
Memorandum

To: Mayor, City Council, City Manager, Finance Director, City Law Director
From: Roxanne
Subject: General Information
Date: November 18, 2016

CALENDAR

AGENDA: *City Council* - Monday, November 21st at 7:00 pm

C. APPROVAL OF MINUTES

1. November 7, 2016 Regular Council Meeting

E. REPORTS FROM COUNCIL COMMITTEES

1. Electric Committee
2. Water/Sewer Committee
3. Personnel Committee
4. Municipal Properties/ED Committee
5. Parks and Recreation Committee

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 050-16**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio. (*Suspension Requested*)

H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS – NONE

REQUESTED VOTE FOR RECONSIDERATION ON (COUNCIL RULE 5.6):

I. THIRD READINGS OF ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 041-16**, an Ordinance Amending the Provision of the Income Tax Code of the City of Napoleon, Ohio to provide for a Temporary Increase of Three Tenths Percent (0.3%) to the Permanent 1.3% Income Tax; said 0.3% Temporary Income Tax Increase to Commence on July 1, 2017 and End on June 30, 2022; and Temporarily Repealing Ordinance No. 103-08 and Amending Section 193.02 of the Codified Ordinances, all subject to Approval by the Electors of the City of Napoleon, Ohio on the May 2, 2017 Ballot.

J. GOOD OF THE CITY (*Discussion/Action*)

1. **Discussion/Action:** Approval of the Power Supply Cost Adjustment Factor for November, 2016 as: PSCAF three month averaged factor \$0.00499; JV2 \$0.101015; JV5 \$0.101015.
2. **Discussion/Action:** Review recommendation from the Board of Public Affairs and Water/Sewer Committee to increase the water rates 10% per year for the next three (3) years compounded annually.
 - a. A copy of the *Water Rate and Cost of Service Study Update* done by Courtney and Associates is attached.

3. **Discussion/Action Review** recommendation from the Board of Public Affairs and the Water/Sewer Committee to hire Courtney and Associates for Professional Services to do a Cost of Service Study on the Sewer Revenue Fund and a Rate Review.
 - a. Courtney & Associates' Proposal to Provide Professional Services on a Wastewater Rate and Cost of Service Study is enclosed.
4. **Discussion/Action:** Appointment of Members to the Volunteer Fire Fighters' Dependents Funds Board.
 - a. The current board members are: Travis Sheaffer, Chair; Patrick McColley; Peter Celani; Tonya Walker and Ellsworth Mitchell. Two (2) members are appointed by City Council, two (2) by the Fire Department and one (1) by the board for a one (1) year term.
5. **Discussion/Action:** Approval of PC 16-07 variance for 471 Freedom Drive request for the parcel to be 6 acres up to a maximum of 10 acres; that the side and front yard setbacks shall be 50' instead of the required 100' and the required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top; and the driveway 50' from the road shall be concrete as soon as possible and when the building is operable, all driveways for the public will be concrete.
 - a. Information from the Planning Commission's meeting on November 8th is enclosed.

K. EXECUTIVE SESSION (Hiring of Personnel, Economic Development)

INFORMATIONAL ITEMS

1. Attached is a copy of the letter Greg Heath sent to the Henry County Board of Elections regarding the May 2, 2017 ballot.
2. Meetings Canceled:
 - a. Parks & Recreation Committee
 - b. Tree Commission
3. AGENDA: Civil Service Commission, Tuesday, November 22nd at 4:30 pm
4. AMP Update/November 11, 2016

◀ Oct 2016

November 2016

Dec 2016 ▶

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 7:00 pm City Council	8 10:30 am Privacy Comm. 4:30 pm BZA 5:00 pm Planning Comm.	9	10	11	12
13	14 6:30 pm Electric Comm 6:30 pm BOPA 7:00 pm Water/Sewer 7:15pm Personnel Comm	15	16	17	18	19
20	21 7:00 City Council	22 4:30 pm Civil Service	23	24 CLOSED Thanksgiving	25	26
27	28 5:45 pm Personnel Comm. 6:30 Finance & Budget 7:30 pm Safety & Human Resources Comm.	29	30 6:30 pm Parks & Rec Board	01 DECEMBER	02 DECEMBER	03 DECEMBER
					Budget Review Meetings	

CITY COUNCIL

Meeting Agenda

Monday, November 21, 2016 at 7:00 pm

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Approval of Minutes: *(in the absence of any objections or corrections, the minutes shall stand approved)*

1. **November 7, 2016** (Regular Council Meeting)

D. Citizen Communication

E. Reports from Council Committees

1. **Electric Committee** met on November 14, 2016 and recommended approval of Power Cost Adjustment Factor for November, 2016.
2. **Water/Sewer Committee** met on November 14, 2016 and recommended:
 - a. That the water rates be increased by 10% per year for the next three (3) years compounded annually; and
 - b. To hire Courtney and Associates for professional services to do a Cost of Service Study on the Sewer Revenue Fund and a Rate Review.
3. **Personnel Committee** met on November 14, 2016 and on November 17, 2016.
4. **Municipal Properties/ED Committee** did not meet on November 14, 2016.
5. **Parks & Recreation Committee** did not meet tonight

F. Reports from Other Committees, Commissions and Boards *(Informational Only-Not Read)*

1. **Board of Zoning Appeals** met on November 8, 2016 and approved BZA 16-06 granting a variance for the owners of 605 Norton St. and 704 W. Main, Napoleon, Ohio to reduce the minimum lot size and setback requirements of their lots to transfer property to 710 W. Main.
2. **Planning Commission** met on November 8, 2016 and approved PC 16-07—variance for 471 Freedom Drive for the parcel to be 6 acres up to a maximum of 10 acres; that the side and front yard setbacks shall be 50' instead of the required 100' and the required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top; and the driveway 50' from the road shall be concrete as soon as possible and when the building is operable, all driveways for the public will be concrete.
3. **Tree Commission** did not meet tonight

G. Introduction of New Ordinances and Resolutions

1. **Ordinance No. 050-16**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio. *(Suspension Requested)*

H. Second Readings of Ordinances and Resolutions – None

I. Third Readings of Ordinances and Resolutions

REQUESTED VOTE FOR RECONSIDERATION ON (COUNCIL RULE 5.6):

1. **Ordinance No. 041-16**, an Ordinance amending the provision of the Income Tax Code of the City of Napoleon, Ohio to provide for a temporary increase of three tenths percent (0.3%) to the permanent 1.3% income tax; said 0.3% temporary income tax increase to commence on July 1, 2017 and end on June 30, 2022; and temporarily repealing Ordinance No. 103-08 and amending Section 193.02 of the Codified Ordinances, all subject to approval by the electors of the City of Napoleon, Ohio on the May 2, 2017 ballot.

- J. Good of the City** *(Any other business as may properly come before Council, including but not limited to):*
- 1. Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for November, 2016 as: PSCAF three (3) month averaged factor \$0.00499; JV2: \$0.101015; JV5: \$0.101015
 - 2. Discussion/Action:** Review recommendation from the Board of Public Affairs and Water/Sewer Committee to increase the water rates 10% per year for the next three (3) years compounded annually.
 - 3. Discussion/Action:** Review recommendation from the Board of Public Affairs and the Water/Sewer Committee to hire Courtney and Associates for Professional Services to do a Cost of Service Study on the Sewer Revenue Fund and a Rate Review.
 - 4. Discussion/Action:** Appointment of Members to the Volunteer Fire Fighters' Dependents Fund Board
 - 5. Discussion/Action:** Approval of PC 16-07– variance for 471 Freedom Drive request for the parcel to be 6 acres up to a maximum of 10 acres; that the side and front yard setbacks shall be 50' instead of the required 100' and the required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top; and the driveway 50' from the road shall be concrete as soon as possible and when the building is operable, all driveways for the public will be concrete.
- K. Executive Session:** *(Hiring of Personnel, Economic Development)*
- L. Approve Payment of Bills and Approve Financial Reports** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*
- M. Adjournment**



Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, December 5, 2016 @6:15 pm)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, December 12, 2016 @6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor for December, 2016
- b. Electric Department Report

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, December 12, 2016 @7:00 pm)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, December 12, 2016 @7:30 pm)

- a. Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, November 21, 2016 @6:15 pm-Canceled)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, November 28, 2016 @6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, November 28, 2016 @7:30 pm with the Townships)

2016 Regular Meetings with Townships scheduled for February and November

8. Personnel Committee

(Next Meeting:)

9. Ad Hoc Committee on Strategic Vision (as needed)

10. Ad Hoc Committee on Organizational Health (as needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, December 12, 2016 @6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor for December, 2016
- b. Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, December 13, 2016 @4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, December 13, 2016 @5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, November 21, 2016 @6:00 pm-Canceled)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, November 22, 2016 @4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, November 30, 2016 @6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, May 9, 2017 @10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, December 13, 2016 @4:00 pm)

9. Housing Council (1st Monday of the month after the TIRC meeting)

10. Health Care Cost Committee (As needed)

(Next Meeting: Friday, January 27, 2017 at 10:00 am)

11. Preservation Commission (As needed)

(Next meeting: Tuesday, January 10, 2017 at)

- 12. Infrastructure/Economic Development Fund Review Committee** (as needed)
- 13. Tax Incentive Review Council** (as needed)
- 14. Volunteer Firefighters' Dependents Fund Board** (as needed)
- 15. Volunteer Peace Officers' Dependents Fund Board** (as needed)
- 16. Lodge Tax Advisory & Control Board** (as needed)
- 17. Board of Building Appeals** (as needed)
- 18. ADA Compliance Board** (as needed)
- 19. NCTV Advisory Board** (as needed)

CITY COUNCIL

MEETING MINUTES

Monday, November 7, 2016 at 7:00 PM

PRESENT

Council

Patrick McColley, President ProTem; Jeff Comadoll, Dan Baer, Joe Bialorucki, Jeff Mires

Mayor

Jason P. Maassel

City Manager

Monica Irelan

Law Director

Billy D. Harmon

Finance Director/Clerk

Gregory J. Heath

Recorder

Roxanne Dietrich

City Staff

Clayton O'Brien, Fire Chief

Robert Weitzel, Police Chief

Scott Hoover, WTP Supt.

Chad Lulfs, Public Works Director

Bobby Stites, MIS Assistant

Others

Denise Dahl, CIC Director, Joel Miller, Henry County Chamber Director, News Media

ABSENT

Councilmembers

Travis Sheaffer, Rita Small

Prayer

President Pro-Tem McColley called the meeting to order at 7:00 PM with the Lord's Prayer followed by the Pledge of Allegiance.

Approval of Minutes

Minutes of the October 17, 2016 Regular Council and October 24, 2016 Special Council meetings stand approved as read with no objections or corrections.

Law Director Sworn In

Mayor Maassel swore in the Law Director, Billy D. Harmon.

Firefighters Sworn In

Mayor Maassel swore in Firefighter/Paramedics: Tyler Reiser, Garrett Kocketko, Robert Marciniak, and Jonah Stiriz.

Patrolman Sworn In

Mayor Maassel swore in Patrolman Robert Lipscomb.

Citizen Communication

None.

Committee Reports

Chairman Mires reported the Finance and Budget Committee met on October 24, 2016, and recommended the approval of the third quarter budget adjustments.

The Personnel Committee met on October 24, 2016 regarding hiring of personnel and went into executive session.

Introduction of Resolution No. 044-16 Clemans, Nelson and Associates

Motion to Approve First Read of 044-16

Discussion for 044-16

Motion to Suspend the Rules for 044-16

Passed
Yea-5
Nay-0

Discussion

Passed
Yea-5
Nay-0

Introduction of Resolution No. 045-16 MARCS Grant

**Motion to Approve
First Read of 045-16**

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Records Retention: FIN-33 Permanent

Discussion for 045-16	Irelan said the Fire Department's plan is to replace the MARCS radios with a couple new MARCS radios every year. This grant pays for the MARCS radios with the City only paying an admin fee of approximately \$3.00. All we have to do is apply for the grant every year until we have all new MARCS radios.
Motion to Suspend the Rule for 045-16	Motion: Baer Second: Comadoll To suspend the Rules requiring three Readings for Resolution No. 045-16.
Passed Yea-5 Nay-0	Roll call vote on above motion: Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-
Passed Yea-5 Nay-0	Roll call vote to pass Resolution No. 045-16 under Suspension of the Rules with Emergency. Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-
Introduction of Resolution No. 046-16 Assistance to Firefighters Grant	President Pro-Tem McColley read by title Resolution No. 046-16, a Resolution authorizing the City Manager to execute any and all documents necessary to apply for and accept a Fiscal Year 2017 Assistance to Firefighters Grant (AFG) from the Department of Homeland Security and Federal Emergency Management Agency (FEMA); and Declaring an Emergency. (Suspension Requested)
Motion to Approve First Read of 046-16	Motion: Baer Second: Comadoll To approve First Read of Resolution No. 046-16.
Discussion for 046-16	Irelan explained this grant is for safety operations and we were thinking about applying for an airboat that could be used instead of the hovercraft. We are investigating other options, if there are other options, we would apply for another piece of equipment, there is time to figure it out, this is granting permission to apply for the grant.
Motion to Suspend the Rule for 046-16	Motion: Comadoll Second: Mires To suspend the Rules requiring three Readings for Resolution No. 046-16.
Passed Yea-5 Nay-0	Roll call vote on above motion: Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-
Passed Yea-5 Nay-0	Roll call vote to pass Resolution No. 046-16 under Suspension of the Rules with Emergency. Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-

**Introduction of
Ordinance No. 047-16
Supplement No. 4**

President Pro-Tem McColley read by title Ordinance No. 047-16, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 4) for the year 2016; and Declaring an Emergency. (Suspension Requested)

**Motion to Approve
First Read of 047-16**

Motion: Comadoll Second: Bialorucki
To approve First Read of Ordinance No. 047-16.

Discussion for 047-16

Heath said he presented the requested budget adjustments to the Finance and Budget Committee at their last meeting and the committee recommended approval. The attachments were included in the council packet in both summary format and with all the explanations. I am not aware of anything that has changed.

**Motion to Suspend the
Rule for 047-16**

Motion: Mires Second: Comadoll
To suspend the Rules requiring three Readings for Ordinance No. 047-16.

**Passed
Yea-5
Nay-0**

Roll call vote on above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

**Passed
Yea-5
Nay-0**

Roll call vote to pass Ordinance No. 047-16 under Suspension of the Rules with Emergency.
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

**Introduction of
Resolution No. 048-16
OEPA and DEFA
Water Supply
Revolving Loan
Account Agreement**

President Pro-Tem McColley read by title Resolution No. 048-16, a Resolution Authorizing the City Manager to execute any and all documents necessary to apply for, accept and enter into an Ohio Environmental Protection Agency (OEPA) Division of Environmental and Financial Assistance (DEFA) Water Supply Revolving Loan Account (WSRLA) Agreement on behalf of the City of Napoleon, Ohio for planning, design and/or construction of water facilities; and designating a dedicated repayment source for the loan; and Declaring an Emergency. (Suspension Requested)

**Motion to Approve
First Read of 048-16**

Motion: Comadoll Second: Bialorucki
To approve First Read of Resolution No. 048-16.

Discussion for 048-16

Irelan remarked this funding source has low interest with principal forgiveness. We are able to have the money already and now have to apply for the loan. This would allow me to sign the documents.
Mayor Maassel asked, we are confident that we will receive the dollars, this is the very low rate for thirty (30) years?
Irelan responded the interest lock in rate for November was 0.86% for 30 years, the interest rate does change from month-to-month.

Motion to Suspend the Rule for 048-16

Motion: Comadoll

Second: Mires

To suspend the Rules requiring three Readings for Resolution No. 048-16.

Passed

Yea-5

Nay-0

Roll call vote on above motion:

Yea-Mires, Bialorucki, McColley, Comadoll, Baer

Nay-

Passed

Yea-5

Nay-0

Roll call vote to pass Resolution No. 048-16 under Suspension of the Rules with Emergency.

Yea-Mires, Bialorucki, McColley, Comadoll, Baer

Nay-

Introduction of Ordinance No. 049-16 Allocation of Funds

President Pro-Tem McColley read by title Ordinance No. 049-16, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio.

Motion to Approve First Read of 049-16

Motion: Bialorucki

Second: Mires

To approve First Read of Ordinance No. 049-16.

Discussion for 049-16

Irelan said she passed out an explanation on the 62%/38% split. Without the 62%/38% split we will need to make really large cuts that will affect both police and fire. This year we are asking for a variance (62%/38% and not reverting back to the 50%/50% split) this would save admin time and allow us to be more efficient in future years.

Heath mentioned it has to deal with the .3% income tax voted in 2009. At that time the State of Ohio was making slashes in the LGIF fund and interest rates were going down and the city was losing approximately \$1 million in the general fund allocations. This is in the codified ordinances and Council can change it at any time. The percentage presented is a level of service issue if you want the services, then you have to fund them. My recommendation is not to change the ordinance, leave it as it is here and if Council wants to change it at any time you can bring it up and change it. We cannot balance the budget general fund without it.

McColley asked if the additional income tax was to pass, is that mostly for capital.

Irelan told him that is dedicated millage for road infrastructure and improvements, it would be pulled out before the 62%/38% split happens, it is dedicated for capital.

Mayor Maassel said he likes the 50%/50% split in there as a goal reminder where we want to get to, I understand Greg's point.

Bialorucki asked without it the large that cuts would occur why police and fire that has to be cut, who makes those decisions?

Irelan said police and fire has the largest financial impact on the general fund.

Mayor Maassel replied we are hoping with getting four (4) new firefighters and a new patrolman this will help that number.

Roll call vote on above motion:

Yea-

Nay-Mires, Bialorucki, McColley, Comadoll, Baer

There were no second readings

President Pro-Tem McColley read by title Ordinance No. 037-16, an Ordinance amending the City of Napoleon Traffic Schedules, specifically Schedule II, "Parking Time Limits" on certain City streets as listed in the attached Exhibit A; and repealing Ordinance No. 032-11.

Motion: Mires Second: Bialorucki
To approve third read of Ordinance No. 037-16.

None

Roll call vote on above motion:

Yea-Mires, Bialorucki, McColley, Comadoll, Baer

Nay-

President Pro-Tem McColley read by title Ordinance No. 041-16, an Ordinance amending the provision of the income tax code of the City of Napoleon, Ohio to provide for a temporary increase of three tenths percent (0.3%) to the permanent 1.3% income tax; said 0.3% temporary income tax increase to commence on July 1, 2017 and end on June 30, 2022; and temporarily repealing Ordinance No. 103-08 and amending Section 193.02 of the Codified Ordinances, all subject to approval by the electors of the City of Napoleon, Ohio on the May 2, 2017 ballot.

Motion: Mires Second: Comadoll
To approve third read of Ordinance No. 041-16.

Ireland reported there are no changes the fund would be dedicated and pulled out before the 62%/38% split.

Baer commented it is too bad this is probably the only thing on the May ballot it is something we need and I strongly feel come March it is essential we need to inform the public why we are asking for this and what they will get from it.

Mayor Maassel agreed and if we get it passed, we will have to keep talking about it for the five (5) years so people see the difference.

Failed
Yea-3
Nay-2

Bialorucki asked if it is known right now if this is the only issue on the May ballot and if so, how much will that cost.
Heath responded I have not heard back from the Board of Elections, I put a request in two (2) times and they did not get back with me. My guess would be \$7,000-\$10,000.

Roll call vote on above motion:
Yea-Mires, Comadoll, Baer
Nay-Bialorucki, McColley

GOOD OF THE CITY

Discussion/Action

Approval of
Specifications and Bid
Documents for WTP
and WWTP Chemicals
FY2017

Motion: Comadoll Second: Baer
To approve the specifications and bid documents and to go out to bid for the chemicals for the Water Treatment Plant and Wastewater Treatment Plant FY 2017.

Discussion

Irelan said we bid this every year. The bids will not be awarded until January, 2017, the cost estimate will be in the budget.

Passed
Yea-5
Nay-0

Roll call vote on above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

Acceptance of Donation

Motion: Bialorucki Second: Comadoll
To accept the donation of \$661.51 from Jacob Zumfelde/BSAC Boy Scout Troop 46 Eagle Project to the Napoleon Parks and Recreation Department to be used at Kidz Kingdom for sealing.

Discussion

Irelan reported Jacob Zumfelde did an Eagle Scout project at Kidz Kingdom. The money that was leftover he dedicated to Kidz Kingdom.

Passed
Yea-5
Nay-0

Roll call vote on above motion:
Yea- Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

AROUND the TABLE

Heath – remind everyone to vote tomorrow.

Bialorucki – I would like to welcome Billy Harmon as our new Law Director.

McColley – Welcome Billy, good to have you. Go vote tomorrow.

**Motion to Approve the
Reappointments to
Commission and Board
as Presented by the
Mayor**

**Passed
Yea-5
Nay-0**

Mayor – I would like to re-appoint Dave Volkman and Bill Rohrs to the Tree Commission, Jon Knepley to the Parks and Rec Board and myself and Councilman Baer as the City representatives on the CIC board along with Kelly Burkhardt.

Motion: Comadoll Second: Bialorucki
Motion to approve the commission and board appointments as presented by the Mayor.

Roll call on the above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

Mayor – Friday is Veterans Day. Thank a veteran if you can. Thank you Jeff Comadoll, Jeff Mires and Billy for your service, appreciate it.
Go out and vote tomorrow.

The Tuesday after Thanksgiving is the National Day of Giving, I know that as they asked me to do proclamation.

There are a lot of places in Henry County and Napoleon that have food pantries but there is only one place of help that has items that are not covered by food stamps, Together We Can Make a Difference. I challenge and encourage Council to bring in a donation at our December 19th meeting.

Monica, your last day is December 5th, will you be at the Council meeting?
Irelan replied she would be.

Comadoll said he received a complaint from a resident on Strong Street. Last Thursday four (4) youth pulled political signs, they were told the signs would come back and they have not, I did not know if there anything we can do to help out.

Baer – Welcome to our new Law Director, glad to have you on.

Mires – I echo what Mayor said about Veterans Day. Thank you to all the Veterans in the room.

Welcome to Billy and congratulations.

I noticed the street lights are brighter, have more lights been put up?
Lulfs told him the lights have been upgraded is why they are brighter.

Harmon – it was brought to my attention there is a vacancy on the Privacy Committee that is generally filled by the Law Director. I would be happy to do it but after reviewing the ordinance, the committee member needs to be a resident and qualified voter of the City, that would disqualify me.

Irelan reported there was a water main break on Enterprise just outside of Fuel King. It was a large 12" main, we have been looking for that leak for a while. Executive session.

Bialorucki - I would like to cancel the Parks & Rec Committee meeting for November 21st.

McColley said he is canceling the Municipal Properties/ED Committee meeting scheduled to meet on November 14th.

Motion To Go Into
Executive Session
Economic Development

Motion: Comadoll Second: Bialorucki
To go into executive session on economic development.

Passed
Yea-5
Nay-0

Roll call vote on above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

Motion to go Into
Executive Session
Contract Negotiations

Motion: Comadoll Second: Bialorucki
To go into executive session to discuss contract negotiations.

Passed
Yea-5
Nay-0

Roll call vote on above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

Motion to Go Into
Executive Session for
Compensation of
Personnel

Motion: Comadoll Second: Bialorucki
To go into executive session for compensation of personnel.

Passed
Yea-5
Nay-0

Roll call vote on above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

Into Executive Session

Council went into Executive Session at 8:00 pm.

Motion to Come Out
of Executive Session
Economic Development

Motion: Comadoll Second: Mires
To come out of Executive Session for economic development.

Passed
Yea-5
Nay-0

Roll call vote on above motion:
Yea-Mires, Bialorucki, McColley, Comadoll, Baer
Nay-

	President Pro-Tem McColley reported that economic development was discussed. No action was taken.
Motion to Come Out of Executive Session Contract Negotiations Passed Yea-5 Nay-0	<p>Motion: Comadoll Second: Bialorucki To come out of Executive Session for contract negotiations.</p> <p>Roll call vote on above motion: Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-</p> <p>President Pro-Tem McColley reported that contract negotiations were discussed regarding health insurance.</p>
Motion for Health Insurance to Increase by 11.93% Across the Board Passed Yea-5 Nay-0	<p>Motion: Comadoll Second: Bialorucki For the health insurance cost to increase by 11.93% across the board.</p> <p>Roll call vote on above motion: Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-</p>
Motion to Come Out of Executive Session on Compensation of Personnel Passed Yea-5 Nay-0	<p>Motion: Comadoll Second: Bialorucki To come out of Executive Session for compensation of personnel.</p> <p>President Pro-Tem McColley reported that compensation of personnel was discussed. No action was taken.</p> <p>Roll call vote on above motion: Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-</p>
Out of Executive Session	Council came out of executive session at 9:06 pm.
Approval of Bills	Bills and reports stand approved as presented with no objections.
Motion to Adjourn Passed Yea –5 Nay-0	<p>Motion: Comadoll Second: Bialorucki To adjourn the meeting.</p> <p>Roll call vote on above motion: Yea-Mires, Bialorucki, McColley, Comadoll, Baer Nay-</p>
Adjournment	Meeting was adjourned at 9:07 pm.

Approved:

November 21, 2016

Patrick McColley, President Pro-Tem

Jason P. Maassel, Mayor

Gregory J. Heath, Finance Director/Clerk of Council

DRAFT

ORDINANCE NO. 050-16

**AN ORDINANCE AMENDING THE ALLOCATION OF FUNDS AS
FOUND IN SECTIONS 193.11 AND 194.013 OF THE CODIFIED
ORDINANCES OF THE CITY OF NAPOLEON, OHIO**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“193.11 ALLOCATION OF FUNDS.

(a) Effective January 1, 2017, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 62% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 38% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(b) Effective January 1, 2018 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 50% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 50% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 2. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2016 at 11:59 PM.

Section 3. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“194.013 ALLOCATION OF FUNDS.

(A) Effective January 1, 2017, the funds collected under the provisions of this Chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this Chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 62% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 38% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(B) Effective January 1, 2018 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than 50% of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least 50% of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 4. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2016 at 11:59 PM.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 049-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 041-16

AN ORDINANCE AMENDING THE PROVISION OF THE INCOME TAX CODE OF THE CITY OF NAPOLEON, OHIO TO PROVIDE FOR A TEMPORARY INCREASE OF THREE TENTHS PERCENT (0.3%) TO THE PERMANENT 1.3% INCOME TAX; SAID 0.3% TEMPORARY INCOME TAX INCREASE TO COMMENCE ON JULY 1, 2017 AND END ON JUNE 30, 2022; AND TEMPORARILY REPEALING ORDINANCE NO. 103-08, AND AMENDING SECTION 193.02 OF THE CODIFIED ORDINANCES, ALL SUBJECT TO APPROVAL BY THE ELECTORS OF THE CITY OF NAPOLEON, OHIO ON THE MAY 2, 2017 BALLOT

WHEREAS, after review by the Finance and Budget Committee of Council, as well as Council as a whole, it has been determined that a moderate, temporary increase in income tax (0.3% beginning on July 1, 2017 and ending on June 30, 2022) is required in order to provide adequate funds in future years for the purpose of design, engineering, and construction for capital maintenance of City streets and roads; **Now Therefore,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. Subject to approval of the electors of the City of Napoleon, Ohio, as provided for in Section 718.01 of the Ohio Revised Code ("Municipal Income Taxes"), Section 193.02 of the Codified Ordinances of the Napoleon, Ohio, as currently written, shall be amended to provide a temporary three tenths percent (0.3%) increase in the tax levied on income from one and three tenths percent (1.3%) to one and six tenths percent (1.6%) beginning on July 1, 2017 and ending on June 30, 2022, unless otherwise amended or abolished in accordance with the law. After expiration of the 0.3% temporary increase income tax period of July 1, 2017 through June 30, 2022, the former 1.3% income tax will remain in full force and effect unless otherwise amended or abolished in accordance with the law.

Section 2. That, Ordinance No. 103-08 is temporarily repealed until June 30, 2022 or unless otherwise amended in accordance with the law.

Section 3. That, Ordinance No. 080-09 which levies a permanent two tenths percent (0.2%) income tax for purposes of the City's Recreation Fund remains in full force and effect and is not otherwise altered in any manner by the passage of this Ordinance No. 040-16.

Section 4. That, Section 193.02 of the codified code of Napoleon, Ohio, is amended and enacted as follows:

"193.02 IMPOSITION OF TAX.

(a) Effective July 1, 2009, and on and after said date, there is hereby levied a tax at the rate of one and three-tenths percent (1.3%) to provide funds for the purposes of: (1) General municipal operations, (2) Acquisition and maintenance of both personal and real property for the use or benefit of the City, (3) Extension, enlargement and improvement of municipal services and facilities, (4) Capital improvements in and of the City, and (5) For the promotion of economic development in and for the City. In addition, and effective July 1, 2017, and ending on June 30, 2022, there is hereby levied a

temporary tax at the rate of three tenths percent (0.3%) to provide funds for the purpose of design, engineering and construction for capital maintenance of City streets and roads. All aforementioned taxes noted in this paragraph (a) shall be levied upon all the following:

(1) All salaries, wages, and other compensation and net profits earned or received by resident individuals;

(2) All salaries, wages, and other compensation and net profits earned or received by non-resident individuals for, or derived from, or as a result of, work done, services rendered and business conducted in the City;

(3) All net profits attributable to the City earned by all resident and nonresident unincorporated businesses, professions and other activities for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City;

(4) The entire portion of the distributive share of all net profits, not otherwise attributable to the City, earned by a resident, individual, resident owner of an unincorporated business entity, or resident partner for, or derived from, work done, rentals or services performed, and business or other activities conducted outside the City, and not otherwise lawfully levied against by another municipality;

(5) The entire portion of the distributive share of all net profits, not otherwise attributable to the City, earned by a non-resident individual, non-resident owner of an unincorporated business activity, or non-resident partner for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City and not levied against the unincorporated business entity itself;

(6) All net profits attributable to the City earned by corporations for, or derived from, work done, rentals or services performed, and business or other activities conducted in the City;

(7) All net profits earned by fiduciaries of resident individuals for, or derived from, business conducted;

(8) All net profits attributable to the City earned by fiduciaries of non-resident individuals for, or derived from, business conducted in the City; and

(9) The gross proceeds earned or derived from gaming, wagering, lotteries, including but not limited to the Ohio State Lottery, or lotteries where the State of Ohio is a part thereof, or games or schemes of chance, by residents of the City; and/or, the gross proceeds earned or derived from gaming, wagering, lotteries, or games or schemes of chance, when any part of the activity is engaged into or conducted in the City, by nonresidents, are all subject to the City tax to the same extent includable on the recipient's federal tax return, whether or not the recipient is required to file a federal tax return and whether or not the recipient pays federal income tax on the gross proceeds, except that it shall not be taxed as a business income unless the person subject to this tax has a federal gamblers' permit effective during the tax year in which income from gaming, wagering, lotteries or schemes or games of chance is received.

(b) The portion of the net profits attributable to the City of a taxpayer doing work, rendering services or conducting business both within and outside the City shall be determined in the same proportion as the average ratio of the following:

(1) The average original cost of the real and tangible personal property owned or used by the taxpayer in the business in the City during the taxable period to the

average original cost of all real and tangible personal property owned or used by the taxpayer in the business during the same period, wherever situated. As used in this paragraph, real property shall include property rented or leased by the taxpayer and the value of such property shall be determined by multiplying the annual rental thereon by eight (8);

(2) Salaries, wages and other compensation paid during the taxable period to persons employed in the business and salespeople for work done or services rendered in the City to compensation paid during the same period to persons employed in the business and salespeople, wherever their work is done or their services are rendered;

(3) Gross receipts of the business during the taxable period from sales made and services rendered in the City to gross receipts of the business during the same period from sales and services, wherever made or rendered.

If the foregoing allocation formula does not produce an equitable result, another basis may, under uniform regulations, be substituted so as to produce such result.

(c) As used in subsection (b) hereof, "sales made in the City" means:

(1) All sales of tangible personal property which is delivered within the City regardless of where title passes if shipped or delivered from stock of goods within the City;

(2) All sales of tangible personal property which is delivered within the City regardless of where title passes even though transported from a point outside the City if the taxpayer is regularly engaged through its own employees and salespeople in the solicitation or promotion of sales within the City and the sales result from such solicitation or promotion;

(3) All sales of tangible personal property which is shipped from a place within the City to purchasers outside the City regardless of where title passes if the taxpayer is not, through its own employees and salespeople regularly engaged in the solicitation or promotion of sales at the place where delivery is made."

Section 5. That, if the electors of the City of Napoleon, Ohio approve the aforesaid temporary increase in income tax (0.3%) as provided for in Section 1 of this Ordinance, then Section 193.02 of the Codified Code, as existed prior to the enactment of this Ordinance, shall be thereby amended to allow for the temporary increase in income tax (0.3%) effective July 1, 2017, and ending June 30, 2022; however, should the electors of the City of Napoleon Ohio, not approve said 0.3% temporary increase in the rate of income tax, then Section 193.02 of the Codified Code shall not be amended and shall remain in full force and effect.

Section 6. That, the question of approval of the increase in the percentage of income tax shall be submitted to the electors of the City of Napoleon, Ohio at an election (special or primary) to be held May 2nd, 2017. The form of the ballot will be substantially as follows:

Proposed temporary three tenths percent (0.3%) increase in the City of Napoleon, Ohio, income tax from one and three tenths percent (1.3%) to one and sixth tenths percent (1.6%). The permanent 1.3% income tax to continue to be used for the purposes of: (1) General municipal operations, (2) Acquisition and maintenance of both personal and real property for the use or benefit of the City, (3) Extension, enlargement and improvement of municipal services and facilities, (4) Capital improvements in and of the City, and (5) For the promotion of economic development in and for the City. The temporary 0.3%

income tax to be used for the design, engineering and construction for capital maintenance of City streets and roads.

A MAJORITY VOTE NECESSARY FOR PASSAGE

Shall the Ordinance to provide for a temporary (from July 1, 2017 through June 30, 2022) three tenths percent (0.3%) income tax increase on income earned or received on and after July 1, 2017 for the design, engineering and construction for capital maintenance of City streets and roads be passed?

_____ For the Income Tax

_____ Against the Income Tax

Section 7. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 8. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 9. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 041-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

NOVEMBER 2016						City of Napoleon, Ohio								
DETERMINATION OF MONTHLY - POWER SUPPLY COST ADJUSTMENT FACTOR (PSCAF)														
AMP		City	Purchased Power				Rolling	Less: Fixed		PSCA	PSCAF			
Billed	City	Net (Prior Mo)	Supply Costs	Rolling 3-Month Totals			3 Month	Base Power		Dollar	3 MONTH			
Usage	Billing	kWh	(*Net of Known)	Current + Prior 2 Months			Average	Supply		Difference	AVERAGED			
Month	Month	Delivered	(Credit's)	kWh	Cost		Cost	Cost		+ or (-)	FACTOR			
(a)	(b)	(c)	(d)	(e)	(f)		(g)	(h)		(i)	(j)			
		Actual Billed	Actual Billed	c + prior 2 Mo	d + prior 2 Mo		f / e	\$0.07194 Fixed		g + h	i X 1.075			
Oct '14	Dec '14	12,957,031	\$ 1,007,380.97	40,854,845	\$ 3,010,789.99	\$	0.07369	\$ (0.07194)	\$	0.00175	\$ 0.00189			
Nov '14	Jan '15	13,630,693	\$ 1,048,435.47	39,521,652	\$ 2,928,938.99	\$	0.07411	\$ (0.07194)	\$	0.00217	\$ 0.00233			
Dec '14	Feb '15	14,030,217	\$ 1,077,557.19	40,617,941	\$ 3,133,373.63	\$	0.07714	\$ (0.07194)	\$	0.00520	\$ 0.00559			
Jan '15	March '15	14,814,734	\$* 1,036,847.14	42,475,644	\$ 3,162,839.80	\$	0.07446	\$ (0.07194)	\$	0.00252	\$ 0.00271			
Feb '15	April '15	13,867,347	\$ 960,357.18	42,712,298	\$ 3,074,761.51	\$	0.07199	\$ (0.07194)	\$	0.00005	\$ 0.00005			
March '15	May '15	13,844,262	\$ 1,003,564.83	42,526,343	\$ 3,000,769.15	\$	0.07056	\$ (0.07194)	\$	(0.00138)	\$ (0.00148)			
April '15	June '15	12,167,778	\$ 886,097.15	39,879,387	\$ 2,850,019.16	\$	0.07147	\$ (0.07194)	\$	(0.00047)	\$ (0.00051)			
May '15	July '15	11,261,298	\$ 881,002.83	37,273,338	\$ 2,770,664.81	\$	0.07433	\$ (0.07194)	\$	0.00239	\$ 0.00257			
Jun '15	Aug '15	13,738,522	\$ 916,655.51	37,167,598	\$ 2,683,755.49	\$	0.07221	\$ (0.07194)	\$	0.00027	\$ 0.00029			
Jul '15	Sep '15	15,053,827	\$ 979,654.01	40,053,647	\$ 2,777,312.35	\$	0.06934	\$ (0.07194)	\$	(0.00260)	\$ (0.00280)			
Aug '15	Oct '15	15,336,926	\$ 965,909.05	44,129,275	\$ 2,862,218.57	\$	0.06486	\$ (0.07194)	\$	(0.00708)	\$ (0.00761)			
Sept '15	Nov '15	14,245,268	\$ 1,020,249.35	44,636,021	\$ 2,965,812.41	\$	0.06644	\$ (0.07194)	\$	(0.00550)	\$ (0.00591)			
Oct '15	Dec '15	13,510,482	\$ 809,877.76	43,092,676	\$ 2,796,036.16	\$	0.06488	\$ (0.07194)	\$	(0.00706)	\$ (0.00758)			
Nov '15	Jan '16	13,060,476	\$ 939,293.49	40,816,226	\$ 2,769,420.60	\$	0.06785	\$ (0.07194)	\$	(0.00409)	\$ (0.00440)			
Dec '15	Feb '16	13,634,579	\$ 863,769.64	40,205,537	\$ 2,612,940.89	\$	0.06499	\$ (0.07194)	\$	(0.00695)	\$ (0.00747)			
Jan '16	Mar '16	14,813,772	\$ 1,060,489.73	41,508,827	\$ 2,863,552.86	\$	0.06899	\$ (0.07194)	\$	(0.00295)	\$ (0.00317)			
Feb '16	Apr '16	13,961,098	\$ 1,012,584.64	42,409,449	\$ 2,936,844.01	\$	0.06925	\$ (0.07194)	\$	(0.00269)	\$ (0.00289)			
Mar '16	May '16	12,975,047	\$ 1,017,837.14	41,749,917	\$ 3,090,911.51	\$	0.07403	\$ (0.07194)	\$	0.00209	\$ 0.00225			
Apr '16	June '16	12,132,975	\$ 897,981.75	39,069,120	\$ 2,928,403.53	\$	0.07495	\$ (0.07194)	\$	0.00301	\$ 0.00324			
May '16	July '16	11,244,178	\$ 976,900.73	36,352,200	\$ 2,892,719.62	\$	0.07957	\$ (0.07194)	\$	0.00763	\$ 0.00821			
June '16	Aug '16	12,200,629	\$ 1,068,079.71	35,577,782	\$ 2,942,962.19	\$	0.08272	\$ (0.07194)	\$	0.01078	\$ 0.01159			
July '16	Sep '16	13,629,297	\$* 1,080,619.47	37,074,104	\$ 3,125,599.91	\$	0.08431	\$ (0.07194)	\$	0.01237	\$ 0.01329			
Aug '16	Oct '16	15,596,452	\$* 1,210,058.88	41,426,378	\$ 3,358,758.06	\$	0.08108	\$ (0.07194)	\$	0.00914	\$ 0.00982			
Sep '16	Nov '16	14,780,525	\$* 1,079,259.61	44,006,274	\$ 3,369,937.96	\$	0.07658	\$ (0.07194)	\$	0.00464	\$ 0.00499			

<u>BILLING SUMMARY AND CONSUMPTION for BILLING CYCLE - NOVEMBER, 2016</u>									
<u>2016 - NOVEMBER BILLING WITH OCTOBER 2016 DATA BILLING UNITS</u>									
<u>PREVIOUS MONTH'S POWER BILLS - PURCHASED POWER KWH AND COST ALLOCATIONS BY DEMAND & ENERGY:</u>									
<u>DATA PERIOD</u>	<u>MONTH / YR</u>	<u>DAYS IN MONTH</u>	<u>MUNICIPAL PEAK</u>						
AMP-Ohio Bill Month	SEPTEMBER, 2016	30	30,996						
City-System Data Month	OCTOBER, 2016	31							
City-Monthly Billing Cycle	NOVEMBER, 2016	30							
=====CONTRACTED AND OPEN MARKET POWER=====									
=====PEAKING=====									
=====HYDRO POWER=====									
		<u>FREEMONT</u>	<u>PRAIRIE STATE</u>	<u>MORGAN STNLY</u>	<u>NORTHERN</u>	<u>JV-2</u>	<u>AMP-HYDRO</u>	<u>MELDAHL-HYDR</u>	<u>GREENUP HYDR</u>
<u>PURCHASED POWER-RESOURCES -> (</u>	<u>AMP CT</u>	<u>ENERGY</u>	<u>SCHED. @ PJMC</u>	<u>REPLMNT.2015-20</u>	<u>POWER</u>	<u>PEAKING</u>	<u>CSW</u>	<u>SCHED. @</u>	<u>SCHED. @</u>
<u>(</u>	<u>SCHED. @ ATSI</u>	<u>SCHEDULED</u>	<u>REPLMT@ PJMC</u>	<u>7x24 @ AD</u>	<u>POOL</u>	<u>SCHED. @ ATSI</u>	<u>SCHED. @ PJMC</u>	<u>MELDAHL BUS</u>	<u>GREENUP BUS</u>
Delivered kWh (On Peak) ->	93,503	2,497,274	3,601,275	2,736,000	1,244,968	1,249	614,067	106,064	94,279
Delivered kWh (Off Peak) ->					378,212				
Delivered kWh (Replacement/Losses/Offset) ->									
Delivered kWh/Sale (Credits) ->					-729,356				
Net Total Delivered kWh as Billed ->	93,503	2,497,274	3,601,275	2,736,000	893,824	1,249	614,067	106,064	94,279
<i>Percent % of Total Power Purchased-></i>	<i>0.6902%</i>	<i>18.4331%</i>	<i>26.5820%</i>	<i>20.1952%</i>	<i>6.5976%</i>	<i>0.0092%</i>	<i>4.5326%</i>	<i>0.7829%</i>	<i>0.6959%</i>
<u>COST OF PURCHASED POWER:</u>									
<u>DEMAND CHARGES (+Debits)</u>									
Demand Charges	\$34,835.57	\$41,131.77	\$58,851.09			\$837.26	\$11,513.38	\$4,132.27	\$1,325.94
Debt Services (Principal & Interest)		\$44,279.65	\$99,491.04				\$137,780.07	\$15,418.59	\$4,557.30
<u>DEMAND CHARGES (-Credits)</u>									
Transmission Charges (Demand-Credits)	-\$29,649.45					-\$542.45			
Capacity Credit	-\$62,412.87	-\$32,975.88	-\$14,555.97			-\$1,487.38	-\$2,552.41	-\$1,653.62	-\$854.47
Sub-Total Demand Charges	-\$57,226.75	\$52,435.54	\$143,786.16	\$0.00	\$0.00	-\$1,192.57	\$146,741.04	\$17,897.24	\$5,028.77
<u>ENERGY CHARGES (+Debits):</u>									
Energy Charges - (On Peak)	\$8,466.72	\$71,792.30	\$42,108.94	\$172,231.20	\$61,984.71	\$54.81	\$180.57	-\$72.73	\$105.37
Energy Charges - (Replacement/Off Peak)					\$10,353.74				
Net Congestion, Losses, FTR		\$5,757.53	\$8,952.74	\$1,355.75			\$1,641.49	\$188.21	\$112.18
Transmission Charges (Energy-Debits)			\$37,394.52						
ESPP Charges									
Bill Adjustments (General & Rate Levelization)		\$126.66				\$44.42	-\$1,228.13	-\$9,253.50	\$389.66
<u>ENERGY CHARGES (-Credits or Adjustments):</u>									
Energy Charges - On Peak (Sale or Rate Stabilization)					-\$20,254.01				
Net Congestion, Losses, FTR									
Bill Adjustments (General & Rate Levelization)			\$6,790.81				-\$59,570.52	-\$212.13	-\$188.56
Sub-Total Energy Charges	\$8,466.72	\$77,676.49	\$95,247.01	\$173,586.95	\$52,084.44	\$99.23	-\$58,976.59	-\$9,350.15	\$418.65
<u>TRANSMISSION & SERVICE CHARGES, MISC.:</u>									
RPM / PJM Charges Capacity - (+Debit)									
RPM / PJM Charges Capacity - (-Credit)									
Service Fees AMP-Dispatch Center - (+Debit/-Credit)									
Service Fees AMP-Part A - (+Debit/-Credit)									
Service Fees AMP-Part B - (+Debit/-Credit)									
Other Charges & Bill Adjustments - (+Debit/-Credit)									
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL - ALL COSTS OF PURCHASED POWER	-\$48,760.03	\$130,112.03	\$239,033.17	\$173,586.95	\$52,084.44	-\$1,093.34	\$87,764.45	\$8,547.09	\$5,447.42
<i>Purchased Power Resources - Cost per kWh-></i>	<i>-\$0.521481</i>	<i>\$0.052102</i>	<i>\$0.066375</i>	<i>\$0.063446</i>	<i>\$0.058271</i>	<i>-\$0.875372</i>	<i>\$0.142923</i>	<i>\$0.080584</i>	<i>\$0.057780</i>

BILLING SUMMARY AND CONSOLIDATION									
2016 - NOVEMBER BILLING WITH OCTOBER 2015									
PREVIOUS MONTH'S POWER BILLS - PLANT									
DATA PERIOD									
AMP-Ohio Bill Month									
City-System Data Month									
City-Monthly Billing Cycle									
	=====WIND=====			===SOLAR===	===TRANSMISSION, SERVICE FEES & MISC. CONTRACTS===				
(NYPA	JV-5	JV-6	AMP SOLAR	EFFNCY.SMART	TRANSMISSION	SERVICE FEES	MISCELLANEOUS	TOTAL -
PURCHASED POWER-RESOURCES -> (HYDRO	HYDRO	WIND	PHASE 1	POWER PLANT	CHARGES	DISPATCH, A & B	CHARGES &	ALL
(SCHED. @ NYIS	7x24 @ ATSI	SCHED. @ ATSI	SCHED. @ ATSI	2014 - 2017	Other Charges	Other Charges	LEVELIZATION	RESOURCES
Delivered kWh (On Peak) ->	492,288	2,223,360	17,856	144,379	0	0	0	0	13,866,562
Delivered kWh (Off Peak) ->									378,212
Delivered kWh (Replacement/Losses/Offset) ->		32,354							32,354
Delivered kWh/Sale (Credits) ->									-729,356
Net Total Delivered kWh as Billed ->	492,288	2,255,714	17,856	144,379	0	0	0	0	13,547,772
<i>Percent % of Total Power Purchased-></i>	<i>3.6337%</i>	<i>16.6501%</i>	<i>0.1318%</i>	<i>1.0657%</i>	<i>0.0000%</i>	<i>0.0000%</i>	<i>0.0000%</i>	<i>0.0000%</i>	<i>100.0000%</i>
								Verification Total ->	100.0000%
<u>COST OF PURCHASED POWER:</u>									
<u>DEMAND CHARGES (+Debits)</u>									
Demand Charges	\$6,505.86	\$35,332.94	\$1,576.48			\$106,861.13			\$302,903.69
Debt Services (Principal & Interest)		\$55,381.81							\$356,908.46
<u>DEMAND CHARGES (-Credits)</u>									
Transmission Charges (Demand-Credits)		-\$10,889.95	-\$117.67						-\$41,199.52
Capacity Credit	-\$4,412.61	-\$14,514.20	-\$106.71						-\$135,526.12
Sub-Total Demand Charges	\$2,093.25	\$65,310.60	\$1,352.10	\$0.00	\$0.00	\$106,861.13	\$0.00	\$0.00	\$483,086.51
<u>ENERGY CHARGES (+Debits):</u>									
Energy Charges - (On Peak)	\$9,019.78	\$55,210.55		\$12,272.22		\$6,816.94			\$440,171.38
Energy Charges - (Replacement/Off Peak)									\$10,353.74
Net Congestion, Losses, FTR	\$2,997.20								\$21,005.10
Transmission Charges (Energy-Debits)									\$37,394.52
ESPP Charges					\$17,863.18				\$17,863.18
Bill Adjustments (General & Rate Levelization)								\$0.00	-\$9,920.89
<u>ENERGY CHARGES (-Credits or Adjustments):</u>									
Energy Charges - On Peak (Sale or Rate Stabilization)									-\$20,254.01
Net Congestion, Losses, FTR									\$0.00
Bill Adjustments (General & Rate Levelization)	-\$3,018.12								-\$56,198.52
Sub-Total Energy Charges	\$8,998.86	\$55,210.55	\$0.00	\$12,272.22	\$17,863.18	\$6,816.94	\$0.00	\$0.00	\$440,414.50
<u>TRANSMISSION & SERVICE CHARGES, MISC.:</u>									
RPM / PJM Charges Capacity - (+Debit)						\$144,234.85			\$144,234.85
RPM / PJM Charges Capacity - (-Credit)									\$0.00
Service Fees AMP-Dispatch Center - (+Debit/-Credit)							\$646.53		\$646.53
Service Fees AMP-Part A - (+Debit/-Credit)							\$2,969.55		\$2,969.55
Service Fees AMP-Part B - (+Debit/-Credit)							\$7,907.67		\$7,907.67
Other Charges & Bill Adjustments - (+Debit/-Credit)									\$0.00
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144,234.85	\$11,523.75	\$0.00	\$155,758.60
TOTAL - ALL COSTS OF PURCHASED POWER	\$11,092.11	\$120,521.15	\$1,352.10	\$12,272.22	\$17,863.18	\$257,912.92	\$11,523.75	\$0.00	\$1,079,259.61
								Verification Total ->	\$1,079,259.61
<i>Purchased Power Resources - Cost per kWh-></i>	<i>\$0.022532</i>	<i>\$0.053429</i>	<i>\$0.075722</i>	<i>\$0.085000</i>	<i>\$0.000000</i>	<i>\$0.000000</i>	<i>\$0.000000</i>	<i>\$0.000000</i>	<i>\$0.079663</i>
									(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWH) = JV2 Electric Service Rate -> \$0.101015
									(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWH) = JV5 Electric Service Rate -> \$0.101015



City of Napoleon, Ohio

2016 WATER RATE AND COST OF SERVICE STUDY UPDATE



SCOPE OF SERVICES

- Data Acquisition/Verification
- Projected Revenue Requirements
- Cost of Service Analysis
- Rate Review/Design



DETERMINATION OF OVERALL REVENUE ADJUSTMENT

	<u>Net Revenue Requirements*</u>	<u>Revenues at Current Rates</u>	<u>Revenue Adjustment Amount</u>	<u>%</u>
2017	\$ 3,347,700	\$ 3,106,500	\$ 241,200	8%
2018	\$ 3,423,000	\$ 3,106,500	\$ 316,500	10%
2019	\$ 4,163,400	\$ 3,106,500	\$ 1,056,900	34%

* Reflects WTP Rehab Debt Starting in 2019.



Conclusions

- Revenues at Current Rates are Sufficient to Meet the Projected Near-Term Revenue Requirements.
- Due to Inflation and the Projected Debt Service Costs Associated with the Water Treatment Plant Rehab, Revenues Need to be Increased by 34% in Order to Meet the Projected Near-Term Revenue Requirements.



Recommendations

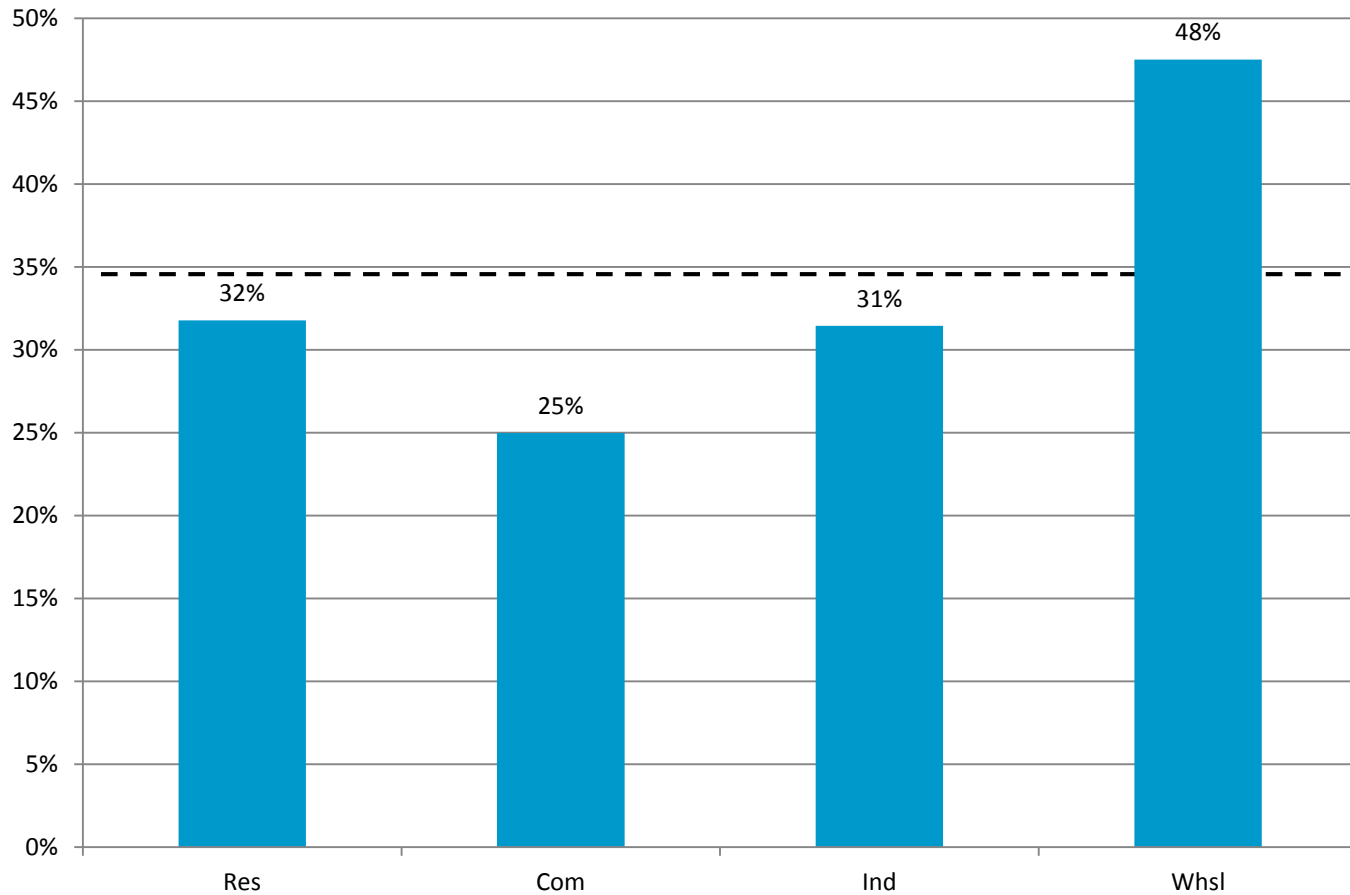
- Increase Revenues Overall by 10% Each Year Over the Next 3 Years (2017 – 2019), Compounded Annually.
- Update the Water Rate and Cost of Service Study in 2019 and Adjust Rates, if Needed, to Meet the Projected Revenue Requirements.

COS vs. CURRENT RATES

<u>Customer Class</u>	<u>Revenue at Current Rates</u>	<u>COS Results(1)</u>	<u>Under(Over)Recovery</u>	
			<u>\$</u>	<u>%</u>
Residential	\$ 1,290,800	\$ 1,700,900	\$ 410,100	32%
Commercial	763,600	954,300	190,700	25%
Industrial	271,600	356,800	85,200	31%
Wholesale	780,500	1,151,300	370,800	48%
Totals	\$ 3,106,500	\$ 4,163,400	\$ 1,056,900	34%

(1) Reflects 2019 Test Year.

Required Revenue Adjustment





Conclusions & Recommendations

- Wholesale Class is being Subsidized by the Other Classes.
- Base Cost of Service is Greater Than Tail-Block Rate.
- Future Rate Adjustments Should Move Towards Cost of Service Results.
- Continue to Monitor Revenues and Expenses and Adjust Rates as Needed.



RATE REVIEW CONCLUSIONS & RECOMMENDATIONS

- Tail-Block Rate is Substantially Lower Than the Base Cost of Service.
- Future Rate Adjustments Should Only be Reflected in the Commodity Charge

PROPOSED WATER RATES 2017-2019

Description	2017		2018		2019	
	Inside	Outside	Inside	Outside	Inside	Outside
Commodity Charge: (Per 100 Cu. Ft.)						
First 1,000 Cu. Ft.	\$ 5.86	\$ 8.79	\$ 6.58	\$ 9.87	\$ 7.38	\$ 11.07
Next 24,000 Cu. Ft.	5.58	8.37	6.27	9.41	7.02	10.53
Over 25,000 Cu. Ft.	4.22	6.33	4.75	7.13	5.32	7.98
Capacity Charge: (Per Month)						
1.00 Inch and Less	\$ 11.07	\$ 16.60	\$ 11.07	\$ 16.60	\$ 11.07	\$ 16.60
1.25 Inch	39.72	59.58	39.72	59.58	39.72	59.58
1.50 Inch	62.93	94.41	62.93	94.41	62.93	94.41
2.00 Inch	128.01	192.02	128.01	192.02	128.01	192.02
3.00 Inch	353.14	529.68	353.14	529.68	353.14	529.68
4.00 Inch	600.00	900.00	600.00	900.00	600.00	900.00
6.00 Inch	1,000.00	1,500.00	1,000.00	1,500.00	1,000.00	1,500.00
8.00 Inch	1,500.00	2,250.00	1,500.00	2,250.00	1,500.00	2,250.00
10.00 Inch	2,000.00	3,000.00	2,000.00	3,000.00	2,000.00	3,000.00

TYPICAL WATER BILL COMPARISON EXISTING VS. PROPOSED

Line No	Usage	Existing Rates	Proposed Rates		
			2017	2018	2019
<u>Residential</u>					
1	500 cu ft.	\$ 37.07	\$ 40.37	\$ 43.97	\$ 47.97
2		100.0%	108.9%	118.6%	129.4%
<u>Commercial (1.5")</u>					
3	2,500 cu ft.	\$ 189.18	\$ 205.23	\$ 222.78	\$ 242.03
4		100.0%	108.5%	117.8%	127.9%
<u>Industrial (2")</u>					
5	25,000 cu ft.	\$ 1,368.01	\$ 1,525.81	\$ 1,698.61	\$ 1,886.61
6		100.0%	111.5%	124.2%	137.9%
<u>Wholesale (4")</u>					
7	250,000 cu ft.	\$ 12,846.88	\$ 14,366.00	\$ 16,072.63	\$ 17,910.75
8		100.0%	111.8%	125.1%	139.4%



RECOMMENDATIONS

- Implement the Proposed Rates, Which Will Result In a 34% Overall Increase In Revenues in 2019.
- Update the Water Rate and Cost of Service Study in 2019 and Adjust Rates, if Needed, to Meet the Projected Revenue Requirements.



COURTNEY & ASSOCIATES

Public Utility Consultants

1016 North Blanchard Street, Suite A

P.O. Box 676 • Findlay, Ohio 45839

Tel (419) 425-2719

Fax (419) 425-2118

November 10, 2016

Mr. Gregory Heath
Finance Director
255 W. Riverview
P.O. Box 151
Napoleon, OH 43545

Subject: Proposal to Provide Professional Services to the
City of Napoleon, Ohio Relative to a
Wastewater Rate and Cost of Service Study

Dear Mr. Heath:

In response to your request, we are pleased to submit this proposal to provide professional services relative to a Wastewater Rate and Cost of Service Study (Study) for the City of Napoleon, Ohio (City). Set forth below is an outline of the scope of services to be provided in connection with the Study and our proposed fee for providing those services.

Scope of Services

In summary, the Study will consist of achieving the following assignments:

1. Acquisition, review and verification of historical billing, operating and financial data for the wastewater department;
2. Preparation of a four year projection of wastewater revenue requirements and wastewater revenues at current rates;
3. Preparation of a class cost-of-service analysis to identify, to the extent practical, the cost of serving each customer class;
4. Development of proposed wastewater rates designed to recover the projected revenue requirements; and
5. Comparison of the proposed rates to existing rates.

November 10, 2016

The final results of the Study, along with our recommendations, will be presented to the Board of Public Affairs and the Council Water/Sewer Committee for consideration. The Study will also include development of several computer models for analyzing and projecting operating and financial data and for cost of service analyses. These computer models will be provided in spreadsheet format (Excel) and can be utilized by the City's staff in future wastewater rate analyses.

As outlined below, we propose that the Study be performed in five (5) phases in order to facilitate involvement and input from the City's designated representatives with respect to our evaluations and recommendations. The proposed phases are categorized as follows:

- (1) Data Acquisition and Verification
- (2) Revenue Requirements
- (3) Cost of Service
- (4) Rate Design
- (5) Final Results

Data Acquisition and Verification

The purpose of this phase of the Study will be to acquire and verify the basic data necessary for the Study. In order to ensure the proper interpretation and incorporation of the basic data into our detailed analyses, we would perform the following tasks:

- (1) Identify basic data needs for the Study;
- (2) Review data needs and available data with City staff; and
- (3) Perform certain analyses in order to verify the accuracy of the data acquired.

In order to expedite this phase of the Study, following submittal of our initial request for data we will travel to Napoleon to review and analyze the available data. We anticipate this phase will be completed approximately two (2) weeks following your authorization to proceed.

Revenue Requirements

This phase will include a review of the historical revenue requirements for the wastewater department. Based on that review, as well as a review of the current budget and input from the City's staff and other source documents relating to future operating, debt service and capital improvement needs, we will prepare a four (4) year projection of future revenue requirements. This projection will establish the anticipated

November 10, 2016

expenses as well as the target revenues to be provided by future rates. We anticipate completing this phase and reviewing the results with the City staff approximately thirty (30) days following completion of the Data Acquisition and Verification phase.

Cost of Service

This phase will consist of the preparation of a class cost-of-service analysis to determine, to the extent practicable, the cost of serving each of the various customer classes. This analysis will involve an allocation of the projected revenue requirements utilizing the Base-Extra Capacity.

The cost-of-service results will be compared to the revenue distribution at current rates in order to determine the distribution of future revenue adjustments. We anticipate that the cost-of-service results would be reviewed with the City staff approximately thirty (30) days following completion of the Revenue Requirements phase.

Rate Design

The purpose of this phase of the Study is to evaluate and develop pricing methods and structures which will result in equitable rates and ensure that recognition is given to the cost of providing service to the various customer classes and customers within each class, and that proper price signals are sent to consumers.

We anticipate the Rate Design phase will be completed and presented to the City staff approximately thirty (30) days following completion of the Cost of Service phase.

Final Results

The final results of our Study, incorporating comments and input from the City staff, will be presented to the Board of Public Affairs and the Council Water/Sewer Committee for consideration. We will also provide copies of the computer models developed for the Study which can be used to analyze and project operating and financial data and prepare cost of service analyses. These models can be updated periodically to assess the need for future rate adjustments.

We anticipate presenting the Final Report approximately four (4) months following authorization to proceed. This estimate assumes timely response to requests for data and receipt of comments from the City staff.

November 10, 2016

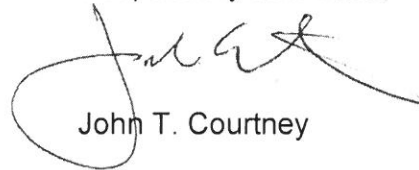
Compensation

We propose that the services set forth above be provided on a time and expense basis for a not-to-exceed fee of \$20,000. Invoices would be rendered at the end of each month for time expended at standard billing rates, plus all out-of-pocket expenses associated with providing the services. Our fee includes four (4) trips to Napoleon. Should additional trips or services be requested, those services would be provided on a time and expense basis billed at our standard billing rate.

* * * * *

We appreciate the opportunity to assist the City of Napoleon in this important matter, and we are available to discuss this proposal with you or to provide any supplementary information you may require.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John T. Courtney", written over a circular stamp or seal.

John T. Courtney

srspronapoleon

State of Ohio
Department of Commerce
Division of State Fire Marshal
PO Box 4009
Reynoldsburg, Ohio 43068-9009
Toll Free: 1-800-515-0023

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND
2017 CERTIFICATE OF ANNUAL ELECTION OF BOARD MEMBERS

I.D. #: 35015 NAPOLEON FIRE DEPARTMENT
GREGORY J HEATH FISCAL OFFICER
PO BOX 151
NAPOLEON, OH 43545-0151

FILING INSTRUCTIONS:

1. 2017 CERTIFICATE OF ANNUAL ELECTION OF BOARD MEMBERS
MUST BE RETURNED NO LATER THAN JANUARY 31, 2017.
2. THE BOARD ELECTED SECRETARY MUST SIGN THIS FORM TO
CERTIFY ITS VALIDITY.
3. DIRECT ALL INQUIRES TO: LISA CALDWELL - PROGRAM ADMINISTRATOR,
1-800-515-0023.

THOSE INDIVIDUALS NOTED BELOW HAVE BEEN ELECTED TO THE VFFDF BOARD TO SERVE
A ONE YEAR TERM COMMENCING ON JANUARY 1, 2017. (Print or Type)

NAME OF BOARD MEMBER ELECTED BY THE LEGISLATIVE AUTHORITY	ADDRESS / CITY / STATE	ZIP
NAME OF BOARD MEMBER ELECTED BY THE LEGISLATIVE AUTHORITY	ADDRESS / CITY / STATE	ZIP
NAME OF BOARD MEMBER ELECTED BY THE FIRE DEPARTMENT	ADDRESS / CITY / STATE	ZIP
NAME OF BOARD MEMBER ELECTED BY THE FIRE DEPARTMENT	ADDRESS / CITY / STATE	ZIP
NAME OF BOARD MEMBER ELECTED BY OTHER FOUR MEMBERS	ADDRESS / CITY / STATE	ZIP
BOARD MEMBER TO SERVE AS CHAIRPERSON	BOARD MEMBER TO SERVE AS SECRETARY	

I HEREBY CERTIFY THAT THE INDIVIDUALS NOTED ABOVE WERE ELECTED IN ACCORDANCE
WITH THE PROVISIONS OF 146.03 AND 146.04, OHIO REVISED CODE.

SIGNATURE OF BOARD SECRETARY	ADDRESS/CITY/STATE/ZIP	DAYTIME PHONE
------------------------------	------------------------	---------------

PC 16-07
Conditional Use Recycling Center
471 Freedom Dr.

MEMORANDUM

TO: Members of The City Planning Commission
FROM: Tom Zimmerman, Zoning Administrator
SUBJECT: Conditional Use Recycling Center
MEETING DATE: November 8, 2016 @ 5:00 PM
HEARING #: PC-16-07

BACKGROUND:

An application for public hearing has been filed by N&R&G Equipment, LLC. 471 Freedom Dr. The applicant is requesting the approval of a Conditional Use Permit with variances to expand their existing Recycling Center to a six-acre parcel north (across Freedom Dr.) of their current location. The request is pursuant to Chapter 1141 of the Codified Ordinances of Napoleon Ohio. The property is in an I-1 Enclosed Industrial Zoning District.

RESEARCH AND FINDING

1. A Conditional Use permit is required for a recycling center even though it is a permitted use in an I-1 Zone. The specific requirements for establishing a recycling center are:
 - A. A junk yard and/or salvage yard or recycling centers shall be a minimum of ten acres.
 - B. A junk yard and/or salvage yard or recycling centers premises shall be provided with a front yard setback of 70 feet, a side yard setback of 100 feet, and a rear yard setback of 100 feet. A solid wall of not less than ten (10') feet in height shall enclose the entire perimeter of the junk yard and/or salvage yard operation.
 - C. All driveways leading to the junk yard and/or salvage yard and/or recycling centers operation shall be provided with asphaltic or standard concrete from the public street to the fenced area.
 - D. All junk yard or salvage yard or recycling center developments shall have engineered plans and procedures and demonstrate proper plats.
 - E. Applications for a junk yard and/or salvage yard or recycling centers conditional use permit shall be filed with the Zoning Administrator containing the following information:

1. A survey by an Ohio registered land surveyor of the zoning lot proposed for use, including the entire area proposed to be used for junk yard and/or salvage yard and/or recycling centers purposes.

2. A site plan indicating the arrangement and location of each permanent building proposed to be constructed on the site. The site plan shall also include outside storage and the perimeter wall and planting areas proposed to be installed for screening purposes.

F. The junk yard and/or salvage yard and/or recycling centers development plan shall be examined and evaluated by the Planning Commission in the terms of conformance with the regulations stated herein, and may recommend approval only after a determination has been made that the proposed development complies with the regulation of this Planning and Zoning Code. The regulation of salvage yards shall be in accordance with State Code except where this Planning and Zoning Code may supersede.

2. The property owner is requesting the following variances to the above requirements:
The parcel be 6 acres instead of the required 10 acres.

The side and front yard setbacks be 50' instead of the required 100'

The required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top

The driveway be allowed to be stone outside of the right-of way instead concrete. (see Engineering rule below)

3. The In addition, whenever such a vehicle accommodation area abuts a paved street, the driveway leading from such street to such area (or, if there is no driveway, the portion of the vehicle accommodation area that opens onto such streets), shall be paved as provided in the City's Engineering Department Rules and Regulations, for a distance of fifteen (15) feet back from the edge of the paved street or up to the property line whichever is the greater distance from the edge of the abutting street.

Findings of Fact and Recommendations of the Planning Commission.

The Planning Commission Chairman shall cause to be made written findings of fact and shall submit the same together with the Planning Commission's recommendations to the Council after the close of the hearing regarding issuance of a conditional use. Any member of the Planning Commission dissenting from the majority opinion may make his or her own dissention known in writing, to be furnished to Council as part of the record. No conditional use shall be recommended by the Planning Commission unless the Planning Commission finds that the criteria found in subsection (e), paragraphs 1 through 8, as deemed applicable by the Planning Commission, are satisfied.

(1) The proposed use is in fact a use subject to the issuance of a conditional use permit as established under the provisions of this Planning and Zoning Code, and that the use is not otherwise expressly prohibited by this Planning and Zoning Code;

(2) The use will be harmonious with and in accordance with the general objectives, or with any specific objective of the City's Master Plan and this Planning and Zoning Code;

(3) The use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that the use will not change the essential character of the same area;

(4) The use will not be hazardous or disturbing to existing or future neighboring uses;

(5) The use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use will be able to provide adequately any such services;

(6) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community;

(7) The use will not involve uses, activities, process, materials, equipment and conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes or odors; and,

(8) The use will have vehicular approaches to the property which shall be so designated as not to create an interference with traffic on surrounding public thoroughfares.

NRG Expansion Proposal

To the City of Napoleon

In regards to the property located to the North of the current N&R&G Recycling. We have acquired 6 acres for expansion purposes. We are looking to acquire the 11 acres that is to the North of the 6 acres. Upon approval of the special use permit for the recycle/salvage and transfer station with variance of 50 foot for side setback. Our goal is to not only grow the recycle yard but to be able to have the space to diversify and expand other outlets of revenue. Our 5 year plan is to first create a parking lot with 5 foot beauty mound and topped with a 6 foot vinyl fence around the outer perimeter that will look nice from each road. This will allow us to work within the fence without having the appearance a junk yard from the outside. The next goal is to build a shop and office building that is updated from our current facility. We feel this expansion will help us run a more efficient and cleaner facility and will not only benefit the community by adding jobs but also allow us to create other avenues of revenue that will benefit us all.

According to the regulations a salvage yard needs a 70 foot setback to the front yard and a 100 foot set back to the rear and sides. By changing it to a 50 foot side set back this allows us to increase working space inside the fence to be more organized and efficient.

The expansion plans, if not approved, for the special use permit for recycling/salvage and transfer station plus request, for the variance on the sides set back of 50 back would be as followed;

- We would continue to pile scrap on the south side of the road.
- We would still put up an shop/offices on the north side property to be used for indoor retail & scrap purchasing, parking and for office space.
- Scrap on south side and operations building on north side.

We are requesting from the City Of Napoleon the following;

1. A special use permit for recycling/salvage and transfer station for the north side property.

2. Also, requesting a variance for side setbacks of 50 foot for the north side property.
3. We also would like to be included, a special use permit for recycling/salvage and transfer station plus a variance for side setbacks of 50 foot for the 11 acres north of the 6 acres for possible future expansion purposes.

Thank you for your consideration of this matter.

Signature

Donald Williams

N&R&G Recycling

PLANNING COMMISSION

Meeting Minutes

Tuesday, November 8, 2016 at 5:00 PM

PC 16-07

471 Freedom Drive

Conditional Use Permit

PRESENT

Members

Robert McLimans-Chair, Tim Barry, Marvin Barlow, Fredric Furney,
Jason Maassel

City Staff

Tom Zimmerman, Building Official

Recorder

Roxanne Dietrich

Others

ABSENT

Call to Order

Chairman McLimans called the meeting to order at 5:00 pm with a roll call noting a full quorum was present.

Approval of Minutes

Minutes from the August 9, 2016 meeting stand approved as presented.

PC 16-07 Background

McLimans read the background on PC 16-07:
An application for public hearing has been filed by NR&G Equipment, LLC. 471 Freedom Dr. The applicant is requesting the approval of a Conditional Use Permit with variances to expand their existing Recycling Center to a six-acre parcel north (across Freedom Dr.) of their current location. The request is pursuant to Chapter 1141 of the Codified Ordinances of Napoleon Ohio. The property is in an I-1 Enclosed Industrial Zoning District.

PC 16-07 Research And Findings

Zimmerman read the research and findings for PC 16-07:
A Conditional Use Permit is required for a recycling center even though it is a permitted use in an I-1 Zone. The specific requirements for establishing a recycling center are:
A junk yard and/or salvage yard or recycling center shall be a minimum of ten acres;
A junk yard and/or salvage yard or recycling centers premises shall be provided with a front and rear setback of 70 feet, a side yard setback of 100 feet, and a rear yard setback of 100 feet. A solid wall of not less than ten (10') feet in height shall enclose the entire perimeter of the junk yard and/or the salvage yard operation; and

All driveways leading to the junk yard and/or salvage yard and/or recycling centers operation shall be provided with asphaltic or standard concrete from the public street to the fenced area.

All junk yard or salvage yard or recycling center developments shall have engineered plans and procedures to demonstrate proper plats.

Applications for a junk yard and/or salvage yard or recycling centers conditional use permit shall be filed with the Zoning Administrator containing the following information:

A survey by an Ohio registered land surveyor of the zoning lot proposed for use, including the entire area proposed to be used for junk yard and/or salvage yard and/or recycling centers purposes; and

A site plan indicating the arrangement and location of each permanent building proposed to be constructed on the site. The site plan shall also include outside storage and the perimeter wall and planting areas proposed to be installed for screening purposes.

The junk yard and/or salvage yard and/or recycling center development plan shall be examined and evaluated by the Planning Commission in the terms of conformance with the regulations stated herein, and may recommend approval only after a determination has been made that the proposed development complies with the regulation of this Planning and Zoning Code. The regulation of salvage yards shall be in accordance with State Code except where this Planning and Zoning Code may supersede.

Swearing In

Chairman McLimans swore in Don Williams and asked him to address the board.

Testimony

Don Williams read a letter he had prepared for the board with his plans for future expansion. The board had questions for Mr. Williams about his plans and Mr. Williams answered them by showing where things would be located on the map of the property shown on the whiteboard.

Zimmerman indicated last week he did the required notifications by hand delivering the packet to Freedom Sales and Gilson Machine, he had a conversation with Tony Pedraza and Mr. Pedraza sent him a letter asking that all driveways be constructed of concrete to lessen the amount of debris carried onto the roadway and that a magnetic sweeper be used several times throughout the day to maintain the roadway between the

**Motion to Approve
PC 16-07**

**Passed
Yea-5
Nay-0**

Adjournment

Date

intersection of Oakwood and NR&G Recycling he said the amount of steel and debris laying on the roadway has become unacceptable.

Glenn Gilson, owner of Gilson Machine was in the audience and stated his main concern is the mud and debris on the road. Mr. Williams responded if it is us who is responsible for the mud and debris on the road, we will take care of it.

Motion: Barry Second: Furney

To approve the variance:

The parcel may be 6 acres up to a maximum of 10 acres;
The side and front yard setbacks shall be 50' instead of the required 100' and the required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top; and
The driveway shall be concrete 50' from the road as soon as possible and when the building is operable, all driveways for the public will be concrete.

Roll call vote on the above motion:

Yea-Furney, Barry, Maassel, McLimans, Barlow

Nay-

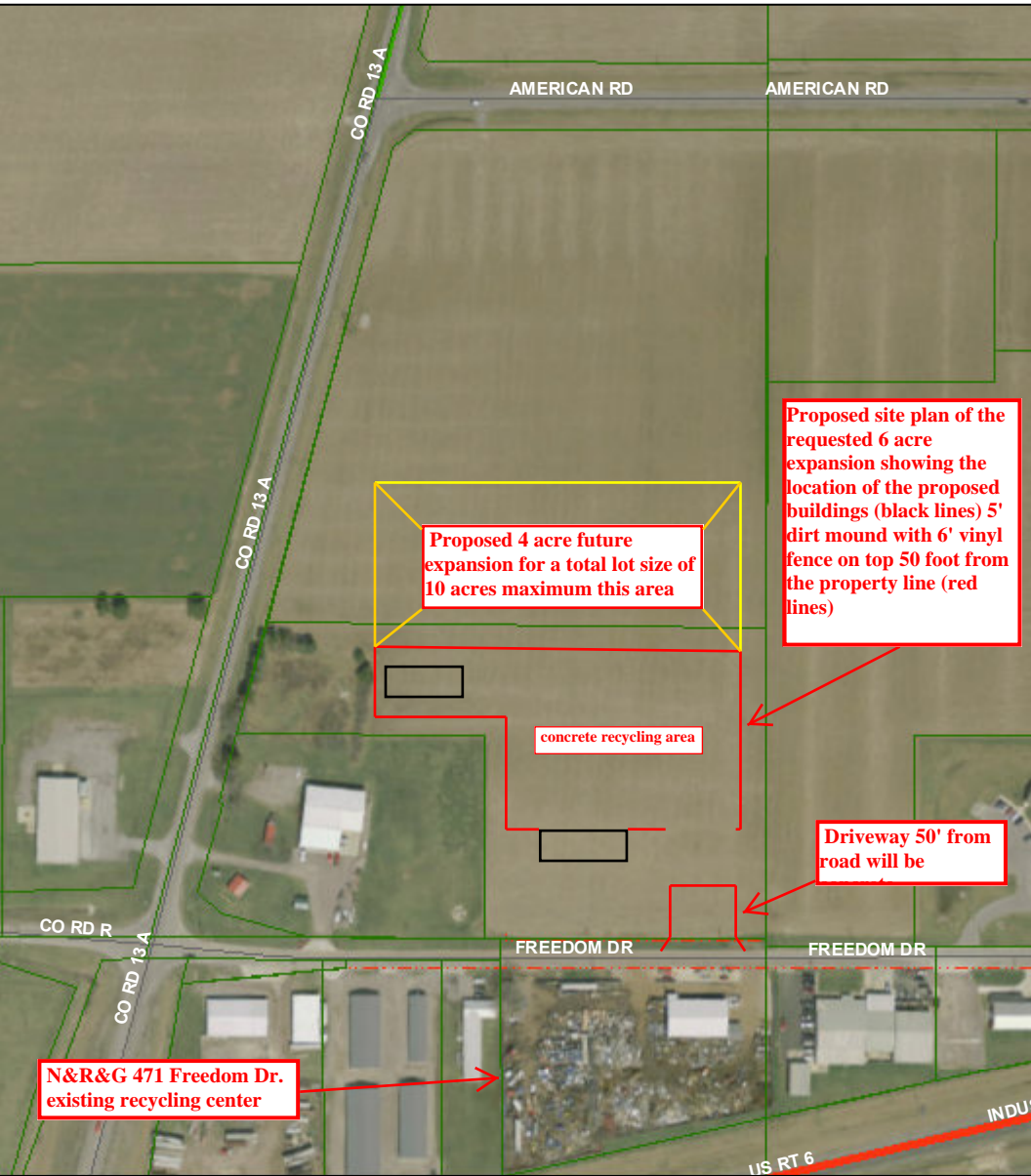
Zimmerman told the commission the next step will be the conditional use permit, with your recommendation, it will go to City Council at their meeting on November 21st. City Council issues conditional use permits.

Motion: Maassel

To adjourn the meeting at 5:49 pm.

Motion approved by unanimous voice vote.

Robert McLimans, Chairperson



AMERICAN RD

AMERICAN RD

CO RD 13 A

CO RD 13 A

Proposed 4 acre future
expansion for a total lot size of
10 acres maximum this area

Proposed site plan of the
requested 6 acre
expansion showing the
location of the proposed
buildings (black lines) 5'
dirt mound with 6' vinyl
fence on top 50 foot from
the property line (red
lines)

concrete recycling area

Driveway 50' from
road will be

CO RD R

CO RD 13 A

FREEDOM DR

FREEDOM DR

N&R&G 471 Freedom Dr.
existing recycling center

US RT 6

INDU

CITY PLANNING COMMISSION OF NAPOLEON, OHIO

In the matter of:

HEARING NO. PC16-07

N&R&G Equipment LLC
471 Freedom Dr.
Napoleon, Ohio

FINDINGS OF FACT RECOMMENDATIONS

The request is to permit the expansion of an existing Recycling Center to a parcel that is six acres up to a maximum of 10 acres North (across Freedom Dr.) of their current location at 471 Freedom Dr. being in an I-1 Zoned District, which is otherwise prohibited absent a permit. The hearing was held on November 8th, 2016.

Based on evidence presented at the hearing, it is the Finding of this Commission as follows: That,

- (x) The proposed use is in fact a use subject to the issuance of a conditional use permit as established under the provisions of the City's planning and zoning Code, and that the use is not otherwise expressly prohibited by said planning and zoning Code;
- (x) The use will be harmonious with and in accordance with the general objectives, or with any specific objective of the City's master plan and the City's planning and zoning code;
- (x) The use will be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that the use will not change the essential character of the same area;
- (x) The use will not be hazardous or disturbing to existing or future neighboring uses;
- (x) The use will be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse, disposal, water and sewer, and schools; or that the persons or agencies responsible for the establishment of the proposed use will be able to provide adequately any such services;
- (x) The use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community;
- (x) The use will not involve uses, activities, process, materials, equipment and conditions of operation that will be detrimental to any persons, property or the general welfare by reason of excessive production of traffic, noise, smoke, fumes or odors; and,
- (x) The use will have vehicular approaches to the property which shall be so designated as not to create an interference with traffic on surrounding public thoroughfares.


Robert McLimans,
Chairman of Planning Commission

NOTE: All must be marked Yes to Recommend Approval, unless a provision is determined and marked (NA) Not Applicable by the Commission

PLANNING COMMISSION REPORT

The Vote as to each member of the Planning Commission in the matter of PC16-07 regarding the recommendation of () disapproval () approval of the issuance of the Conditional use permit is as follows:

	Approval	Disapproval	Abstain
Robert McLimans, Chair	<u> x </u>	<u> </u>	<u> </u>
Fredric Furney	<u> x </u>	<u> </u>	<u> </u>
Tim Barry	<u> x </u>	<u> </u>	<u> </u>
Marv Barlow	<u> x </u>	<u> </u>	<u> </u>
Jason Maassel, Mayor	<u> x </u>	<u> </u>	<u> </u>

Reasons for Disapproval: (If there is disapproval of any Commission Member)

Member
Reason Stated:

Member
Reason Stated:

Member
Reason Stated:

Member

Reason Stated:

Member
Reason Stated:

CITY PLANNING COMMISSION OF NAPOLEON, OHIO

In the matter of:

The expansion of the existing Recycling Center across the road at the location of
N&R&G Equipment LLC.
471 Freedom Dr.
Napoleon, Ohio

REGARDING: HEARING NO. PC 16-07

MOTION

(X) To recommend to City Council approval of the issuance of a conditional use permit subject with the following granted Variances:

1. The parcel be 6 acres up to a maximum of 10 acres.
2. The side and front yard setbacks be 50' instead of the required 100'
3. The required 10' solid wall be allowed to be a 5' grass mound with a 6' vinyl fence on top
4. The driveway 50' from the rode shall be concrete as soon as possible and when the building is operable, all driveways for the public will be concrete.

Conditions That:

5. The development shall be subject to all applicable requirements, to wit: planning and zoning, building, sign, and other administrative codes of the City applicable to I-1 Zone (Enclosed Industrial), except as may otherwise be provided by the issuance of this permit.
6. There shall exist no nuisance on the premises.

Motion Made by: Tim Barry
Second by: Fred Furney

Vote:	Yes	No	Abstain
Robert McLimans, Chair	<u> x </u>	<u> </u>	<u> </u>
Fredric Furney	<u> x </u>	<u> </u>	<u> </u>
Tim Barry	<u> x </u>	<u> </u>	<u> </u>
Marv Barlow	<u> x </u>	<u> </u>	<u> </u>
Ronald Behm, Mayor	<u> x </u>	<u> </u>	<u> </u>



CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151

Gregory J. Heath, Director of Finance/Clerk of Council

phone (419) 599-1235 fax (419)-599-8393

Web Page: www.napoleonohio.com

E-mail: gheath@napoleonohio.com

November 15, 2106

Ms. Wendy Geil, Director Board of Elections
Henry County Board of Elections
Oakwood Plaza
1827 Oakwood Avenue
Napoleon, Ohio 43545

RE: Estimated Cost to the City of Napoleon for a Single Item Election

Dear Ms. Geil:

The City of Napoleon (City) is considering placing an item on the May, 2017, ballot. City Council has requested what the Estimated Cost would be to the City for a Single Item issue?

We know you cannot give an exact cost at this time, and there may actually be other items on the ballot. However, we are just looking for a general estimated cost if there was just one issue for the City only!?

Please provide me your estimate as soon as possible, you can email me your response if you so desire send to gheath@napoleonohio.com.

Thank you for your assistance on this request.

Sincerely,

Gregory J. Heath
Finance Director/Clerk of Council

Attachment

Cc: Members of City Council
Jason P. Maassel, Mayor
Monica Irelan, City Manager
Billy Harmon, City Law Director



City of Napoleon, Ohio

255 West Riverview Avenue • P. O. Box 151
Napoleon, Ohio 43545-0151
Phone (419) 599-1235 Fax (419)-599-8393
www.napoleonohio.com

MEMORANDUM

TO: Parks and Recreation Committee, City Council, Mayor, City Finance Director,
City Law Director, City Manager, Department Supervisors, Newsmedia

FROM: Gregory J. Heath, Finance Director/Clerk of Council *B.H.*

DATE: November 18, 2016

RE: Parks and Recreation Committee Meeting Cancellation

The regular Parks and Recreation Committee meeting scheduled for Monday, November 21, 2016 at 6:15 pm has been CANCELED at the direction of the Chair due to lack of agenda items.



City of Napoleon, Ohio

255 West Riverview Avenue • P. O. Box 151
Napoleon, Ohio 43545-0151
Phone (419) 599-1235 Fax (419)-599-8393
www.napoleonohio.com

MEMORANDUM

TO: City Tree Commission, City Council, Mayor, City Finance Director, City Law Director, City Manager, Department Supervisors, Newsmedia
FROM: Gregory J. Heath, Finance Director/Clerk of Council *G. H.*
DATE: November 18, 2016
RE: Tree Commission Meeting Cancellation

The regular Tree Commission meeting scheduled for Monday, November 21, 2016 at 6:00 pm has been CANCELED due to the lack of agenda items.

City of Napoleon, Ohio

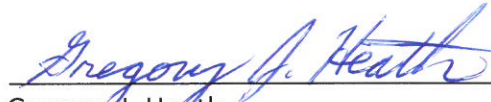
CIVIL SERVICE COMMISSION

Meeting Agenda

Tuesday, November 22, 2016 at 4:30 pm

Location: Council Chambers, 255 West Riverview Avenue, Napoleon, OH

1. Approval of the Minutes from October 25, 2016 *(in the absence of any objections or corrections, the minutes shall stand approved.*
2. Request to Extend Deadline for Applications.
3. Any other matters to come before the Commission.
4. Adjournment.



Gregory J. Heath
Finance Director/Clerk of Council

City of NAPOLEON, Ohio

Operations Department

1775 Industrial Dr., P.O. Box 151, Napoleon, OH 43545

Phone: 419/599-1891 Fax: 419/592-4379



Operations Superintendent
Jeffrey H. Rathge

Water Distribution Foreman
Brian Okuley

Streets/Sewer Foreman
Roger Eis






Refuse/Recycling Foreman
Perry Hunter

Head Mechanic
Tony Kuhlman

Press Release

THANKSGIVING DAY REFUSE & RECYCLING ROUTES

Napoleon, Ohio, -- Due to the upcoming Thanksgiving Day holiday, the refuse and recycling pickup routes for the City of Napoleon will be as follows **for the week of November 21 - 25, 2016 ONLY:**

-  **Monday, Nov. 21 - as usual**
-  **Tuesday, Nov. 22 - as usual**
-  **Wednesday, Nov. 23 - as usual**
-  **Thursday, Nov. 24 - HOLIDAY - NO PICK UP**
-  **Friday, Nov. 25 - as usual; Thursday's route will also be run on Friday (there is a possibility of later than usual pickup time for Friday's route).**

Thursday's and Friday's routes will both be run on Friday, November 25. The Operations Department is asking that for those affected, an extra effort be made to have their refuse and recycling at the curb by 7:00 a.m. on the 25th.

Please contact the Operations Department at 419/599-1891 if there are any questions regarding this matter.





UPdate

A weekly newsletter presented by AMP President/CEO Marc Gerken

November 11, 2016

NERC Alert requires acknowledgement

By Art Iler – director of reliability standards compliance

On Oct. 11, the North American Electric Reliability Corporation (NERC) issued a NERC Alert to a number of entities including (as impacts AMP's membership): distribution providers, generator owners, generator operators and transmission owners.

The NERC Alert required acknowledgement by Oct. 17 and the answering of four questions by Dec. 19. The NERC Alert is intended to warn the industry of the threat of an Internet of Things (IoT), Distributed Denial of Service (DDoS) attack and NERC's concern that such an attack could be launched against the utility industry.

AMP is unable to provide details of the alert due to restrictions imposed by NERC. In general, an IoT DDoS attack occurs when multiple internet facing devices, such as IP cameras, modems, routers and digital video recorders (DVRs), become compromised due to the lack of changing default usernames or passwords. Hackers can exploit this weakness to install malware on these devices. The malware can later be activated and a simultaneous and large scale attack on a website may ensue, causing the website to crash in an attempt to respond to a flood of requests from the misappropriated devices.

To minimize the likelihood of members' assets being compromised and later used in an IoT DDoS attack, AMP recommends that all members:

- Leverage discovery and scanning tools to see what public facing devices are on the internet for the company.
- Review and double check that all devices' default username and passwords have been changed from the factory defaults.
- Always follow the least privilege access model for any services and devices that require access.
- Conduct routine vulnerability scanning and analysis for all devices.

Finally, AMP urges all members that have received the alert to provide acknowledgement through the NERC Alert System and respond to the questions put forth by Dec. 19.

For questions about this NERC Alert, please contact me at 614.540.0857 or ailer@amppartners.org.

APPA dues increase covered as benefit

By Jolene Thompson – executive vice president/OMEA executive director

If they haven't already, AMP members will be receiving a notice from the American Public Power Association (APPA) regarding a dues increase for July 2017 to June 2020. We want to remind our members that APPA

see DUES Page 2

Solar ribbon cutting postponed until spring

By Karen Ritchey – director of member events & programs

The Bowling Green solar site ribbon cutting and dedication ceremony, reported in last week's edition of Update, has been postponed. Due to potential issues with weather and the timing of the December date, it was agreed to postpone the ceremony until spring 2017. Invitations will be mailed closer to the date with the event details.

We apologize for any confusion this may have caused and look forward to celebrating with members, consultants and local officials in the spring.

AMP receives APPA Award of Excellence

AMP was one of 45 public power utilities and joint action agencies recognized by the American Public Power Association (APPA)

with an Excellence in Public Power Communications Award. The awards were presented Nov. 9 at APPA's Customer Connections Conference in Nashville, Tennessee.

AMP received the award for its [2015 annual report](#) and was one of two APPA members to receive the Award of Excellence in Print for Class A (entrants with gross revenues of \$400 million or more).

APPA's Excellence in Public Power Communications Awards recognize members for high quality print and digital pieces, websites and social media, and videos.



DUES continued from Page 1

dues are covered as a benefit through their AMP membership. APPA's dues restructuring and increase are in keeping with our budget estimates.

Since 2014, AMP has been covering its members' annual dues for APPA by including the cost in Service Fee A. APPA is a critical national resource for public power systems and the AMP Board of Trustees and executive management team feel strongly that having every AMP member participate and support APPA's efforts in the areas of policy development, advocacy, operational excellence and networking is important.

We are actively engaged in the process with both Kimberly Schlichting of the Delaware Municipal Electric Corporation (DEMEC) and myself currently serving as members of the APPA Board of Directors.

Please contact me with questions or for more information at jthompson@amppartners.org.

Energy markets update

By Jerry Willman – assistant vice president of energy marketing

The December 2016 natural gas contract closed down \$0.058/MMBtu to settle at \$2.632. The EIA reported an injection of 54 Bcf for the week ending Nov. 4, which was above market expectations of an estimated injection of 50 Bcf. Total inventories are now at a new all-time high of 4.017 Tcf.

Heating demand is still tempered as the weather for the 15-day forecast remains warm relative to the season, but there are some potential colder periods forecasted that are helping stem the decline in the natural gas market.

On-peak power prices for 2017 at AD Hub closed yesterday at \$35.74/MWh, which was \$1.31/MWh lower for the week.

OCTOBER OPERATIONS STATISTICS

	October 2016	October 2015
JV6 Wind Capacity Factor	13%	27%
Belleville Capacity Factor	67%	60%
Willow Island Capacity Factor	55%	N/A
Meldahl Capacity Factor	57%	N/A
Cannelton Capacity Factor	68%	N/A
AFEC Capacity Factor	0%	55%
Blue Creek Wind Capacity Factor	30%	38%
Napoleon Solar Capacity Factor	16%	15%
Prairie State Capacity Factor	77%	72%
Greenup Capacity Factor	56%	46%
Avg. A/D Hub On-Peak Rate	\$35/MWh	\$33/MWh

*Fremont is currently in fall outage. Capacity factor based on 675 MW rating.
 *Solar capacity factor based on 3.54 MW rating
 *PS capacity factor based on 1,582 MW rating
 *Willow Island capacity factor based on 44.2 MW rating
 *Meldahl capacity factor based on 105 MW rating
 *Cannelton capacity factor based on 87.6 MW rating
 *Greenup capacity factor based on 70 MW rating

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Nov. 4

MON	TUE	WED	THU	FRI
\$29.23	\$29.72	\$29.67	\$28.65	\$27.21

Week ending Nov. 4

MON	TUE	WED	THU	FRI
\$31.35	\$36.41	\$33.19	\$30.60	\$27.80

AEP/Dayton 2017 5x16 price as of Nov. 10 — \$35.74

AEP/Dayton 2017 5x16 price as of Nov. 3 — \$37.05

Kelley named member of EnergySec Advisory Board

By Jared Price – chief technology officer

AMP CIO Brannndon Kelley was recently named to the Energy Sector Security Consortium, Inc. (EnergySec) Advisory Board.



Brannndon Kelley

EnergySec recently formed an industry advisory board comprised of senior energy sector technology and security leadership representing organizations throughout North America. The board will advise EnergySec leadership on key security issues affecting energy organizations.

The board, which will meet quarterly with EnergySec leadership, represents a diverse group of organizations within the U.S. and Canada, including investor owned utilities, public power agencies and regional transmission organizations. Brannndon's involvement on the board will allow him to share important security information with AMP executive leadership and our members in order to better protect critical infrastructure and the customers they serve.

EnergySec is a U.S. 501(c)(3) nonprofit corporation formed to support energy sector organizations with the security of their critical technology infrastructures. Through their membership program, they support collaborative initiatives and projects that help enhance the cybersecurity resiliency of these organizations.

Additional information and the official press release are available on the EnergySec [website](http://www.energysec.org).

'Amplifier' offered via email

The latest edition of Amplifier will be distributed later this month and will also be offered in digital format for those who prefer to receive the publication via email. We will continue to send hardcopy versions to those on the mailing list. If you would like to be added to the Amplifier email list and only receive the magazine in PDF format, please contact Krista Selvage, director of media relations and communications, at kbselvage@amppartners.org.

AMP holds OTCO training class

By Sandi Sherwood – senior safety/OSHA compliance coordinator

AMP recently held an Operator Training Committee of Ohio (OTCO) class in Bowling Green, with 42 participants from Bowling Green, Carey, Delta, Deshler, Elmore, Genoa, Montpelier, Napoleon, Pemberville and Versailles in attendance.



The class was led by representatives from Quasar Energy Group and the Ohio Environmental Protection Agency (OEPA).

Attendees heard about new technologies in water and wastewater, UV disinfection, chlorine chemistry and safety, and microscopic training for water and wastewater operators, while earning credit to be applied toward Ohio water and wastewater licenses.

In its third consecutive year, the 2016 OTCO training class was provided in response to member requests and boasted the largest attendance to date.

For more information about AMP's training programs or upcoming meetings, please contact Bob Rumbaugh, manager of technical training, at rrumbaugh@amppartners.org or 614.540.6386.

AMP webinar covers cost allocation studies

By Joe Regan – member credit compliance analyst

AMP hosted 35 participants from 28 communities in five states this week for the second Finance & Accounting Webinar.

Dawn Lund, vice president of Utility Financial Solutions, provided a detailed discussion on introduction to allocation studies. Lund discussed methodologies that members can use to allocate direct and indirect costs between enterprise funds in an equitable manner. Additionally, Lund presented step-by-step examples of the different allocation methodologies.

Members are encouraged to stay tuned for upcoming Finance & Accounting Webinars. For additional information or questions, please contact me at 614.540.6913 or jregan2@amppartners.org.



News or Ads?

Call Kerin Scott at 614.540.6406 or email to kscott@amppartners.org if you would like to pass along news or ads.

Classifieds

Street superintendent needed

The Village of Edgerton is seeking resumes for the position of village street superintendent.

The person appointed will report to the village administrator and will provide general administrative direction, supervise personnel, advise employees on proper procedures and direct the operation for the street and parks department. A complete job description is available by visiting the village's [website](http://www.edgerton-ohio.com) or by contacting the village administrator at dawnf@edgerton-ohio.com. A valid driver's license is required. Salary commensurate with qualifications and experience.

Please submit resume and cover letter to Mayor, Village of Edgerton, PO Box 609, 324 N. Michigan Ave., Edgerton, Ohio 43517. Interested individuals are asked to submit necessary documents by 4 p.m. on Nov. 21. EOE.

City of Oberlin is in search of electric plant operator

The City of Oberlin is accepting applications for a full-time electric plant operator/mechanic in the Oberlin Municipal Light and Power System (electric department). The electric plant operator/mechanic is responsible for assisting in the operation and maintenance of the electric generation plant.

Minimum qualifications include a high school diploma or equivalent and five years of experience in mechanical trades or an equivalent combination of education and experience that provides the skills and abilities necessary to perform the job. A valid Ohio driver's license is required.

Applications and a full job description are available on the city [website](http://www.cityofoberlin.com) and at Oberlin City Hall, located at 85 S. Main Street, Oberlin, Ohio 44074. Applications may be emailed to hr@cityofoberlin.com or mailed to City of Oberlin Human Resources Department, 85 S. Main Street, Oberlin, Ohio 44074. EOE.

AMP in search of candidates for multiple positions

American Municipal Power, Inc. (AMP) is seeking applicants for the following positions. For complete job descriptions, please visit the "careers" section of the AMP [website](http://www.amp.com) or email Teri Tucker at tucker@amppartners.org.

Environmental Compliance Specialist – This position maintains compliance status of AMP-owned/managed facilities. Qualifications include a bachelor's degree in chemical/civil/environmental engineering or environmental/natural science, with three to five years of environmental compliance/regulatory work experience pre-

see CLASSIFIEDS Page 4



ferred. Knowledge of the electric utility industry is highly desired and an understanding of Ohio air permitting regulations is preferred. Position requires overnight travel up to 25 percent, mostly in Ohio and neighboring states.

AMI/MDM Operator – This position has expert knowledge of all MDM and AMI system functionality and connectivity. Operator will monitor and ensure the schedule tasks that make up the AMI processes are run and completed successfully. The operator will prepare and maintain daily, weekly and monthly processing schedules for AMI system operation. Position will track and verify the quality of data from all AMI sources, troubleshooting problems and performing minor repairs with various vendors support personnel. The AMI/MDM Operator will also assist programmers and technical support in testing and debugging new applications and upgrades for the AMI and MDM systems. Qualifications include mechanical engineering degree or technical degree in metering or equivalent experience.

Accountant – This position is responsible for the preparation, analysis and review of financial statements for projects on behalf of AMP's members, research and follow-up on variances to budget, month-end close processes and accruals, account reconciliations, and manual journal entries. Partners with the accounting team to remediate control deficiencies, ensure workflows are documented, best practices are implemented, and policies and procedures are in place to ensure internal controls are in compliance with Sarbanes-Oxley standards. Qualifications include a bachelor's degree from an accredited university. A minimum of two to five years of relevant experience, and proficiency with Oracle E-Business Suite and Microsoft Excel are preferred. CPA and/or MBA, as well as general knowledge of the energy industry and FERC uniform system of accounts are desired.

Vice President of Generation Development & Optimization – This position is responsible for the management and oversight of generation project development, and the optimization of AMP generation resources to the benefit of members. Qualifications include a four-year accredited degree in engineering or business, and a minimum of five to seven years of experience in the electric industry is required – 10 to 15 years of experience is strongly preferred. Power generation experience and experience with Maximo system are preferred.

Director of Transmission Planning – The director of transmission planning actively participates in RTO regional and local transmission planning processes, and RTO stakeholder processes. Qualifications include a four-year accredited degree in electrical engineering. Professional engineer certification preferred, as is a minimum of 10 years of experience in power system studies. Strongly preferred to have a minimum of five years of experience in the RTO regional and local transmission planning processes, and to have prior experience with power system

analysis software. Candidates must also have knowledge of NERC, RTO and individual transmission owner planning criteria and guidelines, as well as FERC Form 715.

Director PJM Regulatory Affairs – This position works to increase AMP's presence and influence in the PJM stakeholder processes and FERC and DOE, and assure AMP operations and planning personnel are apprised of latest PJM rules as well as providing input as new rules are developed. Qualifications include a four-year accredited degree in engineering, economics, science or business. Must have a minimum of 15 years of experience in electric industry analysis, competitive markets, operation, planning or transmission; and a minimum of five years of direct participation in the PJM stakeholder process. Candidates must have knowledge of the PJM stakeholder process and Robert's Rules of Order; and the PJM energy and ancillary services market rules, market settlements and emerging generation and transmission technologies.

Bowling Green seeks lineworker

The City of Bowling Green electric division is seeking applicants for the position of journeyman lineman. This position is responsible for constructing, maintaining, troubleshooting and repairing the city's electrical distribution system.

Duties include operating equipment, maintaining service lines, analyzing and repairing outage situations, connecting new customers to electrical power, maintaining street lights and informing public of work. Candidates must have a high school diploma or equivalent, successful completion of a lineman apprenticeship program, a Commercial Class A driver's license, and three to five years of relevant experience.

A copy of the job description will be provided to applicants. Interested candidates must complete an application, available on the city's [website](http://www.bgo.org). Applications are also available in the city's personnel department. Résumés may be included, but will not substitute for a completed application. Applications must be completed and returned to the personnel department, City of Bowling Green, 304 N. Church St., Bowling Green, Ohio 43402. For additional information, please call 419.354.6200 or email BCPersonnel@bgo.org.

City office hours are 8 a.m. to 4:30 p.m. weekdays. Applications must be received by 4:30 p.m. Nov. 23. AA/EEO.

American Municipal Power, Inc.

1111 Schrock Road • Suite 100

Columbus, Ohio 43229

614.540.1111 • FAX 614.540.1113

www.amppartners.org

