
Memorandum

To: Mayor and Members of Council
cc: City Manager, Finance Director, City Law Director
From: Roxanne
Subject: General Information
Date: June 9, 2017

CALENDAR

AGENDAS

Monday, June 12th

ELECTRIC COMMITTEE AND BOARD OF PUBLIC AFFAIRS @6:30 PM

1. Approval of Minutes from May 08, 2017
 - minutes are enclosed
2. Review/Approval of the Power Supply Cost Adjustment Factor for June 2017
 - the reports are attached
3. Review Amendment to JV2 Lease Agreement.
 - a. a copy of the *Amendment to the OMEGA JV2 Lease Agreement* is enclosed.
4. Update on JV5 Diesel Generator Units.
5. Electric Department Report
 - the reports from May 2017 are enclosed

WATER, SEWER, REFUSE, RECYCLING & LITTER COMMITTEE @7:00 pm

1. Approval of March 13, 2017 Minutes.
2. Update on Water Treatment Plant Project.
3. Update on Wastewater Treatment Plant.

MUNICIPAL PROPERTIES, BUILDINGS, LAND USE AND ECONOMIC DEVELOPMENT COMMITTEE @ 7:30 PM

1. Approval of the April 10, 2017 Regular Mtg. Minutes and April 17, 2017 Special Mtg. Minutes
2. Discussion on Roundhouse Road (Tabled).
3. Discussion on Downtown Improvements (Tabled).
4. Discussion on Parking Spaces (Tabled).
5. Discussion on Agreement with Wood County for City Inspection Services.
 - a. a copy of the proposed agreement is enclosed.

Tuesday, June 13th

RECORDS COMMISSION @4:00 PM

CANCELLATIONS

1. Building of Zoning Appeals
2. Planning Commission

INFORMATIONAL ITEMS

1. Updated list of Council, Committees, Commissions and Boards
2. Notice of Regular Scheduled Meetings (as of June 5, 2017)
3. OML Legislative Bulletin/June 9, 2017
4. AMP Update/June 9, 2017

Records Retention [FIN-47 6 months]

JUNE 2017

<i>Sun</i>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	
May 28	May 29	May 30	May 31	1	2	3
	Offices Closed for	8:00 am - Healthcare	6:30 pm Park & Rec Board			
	Memorial Day Holiday	Cost Committee Mtg.				
4	5	6	7	8	9	10
	6:15 pm Technology Comm					
	6:55 pm Public Hearing					
	7:00 pm City Council					
11	12	13	14	15	16	17
	6:30 pm - Electric Comm.	4:00 pm Records Retention				
	6:30 pm - BOPA					
	7:00 pm Water/Sewer Comm					
	7:30 pm Municipal Properties Bldg., Land Use, ED Comm.					
18	19	20	21	22	23	24
	6:00 pm Parks Rec Committee					
	6:00 pm Tree Commission					
	6:15 pm Adhoc Comm. Organization Health & Strategic Vision					
	7:00 pm City Council					
25	26	27	28	29	30	
	6:30 pm Finance & Budget	4:30 pm Civil Service	6:30 pm Parks and Rec Board			
	7:30 pm Safety & Human Resources Comm.					

City of Napoleon, Ohio

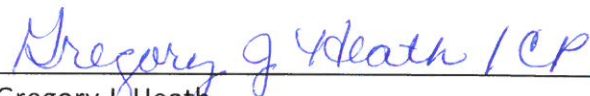
ELECTRIC COMMITTEE

Meeting Agenda

Monday, June 12, 2017 at 6:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of the Minutes from May 08, 2017 *(In the absence of any objections or corrections, the Minutes shall stand approved).*
- 2) Review/Approval of the Power Supply Cost Adjustment Factor for June, 2017:
PSCAF – three (3) month averaged factor \$0.00929
JV2 \$0.029512
JV5 \$0.029512
- 3) Review Amendment to JV2 Lease Agreement.
- 4) Update on JV5 Diesel Generator Units.
- 5) Electric Department Reports.
- 6) Any other matters to come before the Board.
- 7) Adjournment.



Gregory J. Heath

Finance Director/Clerk of Council

ELECTRIC COMMITTEE

Meeting Minutes

Monday, May 08, 2017 at 6:30 pm

PRESENT

Members
Board of Public Affairs
City Staff

Travis Sheaffer-Chair; Dan Baer
Mike DeWit-Chair; Dr. David Cordes; Nick Frysinger
Greg Heath, Finance Director/Clerk of Council
Joel Mazur, City Manager
Dennie Clapp, Electric Distribution Superintendent
Roxanne Dietrich

Recorder

Others

ABSENT

Call to Order

Chairman Sheaffer called the Electric Committee meeting to order at 6:40 pm.

Motion to Approve Meeting Minutes of April 10, 2017

Motion: Baer
To approve the meeting minutes of April 10, 2017.

Passed

Yea-2

Nay-0

Roll call vote on the above motion:

Yea-Baer, Sheaffer

Nay-

Update on Inactive Accounts

Heath informed the Board there was only one large refund on the active accounts and that was due to an industry moving out of Napoleon. We are currently working the inactive accounts following the procedure outlined in the Memorandum presented at the last meeting with the exception of "not refunding accounts with a credit of less than \$1.00". The Law Director has advised if someone makes a request for a refund even if that credit is less than a dollar, we are to give the refund. Letters will go out either this Friday or next, there will be a number of credits on the June bills. The Law Director also advised since the Electric Rules say customers have thirty-six months to make a dispute, if someone comes back within that timeframe, we are to issue the credit.

May 2017 PSCAF

Heath noted that the cost of power is up and the rate levelization was not taken out this time at the recommendation of the City Manager to AMP. Transmission costs have doubled over the last seven years to 14% of the total bill plus there is another 14%-15% for PGM capacity cost. Mazur suggested the City should look into constructing another solar field. The cost to construct is lower and tax credits are available until 2020. Once the solar field is constructed and up and running, it is virtually free power for us. We can build our own solar field or run it through AMP, an advantage of going through AMP would be we could add to other solar fields throughout Ohio, if the City was to go on its own we would be limited to one solar field, subject to

**Motion to Approve BOPA
Recommendation for
May 2017 PSCAF**

cloudy days and would have to finance.

Motion: Baer

to approve the Board of Public Affairs' recommendation to approve the PSCAF for May 2017 as: PSCAF – corrected three (3) month averaged factor \$0.00673, JV2 \$0.031644, JV5 \$0.031644.

Passed
Yea-2
Nay-0

Roll call vote on the above motion:

Yea-Baer, Sheaffer

Nay-

Electric Department Report

Electric Distribution Superintendent Dennis Clapp presented the Electric Department Reports for April 2017 (a copy of the reports is attached hereto). Clapp said today he was talked to the 4th grade classes at Napoleon Area Schools on electricity and safety. On May 17th they will be taking a field trip to the Northside Substation and to Bowling Green's wind fields.

Other Matters

Heath passed out a letter from Ohio Gas Company regarding a potential rate increase.

City Manager Mazur said they met with a rep from Ohio Consumers Counsel today and she informed them the letter is a notice that the Ohio Gas Company is going to file for a rate increase to PUCO, they are planning to file by June 1st and hope to have rates in place by early 2018. Factors contributing to the rate increase are: the last two winters have been mild and Ohio Gas has not received the projected revenue, there are fixed costs associated with maintaining a distribution system and part of the rate increase is for distribution costs.

Heath said they are a franchise and we entered into a Centralized Energy Program (CEP) with Ohio Gas Company. The City is the aggregator for the whole City, both residential and commercial.

Mazur said Napoleon received \$59,122.40 from the AMPGS settlement.

Dr. Cordes asked how much did we have in AMPGS?

Heath replied our share was close to \$2 million.

Mazur stated there are stranded costs hanging out there at about \$6,000. We decided to take the stranded costs off the settlement, now the question is what to do with \$53,048.42? My thought is to invest in updating the main thoroughfares in the City with LED lights, it is estimated the payback would be in five years.

Clapp said the Electric Department provided mutual aid to the Village of Pioneer last week. The crews delivered poles to the village last week; however, they did not set them in place.

**Motion to Adjourn
Electric Committee
Meeting**

Motion: Baer

To adjourn the Electric Committee meeting at 7:42 pm.

Passed
Yea-2
Nay-0

Roll call vote on the above motion:
Yea-Baer, Sheaffer
Nay-

Approved

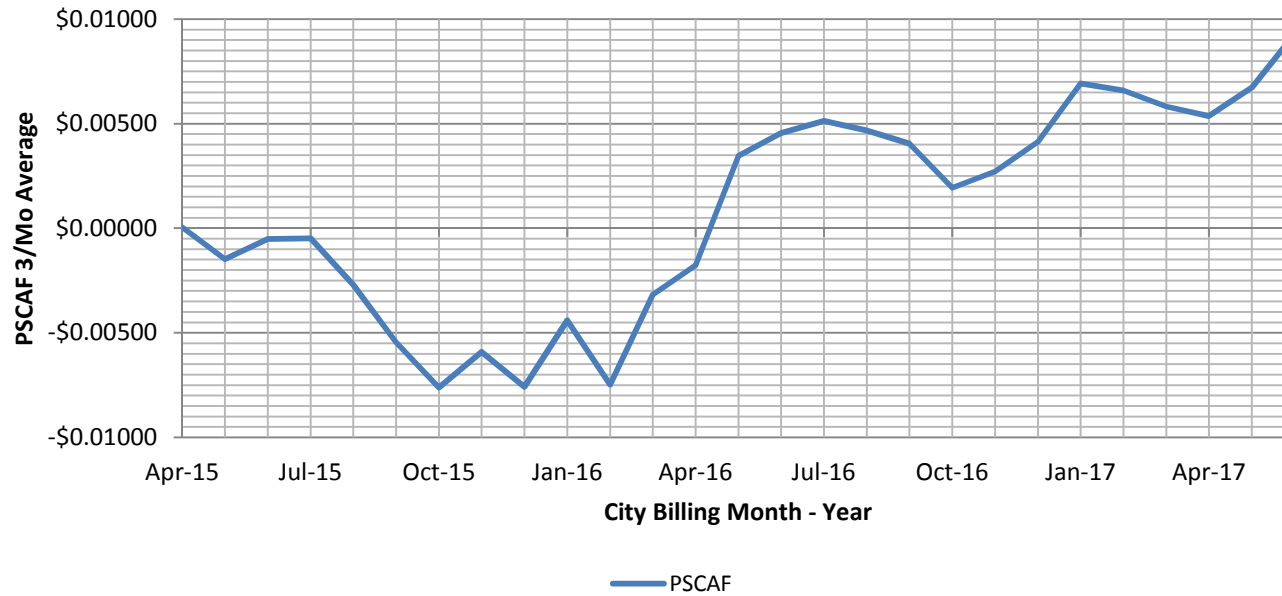
June 12, 2017

Travis Sheaffer, Chairman

DRAFT

City of Napoleon, Ohio										
POWER SUPPLY COST ADJUSTMENT FACTOR (PSCAF) - COMPUTATION OF MONTHLY PSCAF										
COMPUTATIONS WITH CORRECTED DATA FROM JULY, 2015, THROUGH MARCH, 2017										
AMP	PSCAF	AMP - kWh	Purchased Power			Rolling	Less: Fixed	PSCA	PSCA-Corrted.	
Billed	City	Delivered	Supply Costs	Rolling 3-Month Totals		3 Month	Base Power	Dollar	3 MONTH	
Usage	Billing	As Listed on	(* = Net of Known)	Current + Prior 2 Months		Average	Supply	Difference	AVG.FACTOR	
Month	Month	AMP Invoices	(+ OR - Other Cr's)	kWh	Cost	Cost	Cost	+ or (-)	+ Line Loss	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	
		Actual Billed	Actual Billed w/Cr's	c + prior 2 Mo	d + prior 2 Mo	f / e	\$0.07194 Fixed	g + h	i X 1.075	
Jan '16	Mar '16	14,813,772	\$ 1,060,489.73	41,508,827	\$ 2,863,552.86	\$ 0.06899	\$ (0.07194)	\$ (0.00295)	\$ (0.00317)	
Feb '16	Apr '16	13,333,740	\$ 1,012,584.64	41,782,091	\$ 2,936,844.01	\$ 0.07029	\$ (0.07194)	\$ (0.00165)	\$ (0.00177)	
Mar '16	May '16	12,975,047	\$ 1,017,837.14	41,122,559	\$ 3,090,911.51	\$ 0.07516	\$ (0.07194)	\$ 0.00322	\$ 0.00346	
Apr '16	June '16	12,132,975	\$ 897,981.75	38,441,762	\$ 2,928,403.53	\$ 0.07618	\$ (0.07194)	\$ 0.00424	\$ 0.00456	
May '16	July '16	12,603,253	\$ 976,900.73	37,711,275	\$ 2,892,719.62	\$ 0.07671	\$ (0.07194)	\$ 0.00477	\$ 0.00513	
June '16	Aug '16	13,839,770	\$ 1,068,079.71	38,575,998	\$ 2,942,962.19	\$ 0.07629	\$ (0.07194)	\$ 0.00435	\$ 0.00468	
July '16	Sep '16	14,844,510	*\$ 1,080,619.47	41,287,533	\$ 3,125,599.91	\$ 0.07570	\$ (0.07194)	\$ 0.00376	\$ 0.00404	
Aug '16	Oct '16	16,864,052	\$ 1,210,058.88	45,548,332	\$ 3,358,758.06	\$ 0.07374	\$ (0.07194)	\$ 0.00180	\$ 0.00194	
Sep '16	Nov '16	13,547,772	\$ 1,079,259.61	45,256,334	\$ 3,369,937.96	\$ 0.07446	\$ (0.07194)	\$ 0.00252	\$ 0.00271	
Oct '16	Dec '16	12,402,405	\$ 955,761.68	42,814,229	\$ 3,245,080.17	\$ 0.07579	\$ (0.07194)	\$ 0.00385	\$ 0.00414	
Nov '16	Jan '17	12,220,092	\$ 956,580.93	38,170,269	\$ 2,991,602.22	\$ 0.07838	\$ (0.07194)	\$ 0.00644	\$ 0.00692	
Dec '16	Feb '17	13,827,811	\$ 1,089,497.78	38,450,308	\$ 3,001,840.39	\$ 0.07807	\$ (0.07194)	\$ 0.00613	\$ 0.00659	
Jan'17	Mar '17	13,656,702	*\$ 1,025,645.91	39,704,605	\$ 3,071,724.62	\$ 0.07736	\$ (0.07194)	\$ 0.00542	\$ 0.00583	
Feb'17	Apr '17	11,866,614	*\$ 912,320.61	39,351,127	\$ 3,027,464.30	\$ 0.07693	\$ (0.07194)	\$ 0.00499	\$ 0.00536	
Mar'17	May '17	12,936,492	\$ 1,069,577.85	38,459,808	\$ 3,007,544.37	\$ 0.07820	\$ (0.07194)	\$ 0.00626	\$ 0.00673	
Apr'17	June '17	11,497,068	\$ 943,085.70	36,300,174	\$ 2,924,984.16	\$ 0.08058	\$ (0.07194)	\$ 0.00864	\$ 0.00929	
* Other (-) Credits / (+) Debits Included in Purchased Power Costs, Not Listed on AMP Billings:										
PSCAF - Preparers Signature:						PSCAF - Reviewers Signature:				
Name -	Lori A. Rausch, Utility Billing Administrator					Name -	Gregory J. Heath, Finance Director			
				5/23/2017						5/23/2017
Signature				Date		Signature				Date

Power Supply Cost Adjustment Factor - PSCAF - Corrected



BILLING SUMMARY AND CONSUMPTION for BILLING CYCLE - JUNE, 2017

2017 - JUNE BILLING WITH MAY 2017 DATA BILLING UNITS

PREVIOUS MONTH'S POWER BILLS - PURCHASED POWER KWH AND COST ALLOCATIONS BY DEMAND & ENERGY:

DATA PERIOD	MONTH / YR	DAYS IN MONTH	MUNICIPAL PEAK						
AMP-Ohio Bill Month	APRIL, 2017	30	20.867						
City-System Data Month	MAY, 2017	31							
City-Monthly Billing Cycle	JUNE, 2017	30							
	=====CONTRACTED AND OPEN MARKET POWER=====								
					==PEAKING==				=====HYDRO POWER=====
(
PURCHASED POWER-RESOURCES -> (AMP CT	FREEMONT ENERGY	PRAIRIE STATE SCHED. @ PJMC	MORGAN STNLY. REPLMNT.2015-20	NORTHERN POWER	JV-2 PEAKING	AMP-HYDRO CSW	MELDAHL-HYDRO SCHED. @	GREENUP HYDRO SCHED. @
(SCHED. @ ATSI	SCHEDULED	REPLMT@ PJMC	7x24 @ AD	POOL	SCHED. @ ATSI	SCHED. @ PJMC	MELDAHL BUS	GREENUP BUS
Delivered kWh (On Peak) ->	0	3,663,110	3,443,385	2,736,000	10,133	37	707,225	146,597	54,712
Delivered kWh (Off Peak) ->					39,923				
Delivered kWh (Replacement/Losses/Offset) ->									
Delivered kWh/Sale (Credits) ->					-2,331,287				
Net Total Delivered kWh as Billed ->	0	3,663,110	3,443,385	2,736,000	-2,281,231	37	707,225	146,597	54,712
Percent % of Total Power Purchased->	0.0000%	31.8613%	29.9501%	23.7974%	-19.8419%	0.0003%	6.1514%	1.2751%	0.4759%
<u>COST OF PURCHASED POWER:</u>									
<u>DEMAND CHARGES (+Debits)</u>									
Demand Charges	\$31,620.00	\$34,749.14	\$56,868.27			\$667.92	\$7,614.20	\$2,131.92	\$2,346.30
Debt Services (Principal & Interest)		\$44,291.71	\$99,228.85				\$135,035.58	\$17,544.24	\$5,646.30
<u>DEMAND CHARGES (-Credits)</u>									
Transmission Charges (Demand-Credits)	-\$31,299.29					-\$881.46			
Capacity Credit	-\$62,412.87	-\$32,650.07	-\$14,555.97			-\$1,487.38	-\$2,552.41	-\$1,653.62	-\$854.47
Sub-Total Demand Charges	-\$62,092.16	\$46,390.78	\$141,541.15	\$0.00	\$0.00	-\$1,700.92	\$140,097.37	\$18,022.54	\$7,138.13
<u>ENERGY CHARGES (+Debits):</u>									
Energy Charges - (On Peak)		\$107,455.71	\$22,423.74	\$172,231.20	\$382.28	\$1.07	-\$204.30	\$31.96	\$117.85
Energy Charges - (Replacement/Off Peak)					\$1,269.99				
Net Congestion, Losses, FTR		\$5,679.51	\$8,067.40	\$1,766.34			\$1,466.93	\$266.99	\$47.44
Transmission Charges (Energy-Debits)			\$69,766.75						
ESPP Charges									
Bill Adjustments (General & Rate Levelization)		\$175.83	-\$16,510.62			\$3.99	-\$39,304.51	-\$5,916.23	-\$3,585.88
<u>ENERGY CHARGES (-Credits or Adjustments):</u>									
Energy Charges - On Peak (Sale or Rate Stabilization)					-\$70,154.41				
Net Congestion, Losses, FTR									
Bill Adjustments (General & Rate Levelization)							-\$1,414.45	-\$293.19	-\$109.42
Sub-Total Energy Charges	\$0.00	\$113,311.05	\$83,747.27	\$173,997.54	-\$68,502.14	\$5.06	-\$39,456.33	-\$5,910.47	-\$3,530.01
<u>TRANSMISSION & SERVICE CHARGES, MISC.:</u>									
RPM / PJM Charges Capacity - (+Debit)									
RPM / PJM Charges Capacity - (-Credit)									
Service Fees AMP-Dispatch Center - (+Debit/-Credit)									
Service Fees AMP-Part A - (+Debit/-Credit)									
Service Fees AMP-Part B - (+Debit/-Credit)									
Other Charges & Bill Adjustments - (+Debit/-Credit)									
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL - ALL COSTS OF PURCHASED POWER	-\$62,092.16	\$159,701.83	\$225,288.42	\$173,997.54	-\$68,502.14	-\$1,695.86	\$100,641.04	\$12,112.07	\$3,608.12
Purchased Power Resources - Cost per kWh->	\$0.000000	\$0.043597	\$0.065426	\$0.063596	-\$0.030029	-\$45.834054	\$0.142304	\$0.082622	\$0.065948

BILLING SUMMARY AND CONS									
2017 - JUNE BILLING WITH MAY 2017 DATA BIL									
PREVIOUS MONTH'S POWER BILLS - PU									
DATA PERIOD									
AMP-Ohio Bill Month									
City-System Data Month									
City-Monthly Billing Cycle									
===== WIND ===== SOLAR ===== TRANSMISSION, SERVICE FEES & MISC. CONTRACTS =====									
(NYPA	JV-5	JV-6	AMP SOLAR	EFFNCY.SMART	TRANSMISSION	SERVICE FEES	MISCELLANEOUS	TOTAL -
PURCHASED POWER-RESOURCES -> (HYDRO	HYDRO	WIND	PHASE 1	POWER PLANT	CHARGES	DISPATCH, A & B	CHARGES &	ALL
(SCHED. @ NYIS	7x24 @ ATSI	SCHED. @ ATSI	SCHED. @ ATSI	2014 - 2017	Other Charges	Other Charges	LEVELIZATION	RESOURCES
Delivered kWh (On Peak) ->	599,351	2,223,360	58,514	113,482	0	0	0	0	13,755,906
Delivered kWh (Off Peak) ->									39,923
Delivered kWh (Replacement/Losses/Offset) ->		32,526							32,526
Delivered kWh/Sale (Credits) ->									-2,331,287
Net Total Delivered kWh as Billed ->	599,351	2,255,886	58,514	113,482	0	0	0	0	11,497,068
Percent % of Total Power Purchased->	5.2131%	19.6214%	0.5089%	0.9871%	0.0000%	0.0000%	0.0000%	0.0000%	100.0001%
								Verification Total ->	100.0000%
COST OF PURCHASED POWER:									
DEMAND CHARGES (+Debits)									
Demand Charges	\$6,449.96	\$39,094.09	\$0.00			\$128,197.37			\$309,739.17
Debt Services (Principal & Interest)		\$55,367.84	\$1,545.40						\$358,659.92
DEMAND CHARGES (-Credits)									
Transmission Charges (Demand-Credits)		-\$12,383.43	-\$76.50						-\$44,640.68
Capacity Credit	-\$4,412.61	-\$14,514.20	-\$106.71						-\$135,200.31
Sub-Total Demand Charges	\$2,037.35	\$67,564.30	\$1,362.19	\$0.00	\$0.00	\$128,197.37	\$0.00	\$0.00	\$488,558.10
ENERGY CHARGES (+Debits):									
Energy Charges - (On Peak)	\$12,701.23	\$42,326.66		\$9,872.90		\$7,134.14			\$374,474.44
Energy Charges - (Replacement/Off Peak)									\$1,269.99
Net Congestion, Losses, FTR	\$851.27								\$18,145.88
Transmission Charges (Energy-Debits)									\$69,766.75
ESPP Charges					\$18,154.46				\$18,154.46
Bill Adjustments (General & Rate Levelization)								-\$40,000.00	-\$105,137.42
ENERGY CHARGES (-Credits or Adjustments):									
Energy Charges - On Peak (Sale or Rate Stabilization)									-\$70,154.41
Net Congestion, Losses, FTR									\$0.00
Bill Adjustments (General & Rate Levelization)	-\$792.02							\$0.00	-\$2,609.08
Sub-Total Energy Charges	\$12,760.48	\$42,326.66	\$0.00	\$9,872.90	\$18,154.46	\$7,134.14	\$0.00	-\$40,000.00	\$303,910.61
TRANSMISSION & SERVICE CHARGES, MISC.:									
RPM / PJM Charges Capacity - (+Debit)						\$143,388.03			\$143,388.03
RPM / PJM Charges Capacity - (-Credit)								-\$2,416.04	-\$2,416.04
Service Fees AMP-Dispatch Center - (+Debit/-Credit)							\$0.00		\$0.00
Service Fees AMP-Part A - (+Debit/-Credit)							\$2,969.55		\$2,969.55
Service Fees AMP-Part B - (+Debit/-Credit)							\$6,675.45		\$6,675.45
Other Charges & Bill Adjustments - (+Debit/-Credit)								\$0.00	\$0.00
Note: AMPGS Project settlement net out of project settlement \$6074.00 ->									
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$143,388.03	\$9,645.00	-\$2,416.04	\$150,616.99
TOTAL - ALL COSTS OF PURCHASED POWER	\$14,797.83	\$109,890.96	\$1,362.19	\$9,872.90	\$18,154.46	\$278,719.54	\$9,645.00	-\$42,416.04	\$943,085.70
								Verification Total ->	\$943,085.70
Purchased Power Resources - Cost per kWh->	\$0.024690	\$0.048713	\$0.023280	\$0.087000	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.082028
									(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWh) = JV2 Electric Service Rate ->
									(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWh) = JV5 Electric Service Rate ->



AMERICAN MUNICIPAL POWER, INC.

1111 Schrock Rd, Suite 100

COLUMBUS, OHIO 43229

PHONE: (614) 540-1111

FAX: (614) 540-1078

City of Napoleon

Gregory J. Heath, Finance Director
255 W. Riverview Ave., P.O. Box 151
Napoleon, Ohio 43545-0151

INVOICE NUMBER: 197912

INVOICE DATE: 5/15/2017

DUE DATE: 5/30/2017

TOTAL AMOUNT DUE: \$804,079.80

CUSTOMER NUMBER: 5020

CUSTOMER P.O. #: RG10046

PLEASE WRITE INVOICE NUMBER ON
REMITTANCE. MAKE CHECK PAYABLE TO AMP

Northern Power Pool Billing - April, 2017

MUNICIPAL PEAK: 20,867 kW
TOTAL METERED ENERGY: 11,509,397 kWh

Total Power Charges:	\$558,131.30
Total Transmission Charges:	\$278,719.54
Total Other Charges:	\$9,645.00
Total Miscellaneous Charges:	-\$42,416.04

GRAND TOTAL POWER INVOICE:	\$804,079.80
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DETAIL INFORMATION OF POWER CHARGES April , 2017

Napoleon

FOR THE MONTH OF:

April, 2017

Total Metered Load kWh:	11,509,397
Transmission Losses kWh:	-12,329
Distribution Losses kWh:	0
Total Energy Req. kWh:	11,497,068

TIME OF FENTS PEAK: 04/27/2017 @ H.E. 13:00
 TIME OF MUNICIPAL PEAK: 04/06/2017 @ H.E. 20:00
 TRANSMISSION PEAK: August, 2016

COINCIDENT PEAK kW:	19,196
MUNICIPAL PEAK kW:	20,867
TRANSMISSION PEAK kW:	31,968
PJM Capacity Requirement kW:	29,713

Napoleon Resources

AMP CT - Sched @ ATSI

Demand Charge:	\$2.550000	/ kW *	12,400 kW =	\$31,620.00
Transmission Credit:	\$2.524136	/ kW *	-12,400 kW =	-\$31,299.29
Capacity Credit:	\$5.033296	/ kW *	-12,400 kW =	-\$62,412.87
Subtotal	#N/A	/ kWh *	0 kWh =	-\$62,092.16

Fremont - sched @ Fremont

Demand Charge:	\$3.963630	/ kW *	8,767 kW =	\$34,749.14
Energy Charge:	\$0.029335	/ kWh *	3,663,110 kWh =	\$107,455.71
Net Congestion, Losses, FTR:	\$0.001550	/ kWh *		\$5,679.51
Capacity Credit:	\$3.724201	/ kW *	-8,767 kW =	-\$32,650.07
Debt Service	\$5.052094	/ kW	8,767 kW	\$44,291.71
Adjustment for prior month:				\$175.83
Subtotal	\$0.043597	/ kWh *	3,663,110 kWh =	\$159,701.83

AMP Hydro CSW - Sched @ PJMC

Demand Charge:	\$3.429998	/ kW *	2,220 kW =	\$7,614.20
Energy Charge:	-\$0.000289	/ kWh *	707,225 kWh =	-\$204.30
Net Congestion, Losses, FTR:	\$0.002074	/ kWh *		\$1,466.93
Capacity Credit:	\$1.149794	/ kW *	-2,220 kW =	-\$2,552.41
Debt Service	\$60.830000	/ kW	2,220 kW	\$135,035.58
Board Approved Rate Levelization				-\$39,304.51
REC Credit (Estimate)				-\$1,414.45
Subtotal	\$0.142304	/ kWh *	707,225 kWh =	\$100,641.04

Meldahl Hydro - Sched @ Meldahl Bus

Demand Charge:	\$4.230000	/ kW *	504 kW =	\$2,131.92
Energy Charge:	\$0.000218	/ kWh *	146,597 kWh =	\$31.96
Net Congestion, Losses, FTR:	\$0.001821	/ kWh *		\$266.99
Capacity Credit:	\$3.280992	/ kW *	-504 kW =	-\$1,653.62
Debt Service	\$34.810000	/ kW	504 kW	\$17,544.24
Board Approved Rate Levelization				-\$5,916.23
REC Credit (Estimate)				-\$293.19
Subtotal	\$0.082621	/ kWh *	146,597 kWh =	\$12,112.07

JV6 - Sched @ ATSI

Demand Charge:			300 kW	
Energy Charge:			58,514 kWh	
Transmission Credit:	\$0.255000	/ kW *	-300 kW =	-\$76.50
Capacity Credit:	\$0.355700	/ kW *	-300 kW =	-\$106.71
Subtotal	-\$0.003131	/ kWh *	58,514 kWh =	-\$183.21

Greenup Hydro - Sched @ Greenup Bus

Demand Charge:	\$7.110000	/ kW *	330 kW =	\$2,346.30
Energy Charge:	\$0.002154	/ kWh *	54,712 kWh =	\$117.85
Net Congestion, Losses, FTR:	\$0.000867	/ kWh *		\$47.44
Capacity Credit:	\$2.589303	/ kW *	-330 kW =	-\$854.47
Debt Service	\$17.110000	/ kW	330 kW	\$5,646.30
Board Approved Rate Levelization				-\$3,585.88
REC Credit (Estimate)				-\$109.42
Subtotal	\$0.065947	/ kWh *	54,712 kWh =	\$3,608.12

Prairie State - Sched @ PJMC

Demand Charge:	\$11.428511	/ kW *	4,976 kW =	\$56,868.27
Energy Charge:	\$0.006512	/ kWh *	3,443,385 kWh =	\$22,423.74
Net Congestion, Losses, FTR:	\$0.002343	/ kWh *		\$8,067.40
Capacity Credit:	\$2.925235	/ kW *	-4,976 kW =	-\$14,555.97
Debt Service	\$19.941489	/ kW	4,976 kW	\$99,228.85
Transmission from PSEC to PJM/MISO, including non-Prairie State variable charges/credits	\$0.020261	/ kWh	3,443,385 kWh	\$69,766.75
Board Approved Rate Levelization				-\$16,510.62
Subtotal	\$0.065426	/ kWh *	3,443,385 kWh =	\$225,288.42

NYPA - Sched @ NYIS

Demand Charge:	\$6.839830	/ kW *	943 kW =	\$6,449.96
Energy Charge:	\$0.021192	/ kWh *	599,351 kWh =	\$12,701.23
Net Congestion, Losses, FTR:	\$0.001420	/ kWh *		\$851.27
Capacity Credit:	\$4.664493	/ kW *	-946 kW =	-\$4,412.61
Adjustment for prior month:				-\$792.02
Subtotal	\$0.024690	/ kWh *	599,351 kWh =	\$14,797.83

JV5 - 7X24 @ ATSI

Demand Charge:			3,088 kW	
Energy Charge:			2,223,360 kWh	
Transmission Credit:	\$4.010178	/ kW *	-3,088 kW =	-\$12,383.43
Capacity Credit:	\$4.700194	/ kW *	-3,088 kW =	-\$14,514.20
Subtotal	-\$0.012098	/ kWh *	2,223,360 kWh =	-\$26,897.63

JV5 Losses - Sched @ ATSI

Energy Charge:			32,526 kWh	
Subtotal	#N/A	/ kWh *	32,526 kWh =	\$0.00

JV2 - Sched @ ATSI

Demand Charge:			264 kW	
Energy Charge:	\$0.029180	/ kWh *	37 kWh =	\$1.07

DETAIL INFORMATION OF POWER CHARGES April , 2017

Napoleon

Transmission Credit:	\$3.338864	/ kW *	-264 kW =	-\$881.46
Capacity Credit:	\$5.634015	/ kW *	-264 kW =	-\$1,487.38
Subtotal	-\$64.570692	/ kWh *	37 kWh =	-\$2,367.77
AMP Solar Phase I - Sched @ ATSI				
Demand Charge:			1,040 kW	
Energy Charge:	\$0.087000	/ kWh *	113,482 kWh =	\$9,872.90
Subtotal	\$0.087000	/ kWh *	113,482 kWh =	\$9,872.90
Morgan Stanley 2015-2020 - 7x24 @ AD				
Demand Charge:			3,800 kW	
Energy Charge:	\$0.062950	/ kWh *	2,736,000 kWh =	\$172,231.20
Net Congestion, Losses, FTR:	\$0.000646	/ kWh *		\$1,766.34
Subtotal	\$0.063596	/ kWh *	2,736,000 kWh =	\$173,997.54
Efficiency Smart Power Plant 2017-2020				
ESPP 2017-2020 obligation @ \$1.400 /MWh x 155,609.7 MWh / 12				\$18,154.46
Subtotal	#N/A	/ kWh *	0 kWh =	\$18,154.46
Northern Power Pool:				
On Peak Energy Charge: (M-F HE 08-23 EDT)	\$0.037724	/ kWh *	10,133 kWh =	\$382.28
Off Peak Energy Charge:	\$0.031811	/ kWh *	39,923 kWh =	\$1,269.99
Sale of Excess Non-Pool Resources to Pool	\$0.030093	/ kWh *	-2,331,287 kWh =	-\$70,154.41
Subtotal	\$0.030029	/ kWh *	-2,281,231 kWh =	-\$68,502.14
Total Demand Charges:				\$263,685.48
Total Energy Charges:				\$294,445.82
Total Power Charges:			11,497,068 kWh	\$558,131.30
TRANSMISSION CHARGES:				
Demand Charge:	\$4.010178	/ kW *	31,968 kW =	\$128,197.37
Energy Charge:	\$0.000769	/ kWh *	9,273,708 kWh =	\$7,134.14
RPM (Capacity) Charges:	\$4.825800	/ kW *	29,713 kW =	\$143,388.03
TOTAL TRANSMISSION CHARGES:	\$0.030055	/ kWh *	9,273,708 kWh =	\$278,719.54
Service Fee Part A,				
Based on Annual Municipal Sales	\$0.000229	/ kWh *	155,609,698 kWh 1/12 =	\$2,969.55
Service Fee Part B,				
Energy Purchases	\$0.000580	/kWh *	11,509,397 kWh =	\$6,675.45
TOTAL OTHER CHARGES:				\$9,645.00
MISCELLANEOUS CHARGES:				
Deposit / (Withdraw) from RSF account				-\$40,000.00
Credit for PJM capacity revenues generated by Efficiency Smart projects				-\$2,416.04
Participant share of AMPGS Settlement per Attachment A				-\$6,074.00
AMPGS Project Costs				\$6,074.00
TOTAL MISCELLANEOUS CHARGES:				-\$42,416.04
GRAND TOTAL POWER INVOICE:				\$804,079.80

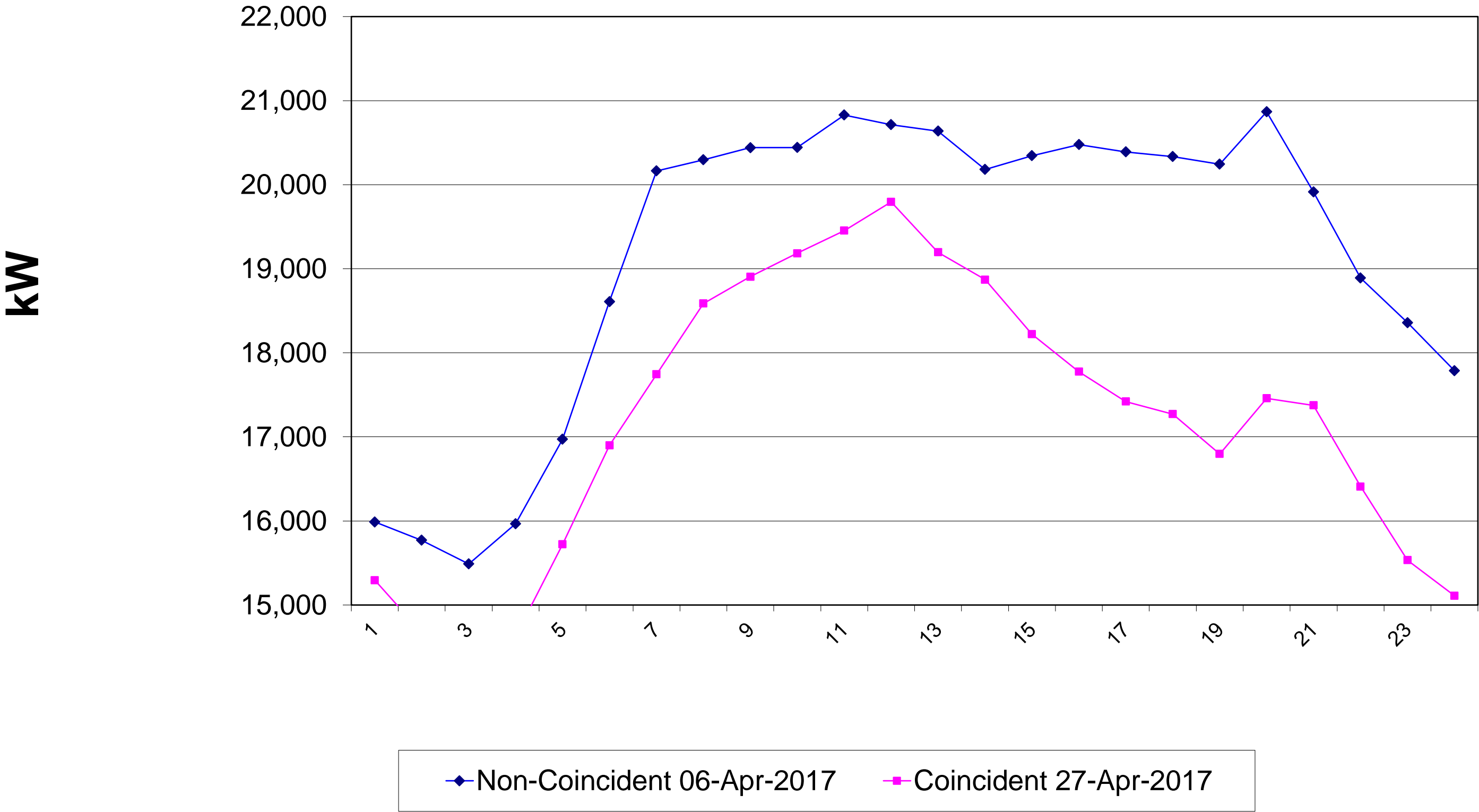
Napoleon Capacity Plan - Actual													
Apr Days	2017 30	ACTUAL DEMAND =			20.87	MW							
		ACTUAL ENERGY =			11,509	MWH							
	SOURCE	DEMAND MW	DEMAND MW-MO	ENERGY MWH	LOAD FACTOR	DEMAND RATE \$/KW	ENERGY RATE \$/MWH	CONGESTION/L OSSES \$/MWH	CAPACITY CREDIT RATE \$/KW	TRANSMISSION CREDIT RATE \$/KW	TOTAL CHARGES	EFFECTIVE RATE \$/MWH	% OF DOLLARS
	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(16)	(17)	(18)
1	NYPA - Ohio	0.94	0.94	599	88%	\$6.84	\$19.87	\$1.42	-\$4.68		\$14,798	\$24.69	1.5%
2	JV5	3.09	3.09	2,223	100%	\$31.49	\$17.79		-\$4.70	-\$4.01	\$109,891	\$49.43	11.2%
3	JV5 Losses	0.00	0.00	33	0%						\$0		0.0%
4	JV6	0.30	0.30	59	27%	\$5.15			-\$0.26	-\$0.36	\$1,362	\$23.28	0.1%
5	AMP-Hydro	2.22	2.22	707	44%	\$46.55	-\$2.29	\$2.07	-\$1.15		\$100,641	\$142.30	10.3%
6	Meldahl	0.50	0.50	147	40%	\$27.30	-\$1.78	\$1.82	-\$3.28		\$12,112	\$82.62	1.2%
7	Greenup	0.33	0.33	55	23%	\$13.35	\$0.15	\$0.87	-\$2.59		\$3,608	\$65.95	0.4%
8	AFEC	8.77	8.77	3,663	58%	\$9.02	\$29.38	\$1.55	-\$3.72		\$159,702	\$43.60	16.3%
9	Prairie State	4.98	4.98	3,443	96%	\$28.05	\$26.77	\$2.34	-\$2.93		\$225,288	\$65.43	23.0%
10	AMP Solar Phase I	1.04	1.04	113	15%		\$87.00				\$9,873	\$87.00	1.0%
11	Morgan Stanley 2015-20 7x24	3.80	3.80	2,736	100%		\$62.95	\$0.65			\$173,998	\$63.60	17.8%
12	AMPCT	12.40	12.40	0	0%	\$2.55			-\$5.03	-\$2.52	-\$62,092		-6.3%
13	JV2	0.26	0.26	0	0%	\$2.55	\$29.18		-\$5.63	-\$3.34	-\$1,696		-0.2%
14	NPP Pool Purchases	0.00	0.00	50	0%		\$33.01				\$1,652	\$33.01	0.2%
15	NPP Pool Sales	0.00		-2,331	0%		\$30.09				-\$70,154	\$30.09	-7.2%
	POWER TOTAL	38.63	38.63	11,497	41%	\$477,661	\$363,017	\$1.58	-\$135,170	-\$44,671	\$678,983	\$59.06	69.3%
16	Energy Efficiency			0							\$15,738		1.6%
17	Installed Capacity	29.71	29.71			\$4.83					\$143,388	\$12.46	14.6%
18	Transmission	31.97	31.97	9,274		\$4.01	\$0.77				\$135,332	\$11.76	13.8%
19	Service Fee B			11,509			\$0.58				\$6,675	\$0.58	0.7%
20	Dispatch Charge			11,509							\$0		0.0%
	OTHER TOTAL					\$269,169	\$31,964				\$301,133	\$26.16	30.7%
GRAND TOTAL PURCHASED				11,497							\$980,116		
Delivered to members		20.867	20.867	11,509	77%						\$980,116	\$85.16	100.0%
	2017 Forecast	DEMAND		ENERGY	L.F.						TOTAL \$	\$/MWh	Avg Temp
	2016 Actual	21.33		12,103	79%						\$1,088,945	\$89.98	49.4
	2015 Actual	21.40		12,194	79%						\$1,040,060	\$85.29	46.7
		21.57		12,241	79%						\$933,160	\$76.23	48.7
											Actual Temp		53.8

NAPOLEON

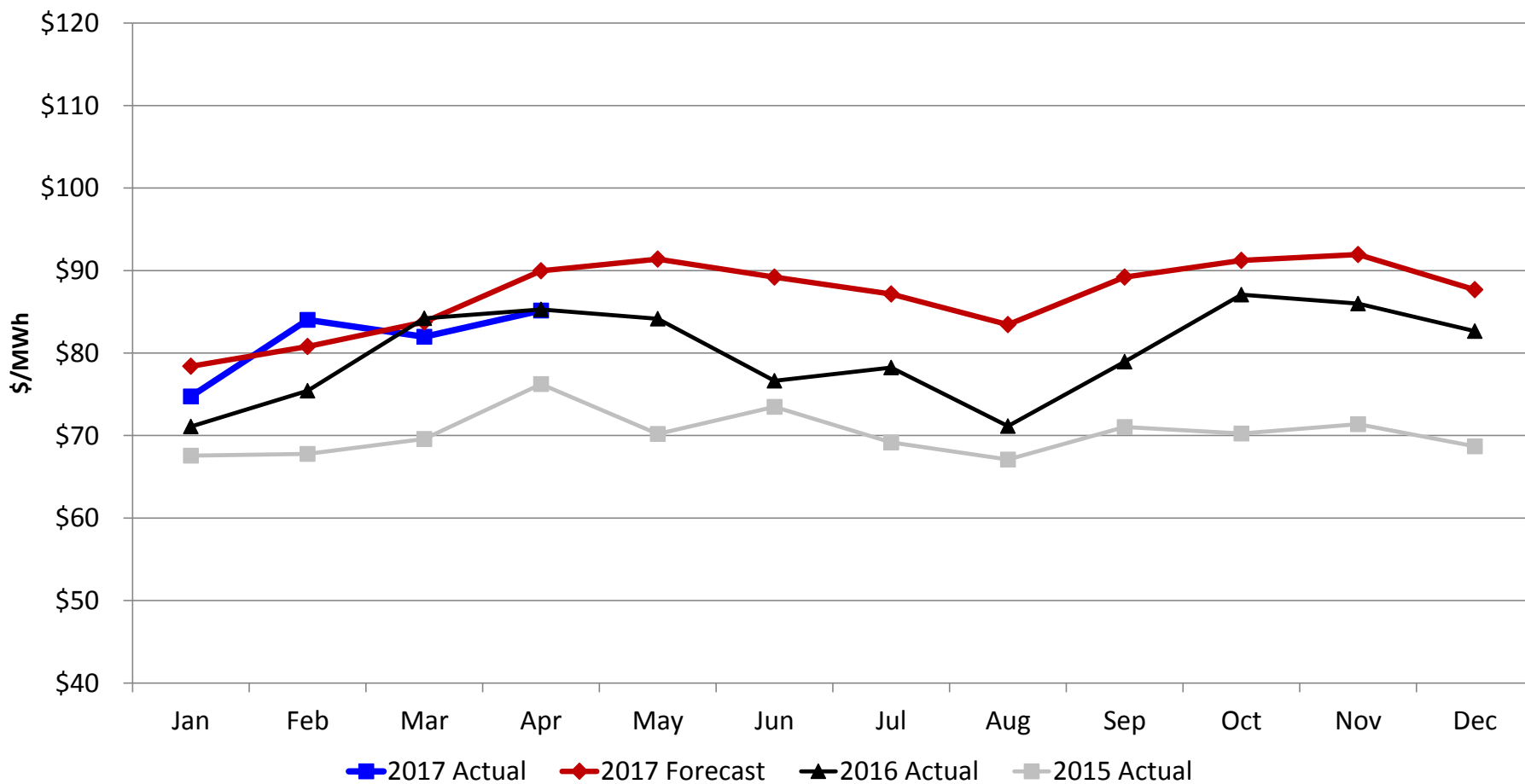
	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Date	4/1/2017	4/2/2017	4/3/2017	4/4/2017	4/5/2017	4/6/2017	4/7/2017	4/8/2017	4/9/2017	4/10/2017	4/11/2017	4/12/2017	4/13/2017	4/14/2017	4/15/2017
Hour															
100	13,501	11,954	13,808	15,000	15,028	15,988	16,973	13,801	12,305	13,293	14,767	14,793	14,300	13,447	11,389
200	13,235	11,805	13,905	14,685	14,942	15,770	16,804	13,645	12,120	13,395	14,537	14,704	14,261	13,245	11,234
300	13,110	11,972	13,872	14,604	14,863	15,488	16,743	13,629	12,165	13,192	14,193	14,582	14,156	13,193	10,991
400	13,218	11,881	14,371	14,988	15,231	15,966	16,793	14,011	12,236	13,547	14,484	14,945	14,477	13,403	11,216
500	13,619	12,118	15,647	15,787	16,331	16,972	17,718	14,414	12,373	14,754	15,535	16,126	15,502	14,060	11,420
600	14,108	12,741	17,211	17,103	17,516	18,609	19,000	14,963	12,832	16,346	16,985	17,531	16,788	14,685	11,996
700	14,803	13,135	18,362	18,637	18,695	20,164	20,334	15,437	13,326	17,560	18,164	18,634	17,747	15,082	12,453
800	15,518	13,627	18,653	18,902	19,480	20,295	20,605	16,406	13,680	18,072	18,742	19,006	18,527	15,757	13,218
900	16,100	14,224	18,751	18,955	19,928	20,440	20,440	16,649	13,891	18,163	18,913	19,091	18,879	16,044	13,711
1000	16,421	14,385	19,394	19,004	19,954	20,442	20,364	16,109	14,021	18,364	19,011	18,981	19,092	16,195	13,959
1100	15,775	13,815	19,331	19,369	19,741	20,828	20,159	15,869	14,010	18,364	19,075	18,645	19,146	16,276	13,967
1200	15,042	13,767	19,473	19,516	19,139	20,714	19,706	15,056	13,939	18,832	18,822	18,666	19,211	15,940	13,686
1300	14,697	13,615	19,428	19,146	19,188	20,636	19,564	14,645	13,680	18,464	18,798	18,385	18,532	15,659	13,564
1400	14,135	13,074	18,886	18,378	19,062	20,181	18,937	14,175	13,561	18,566	18,431	18,128	18,344	15,143	13,505
1500	13,565	12,948	18,525	18,587	18,449	20,344	18,279	13,888	13,508	18,181	18,146	17,575	17,771	14,599	13,403
1600	13,364	13,131	18,158	17,966	18,772	20,476	17,581	13,750	13,455	17,953	17,809	17,151	17,394	14,728	13,444
1700	13,151	13,044	18,160	17,780	19,009	20,390	16,681	13,612	13,746	17,595	17,355	16,632	16,917	14,573	13,305
1800	12,950	13,547	18,066	18,075	19,137	20,335	16,637	13,361	13,698	18,095	17,108	16,482	16,729	14,446	13,292
1900	13,049	13,688	18,166	17,913	19,374	20,243	16,281	13,514	13,824	18,066	16,972	16,170	16,421	14,178	13,246
2000	14,056	14,818	18,707	18,569	19,654	20,867	17,379	14,619	14,970	18,189	18,090	17,206	17,446	15,231	13,933
2100	14,143	14,696	18,175	18,337	18,997	19,912	17,618	14,795	14,985	17,557	17,963	17,443	17,270	15,157	14,119
2200	13,525	14,164	17,071	17,052	17,879	18,890	16,513	14,078	14,152	16,472	16,874	16,053	15,774	14,317	13,276
2300	12,699	14,139	16,188	16,208	17,094	18,358	15,102	13,332	14,019	15,350	15,831	15,230	14,316	12,974	12,555
2400	12,241	14,073	15,738	15,582	16,609	17,787	14,171	12,616	13,522	14,984	15,362	14,860	13,906	11,953	11,664
Total	336,025	320,361	418,046	420,143	417,463	460,095	430,382	346,374	324,018	403,354	411,967	407,019	402,906	350,285	308,546

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
Date	4/16/2017	4/17/2017	4/18/2017	4/19/2017	4/20/2017	4/21/2017	4/22/2017	4/23/2017	4/24/2017	4/25/2017	4/26/2017	4/27/2017	4/28/2017	4/29/2017	4/30/2017	5/1/2017
Hour																
100	11,095	13,044	14,205	14,622	14,868	14,713	12,597	11,680	13,911	14,737	14,736	15,295	14,518	12,603	12,648	-
200	10,797	12,911	14,162	14,493	14,484	14,302	12,329	11,488	13,905	14,621	14,694	14,674	14,530	12,543	12,533	-
300	10,725	12,732	14,089	14,364	14,227	14,251	12,195	11,534	13,889	14,401	14,337	14,195	14,159	12,372	12,373	-
400	10,736	13,471	14,481	14,657	14,450	14,580	12,528	11,713	14,686	14,771	14,581	14,629	14,573	12,676	12,510	-
500	11,188	14,210	15,537	15,717	15,246	15,571	13,202	12,138	15,881	15,552	15,424	15,721	15,503	13,012	12,715	-
600	11,673	15,330	16,888	16,956	16,528	16,843	13,596	12,319	17,037	16,854	16,564	16,899	16,674	13,518	12,988	-
700	11,429	16,440	18,116	18,494	18,130	18,085	13,961	12,665	17,831	17,746	17,415	17,743	17,656	13,954	13,157	-
800	12,187	17,482	18,476	19,017	19,023	18,554	14,860	13,200	18,558	18,246	18,231	18,586	17,788	14,771	13,710	-
900	12,831	17,998	18,470	19,304	19,215	18,874	15,571	13,503	18,834	18,474	18,849	18,905	18,342	15,300	14,159	-
1000	13,195	18,143	18,795	19,778	19,629	19,067	15,243	13,676	18,837	18,969	19,132	19,184	18,389	15,775	14,342	-
1100	13,364	18,129	18,660	19,742	19,967	18,683	14,750	13,511	18,596	18,951	19,418	19,453	17,838	15,656	14,480	-
1200	13,087	18,322	18,983	20,322	20,358	18,671	14,535	13,261	18,760	18,916	19,853	19,795	17,985	15,510	14,657	-
1300	12,563	18,188	19,077	20,227	20,391	18,540	14,031	13,055	18,685	18,757	19,888	19,196	18,041	15,147	14,408	-
1400	12,518	18,030	18,858	19,907	20,164	17,991	13,548	12,827	18,465	18,752	19,736	18,870	17,578	14,738	14,112	-
1500	12,297	17,771	18,444	19,417	19,658	17,324	13,450	13,127	17,848	18,664	19,506	18,222	17,266	14,504	14,350	-
1600	12,458	17,728	18,115	19,249	19,201	16,825	13,183	13,269	17,547	18,336	19,596	17,776	17,233	14,366	14,800	-
1700	12,279	17,241	17,655	19,027	18,615	16,352	12,960	13,321	17,262	18,233	19,411	17,421	16,835	14,241	15,188	-
1800	12,395	17,194	17,370	18,959	18,783	16,175	13,044	13,502	17,078	17,945	19,261	17,271	16,967	14,165	15,246	-
1900	12,992	16,754	16,934	18,494	18,045	15,965	13,139	13,454	16,983	17,441	19,058	16,798	16,717	14,117	15,064	-
2000	14,306	17,404	17,751	19,030	18,560	16,599	13,857	14,338	17,645	18,096	19,594	17,459	17,298	14,739	15,608	-
2100	14,241	17,431	17,665	18,625	18,393	16,771	14,409	14,983	17,879	18,120	19,730	17,376	17,281	14,737	15,698	-
2200	13,620	16,045	16,482	16,912	17,189	15,932	13,700	14,221	16,770	16,862	18,347	16,409	16,156	14,312	15,138	-
2300	13,432	15,225	15,674	15,425	16,105	14,350	12,704	13,851	15,864	15,944	17,245	15,534	14,196	13,608	14,690	-
2400	13,559	14,825	15,233	15,276	15,488	13,119	12,150	14,096	15,313	15,320	16,382	15,110	13,076	13,254	14,455	-
Total	298,967	377,223	410,120	428,014	426,717	398,137	325,542	314,732	408,064	414,708	430,988	412,521	396,599	339,618	339,029	-
											Maximum	20,867	Minimum	10,725	Grand Total	11,509,397

Napoleon Peak Day Load Curve



Napoleon 2017 Monthly Rates



AMERICAN MUNICIPAL POWER, INC.

CASH DISBURSEMENT ACCOUNT
1111 SCHROCK ROAD, SUITE 100
COLUMBUS, OHIO 43229-1155
(614) 540-1111

HUNTINGTON NATIONAL BANK
COLUMBUS, OHIO
25-2/440

NUMBER

47475

DATE 04-May-2017

PAY

Fifty-Three Thousand Forty-Eight Dollars And Forty-Two
Cents

\$53,048.42

TO THE
ORDER
OF

CITY OF NAPOLEON
255 WEST RIVERVIEW AVE
PO BOX 151
NAPOLEON, OH 43545
United States



THIS CHECK EXPIRES AND IS VOID 45 DAYS FROM ISSUE DATE

Bd. Garner

Una Moore
TWO SIGNATURES REQUIRED OVER \$5,000

⑈047475⑈ ⑆044000024⑆ 01892204068⑈

RUB OR BREATHE ON THE PINK LOCK & KEY ICONS. COLOR WILL FADE AND RETURN ON AN AUTHENTIC CHECK. IF COLOR DOES NOT FADE DO NOT ACCEPT.

47475

INVOICE #	INVOICE DATE	SYSTEM DATE	VENDOR #	PAYMENT
CHECKREQU	04-May-2017	04-May-2017	298	53,048.42
EST 05042017				

CHECK TOTAL: 53,048.42

47475

Post - Gross - 500-0000-47000 Gen. Misc. \$59,122⁴²

" - Fees - 500-6110-53300 Ser. Fees - Prof. \$ 6,044⁰⁰
(contra Entry)

Net Revenue \$53,048⁴²

Question on \$53 thousand

From: "Chris Deeter" <cdeeter@amppartners.org>
 To: "Mr. Greg Heath" <gheath@napoleonohio.com>
 Cc: "Joel Mazur" <jmazur@napoleonohio.com>
 Attachments: Napoleon - AMPGS Settlement Option.pdf (38.8 kB);

05/08/2017 04:27 PM

Hello Greg,

Per your request, I did some research on the dollar amount and found that the \$53,048.42 was actually AMPGS. Per the attached, your total AMPGS settlement figure was \$59,122.42. Also per the attached, the City chose to apply this to the outstanding balance and then receive a check for the remainder. This is how it fell out:

Total AMPGS Settlement Share	\$59,122.42	<i>500,000.47000 Gen. Misc.</i>
Stranded Cost Balance @ 3/31/17	<u>\$ (6,074.00)</u>	<i>500 - 6110-53300 serv. Fees - Prof.</i>
Total Reimbursement	<u>\$53,048.42</u>	

Sorry for any confusion caused by our correspondence. If you have any further questions, please let me know.

Sincerely,

Chris

Chris Deeter
 Assistant Vice President Finance and Member Credit Compliance
 American Municipal Power, Inc.
 1111 Schrock Road
 Columbus, OH 43229
 (614) 540-0848 (Direct Dial)
 (614) 507-1475 (Cell)
 (614) 540-1078 (Fax)

Business Confidential and Proprietary Information – Do Not Distribute as a Public Record.

This e-mail and any attachments hereto are intended for the individual or entities listed above. The communications contained in this e-mail or any attachments hereto are not intended for any individual or entity not listed above. In the event that you received this e-mail and you are not an intended recipient, immediately destroy this e-mail and any attachments hereto and notify the sender of the error.

American Municipal Power, Inc.
Analysis of Napoleon's Allocation of AMPGS Stranded Costs

	<u>As of 11/30/16 Napoleon Allocation</u>	<u>As of 3/31/17 Napoleon Allocation</u>	<u>Variance</u>
Balance @ 3/31/14	\$ 820,991	\$ 820,991	\$ -
Expense Activity Since 3/31/14	\$ 19,839 *	\$ 21,864	\$ 2,025
Interest Expense (Credit) Since 3/31/14	\$ 3,996	4,024	\$ 28
Less: Payments Received	<u>\$ (840,805)</u>	<u>\$ (840,805)</u>	<u>\$ -</u>
Balance @ 12/31/16	<u>\$ 4,021</u>	<u>\$ 6,074</u>	<u>\$ 2,053</u>

Total AMPGS Settlement Share	\$ 59,122.42
Stranded Cost Balance @ 3/31/17	<u>\$ (6,074)</u>
Total Reimbursement	<u><u>\$ 53,048.42</u></u>

*May not foot due to rounding

**American Municipal Power, Inc.
AMPGS Standed Cost
As of November 30, 2016**

	Original Ordinance kW	Stranded Costs					Plant held for future use Costs					TOTAL
		Stranded 3/31/2014	Activity Since 3/31/2014	Int. Exp Since 3/31/2014	Pmts Since 3/31/2014	Current Stranded Costs	PHFU 3/31/2014	Activity Since 3/31/2014	Int. Exp Since 3/31/2014	Pmts Since 3/31/2014	Current PHFU Costs	
49) NAPOLEON	12,000	820,991	19,839	3,996	(840,805)	4,021	542,698	(2,686)	17,541	-	557,553	561,574

**American Municipal Power, Inc.
AMPGS Standed Cost
As of March 31, 2017**

		Stranded Costs					Plant held for future use Costs						
		Original Ordinance kW	Stranded Since 3/31/2014	Activity Since 3/31/2014	Int. Exp Since 3/31/2014	Pmts Since 3/31/2014	Current Stranded Costs	PHFU 3/31/2014	Activity Since 3/31/2014	Int. Exp Since 3/31/2014	Pmts Since 3/31/2014	Current PHFU Costs	TOTAL
49)	NAPOLEON	12,000	820,991	21,864	4,024	(840,805)	6,074	542,698	(2,628)	20,637	-	560,707	566,781

Attachment A

Options for receipt of the Settlement (More than one option can be selected) Napoleon's allocation of the Settlement available is \$59,122.42:

Option 1 Applied as a credit against Napoleon's stranded cost liability

✓ pay stranded costs
= \$4K - \$5K

Option 2 Held by AMPGS project for future application against any
Potential Plant Held for Future Use liability

Option 3 Distribution as payment back to Napoleon

✓ Payment back for remainder
= \$54K - \$5K

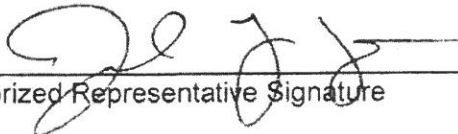
Total

\$59,122.42

City of Napoleon, Ohio
Community

Joel Mazur

Authorized Representative Name (Printed)



Authorized Representative Signature

4/20/17

Date



Omega Joint Venture Two

1111 Schrock Rd, Suite 100

COLUMBUS, OHIO 43229

PHONE: (614) 540-1111

FAX: (614) 540-1078

City of Napoleon

Gregory J. Heath, Finance Director
255 W. Riverview Ave., P.O. Box 151
Napoleon, Ohio 43545-0151

INVOICE NUMBER: 197728

INVOICE DATE: 5/3/2017

DUE DATE: 5/15/2017

TOTAL AMOUNT DUE: \$671.91

CUSTOMER NUMBER: 5020

CUSTOMER P.O. #:

PLEASE WRITE INVOICE NUMBER ON
REMITTANCE AND RETURN YELLOW INVOICE
COPY. MAKE CHECK PAYABLE TO OMEGA JV 2

OMEGA JV2 POWER INVOICE -

April, 2017

FIXED RATE CHARGE:	264 kW *	\$2.53 / kW =	\$667.92
ENERGY CHARGE:	0 kWh *	\$0.000000 / kWh =	\$0.00
SERVICE FEES:	0 kWh *	\$0.000000 / kWh =	\$0.00
Fuel Costs that were not recovered through Energy Sales to Market			\$3.99

TOTAL CHARGES	\$671.91
----------------------	-----------------



1111 Schrock Rd, Suite 100
Columbus, Ohio 43229
Phone: (614) 540-1111
Fax: (614) 540-1078

City of Napoleon
Gregory J. Heath, Finance Director
255 W. Riverview Ave., P.O. Box 151
Napoleon, Ohio 43545-0151

INVOICE NUMBER: 197808
INVOICE DATE: 5/3/2017
DUE DATE: 5/15/2017
TOTAL AMOUNT DUE: \$81,420.75
CUSTOMER NUMBER: 5020
CUSTOMER P.O. NUMBER: BL980397
MAKE CHECKS PAYABLE TO: OMEGA JV5

PLEASE WRITE INVOICE NUMBER ON REMITTANCE
AND RETURN YELLOW INVOICE COPY.

FOR THE MONTH/YEAR OF: **April, 2017**

DEMAND CHARGES:

Base Financing Demand Charge: (Invoiced seperately as of 1/1/07)

Base Operating Expense Demand Charge:	\$12.660000	/ kW *	3,088 kW =	\$39,094.09
Seca Associated with JV5.	\$0.000000	/ kW *	3,088 kW =	\$0.00

TOTAL DEMAND CHARGES:	\$12.660003	/ kW *	3,088 kW =	\$39,094.09
-----------------------	-------------	--------	------------	-------------

ENERGY CHARGES:

JV5 Repl. Pwr. & Variable (Budgeted Rate):	\$0.019037	/ kWh *	2,223,360 kWh =	\$42,326.66
JV5 Fuel Cost (Actual Expense):	\$0.000000	/ kWh *	2,223,360 kWh =	\$0.00

TOTAL ENERGY CHARGES:	\$0.019037	/ kWh *	2,223,360 kWh =	\$42,326.66
-----------------------	------------	---------	-----------------	-------------

SUB-TOTAL				\$81,420.75
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Total OMEGA JV5 Invoice:				\$81,420.75
---------------------------------	--	--	--	--------------------



1111 Schrock Rd, Suite 100
Columbus, Ohio 43229
Phone: (614) 540-1111
Fax: (614) 540-1078

City of Napoleon

Gregory J. Heath, Finance Director
255 W. Riverview Ave., P.O. Box 151
Napoleon, Ohio 43545-0151

INVOICE NUMBER: 197850

INVOICE DATE: 5/3/2017

DUE DATE: 5/15/2017

TOTAL AMOUNT DUE: \$55,367.84

CUSTOMER NUMBER: 5020

CUSTOMER P.O. NUMBER: BL980397

MAKE CHECKS PAYABLE TO: OMEGA JV5

PLEASE WRITE INVOICE NUMBER ON REMITTANCE
AND RETURN YELLOW INVOICE COPY.

Debt Service - OMEGA JV5

FOR THE MONTH/YEAR OF: **May, 2017**

Financing CHARGES:

Debt Service	\$17.930000	/ kW *	3,088 kW =	\$55,367.84
--------------	-------------	--------	------------	-------------

Total OMEGA JV5 Financing Invoice:	\$55,367.84
---	--------------------

**AMERICAN MUNICIPAL POWER, INC.**

1111 Schrock Rd, Suite 100
COLUMBUS, OHIO 43229
PHONE: (614) 540-1111
FAX: (614) 540-1078

INVOICE NUMBER: 197868
INVOICE DATE: 5/1/2017
DUE DATE: 5/15/2017
TOTAL AMOUNT DUE: \$1,545.40
CUSTOMER NUMBER: 5020
CUSTOMER P.O. #:

City of Napoleon

Gregory J. Heath, Finance Director
255 W. Riverview Ave., P.O. Box 151
Napoleon, OH 43545-0151

PLEASE WRITE INVOICE NUMBER ON
REMITTANCE AND RETURN YELLOW INVOICE
COPY. MAKE CHECK PAYABLE TO AMP, INC.

Omega JV6

Project Capacity: 300 kW

Year 2017Electric Fixed

300 kW * 5.151 per kW-Month

Total

AMOUNT DUE FOR :	May, 2017 -	Electric Fixed	\$1,545.40
------------------	-------------	----------------	------------

TOTAL CHARGES**\$1,545.40**



00- -M -Q -PC -119-04
0116208-00-00546-04

13230
Page 1 of 5

ACCOUNT NUMBER: 12-6239-05
AMERICAN MUNICIPAL POWER, INC.
RATE STABILIZATION FUND FOR
THE CITY OF NAPOLEON OHIO
STABILIZATION FUND

This statement is for the period from
April 1, 2017 to April 30, 2017

000004791 01 SP 000638641850110 S

AMERICAN MUNICIPAL POWER INC
ATTN TREASURY DEPT
1111 SCHROCK RD
COLUMBUS OH 43229

QUESTIONS?

If you have any questions regarding
your account or this statement, please
contact your Account Manager or Analyst.

Account Manager:
SCOTT R. MILLER
CN-OH-TT4
CN-OH-W6CT
425 WALNUT ST.
CINCINNATI, OH 45202
Phone 614-849-3402
E-mail scott.miller6@usbank.com

Analyst:
CAROLYN KETCHMARK
Phone 651-466-6197



ACCOUNT NUMBER: 12-6239-05
AMERICAN MUNICIPAL POWER, INC.
RATE STABILIZATION FUND FOR
THE CITY OF NAPOLEON OHIO
STABILIZATION FUND

This statement is for the period from
April 1, 2017 to April 30, 2017

MARKET VALUE SUMMARY

Current Period
04/01/17 to 04/30/17

Beginning Market Value	\$657,211.49
Investment Results	
Interest, Dividends and Other Income	317.47
Total Investment Results	\$317.47
Ending Market Value	\$657,528.96





ACCOUNT NUMBER: 12-6239-05
AMERICAN MUNICIPAL POWER, INC.
RATE STABILIZATION FUND FOR
THE CITY OF NAPOLEON OHIO
STABILIZATION FUND

This statement is for the period from
April 1, 2017 to April 30, 2017

ASSET DETAIL AS OF 04/30/17

Shares or Face Amount	Security Description	Market Value/ Price	Tax Cost/ Unit Cost	% of Total Yield at Market	Est Ann Inc
Cash Equivalents					
657,528.960	First American Government Oblig Fd Cl X #5385 31846V336	657,528.96 1.0000	657,528.96 1.00	100.0 .58 **	3,811.04
Total Cash Equivalents		\$657,528.96	\$657,528.96	100.0	\$3,811.04
Cash					
	Principal Cash	- 2,528.88	- 2,528.88	- 0.4	
	Income Cash	2,528.88	2,528.88	0.4	
	Total Cash	\$0.00	\$0.00	0.0	
Total Assets		\$657,528.96	\$657,528.96	100.0	\$3,811.04

ASSET DETAIL MESSAGES

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your Analyst.

** The Yield at Market set forth in this statement for any money market fund is based on the interest rate applicable to that money market fund as of the last business day of the statement period only and may not be relied upon as (i) a yield estimate for the statement period as a whole, or (ii) a guarantee of future performance.



ACCOUNT NUMBER: 12-6239-05
AMERICAN MUNICIPAL POWER, INC.
RATE STABILIZATION FUND FOR
THE CITY OF NAPOLEON OHIO
STABILIZATION FUND

This statement is for the period from
April 1, 2017 to April 30, 2017

CASH SUMMARY

	Income Cash	Principal Cash	Total Cash
Beginning Cash Balance as of 04/01/2017	\$2,211.41	- \$2,211.41	\$0.00
Taxable Interest	317.47		317.47
Net Money Market Activity		- 317.47	- 317.47
Ending Cash Balance as of 04/30/2017	\$2,528.88	- \$2,528.88	\$0.00





ACCOUNT NUMBER: 12-6239-05
AMERICAN MUNICIPAL POWER, INC.
RATE STABILIZATION FUND FOR
THE CITY OF NAPOLEON OHIO
STABILIZATION FUND

This statement is for the period from
April 1, 2017 to April 30, 2017

TRANSACTION DETAIL

Date Posted	Description	Income Cash	Principal Cash	Tax Cost
	Beginning Balance 04/01/2017	\$2,211.41	- \$2,211.41	\$657,211.49
04/03/17	Interest Earned On First American Govt Oblig Fund Cl X Interest From 3/1/17 To 3/31/17 31846V336	317.47		
04/04/17	Purchased 317.47 Units Of First American Govt Oblig Fund Cl X Trade Date 4/4/17 31846V336		- 317.47	317.47
	Ending Balance 04/30/2017	\$2,528.88	- \$2,528.88	\$657,528.96

AMENDMENT TO THE OMEGA JOINT VENTURE 2 LEASE AGREEMENT

This Amendment to the Ohio Municipal Electric Generation Agency ("OMEGA") Joint Venture 2 ("JV2") Lease Agreement (Contract No. C-3-1999-2696) by and between the City of Napoleon, Ohio ("Municipality" or "Lessor") and American Municipal Power, Inc., ("AMP" or "Lessee," f/k/a "American Municipal Power-Ohio") located at 1111 Schrock Road, Columbus, Ohio 43229. AMP and Municipality are defined herein as the Parties ("Parties") to this Agreement.

I. RECITALS

WHEREAS, Municipality, along with other AMP members, determined that a larger, more diversified and more efficient distributive generation project consisting of certain natural gas and diesel electric generation units and related facilities owned and operated jointly by or on behalf of the Participants and connected to the electric systems of certain of them, or others is desirable in order to provide additional sources of reliable, reasonably priced electric power and energy when prices are high or during times of generation shortages or transmission constraints and to improve the reliability and economics of the Participants' respective municipal electric utility systems;

WHEREAS, Municipality, along with certain members of AMP formed OMEGA JV2 and, pursuant to a Joint Venture Agreement, agreed jointly to plan, acquire, construct, operate and maintain the Project;

WHEREAS, in furtherance of the purposes of the OMEGA JV2 project, several Participants, including Municipality, and AMP entered into the Lease Agreement October 27, 1999, whereby Municipality leases property to AMP for the purpose of locating a JV2 combustion turbine or diesel generating unit as part of the OMEGA JV2 project;

WHEREAS, the Lease Agreement is scheduled to expire on December 31, 2020;

WHEREAS, as the JV2 project generating units located in Municipality remain in good commercial operating condition and have additional useful life, the Parties desire to extend the Lease Agreement;

NOW, THEREFORE, in consideration of the following mutual promises, AMP and Municipality agree to amend the Lease Agreement as set forth below:

I. TERM

Section 2.01 (Term), of the Lease Agreement shall be deleted in its entirety and replaced with the following:

The term of this Lease Agreement shall remain in effect until December 31, 2023 and shall be renewed for additional one-year terms thereafter for so long as the JV2 Generation unit is commercially operable, unless either Party provides the

other written notification of its intent not to renew this Agreement not less than one hundred and fifty (150) days prior to the scheduled termination.

All other terms and conditions of the Lease Agreement shall remain unchanged.

IN WITNESS HEREOF, the Parties execute this Amendment to the OMEGA JV2 Lease Agreement. The Representatives executing this Amendment to the Lease Agreement represent and warrant that he/she has the authority to bind their respective party through the execution of this Amendment.

AMERICAN MUNICIPAL POWER, INC.

CITY OF NAPOLEON, OHIO

Date: _____

Date: _____

Signature: _____

Signature: _____

Name: Marc S. Gerken, P.E., President/CEO

Name: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
Lisa G. McAlister

By: _____
Name: _____

Electric Department Report May 2017

There were 9 callout/outages during the month of May. Four outages were caused by equipment / wire failure. One callout was a service turn-on. One callout was a bad breaker on customer side of meter. One callout was to cover a service drop for customer with a loose piece of aluminum siding to fasten to house. One callout was for a tree snapped off and leaning on neutral wire. One callout was a broken pole due to a vehicle accident.

Line Department/Service Truck: Crews worked on rebuilding Co. Rd. R, West of St. Rt. 108. Crews replaced secondary pole on Sunnysdale. Crews performed shut-offs for utility billing dept. Crews performed shop maintenance. Crews repaired an underground service on St. Rt. 108 north of Napoleon. Crews pulled in new wire on Rd. R west of St. Rt. 108. Crews put up back stop nets for ball diamonds at Oakwood Park. Crews pulled poles on Rd. 15-b. Linemen installed a new URD service at Rt. 6 and Rd. 17. Crews replaced a broken pole mount and erected existing street pole with new LED fixture on State Route 24 at Industrial Drive east bound ramp during ramp closure. Crews performed a safety, bucket truck and pole climbing demonstration for Napoleon Area Schools 4th grade field trip at Northside Substation on the 17th. Crews trenched in 4" conduit for drug rehab center being built on Oakwood Ave. Crews put up a service on Rt. 6 torn down by a truck and installed a URD for new home. Crews installed a new URD on Rd. P-1. Crews replaced a 3 phase pole on Wayne Park Drive. The service truck completed work orders for the billing department, helped line crews as needed and completed locates. All Crews also attended safety meetings

Substation Department: Substation personnel tested equipment, sprayed substations for weeds, mowed and completed regulatory reports and communications.

Forestry Department: Jamie and Jerry trimmed trees on West Riverview, 11-C, Rd. 11, Rd. V, 217 West Main, 424 West and State Route 110.

Storeroom/Inventory/ Metering Department: Shawn Druhot read meters, counted and ordered inventory and attended safety meetings. Shawn also helped the line crews as time permitted.

The **Peak load** for May, 2017 was 23.51 MW occurring on the 18th @ 4:30 P.M. This was a decrease of .28 MW compared to May, 2016. The average load for May, 2017 was 15.53 MW. This was a decrease of .82 MW compared to May, 2016. JV-2 and JV-5 did not operate. The turbine ran on 5/18 and 5/30 and produced 130 MWh combined. The AMP solar field had a peak of 3.63 MW. This was an increase of .09 MW compared to May, 2016. The MWh output for the solar field was 553.08 MWh. This was an increase of 81.26 MWh compared to May, 2017.

City of Napoleon, Ohio



SUMMARY OF MAY 2017 OUTAGE/STANDBY CALL-OUTS

May 6, 2017:

Electric personnel were dispatched at 11:00 a.m. to 1819 Oakwood Ave. due to a power outage. The outage lasted four hours and affected four customers. The outage was due to a bad transformer. The personnel replaced the transformer.

May 9, 2017:

One employee was dispatched at 3:15 p.m. from City Hall to do a turn on of electric at one residence.

May 11, 2017:

Electric personnel were dispatched at 3:15 p.m. to T278 State Route 108 due to a power outage. The outage lasted thirty minutes and affected one customer. The outage was due to a bad connection at the house drop. The personnel replaced the connections at the house drop.

May 12, 2017:

Electric personnel were dispatched at 11:37 p.m. to 1055 Clairmont Ave. due to power problems. The personnel explained to the customer that his breaker was bad.

May 13, 2017:

One employee was dispatched at 12:10 p.m. to 55 Bordeaux Dr. for a piece of aluminum siding that was on the service. The employee moved the service away while the customer repaired the piece of siding.

May 18, 2017:

Electric personnel were dispatched at 8:20 p.m. to 7663 County Road W due to a tree that was leaning on the neutral line. The personnel removed the tree.

May 26, 2017:

Electric personnel were dispatched at 10:00 p.m. to Erie St. due to a power outage. The outage lasted one hour and thirty minutes and affected one customer. The outage was due to a bad wire. The personnel fixed the bad wire.

May 26, 2017:

Electric personnel were dispatched at 11:30 p.m. to State Route 108 due to a broken pole. The personnel replaced the pole.

May 28, 2017:

Electric personnel were dispatched at 8:20 a.m. to T112 State Route 108 due to a power outage. The outage lasted one hour and forty minutes and affected one customer. The outage was due to a bad underground service. The personnel put a service saver on and fixed the underground service the next day.

Napoleon Power & Light

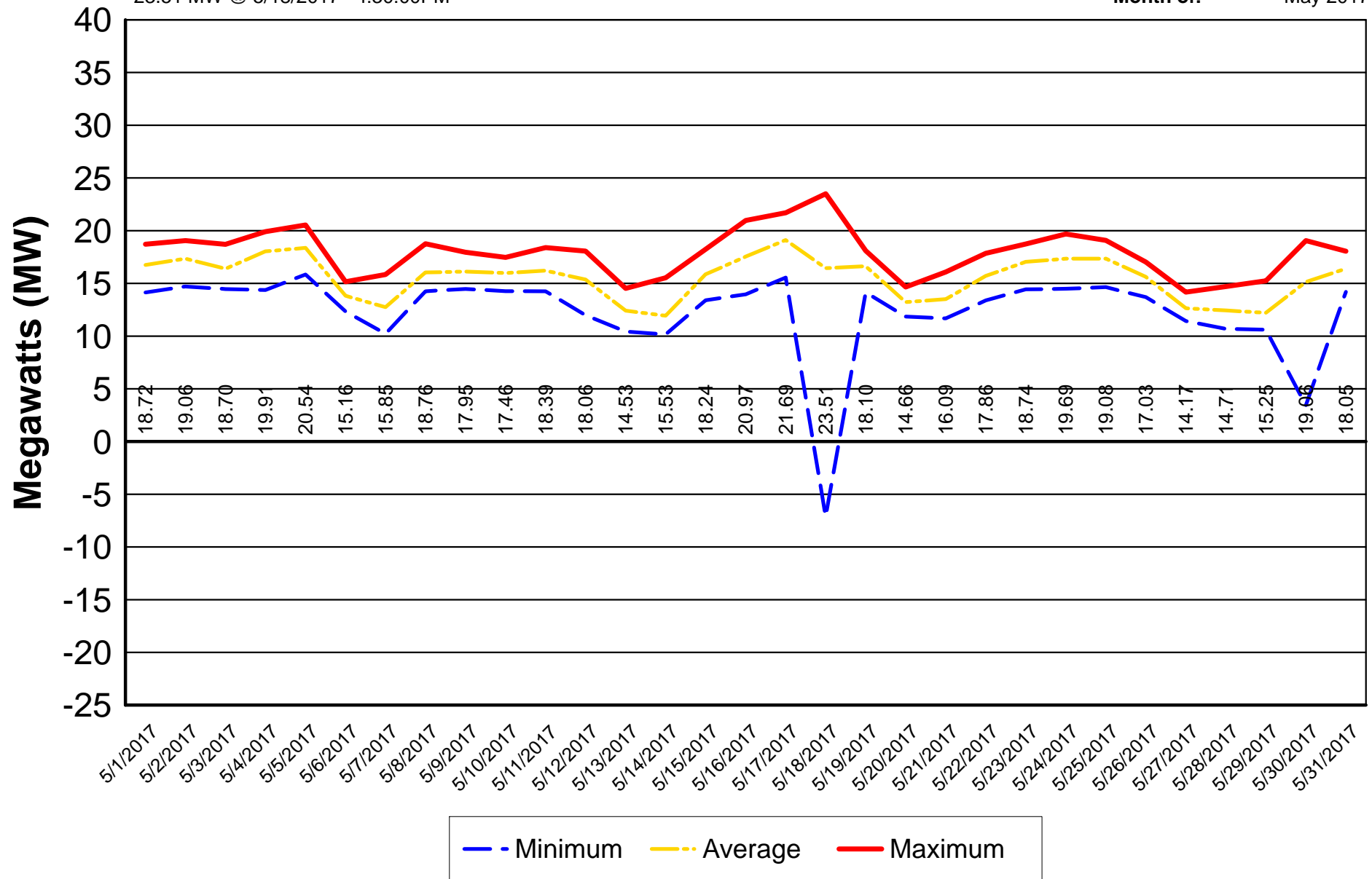
System Load

Peak Load:

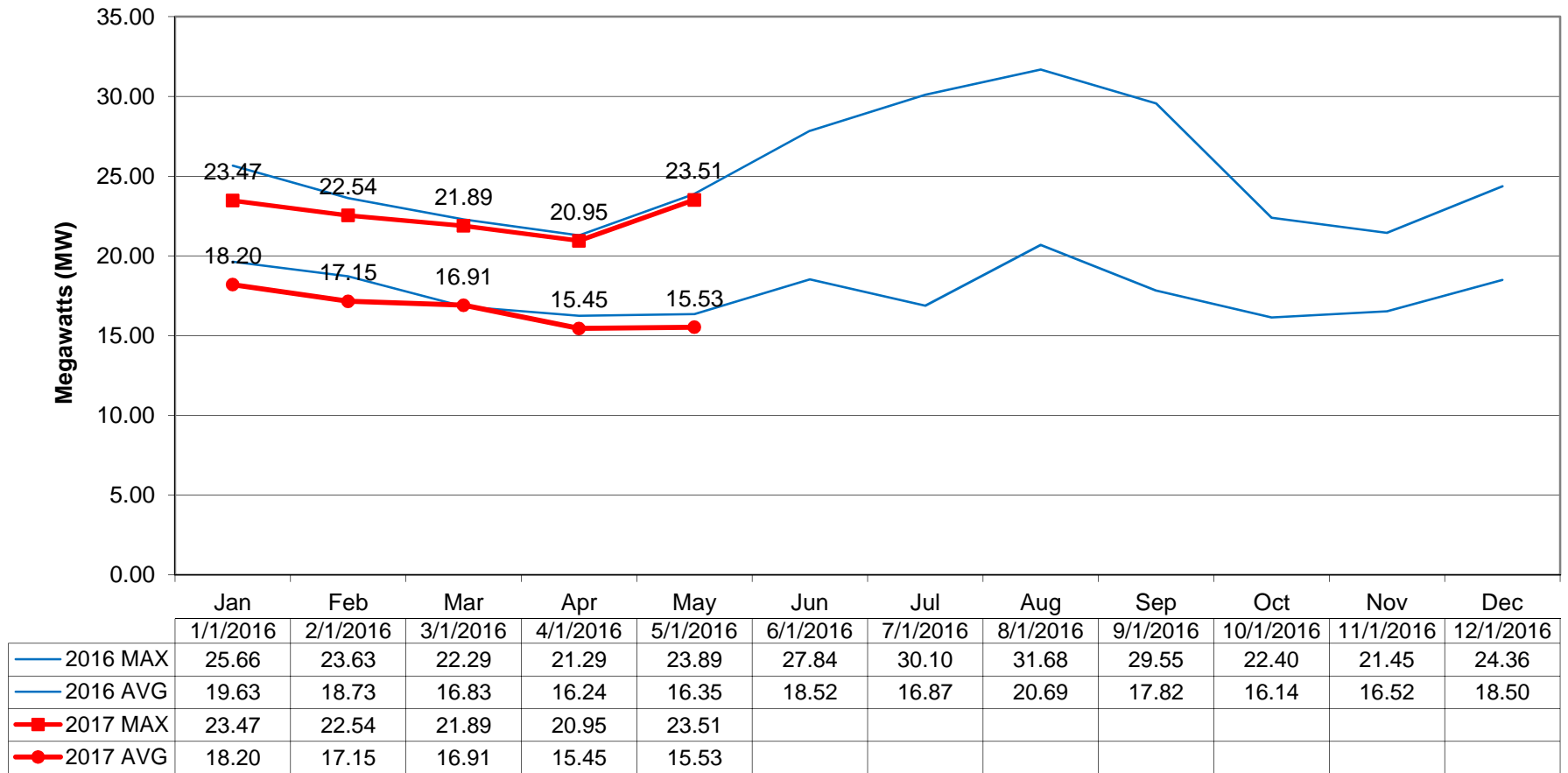
23.51 MW @ 5/18/2017 4:30:00PM

Month of:

May 2017



NAPOLEON POWER & LIGHT

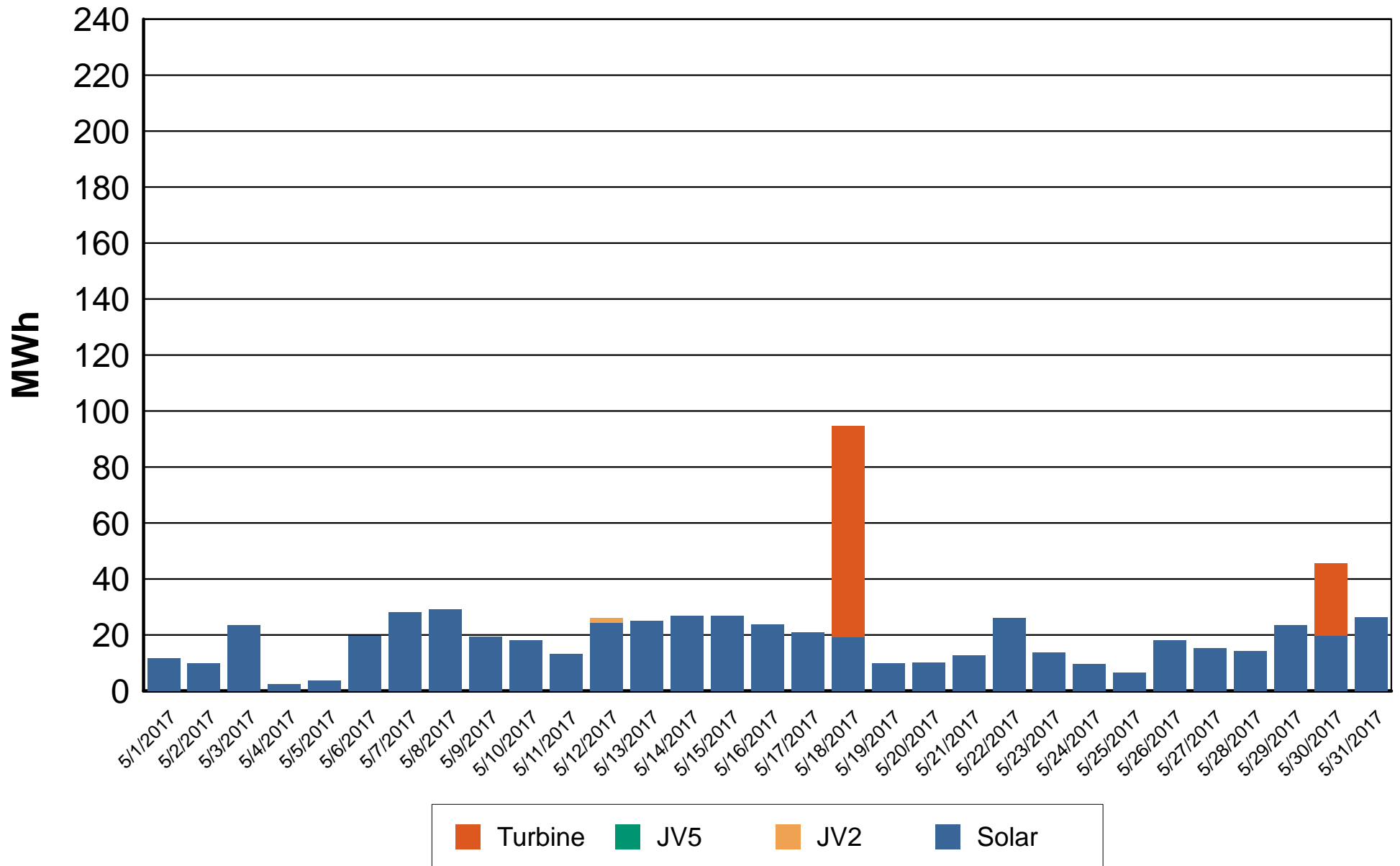


—●— 2016 MAX
 —●— 2016 AVG
 —■— 2017 MAX
 —●— 2017 AVG

Napoleon Power & Light

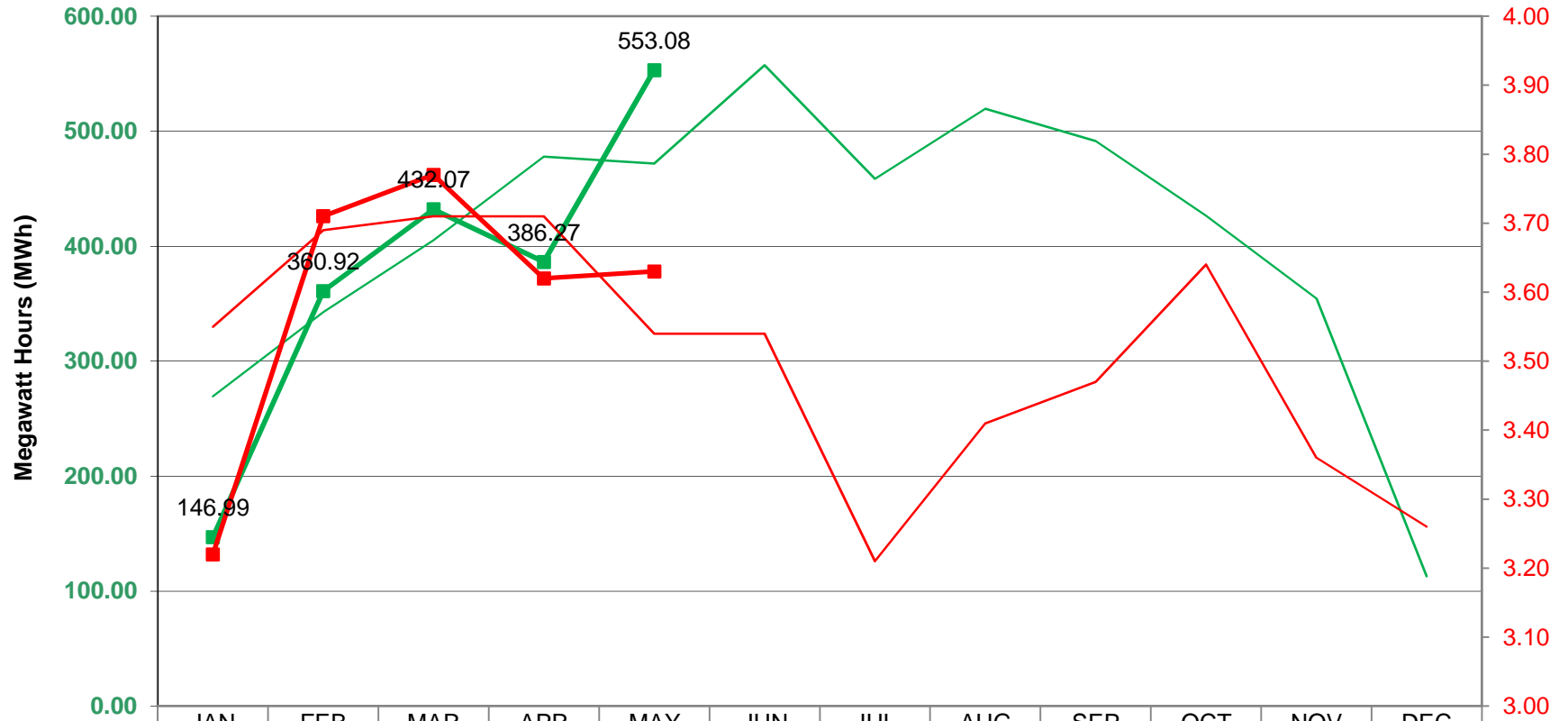
Daily Generation Output

May 2017



NAPOLEON POWER & LIGHT

Solar Field Output Trend

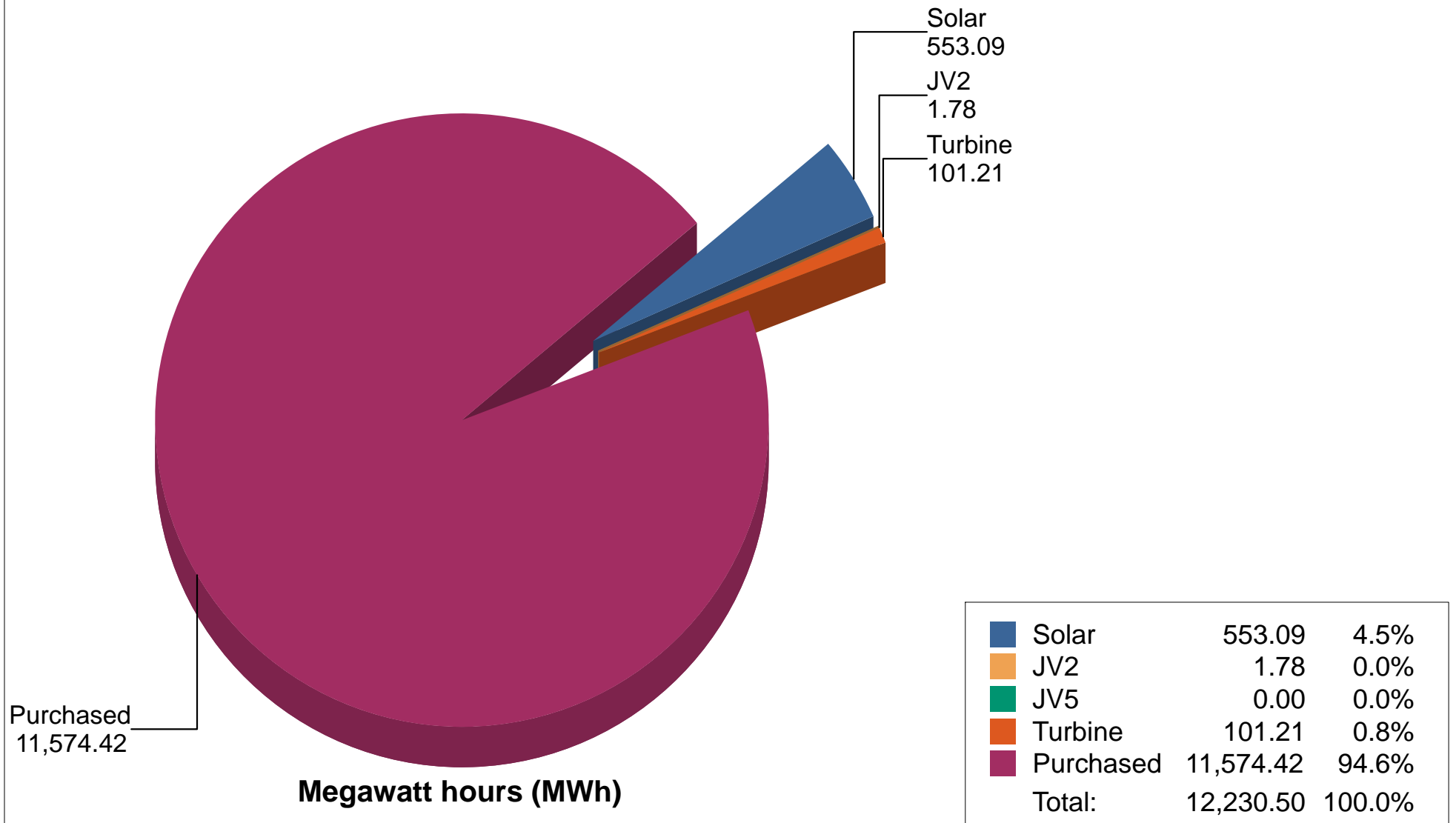


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2016 MWh	269.47	342.80	405.28	478.01	471.82	557.47	458.55	519.49	491.45	426.44	354.51	113.02
2017 MWh	146.99	360.92	432.07	386.27	553.08							
2016 PEAK	3.55	3.69	3.71	3.71	3.54	3.54	3.21	3.41	3.47	3.64	3.36	3.26
2017 PEAK	3.22	3.71	3.77	3.62	3.63							

Napoleon Power & Light

Power Portfolio

May 2017



City of Napoleon, Ohio

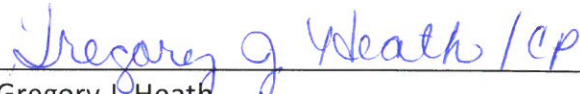
BOARD OF PUBLIC AFFAIRS

Meeting Agenda

Monday, June 12, 2017 at 6:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of the Minutes from May 08, 2017 *(In the absence of any objections or corrections, the Minutes shall stand approved).*
- 2) Review/Approval of the Power Supply Cost Adjustment Factor for June, 2017:
PSCAF – three (3) month averaged factor \$0.00929
JV2 \$0.029512
JV5 \$0.029512
- 3) Review Amendment to JV2 Lease Agreement.
- 4) Update on JV5 Diesel Generator Units.
- 5) Electric Department Reports.
- 6) Update on Water Treatment Plant Project.
- 7) Update on Wastewater Treatment Plant.
- 8) Any other matters to come before the Board.
- 9) Adjournment.



Gregory J. Heath
Finance Director/Clerk of Council

**Motion to Approve
May 2017 PSCAF**

Motion: Frysinger Second: Dr. Cordes
to approve the PSCAF for May 2017 as: PSCAF – corrected three (3) month averaged factor \$0.00673, JV2 \$0.031644, JV5 \$0.031644.

Passed
Yea-3
Nay-0

Roll call vote on the above motion:
Yea-DeWit, Dr. Cordes, Frysinger
Nay-

Electric Department Report

Electric Distribution Superintendent Dennis Clapp presented the Electric Department Reports for April 2017 (a copy of the reports is attached hereto). Clapp said today he was talked to the 4th grade classes at Napoleon Area Schools on electricity and safety. On May 17th they will be taking a field trip to the Northside Substation and to Bowling Green's wind fields.

Other Matters

Heath passed out a letter from Ohio Gas Company regarding a potential rate increase.

City Manager Mazur said they met with a rep from Ohio Consumers Counsel today and she informed them the letter is a notice that the Ohio Gas Company is going to file for a rate increase to PUCO, they are planning to file by June 1st and hope to have rates in place by early 2018. Factors contributing to the rate increase are: the last two winters have been mild and Ohio Gas has not received the projected revenue, there are fixed costs associated with maintaining a distribution system and part of the rate increase is for distribution costs.

Heath said they are a franchise and we entered into a Centralized Energy Program (CEP) with Ohio Gas Company. The City is the aggregator for the whole City, both residential and commercial.

Mazur said Napoleon received \$59,122.40 from the AMPGS settlement. Dr. Cordes asked how much did we have in AMPGS? Heath replied our share was close to \$2 million. Mazur stated there are stranded costs hanging out there at about \$6,000. We decided to take the stranded costs off the settlement, now the question is what to do with \$53,048.42? My thought is to invest in updating the main thoroughfares in the City with LED lights, it is estimated the payback would be in five years.

Clapp said the Electric Department provided mutual aid to the Village of Pioneer last week. The crews delivered poles to the village last week; however, they did not set them in place.

Motion to Adjourn BOPA Meeting

Motion: Fryinger Second: Dr. Cordes
To adjourn the Board of Public Affairs meeting at 7:42 pm.

Passed
Yea-3
Nay-0

Roll call vote on the above motion:
Yea-DeWit, Dr. Cordes, Frysiner
Nay-

Approved

June 12, 2017

Michael J. DeWit, Chairman

DRAFT

City of Napoleon, Ohio

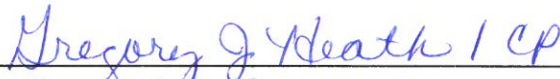
WATER, SEWER, REFUSE, RECYCLING & LITTER COMMITTEE

Meeting Agenda

Monday, June 12, 2017 at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of March 13, 2017 Minutes *(In the absence of any objections or corrections, the Minutes shall stand approved)*
- 2) Update on Water Treatment Plant Project.
- 3) Update on Wastewater Treatment Plant.
- 4) Any other matters currently assigned to the Committee.
- 5) Adjournment.

A handwritten signature in blue ink that reads "Gregory J. Heath / CP". The signature is written over a horizontal line.

Gregory J. Heath

Finance Director/Clerk of Council

WATER, SEWER, REFUSE, RECYCLING AND LITTER COMMITTEE

MEETING MINUTES

Monday, March 13, 2017 at 7:00 pm

PRESENT

Members	Jeff Comadoll-Chair; Travis Sheaffer; Rita Small
City Staff	Greg Heath, Finance Director/Clerk of Council Joel Mazur, City Manager Billy D. Harmon, Law Director
Recorder	Roxanne Dietrich
Others	Newsmedia, Jerry Tonjes

ABSENT

Call to Order Chairman Comadoll called the meeting to order at 7:30 pm.

Approval of Minutes from November 14, 2016 Minutes of the November 14, 2016 meeting stand approved as read with no objections or corrections.

Review of Trash Collection Chairman Comadoll reported there are a few issues we need to bring to everyone's attention.

City Manager Mazur stated that on March 3rd, one of the trustees from CCNO that was on the recyclable truck said it felt like something hit him in the face. The Supervisor drove him back to CCNO and later on it was reported to us that the trustee had an injury, we still do not know the extent of or what he is injured from but something splashed him in the face. At that time, CCNO suspended the use of all trustees. We met with Jim Dennis from CCNO last Friday, March 10th. This is very concerning for CCNO, they have suspended the use of the trustees. There is some willingness to continue the program; however, they want some assurances this will not happen this way again and would like to know how the City is handling supervision and if and how we are updating our safety policies and safety training. I believe we have done everything just have to confirm with Human Resources, I have a letter prepared to send over to Mr. Dennis in hopes of keeping the program going. In the meantime, we need to take a look at what our options are if something should happen again. The use of CCNO workers is what keeps our program alive. We cannot hire four more people, it will not fit in our current budget. We are looking at getting temporary workers to replace the CCNO workers.

Comadall suggested we should just get something in writing with a temporary firm.

Mazur said a Purchase Order for temporary service will need to be put together so the City has temporary workers on standby in the event we would need to use their services.

Comadoll stated a press release should be released informing citizens not to put not unrecyclable materials in the recycling containers.

**Water Treatment Plant
Updates**

City Manager Mazur reported the bids are back for the water treatment plant project and came in roughly at \$13.3 million dollars. We are working with DEFA right now for a potential loan forgiveness of up to 20% .

Sheaffer responded plus the \$3.9 million we have financed.

Comadoll asked what the proposed starting date is.

Mazur said we are hopeful to award first meeting in April with construction starting around first of June.

**Motion to Adjourn
Water/Sewer
Committee Meeting**

Motion: Sheaffer

Second: Small

To adjourn the Water, Sewer, Refuse, Recycling and Litter Committee Meeting at 7:43 pm.

**Passed
Yea-3
Nay-0**

Roll call vote on the above motion:

Yea–Small, Comadoll, Sheaffer

Nay-

Date Approved

April 10, 2017

Jeff Comadoll, Chair

City of Napoleon, Ohio

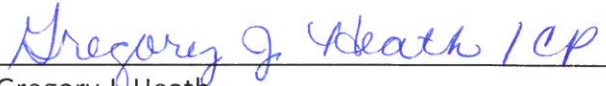
**MUNICIPAL PROPERTIES, BUILDINGS, LAND USE,
AND ECONOMIC DEVELOPMENT COMMITTEE**

MEETING AGENDA

Monday, June 12, 2017 at 7:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of the April 10, 2017 Minutes *(In the absence of any objections or corrections, the Minutes shall stand approved)*
- 2) Discussion on Roundhouse Road. (Tabled)
- 3) Discussion on Downtown Improvements. (Tabled)
- 4) Discussion on Parking Spaces. (Tabled)
- 5) Discussion on Agreement with Wood County for City Inspection Services.
- 6) Any other matters currently assigned to the Committee.
- 7) Adjournment.



Gregory J. Heath
Finance Director/Clerk of Council

**MUNICIPAL PROPERTIES, BUILDINGS, LAND USE, AND
ECONOMIC DEVELOPMENT COMMITTEE**

Monday, April 10, 2017 at 7:30 PM

U:\~ My Files\ - RECORDS CLERK\2017\COMMITTEES and BOARDS\MUNICIPAL PROPERTIES ECONOMIC DEVELOPMENT Committee\04 10 2017 Meeting\04 10 2017 DRAFT Minutes _Municipal Properties.doc
Records Retention: FIN-33 Permanent

Roll call vote on the above motion:
Yea-Mires, McColley, Bialorucki, Maassel
Nay-

Motion: Maassel Second: Mires
to adjourn the Municipal Properties, Building, Land Use and Economic
Development Committee meeting.

Roll call vote on the above motion:
Yea-Mires, McColley, Bialorucki, Maassel
Nay-

The Municipal Properties, Building, Land Use and Economic Development Meeting was adjourned at 8:35 pm.

Motion to Adjourn

Motion: Bialorucki

Second: Maassel

To adjourn the Special Municipal Properties, Building, Land Use and Economic Committee meeting.

Passed

Yea-4

Nay-0

Roll call on the above motion:

Yea-McColley, Bialorucki, Maassel, Mires

Nay-

Adjournment

The Municipal Properties, Building, Land Use and Economic Development Meeting was adjourned at 6:40 pm.

Approved

June 12, 2017

DRAFT

**AGREEMENT BETWEEN THE COUNTY COMMISSIONERS OF WOOD
COUNTY, OHIO AND THE CITY OF NAPOLEON, OHIO**

Wood County Resolution No. _____ **Dated** _____

THIS AGREEMENT entered into this _____ day of _____, 20____, by and between the County Commissioners of Wood County, Ohio, acting for and on behalf of Wood County, Ohio, hereinafter referred to as "County", and the City of Napoleon, Ohio, whose offices are located at 255 w. Riverview Rd. Napoleon Ohio, herein after referred to as "Napoleon".

WITNESSETH:

WHEREAS, the City of Napoleon, Ohio desires to enforce the Residential Code of Ohio for 1, 2, and 3 Family Dwellings for the purpose of providing uniform standards and requirements for the erection, construction, repair, alteration, and maintenance of buildings and has adopted said code within its jurisdiction in Ordinance No. _____; and

WHEREAS, the City of Napoleon, Ohio seeks certification by the Ohio Board of Building Standards pursuant to Section 3781.10(E) of the Revised Code to enforce the Residential Code of Ohio with the condition that the Wood County Building Department exercise the enforcement authority, approve plans and specifications, and make inspections in accordance with the Residential Code of Ohio; and

WHEREAS, the said Board of Building Standards has certified the Wood County Building Department to exercise enforcement authority in accordance with the Residential Code of Ohio, effective 5/27/2007, which is willing to administer and enforce the Residential Codes within the limits of said City of Napoleon; and

WHEREAS, the City of Napoleon, has heretofore passed its Ordinance No. _____ on the _____ day of _____, 20____, authorizing the City through its Mayor and its Clerk, to enter into an agreement with Wood County Building Inspection Department for the enforcement of the Residential Code of Ohio within the limits of said City of Napoleon; and

WHEREAS, the Board of County Commissioners has on the _____ day of, _____ 20____, adopted its Resolution authorizing the County of Wood, Ohio to enter into said agreement with the City of Napoleon for the purposes aforesaid;

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. The City of Napoleon hereby grants to the County of Wood, Ohio authority to do all things necessary to exercise enforcement authority, accept and approve plans and specifications and make inspections necessary within the City of Napoleon in accordance with the Residential Code of Ohio pursuant to Ohio Administrative Code 4101:8-1 through 4101: 8-44. The County of Wood, Ohio accepts the authority and responsibility to carry out the terms of this agreement.
2. The County of Wood, Ohio shall have full authority to do all things necessary to administer and enforce the Residential Code of Ohio and any amendments or additions thereto hereafter adopted within the limits of the City of Napoleon and in consideration therefore, the Wood County Building Inspection Department shall retain all permit and inspection fees authorized by the State of Ohio and Wood County Commissioners for such purposes.
3. **Term of the Agreement; Termination:** The Wood County Building Inspection Department shall perform enforcement duties under this Agreement beginning on _____ and shall thereafter continue in full force and effect until,
 - 1 Either party shall give thirty (30) days written notice to the other at the addresses given above and the Ohio Board of Building Standards of its intention to terminate the agreement, which may be for any reason.
 - 2 On the effective date of any repeal of conditional certification by the Ohio Board of Building Standards.

Independent Contractor Status: It is hereby agreed by and between the parties that the relationship between Wood County and its Building Inspection Department and *City of Napoleon* shall be that of an independent contractor and that no employer-employee, or agent-principal relationship is created by this contract. The *City of Napoleon* is interested in the results achieved and the conduct and control of the work will lie solely with the Contractor.

Wood County and its Building Inspection Department is not entitled to any of the benefits *City of Napoleon* provides its employees,

4. **Hold Harmless Clause:** *City of Napoleon* hereby agrees to hold the Wood County harmless from all claims or causes of action of every kind and nature arising from the acts of Wood County, the Wood County Building Inspection Department, its agents, or employees, or representatives in the administration and enforcement of the Ohio Residential Code within the limits of said *City of Napoleon*.
- 5 **Modification of the Agreement:** Any alteration or modification of the terms or conditions of this agreement must be in writing and signed by the parties.

- 6 **Severability:** If any section, subsection, sentence, clause, phrase, or portion of this agreement shall for any reason be held invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of and such holding shall not affect the validity of the remaining portions hereof.
- 7 **Entire Agreement:** This agreement, the schedules and all attachments designated on the face of the agreement as included shall constitute the entire agreement of the parties and shall supersede all prior negotiations and representations, whether written or oral.

IN WITNESS WHEREOF, we have hereunto set our hands to this Agreement this _____ day of _____, 20____.

WITNESSES:

CITY OF NAPOLEON OHIO

Print Name: _____

Mayor

Print Name: _____

Clerk/Fiscal Officer

WITNESSES:

WOOD COUNTY BOARD OF
COMMISSIONERS

Print Name: _____

County Commissioner

Print Name: _____

County Commissioner

Print Name: _____

County Commissioner

APPROVED AS TO FORM

APPROVED AS TO FORM

City of Napoleon Legal Council

Prosecutor - Wood County

AGREEMENT

Wood County Resolution No. _____

I. PURPOSE

WHEREAS, The City of Napoleon, Ohio, has a building inspection department certified by the Board of Building Standards as provided by O.R.C. §3781.10(E); and

WHEREAS, Wood County, Ohio, also has a building inspection department certified by the Board of Building Standards; and

WHEREAS, O.R.C. §3871.10(E)(1)(c) and (E)(2)(c) permits a certified building inspection department to contract for inspection services from another certified building inspection department; and

WHEREAS, The City of Napoleon and Wood County from time to time need additional inspection services and are willing to provide the same to their respective department.

THIS AGREEMENT, as authorized by O.R.C. §3781.10(E)(1)(c) and (E)(2)(c) and by the respective legislative authority of the City of Napoleon and the Board of Commissioners of Wood County, is entered into by the City of Napoleon, (Hereinafter "NAPOLEON") and the Wood County Building Inspection Department, (hereinafter "WOOD COUNTY").

NOW, THEREFORE, the parties each in consideration of the mutual promises of the other herein, agree to the following:

II. SCOPE OF SERVICES

A. Wood County shall provide supplemental plumbing, electrical, building inspection and plan examination services by their state certified Chief Building Official, Building Inspector and Plans Examiner on an "as needed" basis.

B. The Chief Building Official, Building Inspector, Plans Examiner, when performing services shall be deemed to be doing so within the scope of his/her regular employment and shall be compensated for such services by his/her employer in accordance with the then existing terms of employment.

III. COMPENSATION

A. The City of Napoleon shall be obligated to pay for the services of the Chief Building Official and Plans Examiner as described herein at the rate of ~~\$75.00~~ per hour for actual services rendered and shall be obligated to pay for the services of the Building Inspectors at the rate of ~~\$50.00~~ per hour for actual services rendered.

B. Payment for services rendered under Section III (A) above shall be made thirty (30) days after receipt and approval of written statement showing actual services provided to the respective party.

IV. TERMS AND CONDITIONS

This agreement may be terminated by either party upon a thirty (30) day written notice.

V. MUTUAL AGREEMENTS

- A. This agreement is non-exclusive and either party may at their sole option enter into other agreements for the services described herein.
- B. Each party may, through their respective administrative procedures, designate the manner in which inspection services of the other may be requested.
- C. Each party and their personnel provided pursuant to this agreement shall be independent contractors and not an employee of the other. No employee/employer or agent/principal relationship is created by this agreement.
- D. The parties agree that if there is a challenge to a local building code provision, each party will provide for the legal representation to defend their building code.

VI. MODIFICATIONS

Any alteration or modification of the terms or conditions of this agreement must be in writing and signed by the parties.

VII. SEVERABILITY

If any section, subsection, sentence, clause, phrase, or portion of this agreement shall for any reason be held invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of and such holding shall not affect the validity of the remaining portions hereof.

VII. ENTIRE AGREEMENT

This agreement, the schedules and all attachments designated on the face of the agreement as included shall constitute the entire agreement of the parties and shall supersede all prior negotiations and representations, whether written or oral.

IN WITNESS WHEREOF, The City of Napoleon and the Wood County Commissioners have executed this agreement as set forth below, this _____ day of _____, 20_____.

WITNESS:

BOARD OF WOOD COUNTY COMMISSIONERS

Print Name: _____

Doris I Herringshaw, Commissioner

Print Name: _____

Craig LaHote, Commissioner

Print Name: _____

Dr. Theodore H Bowlus, Commissioner

WITNESS:

City of Napoleon, OHIO

Print Name: _____

Mayor

Print Name: _____

Clerk _____

Print Name: _____

Title: _____

APPROVED AS TO FORM ONLY:

APPROVED AS TO FORM ONLY:

Paul Dobson, Wood Co. Pros. Atty.

City of Napoleon Solicitor

City of Napoleon, Ohio

RECORDS COMMISSION

Meeting Agenda

Tuesday, June 13, 2017 at 4:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes (*In the absence of any objections or corrections, the Minutes shall stand approved*).
- 2) Review of Records Retention Schedules:
 - a. Human Resources
 - b. Income Tax
 - c. MIS
- 3) Any other matters to come before the Commission.
- 4) Adjournment.



Gregory J. Heath
Finance Director/Clerk of Council

City of Napoleon, Ohio

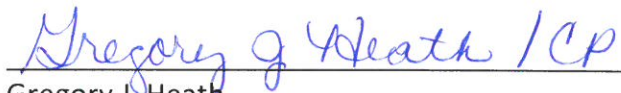
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 - a. Human Resources
 - b. Income Tax
- 3) Any other matters to come before the Commission.
- 4) Adjournment.



Gregory J. Heath

Finance Director/Clerk of Council

City of Napoleon, Ohio
Records Commission
Meeting Minutes
Tuesday, June 14, 2016 at 4:00pm

PRESENT

Members

Recorder

ABSENT

Jason Maassel, Lisa Nagel, Doug Herman
Anne Taylor
Gregory Heath, Monica Ireland

Call To Order

Acting Chairman member Jason Maassel called the meeting to order at 4:00 pm, noting a quorum was present.

Minutes Approved

Minutes of the December 8, 2015 meeting stand approved as presented with no objections or corrections.

Review Of Records Retention Schedules

Maassel asked if there are any proposed changes to records storage or destruction with Nagel advising there were no new RC2 forms to report or changes to report. Herman asked if any records are ever destroyed with Records Clerk Taylor responding that the records are labeled for destruction with the dates they are to be destroyed and stored at the Operations Building.

Motion To Adjourn

Motion: Herman Second: Nagel
To adjourn the meeting at 4:04 pm

Passed

Yea- 3

Nay- 0

Roll call vote on above motion:
Yea- Maassel, Nagel, Herman
Nay-

Date Approved: _____

Jason Maassel, Acting Chair

RECORDS RETENTION SCHEDULE (RC-2)

See instructions before completing this form.

Section A: Local Government Unit

City of Napoleon (local government entity)	Human Resources (unit)		
<i>Morgan J. Druhot</i>	Morgan Druhot	Human Resources Director	11.20.2014
(signature of responsible official)	(name)	(title)	(date)

Section B: Records Commission

Records Commission		419-592-4010 (telephone number)	
255 W. Riverview (address)	Napoleon (city)	43545 (zip code)	Henry (county)

To have this form returned to the Records Commission electronically, include an email address: _____

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

Records Commission Chair Signature	Date
------------------------------------	------

Section C: Ohio Historical Society - State Archives

Signature	Title	Date
-----------	-------	------

Section D: Auditor of State

Signature	Date
-----------	------

**Please Note: The State Archives retains RC-2 forms permanently.
It is strongly recommended that the Records Commission retain a permanent copy of this form**

*NR- Not retained
*MIS- Management Information Systems

Section E: Records Retention Schedule

City of Napoleon
(local government entity)

Human Resources
(unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP	(6) RC-3 Required by OHS- LGRP
HR-01	Affirmative Action Plan/ Adverse Impact Analyses/ Applicant Logs/ Information used for reports/ EEO-4 reports	Retain until scanned	Paper		<input type="checkbox"/>
HR-02	Application and Resume for Employment- Hired	Permanent- In Personnel file	Paper		<input type="checkbox"/>
HR-03	Application, Resume, background investigation materials, EEO Voluntary self-identification forms and Interview Documents- Not Hired	2 years	Paper		<input type="checkbox"/>
HR-04	Correspondence Memos- Internal and Outgoing	6 months	All		<input type="checkbox"/>
HR-05	Correspondence- Electronic Mail	NR- Original in MIS Dept.	Electronic		<input type="checkbox"/>
HR-06	Draft Copies of Documents	Until new draft or original made	All		<input type="checkbox"/>
HR-07	Disciplinary Actions	4 years after termination	Paper		<input type="checkbox"/>
HR-08	Employee Educational Documents	Permanent- In personnel file	Paper		<input type="checkbox"/>
HR-09	Employee Injury Report	2 years	Paper		<input type="checkbox"/>
HR-10	Employee Training Records	Permanent- In personnel file	All		<input type="checkbox"/>
HR-11	Federal and State Compliance Reports	10 years	Paper/ Electronic		<input type="checkbox"/>
HR-12	Hire/Appointment Letter	Permanent- In personnel file	Paper/ Electronic		<input type="checkbox"/>
HR-13	Grievance Records	1 year after resolution	Paper		<input type="checkbox"/>
HR-14	Insurance Enrollment Records	1 year after employee terminates	Paper		<input type="checkbox"/>
HR-15a	Job/Position Description	Retain until scanned	Paper		<input type="checkbox"/>
HR-15b	Job/Position Description	1 year after it is superseded	Electronic		<input type="checkbox"/>

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS- LGRP	(6) RC-3 Requ ired by OHS- LGRP
HR-16a	Labor Union Agreements	Retain until scanned	Paper		<input type="checkbox"/>
HR-16b	Labor Union Agreements	15 years after termination	Electronic		<input type="checkbox"/>
HR-17	Letter of Resignation	Permanent- Placed in personnel file	Paper/ Electronic		<input type="checkbox"/>
HR-18	Performance Evaluations	Permanent- Placed in personnel file	Paper/ Electronic		<input type="checkbox"/>
HR-19	Personnel File	Permanent	Paper/ Electronic		<input type="checkbox"/>
HR-20	HR Policies, Rules and Regulations	Until superseded	Paper/ Electronic		<input type="checkbox"/>
HR-21	Pink Notes	NR- Original in MIS Dept.	Electronic		<input type="checkbox"/>
HR-22	Purchase Orders	NR- Located in Finance Dept.	All		<input type="checkbox"/>
HR-23	Voicemail	Immediately	Electronic		<input type="checkbox"/>
HR-24	Workers Compensation Case File	30 years after employment Termination	Paper		<input type="checkbox"/>
HR-25	Retention Schedule	NR- located in Finance Dept.	Paper		<input type="checkbox"/>
HR-26	Employee Medical/ Health Records	30 years after Termination	Paper		<input type="checkbox"/>
HR-27a	Job Announcements and Requisitions	Retain until scanned	Paper		<input type="checkbox"/>
HR-27b	Job Announcements and Requisitions	2 years	Electronic		<input type="checkbox"/>
HR-28	Unemployment Compensation Case Files	10 years after final payment date	Paper		<input type="checkbox"/>
HR-29	I-9, Employment Eligibility Verification	1 year after termination	Paper		

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP	(6) RC-3 Required by OHS- LGRP
HR-30	Family and Medical Leave Act Records	3 years after leave end date or leave denial	Paper		<input type="checkbox"/>
HR-31a	Training Sign In Sheets	Retain until scanned	Paper		<input type="checkbox"/>
HR-31b	Training Sign In Sheets	5 years	Electronic		<input type="checkbox"/>
HR-32	Health Care SPD's and SBC's	3 years	Electronic		<input type="checkbox"/>
HR-33	Bulletins, Posters and Notices to Employees	Until no longer necessary	Paper		<input type="checkbox"/>
HR-34	Mail- unsolicited	Until no longer necessary	Paper		<input type="checkbox"/>
HR-35a	Manuals and Handbooks	Retain until scanned	Paper		<input type="checkbox"/>
HR-35b	Manuals and Handbooks	5 years	Electronic		<input type="checkbox"/>
HR-36a	Records Requests	Retain until scanned	Paper		<input type="checkbox"/>
HR-36b	Records Requests	2 years	Electronic		<input type="checkbox"/>
HR- 37a	Job Description Change Approval Forms	Retain until scanned	Paper		<input type="checkbox"/>
HR- 37b	Job Description Change Approval Forms	1 year after it is superseded	Electronic		<input type="checkbox"/>
HR- 38	Unsolicited letters/ applications/ resumes, etc. and responses to these inquiries.	Do not retain after response forwarded to applicant.	All		<input type="checkbox"/>
HR- 39	Affirmative Action Plan/ Adverse Impact Analyses/ Applicant Logs/ Information used for reports/ EEO-4 reports	2 years	Electronic		<input type="checkbox"/>
HR-40	PERRP/ Recordkeeping forms: Ex. 300P, 300 AP, etc., plus distribution materials to departments; accident log spreadsheets	5 years	Electronic		<input type="checkbox"/>
HR-41	PERRP/ Recordkeeping forms: Ex. 300P, 300 AP, etc., plus distribution materials to departments; accident log spreadsheets	Retain until scanned	Paper		<input type="checkbox"/>

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP	(6) RC-3 Required by OHS- LGRP
HR-42	Records/notes from Union negotiations	Retain until scanned	Paper		
HR-43	Records/notes from Union negotiations	Retain until contact has expired	Electronic		



Ohio Historical Society
State Archives of Ohio
Local Government Records Program

800 E. 17th Avenue
Columbus, Ohio 43211-2497

Page ____ of ____

01-03-17P04:09 RCVD

RECORDS RETENTION SCHEDULE (RC-2)

See instructions before completing this form.

Section A: Local Government Unit

(local government entity)

City of Napoleon

Income TAX

(unit)

(signature of responsible official)

(name)

(title)

(date)

Section B: Records Commission

Records Commission

(telephone number)

(address)

(city)

(zip code)

(county)

To have this form returned to the Records Commission electronically, include an email address: _____

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

Records Commission Chair Signature

Date

Section C: Ohio Historical Society - State Archives

Signature

Title

Date

Section D: Auditor of State

Signature

Date

**Please Note: The State Archives retains RC-2 forms permanently.
It is strongly recommended that the Records Commission retain a permanent copy of this form**



Ohio Historical Society
State Archives of Ohio
Local Government Records Program

800 E. 17th Avenue
Columbus, Ohio 43211-2497

Page ____ of ____

Section E: Records Retention Schedule

City of Napoleon

Income TAX

(local government entity)

(unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP	(6) RC-3 Required by OHS- LGRP
Fin-40	Business Registrations	6 years	Paper/ Electronic 2008 Beyond		<input type="checkbox"/>
Fin-40	Individual Registrations	6 years	Paper/ Electronic 2008 Beyond		<input type="checkbox"/>
					<input type="checkbox"/>
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City of Napoleon, Ohio

255 West Riverview Avenue • P. O. Box 151
Napoleon, Ohio 43545-0151
Phone (419) 599-1235 Fax (419)-599-8393
www.napoleonohio.com

MEMORANDUM

TO: Board of Zoning Appeals, City Council, Mayor, City Manager, City Law Director,
City Finance Director, Department Supervisors, Newsmedia

FROM: Gregory J. Heath, Finance Director/Clerk of Council *GJH/CP*

DATE: June 08, 2017

RE: Board of Zoning Appeals Meeting Cancellation

The Board of Zoning Appeals meeting regularly scheduled for Tuesday, June 13, 2017 at 4:30 pm has been CANCELED due to lack of agenda items.



City of Napoleon, Ohio

255 West Riverview Avenue • P. O. Box 151
Napoleon, Ohio 43545-0151
Phone (419) 599-1235 Fax (419)-599-8393
www.napoleonohio.com

MEMORANDUM

TO: Planning Commission, City Council, Mayor, City Manager, City Law Director,
City Finance Director, Department Supervisors, Newsmedia

FROM: Gregory J. Heath, Finance Director/Clerk of Council *gjh/lcp*

DATE: June 09, 2017

RE: Planning Commission Meeting Cancellation

The Planning Commission meeting regularly scheduled for Tuesday, June 13, 2017 at 5:00 pm has been CANCELED due to lack of agenda items.

2017 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

	<i>Name of Members</i>	<i>Date Started</i>	<i>Date Term Expires</i>
City Council & Mayor			
Meets 1st and 3rd Monday at 7:00 pm	Travis B. Sheaffer, President	01.01.1994	12.31.2017
	Joseph D. Bialorucki, President Pro-Tem	01.18.2016	12.31.2017
	Jeffrey W. Comadoll	04.07.2014	12.31.2019
	Rita Small	12.21.2015	12.31.2017
	Daniel L. Baer	01.01.2016	12.31.2019
	Lori Siclair	06.05.2017	12.31.2017
	Jeff Mires	06.20.2016	12.31.2019
	Mayor Jason P. Maassel	01.01.2016	12.31.2019
Technology and Communications Committee			
Meets 1st Monday at 6:15 pm	Rita Small, Chair		
	Dan Baer		
	Travis Sheaffer		
Electric Committee			
Meets 2nd Monday at 6:30 pm	Travis Sheaffer, Chair		
	Lori Siclair		
	Dan Baer		
Water, Sewer, Refuse, Recycling and Litter Committee			
Meets 2nd Monday at 7:00 pm	Jeff Comadoll, Chair		
	Travis Sheaffer		
	Rita Small		
Municipal Properties, Buildings, Land Use and Economic Development Committee			
Meets 2nd Tuesday at 7:30 pm	Lori Siclair, Chair		
	Joe Bialorucki		
	Jeff Mires		
	Jason Maassel		
Parks and Recreation Committee			
Meets 3rd Monday at 6:00 pm	Joe Bialorucki, Chair		
	Jeff Comadoll		
	Jeff Mires		
Finance and Budget Committee			
Meets 4th Monday at 6:30 pm	Jeff Mires, Chair		
	Lori Siclair		
	Joe Bialorucki		
	Jason Maassel		
Safety and Human Resources Committee			
Meets 4th Monday at 7:30 pm	Dan Baer, Chair		
	Jeff Comadoll		
	Rita Small		
Personnel Committee			
Meets As Needed	Travis Sheaffer, Chair		
	Joe Bialorucki		
	Jason Maassel		
Ad-Hoc Committee on Organizational Health and Strategic Vision			
Meets 3rd Monday at 6:15 pm	Travis Sheaffer, Chair		
	Dan Baer		
	Joe Bialorucki		
	Jason Maassel		
Ad-Hoc Committee on Council Rules <i>(created 12/5/2016)</i>			
Meets As Needed	Travis Sheaffer		
	Joe Bialorucki		
	Jeff Mires		

2017 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

		DATE APPOINTED	TERM EXPIRES
Board of Public Affairs (BOPA)			
Per Charter 5.04, Ordinance No. 311, Passed 04-07-1958 - 3 Members – 3 Year Term – Appointed by the Mayor – Approved by City Council			
<i>Meets on the 2nd Monday at 6:30 pm</i>	Mike DeWit, Chair	01/03/2012	12/31/2019
	Dr. David Cordes	01/07/2013	12/31/2018
	Nick Frysinger	02/01/2016	12/31/2017
Board of Zoning Appeals			
Per Charter 5.03, Ordinance No. 701 Passed 10-18-1965 - 5 Members – Alternating 5 Year Terms - Appointed by the Mayor, Approved by Council at least one shall be a member of the Planning Commission			
<i>Meets on the 2nd Tuesday at 4:30 pm</i>	Laurie Sans	03/06/2006	12/31/2016
	Tom Mack	11/18/1991	12/31/2017
	Bob McLimans, Chair	01/03/2000	12/31/2018
	Steve Small	01/04/2010	12/31/2019
	David Dill	12/18/2000	12/31/2020
Planning Commission			
Per Charter 5.02 Ordinance No. 85 Passed 06-01-1953 - 5 Members –Mayor and 4 Citizens appointed by the Mayor - Alternating 6 Year Terms			
<i>Meets on the 2nd Tuesday at 5:00 pm</i>	Bob McLimans, Chair	01/03/2000	12/31/2017
	Tim Barry	09/02/2008	12/31/2016
	Marvin Barlow	12/16/2013	12/31/2019
	Fredric Furney	03/06/2006	12/31/2022
	Jason Maassel, Mayor	Term of Office	12/31/2019
Tree Commission			
Per Charter 169.02 Ordinance No. 41-95 Passed 05-01-1995 – 5 Members – 4 Year Term – Appointed by the Mayor			
<i>Meets on the 3rd Monday At 6:00 pm</i>	David Volkman, Chair	01/01/1994	12/31/2020
	Ed Clausing	04/18/2016	12/31/2020
	Jim Fitzenreiter	06/07/1999	12/31/2019
	Larr Etzler	02/20/2017	12/31/2020
	Bill Rohrs	06/05/2006	12/31/2020
	Jeff Mires – Council Representative (2/20/2017)	Term of Office	12/31/2019
	Marty Crossland	City Representative	
Civil Service Commission			
Per Charter 5.01 ORC 143.40 – 3 Members – 6 Year Term – not more than 2 of one Party – Appointed by the Mayor			
<i>Meets on the 4th Tuesday at 4:30 pm</i>	Bill Finnegan (D) – Chair	08/03/2015	12/31/2021
	Megan Lytle-Steele (D)	02/01/2016	12/31/2017
	Eric Rohrs (R)	12/05/2016	12/31/2019
Parks and Recreation Board			
Per Charter 5.06 – Ordinance No. 879 Passed 03-03-1969 – 7 Members – 3 Year Term – Appointed by Mayor, Approved by Council			
<i>Meets on the Last Wednesday of the Month at 6:30 pm</i>	Matt Hardy, Chair	01/17/2005	12/31/2017
	Chad Richardson	01/05/2015	12/31/2017
	Peg Funchion	01/03/2000	12/31/2017
	Aaron Schnitkey	10/01/2012	12/31/2017
	Mike Saneholtz	01/01/1995	12/31/2019
	Ryan Miller	02/29/2016	12/31/2019
	Jon Knepley	08/17/2015	12/31/2019
	Joe Bialorucki	Council Representative	
Americans with Disabilities Act Compliance Board (ADA)			
Per Charter 171.03 – Ordinance No. 60-93 – 5 Members – 3 Year Term – Appointed by Mayor			
<i>Meets As Needed</i>	Richard Luzny	06/21/1993	12/31/2016
	Art Germann	06/21/1993	12/31/2017
	Wayne Barber	01/03/2012	12/31/2017
	Kevin Yarnell	06/21/1993	12/31/2018

2017 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

		DATE APPOINTED	TERM EXPIRES
Audit Committee			
Per Ordinance No. 028-09 – Members of the Finance and Budget Committee of Council			
	Jeff Mires, Chair	<i>Members of the Finance and Budget Committee of Council</i>	
	Lori Siclair		
	Joe Bialorucki		
	Jason Maassel		
Board of Building Appeals			
Per Charter 5.05 – Ordinance No. 1116 – 5 Members – 3 Year Term – Appointed by Mayor			
<i>Meets as Needed</i>	Randy Germann (Structural Engineer)	02/20/2012	12/31/2017
	Alex Stites	03/05/2012	12/31/2017
	Phillip Rausch	03/19/2012	12/31/2017
	Greg Beck (Organized Labor, Building and Construction)	02/20/2012	12/31/2017
	Jeff Lankenau (Attorney)	02/20/2012	12/31/2019
Charter Review Commission			
Per Charter 5.07 – 7 Members: 5 Appointed by Council – 2 Members Appointed by the Mayor (but not more than 2 may be Councilmembers)			
<i>Meets at Least Every 8 Years Meetings were in 2008, 2016</i>	Jason Maassel, Mayor	02/01/2016	
	Travis Sheaffer, Council	01/04/2016	
	_____, Council	01/04/2016	
	Mike DeWit	01/04/2016	
	Ted Rohrs	01/04/2016	
	Ron Behm	01/04/2016	
	Terry Holman	02/01/2016	
CIC Board			
(Per Ordinance No. 017-11, 1 year term for Officials-Appointed by the Mayor, 3 year term for Citizens-Appointed by the CIC Board)			
<i>Meets: 3rd Tuesday At 4:30 pm</i>	Jason Maassel, Elected Official	08/04/2014	12/31/2017
	Dan Baer, Elected Official	02/15/2016	12/31/2017
	Greg Beck, Citizen		
	Kevin Yarnell, Citizen		
	Chris Peper, Citizen		
	Kelli Burkhardt, Citizen	5/12/2012	
County/City General Health District			
5 year term; Appointed by the City Manager			
<i>Meets:</i>	Dr. Doug Lindsay	10/13/2011	03/01/2019
<i>As Needed</i>	Joel Miller	Feb 2014	12/31/2018
Fair Housing Board			
Per Charter 515.04, 3 year term, Appointed by the Mayor (shall not be employed by the City, an elected public official or candidate for public office)			
<i>Meets:</i>	Mary Jo Sands	04/16/2012	
<i>As Needed</i>	Donna Fowler	04/16/2012	
	Trudy Wachtman	05/07/2012	
Healthcare Cost Committee			
Per Ordinance No. 125-00 2-AFSCME, 2-FD, 2-PD selected by unions; 2 Non-Bargaining Appointed by the Mayor; 2 Admin selected by the City Manager			
<i>Meets: As Needed</i>	Mike Foreman, PD – Chair		
	Rocky Rubio, PD		
	Dave Bowen, FD		
	Brady Schaffner, FD		
	Jeremy Okuley, AFSCME		
	Roger Eis, AFSCME		
	Dave Mack, Non-Bargaining	1/17/2016	
	Chad Lulfs, Non-Bargaining		
	Greg Heath, Admin		
	Joel Mazur, Admin		

2017 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

		DATE APPOINTED	TERM EXPIRES
Henry County Metropolitan Housing Authority			
5 Year Term, Appointed by the Mayor			
Meets:	Cheryl Hershberger		10/01/2017
As Needed	Anthony Greiser		09/22/2018
Housing Advisory (representing area agencies, organizations and businesses)			
Per Ordinance No. 063-05, 4 year term, appointed by the Mayor			
Meets:	Mary Jo Sands	04/16/2012	12/31/2016
As Needed	Trudy Wachtman		
Housing Council			
per Ordinance No. 120-00 - 3 year term (2 appointed by Mayor; 2 appointed by Council, 2 appointed by Housing Council, 1 appointed by Planning Comm)			
Meets: 1st Council meeting following TIRC meeting at 6:30 pm	, Chair (Mayor's Appointment)	04/04/2016	12/31/2018
	Joe Bialorucki (Mayor's Appointment)	04/04/2016	12/31/2018
	Lori Sicclair, (Council Appointment)	04/03/2017	12/31/2018
	Ted Rohrs, (Council Appointment)	04/04/2016	12/31/2018
	Kevin Yarnell, (Housing Council Appointment)	04/04/2016	12/31/2018
	Jerry Tonjes, (Housing Council Appointment)	04/03/2017	12/31/2018
	Cheryl Hershberger, (Planning Commission Appt.)	04/12/2016	12/31/2018
Local Board of Tax Review			
Ordinance No. 053-15 – 2 year term (2 members appointed by Legislative Authority; 1 member [city employee] appt. by City Manager.			
	Jonathon Floering	01/18/2016	12/31/2017
	Sheri Heckerman	01/28/2016	12/31/2017
Lodge Tax Advisory and Control Board			
(per Charter 191.21, 2 year term–Appointed by the Mayor – no term for Council or Mayor. Mayor Optional, 2 Council, 1 Chamber, 1 Parks & Rec, 1 Lodging Business)			
Meets:	Travis Sheaffer, Council Representative		Term of Office
As Needed	Joel Miller, Chamber		
	Jason Maassel, Mayor		Term of Office
	_____ (Parks & Rec)		
	_____ (Lodging)		
Maumee Valley Planning Organization Board			
One Member from the City, Appointed by the Mayor			
Meets: Quarterly	Mayor Jason Maassel		
Napoleon Infrastructure/Economic Development Fund Review Committee			
Per Resolution No. 030-11, also covered in Contractual Agreement with CIC			
Meets:	Joel Mazur, City Manager		
As Needed	Greg Heath, Finance Director		
	Denise Dahl, CIC Director		
NCTV Advisory Board			
Per City Contract No. 2009-20			
Meets:	Michelle Hall	02/20/2012	
As Needed	John Stovcsik	02/20/2012	
	Travis Sheaffer	02/20/2012	
	Jamie Bostelman	03/05/2012	

2017 COUNCIL, COMMITTEES, COMMISSIONS AND BOARDS

		DATE APPOINTED	TERM EXPIRES
Preservation Commission			
Per ORC 181.01, Ordinance No. 031-09: Five Members each appointed by the Mayor, one for a term of one year, one for a term of two years, one for a term of three years, one for a term of four years and one for a term of five years.			
Meets: As Needed	Mary Wesche, Chair	08/05/2013	12/31/2020
	Joel Miller	09/08/2009	12/31/2020
	Ed Peper	09/08/2009	12/31/2020
	Marv Barlow	09/08/2009	12/31/2020
	Glenn Miller	10/17/2011	12/31/2020
Privacy Committee (notify Greg and Lori)			
Per Ordinance No. 083-08, 6 year term, Experience in Customer Service, Accounting, Info. Sys/Tech, HR, Sr. Management or Law Enforcement			
Meets: 2 nd Tuesday of May & November at 10:30 am	Christine Peddicord		12/31/2022
	Robert Weitzel	11/07/2011	12/31/2017
	Tony Cotter	03/06/2017	12/31/2019
Records Commission			
Per Charter 173.01, 5 year term, Mayor-Chair, Finance Director, City Manager, Law Director, 1 Citizen			
Meets: 2 nd Tuesday of June and December at 4:00 pm	Jason Maassel, Mayor		
	Gregory J. Heath, City Finance Director		
	Joel L. Mazur, City Manager		
	Billy D. Harmon, Law Director		
	Doug Herman, Citizen		12/31/2020
Tax Incentive Review Council (TIRC)			
(Per ORC 5709.85, Appointed by Council President)			
		01/23/2017	
	Jeff Mires	01/23/2017	
Volunteer Firefighters Dependents Fund Board			
Per ORC 146.03 – 1 Year Term - 2 Appointed by Council, 2 by Fire Department and 1 by the Board			
Meets: As Needed	Jeff Comadoll, Appointed by Council	12/05/2016	12/31/2017
	Joe Bialorucki, Appointed by Council	12/05/2016	12/31/2017
	Peter Celani	Appt. by Vol. Fire Dept.	12/31/2017
	Ashley Bowen	Appt. by Vol. Fire Dept.	12/31/2017
	Ellsworth Mitchell	Appointed by Board 1-23-2017	12/31/2017
Volunteer Peace Officers' Dependents Fund Board			
Per Ordinance No. 010-16 – 1 Year Term – 2 Appointed by Council, 2 by Fire Department and 1 by the Board			
	Jeff Comadoll	01/03/2017 Council	12/31/2017
	Joe Bialorucki	01/03/2017 Council	12/31/2017
	Vic Engel	Appt. by Police Aux	12/31/2017
	Pete Mendez	Appt. by Police Aux	12/31/2017
	Ellsworth Mitchell	Appointed by Board 1-23-2017	12/31/2017

City of Napoleon, Ohio


Annual Notice of Regular Scheduled Meetings for City Council, Committees of Council, Boards and Commissions AS OF JUNE 05, 2017

1. **City Council** is scheduled to meet regularly at 7:00 pm on the First and Third Monday of each calendar month at the Municipal Building.
2. **Technology and Communications Committee** is scheduled to meet regularly at 6:15 pm on the First Monday of each calendar month.
3. **Electric Committee** is scheduled to meet regularly at 6:30 pm on the Second Monday of each calendar month.
4. **Water, Sewer, Refuse, Recycling and Litter Committee** is scheduled to meet regularly at 7:00 pm on the Second Monday of each calendar month.
5. **Municipal Properties, Buildings, Land Use and Economic Development Committee** is scheduled to meet regularly at 7:30 pm on the Second Monday of each calendar month.
6. **Parks and Recreation Committee** is scheduled to meet regularly at 6:00 pm on the Third Monday of each calendar month.
7. **Finance and Budget Committee** is scheduled to meet regularly at 6:30 pm on the Fourth Monday of each calendar month.
8. **Safety and Human Resources Committee** is scheduled to meet regularly at 7:30 pm on the Fourth Monday of each calendar month.
9. **Board of Public Affairs** is scheduled to meet regularly at 6:30 pm on the Second Monday of each calendar month.
10. **Board of Zoning Appeals** is scheduled to meet regularly at 4:30 pm on the Second Tuesday of each calendar month.
11. **Planning Commission** is scheduled to meet regularly at 5:00 pm on the Second Tuesday of each calendar month.
12. **Tree Commission** is scheduled to meet at 6:00 pm on the Third Monday of each calendar month.
13. **Civil Service Commission** is scheduled to meet regularly at 4:30 pm on the Fourth Tuesday of each calendar month.
14. **Parks and Recreation Board** is scheduled to meet regularly at 6:30 pm on the Last Wednesday of each calendar month.
15. **Records Commission** is scheduled to meet regularly at 4:00 pm on the Second Tuesday of June and December.
16. **Privacy Committee** is scheduled to meet regularly at 10:30 am on the Second Tuesday of May and November.
17. **Housing Council** is scheduled to meet at 6:30 pm on the First Monday of April.
18. The **Personnel Committee, Ad-Hoc Committee on Organizational Health and Strategic Vision, Ad-Hoc Committee on Council Rules, Lodge Tax Advisory and Control Board, Preservation Commission, ADA Compliance Board, Board of Building Appeals, NCTV Advisory Board, Volunteer Fire Fighters' Dependents Fund Board, Volunteer Peace Officers Dependent Fund Board, Tax Incentive Review Council, Housing Advisory Board, Audit Committee, Board of Review, Napoleon Infrastructure/Economic Development Fund Review Committee and Health Care Cost Committee** shall meet as needed.

NOTE: Unless otherwise specified in the posted meeting notice, all meetings shall take place at the Municipal Building located at 255 West Riverview Avenue, Napoleon, Ohio. Regularly scheduled meetings may be canceled due to lack of agenda items or prior known lack of quorum. Meetings falling on a City recognized holiday shall convene on the following day.

Gregory J. Heath
Finance Director/Clerk of Council

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June 9, 2017

Next week is a significant week in the state budget process as the Senate leadership has announced the unveiling of the changes the Senate will include in their substitute version of sub. HB49, the two-year state operating budget bill. State tax revenue collections continue to under perform leaving the task of presenting a constitutionally-required balanced budget to the Governor by June 30th, that much more challenging. Statehouse "conventional wisdom" has it that the final budget hole at the end of the fiscal year, June 30th, will exceed \$1 billion dollars while Medicaid costs continue to climb. The legislature has real issues to address in charting the course for Ohio's future.

The legislative schedule was slightly lighter on municipal issues than in previous weeks but there was a high concentration of municipal activity on the Senate side of the Statehouse as the Senate Finance Committee heard testimony Tuesday on municipal issues included in the proposed budget bill and testimony by League staff on the BWC budget bill. Those two issues are addressed in greater detail to follow. We greatly appreciate the municipal officials from around the state who took time out of their busy schedules to provide testimony to the Senate Finance Committee and specifically addressing the municipal tax issues being considered that would impact municipal revenues and the ability to continue to exercise local control. Your testimony was impactful and greatly appreciated!

As a review, the Senate is expected to release their substitute version of the budget bill Monday. We have yet to receive a hearing schedule for Senate Finance next week. We will have an updated committee schedule posted to our website Monday but we do anticipate hearings will be held to present the new Senate language. After the substitute language is released, there will be an omnibus amendment offered possibly at the end of next week to complete the budget package supported by the leadership of the Ohio Senate before the final Senate plan is presented to the full Senate membership on the floor June 21st. It will be then sent to the House, where they will more than likely not concur on the changes made to the bill. A conference committee will convene to identify and resolve the differences in the three plans; the budget requests of the Administration, House and Senate. This part of the budget process lends itself the least to transparency on how issues and decisions are being reached related to the two-year spending plan and is the most challenging for legislative advocates.

**SENATE FINANCE COMMITTEE RECEIVES TESTIMONY FROM
MUNICIPAL OFFICIALS**

On Tuesday, the Senate Finance Committee held a fifth public hearing on Sub. HB 49, the proposed state operating budget bill. In addition to OML Executive Director Kent Scarrett providing testimony on a wide range of issues included in the current version of the budget impactful to Ohio cities and villages, we are grateful that municipal officials from across the state were able to attend the hearing and provide excellent testimony specifically concerning the municipal tax components in the version before the Senate Finance Committee.

We are also grateful for the attendance and attentiveness of the committee members as they received this critical information from our members, as Senators make decisions so impactful to municipalities and the almost 9 million Ohio taxpayers who call an Ohio city or village home.

Robert Wright, Income Tax Commissioner for Bowling Green and President of the Northwest Ohio Tax Commissioners Association, kicked off the testimony on the municipal side with rebuttal points to ODT's claim that their alternative centralized collection proposal will relieve any administrative burden for either municipalities or businesses. "A business will still be required to collect the same information as it currently does," he said. "The time consuming, hard work is collecting and compiling the data, not calculating the percentage. What will Taxation actually be doing to justify the 1% fee?" Robert's testimony can be found [HERE](#).

Athens City Auditor, Kathleen Hecht spoke next to the revenue loss the city would experience if "throwback" were eliminated. "Before you implement another round of revenue reduction upon cities, you should first consider the impact this will have on the residents throughout the state," she asked. "Listen to the impact numbers from each municipality and turn those numbers into actual budget cuts for each city and village." Kathleen's testimony can be found [HERE](#).

OML Board of Trustees member and Mason City Councilperson Diana Nelson, CPA, testified in opposition to any form of centralized collection, on the grounds that state control does not make it easier for businesses to file their returns but instead adds another layer to the process and will compromise fairness, quality of service, and simplicity. She concluded, "Businesses will be helped more by the State simplifying their own tax rules than misguided efforts to exert control over local taxes." Diana also serves as a CFO for a business in southwestern Ohio and as a taxpayer advocate to a federal advisory board for the IRS, lending a unique perspective for committee members. Diana's testimony can be found [HERE](#).

Mindy Frank, Income Tax Administrator for Columbus followed councilperson Nelson, explaining among other things how current municipal income tax law provides uniformity and clarity for businesses and how any form of state centralized collection - particularly ODT's proposed mandated five-year lock in filing period for businesses fling through OBG - would be "bureaucratically burdensome and definitely not business friendly." Mindy's testimony is [HERE](#).

Kent Scarrett, OML's Executive Director, not only addressed the municipal income tax issues in the budget, but also covered other amendments in the bill affecting municipalities including: supporting the House language on the rebuild of OBG, supporting language being proposed to address brownfield remediation efforts, and supporting the removal of the capacity based measurements in the alternative LGF distribution formula. His testimony opposed the lead preemption amendment, the predatory annexation amendment, the municipal unitization amendment, and the

removal of \$24 million from the municipalities' LGF apportionment for redistribution to townships and smaller villages. Scarrett closed his comments to committee members with an update on the ruling last Friday from the Franklin County Common Pleas Court Judge Frye, determining that the language preempting local right of way management practices as they relate to the installation of small cell wireless infrastructure, amended into SB 331 during the Lame Duck session last General Assembly, violates Ohio's "single subject" rule in the Ohio constitution and is unenforceable. Scarrett impressed upon the committee that any new language on the subject should not be included in the state operating budget and should be introduced as stand-alone legislation so that the issue can be transparently vetted and the legislative process be respected. A copy of Kent's testimony can be found [HERE](#) although much of the remarks presented were extemporaneous due to a limited amount of time to present the concerns of the League.

To wrap-up the municipal testimony, Richard Donnelly, Tax Administrator for Grove City, detailed in real numbers and actual examples the impact the elimination of "throwback" would have on business attraction, local infrastructure, and jobs. "A road that does not get built does not generate angry calls from businesses or residents about its potholes," he said. "But a road that does not get built does not spark development, and that missed opportunity for development means Ohio misses out on the private sector jobs that development would have brought." Mr. Donnelly also discussed the significant financial impact the essential repeal of the throwback language would have on his community. The testimony can be found [HERE](#).

Once again, we want to thank those who spent their day with us at Ohio's Statehouse. We are grateful for your commitment to your communities. We are also very grateful to all of our members who continue to contact their Senators and members of the House to impress upon them the importance of local control of local revenues and challenges that mount when less revenue is available locally to reinvest in Ohio's future.

SMALL CELL WIRELESS LEGISLATION STRUCK DOWN

Last Friday, Franklin County Common Pleas Court Judge Richard Frye issued an opinion that the small-cell wireless provisions in last year's Senate Bill 331 were unconstitutional, because they violated the Ohio single-subject rule. The single-subject rule arises from the Ohio Constitution, initiated basically to protect the citizenry from the legislature stacking multiple, unrelated subjects into one piece of legislation, thus challenging the virtues of transparency and denying a proper opportunity for a thorough review of future laws. SB 331 was originally drafted as a bill to address the business practices of Petland pet stores and the concerns several municipalities had with how they sourced their puppies for sale. However, late in the bill's legislative process, provisions were added that preempted the ability of only municipalities to regulate the installation of small cell wireless equipment in municipal right of ways, outlawed the practice of bestiality, and preempted any political subdivision from having a different minimum wage than the state. Judge Frye found that the small cell wireless and the minimum wage preemptions were unconstitutionally included in the enacted legislation. A copy of the ruling and judgement can be found [HERE](#) & [HERE](#).

The Judge stated in his opinion, "SB331 passed the Senate initially to protect puppies. Nothing in the record before the court suggests that the broad telecommunications provisions now in focus were given formal hearings in either chamber. Instead, in the rush to conclude the lame duck session, SB331 passed out of the House Finance Committee, and was approved on the floor of both the House and Senate all on the same

day. Hasty consideration of such a diverse assortment of subjects directly undermines the policy underlying the one-subject rule, which is to encourage a more orderly and fair legislative process."

Dan Tierney, spokesperson for Attorney General Mike DeWine's office, told Hannah News the state is still reviewing the decision to determine if it will appeal. The case is *The City of Bexley, Ohio, et al., vs. The State of Ohio*, Case No.: 17 CV 2672 in the Court of Common Pleas in Franklin County, Ohio.

OML TESTIFIES ON THE WORKERS COMPENSATION BUDGET

On Tuesday, OML Director of Communications Josh Brown testified to the Senate Insurance and Financial Institutions Committee in support of the House-passed version of House Bill 27, which is the worker's compensation budget. The bill was introduced by Representative Tom Brinkman (R-Mt. Lookout). Brown testified specifically about a change to occupational disease laws that we have reported on extensively in recent bulletins.

The changes Brown testified to are part of an agreement between the League and the Ohio Association of Professional Firefighters. The Committee members asked for clarification of the sections and some perspective in terms of how these changes would affect small municipalities in particular. Overall, there did not appear to be any objections. In fact, some members expressed satisfaction that management and the unions were able to work together on these changes after a vigorous debate over the issues involved.

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MARYLAND COURT ISSUES PUBLIC RECORDS OPINION

In a welcomed trend that may be developing across the country, the Maryland Court of Appeals (Maryland's highest court) has decided to allow a requirement that those requesting public records provide reasonable search fees when the search process involves an exhaustive review of thousands of emails and documents. The reasoning partially involved the extraordinary costs involved in the request. Also, part of the reasoning lied in the nature of the request: public offices often receive requests for "any and all" documents. In this fact pattern in particular, the plaintiff sought "any and all" documents related to a police officer that had written the plaintiff a traffic ticket, including personnel and disciplinary files. Such requests can require extraordinary time and resources. Public offices in Ohio have taken note of the case and the trend, although the Maryland Court's decision is not authoritative in Ohio. The League has long advocated for public records policies that recognize the practical issues that cities and villages face. We hope that it is the development of policies and precedents that will help curb frivolous yet costly document requests. The case is: *Glass v. Anne Arundel County*, No. 20 (Md. Ct. App. May 26, 2017) and a copy of an overview of the issue and decision can be found [HERE](#).

MAYORS CONFERENCE WELCOMES CHIEF JUSTICE

This coming Wednesday June 14th to Friday June 16th, the Mayors Association of Ohio will hold its annual conference. In addition to the group welcoming the Supreme Court of Ohio's Chief Justice Maureen O'Connor as its key-note speaker on the first day of the conference, the three-day meeting will include many important sessions on local control, economic development strategies administrative and best practices being used



Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

June 9, 2017

Generation outage season leads to rise in prices for May 2017

By Mike Migliore – vice president of power supply planning & marketing

May 2017 average temperatures returned to normal, although the majority of days were unusually cool. The four-day heat wave in the middle of the month brought the average back to the mean. May market prices at A/D Hub were the highest so far in 2017 and much higher than the very low prices seen in May 2016. Congestion throughout PJM remained low. The system saw a rare month where A/D Hub prices ended higher than those at the PJM West Hub

AVERAGE DAILY RATE COMPARISONS

	May 2017 \$/MWh	April 2017 \$/MWh	May 2016 \$/MWh
A/D Hub 7x24 Price	\$29.94	\$28.62	\$23.32
PJM West 7x24 Price	\$29.14	\$29.40	\$24.30
A/D to AMP-ATSI Congestion/Losses	\$0.41	\$0.65	\$0.16
A/D to Blue Ridge Congestion/Losses	\$0.41	\$0.68	\$0.61
A/D to PJM West Congestion/Losses	-\$0.80	\$0.78	\$0.97
PJM West to PP&L Congestion/Losses	-\$1.39	-\$0.70	-\$3.39
IND Hub to A/D Hub Congestion/Losses	\$0.28	-\$1.23	-\$1.03

USEPA delays ozone standard

By Adam Ward – vice president of environmental affairs, sustainability & energy policy

In a letter to state governors on June 7, 2017, the U.S. Environmental Protection Agency (USEPA) announced that it will delay implementation of its 2015 ground-level ozone standard by one year to give states more time to develop air quality plans. The additional time will also allow USEPA to complete its review of the 2015 ozone standard.

The previous standard, established in 2008, had been 75 parts per billion (ppb). Under court order to reconsider the rule, then USEPA Admin-

see USEPA on Page 2



AMP names Norton as 2017 DNA Award recipient

AMP President/CEO Marc Gerken (left) presents the 2017 AMP DNA Award to Chris Norton, director of market regulatory affairs at a staff meeting on June 9. Nominated by peers, the recipient of the DNA Award exemplifies AMP's core values: cooperation, integrity, innovation, action oriented, effective communication and member focused. Additional information will be provided next week.

OUPS proposes change to call-before-you-dig

By Charles Willoughby – director of government affairs

The Ohio Utilities Protection Service and Sen. Bill Coley (R-Liberty Township) called a meeting of local government groups together this week to discuss their interest in changing the current 12-inch exemption for governmental entities. Sen. Coley asked attendees to consider replacing the current blanket exemption with a list of excavation activities with a depth less than 12 inches. Such a change would resolve concerns that have previously been made by Pipeline and Hazardous Materials Safety

OUPS continued on Page 3

USEPA continued from Page 1

istrator Gina McCarthy lowered it to 70 ppb in October 2015. The revised ozone standard was also immediately challenged in court for being overly burdensome, not adequately accounting for background ozone levels and many other reasons.

National Ambient Air Quality Standard (NAAQS) are set by USEPA. States subsequently submit proposals to USEPA recommending the attainment status of respective geographic regions based on a combination of ambient air monitors and predictive modeling. Many regions of the country, including northeastern Ohio, have recently achieved attainment with the 2008 ozone standard and would likely need to be re-designated back to non-attainment if the tightened 2015 standard remains.

Please feel free to contact me with questions at 614.540.0946 or award@ampppartners.org.

AFEC weekly update

By Jerry Willman – assistant vice president of energy marketing

Fremont plant remained in 2x1 configuration for the week. Generally the plant was cycled offline during the off-peak hours due to lower PJM prices. The plant ramped up to maximum base during the on-peak hours.

Duct firing operated for eight hours this week. The plant generated at a 49 percent capacity factor (based on 675 MW rating).

Reminder: APPA annual survey

By Michelle Palmer, PE – vice president of technical services

As a reminder, AMP is strongly encouraging its members to participate in the American Public Power Association (APPA) annual salary survey. The survey will help gather results that can help members with their local efforts to provide competitive salaries.

APPA has provided two links. [Survey "A"](#) is for utilities with over \$15 million in revenue and [Survey "B"](#) is for utilities below that threshold. Please complete the survey that fits your utility model.

In light of requests from our members for lineworker salary comparison data, AMP will work with APPA to obtain more granular data than the standard issue reports. These reports will be useful to compare your utility's salaries with those of other utilities in the public power community which will help attract and retain a qualified workforce. All information that is provided will be held confidential. As a supplement to the survey, AMP is working to secure comparison data for rural co-ops and IOUs in our member footprint.

Thank you in advance for your participation. For questions or additional information regarding the APPA surveys, please contact Paul Zummo at APPA at 202.467.2969 or pzummo@publicpower.org.



On Peak (16 hour) prices into AEP/Dayton Hub

Week ending June 9

MON	TUE	WED	THU	FRI
\$27.96	\$26.37	\$24.85	\$26	\$29.53

Week ending June 2

MON	TUE	WED	THU	FRI
\$26.62	\$27.62	\$28.27	\$28.09	\$31.19

AEP/Dayton 2018 5x16 price as of June 8 — \$36.55

AEP/Dayton 2018 5x16 price as of June 1 — \$36.38

Energy markets update

By Jerry Willman

The July 2017 NYMEX natural gas contract increased \$0.008/MMBtu to close at \$3.028 yesterday. The EIA reported an injection of 106 Bcf for the week ending June 2. Analyst expectations were calling for an injection of 99 Bcf. For the upcoming week a strong heat wave is forecast to sweep through PJM and the Mid Atlantic. This is anticipated to add significant demand in the east from power generators.

On-peak power prices for 2018 at AD Hub closed yesterday at \$36.55/MWh, which was \$0.17/MWh higher for the week.

MAY OPERATIONS DATA

	May 2017	May 2016
AFEC Capacity Factor	26%	42%
Prairie State Capacity Factor	62%	93%
Meldahl Capacity Factor	48%	33%
Cannelton Capacity Factor	34%	N/A
Greenup Capacity Factor	26%	38%
Willow Island Capacity Factor	66%	77%
Belleville Capacity Factor	79%	97%
Blue Creek Wind Capacity Factor	35%	25%
JV6 Wind Capacity Factor	26%	15%
Napoleon Solar Capacity Factor	21%	18%
Bowling Green Solar Capacity Factor	30%	N/A
Avg. A/D Hub On-Peak Rate	\$36	\$28
<i>Prairie State and Fremont were performing spring maintenance for first two weeks of May 2017</i> <i>Fremont capacity factor based on 675 MW rating</i> <i>PS capacity factor based on 1,582 MW rating</i> <i>Meldahl capacity factor based on 105 MW rating</i> <i>Cannelton capacity factor based on 87.6 MW rating</i> <i>Greenup capacity factor based on 70 MW rating</i> <i>Willow Island capacity factor based on 44.2 MW rating</i> <i>Belleville capacity factor based on 42 MW rating</i> <i>Solar capacity factor based on 3.54 MW rating</i> <i>A/D Hub price from Price Index MW Daily rate</i>		

OUPS proposes change

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Administration (PHMSA) regarding exempting an "entity" rather than certain "activities." AMP/OMEA staff attended the meeting and are reviewing OUPS's proposed list of exempt activities, which includes ditching, road surfacing, uncovering valve boxes, curb boxes, manhole covers, facility component inspections that require excavation, pedestal repair, plantings, signage, utility markers, utility marking and temporary survey markers. All the exempt activities would apply if they do not exceed a depth of 12 inches. The proposal also calls for the exemption to remain for any activity in the right-of-way.

Sen. Coley later indicated his desire to include an amendment to the state budget bill to incorporate these changes. We are awaiting formal legislative language that would incorporate these changes. ***If you have activities that are not included in the list above, please let us know as soon as possible.***

Please contact Michael Beirne at 614.540.0835 or mbeirne@amppartners.org, or myself at 614.540.1036 or cwilloughby@amppartners.org if you have any questions or need additional information.

Speakers needed for conference Lightning Talks session

By Michelle Palmer, PE

AMP will again offer a Lightning Talks session at the AMP/OMEA Conference (Sept. 25-28 at the Hilton Columbus at Easton) and are actively seeking speakers to participate. A lightning talk is a brief (five minutes or less) presentation covering a topic in a quick, insightful and clear manner. These concise and efficient talks are intended to grab the attention of the audience, convey key information and allow for several presenters to share their ideas in a short period of time.

This session has been popular for conference attendees in past years and we're excited to offer it again. Please contact me at mpalmer@amppartners.org or 614.540.0924 for more information or to participate

AMP welcomes Beckner to Smithland hydro team

By Mike Dabolt – Smithland operations & maintenance supervisor

Beau Beckner joined AMP on May 31 as a plant operator for the Smithland Hydroelectric Plant. His responsibilities will include assisting with the coordination of unit discharge rates and starting and stopping units. Beckner was previously an NDT technician with Acuren Inspection Inc., and an underground mining equipment mechanic and operator for Sebree Mining. He holds Kentucky electrical certification and attended West Kentucky Area Technology Center. Please join me in welcoming Beau to AMP.



Beau Beckner

AMP Rodeo build day

Due to rain conditions, AMP has rescheduled the rodeo pole setting/work day for June 21. Volunteers are still needed, particularly digger derricks. Please contact Bob Rumbaugh at 614.204.8500 or rrumbaugh@amppartners.org if you have interest and are available to assist in preparing the rodeo field. Additional build dates are planned for July 6 and Aug. 3. The 2017 AMP Lineworkers Rodeo will take place Aug. 25-26.

2017 scholarship recipients

The AMP Board of Trustees recently announced the 2017 scholarships recipients and eight high school seniors were recognized – four Richard H. Gorsuch Scholarship recipients and four Lyle B. Wright Scholarship recipients.

The Gorsuch scholarships are awarded to graduating seniors whose parent or guardian is an employee of either a member municipal electric system or AMP, or is an elected official with responsibility for the electric system. The Wright scholarships are awarded to graduating seniors whose household receives electricity from an AMP member utility.



Jay Myers (right), AMP member marketing representative, presents a Gorsuch scholarship check to Laura Genzman of Oak Harbor. Laura is the daughter of Oak Harbor Village Administrator Randy Genzman.



Tristan Giardullo (right) of Yellow Springs receives a Gorsuch scholarship check from Harry Phillips, AMP director of marketing/member relations. Tristan is the son of Denise Swinger, Yellow Springs planning and zoning administrator.

DEMEC hosts Truck and Tool event for members

Provided by DEMEC

On June 7, 2017 the Delaware Municipal Electric Corporation (DEMEC) hosted a Truck and Tool event for its members to see the latest and greatest equipment available. Ten vendors showcased their equipment, focusing on safety and making the job easier.

DEMEC President and CEO Patrick McCullar stated, "Safety is our top priority. We were excited to provide this all-in-one opportunity for our members to see a wide variety of tools and other equipment to make their utilities safer and more efficient."

Distribution managers and linemen from all over the state and parts of Maryland attended the event. They could personally test equipment and see first-hand how it worked. Wire and cable, LED streetlights, network and security solutions, tools and much more were on display.

"This was a unique opportunity to offer our members as we continue to find new and innovative resources to help their utilities remain safe and reliable," said Senior Vice President of Operations and Power Supply Kimberly Schlichting.

DEMEC is a nine-member, Joint Action Agency serving and representing public power electric utilities throughout the state of Delaware.



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Classifieds

Shelby has jeep for sale

The City of Shelby Fire Department is selling a 1963 Willy's Fire jeep. The vehicle has 9,666 original miles. The sale will be by sealed bids with a minimum of \$5,000. Vehicle and bidding information can be found at shelbycity.oh.gov and <https://goo.gl/jeje0p>. The city will accept bids until noon June 23. Additional information is available on the AMP Member Extranet under "Member Classifieds."



Opportunities available at AMP

American Municipal Power, Inc. (AMP) is seeking applicants for the following positions. For additional information or complete job descriptions, please visit the "careers" section of the AMP [website](http://www.amppartners.org).

Debt Manager – This position is responsible for the management and oversight of the credit programs for member communities. Debt manager will evaluate financing options for projects and member communities, and communicate regularly with third party consultants, community representatives and rating agencies. Qualifications include a bachelor's degree in finance, accounting or economics (master's degree preferred); two to five years of relevant financial leadership management expertise also preferred. Frequent travel is required.

Help Desk – AMP is seeking candidates for one help desk opening. The position will be filled as either a Help Desk Technician or a Help Desk Specialist.

Technician qualifications are a two-year degree in computer science, information systems or related discipline (or four years of directly related experience).

Specialist qualifications are a two-year degree in computer science, information systems or related discipline (or four years of directly related experience); more than two years hands-on experience in network and system support of a high-available 24/7/365 operating environment; more than two years experience using network monitoring tools and problem ticketing systems; and more than two years of experience with Microsoft Active Directory, Exchange, SCCM, WSUS, Active Directory, DNS, Network troubleshooting, etc.

Hydro Plant Operations & Maintenance Supervisor

– Responsible for the operations, maintenance, and supervision of hydro plant operations and maintenance staff. Must have a minimum of a two-year degree in engineering/technology field and two years of supervisory experience in plant operations/maintenance, or at least six years' experience in power plant operations/maintenance including supervisory experience. Candidates should demonstrate thorough knowledge of power plant equipment and principles of operation, and have the ability to read instruction manuals, blueprints, and schematics.