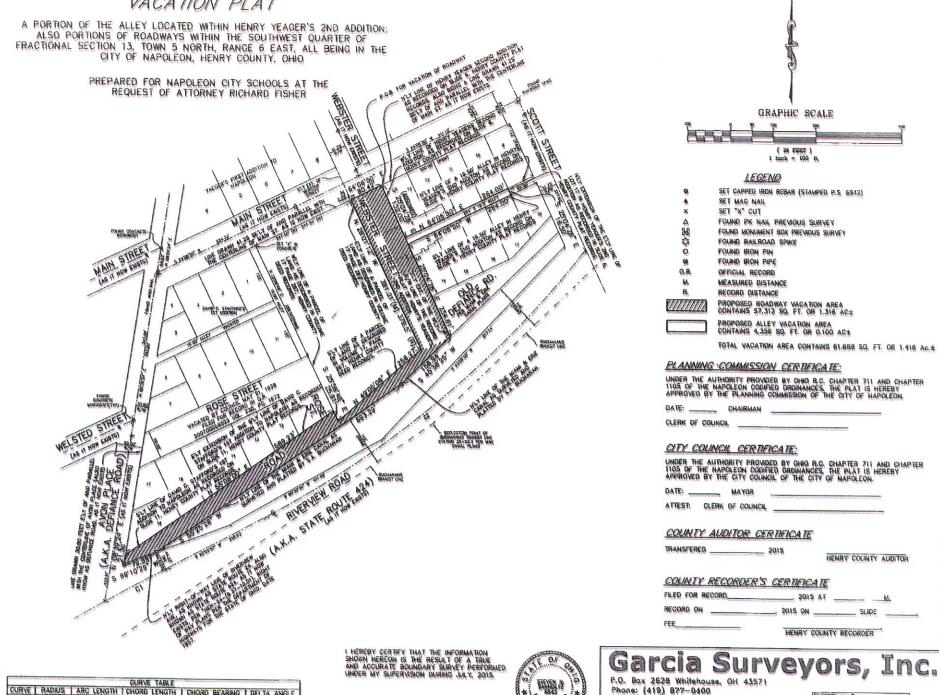
BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, this Council finds there has been compliance with all applicable provisions of Chapter 909 of the Codified Ordinances of the City of Napoleon, Ohio, and Chapter 723 of the Ohio Revised Code, in regard to vacation of a certain alley and roadway as more particularly described in Section 2 of this Ordinance, including but not limited to the notice requirement.
- Section 2. That, this Council finds there exists a petition signed by an authorized person on behalf of The Napoleon Area City School District owning lots 10 thru 17 in Henry Yeager's 2nd Addition and also portions of the Southwest quarter of Fractional Section 13, Town 5 North, Range 6 East all being in the City of Napoleon, Henry County, Ohio, as shown on the plat currently on file in the office of the Zoning Administrator and as shown on Exhibit "A" which is attached and incorporated herein.
- Section 3. That, this Council further finds there is good cause for such alley and roadway vacation as prayed for, that such vacation of the alley and roadway will not be detrimental to the general interests of the public.
- Section 4. That, the City Engineer is hereby instructed to present the vacation plat of said vacated alley and roadway to the Clerk of Council and the Clerk is instructed to endorse upon such plat, the action of this Council in vacating such alley and roadway and to cause this Ordinance and the said plat to be recorded in the office of the Recorder of Henry County, Ohio.

- Section 5. That, the Clerk of Council is directed to notify the Auditor of Henry County, Ohio of the vacation, by sending a copy of this Ordinance.
- Section 6. That, the directives as stated in Sections 4 & 5 shall only be completed after payment of all costs to the City owed by the petitioner as established in Chapter 909 of the Codified Ordinances of the City of Napoleon, Ohio, including, but not limited to a non-refundable petition processing fee of \$25.00, plus publication costs, to be paid at the time the petition is filed. If actual publication costs cannot be determined, then an estimated cost as determined by the City shall be paid by the petitioner.
- Section 7. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- Section 8. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.
- Section 9. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Jason P. Maassel, Mayor
VOTE ON PASSAGE Yea N	ay Abstain
Attest:	
Gregory J. Heath, Clerk/Finance Director	
that the foregoing Ordinance No. 073-15 was di newspaper of general circulation in said City, o	n the day of
; & I further certify the compliance wi Codified Ordinances Of Napoleon Ohio and the Meetings.	th rules established in Chapter 103 of the laws of the State of Ohio pertaining to Public
	Gregory J. Heath, Clerk/Finance Director

VACATION PLAT



Steven N. Saneholtz Professional Surveyor No. 6842

Fax: (419) 877-1140 Mobile: (419) 350-8818 E-Mall: ssanhaltz@garclasurveyors.com 154-02089F800A1



PC 15-04

Street and Alley Vacation 303 W. Main

<u>TO:</u> The members of The City Planning Commission

FROM: Tom Zimmerman, Zoning Administrator

SUBJECT: Street and Alley Vacation

MEETING DATE: December 8, 2015 at 5:00 P.M.

BACKGROUND: An application for a public hearing has been filed by The Napoleon Area City School District requesting the City vacate an alley and roadway located in the South and East parking lots of The Napoleon Middle School property at 303 W. Main St. This request is pursuant to City Code Chapter 909.

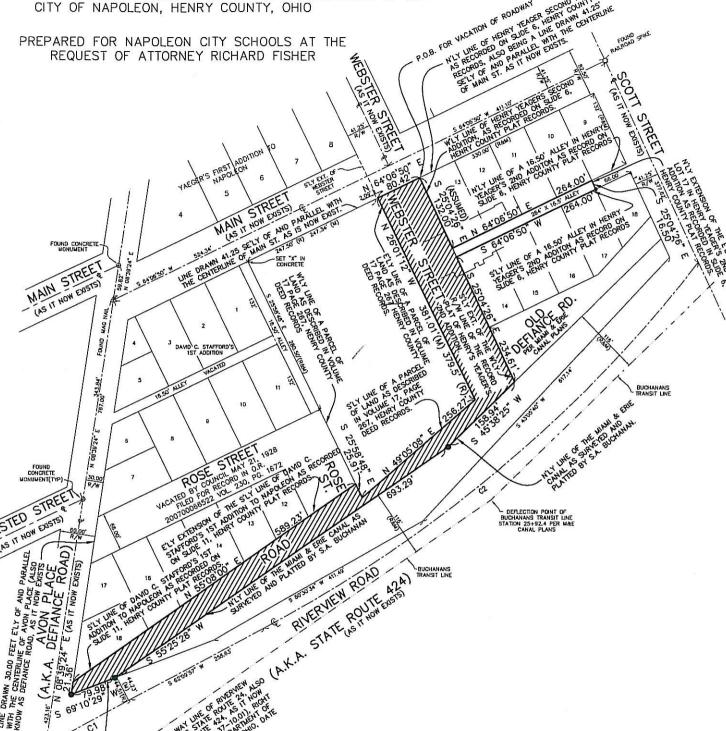
RESEARCH & FINDINGS:

1. The City School District owns all the properties that touch both sides of the requested vacations. The School, Football Field and Parking Lot are currently built over these properties. All City Departments have reviewed and verified that this City owned Land is not used for any utilities and has no public purpose.



VACATION PLAT

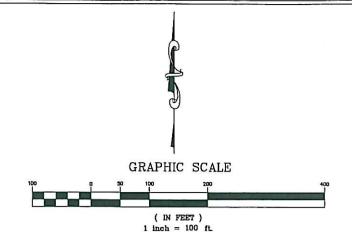
A PORTION OF THE ALLEY LOCATED WITHIN HENRY YEAGER'S 2ND ADDITION; ALSO PORTIONS OF ROADWAYS WITHIN THE SOUTHWEST QUARTER OF FRACTIONAL SECTION 13, TOWN 5 NORTH, RANGE 6 EAST, ALL BEING IN THE CITY OF NAPOLEON, HENRY COUNTY, OHIO



I HEREI	YE	CERTI	FY	THAT	THE	INF	OR	MA'	TION	
SHOWN	HE	REON	IS	THE	RES	ULT	OF	A	TRUE	
AND A	CCU	RATE	BO	UNDA	RY	SUR	VEY	PE	RFORM	1ED
UNDER	MY	SUP	ERV	ISION	DUF	RING	JUI	_Y,	2015.	

CURVE TABLE CURVE RADIUS ARC LENGTH CHORD LENGTH CHORD BEARING DELTA ANGLE C1 5729.58' 165.32' C2 2291.83' 978.67' N 61'20'21" E 01'39'11" 165.31

Steven N. Saneholtz Professional Surveyor No. 6842 Date



LEGEND

- SET CAPPED IRON REBAR (STAMPED P.S. 6842)
- SET MAG NAIL
- SET "X" CUT
- FOUND PK NAIL PREVIOUS SURVEY
- FOUND MONUMENT BOX PREVIOUS SURVEY
- FOUND RAILROAD SPIKE
 - FOUND IRON PIN
- FOUND IRON PIPE
- OFFICIAL RECORD
- MEASURED DISTANCE
- RECORD DISTANCE R.
- PROPOSED ROADWAY VACATION AREA CONTAINS 57,312 SQ. FT. OR 1.316 AC±
- PROPOSED ALLEY VACATION AREA CONTAINS 4,356 SQ. FT. OR 0.100 AC±

TOTAL VACATION AREA CONTAINS 61,668 SQ. FT. OR 1,416 Ac.±

PLANNING - COMMISSION CERTIFICATE:

UNDER THE AUTHORITY PROVIDED BY OHIO R.C. CHAPTER 711 AND CHAPTER 1105 OF THE NAPOLEON CODIFIED ORDINANCES, THE PLAT IS HEREBY APPROVED BY THE PLANNING COMMISSION OF THE CITY OF NAPOLEON.

CITY COUNCIL CERTIFICATE:

CLERK OF COUNCIL

UNDER THE AUTHORITY PROVIDED BY OHIO R.C. CHAPTER 711 AND CHAPTER 1105 OF THE NAPOLEON CODIFIED ORDINANCES, THE PLAT IS HEREBY APPROVED BY THE CITY COUNCIL OF THE CITY OF NAPOLEON.

___ MAYOR ATTEST: CLERK OF COUNCIL

COUNTY AUDITOR CERTIFICATE

HENRY COUNTY AUDITOR

COUNTY RECORDER'S CERTIFICATE

RECORD ON _______ 2015 ON _____ SLIDE ___

HENRY COUNTY RECORDER

Garcia Surveyors, Inc.

P.O. Box 2628 Whitehouse, OH 43571

Phone: (419) 877-0400 Fax: (419) 877-1140 Mobile: (419) 350-8818

E-Mail: ssanholtz@garciasurveyors.com

154-02089FB00A1



RESOLUTION NO. PC-15-04

A RESOLUTION RECOMMENDING THE VACATION OF CERTAIN CITY OF NAPOLEON OWNED LAND

WHEREAS, a petition was filed by Napoleon Area City School District owning lots numbered 10 thru 17 in Henry Yeager's 2nd Addition and also portions of the Southwest quarter of Fractional section 13, Town 5 North, Range 6 East all being in the city of Napoleon, Henry County, Ohio, requesting an alley and portions of roadways within their property be vacated. This is pursuant to Chapter 909 of the Codified Ordinances of the City of Napoleon, Ohio and Chapter 723 of the Ohio Revised Code; and,

WHEREAS, the Planning Commission has had a Public Hearing (PC-15-04), after being duly published, and there exists no opposition; Now Therefore,

BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, this Commission finds that there has been compliance with all applicable provisions of the Ohio Revised Code and the City's Code of Codified Ordinances in regards to vacation of a certain alley as more particularly described in Section 2 of this Resolution, including but not limited to the notice requirement.
- Section 2. That, this Commission finds that there exists a petition filed by Napoleon Area City School District owning lots numbered 10 thru 17 in Henry Yeager's 2nd Addition and also portions of the Southwest quarter of Fractional section 13, Town 5 North, Range 6 East all being in the city of Napoleon, Henry County, Ohio, as shown on the plat currently on file in the office of the Zoning Administrator (shown on the plat as:).
- Section 3. That, the recording of the vacation plat should be made only after payment of all costs to the City owed by the petitioner as established in Chapter 909 of the Codified Ordinances of the City.
- Section 4. That, it is found and determined that all formal actions of this Commission concerning and relating to the adoption of this Resolution were adopted in open meetings of this Commission, and that all deliberations of this Commission and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, upon passage, this Resolution shall take effect at the earliest time permitted by law.

Robert McLimans, Chairman

VOTE ON PASSAGE 3 Yea Nay O Abstain

ORDINANCE NO. 060-15

AN ORDINANCE AMENDING CHAPTER 955 OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON, OHIO TO ESTABLISH A PRIVATE BOAT DOCK STORAGE FEE AT THE RITTER PARK BOAT RAMP AREA PARKING LOT

WHEREAS, the Parks and Recreation Board previously met and recommended a \$50.00 annual private boat dock storage fee, per dock, at the Ritter Park boat ramp area parking lot; and,

WHEREAS, Council for the City of Napoleon considered all recommendations provided by the Parks and Recreation Board and approves the \$50.00 annual private boat dock storage fee, per dock, at the Ritter Park boat ramp area parking lot; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 955 of the Codified Ordinances of the City of Napoleon, Ohio is hereby amended and enacted as follows:

"955.21 PRIVATE BOAT DOCK STORAGE FEE AT RITTER PARK.

The annual fee for the storage of private boat docks at the Ritter Park boat ramp area parking lot is \$50.00 per dock. Each stored dock must have a valid permit tag issued annually by the City of Napoleon. Any person utilizing this dock storage space at Ritter Park must abide by all other rules and regulations as issued by the City of Napoleon Parks and Recreation Department, and as may be amended from time to time."

- **Section 2.** That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.
- **Section 3.** That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.
- **Section 4.** That, this Ordinance shall take effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE	_ Yea	_ Nay	_ Abstain
Attest:			
Gregory J. Heath, Clerk/Fina	nce Directo	or	
	o. 060-15 w	as duly publ	the City of Napoleon, do hereby certify ished in the Northwest Signal, a
; & I further certify th	ne compliand	ce with rules	established in Chapter 103 of the the State of Ohio pertaining to Public
			Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 062-15

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016, LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to pass the annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2016;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That the annual appropriation measure be passed, and the sums as contained in Exhibit "A", attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2016.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.
- Section 4. That, pursuant to 121.03 (f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council Presiden
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE	Yea	Nay	Abstain	
Attest:				
Gregory J. Heath, Clerk/Fi	nance Direc	ctor		
		_		
<u> </u>			of the City of Napoleon, do hereby certify that th in the Northwest Signal, a newspaper of general	
			of the Codified Ordinances Of Napoleon Ohio a	
the laws of the State of Ohio				nu
			Gregory J. Heath. Clerk/Finance Director	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	==== 2016 ORIGI	NAL APPROVE	BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL	OTHER	TOTAL	FUND TOTAL
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
100 GENERAL FUND				
1100 City Council/Legislative	40,640	10,450	51,090	
1200 Mayor/Executive	16,730	2,560	19,290	
1300 City Manager/Administrative	203,110	26,000	229,110	
1370 City Manager/Human Resources	87,260	11,040	98,300	
1400 Law Director/Administrative	96,120	62,530	158,650	
1500 Finance/Administrative	427,770	106,890	534,660	
1520 Finance/Utility Billing	119,660	86,190	205,850	
1600 Information Systems/Administrative	145,620	42,800	188,420	
1700 Engineering/City Engineer	345,800	59,990	405,790	
1800 Municipal Court/Judicial	509,010	87,440	596,450	
1900 General Government/Miscellaneous	0	302,320	302,320	
2100 Police/Safety Services	1,726,100	247,780	1,973,880	
2200 Fire/Safety Services	949,400	180,610	1,130,010	
3100 Building Inspections/Zoning & Planning	93,590	19,910	113,500	
4700 Cemetery/Operations	99,680	27,110	126,790	
5130 Service/Buildings, Properties, Equipment	62,040	18,240	80,280	
9800 Reimbursements-Shared Expense	0	23,000	23,000	
9900 Transfer Accounts	0	190,150	190,150	
Total - 100 General Fund	4,922,530	1,505,010	6,427,540	\$6,427,540
Total - 100 General Fund	========	========	========	40,121,010
101 GENERAL FUND RESERVE BALANCE FUND	1			
1900 General Government/Miscellaneous	0	100,000	100,000	\$100,000
	========	========	========	
123 SPECIAL EVENTS FUND				0004755500000 - 1000480000000
1900 General Government/Miscellaneous	0	11,500	11,500	\$11,500
	. ========	========	========	
130 ECONOMIC DEVELOPMENT FUND	100			
3500 Economic Development	0	34,000	34,000	\$34,000
		========	========	
147 UNCLAIMED MONIES FUND				
9400 Unclaimed Monies Agency Accounts	0	1,000	1,000	
9900 Transfer Accounts	0	1,000	1,000	
Total - 147 Unclaimed Monies Fund	0	2,000	2,000	\$2,000
Total 147 Ollolamoa momoo Fana	========	=========	=========	
170 MUNICIPAL INCOME TAX FUND	1			
1510 Finance/Income Tax Collection	145,230	160,770	306,000	
9900 Transfer Accounts	0	3,594,000	3,594,000	
Code Translativi Code				
Total - 170 Municipal Income Tax Fund	145,230	3,754,770	3,900,000	\$3,900,000
400 LVIII TAV (05) 001 L 507(0) 510(0)	========	========	=======	
180 kWH TAX (GF) COLLECTION FUND		102 960	102 960	
9800 Reimbursements-Shared Expense	0	193,860	193,860 321,140	
9900 Transfer Accounts	0	321,140	321,140	
Total - 180 kWH Tax (GF) Collection Fund	0	515,000	515,000	\$515,000
	-=======	========	========	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	/			
 	==== 2016 ORIGI	NAL APPROVED	BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL	1		FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
2000 Control of Contro		1		
195 LAW LIBRARY FUND				
1800 Municipal Court/Judicial	0	11,000	11,000	
9900 Transfer Accounts	0	11,000	11,000	
Total - 195 Law Library Fund	0	22,000	22,000	\$22,000
		========	=======	
200 STREET CONSTRN., MAINT. & REPAIR FUND				
5100 Service/Streets Maintenance and Properties	257,270	163,480	420,750	
5110 Service/Ice and Snow Removal	32,000	72,600	104,600	
5120 Service/Strorm Drainage	11,000	8,500	19,500	
Total - 200 Street (SCM&R) Fund	300,270	244,580	544,850	\$544,850
		========	========	
201 STATE HIGHWAY IMPROVEMENT FUND			1	
5100 Service/Streets Maintenance and Properties	0	39,400	39,400	\$39,400
		=========	========	
202 MUNICIPAL (50%) MV LICENSE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	35,000	35,000	\$35,000
		========	=========	
203 MUNICIPAL (100%) MV LICENSE TAX FUND		i		
5100 Service/Streets Maintenance and Properties	0	20,000	20,000	
9900 Transfer Accounts	0	12,360	12,360	
9900 Transier Accounts				
Total - 203 Municipal 100% MV License Tax Fund	0	32,360	32,360	\$32,360
Total - 200 Mullicipal 10070 MV Elocitos Tax Falla		========	========	**-/
204 COUNTY MV LIC.PERMISSIVE TAX FUND				
5100 Service/Streets Maintenance and Properties	0	52,450	52,450	\$52,450
5 100 Service/Streets Maintenance and Properties	========	========	========	402 , 100
210 EMS TRANSPORT SERVICE FUND				
2200 Fire/Safety Services	0	157,500	157,500	
9800 Reimbursements-Shared Expense	0	165,000	165,000	
9900 Transfer Accounts	0	26,000	26,000	
9900 Transier Accounts		20,000		
Total - 210 EMS Transport Service Fund	0	348,500	348,500	\$348,500
Total - 210 Linio Transport Service Fund	========	========	========	******
220 RECREATION FUND				
4100 Parks/Administrative	108,960	12,540	121,500	
4200 Recreation/Golf Operating	144,520	85,750	230,270	
The state of the s	47,380	54,780	102,160	
4300 Recreation/Pool Operating	234,370	180,970	415,340	
4400 Recreation/Programs	204,010	100,970	+10,040	
Total - 220 Recreation Fund	535,230	334,040	869,270	\$869,270
Total - 220 Recreation Fullu	========	========	========	Ψ000,Σ70
i				
227 NADOLEON CEMETEDY TOLICT CLIND			l	
227 NAPOLEON CEMETERY TRUST FUND	0	6,000	6,000	\$6,000
4700 Cemetery/Grounds	========	========	=======	Ψ0,000

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	==== 2016 ORIG	INIAI ADDDOVE	D BUIDGET	2016
	PERSONAL	INAL APPROVE	BODGET	FUND
ORDINANCE No. 062-15, Passed 12//2015 FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
FOND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
240 HOTEL/MOTEL TAX FUND				
3800 Travel and Tourism	0	42,000	42,000	
0.5000000000000000000000000000000000000	0	42,000	42,000	
9900 Transfer Accounts	U	42,000	42,000	
Total - 240 Hotel Motel Tax Fund	0	84,000	84,000	\$84,000
Total - 240 Hotel Motel Tax Fullu	========	========	========	Ψ0- 1 ,000
242 FIRE EQUIPMENT FUND				
2200 Fire/Safety Services	0	16,000	16,000	\$16,000
2200 The Galety Gervices	========	========	========	Ψ10,000
243 REFUND-FIRE LOSS FUND				
1900 General Government/Miscellaneous	0	0	0	\$0
1900 General Government/Miscellaneous	========	=========	========	•
261 CDBG PROGRAM INCOME FUND				
3300 Contracts-Grt.SrvMVPLN	0	50,000	50,000	\$50,000
3300 Contracts-Cit. CivIVIVI EIV	========	=========	========	400,000
270 INDIGENT DRIVERS ALCOHOL FUND				
1800 Municipal Court/Judicial	0	25,000	25,000	\$25,000
1000 Mariioipar Odarboadioidi	========	========	========	V 7
271 LAW ENFORCEMENT & EDUCATION FUND				
2100 Police/Safety Services	3,000	1,400	4,400	\$4,400
2100 Tollociodicty Convices	========	========	========	1 2 2 2 2 2 2 2
272 COURT COMPUTERIZATION FUND				
1800 Municipal Court/Judicial	0	4,600	4,600	
9800 Reimbursements-Shared Expense	0	10,000	10,000	
5500 Hollingaroomerke enales anpenee				
Total - 272 Court Computerization Fund	0	14,600	14,600	\$14,600
	========	=============	========	
273 LAW ENFORCEMENT TRUST FUND				
2100 Police/Safety Services	0	1,000	1,000	\$1,000
,	========	========	========	
274 MANDATORY DRUG FINE FUND				
2100 Police/Safety Services	3,000	5,500	8,500	\$8,500
	========	=========		
275 MUNICIPAL PROBATION SERVICE FUND				
1810 Municipal Court/Probation Department	3,610	10,700	14,310	\$14,310
	========	=======================================	========	
276 LAW ENFORCEMENT BLOCK GRANT FUND				
2100 Police/Safety Services	0	0	0	\$0
	========	========	========	
277 PROBATION OFFICERS GRANT FUND		i		
1810 Municipal Court/Probation Department	49,290	0	49,290	\$49,290
		========	========	
278 COURT SPECIAL PROJECTS FUND	West and			
1800 Municipal Court/Judicial	0	65,730	65,730	\$65,730
	========	========	========	
279 HANDICAP PARKING FINE FUND	X02E00			** **
1800 Municipal Court/Judicial	0	1,100	1,100	\$1,100
	========	========	========	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

	. C. AKTIMEN			
	==== 2016 ORIGI	NAL APPROVED	BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL	:		FUND
	SERVICES	OTHER	TOTAL	TOTAL
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
280 CERTIFIED POLICE TRAINING FUND		i		
1800 Municipal Court/Judicial	5,000	500	5,500	\$5,500
*		=======================================	========	
281 INDIGENT DRVS.INTERLCK.& AL.MNTR.FUNI	4			
	1	F 000	E 000	\$5,000
2100 Police/Safety Services	0	5,000	5,000	\$5,000
		========	========	
287 PRBTN.IMP.&INCENTIVE GRANT FUND		1		
1800 Municipal Court/Probation Department	11,070	20,000	31,070	\$31,070
		========	========	
290 POLICE PENSION FUND				
	04 440	0	04 440	\$84,410
2100 Police/Safety Services	84,410	0	84,410	\$04,41U
	. ========	========	========	
291 FIRE PENSION FUND				
2200 Fire/Safety Services	42,200	0	42,200	\$42,200
ZEGG Fillor Gallety Get Weet	=========		=========	2001 D-1000 VA - 11 [®] 33 Caleston (1990)
COS IDO 405 DENETITO DI AN FUND	I	i		
295 IRS 125 BENEFITS PLAN FUND			7 000	67.000
1900 General Government/Miscellaneous	0	7,600	7,600	\$7,600
	=========	========	========	
300 GENERAL BOND RETIREMENT FUND		i		
8100 General Obligation Debt Services	0	74,380	74,380	\$74,380
0 100 General Obligation Best Gervises	========	=========	========	* = = = = = = = = = = = = = = = = = = =
ALCON DON'T DETIDEMENT FIND	1			
310 SA BOND RETIREMENT FUND		00.070	00.070	eco c70
8500 Special Assessment Debt Services	0	60,670	60,670	\$60,670
	========	========	========	
400 CAPITAL IMPROVEMENT FUND	1			
1300 City Manager/Administrative				
1000 Oily Mailagel// Millimilation	0	6.000	6,000	
	0	6,000	6,000 0	
1370 City Manager/Human Resources	0	0	0	
1370 City Manager/Human Resources 1400 Law Director/Administrative	0	0 2,000	0 2,000	
1370 City Manager/Human Resources	0 0 0	0 2,000 46,240	0 2,000 46,240	
1370 City Manager/Human Resources 1400 Law Director/Administrative	0	0 2,000	0 2,000 46,240 4,400	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative	0 0 0	0 2,000 46,240	0 2,000 46,240	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer	0 0 0 0	0 2,000 46,240 4,400 12,000	0 2,000 46,240 4,400 12,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial	0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920	0 2,000 46,240 4,400 12,000 8,920	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services	0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000	0 2,000 46,240 4,400 12,000 8,920 76,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services	0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	0 2,000 46,240 4,400 12,000 8,920	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services	0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services	0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating	0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating	0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs	0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds	0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties	0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds	0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties	0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary	0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts	0 0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 5,000 38,000 9,700 1,706,000 0 126,250	\$2,118,310
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary	0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 38,000 9,700 1,706,000 0 126,250	\$2,118,310
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts Total - 400 Capital Improvement Fund	0 0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 5,000 38,000 9,700 1,706,000 0 126,250	\$2,118,310
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts Total - 400 Capital Improvement Fund	0 0 0 0 0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 38,000 9,700 1,706,000 0 126,250	
1370 City Manager/Human Resources 1400 Law Director/Administrative 1500 Finance/Administrative 1600 Information Systems/Administrative 1700 Engineering/City Engineer 1800 Municipal Court/Judicial 2100 Police/Safety Services 2200 Fire/Safety Services 3100 Building Inspections/Zoning & Planning 4200 Recreation/Golf Operating 4300 Recreation/Pool Operating 4400 Recreation/Programs 4700 Cemetery/Grounds 5100 Service/Streets Maintenance and Properties 5200 Service/Garage Rotary 9900 Transfer Accounts Total - 400 Capital Improvement Fund	0 0 0 0 0 0 0 0 0	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 0 12,800 5,000 38,000 9,700 1,706,000 0 126,250	0 2,000 46,240 4,400 12,000 8,920 76,000 65,000 38,000 9,700 1,706,000 0 126,250	\$2,118,310 \$0

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

202021 00Mm2 4(1 21 1 0 1 2)	==== 2016 ORIG	INAL APPROVE	BUDGET ====	2016
ORDINANCE No. 062-15, Passed 12//2015 FUND / DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL	FUND <u>TOTAL</u>
420 DOWNTOWN POCKET PARK FUND			220	
4400 Recreation/Programs	0	0	0	\$0
500 ELECTRIC UTILITY REVENUE FUND		=======	========	
1520 Finance/Utility Billing	0	2,500	2,500	
6110 Electric/Operations, Distribution System	1,265,150	751,370	2,016,520	
6111 Electric/Purchased Power	0	14,119,000	14,119,000	
9800 Reimbursement Accounts-Shared Expenses	0	840,910	840,910	
9900 Transfer Accounts	0	1,015,000	1,015,000	
Total - 500 Electric Utility Revenue Fund	1,265,150	16,728,780	17,993,930	\$17,993,930
FOR ELECTRIC DEVEL ORMENT FLIND	======================================	========		
503 ELECTRIC DEVELOPMENT FUND 6110 Electric/Operations, Distribution System	0	500,700	500,700	
9900 Transfer Accounts	0	0	000,700	
9900 Translet Accounts				
Total - 503 Economic Development Fund	0	500,700	500,700	\$500,700
		=======	========	
510 WATER REVENUE FUND		4 000	4 000	
1520 Finance/Utility Billing	0	1,000	1,000	
6200 Water/Treatment Plant Operations	461,320	1,209,980	1,671,300 593,990	
6210 Water/Distribution System	403,750	190,240 436,810	436,810	
9800 Reimbursement Accounts-Shared Expenses	0	390,890	390,890	
9900 Transfer Accounts		390,090		
Total - 510 Water Revenue Fund	865,070	2,228,920	3,093,990 ======	\$3,093,990
511 WATER DEPRECIATION RESERVE FUND				
6210 Water/Distribution System	0	235,000	235,000	\$235,000
02 TO Water/Distribution Cystem	========	========	========	*****
512 WATER DEBT RESERVE FUND	1			
8300 Revenue Funds Debt Services	0	210,570	210,570	\$210,570
	. ========	========	========	
513 WATER OWDA BOND RETIREMENT FUND		40.040	42.040	642.040
8300 Revenue Funds Debt Services	0	43,810	43,810 =======	\$43,810
519 WATER PLANT REN.&IMP.PROJECT FUND	1			
6200 Water/Treatment Plant Operations	0	17,456,390	17,456,390	
one of the control of				
Total - 519 Water Plant Ren.& Imp.Prj.Fund	0	17,456,390	17,456,390	\$17,456,390
•		========	========	

2016 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY L---- 2016 ORIGINAL APPROVED BUDGET ====| 2016

==== 2016 ORIGINAL APPROVED BUDGET ====				
ORDINANCE No. 062-15, Passed 12//2015	PERSONAL			FUND
FUND / DEPARTMENT	SERVICES	OTHER	TOTAL	TOTAL
520 SEWER (WWT) UTILITY REVENUE FUND				
1520 Finance/Utility Billing	0	1,000	1,000	
6300 Sewer(WWT)/Treatment Plant Operations	450,420	1,010,590	1,461,010	
6310 Sewer(WWT)/Collection System	40,820	87,950	128,770	
6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	154,920	37,850	192,770	
9800 Reimbursement Accounts-Shared Expenses	0	484,380	484,380	
9900 Transfer Accounts	0	2,477,160	2,477,160	
Total - 520 Sewer (WWT) Uty. Revenue Fund	646,160	4,098,930	4,745,090	\$4,745,090
521 SEWER (WWT) UTY.REP. & IMP. FUND	1			
6300 Sewer(WWT)/Treatment Plant Operations	0	1,535,000	1,535,000	\$1,535,000
			========	
522 SEWER (WWT) UTILITY RESERVE FUND				
8300 Revenue Funds Debt Services	0	451,400	451,400	\$451,400
		=========	=======	
523 OWDA SA DEBT RETIREMENT FUND			400 = 40	A400 T40
8600 Special Assessment Debt Services (OWDA)	0	108,740	108,740	\$108,740
FCO CANUTATION (DEFLICE) DEVENUE FUND		========	========	
560 SANITATION (REFUSE) REVENUE FUND 1520 Finance/Utility Billing	0	500	500	
6400 Sanitation(Refuse)/Collection and Disposal	168,130	150,650	318,780	
6410 Sanitation(Refuse)/SRS-Seasonal Pickup Progra		65,550	66,750	
6411 Sanitation(Refuse)/SRS-Yard Waste Site	1,200	84,800	86,000	
6412 Sanitation(Refuse)/SRS-Mosquito Control	0	67,440	67,440	
6420 Sanitation(Refuse)/Recyling Programs	74,550	65,400	139,950	
9800 Reimbursement Accounts-Shared Expenses	0	147,990	147,990	
9900 Transfer Accounts	0	40,000	40,000	
Total - 560 Sanitation(Refuse) Revenue Fund	245,080	622,330	867,410	\$867,410
,		========	========	
561 SANITATION (REFUSE) DEP.RESERVE FUND		į		
6400 Sanitation(Refuse)/Collection and Disposal	0	5,000	5,000	\$5,000
		========	========	
580 METER DEP. (ELECTRIC & WATER) FUND				
6500 Meter Deposits/Unapplied Cash	0	30,000	30,000	\$30,000
AND OFFICE OF THE POTABLE FUND		=======	========	
600 CENTRAL GARAGE/FUEL ROTARY FUND	404.070	00 000	252.600	
5200 Service/Central Garage	161,270 0	92,330	253,600	
5600 Service/Fuel Purchase Rotary	0	65,000	65,000	
Total - 600 Central Garage/Fuel Rotary Fund	161,270	157,330	318,600	\$318,600
1	========	========	=======	
* GRAND TOTAL - ALL FUNDS	\$9,287,570	\$54,011,000	\$63,298,570	\$63,298,570
		============	=========	

RESOLUTION NO. 063-15

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2016, LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter, and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

- Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2016 as listed in Exhibit "A", attached hereto and made a part of this Resolution.
- Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.
- Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.
- Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed:	
	Travis B. Sheaffer, Council President
Approved:	
	Ronald A. Behm, Mayor

VOTE ON PASSAGE Yea _	Nay Abstain	
Attest:		
Gregory J. Heath, Clerk/Finance Dire	ector	
foregoing Resolution No. 063-15 was di circulation in said City, on the the compliance with rules established in	aly published in the Northw _ day of Chapter 103 of the Codific	: & I further certify
the laws of the State of Ohio pertaining	to Public Meetings.	

Rev. 12/2/2015

2016 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 063-15, Passed 12/ /2015

BUDGET REVIEW - 2016 TRANSFER OF FUNDS = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO

FROM: 100 GENERAL FUND \$11,500

TO: 123 SPECIAL EVENTS FUND \$11.500

Purpose: Subsidize Fall Festival and other events as sponsored through the Chamber of Commerce.

FROM: 100 GENERAL FUND \$25,000

TO: 130 ECONOMIC DEVELOPMENT FUND \$25,000

Purpose: Subsidize the Economic Development Fund programs due to insufficient funds in the ED Fund

FROM: 100 GENERAL FUND \$1.800

TO: 295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND \$1,800

Purpose: Subsidize Administrative Expenditures of Employee 125 Flexible Spending Benefits Fund.

FROM: 100 GENERAL FUND \$151,850

TO: 600 CENTRAL ROTARY CHARGES FUND \$151,850

Purpose: Subsidize Operating Expenditures of Central Garage Rotary Charges Fund.

FROM: 147 UNCLAIMED MONIES FUND \$1,000

TO: 100 GENERAL FUND \$1,000

Purpose: Payment of Unclaimed Funds back to the 100 General Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$1,905,880

TO: 100 GENERAL FUND \$1,905,880

Purpose: Net Transfer (62%) of Income Tax Receipts to 100 General Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$520,000

TO: 220 RECREATION FUND \$520,000

Purpose: Transfer of Income Tax Levy Receipts to 220 Recreation Fund.

FROM: 170 MUNICIPAL INCOME TAX FUND \$1,168,120

TO: 400 CAPITAL IMPROVEMENT FUND \$1,168,120

Purpose: Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund.

FROM: 180 KWH TAX COLLECTION (GF) FUND \$321,140

TO: 100 GENERAL FUND \$321,140

Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund.

FROM: 195 LAW LIBRARY FUND \$11,000

TO: 100 GENERAL FUND \$11,000

Purpose: Transfer of City Share for Highway Patrol Fine Monies per ORC.

Rev. 12/2/2015

2016 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 063-15, Passed 12/ /2015

BUDGET REVIEW - 2016 TRANSFER OF FUNDS = TRANSFER AMOUNTS = FUND NAME, FROM - TO, PURPOSE FROM TO

FROM: 203 MUNICIPAL MV LIC. TAX FUND \$12,360

TO: 310 SA BOND RETIREMENT FUND \$12,360

Purpose: Debt on State Issue II Zero Interest Loan on Hobson/Reynolds Project.

FROM: 210 EMS TRANSPORT SERVICE FUND \$26,000

TO: 242 FIRE EQUIPMENT FUND \$26,000

Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund.

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FROM: 240 HOTEL-MOTEL TAX FUND \$42,000

TO: 100 GENERAL FUND \$42,000

Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund

FROM: 400 CAPITAL IMPROVEMENT FUND \$55,250

TO: 300 GENERAL BOND RETIREMENT FUND \$55,250

Purpose: Retirement of General Bond Obligation Debt.

FROM: 400 CAPITAL IMPROVEMENT FUND \$46,000

TO: 242 FIRE EQUIPMENT FUND \$46,000

Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of

\$72,000, Funded \$26,000 from 210 Fund & \$46,000 from 400 Fund.

FROM: 400 CAPITAL IMPROVEMENT FUND \$25,000

TO: 401 CIP FUNDING RESERVE FUND \$25,000

Purpose: Funding Reserves for Current and Future Capital Purchases.

FROM: 500 ELECTRIC REVENUE FUND \$515,000

TO: 180 KWH TAX COLLECTION (GF) FUND \$515,000

Purpose: Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General Fund share of kWH Tax.

FROM: 500 ELECTRIC REVENUE FUND \$500,000

TO: 503 ELECTRIC DEVELOPMENT FUND \$500,000

Purpose: Funding Reserves for Current and Future Capital Purchases.

FROM: 510 WATER REVENUE FUND \$127,220

TO: 511 WATER DEPR. FUND \$127,220

Purpose: Funding Reserves for Current and Future Capital Purchases.

FROM: 510 WATER REVENUE FUND \$210,570

TO: 512 WATER DEBT RESERVE FUND \$210,570

Purpose: Funding for Debt Payments on Water Projects.

2016 APPROPRIATION BUDGET - TRANSFER OF FUNDS

	RESOLUTION No. 063-15, Passed 12/ /2015 BUDGET REVIEW - 2016 TRANSFER OF FUNDS FUND NAME, FROM - TO, PURPOSE	= TRANSFER FROM	AMOUNTS = TO
TO:	510 WATER REVENUE FUND 513 WATER OWDA BOND RETIREMENT FUND Funding for OWDA Debt Payments on Water Projects.	\$34,810	\$34,810
TO:	510 WATER REVENUE FUND 519 WATER PLANT RENOVATION & IMPRMNT. FUND Funding for Debt Service on New Water Plant Fund.	\$18,290	\$18,290
TO:	520 SEWER (WWT) REVENUE FUND 523 OWDA SA BOND RETIREMENT FUND Funding for OWDA Debt Payments on Sewer Projects.	\$93,770	\$93,770
TO:	520 SEWER (WWT) REVENUE FUND 521 SEWER REPLACEMENT & IMP. FUND Funding Reserves for Current and Future Capital Purchases.	\$1,933,290	\$1,933,290
TO:	520 SEWER (WWT) REVENUE FUND 522 SEWER UTILITY RESERVE FUND Funding for Capital and Debt Payments.	\$450,100	\$450,100
TO:	560 SANITATION REVENUE FUND 561 SANITATION DEPRECIATION RES. FUND Funding Reserves for Current and Future Capital Purchases.	\$40,000	\$40,000
	TOTALS - FROM TOTALS - TO	8,246,950	8,246,950 ======



CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151 Gregory J. Heath, Director of Finance/Clerk of Council phone (419) 599-1235 fax (419)-599-8393

Web Page: www.napoleonohio.com E-mail: gheath@napoleonohio.com

DATE:

December 21, 2015

TO:

Members of City Council Monica Irelan, City Manger Lisa Nagel, City Law Director

FROM:

Gregory J. Heath, Finance Director/Clerk of Council

SUBJECT:

Annual Write Off of Uncollectable Accounts

Attached hereto, is the detailed listings of Proposed 2015 Write Offs for Uncollectable Accounts. The total amounts are higher than prior years write offs. As I stated during the 2016 Budget Reviews, the City of Napoleon (City) had been under contract with Credit Adjustments, Inc. (CA), out of Defiance, Ohio, for collection services going back many years. Pursuant to terms of the contract, at the end of a Fiscal Year, CA was to keep active for collections the current year plus the immediate three (3) prior years. Accounts dating prior to the four (4) year period were to be turned back to the City for final write off; unless, the account was in some type of *payment* or *legal arrangement* and then CA could keep those open and not have them written off. This process has resulted in a large number of accounts being labeled under the *payment* or *legal arrangement* and held by CA over the years.

In August, 2015, CA terminated their contract with the City due to servicing issues. According to the contract CA was to turn back to the City all accounts except those with a *payment plan* or in a *legal status*. CA reclassified and removed a large number of accounts from *payment plan* or *legal status* and returned them to the City as part of the contract termination. This has resulted in a larger than normal number of write offs needed for 2015.

Write offs for Accounts are listed below and summarized under type of City Billing Service and year, including any currently known Bankruptcies or persons whom are Deceased; Small Balance are those less than (<) \$100:

City Income Tax:

- Income Tax	- 2015	\$ 39.18		
Total Income Ta	x Write Offs		\$	39.18
T 14:11:4 D:11: (A	11 1 14:11:4 C			
Utility Billing (A	<u>ll Utility Services):</u>			
- Utility Billing	- 2015 (Small Balance)	\$ 714.51		
- Utility Billing	- 2014 (Small Balance)	\$ 1,508.28		
- Utility Billing	- 2013 (Small Balance)	\$ 989.05		
- Utility Billing	- 2012 (Small Balance)	\$ 561.83		
- Utility Billing	- 2011 (Small Balance)	\$ 972.05		
- Utility Billing	- 2010 (Small Balance)	\$ 276.96		
- Utility Billing	- 2015 Bankruptcy's	\$ 1,509.13		
- Utility Billing	- 2015 & 2014 Deceased	\$ 843.30		
- Utility Billing	- 2011 (Retuned Accounts from CA)	\$ 57,520.97		

(Write Offs - Continued Next Page)

(Write Offs – Continued)

- Utility Billing	- 2010 (Retuned Accounts from CA)	\$	18,845.20		
- Utility Billing	- 2009 (Retuned Accounts from CA)	\$	2,447.00		
- Utility Billing					
	- 2008 (Retuned Accounts from CA)	\$	7,466.00		
- Utility Billing	- 2007 (Retuned Accounts from CA)	\$	5,102.85		
- Utility Billing	- 2006 (Retuned Accounts from CA)	\$	2,867.48		
- Utility Billing	- 2005 (Retuned Accounts from CA)	\$	2,775.07		
 Utility Billing 	- 2004 (Retuned Accounts from CA)	\$	1,271.87		
 Utility Billing 	- 2003 (Retuned Accounts from CA)	\$	731.55		
- Utility Billing	- 2002 (Retuned Accounts from CA)	\$	872.25		
- Utility Billing	- 2001 (Retuned Accounts from CA)	\$	1,506.66		
- Utility Billing	- 2000 (Retuned Accounts from CA)	\$	1,581.57		
- Utility Billing	- 1999 (Retuned Accounts from CA)	\$	1,345.48		
- Utility Billing	- 1998 (Retuned Accounts from CA)	\$	732.65		
- Utility Billing					
•	- 1997 (Retuned Accounts from CA)	\$	1,450.47		
- Utility Billing	- 1996 (Retuned Accounts from CA)	\$	41.95		
- Utility Billing	- 1995 (Retuned Accounts from CA)	\$	281.13		
- Utility Billing	- 1994 (Retuned Accounts from CA)	\$	9,014.46		
- Utility Billing	- 1993 (Retuned Accounts from CA)	\$	191.56		
- Utility Billing	- 1992 (Retuned Accounts from CA)	\$	520.25		
Total Utility Bil	ling Write Offs			\$1	23,941.53
Miscellaneous B	illings:				
	- 2011 (Retuned Accounts from CA)	\$	3,327.34		
	- 2010 (Retuned Accounts from CA)	\$	1,674.02		
- Miscellaneous	- 2009 (Retuned Accounts from CA)	\$	930.60		
- Miscellaneous	- 2008 (Retuned Accounts from CA)	\$	26.63		
	eous Billings Write Offs	Φ	20.03	¢.	5 050 50
I otal Miscellan	eous binings write Ons			\$	5,958.59
EMC Dilling					
EMS Billing:	2015 (911 D-1)	Φ.	1 ((0.05		
- EMS Billing	- 2015 (Small Balance)	\$	1,660.25		
- EMS Billing	- 2015 (Retuned Accounts from CA)		21,017.60		
- EMS Billing	- 2014 (Retuned Accounts from CA)	\$	1,014.89		
- EMS Billing	- 2013 (Retuned Accounts from CA)	\$	3,755.59		
- EMS Billing	- 2012 (Retuned Accounts from CA)	\$	2,283.91		
- EMS Billing	- 2011 (Retuned Accounts from CA)	\$	46,904.69		
- EMS Billing	- 2010 (Retuned Accounts from CA)	\$	22,433.94		
- EMS Billing	- 2009 (Retuned Accounts from CA)	\$	4,776.00		
- EMS Billing	- 2008 (Retuned Accounts from CA)	\$	6,985.21		
- EMS Billing	- 2007 (Retuned Accounts from CA)	\$	5,572.62		
- EMS Billing	- 2006 (Retuned Accounts from CA)	\$	400.00		
- EMS Billing	- 2005 (Retuned Accounts from CA)	\$	175.00		
- EMS Billing					
	- 2003 (Retuned Accounts from CA)	\$	1,015.00		
- EMS Billing	- 2002 (Retuned Accounts from CA)	\$	1,434.99		
- EMS Billing	- 2001 (Retuned Accounts from CA)	\$	1,296.00		
Total EMS Billi	ngs Write Offs			\$12	20,725.69
mom : * : * * :	0.4 # VV. 1				
TOTAL ALL 20	015 Write Offs			\$2:	50,664.99

I am requesting a Motion from Council to authorize these write offs in 2015.

Attachments

Income Tax Write off for 2015

TOTAL: \$39.18

City	of Na	poleon	Small	Balance	Write-offs	Utility	Billing
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SOUTHSIDE STORAGE UNITS ASPEN MANAGEMENT MAUMEE PROPERTIES LTD. NAPOLEON MOTOR INN NAPOLEON MOTOR IND NAPOLEON MOTOR IND NAPOLEON MOTOR IND NAPOLEON MOTOR IND	City of Napoleon Small Balance		i,	
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MAUMEE PROPERTIES LTD. NAPOLEON MOTOR INN NATION STATEMENT STATE				
NAPOLEON MOTOR INN NAPOLEON MOTOR INN NAPOLEON MOTOR INN 10/4/2010 \$ 68.97 KISTNER, JOHN B 11/1/2010 \$ 27.24 Total 2010 \$ 276.96 MTD ENTERPRISES LLC 1/31/2011 \$ 25.98 GIESIGE, ERIC C 2/10/2011 \$ 33.98 MAUMEE PROPERTIES 3/15/2011 \$ 50.00 MURDOCK, TROY A. 3/31/2011 \$ 9.25 CONCEPCION, JAMIE LYNN 5/17/2011 \$ 45.98 HOOVER, DEBORAH L 5/25/2011 \$ 45.98 PARKER, JASON K. 6/6/2011 \$ 7.21 DAVIS, JENNIFER 7/1/2011 \$ 59.60 EGGERS, CARL 8/1/2011 \$ 99.45 STEWART, RYAN J. 8/9/2011 \$ 57.74 HINKLE, OWEN J. JR 8/17/2011 \$ 38.88 BROWN, ELIZABETH 9/1/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 40.86 MSI 10/18/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 90.51 TOTAL 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 71.20				
NAPOLEON MOTOR INN KISTNER, JOHN B Total 2010 MTD ENTERPRISES LLC GIESIGE, ERIC C MAUMEE PROPERTIES MURDOCK, TROY A. CONCEPCION, JAMIE LYNN HOOVER, DEBORAH L DAVIS, JENNIFER FREEDOM B. MSI MSI MARKEY, AARON MILLIABETH MILLIABSH MSI MOREY, BENDER MSI TOTAL 2011 S 68.97 K17/2011 S 27.24 Total 2010 S 276.96 11/31/2011 S 25.98 25.98 26.98 27.10/2011 S 33.98 MAUMEE PROPERTIES 3/15/2011 S 50.00 MURDOCK, TROY A. 3/31/2011 S 9.25 CONCEPCION, JAMIE LYNN 5/17/2011 S 45.98 PARKER, JASON K. 6/6/2011 S 7.21 DAVIS, JENNIFER 7/1/2011 S 96.00 8/17/2011 S 97.74 HINKLE, OWEN J. JR 8/17/2011 S 49.41 LULFS, ALESHA 8/17/2011 S 49.41 LULFS, ALESHA BROWN, ELIZABETH 9/1/2011 S 26.56 DIETRICH, COREY B. MSI 10/18/2011 S 10/18/2011 S 35.86 FREEDOM BAPTIST CHURCH 11/16/2011 S 972.05 HAMP, REBECCA K 11/16/2011 S 972.05 HAMP, REBECCA K 3/7/2012 HAMP, REBECCA K 3/7/2012 S 972.05 HAMP, REBECCA K 3/7/2012 S 90.07 BLISS, DOMINIC 6/4/2012 S 90.07 BLISS, DOMINIC 6/5/2012 S 38.30 EMERLING, BROOKE M. 9/6/2012 S 23.23 GOMEZ, ALBERTO A 6/5/2012 S 38.30 EMERLING, BROOKE M. 9/6/2012 S 10.33 MOREY, BRIAN T. WIEDER, RONALD 11/7/2012 S 4.54				
KISTNER, JOHN B Total 2010 MTD ENTERPRISES LLC GIESIGE, ERIC C MAUMEE PROPERTIES MURDOCK, TROY A. CONCEPCION, JAMIE LYNN HOOVER, DEBORAH L PARKER, JASON K. DAVIS, JENNIFER TILLES, ALESHA BROWN, ELIZABETH ULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MSI MSI MOREY, BEBCCA K JILIABET CHURCH SINS, JENFIER A HONT, TILIABET CHURCH SINS, JENFIER A HONT, JENNIFER A HONT, JENNIFER A HONT, JENNIFER A GOMEZ, ALBERTO A GOMEY, BRIAN T. WIEDER, RONALD MARKEY, ABRON K. 11/1/2011 \$ 59.60 65/2012 \$ 15.91 7.74 11/16/2011 \$ 38.88 81/7/2011 \$ 49.41 11/16/2011 \$ 26.56 11/16/2011 \$ 20.01 11/16/2011 \$ 35.86 11/16/2011 \$ 36.87 11/16/2011 \$ 36.87 11/16/2011 \$ 36.87 1				
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MTD ENTERPRISES LLC GIESIGE, ERIC C GIESIGE, ERIC C MAUMEE PROPERTIES MAUMEE PROPERTIES MURDOCK, TROY A. CONCEPCION, JAMIE LYNN HOOVER, DEBORAH L PARKER, JASON K. DAVIS, JENNIFER FEGGERS, CARL STEWART, RYAN J. HINKLE, OWEN J. JR LULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MSI MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT FREEDOM BAPTIST CHURCH SIX, JENNIFER A1/2011 HAMP, REBECCA K DIX, JENNIFER A1/2012 BASON BASO		11/1/2010		
GIESIGE, ERIC C 2/10/2011 \$ 33.98 MAUMEE PROPERTIES 3/15/2011 \$ 50.00 MURDOCK, TROY A. 3/31/2011 \$ 9.25 CONCEPCION, JAMIE LYNN 5/17/2011 \$ 54.87 HOOVER, DEBORAH L 5/25/2011 \$ 45.98 PARKER, JASON K. 6/6/2011 \$ 7.21 DAVIS, JENNIFER 7/1/2011 \$ 59.60 EGGERS, CARL 8/1/2011 \$ 89.45 STEWART, RYAN J. 8/9/2011 \$ 57.74 HINKLE, OWEN J. JR 8/17/2011 \$ 49.41 LULFS, ALESHA 8/17/2011 \$ 49.41 BROWN, ELIZABETH 9/1/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 97.205	Total 2010		>	276.96
MAUMEE PROPERTIES 3/15/2011 \$ 50.00 MURDOCK, TROY A. 3/31/2011 \$ 9.25 CONCEPCION, JAMIE LYNN 5/17/2011 \$ 54.87 HOOVER, DEBORAH L 5/25/2011 \$ 45.98 PARKER, JASON K. 6/6/2011 \$ 7.21 DAVIS, JENNIFER 7/1/2011 \$ 59.60 EGGERS, CARL 8/1/2011 \$ 89.45 STEWART, RYAN J. 8/9/2011 \$ 57.74 HINKLE, OWEN J. JR 8/17/2011 \$ 49.41 LULFS, ALESHA 8/17/2011 \$ 38.88 BROWN, ELIZABETH 9/14/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 1.70 WILLIAMS, COREY 11/10/2011 \$ 88.97 SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 6.52	MTD ENTERPRISES LLC	1/31/2011	\$	25.98
MURDOCK, TROY A. CONCEPCION, JAMIE LYNN HOOVER, DEBORAH L FARKER, JASON K. DAVIS, JENNIFER FORGERS, CARL STEWART, RYAN J. HINKLE, OWEN J. JR LULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MSI MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT SANDERS, JEFFERY W Total 2011 HAMP, REBECCA K DIX, JENNIFER A HOUT INVESTMENT PROPERTIES BLOWN RELIZABETO A EMERLING, BROOKE M. EVEN BLOWN RELIZABETO A EMERLING, BROOKE M. MOREY, BRIAN T. MOREY, BRIAN T. MOREY, BRIAN T. 11/7/2012 \$ 4.54 11/7/2012 \$ 7.20	GIESIGE, ERIC C	2/10/2011	\$	33.98
CONCEPCION, JAMIE LYNN HOOVER, DEBORAH L HOOVER, DEBORAH L FARKER, JASON K. DAVIS, JENNIFER FGGERS, CARL STEWART, RYAN J. HINKLE, OWEN J. JR LULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MSI MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT FREEDOM BAPTIST CHURCH JINC, TMT SANDERS, JEFFERY W TOTAL 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. FEENEY, DAWN R. MOREY, BRIAN T. WIEDER, RONALD 11/7/2012 \$ 45.87 45.86 45.97 7.21 \$ 59.60 6/6/2011 \$ 59.60 89.45 89.47 89.45 89.47 89.40 89.47 89.46 89.47 89.46 89.47 89.46 89.47 89.46 89.47 89.46 89.47 89.46 89.47 89.46 89.47 89.47 89.46 89.47 89.4	MAUMEE PROPERTIES	3/15/2011	\$	50.00
HOOVER, DEBORAH L PARKER, JASON K. 6/6/2011 \$ 7.21 DAVIS, JENNIFER 7/1/2011 \$ 59.60 EGGERS, CARL STEWART, RYAN J. HINKLE, OWEN J. JR LULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MSI MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT FREEDOM BAPTIST CHURCH SINC, JEFFERY W DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMBRUSH SP. 20.21 ENDER S. 38.30 EMERLING, BROOKE M. PASSON BILLIAMS S. 38.30 EMERLING, BROOKE M. PASSON BILLIAMS S. 38.30 PASSON BROOKE M. PASSON BROOKE	MURDOCK, TROY A.	3/31/2011	\$	9.25
PARKER, JASON K. DAVIS, JENNIFER T/1/2011 \$ 59.60 EGGERS, CARL STEWART, RYAN J. HINKLE, OWEN J. JR LULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MARKEY, AARON MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT FREEDOM BAPTIST CHURCH SANDERS, JEFFERY W TOTAL 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BOMEZ, ALBERTO A EMERLING, BROOKE M. EMELING, BROOKE M. EMELING, BROOKE M. EMELING, BROOKE M. PA24/2012 \$ 38.30 EMERLING, BROOKE M. PA24/2012 \$ 10.33 MOREY, BRIAN T. P/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	CONCEPCION, JAMIE LYNN	5/17/2011	\$	54.87
DAVIS, JENNIFER 7/1/2011 \$ 59.60 EGGERS, CARL 8/1/2011 \$ 89.45 STEWART, RYAN J. 8/9/2011 \$ 57.74 HINKLE, OWEN J. JR 8/17/2011 \$ 49.41 LULFS, ALESHA 8/17/2011 \$ 38.88 BROWN, ELIZABETH 9/1/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 1.70 WILLIAMS, COREY 11/10/2011 \$ 88.97 SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	HOOVER, DEBORAH L	5/25/2011	\$	45.98
EGGERS, CARL 8/1/2011 \$ 89.45 STEWART, RYAN J. 8/9/2011 \$ 57.74 HINKLE, OWEN J. JR 8/17/2011 \$ 49.41 LULFS, ALESHA 8/17/2011 \$ 38.88 BROWN, ELIZABETH 9/1/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 1.70 WILLIAMS, COREY 11/10/2011 \$ 88.97 SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 71.20	PARKER, JASON K.	6/6/2011	\$	7.21
STEWART, RYAN J. 8/9/2011 \$ 57.74 HINKLE, OWEN J. JR 8/17/2011 \$ 49.41 LULFS, ALESHA 8/17/2011 \$ 38.88 BROWN, ELIZABETH 9/1/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 1.70 WILLIAMS, COREY 11/10/2011 \$ 88.97 SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 71.20 FEENEY, DAWN R. 9/20/2012 \$ 71.20	DAVIS, JENNIFER	7/1/2011	\$	59.60
HINKLE, OWEN J. JR LULFS, ALESHA BROWN, ELIZABETH DIETRICH, COREY B. MSI MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT FREEDOM BAPTIST CHURCH TOTAL 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. P1/2011 \$ 49.41 8/17/2011 \$ 40.86 9/14/2011 \$ 20.01 11/4/2011 \$ 1.70 11/4/2011 \$ 79.46 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 \$ 972.05 15.91 6/4/2012 \$ 15.91 GOMEZ, ALBERTO A EMERLING, BROOKE M. 9/6/2012 \$ 38.30 EMERLING, BROOKE M. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	EGGERS, CARL	8/1/2011	\$	89.45
LULFS, ALESHA 8/17/2011 \$ 38.88 BROWN, ELIZABETH 9/1/2011 \$ 26.56 DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 1.70 WILLIAMS, COREY 11/10/2011 \$ 88.97 SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	STEWART, RYAN J.	8/9/2011	\$	57.74
BROWN, ELIZABETH DIETRICH, COREY B. MSI MARKEY, AARON MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT SANDERS, JEFFERY W DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. MSI 9/14/2011 \$ 40.86 11/16/2011 \$ 1.70 11/10/2011 \$ 88.97 11/10/2011 \$ 79.46 11/16/2011 \$ 35.86 11/16/2011 \$ 65.77 11/16/2011 \$ 65.77 11/29/2011 \$ 90.51 5 972.05 15.91 3/30/2012 \$ 49.21 49.21 49.21 6/4/2012 \$ 56.25 21MMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	HINKLE, OWEN J. JR	8/17/2011	\$	49.41
DIETRICH, COREY B. 9/14/2011 \$ 40.86 MSI 10/18/2011 \$ 20.01 MARKEY, AARON 11/4/2011 \$ 1.70 WILLIAMS, COREY 11/10/2011 \$ 88.97 SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	LULFS, ALESHA	8/17/2011	\$	38.88
MSI MARKEY, AARON MILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT SANDERS, JEFFERY W Total 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. MOREY, BRIAN T. WIEDER, RONALD 11/4/2011 \$ 1.70 11/10/2011 \$ 88.97 11/16/2011 \$ 79.46 11/16/2011 \$ 35.86 11/16/2011 \$ 65.77 11/16/2011 \$ 65.77 11/16/2011 \$ 65.77 11/16/2011 \$ 90.51 11/21/2011 \$ 90.51 11/229/2011 \$ 90.51 11/229/2011 \$ 90.51 11/7/2012 \$ 15.91 15.91 15.91 16/5/2012 \$ 15.91 15/8/2012 \$ 96.07 15/9/2012 \$ 23.23 16/5/2012 \$ 23.23 16	BROWN, ELIZABETH	9/1/2011	\$	26.56
MARKEY, AARON WILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT SANDERS, JEFFERY W Total 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. MOREY, BRIAN T. WIEDER, RONALD 11/10/2011 \$ 88.97 11/16/2011 \$ 79.46 11/16/2011 \$ 35.86 11/16/2011 \$ 35.86 11/16/2011 \$ 65.77 11/21/2011 \$ 65.77 12/29/2011 \$ 90.51 3/7/2012 \$ 15.91 3/30/2012 \$ 49.21 49.21 6/4/2012 \$ 96.07 6/4/2012 \$ 56.25 38.30 9/6/2012 \$ 38.30 9/6/2012 \$ 38.30 9/6/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD	DIETRICH, COREY B.	9/14/2011	\$	40.86
WILLIAMS, COREY SCOTT, STEPHANIE A. INC., TMT FREEDOM BAPTIST CHURCH SANDERS, JEFFERY W Total 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES SIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. MOREY, BRIAN T. WIEDER, RONALD 11/16/2011 \$ 79.46 11/16/2011 \$ 35.86 F1/16/2011 \$ 35.86 F1/16/2011 \$ 90.51 11/21/2011 \$ 90.51 3/7/2012 \$ 90.51 \$ 972.05 15.91 3/30/2012 \$ 49.21 49.21 6/4/2012 \$ 96.07 6/4/2012 \$ 56.25 23.23 6/5/2012 \$ 38.30	MSI	10/18/2011	\$	20.01
SCOTT, STEPHANIE A. 11/16/2011 \$ 79.46 INC., TMT 11/16/2011 \$ 35.86 FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	MARKEY, AARON	11/4/2011	\$	1.70
INC., TMT FREEDOM BAPTIST CHURCH 11/21/2011 \$ 65.77 SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 S 972.05 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. FEENEY, DAWN R. MOREY, BRIAN T. WIEDER, RONALD 11/7/2012 \$ 4.54	WILLIAMS, COREY	11/10/2011	\$	88.97
FREEDOM BAPTIST CHURCH SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES SIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. FEENEY, DAWN R. MOREY, BRIAN T. WIEDER, RONALD 11/7/2012 \$ 45.77 12/29/2011 \$ 90.51 3/30/2012 \$ 15.91 3/30/2012 \$ 49.21 49.21 49.21 56.25 5/18/2012 \$ 96.07 6/4/2012 \$ 56.25 23.23 6/5/2012 \$ 23.23 6/5/2012 \$ 38.30 9/6/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD	SCOTT, STEPHANIE A.	11/16/2011	\$	79.46
SANDERS, JEFFERY W 12/29/2011 \$ 90.51 Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	INC., TMT	11/16/2011	\$	35.86
Total 2011 \$ 972.05 HAMP, REBECCA K 3/7/2012 \$ 15.91 DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	FREEDOM BAPTIST CHURCH	11/21/2011	\$	65.77
HAMP, REBECCA K DIX, JENNIFER A HOLT INVESTMENT PROPERTIES BLISS, DOMINIC ZIMMERMAN, WENDY G GOMEZ, ALBERTO A EMERLING, BROOKE M. FEENEY, DAWN R. MOREY, BRIAN T. WIEDER, RONALD 3/7/2012 \$ 15.91 49.21 49.21 56.25 5/18/2012 \$ 96.07 6/4/2012 \$ 56.25 23.23 6/5/2012 \$ 23.23 8/6/2012 \$ 38.30 9/6/2012 \$ 10.33 9/20/2012 \$ 10.33	SANDERS, JEFFERY W	12/29/2011	\$	90.51
DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	Total 2011		\$	972.05
DIX, JENNIFER A 3/30/2012 \$ 49.21 HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	HAMP, REBECCA K	3/7/2012	\$	15.91
HOLT INVESTMENT PROPERTIES 5/18/2012 \$ 96.07 BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	₹\			
BLISS, DOMINIC 6/4/2012 \$ 56.25 ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	•			
ZIMMERMAN, WENDY G 6/5/2012 \$ 23.23 GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54				
GOMEZ, ALBERTO A 6/5/2012 \$ 38.30 EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54		• •		
EMERLING, BROOKE M. 9/6/2012 \$ 2.25 FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54				
FEENEY, DAWN R. 9/20/2012 \$ 10.33 MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54	42.1000000000000000000000000000000000000			
MOREY, BRIAN T. 9/24/2012 \$ 71.20 WIEDER, RONALD 11/7/2012 \$ 4.54				10.33
WIEDER, RONALD 11/7/2012 \$ 4.54		9/24/2012	\$	71.20
	100 H 100 C	11/7/2012	\$	4.54
	WESTENDORF, SHARON			72.51
MURDOCK, ALLAN 11/23/2012 \$ 97.40				97.40
DUQUETTE, ALBERT 12/14/2012 \$ 24.63	NOTES AND	12/14/2012	\$	24.63
Total 2012 \$ 561.83			\$	561.83

COSTIN, HEATHER E.	1/14/2013	\$ 44.16
PORTER, TAMMY L.	3/1/2013	\$ 44.69
NIXON, ANGELA	3/8/2013	\$ 9.90
CLARK, BARBARA	3/11/2013	\$ 61.81
MENDOZA, LIDIA M.	4/4/2013	75.80
WOLF, ANDREW D.	5/10/2013	\$ 42.16
HARRISON, ROBYN R.	5/17/2013	12.25
BUTCHER, AMY M	5/29/2013	1.42
TAMMYS TINY TACK	5/31/2013	\$ 14.92
FITZPATRICK, TIMOTHY M.	7/1/2013	\$ 44.17
CORDES, REGINA	7/8/2013	\$ 29.19
TORRES, BENJAMIN P.	7/11/2013	\$ 67.90
BUCHHOP, ANDREW	7/16/2013	\$ 63.33
MCDONALD, IESHA	7/19/2013	\$ 52.13
WULFF, TOM	7/22/2013	\$ 25.31
HALL, DANNY L	7/29/2013	\$ 33.44
HYTER, BREANNA M.	8/6/2013	\$ 44.26
RITZ, KEVIN	8/7/2013	\$ 71.90
WOOD, DAKODA J.	8/7/2013	\$ 32.45
WAREHAM, AMANDA ROSE	8/7/2013	\$ 21.44
CORTEZ, CELIA	8/12/2013	\$ 33.14
KELLER, TABITHA N.	8/26/2013	\$ 10.30
KELLEY, ASHLEY J.	9/6/2013	\$ 66.27
STARASINICH, ALYSSA L.	10/24/2013	\$ 1.56
WILLIAMS, DEWEY	12/6/2013	\$ 33.28
RAMIREZ, MARIO ALONZO	12/6/2013	\$ 51.87
Total 2013		\$ 989.05
LANDERO, SOPHIA	1/13/2014	\$ 67.30
WILSON, CHRISTE M.	1/28/2014	32.62
DACUNTA, JOSEPH	2/20/2014	\$ 46.00
MAGALLANES, PATSY	3/3/2014	\$ 99.20
ELLIS, DAVID M.	3/17/2014	\$ 1.44
CORTEZ JR, JOSE G.	3/21/2014	\$ 53.31
GAINOR, KAREN A.	4/15/2014	\$ 53.63
NAGY, DAVID A	4/15/2014	\$ 23.62
MEADE, PATRICIA A.	5/5/2014	\$ 18.64
RICE, CHERRY L.	5/12/2014	\$ 0.60
LAMB, AMBER M.	5/13/2014	\$ 14.27
STEPHENS, KRUZ A.	5/14/2014	\$ 97.21
CORPUS, MACKENZIE F.	5/15/2014	\$ 81.67
STARNES, CARSON	7/18/2014	\$ 2.67
BROWN, WESLEY	8/11/2014	\$ 79.67
RETCHER, BARBARA	8/19/2014	\$ 45.40
GROSSHEIM, JASON D	8/22/2014	\$ 94.08
TOROK, SCOTT A.	8/29/2014	50.23
GRAY JR, SCOTT G.	9/2/2014	22.83
DUNAKIN, ETHAN J	9/2/2014	\$ 63.48
COOPER, JESSICA E.	9/3/2014	\$ 23.93

P. 2 of 13

PITTMAN, NICHOLAS F	9/3/2014	\$ 98.16
CASTORENA, AMANDA M.	9/12/2014	\$ 70.21
MACKIEWICZ, DEBRA	9/12/2014	\$ 45.04
BUCKMASTER, ROBIN M	9/16/2014	\$ 21.12
BRANHAM, JIMMY	10/6/2014	\$ 21.22
ZIMMERMAN, AUSTIN M.	10/8/2014	\$ 74.33
WESTHOVEN, LINDSAY	10/14/2014	\$ 90.47
MEDINA, SAMUEL SR.	11/19/2014	\$ 9.30
ANDREWS, NINA J.	12/3/2014	\$ 1.20
WILSON, JOCELYN	12/4/2014	\$ 26.57
HALL, JASON A.	12/10/2014	\$ 78.86
Total 2014		\$ 1,508.28
GARRARD, JODY	1/7/2015	\$ 80.64
MORROW, AMBER M.	1/9/2015	\$ 61.44
LACOMBE-SPANGLER, ASHLEY	1/20/2015	68.73
FULTON, DANIELLE	1/26/2015	\$ 8.54
BRANDT, JAMES A.	3/4/2015	\$ 43.51
HALL, JESSICA M.	3/18/2015	\$ 23.23
PETERSON, DEBORAH	5/11/2015	\$ 57.58
CRAMER, DAWN R.	5/15/2015	\$ 58.38
SNYDER, WILLIAM E.	5/19/2015	\$ 61.25
WEIRAUCH, BRANDY L.	5/26/2015	\$ 32.69
COOK, TAMMY M.	6/10/2015	\$ 28.38
GERKEN, ALICE	6/15/2015	\$ 41.36
ZUNIGA, ADRIANA A.	7/1/2015	\$ 43.97
STEVENS, MARKETTA	8/4/2015	\$ 77.81
JACKSON, DOUGLAS S	8/19/2015	\$ 27.00
Total 2015		\$ 714.51
Grand Total Small Balance		\$ 5,022.68

		DOVE TOWNS INC.	
City of Napoleon	Hility Bill	ing Rankrunter	Accounts
CILV OI MADDICOII	OTHITTA DIII	IIIE Daliki upiti	ACCOUNTS

Name	Status	Date	Balance
BOBERG, STEVEN PAUL	BANKRUPTCY	10/12/2015	399.96
BRICKMAN, DAISHA	BANKRUPTCY	2/11/2015	738.31
KRUSE, MICHELLE R	BANKRUPTCY	9/4/2015	370.86
		Ś	1.509.13

City of Napoleon Utility Billing Accounts (Deceased)

Last Name	Status	Date	Balance
CRIGGER, J D	DECEASED	8/21/2015	192.86
RIEBESEHL, RICHARD L.	DECEASED	6/15/2015	265.02
SKILLING, DAVID	DECEASED	5/20/2015	70.47
VALLEY, JAMES J	DECEASED	2/11/2015	275.95
WILLIAMS, GERALD R.	DECEASED	12/15/2014	231.86
			\$ 843.30

City of Napoleon Proposed 2015 Utility Write-offs

Active Accounts Placed Before 01/01/2012 Not in Legal and No Current Payment Arrangement as of 10/30/2015 or Returned by Credit Adjustments

10/30/2015 Of Returned by Gredit	an entire a	•	
Name L	ist Date		Curr Bal
HELLER ALLER CO		\$	445.35
MELTON, KEN	8/10/1992	\$	74.90
	0/10/1332		
Total 1992		\$	520.25
	0/40/4000	_	104 56
SALAZ, CINDY MIKE	8/10/1993	\$	191.56
Total 1993		\$	191.56
	5 /4 O /4 O O A	4	204.47
CHEEK, CHADWICK	5/10/1994	000	291.17
DOMINIQUE, JAMES	5/4/1994	\$	203.83
MENDIZABAL, SHANE	11/20/1994	\$	42.66
MILLERS THRIFTWAY MART	4/10/1994	\$	8,476.80
Total 1994	,	\$	9,014.46
10tai 1354		~	3,024140
PETAWAY, JOE	12/29/1995	\$	138.83
SENSABAUGH, PAUL	7/1/1995	\$	142.30
September 1 Septem	7/1/1333	\$	281.13
Total 1995		Þ	201.13
LUDEMANN, DOUG	11/13/1996	\$	41.95
	11/13/1330	\$	41.95
Total 1996		Þ	41.33
BACH SMITH, GIDGET	3/26/1997	Ś	508.23
BARNETT, JOHN	11/3/1997		115.48
STANDARD CONTROL OF THE STANDARD			
LEIS, DANA R	9/26/1997		93.07
RHOADS, TONYA	7/24/1997	\$	30.79
SANCHEZ, YVONNE	1/28/1997	\$	76.71
SHAVER, JOE	10/27/1997	\$	51.76
WINNIE, DAVID	8/26/1997	\$	252.56
WODARSKI SR, FRANK	4/4/1997	\$	321.87
Total 1997	4/4/1557	\$	1,450.47
10001 2337		Τ.	-/ :::
ALTAFFER, SHIRLEY	10/5/1998	\$	118.93
GARDNER, RAY	6/24/1998	\$	192.81
HOOPS, JAMES	10/1/1998		140.30
	7/2/1998		89.34
JOHNSON, JOSH			
PIERCE, TODD A	1/7/1998		100.89
RODRIGUEZ, TOM D	6/12/1998	\$	90.38
Total 1998		\$	732.65
BELFORD, ROLLAND E	5/12/1999	\$	341.66
BRANHAM, IRMA	4/20/1999	\$	377.69
CARPENTER, DARCY	10/26/1999	\$	227.81
DAVIS, MICHAEL	4/15/1999	\$	197.16
HARPER, MARK		\$	109.25
	8/27/1999	\$	91.91
MARTINEZ, FRED G	0/2//1999		
Total 1999		\$	1,345.48

P. 6 of 13

BABCOCK, JOHN C JR	3/16/2000	225.50	
CRUZ, SILVIA	4/25/2000	294.81	
DANNEY, ROBIN	8/18/2000	68.98	
DYSON SR, AUBREY D	9/6/2000	308.15	
HERNANDEZ, ELVIRA	7/14/2000	159.93	
HOY, BILLIE JO	5/4/2000	180.41	
IRVIN, DOUGLAS JR	8/28/2000	\$ 70.57	
LERMA, ROCHELLE	7/13/2000	\$ 152.00	
MULLINS, GRETTA	5/1/2000	\$ 121.22	
Total 2000		\$ 1,581.57	
DARRAH, REBECCA	6/18/2001	\$ 65.07	
FROELICH, TERRY	12/14/2001	\$ 244.22	
GATHMAN, TERASA	2/27/2001	\$ 244.68	
HENDRIX, AMANDA	9/4/2001	\$ 261.14	
KACKLEY, SHANE R	8/6/2001	148.10	
MEKUS, TAMMY	4/18/2001	78.84	
NAFZIGER JR, DENNIS	1/11/2001	41.84	
PALOMARES, SAN JUANITA	11/19/2001	77.60	
ROSE, ANGIE M	10/22/2001	\$ 19.96	
SWIGART, NANCY	10/3/2001	160.88	
VAJEN, MARK	11/19/2001	\$ 26.35	
WARNCKE JAMES REAL ESTATE INVE	3/1/2001	\$ 137.98	
Total 2001		\$ 1,506.66	
BOX, WILLIAM	4/2/2002	\$ 218.47	
DOSTER, ERIN M	8/15/2002	\$ 88.69	
JEFFRIES, LORI	11/1/2002	\$ 84.82	
PETERSEN, HEIDI	10/10/2002	\$ 229.44	
SMITH, MASON	1/21/2002	\$ 250.83	
Total 2002		\$ 872.25	
ROSEBROOK, WYATT	6/3/2003	\$ 230.69	
SCARBROUGH, ANGIE	4/1/2003	409.68	
STETTER, MARY	3/27/2003	\$ 91.18	
Total 2003		\$ 731.55	
GARCIA, VALERIE M.	7/20/2004	\$ 141.94	
HILL, SARAH	7/6/2004	\$ 257.35	
RAMIREZ, CRISTAL	5/4/2004	\$ 30.25	
SCHUETTE, LINDA	12/14/2004	\$ 132.80	
STREMMEL, NANCY	10/19/2004	\$ 464.83	
THEISEN, CHRISTOPHER	9/28/2004	\$ 244.70	
Total 2004		\$ 1,271.87	

BRICKNER, JAIME	1/10/2005		189.63
BURNS, BRENT	5/2/2005		81.75
CASHMAN SMIDDY, SHERRI	4/28/2005	\$	140.13
DONNELLY, RONALD	3/15/2005	\$	343.44
GROTH, PAUL	4/14/2005	\$	32.24
HAMM, GAROLD F.	8/3/2005	\$	25.11
KEEHN, WILLIAM M.	5/27/2005	\$	354.19
LANTZ, DEREK C.	8/8/2005	\$	292.09
PAXSON, ANGEL M	9/15/2005	\$	95.54
SALYERS, SELNA K.	10/31/2005	\$	189.20
SMITH, MARY D	3/9/2005	\$	1,031.75
Total 2005		\$	2,775.07
AGUILAR, LINDA	7/25/2006	\$	269.08
BRESSLER, SHANON M.	6/14/2006	\$	34.58
CLARK, JUNIOR	The At 10 and 10	\$	192.53
COULON, VALERIE	2/23/2006		296.91
COX, SAMUEL L.	6/8/2006		74.20
EDWARDS, TAMMY S.	8/15/2006	\$	235.85
GARBER, MATTHEW D.	5/16/2006	\$	30.89
GOSSMAN, ERIC		\$	178.74
MARTINEZ, RYAN ANDREW	7/7/2006		49.82
PEARSON, RONALD B		\$	37.63
	6/26/2006	\$	113.04
PINSON, JENNIFER A.	4/20/2006	\$	46.29
PROWELL, JAMES A.			
SMITH, BRANDY J.		\$	410.47
SMITH, ROSE A	12/14/2006	\$	224.30
STRUB, REX A.	120, 4,	\$	51.54
SYCK, REAFORD L.	1/24/2006		161.47
TAYLOR, KRISTOPHER L		\$	34.22
TURNER, MICHAEL D	11/9/2006		418.40
WIREMAN, NATHAN A	12/6/2006	\$	7.52
Total 2006		\$	2,867.48
ALLPORT BABCOCK, SHAWN	1/8/2007	\$	811.53
BARKER RIGG, BRANDI	11/9/2007	\$	164.93
BOYD, MICHAEL	7/10/2007	\$	349.60
COLEMAN, JESSICA L	7/27/2007	\$	554.51
DOCKERY, HOPE N.	11/28/2007	\$	381.03
FRANCE, KELLI L.	10/18/2007		489.32
GONZALES, CHRISTINE M.	7/16/2007		134.50
LONG, BARBARA	3/16/2007		287.10
MAKULA, TYLER	7/18/2007		142.21
MILLER, TIMOTHY SR.	9/14/2007		579.21
RUDER, JERRY	2/22/2007		635.15
SCHREIBER, JAMES	10/18/2007	\$	198.96
VOGELSONG, TYA	9/27/2007	\$	374.80
Total 2007	20 TO 1	\$	5,102.85
		00535	975

BARRETT, MARK A.	5/12/2008	\$	118.64
BAUER, KIMBERLY	5/28/2008	\$	340.61
BRICKMAN BAILEY, SUSAN	5/27/2008	\$	405.12
CASEY, ANGELA	6/11/2008	\$	594.41
CLEMENS, JIMMY	5/19/2008	\$	620.82
CONLEY, BRAD R.	9/16/2008	\$	375.14
GANSKE, DANIEL a.	8/22/2008	\$	313.44
HUNTER, ERIN M.	4/23/2008	\$	285.23
KAMERDULA ROMO, ROSAINDA	10/3/2008	\$	436.95
KINDER, TIMOTHY M.	4/15/2008	\$	66.25
KROK, PETER J.	11/13/2008	\$	590.65
PLUMMER ZIMMERMAN, WANDA K.	4/28/2008	\$	1,332.55
RISNER, VANESSA K.	9/4/2008	\$	722.34
ROCHA, SANDRA A.	11/21/2008	\$	447.67
VIRES, CORY A.	9/16/2008	\$	104.05
VONDEYLEN, LARRY	10/2/2008	\$	155.98
WHEELER, ROBERT JR.	10/15/2008	\$	556.15
Total 2008		\$	7,466.00
	2 /2 /2 22		456.60
KING, JENNIFER	3/9/2009	\$	456.60
KRUSE, ROBERT	4/16/2009		325.95
MCCANCE, KAROL A	5/1/2009		425.50
TORREZ, JENNIFER L.	1/26/2009		556.63
WELLS, DONALD	2/18/2009	\$	682.32
Total 2009		\$	2,447.00
	6/3/2010		2,447.00 272.06
APPLE, MELANIE A.	6/3/2010 3/2/2010	\$	272.06
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L.	3/2/2010	\$	272.06 382.03
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N.	3/2/2010 12/6/2010	\$ \$ \$	272.06 382.03 279.23
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA	3/2/2010 12/6/2010 1/11/2010	\$ \$ \$	272.06 382.03 279.23 1,016.47
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M.	3/2/2010 12/6/2010 1/11/2010 5/6/2010	\$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010	\$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010	\$ \$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010	\$ \$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010	\$ \$ \$ \$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010	\$ \$ \$ \$ \$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010	\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 3/11/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 3/11/2010 1/7/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93 750.62
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE HARMON, BRENDA J.	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 3/11/2010 1/7/2010 6/3/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE HARMON, BRENDA J. HARRISON, ROBERT A.	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 3/11/2010 6/3/2010 3/1/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93 750.62 161.80
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE HARMON, BRENDA J. HARRISON, ROBERT A. HOCKENBERRY, JOSHUA R	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 3/11/2010 7/1/2010 3/11/2010 1/7/2010 6/3/2010 3/1/2010 6/1/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93 750.62 161.80 327.80
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE HARMON, BRENDA J. HARRISON, ROBERT A. HOCKENBERRY, JOSHUA R JORDAN, ROBIN	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 3/11/2010 6/3/2010 3/1/2010	\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93 750.62 161.80 327.80 467.18
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE HARMON, BRENDA J. HARRISON, ROBERT A. HOCKENBERRY, JOSHUA R JORDAN, ROBIN KOWALIS PERRY, DEBRA	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 1/7/2010 6/3/2010 3/1/2010 6/1/2010 4/5/2010	\$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93 750.62 161.80 327.80 467.18 173.72
APPLE, MELANIE A. BARTLETT SCHULTZ, JENNIE L. BAUMGARTNER, DANIELLE N. BEARD, JOSHUA BOMAN, JACKIE M. BROWN, CHESTER CLARK, AMBER L COOPER, CHERYL CULLEN, COURTNEY DAVIS, CONSTANCE DAVIS, TIMOTHY FIELDS, CHERYL GALLARDO, MICHAEL J GONZALEZ, ELIAS GREEN-HARSHAW, STEPHANIE HARMON, BRENDA J. HARRISON, ROBERT A. HOCKENBERRY, JOSHUA R JORDAN, ROBIN	3/2/2010 12/6/2010 1/11/2010 5/6/2010 4/16/2010 6/1/2010 2/18/2010 3/3/2010 6/1/2010 5/13/2010 3/11/2010 7/1/2010 3/11/2010 6/3/2010 3/1/2010 6/1/2010 4/5/2010 12/2/2010	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	272.06 382.03 279.23 1,016.47 295.98 603.14 153.50 590.95 1,033.34 257.89 440.05 418.65 256.12 338.93 750.62 161.80 327.80 467.18 173.72 355.09

P. 9 of 13

MCMAHAN DODA, CHRISTINA			
NADOLEON OLLASCOC LLC	1/27/2010		537.46
NAPOLEON OH ASSOC, LLC	4/14/2010		404.12
OLIVE, BELINDA	12/14/2010		259.79
QUINN, PARRISH	2/26/2010		488.18
RODRIGUEZ, JOSEPH	12/2/2010		383.97
RUPLE, NICOLE R	12/6/2010		43.07
SANCHEZ, MARCELINO L.	3/9/2010		446.22
SCHULTZ RENTALS	6/16/2010		1,067.56
SCHULTZ, RAYMOND JR	6/16/2010		226.90
SCHWIEBERT, SHERRIE ANN	7/2/2010		290.98
SMITH, EARNEST	11/30/2010	\$	311.33
SPENCER, DEANNA M.	6/1/2010		346.53
STAIRHIME WINTERS, ALICIA W.	5/25/2010		549.15
STEINECK, BARBARA J.	6/16/2010		463.07
TUSSING, JEREMY E.	3/4/2010		353.71
VALENTINE, LEE E.	2/5/2010		195.37
VANMAELE, SARAH M	2/4/2010		282.02
WEBER, STEVEN	3/31/2010		64.78
WEIS, MARLUS	11/29/2010		207.51
WHEATON, KATHERINE	3/29/2010		292.88
WIELAND, THOMAS W. JR.	5/3/2010		367.00
WILHELM, CHRISTINE	3/5/2010		651.33
WILLIAMS, ROBIN	6/22/2010		416.41
WILSON, JAMES	6/16/2010	\$	361.38
WOLSIFFER, ROBIN	6/16/2010		358.74
YANT, ROSIE	4/5/2010	\$	101.20
	4/7/2010	\$	491.70
ZIETHLOW DUNN, JENNIFER L.	1,7,2010		
ZIETHLOW DUNN, JENNIFER L. Total 2010	1,7,2010	\$	18,845.20
Total 2010		\$	
	3/21/2011 7/14/2011	\$ \$	18,845.20
Total 2010 ADKINS, STEVE	3/21/2011	\$ \$ \$	18,845.20 17.22
Total 2010 ADKINS, STEVE ALLPORT, SHANDA	3/21/2011 7/14/2011	\$ \$ \$ \$	18,845.20 17.22 602.27
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A	3/21/2011 7/14/2011 4/13/2011	\$ \$ \$ \$ \$	18,845.20 17.22 602.27 1,329.77
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M.	3/21/2011 7/14/2011 4/13/2011 9/8/2011	\$ \$ \$ \$ \$ \$	17.22 602.27 1,329.77 391.64
Total 2010 ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011	\$ \$ \$ \$ \$ \$	17.22 602.27 1,329.77 391.64 426.64
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011	\$ \$ \$ \$ \$ \$ \$ \$	17.22 602.27 1,329.77 391.64 426.64 315.82
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011	\$ \$\$\$\$\$\$\$\$\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 11/8/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER BIEDERSTEDT, MARVIN & JUDITH	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 11/8/2011 2/8/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56 78.08
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER BIEDERSTEDT, MARVIN & JUDITH BLESCH, BRENDA L.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 11/8/2011 2/8/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56 78.08 279.89
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER BIEDERSTEDT, MARVIN & JUDITH BLESCH, BRENDA L. BOLTON, JACOB L.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 11/8/2011 2/8/2011 10/12/2011 6/20/2011	\$	18,845.20 17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56 78.08 279.89 167.61
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER BIEDERSTEDT, MARVIN & JUDITH BLESCH, BRENDA L. BOLTON, JACOB L. BORJAS, REYNALDO L.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 11/8/2011 2/8/2011 10/12/2011 6/20/2011 1/14/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56 78.08 279.89 167.61 148.17
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER BIEDERSTEDT, MARVIN & JUDITH BLESCH, BRENDA L. BOLTON, JACOB L. BORJAS, REYNALDO L. BRANHAM, NOAH	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 2/8/2011 10/12/2011 6/20/2011 1/14/2011 8/9/2011	\$	18,845.20 17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56 78.08 279.89 167.61 148.17 354.90
ADKINS, STEVE ALLPORT, SHANDA ANDERSON, MARY A ARRAZOLA, HEATHER M. ATCHISON, TIFFANY A. BABCOCK, SCOTT BALMORIA, JOHN P. BARRETT, ANTHONY BARRETT, TROY A. BEARD, NATASHA O. BECK, JOE BIBB, GAUTHIER BIEDERSTEDT, MARVIN & JUDITH BLESCH, BRENDA L. BOLTON, JACOB L. BORJAS, REYNALDO L. BRANHAM, NOAH BRINKMAN, MARK D.	3/21/2011 7/14/2011 4/13/2011 9/8/2011 3/15/2011 4/4/2011 5/10/2011 6/16/2011 4/4/2011 2/17/2011 11/14/2011 2/8/2011 10/12/2011 6/20/2011 1/14/2011 8/9/2011	\$	17.22 602.27 1,329.77 391.64 426.64 315.82 314.65 413.35 108.31 80.70 230.47 408.56 78.08 279.89 167.61 148.17 354.90 178.51

P. 10 of 13

BUTTLEMAN, TIM A. JR.	1/4/2011	\$ 344.34
CARTER, KAREN	7/27/2011	703.18
CHERRY, DENISE	3/3/2011	1,178.77
CHRISTENSEN, BRITTANY P.	4/14/2011	284.27
CLEMENS, DENNIS G.	11/1/2011	278.49
CLICK JR, JOSEPH	11/3/2011	325.28
COLEMAN, ALLEN DAVE	4/7/2011	\$ 632.01
COLLINS, LISA	9/6/2011	91.57
COLON, LANE	7/19/2011	\$ 496.72
CONTRERAS, MARY C.	10/31/2011	\$ 107.14
COOKSEY, ANTHONY E.	7/1/2011	\$ 161.77
CORONA, ROBERT M.	8/2/2011	\$ 433.95
DAMRON, JOHN H.	7/19/2011	\$ 217.07
DAUWALTER, KATHLEEN	11/21/2011	\$ 207.06
DELVENTHAL SR, WILLIAM	7/8/2011	\$ 747.13
DIETRICH, TIM B.	12/2/2011	\$ 388.72
DONLEY, NATHAN O.	3/15/2011	\$ 293.16
DOTSON SWEENEY, EULLA	3/15/2011	\$ 354.78
DREWES, CHRISTINA	3/3/2011	\$ 394.73
DUCAT, PATRICK A	12/7/2011	\$ 662.57
EBERSOLE, JAIMEE R.	10/18/2011	\$ 877.51
EDWARDS, CIERRA DELL	2/11/2011	\$ 1,169.68
EVANS, PAUL	10/3/2011	\$ 155.04
FITZPATRICK MATHENY, APRIL	9/19/2011	\$ 287.11
FOCKLER, MELINDA S	3/16/2011	\$ 1,196.74
FRIEDHOFF, PAMELA S	7/13/2011	\$ 431.28
GARCIA, MAERIA S	8/1/2011	\$ 757.16
GARCIA, TANYA M.	2/7/2011	\$ 91.46
GARZA, RAMONA	10/25/2011	\$ 484.47
GLADISH, MICHAEL R	5/6/2011	\$ 47.50
GONZALEZ, CARLOS	6/16/2011	\$ 504.76
GONZALEZ, SELENE	10/3/2011	\$ 121.46
GORE, KRISTA A.	5/10/2011	\$ 456.59
GRANADE, BARRY W	3/1/2011	\$ 250.00
GREEN, MARY	7/19/2011	\$ 245.86
HAAR, JAKOB	7/14/2011	\$ 238.25
HARMON, KAROLYN K.	8/9/2011	\$ 340.36
HERNANDEZ, TERESA	7/14/2011	\$ 817.86
HILL, KARI M.	6/16/2011	\$ 376.72
HILL, KARI M.	9/6/2011	\$ 504.31
HITE, LANDRUM	3/11/2011	\$ 301.88
HOEFFEL, CARRIE R	8/1/2011	\$ 106.72
HOEFFEL, KIMBERLY	9/21/2011	\$ 238.26
HOFFMAN, JACOB S.	6/3/2011	103.82
HOUCK, SHEA M.	4/12/2011	315.81
HOUSH, DARYL A.	8/30/2011	327.99
JOLLEY, PATRICE R.	12/7/2011	180.61
JONES, KIMBERLY L.	4/1/2011	174.01
JONES, THELMA	8/1/2011	402.09
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P.11 of 13

KING, AMY C.	10/4/2011	\$ 246.03
KINYON, SAROYA M	4/4/2011	849.25
KNAPP, TIFFANY BUCKMASTER	7/5/2011	215.97
KOPPENHOFER, AMANDA A.	10/6/2011	414.66
KRAMP, SHANNON L	12/2/2011	681.40
KRUSE, COURTNEY N.	10/13/2011	524.10
LACY, NORMAN	5/10/2011	221.62
LARK, KALEB J	6/28/2011	\$ 484.90
LAUHARN, BRANDI L	4/18/2011	917.30
LEIDIGH, MARK A.	2/17/2011	212.50
LOMBARD, PETER	2/7/2011	201.15
LYONS, TIFFANY D	6/1/2011	97.48
MANUEL, TAMMY	3/4/2011	131.93
MARCUM, DOROTHY	5/13/2011	\$ 360.00
MARKSCH, KELLY A.	7/5/2011	\$ 92.45
MARTIN, JAMIE L	4/4/2011	\$ 360.27
MARTINEZ, ALEX R.	7/14/2011	\$ 430.24
MARTINEZ, PEGGY	8/2/2011	\$ 154.17
MATHERS JR, GLEN D	7/5/2011	\$ 88.81
MAYES-CULLER, TABETHA S	2/16/2011	\$ 352.07
MCDOUGLE, CHRISTINA	12/29/2011	\$ 310.56
MCGINNESS, DEBRA S.	2/7/2011	\$ 808.78
MENDIZABAL, MANUEL	1/5/2011	\$ 231.73
MERRIFIELD, DEBORAH L	7/12/2011	\$ 357.23
MILLER, MICHELLE A	9/15/2011	\$ 359.10
MODEN, STEVEN J. JR	10/5/2011	\$ 706.05
MORTEMORE, CHERYL	6/16/2011	\$ 542.91
MTD ENTERPRISES LLC	1/31/2011	\$ 659.72
MULLINS, BONDOLYN JEAN	12/6/2011	\$ 56.00
MYERS, JASON J.	5/6/2011	\$ 94.67
NADALL, LAUREN M.	12/28/2011	\$ 194.13
NAUGLE, JOSHUA J	4/4/2011	\$ 374.43
OBERHAUS, RACHEL L	12/22/2011	\$ 218.64
OCHOA, RUDI E	8/9/2011	\$ 701.99
OGAN, JOSEPH R.	7/14/2011	\$ 617.97
OLMO, MARITZA L.	10/13/2011	\$ 245.84
O'NEIL, MELISSA	12/5/2011	\$ 115.30
PARSLEY FIFE, JENNIFER K.	8/9/2011	\$ 534.48
PATTON, RON	6/16/2011	\$ 540.00
PERRY, KYLE J.	6/1/2011	\$ 114.71
PETCH, STEVEN C	7/14/2011	\$ 316.37
PHILIPPI, ADAM	3/3/2011	\$ 293.36
PITTMAN, CHAD	10/4/2011	\$ 92.29
QUAIMAIRI LEE, ECCO D.	6/16/2011	89.29
RALSTON, TOM A	9/23/2011	\$ 172.06
REECE, NICOLE W	7/29/2011	569.55
REINBOLT, JOYCE L.	5/10/2011	239.63
RICKER, EDITH	10/6/2011	666.61
RIPLEY, RACHEL L.	1/24/2011	\$ 331.24

P. 12 of 13

RIVERA, JAMES	9/1/2011	\$ 470.45
RIVERA, SABRINA M	5/10/2011	838.02
RODRIGUEZ BARRERA, GILBERTO	2/3/2011	\$ 250.00
SAGER, AMANDA L	4/1/2011	\$ 402.73
SCHIEBER, JUSTIN N	8/24/2011	\$ 411.89
SCHWIEBERT, ANDREW	5/10/2011	\$ 402.73
SHERRICK, TAMARA S.	10/31/2011	\$ 186.60
SIEBERT, ANDREA	6/16/2011	\$ 753.38
SIMMS, DAVID	6/8/2011	\$ 381.63
SKILLINGS GORE, JENNIFER A.	7/19/2011	\$ 503.16
SMITH, CORY	7/14/2011	\$ 280.38
SMITH, MICHAEL R.	8/9/2011	\$ 674.60
SMITH, RUSSELL W.	12/22/2011	\$ 196.11
SMITH, TONA	2/15/2011	\$ 164.53
STARR, ROGER L.	3/15/2011	\$ 172.13
STEVENS, AARON	3/3/2011	\$ 947.73
STUTZMAN, LISA D.	7/5/2011	\$ 178.65
TAJBLIK, ALBERT	1/21/2011	\$ 356.36
TELFORD, C TIMOTHY	4/7/2011	\$ 693.22
THEISEN, ELIZABETH	2/24/2011	\$ 170.51
TOPP, MELODY L	10/7/2011	\$ 129.83
VANDEVELDE, MICHAEL	6/17/2011	\$ 352.01
VINCENTI, ANTHONY R	8/16/2011	\$ 394.71
WALTON, AUDRIKA D.	8/23/2011	\$ 755.33
WARD, AMANDA L.	9/2/2011	\$ 306.01
WATSON, MATT	1/21/2011	\$ 139.92
WILITZER, RACHEL C	8/1/2011	\$ 204.73
WILKIE, SHANE A.	2/16/2011	\$ 94.80
WILKINS, ERIC M.	10/28/2011	\$ 308.77
WINKLE, DANNIE L	7/5/2011	\$ 77.75
WOLFGANG, JEANNE	4/7/2011	\$ 131.22
YEARY, JAMES	3/15/2011	\$ 1,238.70
ZACHRICH, ASHLEY M.	6/30/2011	\$ 630.88
ZIMMERMAN, RICHELLE L	3/15/2011	\$ 383.28
Total 2011		\$ 57,520.97
Total		\$ 116,566.42
Small Balance 2015 Write-offs		\$ 5,022.68
Deceased 2015 Write-offs		\$ 843.30
Bankruptcy 2015		\$ 1,509.13
Total 2015 Utilities Write-offs		\$ 123,941.53
Total 2015 Misc Write-offs		\$ 5,958.59
Grand Total Write-offs for Misc & Utility		\$ 129,900.12

City of Napoleon Misc. Billings

Active Accounts Placed Before 01/01/2012 Not in Legal and No Current Payment Arrangement as of 10/30/2015 or Returned by Credit Adjustments Small Balance Write-offs

Name	List Date		Balance
KINDER, CONSTANCE J.	12/22/2008	\$	26.63
Total 2008		\$	26.63
HARTMAN, SHANNON P	6/5/2009	\$	930.60
Total 2009		\$	930.60
DOWN AND TONIV	4/7/2010	۲	120.02
ROWLAND, TONY	4/7/2010	\$	138.83
FAIRBANKS, SHARON E	9/30/2010		213.23
NARDONE, RICHARD ANTHONY	10/20/2010		118.23
DONLEY, NATHAN O	10/25/2010	\$	131.38
MAUMEE PROPERTIES, LTD	12/3/2010	\$	0.40
HENDERSON, ANTHONY L.	12/21/2010	\$	1,071.95
Total 2010		\$	1,674.02
BUEHRER, CIERRA MARIE	2/28/2011	\$	614.10
GUERRA, KRISTOPHER M.	5/6/2011	\$	205.00
KUHLMAN, ALAN L.	5/6/2011	\$	1,484.88
MCCAGUE, PAT	7/1/2011	\$	5.00
BARRY ROOFING SYSTEMS	7/21/2011	\$	847.73
DOCKERY, DEANN L.	10/7/2011	\$	5.63
FERNANDEZ, RUBEN	11/21/2011	\$	165.00
Total 2011		\$	3,327.34
Total 2015 Misc Write-offs		\$	5,958.59

To:

Gregory J. Heath, Finance Director

From:

Mary Thomas, Senior Account Clerk WIT

Date:

Thursday, December 10, 2015

Subject:

2015 EMS Write-offs

Please see the attached EMS list for the 2015 write-offs.

Total write offs for year 2015 = \$119,065.44

Total write offs under \$100 = \$1,660.25

TOTAL 2015 WRITEOFFS

\$120,725.69

City of Napoleon Small Balance Write-offs EMS Billing

Name	Date	Balance
CAMPBELL, VICTORIA	12/31/2015	\$ 88.24
CRAMER, DOUGLAS D.	12/31/2015	\$ 73.87
CRAWFORD, VEDA G.	12/31/2015	\$ 16.17
DASO, ANNABELLE L.	12/31/2015	\$ 15.09
DEWESE, RICHARD E.	12/31/2015	\$ 88.53
DUVAL, STANLEY D.	12/31/2015	\$ 84.98
GARCIA, ALICIA	12/31/2015	\$ 151.37
GARCIA, ALICIA	12/31/2015	\$ 87.37
GARCIA, ALICIA	12/31/2015	\$ 74.60
HANSON, JERRY	12/31/2015	\$ 155.46
LEONARD, DONALD	12/31/2015	\$ 52.88
LEONARD, DONALD	12/31/2015	\$ 51.78
MEEKS, BETTY J.	12/31/2015	\$ 25.00
RAUCH, DOROTHY	12/31/2015	\$ 55.10
RICHMOND, ROBERT D.	12/31/2015	\$ 79.93
SALTIS, MELISSA G.	12/31/2015	\$ 71.86
TERRAZAS, PETRINA	12/31/2015	\$ 9.18
TIETJE, ROBERT	12/31/2015	\$ 95.00
TORRES, KERRI	12/31/2015	\$ 92.90
VEJRASKA, NICK	12/31/2015	\$ 94.15
WILEY, LAMONT K.	12/31/2015	\$ 74.38
WINSEMAN, SHIRLEY E.	12/31/2015	\$ 26.99
WIRE, JOHN D.	12/31/2015	\$ 95.42
Total 2015		\$ 1,660.25

City of Napoleon Proposed 2015 EMS Write-offs

Active Accounts Placed Before 01/01/2012 Not in Legal and No Current Payment Arrangement as of 10/30/2015 or Returned by Credit Adjustments Deceased or Indigent and Bankruptcy

Name	List Date	Current Balance
DAVIS, MIKE	8/21/2001	\$ 1,230.00
DAVIS, JAMES	9/21/2001	\$ 66.00
Total 2001		\$ 1,296.00
	18 90	100
ALMAGUER, MONICA	3/4/2002	\$ 39.99
ALMAGUER, ANGELA	5/13/2002	\$ 400.00
ALVAREZ, ERIC	7/29/2002	\$ 615.00
EVANS, BOB	8/2/2002	\$ 380.00
Total 2002		\$ 1,434.99
FITE, WENDY	6/15/2003	\$ 615.00
ELLINGSWORTH, JEAN	10/29/2003	\$ 400.00
Total 2003	, ,	\$ 1,015.00
GANSKE, BRENT	8/15/2005	\$ 123.00
DEAN, JAMIE	8/22/2005	\$ 52.00
Total 2005		\$ 175.00
SNYDER, ANDREW	10/6/2006	\$ 400.00
Total 2006	, ,	\$ 400.00
DONLEY, NATHAN	1/13/2007	\$ 255.86
HOOVER, DONALD	6/27/2007	\$ 436.00
RODRIGUEZ, MELITON	6/27/2007	\$ 615.00
RUDER, JERRY	6/27/2007	\$ 848.50
THAYER, STEPHEN	6/27/2007	\$ 800.00
WALLACE, AMANDA	6/27/2007	\$ 400.00
WIREMAN, NATHAN	6/27/2007	\$ 670.35
RODRIGUEZ, JOSEPH	7/2/2007	\$ 448.50
KULWICKI, MARILYN	7/7/2007	\$ 163.00
HERNANDEZ, MARICELA	7/13/2007	\$ 682.85
ARIAS, JUAN	8/30/2007	\$ 42.21
RETTIG, MIKE	12/9/2007	\$ 210.35
Total 2007		\$ 5,572.62
KINDER, CONSTANCE J.	1/21/2008	\$ 68.78
ROBERTSON, ROBERT	2/4/2008	
WILLIAMS, RAY	3/4/2008	\$ 807.85
HALE, MISTY		\$ 640.44
STANTON, STEVEN	3/20/2008	
WILT, GREGEORY	3/21/2008	
LEITNER, ARRIC	4/9/2008	

P. 3 of 8

BRANDES, VIOLA	5/1/2008	\$	707.85
KATOCH, SANGRAM	5/30/2008	\$	473.50
KELLY, GLENDA	6/2/2008	\$	62.04
STEINECK, BARBARA	6/20/2008	\$	473.50
CHAMBERLIN, SHIRLEY	6/23/2008	\$	152.37
LYONS, DANNY	7/2/2008	\$	75.00
STANTON, STEVEN	7/29/2008	\$	502.71
SZABO, SHELLY	9/8/2008	\$	131.24
STANFILL, TONY	10/9/2008	\$	477.71
MARAN, CHRISTOPHER	11/1/2008	\$	527.71
Total 2008		\$	6,985.21
		_	
AMBELLAN, TERRY	8/20/2009	\$	776.02
BUENGER, MARGARITA	8/20/2009	\$	22.62
KINDER, CONSTANCE J.	8/20/2009	\$	98.66
PATRICK, JULIA M.	9/30/2009		464.01
BARRETT, CAROL	11/12/2009	\$	150.63
CAREY, AMANDA	11/12/2009	\$	765.26
COBB, PHILLIP	11/12/2009	\$	752.76
EASH, DAVID	11/12/2009	\$	540.95
KATOCH, SANGRAM	11/12/2009	\$	414.71
WHARTON, TYRONE	11/12/2009	\$	790.38
Total 2009		\$	4,776.00
BARTLETT, WILLIAM	1/6/2010	\$	8.71
LOPEZ, TRISHA	1/6/2010		540.95
WARD, DAVID B.	1/6/2010		489.75
HERRIOTT, JAMES	2/16/2010		527.83
HAY, KARLA	2/17/2010		593.43
JOHNSTON, BRENDA	2/17/2010		70.63
SNYDER, REBECCA J.	2/17/2010		70.63
BARRETT, CAROL	3/17/2010		790.38
BRANHAN, JOEY	3/17/2010		1,055.66
DAVIS, LADONNA	3/17/2010		648.38
RUPLE, JEFF	3/17/2010		156.28
SALDANA, ELENA		\$	540.95
DAVIS, JIM	4/28/2010	\$	86.19
BRANHAM, TERRY	5/13/2010		540.95
BROWN, TOMMY	5/13/2010		790.38
RYCHENER, BRITTNEY	5/13/2010		803.50
SPERLING, NOAH	5/13/2010		803.50
WADE, PHILLIP	5/13/2010	\$	690.26
BURKHOLDER, DAVID	6/11/2010		796.62
HARMON, KAROLYN	6/11/2010		164.25
RUPLE, RICHARD	6/11/2010		790.38
BRANHAM, JOEY		\$	1,344.45
JOHNSON, STEVE	8/20/2010	\$	695.40
WILHELM, MICHAEL	8/20/2010		829.74
BOCKELMAN, JOHN H.	10/29/2010		540.95
KING, NATHANIEL	10/29/2010		882.22
85 (E.M. 185)			

P.4 of 8

MERRIFIELD, DEBRA	10/29/2010 \$	790.38
SCHULTZ, RAY	10/29/2010 \$	816.62
BARRETT, CAROL	11/12/2010 \$	803.50
BELCHER, RAY	11/12/2010 \$	67.68
BORJAS, RAY	11/12/2010 \$	803.50
DAVIS, JIM	11/12/2010 \$	84.11
DAYRINGER, CRAIG	11/12/2010 \$	803.50
DECK, JAMES	11/12/2010 \$	514.71
DONNELY, NORMAN	11/12/2010 \$	88.90
HELBERG, BARBARA	11/12/2010 \$	790.38
HOVIS, TIMOTHY	11/12/2010 \$	514.71
SEXTON, POLLY	11/12/2010 \$	150.00
SMITH, ANTHONY	11/12/2010 \$	69.73
SMITHERS, ROBERT M.	11/12/2010 \$	80.35
WRIGHT, KELSIE	11/12/2010 \$	803.50
Total 2010	\$	22,433.94
BROWN, LAMARR	2/4/2011 \$	777.26
MARTINEZ, NORMA	2/4/2011 \$	790.38
NEWELL, BRANDON	2/4/2011 \$	790.38
REYST, PAUL	2/4/2011 \$	527.83
SAMAN, BETH	2/4/2011 \$	676.62
SHADLE, JAMES	2/4/2011 \$	81.67
WEYANDT, CODY	2/4/2011 \$	534.07
WHITE, BRANDY	2/4/2011 \$	527.83
WITT, GERALD	2/4/2011 \$	790.38
STANTON, STEVEN	3/14/2011 \$	615.00
ANCA, DAN	3/31/2011 \$	131.20
BAILEY, DOROTHY	3/31/2011 \$	803.50
BENDER, ANN M.	3/31/2011 \$	814.84
DAMMON, JEANETTE	3/31/2011 \$	16.33
DARNELL, KELLY	3/31/2011 \$	527.83
DAUWALTER, DEBORAH	3/31/2011 \$	803.50
DAVIS, CONSTANCE	3/31/2011 \$	81.67
DECK, JAMES A.	3/31/2011 \$	2,135.75
FLATHEWS, JOSHUA	3/31/2011 \$	565.38
GERKEN, BARB	3/31/2011 \$	150.00
LEE, MELISSA S.	3/31/2011 \$	552.26
MEDRANO, VIRGINIA	3/31/2011 \$	554.07
PAWLICKI, TERRI PARENT OF	3/31/2011 \$	457.22
PETERS, ERNEST	3/31/2011 \$	86.24
RIVERA, ROGER	3/31/2011 \$	803.50
SMITH, JESSICA	3/31/2011 \$	801.72
WILLIAMS, RAY	3/31/2011 \$	540.95
ALTAFFER, SHIRLEY	5/17/2011 \$	539.14
BUCHHOP, ANDREW	5/17/2011 \$	791.08
BUTLER, TIMOTHY	5/17/2011 \$	567.19
DECK, JAMES A.	5/17/2011 \$	1,091.40
HOFFMAN, ALEX	5/17/2011 \$	578.50
LAREAU, LISA	5/17/2011 \$	552.26
LANEAU, LISA	3/11/2011 3	332.20

P.5 of 8

MCCLORY, EVA		5/17/2011	\$ 841.08
RUPLE, JEFF		5/17/2011	\$ 827.96
CLEMENS, JIMM	Υ	5/20/2011	\$ 814.84
CRANSTON, ANG	iELO	5/20/2011	\$ 841.08
CRIGGER, JAMES		5/20/2011	\$ 62.05
DECK, JAMES A.		5/20/2011	\$ 552.26
HALL, THOMAS L		5/20/2011	\$ 803.50
HINKLE, JR. OWE	N	5/20/2011	\$ 841.08
LAWRENCE, TAM	1MY	5/20/2011	\$ 33.38
MARTINEZ, KANI	DANCE	5/20/2011	\$ 539.14
OLMOS, MARITZ	A	5/20/2011	\$ 827.96
CHAMBERLIN, JA	SON	5/26/2011	\$ 841.08
COOPER, TONY		5/26/2011	\$ 801.72
DECK, JAMES A.		5/26/2011	\$ 827.96
GIBBS, JERRY		5/26/2011	\$ 827.96
HODGE, AUDREY		5/26/2011	\$ 75.69
NADALL, LAUREN	J	5/26/2011	\$ 1,016.71
RETTIG, MICHAE	L L.	5/26/2011	\$ 153.79
WORDARSKI, FRA	ANK	5/26/2011	\$ 827.96
BURLING, ALYSO	N	8/16/2011	\$ 316.79
BURLING, MELISS	SA	8/16/2011	\$ 240.59
CLAY, SARAH		8/16/2011	\$ 52.43
CORDES, ROBERT	Γ	8/16/2011	\$ 841.08
DELGADO, JUAN		8/16/2011	\$ 827.96
DEVAUL, ROBERT	Γ	8/16/2011	\$ 105.20
JONES, COREY		8/16/2011	\$ 1,393.34
LINDHORST, BRE	NDA	8/16/2011	\$ 101.32
BEHNFELDT, OLIV	/IA	8/29/2011	\$ 94.96
BURNS, BRENT		8/29/2011	\$ 841.08
DELBOSQUE, ALE	XANDRIA	8/29/2011	\$ 89.78
GIBBS, JERRY		8/29/2011	\$ 827.96
HELBERG, ARTHU	JR	8/29/2011	\$ 17.67
NORMAN, SEAN		8/29/2011	\$ 315.30
NUSBAUM, ERNE	ST	8/29/2011	\$ 125.00
PATRIDGE, KIM		8/29/2011	\$ 814.84
RICKER, EDITH		8/29/2011	\$ 841.08
WORDARSKI, FRA	ANK	8/29/2011	\$ 1,655.92
SINK, DAVID		9/23/2011	\$ 86.24
WRIGHT, ANDRE	W	9/23/2011	\$ 37.16
COUNTERMAN, E	UGENE	11/4/2011	\$ 560.13
MEADOWS, KEVI	N	11/4/2011	\$ 2,791.56
MONROE, DAVID	j	11/4/2011	\$ 552.26
MUNOZ, RAYMO	ND	11/4/2011	\$ 831.89
WENNER, RODNE	ΞY	11/4/2011	\$ 129.00
Total 2011			\$ 46,904.69
MENDOZA, BENJ	AMIN	3/13/2012	\$ 81.20
TANSEY, NANCY		3/13/2012	86.40
HARDY, DALILA		4/9/2012	88.90
HOGREFE, ROBEF	₹T	4/9/2012	\$ 125.00

P, 6 of 8

C	RATON, RAYMOND	5/9/2012	\$	87.02
G	EAHLEN, SEAN	6/22/2012	\$	62.18
В	AUMANN, BARBARA	6/26/2012	\$	51.05
Д	RVIDSON, FRANCES	8/14/2012	\$	86.81
C	ABELL, VICTORIA	8/14/2012	\$	85.77
G	RUBAUGH, MARC	8/17/2012	\$	116.44
S	UMNER, JOAN	8/17/2012	\$	82.26
В	UCHHOP, ANDREW	11/1/2012	\$	86.89
Н	ARTMAN, SHARON	11/1/2012	\$	76.03
	OLDEN, WILLIAM	11/1/2012	\$	86.04
	ABELL, VICTORIA	12/21/2012	\$	85.56
	ORRIS, ISAAC	12/21/2012	\$	62.13
	VILLMARTH, DANIELLE	12/21/2012	\$	934.23
	otal 2012		\$	2,283.91
			•	
Н	ELMS, HELEN	1/18/2013	\$	86.04
	IERCE, DANIELLE	1/18/2013		88.56
	ARMON, KAROLYN	2/12/2013		86.89
	ANSEY, NANCY	2/12/2013		86.47
	TTER, DANIEL	2/14/2013		74.31
	UCHHOP, ANDREW	3/18/2013		86.47
	ELMS, HELEN	3/18/2013		76.45
	AFNER, MARK	4/10/2013		839.76
	EINZE, THOMAS L.	4/10/2013		85.40
	OLLIS, GEORGE	4/10/2013		85.61
	AMESON, GREGORY	4/10/2013		1,711.75
	VILLIAMS, VERNICE	4/10/2013		86.04
		6/7/2013		88.56
	ODRIGUEZ, LINDA	6/7/2013		86.47
	UPLE, JEFFREY	6/7/2013		99.89
	ENTEL, JUDY	8/26/2013	\$	86.92
	AMBERT, PAMELA J.	8/20/2013	\$	3, 755.59
1	otal 2013		P	3,733.39
т	HOMAS, KENDRIC D.	1/16/2014	¢	397.85
		3/17/2014		567.32
	REER, BRIAN	4/22/2014		0.17
	REER, BRIAN	5/8/2014		49.55
	RANZ, AMANDA M.	3/8/2014	\$	1,014.89
1	otal 2014		Ą	1,014.05
14	VALTHER JR, DAVID W.	8/24/2015	\$	610.60
	ARNETT, JOHN	10/8/2015		615.00
	Managed development of the second of the sec	10/8/2015		330.00
	ROWN, TROY A.	10/8/2015		400.00
	ARCIA, VICTOR H	10/8/2015		615.00
	OSSMAN, ERIC D	10/8/2015		400.00
	UARDADO, TANYA	10/8/2015		615.00
	AMILTON, MARIA			400.00
	ARRIS, CHARLES	10/8/2015		
	ERNANDEZ, JOSE M.	10/8/2015		615.00
	ONAKER, WALTER	10/8/2015		260.00
IF	RVIN, DENNIS L	10/8/2015	Þ	660.00

P. 7 of 8

IRVIN, DENNIS L.	10/8/2015	\$	400.00
MARCH, LISA	10/8/2015	\$	187.00
MIDDLETON, CHAD O.	10/8/2015	\$	400.00
MILLER, KELLY D.	10/8/2015	\$	790.00
MOORE, EDWARD	10/8/2015	\$	400.00
NIJAKOWSKI, MICHAEL	10/8/2015	\$	400.00
PATTON, TAMALA S.	10/8/2015	\$	90.00
POST, LORI	10/8/2015	\$	615.00
REITZ, ARCHIE F.	10/8/2015	\$	260.00
RODRIGUEZ, MARIA	10/8/2015	\$	1,845.00
SATCHELL, LENORA F.	10/8/2015	\$	1,600.00
SCHWBLE, LARRY R.	10/8/2015	\$	1,015.00
SMITH, JANET	10/8/2015	\$	615.00
STACY, SARAH A.	10/8/2015	\$	330.00
STEFFEL, CHARLES	10/8/2015	\$	615.00
SWAN, JENNY	10/8/2015	\$	615.00
TREMBACH, JACK	10/8/2015	\$	1,230.00
VARBLE, JAMIE L.	10/8/2015	\$	400.00
VEGA, PATRICIA	10/8/2015	\$	1,230.00
WATKINS, SAMUEL	10/8/2015	\$	615.00
WILHELM, CHRISTINE	10/8/2015	\$	615.00
WILLIAMS, RAY	10/8/2015	\$	1,230.00
Total 2015		\$	21,017.60
		_	
Total		\$	119,065.44
Small Balance 2015 Write-offs		\$	1,660.25
		т	_,=====
Grand Total Write-offs for EMS		\$	120,725.69



City of Napoleon, Ohio Department of Public Works

255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Chad E. Lulfs, P.E., P.S., Director of Public Works Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager

From: Chad E. Lulfs, P.E., P.S., Director of Public Works

cc: Mayor & City Council

Greg Heath, Finance Director

Date: December 21, 2015

Subject: Operations Department Dump Truck (Unit 48)

Emergency Repair

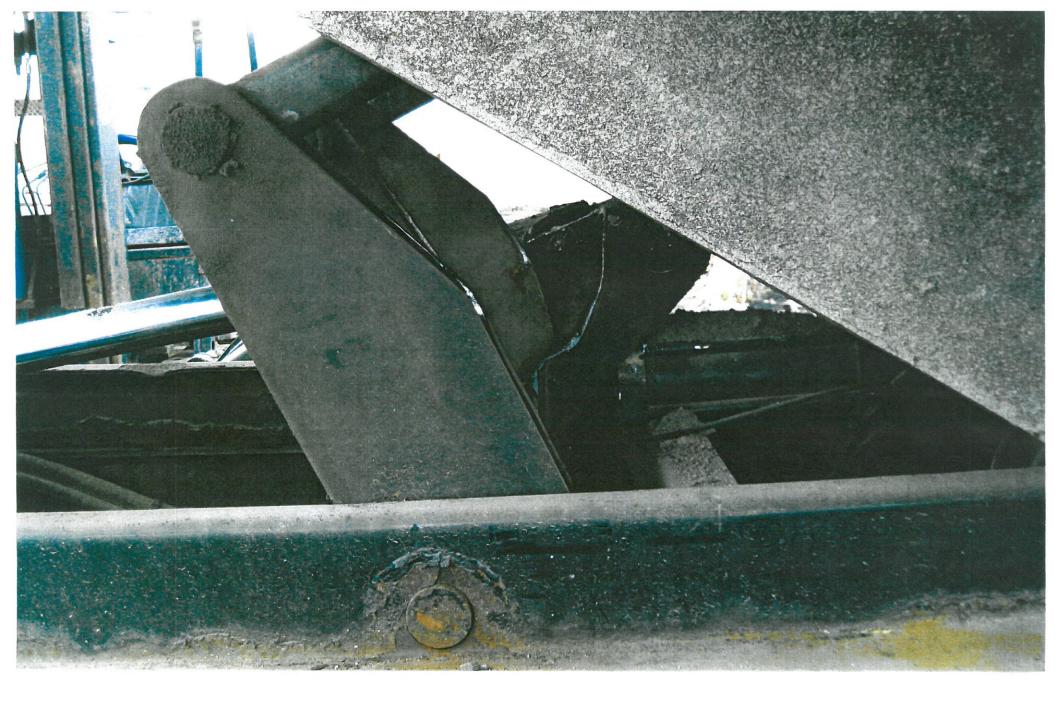
On Monday, December 14th, one of our large dump trucks (Unit 48) suffered major damage while hauling stone. The scissor lift broke and punctured the bed of the truck. The failure appears to be due to age, not operator error. Please see the attached pictures.

The estimated cost for repairs is \$21,000. However, we were told that if not all of the "plumbing" matches up, there could be some additional cost. We intend to write the P.O. for an additional 10% to cover any unforeseen expenses. Although this expense is estimated to be below the \$25,000 limitation, I am bringing this to Council for approval and to keep you informed on the status of our fleet.

Thank you.

CEL











Kalida Truck Equipment, Inc. 17911 St. Rt. 224 West

Kalida, OH 45853 Phone: 419-532-3919 Fax: 419-532-2038

www.kalidatruck.com

Page 1 of 3

QUOTATION

Customer: CITY OF NAPOLEON

Contact: JEFF

Address: STREET DEPARTMENT

1775 INDUSTRIAL DRIVE NAPOLEON OH 43545 Quote Number: JM0000922 Quote Date: 12/15/2015

Quote valid until: 1/29/2016

Phone: 419-599-1891

Fax: 419-592-4379

Salesperson: jmagrum

UANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	SWENSON, MODEL - 10' STAINLESS STEEL DUMP BODY. 10' LONG X 7' WIDE (INSIDE DIMENSIONS). 28" HIGH SIDES WITH A 38" TAILGATE. 6 TO 8 YARD CAPACITY. STAINLESS STEEL FRONT, SIDES AND TAILGATE OF THE DUMP BODY. 1/4" AR400 (200,000 PSI 400 BRINNELL) STEEL FLOOR WITH 8" SIDE-TO-FLOOR BEVEL PLATES. ****CROSSMEMBERLESS UNDERSTRUCTURE.**** HORIZONTAL SIDE BRACE ON EACH SIDE OF THE BODY. BOXED TOP RAIL WITH SIDE BOARD POCKETS. FRONT CORNER POST, FULL DEPTH REAR CORNER POST WITH FULL WIDTH REAR BOLSTER. DIRT SHEDDING FULL LENGTH LOWER RUB RAILS. SIX (6) PANEL **AIR OPERATED REAR TAILGATE** INSTALLED. 1/2 X 84" CAB SHIELD . FEDERAL STANDARD REQUIRED #108 LIGHTS AND REFLECTORS. "LED" STOP, TURN, AND TAIL LIGHTS RECESSED INTO REAR CORNER POST AND SET IN RUBBER GROMMETS. **STAINLESS STEEL HARDWARE INSTALLED WITH STANDARD STEEL UNDERSTRUCTURE** NATURAL STAINLESS STEEL FINISH. INSTALLED.	\$21,000.00	\$21,000.0
	MAILHOT MODEL #CS90-4.5-3 FRONT TELESCOPIC TRUNION MOUNT HOIST. DOUBLE ACTING POWER UP AND POWER DOWN. DIRECT LIFT HOIST WITH SAFETY BODY PROP. 32 TON LIFTING CAPACITY AT INITIAL TAKE OFF AND 14 TON AT ITS WEAKEST POINT. PRIMED AND PAINTED BLACK IN COLOR. INSTALLED.		
	DEMOUNT OF THE OLD DUMP BODY & HOIST.		
	INSTALL THE NEW DUMP BODY AND HOIST.		
	MUD FLAPS INSTALLED.		
	DEMOUNT AND REMOUNT THE OLD ROLL-RITE TARP SYSTEM.		
	DEMOUNT AND REMOUNT THE OLD WARNING LIGHT SYSTEM.		
	DEMOUNT AND REMOUNT THE OLD DUMP BODY VIBRATOR.		



Kalida Truck Equipment, Inc. 17911 St. Rt. 224 West

Kalida, OH 45853 Phone: 419-532-3919 Fax: 419-532-2038

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QUOTATION

Page 2 of 3

Customer: CITY OF NAPOLEON

Contact: JEFF

Address: STREET DEPARTMENT

1775 INDUSTRIAL DRIVE NAPOLEON OH 43545 Quote Number: JM0000922 Quote Date: 12/15/2015

Quote valid until: 1/29/2016

Phone: 419-599-1891 Salesperson: jmagrum

Fax: 419-592-4379

DESCRIPTION	UNIT PRICE	AMOUNT
INSTALL STAINLESS STEEL GRIP STRUT ON BOTH SIDES OF THE DUMP BODY.		
INSTALL A STAINLESS STEEL LADDER AND GRAB HANDLE ON THE DRIVER'S SIDE.		
TAILGATE LOOP INSTALLED.		
ROUGH SAWN OAK SIDE BOARDS PAINTED AND INSTALLED.		
REFLECTORIZED CONSPICUITY TAPE INSTALLED.		
TWO (2) STAINLESS STEEL SHOVEL HOLDERS INSTALLED.		
THE SWENSON DUMP BODY AND HOIST HAS A ONE (1) YEAR WARRANTY		
***INSTALLED ON FURNISHED STERLING TRUCK**		
THIS PRICE IS BASED ON WHAT WE KNOW NEEDS DONE IF THERE IS ANY ***HOSES OR ANYTHING ELSE THAT NEEDS CHANGED OR REPLACED THERE ***WILL BE AN ADDITIONAL CHARGE		
	INSTALL STAINLESS STEEL GRIP STRUT ON BOTH SIDES OF THE DUMP BODY. INSTALL A STAINLESS STEEL LADDER AND GRAB HANDLE ON THE DRIVER'S SIDE. TAILGATE LOOP INSTALLED. ROUGH SAWN OAK SIDE BOARDS PAINTED AND INSTALLED. REFLECTORIZED CONSPICUITY TAPE INSTALLED. TWO (2) STAINLESS STEEL SHOVEL HOLDERS INSTALLED. **THE SWENSON DUMP BODY AND HOIST HAS A ONE (1) YEAR WARRANTY** ***INSTALLED ON FURNISHED STERLING TRUCK** ***THIS PRICE IS BASED ON WHAT WE KNOW NEEDS DONE IF THERE IS ANY ***HOSES OR ANYTHING ELSE THAT NEEDS CHANGED OR REPLACED THERE	INSTALL STAINLESS STEEL GRIP STRUT ON BOTH SIDES OF THE DUMP BODY. INSTALL A STAINLESS STEEL LADDER AND GRAB HANDLE ON THE DRIVER'S SIDE. TAILGATE LOOP INSTALLED. ROUGH SAWN OAK SIDE BOARDS PAINTED AND INSTALLED. REFLECTORIZED CONSPICUITY TAPE INSTALLED. TWO (2) STAINLESS STEEL SHOVEL HOLDERS INSTALLED. **THE SWENSON DUMP BODY AND HOIST HAS A ONE (1) YEAR WARRANTY** ***INSTALLED ON FURNISHED STERLING TRUCK** ***THIS PRICE IS BASED ON WHAT WE KNOW NEEDS DONE IF THERE IS ANY ***HOSES OR ANYTHING ELSE THAT NEEDS CHANGED OR REPLACED THERE

Quote Total: \$21,000.00
Sales Tax: \$0.00
Total Due: \$21,000.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	0
Salesperson:	Vo h

- ♦ A 2% CHARGE WILL BE APPLIED TO ALL DEBIT/CREDIT CARD CHARGES OVER \$2,000.00
- Quoted price does not include any applicable taxes.



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Chad E. Lulfs, P.E., P.S., Director of Public Works
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager

From: Chad E. Lulfs, P.E., P.S., Director of Public Works

cc: Mayor & City Council

Greg Heath, Finance Director

Dennie Clapp, Electric Department Superintendent

Date: December 21, 2015

Subject: Appian Avenue & Maumee Avenue Traffic Signal

Improvement Project – Change Order No. 2 – Final

The above referenced project has been completed and final quantities have been tabulated. Change Order No. 2 – Final is -\$1,758.00. The final project cost is \$79,118.06. I request Council approve Change Order No. 2 – Final to allow us to close out this project.

CEL

CHANGE ORDER

No. 2 (FINAL)

PROJECT Appian Avenue and Maumee Avenue Traffic Signal	DATE OF ISSUANCE December 11, 2015
OWNER City of Napoleon 255 W. Riverview Ave., P.O. Box 151 Napoleon, OH 43545	
CONTRACTOR Greenwich Electric Inc. 1050 Lafayette Rd., Suite B1 Medina, OH 44256	ENGINEER Chad E. Lulfs, P.E., P.S. City Engineer
CONTRACT FOR: Appian Avenue and Maume You are hereby directed to proceed promptly with the follow DESCRIPTION: Work Completed, Final Quantum Control of the Complete of the Control of the	
ATTACHMENTS - (List Documents Supporting Change) If a claim is made that the above change(s) have affected Corder based thereon will involve one of the following method of Determining Change In CONTRACT PRICE Time and Materials Unit Prices Cost Plus Fixed Fee Other	
Estimated Increase/Decrease in CONTRACT PRICE (\$1,758.00) If the Change involves an Increase, the estimated amount is not to be exceeded without further authorization.	Estimated Increase/Decrease in CONTRACT TIME days If the Change involves an Increase, the estimated time is not to be exceeded without further authorization.
Recommended CITY of NAPOLEON	Accepted GREENWICH ELECTRIC INC. Contractor
Chad E. Lulfs, P.E., P.S.; City Engineer	by:
Authorized	
Monica Irelan, City Manager	
Original Contract Prior to this Change Order Increase / Decrease Resulting from this Change Order	\$80,876.06 -\$1,758.00

\$79,118.06

Current Contract Price, Including this Change Order

FINAL CHANGE ORDER

NAME of PROJECT - Appian Avenue and Maumee Avenue Traffic Signal Improvements CONTRACTOR - Greenwich Electric Inc.

				UNIT	QTY TO	QTY	AMOUNT	AMOUNT
ITEM		QTY	UNIT	PRICE	DATE	DIFF	DECREASE	INCREASE
1	Clearing and Grubbing	1.00	LS	\$200.00	1.00	0.00	\$0.00	\$0.00
2	Standard ADA Ramp	1.00	EA	\$1,500.00	1.00	0.00	\$0.00	\$0.00
3	Maintenance of Traffic	1.00	LS	\$1,000.00	1.00	0.00	\$0.00	\$0.00
4	Construction Layout Staking	1.00	LS	\$1,200.00	1.00	0.00	\$0.00	\$0.00
5	Mobilization	1.00	LS	\$4,500.00	1.00	0.00	\$0.00	\$0.00
6	Conduit, 1½", 725.05	78.44	FT	\$5.00	81.00	2.56		\$12.80
7	Conduit, 3", 725.05	12.01	FT	\$10.00	11.00	-1.01	-\$10.10	
8	Pull Box, Misc: Pull Box, 725.06, 24"x36"x24"	2.00	EA	\$1,390.00	2.00	0.00	\$0.00	\$0.00
9	Ground Rod	5.00	EA	\$175.00	6.00	1.00		\$175.00
10	Power Service	1.00	EA	\$1,600.00	1.00	0.00	\$0.00	\$0.00
11	Plastic Caution Tape	90.45	FT	\$0.25	28.00	-62.45	-\$15.61	
12	Pedestrian Sign, R10-3-eR-9	3.00	EA	\$35.00	3.00	0.00	\$0.00	\$0.00
13	Pedestrian Sign, R 10-3eL-9	1.00	EA	\$35.00	1.00	0.00	\$0.00	\$0.00
	Vehicular Signal Head (LED) Black, 3-Section, 12"							
14	Lens, 1-Way	4.00	EA	\$540.00	4.00	0.00	\$0.00	\$0.00
	Vehicular Signal Head (LED) Black, 5-Section, 12"							
15	Lens, 1-Way	2.00	EA	\$890.00	2.00	0.00	·	\$0.00
16	Pedestrian Signal Head (LED), Type D2	4.00	EA	\$425.00	4.00	0.00	\$0.00	\$0.00
17	Pedestrian Push Button	4.00	EA	\$590.00	4.00	0.00	\$0.00	\$0.00
	Signal Support Foundation (Anchors Supplied by							
18	Owner)	2.00	EA	\$4,200.00	2.00	0.00	\$0.00	\$0.00
19	Pedestal Foundation (Anchors Supplied by Owner)	2.00	EA	\$850.00	2.00	0.00	·	\$0.00
20	Signal Cable, 2-Conductor, #14 AWG	291.62	FT	\$1.40	291.62	0.00	\$0.00	\$0.00
21	Signal Cable, 5-Conductor, #14 AWG	960.53	FT	\$1.90	1,002.00	41.47		\$78.79
22	Signal Cable, 7-Conductor, #14 AWG	380.59	FT	\$2.20	405.00	24.41		\$53.70
23	Power Cable, 3-Conductor, #4 AWG	102.39	FT	\$5.70	102.39	0.00		\$0.00
24	Covering of Vehicular Signal Head	6.00	EA	\$15.00	6.00	0.00	·	\$0.00
25	Covering of Pedestrian Signal Head	4.00	EA	\$10.00	4.00	0.00	·	\$0.00
26	Removal of Traffic Signal Installation	1.00	EA	\$1,800.00	0.00	-1.00	-\$1,800.00	

				UNIT	QTY TO	QTY	AMOUNT	AMOUNT
ITEM		QTY	UNIT	PRICE	DATE	DIFF	DECREASE	INCREASE
	Controller Unit, Type TS2/A2 with Cabinet							
27	(Econolite Control Products, Inc.)	1.00	EA	\$12,200.00	1.00	0.00	\$0.00	\$0.00
28	Cabinet Riser	1.00	EA	\$435.00	1.00	0.00	\$0.00	\$0.00
29	Cabinet Foundation	1.00	EA	\$1,350.00	1.00	0.00	\$0.00	\$0.00
30	Controller Work Pad	1.00	EA	\$450.00	1.00	0.00	\$0.00	\$0.00
31	Uninterruptible Power Supply	1.00	EA	\$4,750.00	1.00	0.00	\$0.00	\$0.00
32	Seeding and Mulching	61.43	SY	\$5.50	61.43	0.00	\$0.00	\$0.00
33	Commercial Fertilizer	0.01	TON	\$3,500.00	0.01	0.00	\$0.00	\$0.00
34	Water	0.17	MGAL	\$600.00	0.00	-0.17	-\$102.00	
35	Video Detection System (Iteris)	1.00	EA	\$12,300.00	1.00	0.00	\$0.00	\$0.00
36	Training for Video Detection System	1.00	LS	\$1,800.00	1.00	0.00	\$0.00	\$0.00
37	Video Detection Cable	515.75	FT	\$2.10	542.00	26.25		\$55.13
38	Conduit, Jacked or Drilled, 3" (725.04)	65.90	FT	\$36.00	64.00	-1.90	-\$68.40	
39	Trench	30.82	FT	\$15.00	30.00	-0.82	-\$12.30	
40	Trench in Paved Area, Type A	59.63	FT	\$27.00	55.00	-4.63	-\$125.01	
41	Signal Support, Type TC-81.21, Design 3, as per Plan (Labor Only, City to Provide Signal Support)	1.00	EA	\$1,500.00	1.00	0.00	\$0.00	\$0.00
42	Signal Support, Type TC-81.21, Design 11, as per Plan (labor Only, City to Provide Signal Support)	1.00	EA	\$1,400.00	1.00	0.00	\$0.00	\$0.00
43	Pedestal, 8 Feet (Labor Only, City to Provide Pedestal)	2.00	EA	\$175.00	2.00	0.00	\$0.00	\$0.00
						Subtotals:	-\$2,133.42	\$375.42
Total Difference: -\$							-\$1,758.00	

To: Tree Commission, Council, Mayor, City Manager, City Law Director, City

Finance Director, Department Supervisors

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 12/16/2015

Re: Tree Commission Meeting Cancellation

The regular meeting of the Tree Commission scheduled for Monday, December 21 at 6:00pm, has been canceled due to lack of agenda items.

To: Parks & Recreation Committee, Council, Mayor, City Manager,

City Law Director, City Finance Director, Department Supervisors,

Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 12/16/2015

Re: Parks & Recreation Committee Meeting Cancellation

The regular Parks & Recreation Committee meeting scheduled for Monday,

December 21 at 6:15pm has been CANCELED due to lack of agenda items.

To: Civil Service Commission, Council, Mayor, City Manager, City Law Director, City

Finance Director, Department Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 12/16/2015

Re: Civil Service Commission Meeting Cancellation

The regular Civil Service Commission meeting, scheduled for Tuesday,

December 22 at 4:30pm, has been CANCELED due to lack of agenda items.

December 11, 2015

November 2015: Warm weather contributes to lowest prices of the year

By Mike Migliore – assistant vice president of power supply planning & transmission

November 2015 temperatures ended up 4.5 degrees warmer than normal, which was completely opposite of the cold November 2014, which was 4 to 5 degrees below normal. The mild weather kept loads and prices down. Market prices for the month landed November with the lowest LMPs of 2015. Although this is unusual, we did see the same trend in 2011, when a warm November and then December ended as the two lowest price months of the year. Congestion to both FirstEnergy and PP&L turned out negative. Hourly market prices in PP&L continue to be the lowest of any zone on the PJM system.

AVERAGE DAILY RATE COMPARISONS							
	November Octobe 2015 2015 \$/MWh \$/MWh						
A/D Hub 7x24 Price	\$27.10	\$29.49	\$37.58				
PJM West 7x24 Price	\$27.72	\$31.46	\$39.45				
A/D to AMP-ATSI Congestion/Losses	-\$0.58	\$0.23	\$1.20				
A/D to Blue Ridge Congestion/Losses	\$0.97	\$1.17	\$2.39				
A/D to PJM West Congestion/Losses	\$0.62	\$1.97	\$1.87				
PJM West to PP&L Congestion/Losses	-\$6.43	-\$6.51	\$1.00				
IND Hub to A/D Hub Congestion/Losses	\$1.72	\$2.58	\$1.58				

^{*}Note: Market rates are for energy only and do not include capacity value

Trends in sustainability

By David Deal - director of sustainability & energy policy

AMP is continuing its focus on sustainability and there have been several notable events taking shape this past month. Please feel free to contact me with questions or suggestions at 614.540.0840 or deeal@amppartners.org.

Minster's Solar and Storage project has been highlighted in Utility Dive as (one of) "5 battery energy projects to watch in 2016." Minster has been working with developers on a 7 MW energy storage project that will use lithium ion batteries and be sited next to a 4.2 MW solar farm. Once

Moody's affirms OMEGA JV5 bond rating of 'A1' with a stable outlook

By Chris Deeter – assistant vice president finance & member credit compliance

On Wednesday of this week, Moody's Investors Service (Moody's) affirmed the rating of the outstanding OMEGA JV5 Series 2001 Beneficial Interest Certificates at a rating of A1 with a stable outlook. Moody's pointed out several factors supporting their rating rationale:

- The average weighted credit quality of the participants is A1
- Satisfactory bond covenants which include a 25 percent step-up provision
- Certificate payments fund held by the trustee for any deficiencies on the debt service fund
- There is a non-standard reserve fund that may be used for other purposes, including debt service
- Each of the 42 participants must meet a rate covenant calculated based on each year's electric fund audited financial statements
- Consistently stable financial performance, despite the effect of a sizable pay down in 2014 for retirement of the outstanding Series 2004 Certificates
- Adequate days cash on hand

Moody's also pointed out that the rating was stable largely due to expected consistent performance of the hydro facility and its sound record of adherence to the certificate security requirements.

If you have any questions or would like a copy of the report, please contact me at 614.540.0848 or cdeeter@amppartners.org.

see SUSTAINABILITY Page 2

completed, this project will be one of the largest deployed in the United States. Minster will receive multiple value streams from the project, including deferred transmission and distribution costs, power quality improvements, and peak demand shaving. In addition, the developer partners will be able to sell ancillary frequency regulation services into the PJM market.

The Q3 At-A-Glance Sustainability Report is available on the AMP website. In an ongoing effort to provide timely sustainability updates to members and other key stakeholders, AMP has issued a sustainability update inclusive of the first three quarters of 2015. It is available on the sustainability



section of AMP's website. Moving forward, and in addition to the annual sustainability report, it will be our goal to provide a brief at-a-glance report each quarter throughout 2016.



Site preparation at Fernwood State Forest, located in eastern Ohio, has begun.

AMP's 2015-16 reforestation initiative is under way.

AMP has begun the site preparation process at three of Ohio's state forests in partnership with the Ohio Department of Natural Resources Forestry Division. AMP's contracted partner (Williams Forestry) has begun to perform site ripping and invasive species removal at the 160 acres located at Fernwood State Forest. Site ripping will commence at Harrison and Blue Rock State Forests and continue through the month of December. The site ripping loosens the soil on the reclaimed mine land and creates a better soil composition for seedling planting. In spring 2016, approximately 180,000 seedlings, including oak, sycamore, sweetgum, silver maple, black locust and black cherry will be planted.

On Peak (16 hour) prices into AEP/Dayton Hub

Week end	ling Dec. 11			
MON \$34.37	TUE \$30.99	WED \$27.36	THU \$26.90	FRI \$26.13
Week end	ling Dec. 4			
MON	TUE	WED	THU	FRI
\$29.98	\$26.77	\$27.50	\$34.24	\$29.64
AEP/Dayt	on 2016 5x16	price as of I	Dec. 10 — \$30	5.02
AEP/Davt	on 2016 5x16	price as of I	Dec. 3 — \$36.	.14

Energy markets update

By Jerry Willman - director of energy marketing

NYMEX natural gas for January settled at \$2.015. Natural gas prices fell despite a bullish storage number withdraw of 76 Bcf for the week ending Dec. 4. This draw was much above the 66 Bcf average Bloomberg estimate. While the withdrawal was 13 Bcf above the five-year average for the period, total storage remains 6.5 percent above the five-year average.

On-peak power prices for 2016 at AD Hub closed at \$36.02/MWh.

AFEC weekly update

By Jerry Willman

The plant operated in a 2x1 configuration for the week with the exception of Thursday night when CT #2 was removed from service for a quick maintenance repair to the automatic voltage regulator (AVR). Due to the colder night time temperatures over the weekend and earlier in the week, the plant operated near max base during the off peak periods until mid-week when overnight temperatures became milder and the plant was ramped down to min base Thursday morning. Duct firing was dispatched for 20 hours. For the week, the plant generated at an 80 percent capacity factor (based on 675 MW rating).

Calendar

Jan. 12-13—AMP Substations 101 course AMP Headquarters, Columbus

Feb. 8-12—APPA Winter Education Institute Kissimmee, Florida

Feb. 9-11—APPA URD training class AMP Headquarters, Columbus

March 7-9—APPA Legislative Rally Grand Hyatt Washington, Washington, D.C.

March 10—AMP Finance & Accounting Meeting New Martinsville, West Virginia

March 15-17—AMP Metering Course Piqua, Ohio

April 2-6—APPA Rodeo and E&O Conference Minneapolis, Minnesota

www.amppartners.org

Bill includes Portman's Federal **Permitting Improvement Act**

By Jolene Thompson

Congress passed the Highway Conference Report last week and the president has signed it into law. The bill includes Sen. Rob Portman's (R-Ohio) Federal Permitting Improvement Act of 2015, which is designed to streamline and improve the federal permitting process.



Portman has used AMP's experience with hydroelectric project permitting as a motivator and example of the importance of this issue. There are many obstacles when seeking federal permits for infrastructure projects and Sen. Portman's office has noted "businesses seeking to undertake major capital projects often must run the gauntlet of numerous separate agency reviews and approvals."

The key reforms of the act are better coordination and deadline setting, greater transparency and early public participation, and litigation reforms.

We appreciate the senator's efforts on this issue.

AMP to host monthly **NERC** update for members

By Art Iler – director of reliability standards compliance

AMP, in coordination with Utility Services Inc., will host its monthly NERC update call and webinar for members from 1:30 to 2:30 p.m. on Dec. 17. Topics to be discussed include: (i) NERC 2016 CMEP IP and the RF Appendix; (ii) RF 2016 Compliance Monitoring Schedule; (iii) RF's Inherent Risk Assessment process; (iv) COM-001-3 ballot failure; (v) NERC Standard balloting; (vi) AMP Members and Utility Services Inc.; (vii) 2016 schedule for NERC Update calls; and (viii) an AMP Member Survey.

The presentation will be followed by a question and answer session. Please contact me with questions, and for the dial-in number and webinar instructions, at ailer@amppartners.org or 614.540.0857.

Webinar to cover eReliability **Tracker services information**

There is still time for AMP members to register for the eReliability Tracker informational webinar, to be offered at 10 a.m. Dec. 16. Registration is available here. As of Dec. 1, eReliability Tracker services are available to all AMP members at no cost through the American Public Power Association (APPA).



AMP assists in Arcadia

Cody Crose, circuit rider, and Bob Rumbaugh, manager of technical training, replace a 3 phase double deadend pole with two single phase taps in Arcadia earlier this week as part of AMP's Circuit Rider program services. For more information on the program, please contact Crose at ccrose@ amppartners.org.

PSGC sponsors holiday drive

Provided by the Prairie State Generating Company

State Prairie Generating Company (PSGC) is proud to be a part of Washington County, Illinois, and works to be a

PRAIRIE STATE

Generating Company

good neighbor by giving back to the community. For the past eight years, PSGC's employees have worked alongside local schools and not-for-profit agencies to benefit local children in need through the Annual Holiday Drive.

Each year, PSGC receives over 100 children's holiday wish lists from these local agencies. Angel trees are decorated around the campus with ornaments denoting the children's wish lists, and the PSGC employees generously fulfill each one. In 2015, PSGC is partnering with nine local schools and not-for-profits to provide clothing, toys, school supplies and other general needs items for more than 115 children. The gifts will then be delivered to each agency by the PSGC Secret Santa team.

"I want the place where I live, work, and worship to be better tomorrow than it is today. That is my personal philosophy and the philosophy I use to lead the Prairie State team. Our Annual PSGC Holiday Drive is a great example of how our employees are giving back to the community we work in," said Don Gaston, president and CEO of PSGC.

Since the program's inception, PSGC has fulfilled the holiday wish lists and needs of more than 1,000 local children, spreading a little holiday joy to our part of southern Illinois.

D.C. Circuit overrules FERC's effort to narrow Section 7 municipal preference

By John Clements, Michael Swiger and R. Scott Nuzum – courtesy of Van Ness Feldman

On Nov. 20, 2015, the D.C. Circuit rejected the Federal Energy Regulatory Commission's (FERC) holding that Federal Power Act (FPA) Section 7(a) limits the municipal preference in original licensing for hydroelectric projects to municipalities located nearby or in the vicinity of the project site. Western Minnesota Municipal Power Agency,

et al., v. FERC, No. 14-1153 (D.C. Circuit Nov. 20, 2015). The underlying FERC orders reversed many decades of precedent in which FERC applied the municipal preference to all municipalities without regard to their geographic proximity to the project site. The Court



granted Western Minnesota's petition for review, vacated FERC's orders, and remanded the matter to FERC for further proceedings.

BACKGROUND

The case began in 2013, when Western Minnesota Municipal Power Agency (Western Minnesota), which is a municipality as defined in the FPA, and a non-municipal entity filed competing preliminary permit applications to study development of a project to be located at the same site in Iowa. A permittee has an exclusive right during the permit term to file a license application and, if it does so, will have preference over any competing license application.

FPA Section 7(a) requires FERC to give preference to the preliminary permit applications of states and municipalities over those of competitors provided the state or municipal application is equally well adapted to a comprehensive plan for development of the region's water resources, and to afford states and municipalities an opportunity to make their plan of development as well adapted as that of any competitor. Following its consistent practice of holding that a better adapted finding is possible at the preliminary permit stage only in extraordinary circumstances, FERC found that Western Minnesota's and the non-municipality's applications were equally well adapted. However, instead of awarding the permit to Western Minnesota based on municipal preference, FERC held a random drawing to choose which applicant would receive the permit. The non-municipality won.

In its order granting the permit to the non-municipality and denying municipal preference to Western Minnesota and its order denying rehearing FERC significantly limited the scope of the preference it has applied since the passage of the FPA in 1920 by holding that the preference applies only to municipalities developing hydropower projects that are located "in the vicinity" of the municipality. Western Minnesota's headquarters are approximately 400 miles

from the project site, which FERC determined to be too far. Western Minnesota, the American Public Power Association, and the Public Power Council appealed.

THE COURT'S DECISION

The Court held that Section 7(a) unambiguously requires FERC to give preference to states and municipali-

ties, subject to the equally well adapted requirement, and that FERC's holding that the section provides no guidance with regard to the scope of the preference was a "manufactured ambiguity" put forth to support FERC's policy conclusion

that it could not discern how the public interest is served by applying the preference to a municipality located distant from the site. The Court also rejected FERC's inference from Congress' silence regarding proximity to the project site that Congress had delegated to FERC authority to "pick and choose favored municipalities to advance the Commission's policy." The Court also held that the examples FERC cited of purportedly absurd or mischievous consequences that would result from distant municipalities having the preference failed to meet the high standard for invoking the absurdity doctrine; that is, a demonstration that the plain meaning of the statutory text defies rationality by rendering the statutory text nonsensical and superfluous.

Finally, the Court suggested that if FERC is concerned that granting the preference to a distant municipality would have undesirable consequences, it may address that through the "equally well adapted" provision of Section 7(a). However, FERC precedent rejects proximity to the project site as a factor in determining whether a proposal is as well adapted as that of a competitor.

IMPLICATIONS

How FERC will respond to the Court's decision is not clear. The Court made it clear that if FERC wishes to continue efforts to limit the scope of municipal preference the only available approach is through application of the "equally well adapted" requirement. That suggests that FERC would have to make case-by-case determinations that one or another competing preliminary permit application is better adapted to the public interest, something FERC has stressed is possible only in extraordinary circumstances, and has done only twice in the past 30 years.

ABOUT VAN NESS FELDMAN

Van Ness Feldman's hydroelectric and public land and natural resources practices provide comprehensive legal, policy, and business advisory services for the full range of issues affecting these matters. AMP has worked with Van Ness on a variety of issues.



AMP presents Hummerich with Hard Hat Safety Award

Scott McKenzie (right), AMP member safety manager, presents a 2015 AMP Hard Hat Safety Award to Jamie Hummerich, a lineworker with St. Clairsville Light & Power. The AMP Hard Hat Safety Awards recognize municipal electric system employees who contribute to safety within their community during the past year, show adherence to on-the-job safety procedures, and promote electrical safety within their department and community. Communities with Hard Hat Safety Award winners were recognized at the 2015 AMP/OMEA Conference in Columbus, but individuals were not announced. They are, and will continue to be, recognized at meetings in their home communities and presented with their awards at that time.

Register now for Webinars



An internet connection and a computer are all you need to educate your entire staff for just \$89. Register today at APPAAcademy.org. Utilities that are not members of the American Public Power Association can enter coupon code **AMP** to receive the member rate.

- Cybersecurity Webinar Series: The Role of Joint Action Agencies in Addressing Cybersecurity Dec. 10
- Cybersecurity Webinar Series: Developing a Cybersecurity Plan Jan. 7
- Public Power's Unique Business Model and Governance Structure Feb. 11
- Electric Utility 101 Series: Generation Feb. 16
- Rating Agency Outlook for Public Power March 16







News or Ads?

Call Krista Selvage at 614.540.6407 or email to kbselvage@amppartners.org if you would like to pass along news or ads.

Classifieds

Bowling Green seeks water treatment plant operator

The City of Bowling Green is seeking a Water Treatment Plant Operator. Pay Grade 5: \$19.51 - \$24.92 per hour. (With A Class III OEPA Certification: Grade 6: \$20.49 - \$26.16).

This hourly position is responsible for the safe, efficient, and compliant operation and maintenance of the city's water treatment plant. Performs laboratory analyses to determine water quality; oversees plant operations; collects and tests water samples; inspects the water plant and its equipment and makes necessary adjustments; ensures proper levels of clear well and water towers; records chemical feed amounts, meter readings, plant flow; maintains records; cleans and paints the plant; trains new employees; performs preventative maintenance of equipment and facility - both electrical and mechanical - (day shift only); handles hazardous and toxic chemicals -(day shift only); hauls sludge to approved sites; and conducts tours of the water plant. High school diploma or equivalent; an Ohio Class I Water treatment certification preferred, or must be able to obtain within three years of hire; Chemical Analysis Certification desired; three to five years of relevant experience.

Applicants must complete an application packet that is available online or in the Personnel Department, 304 N. Church St., Bowling Green, OH 43402-2399. Resumes alone are unacceptable. A copy of the job description will be provided to candidates. The online application and more information are available here. Personnel Department Phone: 419.354.6200. Email: BGPersonnel@bgohio.org. Deadline for making application is 4:30 p.m. Dec. 16, 2015. AA/EEO

St. Clairsville has two openings at superintendent level

The City of St. Clairsville (population 5,100) has openings for two departmental superintendent level positions requiring an Ohio Class III water license, or an Ohio Class II wastewater license. Each position has a salary range that starts at \$62,000 or higher (depending on qualifications), plus full benefits. The city shall also entertain applicants possessing both licenses, and that pay range starts at

\$75,000. For immediate consideration, submit a resume, cover letter and a list of three professional references to dops@stclairsville.com. For additional information, visit www.stclairsville.com.

City of Columbus seeks plant maintenance electrician

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of Plant Maintenance Electrician I. To apply, candidates must first take the open competitive examination. Applications must be submitted to the Civil Service Commission by applying online at www.csc.columbus.gov by Dec. 23, 2015. Paper applications may be picked up at the Civil Service Commission. Applicant Tracking is now managed by NEOGOV. If you do not already have a profile in NEOGOV, you will have to set one up before you can submit an application.

Under general supervision, position is responsible for installing, maintaining, troubleshooting, and repairing electrical equipment (up to 15kV AC), wiring systems and accessories. Must have considerable knowledge of National Electrical Code, NFPA 70E and OSHA Electrical Safe Work Practices, considerable knowledge of the techniques, equipment and materials used in installing, testing and maintaining electrical equipment, ability to work at heights, depths, and/or in confined spaces. Must be able to lift 50 lbs.

Must have two years of experience installing and repairing 3-phase electrical equipment in an industrial facility with voltages up to 2,400 volts. Substitution(s): Successful completion of a formal classroom or apprenticeship training program in the general principles of electricity may substitute for six months of the required experience. Must possess a valid driver's license. Salary \$44,054 - \$59,030. Contact the Civil Service Commission at 614.645.8300 with questions. EOE

Princeton seeks general manager candidates

The Electric Plant Board of the City of Princeton, Kentucky (PEPB) is seeking qualified applicants for its General Manager position. PEPB provides electric service to 4,000 customers via a transmission and distribution system consisting of over 13 miles of 161kv transmission line, over 130 miles of overhead and underground distribution lines, and two substations.

The qualifications for this position are any combination of education and/or experience that provides the knowledge, skills and abilities necessary to perform the job as determined by PEPB. Qualified candidates must possess exemplary interpersonal and communication skills. The candidate must be a proven leader and demonstrate the ability and willingness to participate in community-wide endeavors and projects.

The General Manager reports to the Board of Directors

and is responsible for the daily operations of the utility and its business affairs pursuant to the budgets, policies and programs approved by the Board. The General Manager directs a professional staff of employees with substantial experience in all aspects of the public power industry.

PEPB will be accepting resumes until March 1, 2016. Candidates desiring to be considered for the General Manager position must submit a cover letter, resume, salary history, and a minimum of four professional references to: Princeton Lumber Company, Attention: Rumsey B. Taylor III, RE: Princeton Electric Plant Board General Manager, Post Office Box 590, Princeton, KY 42445. For the complete listing of this classified, visit the AMP website.

Plymouth accepts applications for village administrator

The Village of Plymouth is taking applications for Village Administrator. The pay range for this position is \$45,000-\$60,000. Applications are available at the Village of Plymouth Utility Office, 48 W. Broadway St. or online at www. plymouthoh.org. Also available online is a complete job description and requirements. The village will be accepting applications through Friday, Dec. 11, 2015; applicants receiving an interview will be contacted the following week. Any questions please call 419.687.4331. The Village of Plymouth is an Equal Opportunity Employer.

Ellwood City Power & Light is selling used street lights

Ellwood City Power & Light is selling used street lighting fixtures - 175 watt (W) mercury vapor, cobra head 250W and 400W used traffic and walk-





wait signals. All lights were in working order when they were removed, but the borough cannot guarantee all fixtures are still in working order. Please contact Electric Superintendent Mark Linville with questions or for more information at 724.333.4863 or mlecb@zoominternet.net.

Village of Carey offers deadend and bus structures

The Village of Carey has available for sale a 69kV deadend structure and a 15kV bus structure. Shop drawings of the circa 1996 gear are available for interested clients. In-





terested parties should contact John Neforos of GPD for additional information at jneforos@gpdgroup.com.



Legislative Bulletin

Ohio Municipal League Legislative Bulletin

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Committee Schedule

December 16, 2015

LEGISLATURE RETURNS HOME FOR THE HOLIDAYS/EXECUTIVE DIRECTOR SUSAN CAVE ANNOUNCES RETIREMENT

The Ohio General Assembly has officially adjourned for the remainder of the year, returning to their districts for the Holidays. Although the House or Senate has not released their legislative schedule for next year, legislators will spend less time in Columbus during 2016 compared to their time in session this year due to the 2016 General Election in November. Next year, excluding those subject to Ohio's term limits law, every member of the Ohio House will be up for re-election while half of the Ohio Senate membership will be doing the same, back in their districts seeking enough votes to return to the Ohio Statehouse for the 132 nd General Assembly, which begins January, 2017. In the Ohio House, 14 members will be term limited while 7 members of the Ohio Senate will also be barred from continuing in their service in that chamber.

The league will not be issuing legislative bulletins for the remaining two weeks of 2015, unless something significant occurs legislatively during the recess that would warrant notifying our members. Legislative bulletins will resume in January when the legislature reconvenes.

At the OML Annual Conference in October, OML Executive Director Susan J. Cave announced she will be retiring March 30, 2016. The OML Board of Trustees has assembled a search committee to begin the process of hiring a new Executive Director. The job posting for the position is below.

On behalf of the Board of Trustees and league staff, we would like to wish everyone a very safe and enjoyable Holiday season.

JOB POSTING

Executive Director, Ohio Municipal League - The Ohio Municipal League (OML), a statewide organization serving the needs of cities and villages, is accepting applications for the position of Executive Director. Duties include, but are not limited to, managing the affairs of the League under the general direction of a Board of Trustees, managing a staff of 9 employees, membership services, public speaking, lobbying and legislative activities with State of Ohio elected officials and staff, and providing services for member communities. Demonstrated leadership and management experience in progressively

larger public organizations, excellent oral and written communication skills, capability to coordinate activities with other state associations and the ability to effectively build and nurture professional relationships are critical for this position. Applicants must possess a minimum of a bachelor's degree in political science, business management, public administration, a law degree or other relevant field of study. A minimum of 10 years of progressively responsible experience in a state or local government setting or related experience is also required. Lobbying, marketing and promotion/sales experience a plus. Salary is dependent upon qualifications. Candidates should apply by January 15, 2016, however, resumes will be accepted until the position is filled. The OML is an equal opportunity employer. Please send resume, references, work and salary history to: The Ohio Municipal League, % President Jim Bodenmiller, 76 E High Street, Springfield, OH 45503

Committee Schedule

Past Bulletins: