

---

# Memorandum

---

:

*To:* Mayor and Members of City Council  
*cc:* City Manager, Finance Director, City Law Director  
*From:* Roxanne  
*Regarding:* General Information  
*Date:* October 12, 2018

## CALENDAR

### AGENDA - CITY COUNCIL

#### C. APPROVAL of MINUTES:

October 01, 2018 Council Meeting Minutes

#### E. REPORTS from COUNCIL COMMITTEES

#### G. INTRODUCTION of NEW ORDINANCES and RESOLUTIONS

1. **Resolution No. 059-18**, a Resolution Strongly Opposing the State of Ohio Issue I, Reducing the Penalties of Obtaining, Possessing, and Using Illegal Drugs; and Declaring an Emergency. *(Suspension Requested)*
2. **Ordinance No. 060-18**, an Ordinance Enacting Napoleon Codified Ordinance 339.13 Special Engine or "Jake" Brakes.
3. **Resolution No. 061-18**, a Resolution Appointing an Alternate City Representative to Serve on the Board of Directors of the Buckeye Ohio Risk Management Association, Amending Resolution No. 076-10; and Declaring an Emergency. *(Suspension Requested)*

#### H. SECOND READINGS of ORDINANCES and RESOLUTIONS

1. **Resolution No. 051-18**, a Resolution Amending the Rules for the Napoleon Outdoor Refreshment Area (NORA).
2. **Ordinance No. 058-18**, an Ordinance Amending Section 931.09 Increasing Sanitary Sewer Rates for the Year 2019.
  - *The 2017 Sewer Rate and Cost of Service Study done by Courtney & Associates is enclosed.*

#### I. THIRD READING of ORDINANCES and RESOLUTIONS - None

#### J. GOOD of the CITY (Discussion/Action):

1. Discussion/Action: Approval of Power Supply Cost Adjustment Factor for October 2018 as three (3) month averaged factor \$0.01451, JV2 \$0.027145 and JV5 \$0.027145.
2. Discussion/Action: Yard Waste Site Policy Changes.
  - *A copy of the Memorandum from Joel is included in the packet along with a Draft Copy of the minutes from the Water & Sewer Committee.*
3. Discussion/Action: Grant Application for Oakwood Avenue.
  - *A Draft copy of the Municipal Properties Committee minutes is attached.*
4. Discussion /Action: Citywide Master Plan Update.
  - *Glenn Grisdale will be at the meeting to do a presentation on the citywide master plan, a copy of the Master Plan update is enclosed; he will also be doing a presentation for the Planning Commission at 5:00 pm.*

5. Discussion/Action: Swimming Pool.

- *Enclosed is “New Swimming Pool Construction Initiative” Tony Cotter put together. Prior to the Council meeting, the Parks and Rec Committee will be meeting at 6:00 pm regarding the swimming pool.*

6. Discussion/Action: Third Quarter Budget Adjustments (*Refer to Committee*).

**INFORMATIONAL ITEMS**

1. *Agenda – Tree Commission; Monday, October 15, 2018 at 6:00 pm*
2. *Corrected Exhibit A for Ordinance No. 057-18 that was passed at the last Council meeting.*
3. *AMP Update/October 5, 2018*
4. *Ohio Municipal League Bulletin/October 12, 2018.*

Records Retention - CM-11 - 2 Years

## October 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> <b>6:15 pm</b> Technology Committee <b>7:00 pm</b> City Council	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> <b>6:15 pm</b> Electric Comm BOPA <b>7:00 pm</b> Water & Sewer Committee <b>7:30 pm</b> Municipal Properties/ED Committee Greg Heath Vacation	<b>9</b> Greg Heath Vacation	<b>10</b> Greg Heath Vacation	<b>11</b> Greg Heath Vacation	<b>12</b> Greg Heath Vacation	<b>13</b>
<b>14</b>	<b>15</b> <b>5:00 pm</b> -Planning Comm. <b>6:00 pm</b> - Tree Comm. <b>6:00 pm</b> - Parks & Rec Committee <b>7:00 pm</b> –City Council	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> <b>6:30 pm</b> Finance & Budget Committee <b>7:30 pm</b> Safety & Human Resources Committee	<b>23</b> <b>4:30 pm</b> Civil Service Commission	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> 6pm-7:30pm Trick-or-Treat <b>6:30 pm</b> Parks & Rec Board Mtg.			

More 2018 Calendar Layouts... [Excel Format](#), [Microsoft Word Format](#), [Holiday Calendar](#)

City of Napoleon, Ohio

**CITY COUNCIL**

MEETING AGENDA

**Monday, October 15, 2018 at 7:00 pm**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

**A. Attendance** *(Noted by the Clerk)*

**B. Prayer and Pledge of Allegiance**

**C. Approval of Minutes** *(in the absence of any objections or corrections, the minutes shall stand approved)*

1. October 1, 2018 Council Meeting Minutes.

**D. Citizen Communication**

**E. Reports from Council Committees**

1. **Electric Committee** met on October 8, 2018; and
  - a. Approved the BOPA Recommendation to approve the PSCAF for October, 2018.
2. **Water, Sewer, Refuse, Recycling and Litter Committee** met on October 8, 2018; and
  - a. Was Updated on the 2018 Water Rate Study by John Courtney.
  - b. Approved the BOPA Recommendation Regarding the Yard Waste Site Policy Changes.
  - c. Tabled discussion on Management of Solids at the Water Treatment Plant.
3. **Municipal Properties, Building, Land Use and Economic Development Committee** met on October 8, 2018; and
  - a. Recommended Council Approve Moving Forward with Submitting a Grant Application for Oakwood Avenue.
4. **Parks and Rec Committee** met earlier this evening with the agenda item:
  - a. Discussion on the Swimming Pool.

**F. Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*

1. **Board of Public Affairs** met on October 8, 2018; and
  - a. Approved the October, 2018 PSCAF as three (3) month averaged factor \$0.01451, JV2 \$0.027145 and JV5 \$0.027145.
  - b. Heard an Update on the 2018 Water Rate Study by John Courtney.
  - c. Approved Yard Waste Site Policy Changes as recommended.
  - d. Tabled discussion on management of Solids at the Water Treatment Plant.
2. **Board of Zoning Appeals** did not meet on October 9, 2018 due to lack of agenda items.
3. **Planning Commission** did not meet on the regular scheduled meeting date of October 9, 2018; however, did meet in a special meeting earlier this evening for an update on the Master Plan.
4. **Tree Commission** meet at 6:00 pm this evening with the agenda items:
  - a. Review Tree Call Reports.
  - b. Fall Contracts Update.
  - c. Review Spring Plantings List.
  - d. Review Spring Trimming List.
  - e. Finalize Next Year's Budget/Plans.

**G. Introduction of New Ordinances and Resolutions**

1. **Resolution No. 059-18**, a Resolution Strongly Opposing the State of Ohio Issue I, Reducing the Penalties of Obtaining, Possessing, and Using Illegal Drugs; and Declaring an Emergency. *(Suspension Requested)*
2. **Ordinance No. 060-18**, an Ordinance Enacting Napoleon Codified Ordinance 339.13 Special Engine or "Jake" Brakes.
3. **Resolution No. 061-18**, a Resolution Appointing an Alternate City Representative to Serve on the Board of Directors of the Buckeye Ohio Risk Management Association, Amending Resolution No. 076-10; and Declaring an Emergency. *(Suspension Requested)*



**H. Second Readings of Ordinances and Resolutions**

1. **Resolution No. 051-18**, a Resolution Amending the Rules for the Napoleon Outdoor Refreshment Area (NORA). [Tabled]
2. **Ordinance No. 058-18**, an Ordinance Amending Section 931.09 Increasing Sanitary Sewer Rates for the Year 2019.

**I. Third Readings of Ordinances and Resolutions - None**

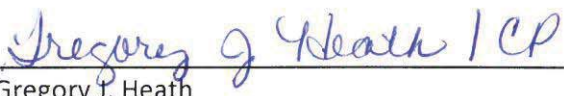
**J. Good of the City** *(Any other business as may properly come before Council, including but not limited to):*

1. **Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for October 2018 as three (3) month averaged factor \$0.01451, JV2 \$0.027145 and JV5 \$0.027145.
2. **Discussion/Action:** Yard Waste Site Policy Changes.
3. **Discussion/Action:** Grant Application for Oakwood Avenue.
4. **Discussion /Action:** Citywide Master Plan Update.
5. **Discussion/Action:** Swimming Pool.
6. **Discussion/Action:** Third Quarter Budget Adjustments *(Refer to Committee)*

**K. Executive Session.** *(as may be needed)*

**L. Approve Payment of Bills and Approve Financial Reports.** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*

**M. Adjournment.**

  
\_\_\_\_\_  
Gregory J. Heath  
Finance Director/Clerk of Council

**A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL**

1. **Technology & Communication Committee (1<sup>st</sup> Monday)**  
(Next Regular Meeting: Monday, November 5, 2018 @6:15 pm)
2. **Electric Committee (2<sup>nd</sup> Monday)**  
(Next Regular Meeting: Monday, November 12, 2018 @6:15 pm)
  - a. Review of Power Supply Cost Adjustment Factor for November 2018
  - b. Electric Department Report.
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2<sup>nd</sup> Monday)**  
(Next Regular Meeting: Monday, November 12, 2018 @7:00 pm)
  - a. Water Treatment Plant Solids Management (Tabled)
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2<sup>nd</sup> Monday)**  
(Next Regular Meeting: Monday, November 12, 2018 @7:30 pm)
5. **Parks & Recreation Committee (3<sup>rd</sup> Monday)**  
(Next Regular Meeting: Monday, November 19, 2018 @6:00 pm)
6. **Finance & Budget Committee (4<sup>th</sup> Monday)**  
(Next Regular Meeting: Monday, October 22, 2018 @6:30 pm)
  - a. Investments and Investment Policy Review
  - b. Third Quarter Budget Adjustments
  - c. Presentation by Weltman (November meeting)
7. **Safety & Human Resources Committee (4<sup>th</sup> Monday)**  
(Next Regular Meeting: Monday, October 22, 2018 @7:30 pm)
  - a. Discussion Regarding Amending a Specific Job Description within the Law Department.
8. **Personnel Committee (as needed)**

**B. Items Referred or Pending in Other City Committees, Commissions & Boards**

1. **Board of Public Affairs (2<sup>nd</sup> Monday)**  
(Next Regular Meeting: Monday, November 12, 2018 @6:15 pm)
  - a. Review of Power Supply Cost Adjustment Factor for November 2018
  - b. Electric Department Report
  - c. Water Treatment Plant Solids Management (Tabled)
2. **Board of Zoning Appeals (2<sup>nd</sup> Tuesday)**  
(Next Regular Meeting: Tuesday, November 13, 2018 @4:30 pm)
3. **Planning Commission (2<sup>nd</sup> Tuesday)**  
(Next Regular Meeting: Tuesday, November 13, 2018 @5:00 pm)
4. **Tree Commission (3<sup>rd</sup> Monday)**
5. **Civil Service Commission (4<sup>th</sup> Tuesday)**  
(Next Meeting: Tuesday, October 23, 2018 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**  
(Next Regular Meeting: Wednesday, October 31, 2018 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**  
(Next Regular Meeting: Tuesday, November 13, 2018 @10:30 am)
8. **Records Commission (2<sup>nd</sup> Tuesday in June & December)**  
(Next Regular Meeting: Tuesday, December 11, 2018 @4:00 pm)
9. **Housing Council.**
10. **Health Care Cost Committee**
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

**CITY COUNCIL  
MEETING MINUTES**

*Monday, October 1, 2018 at 7:00 pm*

**PRESENT**

Councilmembers

Dan Baer-Council President Pro-Tem, Travis Sheaffer, Jeff Comadoll, Lori Siclair, Ken Haase, Jeff Mires (arrived at 8:15 pm)

Mayor

Jason P. Maassel

City Manager

Joel L. Mazur

Law Director

Billy D. Harmon

Finance Director

Gregory J. Heath

Recorder/Records Clerk

Roxanne Dietrich

City Staff

Dave Mack-Chief of Police, Clayton O'Brien-Fire Chief, Lanie Lambert-HR Director

Others

Newsmedia, Judge Rosebrook, Dr. Rachel Bostelman

**ABSENT**

Councilmember

Joseph D. Bialorucki

**Call to Order**

Council President Pro-Tem Baer called the meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.

**Swearing in of Patrolman**

The newest Patrolman to the Napoleon Police Department, Tyler Murrey, was sworn in by Mayor Maassel.

**Approval of Minutes**

Hearing no objections or corrections, the minutes from the September 17, 2018 Council Meeting stand approved as presented.

**Citizen Communication**

None.

**Committee Reports**

The **Finance and Budget Committee** met on September 24, 2018 and recommend the dates of November 9 and 10, 2018 to review the 2019 Budget. The **Safety and Human Resources Committee** met on September 24, 2018 and recommended: a) Council Adopt the BORMA Wellness Program, b) Council Adopt a Policy that all New Employees Hired After January 1, 2019 will have to sign on Health Insurance Plan No. 3, c) Council approve staying on Current Plans and with the Employee Share of the Premium Staying at 12.5%, d) Council Review City Subsidizing HSAs, e) Council Adopt Prohibition of Jake Brake, and f) City Council Approve Removing Probationary Firefighter from Part-Time Pay Scale and Have One Classification for Part-Time Firefighter with Pay Scale of \$8.43-\$16.75. The Committee also discussed a Pay Scale Change for Municipal Court Probation Officer.

The **Technology and Communications Committee** met earlier this evening and recommended a one-year performance based contract with NCTV with the stipulation they will only be paid if someone shows up to record the meetings.

**Introduction of  
Ordinance No. 057-18**

Council President Pro-Tem Baer read by title **Ordinance No. 057-18**, an Ordinance Establishing a New Position Classification Pay Plan for a Certain Position of the City of Napoleon, Ohio in and for the Year 2018; Amending Ordinance No. 086-17 and; Declaring an Emergency.

Motion: Siclair                      Second: Haase  
to approve First Read of Ordinance No. 057-18.

Mazur began the current pay range for the probation officer is \$16.39 to \$17.30 per hour, this is a grant funded position. Judge Rosebrook has requested the pay range be increased to \$19.00/hour to \$21.00/hour, the Judge has discretion to set pay scales for these positions. Sheaffer asked why suspension and emergency is being requested, in my 25 years we have never done a pay raise on suspension and emergency. Judge Rosebrook answered I was not aware we had to go through a city ordinance until after we met with Finance about our budget. The probation officer pay is low due to retire/rehire, the current Deputy Court Clerk pay scale is higher than the Probation Officer's and feel this range is fair.

Motion: Sheaffer                      Second: Haase  
to suspend the rules requiring three readings for Ordinance No. 057-18.

Roll call vote on the above motion:

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer

Nay-

Roll call vote to pass Ordinance No. 057-18 under Suspension and Emergency.

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer

Nay-

Council President Pro-tem Baer read by title **Ordinance No. 058-18**, an Ordinance Amending Section 931.09 Increasing Sanitary Sewer Rates for the Year 2019.

Motion: Siclair                      Second: Sheaffer  
to approve First Read of Ordinance No. 058-18.

Mazur stated after review of information, a sewer rate increase is recommended by Courtney & Associates, myself and the Finance Director. There have been mechanical failures at the Wastewater Treatment Plant that are in dire need of repair, the primary digester is part of Phase I of the WWTP Rehab Project.

Roll call vote on the above motion.

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer

Nay-

There was not any legislation presented for second read.

Council President Pro-Tem Baer read by title, **Resolution No. 051-18**, a Resolution Amending the Rules for the Napoleon Outdoor Refreshment Area (NORA).

Motion: Haase                      Second: Sheaffer  
to Approve Third Read of Resolution No. 051-18.



## Discussion

Mazur reported this will eliminate the rule *Only One (1) Official Cup will be Permitted at a time per NORA Participant*, we have not received any additional comments.

Comadoll stated, we would like to propose two cups since the program is still new and if that works, down the road we can add more cups.

## Motion to Amend Resolution No. 051-18

Motion: Comadoll                      Second: Siclair  
to amend the language with the rule to read: *Only Two (2) Official Cups will be Permitted at a time per NORA Participant.*

**Passed**  
**Yea-4**  
**Nay-1**

Roll call vote on the above motion:  
Yea-Haase, Siclair, Comadoll, Baer  
Nay-Sheaffer

Heath said second read can be taken now, Baer noted we are missing two council members and would recommend waiting to vote on second read until the next meeting.

**Motion to Table Second  
Read of Resolution 051-18**

Motion: Comadoll  
to table second read.

Passed  
Yea-4  
Nay-1

Roll call vote on the above motion:  
Yea-Haase, Siclair, Comadoll, Baer  
Nay-Sheaffer

**GOOD OF THE CITY**  
**Motion to Set Dates for**  
**2019 Budget Review**  
**Nov. 9 and 10, 2018**

Motion: Comadoll                      Second: Siclair  
to set the dates of November 9 and 10, 2018 for review of the 2019 budget.

Passed  
Yea-5  
Nay-0

Roll call vote on the above motion.  
Yea-Haase, Siclair, Comadoll, Baer, Sheaffer  
Nay-

## BORMA Wellness Program

Mazur reported both the Health Care Cost Committee and the Safety and Human Resources Committee of Council have recommended the BORMA Wellness Program. The City has already started a wellness program and BORMA is working with us on Year 1. BORMA's year starts on May 1<sup>st</sup> and goes until April 30<sup>th</sup>, Year 2 is the preventive care campaign both will have to be done every year. Year 3 is metrics. Sheaffer asked if anyone has compared quotes with other companies to BORMA, my concern with year 3 metric compliance is privacy and HIPPA issues, the numbers are unrealistic. I know for a fact the insurance company will call you and tell you they do not like the medicine and/or testing supplies your doctor has prescribed for you and will only cover the medicine they recommend, the insurance company thinks they know what is best for you and this really scares me. Heath said without outcomes based you do not change habits and claims. The City already has a wellness program with voluntary participation and has a penalty for those that do not participate. Mazur noted we are looking into two other providers. Later down the road changes may need to be made to the Personnel Code.

**Motion to Adopt BORMA Wellness Program**

Motion: Haase  
Second: Siclair  
to adopt the BORMA Wellness Program.

**Passed**  
**Yea-3**  
**Nay-2**

Roll call vote on the above motion:  
Yea-Haase, Siclair, Baer  
Nay-Comadoll, Sheaffer

**Plan 3 for New Employees**

Mazur stated the purpose of the Health Care Committee is to help control costs, many options were discussed by the committee with it being decided that new employees hired after January 1, 2019 will have to sign on Plan 3, which is the same as the current Plan 2 except for higher deductibles. Sheaffer sees this as discouraging good employees from wanting to work here, we already know from the Master Plan we are not paying the best wages, if you are going to make changes it should be across the board. What about spouses that work someplace else and we allow them to have city coverage, that would be a huge savings. Heath said that was a non-seller for the committee. There are two ways to reduce costs, drive the claims lower and usage down by deductibles and premium share. We were informed by our consultant when an entity subsidizes HSAs the usage mimics the PPOs claims will still go up as they are not paying anything out of their pocket. What I want from Council is for you to tell the Health Care Cost Committee how much you expect to see on the premium, then they will have to decide if what changes to make if that be changing plans, taking spouses off the plan, etc. how much is the city willing to pay on health insurance. Mazur added the city employee wages are lower in comparison to the private sector; but, our health insurance is far better than any other place.

**Motion Accept Recommendation New Employees Hired After 1-1-2019 Sign on Plan 3**

Motion: Siclair  
Second: Bear  
to accept the recommendation that new employees hired after January 1, 2019 will have to Sign on Plan No. 3.

**Passed**  
**Yea-3**  
**Nay-2**

Roll call vote on the above motion:  
Yea-Haase, Siclair, Baer  
Nay-Comadoll, Sheaffer

**Discussion on New Swimming Pool Referred to Parks and Rec Comm.**

Council President Pro-Tem Baer referred *Pursue Initiative of a New Swimming Pool Facility* to the Parks and Rec Committee.

**Comments**

Dr. Rachel Bostelman was present and informed Council she met with Mr. Cotter and attended the last two Park and Rec Board meetings regarding the current pool facility. Our community group started with four and is now up to fifteen, we want what will be best for our City. Our group has met and discussed the current situation of the pool which is in bad shape, we were told there is a plan to set aside money for rehab of the current pool, after seeing the condition the pool is in now, we truly feel a new facility is needed rehabbing 50-meter sized pool would not serve our community best and would not be the best use of our city dollars. Maassel asked if the group had any design features in mind. Bostelman said the community group feels features that would be best include an eight lane 25-yard competitive pool, the pool house needs to be remodeled, more seating with shade and shelter, a zero entry at the shallow end for small children possibly with some



## 2019 Health Care Cost

**Motion to Accept Staying  
on Plan 2 with Employee  
Premium at 12.5%**

Passed  
Yea-4  
Nay-1

## City Subsidizing HSAs

**Mires Arrived at 8:15 pm**

### No Action Taken

## Discussion

## Prohibition of Jake Brake

## Motion to Direct Law Director Draft Legislation

U:\~ My Files\ - RECORDS CLERK\2018\COUNCIL\10 01 2018\10 01 2018 DRAFT\_MtgMinutes\_CityCouncil.docx  
Records Retention: FIN-33 Permanent

**Passed**

**Yea-6**

**Nay-0**

Roll call vote on the above motion.

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer, Mires

Nay-

**Firefighter Part-Time Pay Scale**

Chief O'Brien stated it is a real challenge to recruit and retain part-time people. We did a study in our area and found we are paying our individuals \$3.43-\$4.10 lower than the standard. My recommendation to the committee was to remove the Probationary Firefighter classification and have one range for part-time firefighter from \$8.43 – \$16.75, that way can base their pay on certifications they may have plus this gives us more leeway to recruit and retain individuals. Sheaffer asked if this will impact this year's budget. Chief O'Brien replied, it was the consensus of the committee and I fully agree there needs to be three reads with no suspension or emergency.

**Motion to Direct Law Director Draft Legislation**

Motion: Comadoll

Second: Haase

to direct the Law Director to draft legislation.

**Passed**

**Yea-6**

**Nay-0**

Roll call vote on the above motion.

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer, Mires

Nay-

**Trick-Or-Treat Night  
October 31, 2018  
6:00 pm – 7:30 pm**

Motion: Sheaffer

Second: Haase

to set Trick-or-Treat for Wednesday, October 31, 2018 from 6:00 pm – 7:30 pm

**Passed**

**Yea-6**

**Nay-0**

Roll call vote on the above motion.

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer, Mires

Nay-

**BORMA Health Benefits Board Alternate**

Heath said currently the BORMA rep is the Finance Director with the Alternate being the Assistant Finance Director, the request is to change the Alternate Representative to be the Human Resources Director.

**Motion to Direct Law Director Draft Legislation**

Motion: Comadoll

Second: Sheaffer

to Direct the Law Director to Draft Legislation.

**Passed**

**Yea-6**

**Nay-0**

Roll call vote on the above motion:

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer, Mires

Nay-

**Ohio Law Enforcement Body Armor Grant**

Chief Mack reported this grant was available through Workers Comp. Maassel asked how many vests will this buy? Chief we applied for two vests, that was how many we were going to buy as replacements.

**Motion to Accept Grant from Ohio Law Enforcement Body Armor Program**

Motion: Sheaffer

Second: Comadoll

to accept the grant from Ohio Law Enforcement Body Armor Program Award in the Amount of \$2,931.52.

**Passed**

**Yea-6**

**Nay-0**

Roll call vote on the above motion.

Yea-Haase, Siclair, Comadoll, Baer, Sheaffer, Mires

Nay-

**Investments and  
Investment Policy Review  
Referred to Finance and  
Budget Committee**

Council President Pro-Tem Baer referred *Investments and Investment Policy Review* to the Finance and Budget Committee.

**Around the Table**

Heath

Weltman is our collection agency and have asked them to come to a committee meeting to explain the collection process referred to Finance and Budget Committee for the November meeting.

**Welmtan Presentation  
Referred to Finance &  
Budget Committee**

Council President Pro-Tem Baer referred Presentation by Weltman to the Finance and Budget Committee November 26, 2018 meeting.

Siclair

Thank-You to the Fire Department and Chief for all your work at Brick 'n Brew and especially for the training and preparation you do all year long to be ready for incidences like that.

Comadoll

Last week I was approached by citizens on West Maumee about turkey buzzards this is a big issue and they will be here at the next Council meeting.  
Clayton, tell your guys good job.

Baer

Chief O'Brien, greatly appreciate the services that you and your department did with this most recent Brick 'n Brew fire and with the coordination of all the area departments. You not only got out of there with nobody getting hurt, which could have happened, you got out of there saving a city block which is very important and in my opinion a more important reason for the discussion that we had about the pay changes earlier to try to keep good qualified people in here. Thank-You Chief for all you and your department do.

Comadoll asked if there is any kind of a certificate we can send to the other departments I would like it to be from Napoleon City Council. That would be nice to send each of the area Councils a certificate stating we appreciate the service that their fire departments do. Maassel said a Certificate of Appreciation could be done.

Baer

Also, Thank-You to the Police Department too, you guys were involved that day as well with traffic and other issues, Thank You very much.

Maassel

Fourteen fire departments, that is a lot of people to organize and get fighting the fire right way so Chief nice job, well done with that. Chief Mack Thank-You for all the work that you had to do that day with all your crews keeping traffic out of the way and letting people that had to get there get there and people that did not kept out, and yet you kept ways open for businesses to get where they had to even when the downtown was closed. What a change from 8:00 am to Noon when Perry Street was open, Jeff Rathge and his crews were there to help clean up, the

waterline got replaced and we did not realize that because it worked that is one of those things that you don't realize how well it works because it does. Jenn, when you go on your Northwest Signal homepage looking for some good news and the thing about Pete Gerken falling has been there for six or eight months well there were numerous private donations to support the Fire Department because of this the Dough Box from Archbold, Archbold Auxiliary, Clubhouse Pizza, Culligan, McDonalds, Napoleon Party Mart for ice only, County Gourmet, Eddie J's, know I am missing some there is a lot of community support that showed up right there kinda amazing. Tracy Busch and Nick Nye were there, Nick first as a Firefighter then he came back as emergency management. Great job everybody there and like Dan said, the best thing is everyone went home at night second best thing is we saved the downtown, don't have to replan the downtown.

Industrial Drive is open that is a great thing.

The new playground equipment is installed at Glenwood the mulch was pretty much down at Noon.

I received an invitation for the Taste of Henry County, it's the Henry County Chamber of Commerce's annual meeting on Wednesday, October 31<sup>st</sup> from 11:00 am – 12:30 pm at the American Legion, let me know if you would to go to represent the City they have food vendors from throughout all of Henry County, it is a pretty nice time.

Sheaffer

I would like to congratulate the Fire Department, really all of city operations, the spotlight is on the Fire Department and rightfully so, the whole city operations came and worked together and the fact that our employees can come together and work as a team like that and do it so seamlessly is just a real testament to the employees that we have and the operations that we run so I couldn't be prouder of all the city employees

I got notification from APPA the Legislative Rally will be February 25-27, 2019 open registration starts November 1<sup>st</sup>, if you are thinking about going let Amanda know. This week the probation officer is retiring, Bob Bogert is retiring, he retired once from the City and now is retiring again he probably has close to 45 years of service. He is an amazing gentleman that is really dedicated to his working career, to the city and his country, we are losing a quality person wish him a happy retirement

Mires

Just want to piggyback on what everyone else has said, great job Fire and Police Departments, could have been a lot uglier if it wasn't for you people doing your job out there so Thank-you!

Channel 13 did a nice segment on Betty Ward hat off to her.

Haase

I'll go along with Congratulations to Law Enforcement and Fire.

Harmon

As far as Brick 'n Brew goes, are they up on fire suppression systems or how is that thing has caught fire a couple times now and I'm wondering. Chief O'Brien-we all know it is a very old building, 1870's is the approximate date it was built, it does not have a fire suppression system in there it has been vacant for the last couple of years we have not done a fire inspection since the last fire. It was my understanding it essentially was done and that they were getting ready to open we had just talked about it a couple weeks prior to and I asked Joel to do inspection when he got back so that was the plan when he got back from of leave of having a baby and so we hadn't had an inspection in there yet was vacant building. Harmon-I didn't mean to put you on the spot, I'm just kind wondering about that

Harmon-OML is looking for another statement piece from us this time it is on State Issue I if the amendment is approved it would prohibit jail time in a sentence for obtaining, possessing, etc. illegal drugs until an individual's third offense within twenty-four months it would mandate those criminal offenses be reclassified as misdemeanors. Essentially, it is lessening the criminal penalties for a lot of illegal drugs apparently on the market. The OML opposes and so does the prosecutor's association and some other groups involved in law enforcement, if Council is opposed to those changes, I will need direction to draft legislation.

Motion: Comadoll                      Second: Haase  
to direct the Law Director to draft Legislation Opposing State Issue I.

Roll call vote on the above motion.  
Yea-Haase, Siclair, Comadoll, Baer, Sheaffer, Mires  
Nay-

Bob Bogert's retirement party is Thursday at the court around or after lunchtime.

AMP conference was last week, it was a busy week, the electric industry will change drastically in the next ten years so you need to be prepared and pay attention.

I would like to have discussion regarding WTP Solids Management sent to the Water and Sewer Committee.

Council President Pro-Tem Baer referred to the Water, Sewer, Refuse, Recycling & Litter Committee *Discussion on Water Treatment Plant Solids Management*.

Requested an Executive Session for Collective Bargaining.





## **RESOLUTION NO. 059-18**

### **A RESOLUTION STRONGLY OPPOSING THE STATE OF OHIO ISSUE 1, REDUCING THE PENALTIES OF OBTAINING, POSSESSING, AND USING ILLEGAL DRUGS; AND DECLARING AN EMERGENCY**

**WHEREAS**, the Mayor and Council have been advised of a proposal of State Issue 1 To Reduce Penalties for Crimes of Obtaining, Possessing, and Using Illegal Drugs, a proposed constitutional amendment proposed by initiative petition; and,

**WHEREAS**, State Issue 1 will appear on the statewide ballot on Tuesday, November 6, 2018 for consideration by Ohio voters; and,

**WHEREAS**, this constitutional amendment would greatly alter the sentencing laws for obtaining, possessing, and using any drug such as a fentanyl, heroin, methamphetamine, cocaine, LSD, and other controlled substances; and,

**WHEREAS**, State Issue 1 would shift the costs for drug treatment from the State to local governments; and,

**WHEREAS**, local government entities are already struggling to fund the opioid crisis in their jurisdictions as a result of the drastic budget cuts they have experienced in recent years; and,

**WHEREAS**, the projected savings of \$100 million annually applies to the State only, while local governments will see significant increases in costs for treatment, probation, courts, and local jails, costs that tax payers will be required to pay; and,

**WHEREAS**, this constitutional amendment would require another statewide initiative and election, not just a legislative change, to amend if problems arise. **Now Therefore**,

### **BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, this Council urges Ohioans to oppose State Issue 1 on Tuesday, November 6, 2018.

Section 2. That, this Council does hereby declare its opposition to State Issue 1.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further,

if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and for the further reason that the City must maintain sentencing levels for convictions without threat of assault via legislation proposed by State Issue 1; therefore, this Resolution shall be in full force and effect immediately upon its adoption by Council.

Passed: \_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_Yea \_\_\_\_Nay \_\_\_\_Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 059-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

**ORDINANCE NO. 060-18**

**AN ORDINANCE ENACTING NAPOLEON CODIFIED  
ORDINANCE 339.13 SPECIAL ENGINE OR "JAKE" BRAKES**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That Part III, Traffic Code, shall be amended by enacting Napoleon Codified Ordinance 339.13 to read as follows:

**339.13 Special engine or "Jake" brakes.**

**(a) No person shall drive or operate any motor vehicle which is equipped with special engine brakes or "Jake" brakes in such a manner that the use of said brakes is likely to cause inconvenience or annoyance to persons of ordinary sensibilities.**

**(b) This section shall not apply to emergency vehicles of the City.**

**(c) Whoever violates any provision of this section is guilty of a minor misdemeanor.**

Section 2. The City Manager is hereby authorized and directed to have signs notifying the prohibition of special engine or "Jake" brakes posted at the entrance points to the City and at other appropriate locations in the City.

Section 3. The City Manager is hereby authorized and directed to forward copies of this section to all trucking companies regularly operating in the City, with an appropriate request that all drivers be notified of the new regulation.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

---

Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 060-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Gregory J. Heath, Clerk/Finance Director*

**RESOLUTION NO. 061-18**

**A RESOLUTION APPOINTING AN ALTERNATE CITY REPRESENTATIVE TO SERVE ON THE BOARD OF DIRECTORS OF THE BUCKEYE OHIO RISK MANAGEMENT ASSOCIATION, AMENDING RESOLUTION NO. 076-10; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Napoleon is a member of the Buckeye Ohio Risk Management Association (BORMA); and,

**WHEREAS**, as a member of BORMA, this legislative body is required to appoint one (1) person to represent the City of Napoleon, Ohio, on the Board of Directors of BORMA and shall also appoint one (1) person to serve as an alternate representative when the initial representative is unable to carry out that representative's duties; **Now Therefore,**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Finance Director is hereby appointed to serve as the City's representative on the BORMA Board of Directors.

Section 2. That, the City Human Resources Director is hereby appointed as an alternate City's representative on the BORMA Board of Directors when the primary representative as found in Section 1 of this Resolution is unable to carry out the necessary duties.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare and for the further reason that the City must maintain BORMA representation; therefore, this Resolution shall be in full force and effect immediately upon its adoption by Council.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

---

Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 061-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Gregory J. Heath, Clerk/Finance Director*



**RESOLUTION NO. 051-18**

**A RESOLUTION AMENDING THE RULES FOR THE  
NAPOLEON OUTDOOR REFRESHMENT AREA (NORA)**

**WHEREAS**, Resolution No. 032-18, which passed unanimously on June 25, 2018, established the Napoleon Outdoor Refreshment Area (NORA) and enacted certain rules and regulations thereunder; and,

**WHEREAS**, Council now desires to amend a certain section of said rules and regulations; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, Resolution No. 032-18 is hereby amended, and the following rule shall be added to the list of NORA rules and regulations, thereby replacing the previous rule which only allowed one (1) Official Cup per NORA Participant:

- Only two (2) Official Cups will be permitted at a time per NORA Participant

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_

Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 051-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Gregory J. Heath, Clerk/Finance Director*

**ORDINANCE NO. 058-18**

**AN ORDINANCE AMENDING SECTION 931.09 INCREASING  
SANITARY SEWER RATES FOR THE YEAR 2019**

**WHEREAS**, the Board of Public Affairs and the Water and Sewer Committee met in a regular meeting held on September 10, 2018, reviewed the existing sanitary sewer rates and determined a rate increase over a one (1) year period effective January 1, 2019 for the year 2019 is necessary in order to keep the sanitary sewer fund sound;

**WHEREAS**, the Council for the City of Napoleon now desires to increase sewer rates for the year 2019; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,  
OHIO:**

Section 1. That, Section 931.09 of the Codified Ordinances of the City of Napoleon, Ohio, shall be amended and enacted as follows:

**“931.09 SANITARY SEWER RATES FOR INSIDE AND OUTSIDE CORPORATION  
LIMITS.**

The sanitary sewer rates charged by the City shall be as follows, except as may otherwise be permitted by rule:

(a) It is determined and declared to be necessary to the protection of the public health, safety, welfare, and convenience of the City to establish and collect charges upon all lots, lands, and premises which are served by the municipal sanitary sewer system of the City.

(b) The following measures shall be used to determine the sewer charges provided to a premises served by the City sanitary sewer system:

(1) Any premises using water exclusively supplied by the City and having a water meter acceptable to the City shall be measured by said meter for determining the sanitary sewer charge for the premises.

(2) Any owner or other interested party of a premises using water supplied either in whole or in part from sources other than the waterworks system of the City may be required to install water meters satisfactory to the City to the extent necessary to measure all such supplies of water. The quantity of water consumed on said premises shall be deemed to be the aggregate amount disclosed by said meter for the purpose of determining the sanitary sewer charge for the premises.

(3) In the event it can be shown to the satisfaction of the City that a portion of the water from any source consumed on said premises does not and cannot enter the City sanitary sewer system, then in such case the owner or other interested party may, at the owner's or interested party's expense, install and maintain separate metering devices, subject to inspection and testing by the City, to the extent necessary to demonstrate to the satisfaction of the City that only a portion of the water consumed on the premises is being discharged into the City sanitary sewer system, which portion shall constitute the basis for measuring the sanitary sewer charge for said premises. In the event that such metering devices are impractical, then other reliable evidence produced by the owner or other interested party may be considered by the City Manager, in the City Manager's sole discretion, in adjusting sewer charges.

(4) Effective with the billing cycle in January of the year ~~2015~~ 2019, to be reflected in the first billing in February of the year ~~2015~~ 2019, the following rate structure related to sanitary sewer charges shall be charged as follows, except as may otherwise be permitted by rule:

Wastewater (Sanitary Sewer) Service Charge:

Capacity Charge (Base Charge):

Charges per Month	Residential	Commercial or Industrial
Inside Corporation Limits	<del>\$35.19</del> 35.19	<del>\$35.19</del> 35.19
Outside Corporation Limits	<del>\$70.59</del> 70.59	<del>\$70.59</del> 70.59

Commodity Charge: (To be charged in addition to the Capacity Charge)

Commodity Charge/100cf	Residential	Commercial or Industrial
Inside Corporation Limits	<del>\$5.60</del> 6.14	<del>\$5.60</del> 6.14
Outside Corporation Limits	<del>\$11.88</del> 12.28	<del>\$11.88</del> 12.28

Industrial metering and monitoring charge: \$25.00 per sample

Excess Strength surcharges:

Charge per pound of CBOD above 200 MG/L	\$0.15
Charge per pound of SS above 250 MG/L	\$0.15
Charge per pound of phosphorus above 7 MG/L	\$0.15

CBOD = Carbonaceous Biological Oxygen Demand

SS = Suspended Solids

MG/L = Milligrams per Liter

CF = Cubic Feet

Overflow Abatement Charge pursuant to Section 931.12 and sewer lateral charge pursuant to Section 931.13: (To be charged in addition to the Capacity and Commodity Charge)

Overflow Abatement Charge pursuant to Section 931.12 and sewer lateral charge pursuant to Section 931.13: (To be charged in addition to the Capacity and Commodity Charge)

(c) Disposal of Domestic Septage.

(1) Domestic septage accepted. The City accepts hauled domestic septage from approved hauling companies for disposal at the City's Wastewater Treatment Plant or other place as may be designated by the City's Wastewater Superintendent. The City's Wastewater Superintendent shall determine what constitutes an "approved hauling

company”. As used in this Ordinance, septage is considered waste collected from septic tanks in place for domestic type use. It contains partially treated household waste disposed through a homes plumbing system or other similar type waste commonly disposed in toilets, sinks, and showers.

(2) Company information required. Companies wishing to haul septage to the City’s disposal site must apply to the City’s Wastewater Superintendent and provide:

- A. Company contact and ownership information;
- B. Information about the types and capacities of the trucks used to haul septage;
- C. Information about the source and characteristics of the septage to be hauled; and,
- D. Approximate daily/weekly/monthly volumes which are planned to be hauled.

(3) Internal Policy Compliance. All hauled septage accepted at the City’s dumping site must comply with any internal policies as may be established by the City’s Wastewater Superintendent.

(4) Testing. Testing of the septage may be required prior to the disposal to ensure compliance with the internal policies.

(5) Waste manifest. A manifest document as provided by the Henry County, Ohio, Health Department, or other approved manifest as approved by the City’s Wastewater Superintendent, is required for each load, prior to disposal. The City Wastewater Superintendent or designee may request to review this septage manifest document and/or inspect and test the load to confirm that the material being delivered can be accepted.

(6) Prior disposal arrangements. The City’s Wastewater Treatment Plant or other designated facility must be contacted prior to each disposal so that arrangements can be made to access the facility.

(7) Rates. The rate for dumping septage shall be six cents (\$0.06) per gallon.”

Section 2. That, Section 931.09 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, this Ordinance shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Jason P. Maassel, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 058-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*





# City of Napoleon, Ohio

## 2017 SEWER RATE AND COST OF SERVICE STUDY

October 9, 2017

Courtney & Associates



# SCOPE OF SERVICES

---

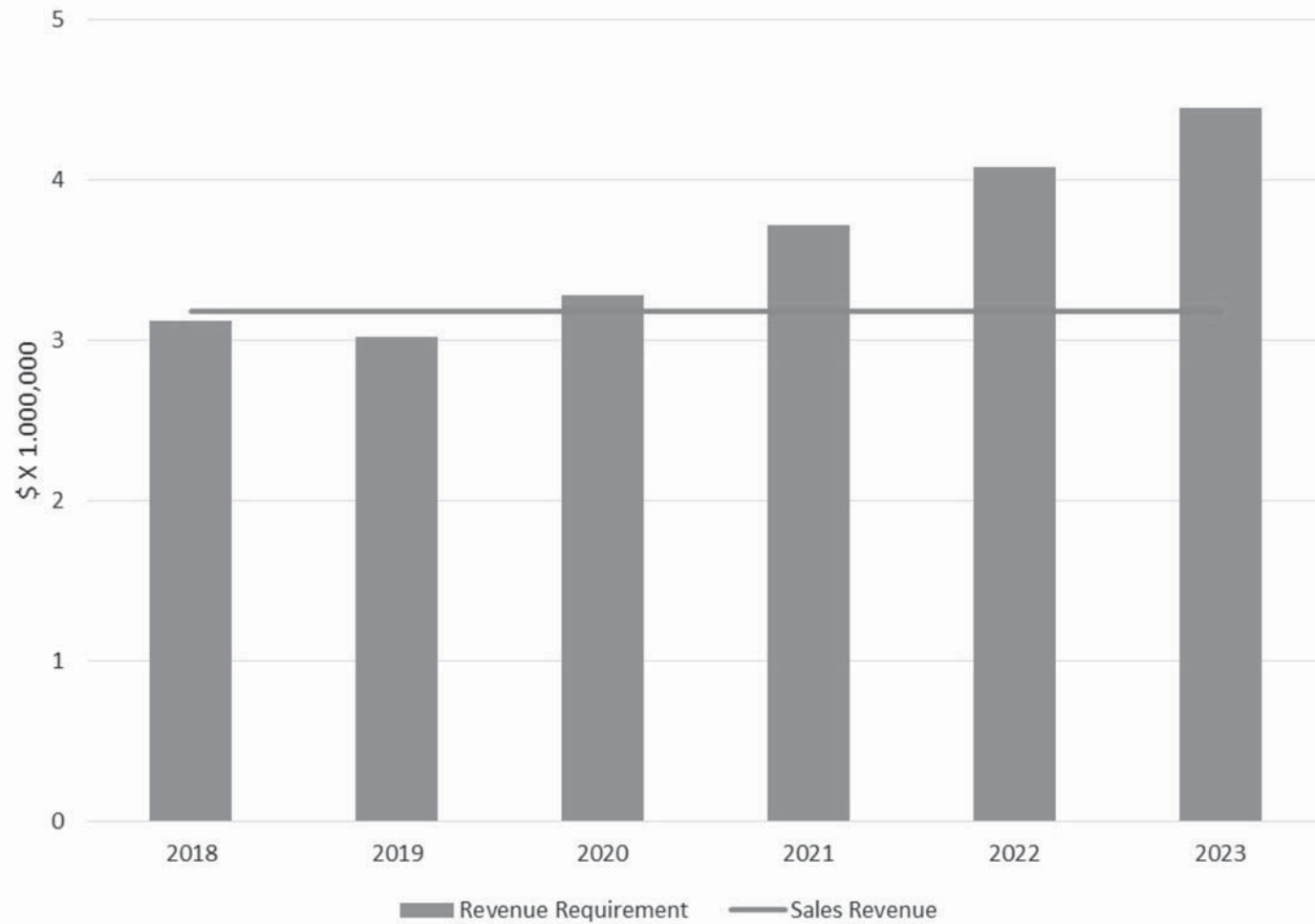
- Data Acquisition/Verification
- Projected Revenue Requirements
- Cost of Service Analysis
- Rate Review/Design

# DETERMINATION OF OVERALL REVENUE ADJUSTMENT

	Net Revenue Requirements*	Revenues at Current Rates	Revenue Adjustment Amount	%
2018	\$ 3,119,226	\$ 3,177,879	\$ (58,653)	(1.9%)
2019	\$ 3,020,116	\$ 3,177,879	\$ (157,763)	(5.0%)
2020	\$ 3,282,675	\$ 3,177,879	\$ 104,795	3.3%
2021	\$ 3,718,913	\$ 3,177,879	\$ 541,034	17.2%
2022	\$ 4,077,573	\$ 3,177,879	\$ 899,693	28.3%
2023	\$ 4,450,192	\$ 3,177,879	\$1,272,312	40.0%

\* Reflects WWTP Rehab Debt Starting in 2021(Phase I), 2022(Phase II) and 2023(Phase III).

City of Napoleon, Ohio  
Sewer Fund  
SALES REVENUE VS. REVENUE REQUIREMENTS  
2018 - 2023



# Conclusions

---

- Revenues at Current Rates are **NOT** Sufficient to Meet the Projected 2023 Revenue Requirements.
- Due to Inflation and the Projected Debt Service Costs Associated with the Waste Water Treatment Plant Upgrades, Revenues Need to be Increased by Approximately 40% in Order to Meet the Projected 2023 Revenue Requirements.



# Recommendations

---

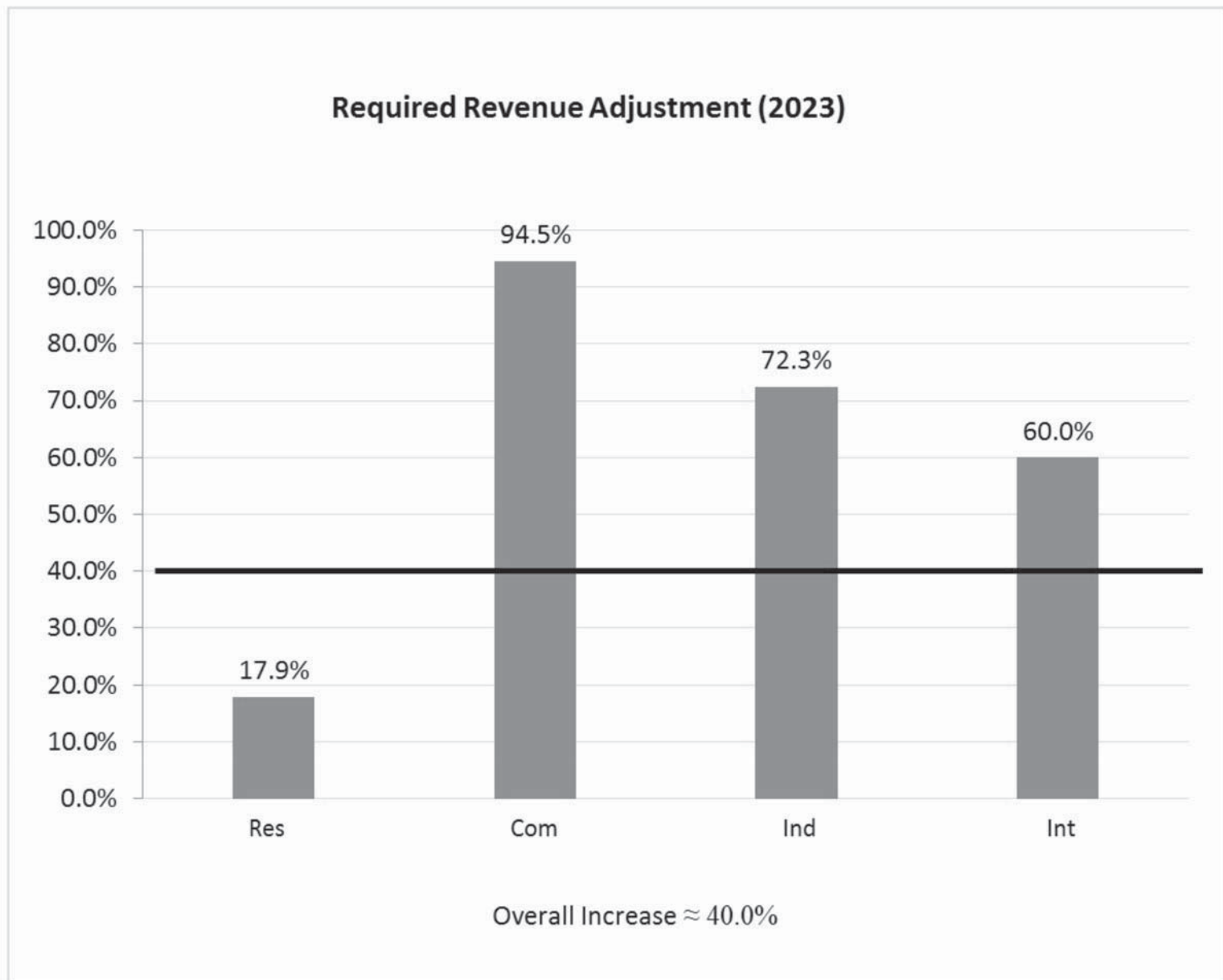
- Increase Revenues Overall by Approximately 5% Each Year Over the Next 3 Years (2018 – 2020).
- Update the Waste Water Rate and Cost of Service Study in 2020 and Adjust Rates, as Needed, to Meet the Projected Revenue Requirements.



# COS vs. CURRENT RATES

<u>Customer Class</u>	<u>Revenue at Current Rates</u>	<u>COS Results(1)</u>	<u>Under(Over)Recovery</u>	
			<u>\$</u>	<u>%</u>
Residential	\$ 2,178,348	\$ 2,567,790	\$ 389,442	17.9%
Commercial	724,533	1,409,135	684,603	94.5%
Industrial	269,690	464,773	195,084	72.3%
Interdeparmental	5,309	8,493	3,184	60.0%
Totals	\$ 3,177,879	\$ 4,450,192	\$1,272,312	40.0%

(1) Reflects 2023 Test Year.





# Conclusions & Recommendations

---

- Residential Class is Subsidizing Other Classes.
- Base Cost of Service is Greater Than Existing Commodity Rate.
- Future Rate Adjustments Should Move Towards Cost of Service Results.
- Continue to Monitor Revenues and Expenses and Adjust Rates as Needed.



# CURRENT RATES

## ALL CUSTOMER CLASSES

---

	Effective <u>1/1/16</u>
Capacity Charge: (Per Month)	
Inside Corporate Limits	\$ 35.19
Outside Corporate Limits	\$ 70.59
Commodity Charge: (Per 100 cf)	
Inside Corporate Limits	\$ 5.60
Outside Corporate Limits	\$ 11.88



# RATE REVIEW CONCLUSIONS & RECOMMENDATIONS

---

- Commodity Rate is Substantially Lower Than the Projected Base Cost of Service.
- Near-Term Rate Adjustments Should Only be Reflected in the Commodity Charge

# City of Napoleon, Ohio

## PROPOSED SEWER RATES 2018 - 2020

Description	2018		2019		2020	
	Inside	Outside	Inside	Outside	Inside	Outside
<b>Commodity Charge: (Per 100 Cu. Ft.)</b>						
All Usage	\$ 6.14	\$ 12.28	\$ 6.68	\$ 13.36	\$ 7.22	\$ 14.44
<b>Capacity Charge: (Per Month)</b>						
All Classes	\$ 35.19	\$ 70.59	\$ 35.19	\$ 70.59	\$ 35.19	\$ 70.59

# City of Napoleon, Ohio

## TYPICAL SEWER BILL COMPARISON EXISTING VS. PROPOSED

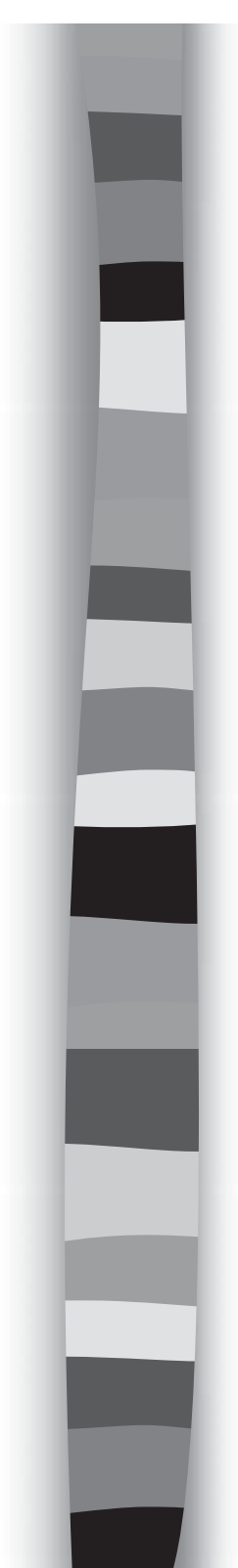
Usage	Existing Rates	Proposed Rates		
		2018	2019	2020
<b><u>Residential</u></b>				
500 cu ft.	\$ 63.19 100.0%	\$ 65.89 104.3%	\$ 68.59 108.5%	\$ 71.29 112.8%
<b><u>Commercial</u></b>				
2,500 cu ft.	\$ 175.19 100.0%	\$ 188.69 107.7%	\$ 202.19 115.4%	\$ 215.69 123.1%
<b><u>Industrial</u></b>				
25,000 cu ft.	\$ 1,435.19 100.0%	\$ 1,570.19 109.4%	\$ 1,705.19 118.8%	\$ 1,840.19 128.2%



# RECOMMENDATIONS

---

- Implement the Proposed Rates, Which Will Result In a 5% Overall Increase In Revenues Each Year in 2018, 2019, 2020.
- Update the Sewer Rate and Cost of Service Study in 2020 and Adjust Rates, as Needed, to Meet the Projected Revenue Requirements.



## Sewer Rate Study for Napoleon, Ohio

Exhibit I

FUNCTIONALIZATION OF 2023  
REVENUE REQUIREMENT - CASH BASIS

Line No.	Description	COST FUNCTIONS					
		Totals(1)	Collection	Treatment	Lift Stations	Customer Service	Billing/Collect
		(a)	(b)	(c)	(d)	(e)	(f)
<b>OPERATING EXPENSES</b>							
1	Personal Services and Benefits	\$ 928,650	\$ 92,865	\$ 650,055	\$ 92,865	\$ 92,865	0
2	Travel	11,630	1,163	8,141	1,163	1,163	0
3	Contractual Services	338,693	33,869	237,085	33,869	33,869	0
4	Material and Supplies	212,052	21,205	148,436	21,205	21,205	0
5	Utilities	0	0	0	0	0	0
6	Other Operating Expenses	39,404	3,940	27,583	3,940	3,940	0
7	Reimburse-Shared Expenses	653,636	65,364	457,545	0	65,364	65,364
8	<b>Total Operating Expenditures</b>	<b>\$ 2,184,065</b>	<b>\$ 218,406</b>	<b>\$ 1,528,845</b>	<b>\$ 153,043</b>	<b>\$ 218,406</b>	<b>65,364</b>
<b>NON-OPERATING EXPENSES</b>							
9	Capital & Net Transfers	\$ 1,578,826	\$ 394,706	\$ 1,184,119	\$ 0	\$ 0	0
10	Debt Service	1,563,431	390,858	1,172,573	0	0	0
11	<b>Total Non-Operating Expenses</b>	<b>\$ 3,142,257</b>	<b>\$ 785,564</b>	<b>\$ 2,356,692</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>
12	<b>GROSS REVENUE REQUIREMENT</b>	<b>\$ 5,326,322</b>	<b>\$ 1,003,971</b>	<b>\$ 3,885,538</b>	<b>\$ 153,043</b>	<b>\$ 218,406</b>	<b>65,364</b>
<b>LESS: OTHER INCOME</b>							
13	Service Penalties, Taps & Inspections	\$ 28,000	\$ 5,278	\$ 20,426	\$ 805	\$ 1,148	344
14	Miscellaneous Revenues & Reimb.	59,750	11,262	43,587	1,717	2,450	733
15	Capital Imp Charge -	0	0	0	0	0	0
16	Storm Water Charges/Penalties	651,000	122,708	474,903	18,705	26,694	7,989
17	Lateral Charges/Penalties	120,000	22,619	87,540	3,448	4,921	1,473
18	Interest Earnings	17,380	3,276	12,679	499	713	213
19	Transfers In	0	0	0	0	0	0
20	<b>Total Other Income</b>	<b>\$ 876,130</b>	<b>\$ 165,144</b>	<b>\$ 639,135</b>	<b>\$ 25,174</b>	<b>\$ 35,926</b>	<b>10,752</b>
21	<b>NET REVENUE REQUIREMENTS</b>	<b>\$ 4,450,192</b>	<b>\$ 838,827</b>	<b>\$ 3,246,403</b>	<b>\$ 127,869</b>	<b>\$ 182,481</b>	<b>54,612</b>

(1) 2023 Test Year

## Sewer Rate Study for Napoleon, Ohio

Exhibit II

ALLOCATION OF FUNCTIONALIZED EXPENSES  
BASE - EXTRA CAPACITY METHOD

Line No.	Description	2023 Budget (a)	Test Year Adjustments (b)	Projected Test Year (c)	Base (d)	Maximum Day (e)	Maximum Hour (f)	Customer Service (g)	Billing/Collect (h)
1	Collection	\$ 838,827	\$ 0	\$ 838,827	\$ 629,120	\$ 0	\$ 0	\$ 209,707	0
2	Treatment	3,246,403	0	3,246,403	1,623,202	1,623,202	0	0	0
3	Lift Stations	127,869	0	127,869	63,934	0	63,934	0	0
4	Customer Service	182,481	0	182,481	0	0	0	182,481	0
5	Billing & Collection	54,612	0	54,612	0	0	0	0	54,612
6	TOTAL ALLOCATED EXPENSES	\$ 4,450,192	\$ 0	\$ 4,450,192	\$ 2,316,256	\$ 1,623,202	\$ 63,934	\$ 392,187	54,612

## Sewer Rate Study for Napoleon, Ohio

Exhibit III

UNITS OF SERVICE  
BASE - EXTRA CAPACITY METHOD

Line No.	Customer Class	Base Annual Use (cu.ft.) (a)	Base Average Rate (cfpd) (b)	Maximum - Day			Maximum - Hour			Customer	
				Capacity Factor (%) (c)	Total Capacity (cfpd) (d)	Extra Capacity (cfpd) (e)	Capacity Factor (%) (f)	Total Capacity (cfpd) (g)	Extra Capacity (cfpd) (h)	No. of Customers (i)	No. of Bills (j)
1	Residential	151,229	414	250	1,036	621	400	1,657	1,243	3,150	37,800
2	Commercial	110,268	302	200	604	302	325	982	680	387	4,644
3	Industrial	46,740	128	150	192	64	200	256	128	19	228
4	Interdepartmental	420	1	200	2	1	325	4	3	7	84
5	TOTAL SYSTEM	308,657	846		1,834	989		2,899	2,053	3,563	42,756

**DETERMINATION OF EQUIVALENT  
NUMBER OF WATER METERS**  
(Based on AWWA Meter Capacity Ratios)

Line No.	Meter Sizes	Meter Capacity Ratio(1)	Residential		Commercial		Industrial		InterDepartmental		System Actual No. of Meters	Equivalent No. of Meters
			Actual No. of Meters	Equivalent No. of Meters	Actual No. of Meters	Equivalent No. of Meters	Actual No. of Meters	Equivalent No. of Meters	Actual No. of Meters	Equivalent No. of Meters		
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1	5/8"	1.00	0	0	0	0	0	0	0	0	0	0
2	3/4"	1.00	0	0	0	0	0	0	0	0	0	0
3	1"	1.00	3,233	3,233	319	319	10	10	12	12	3,574	3,574
4	1 1/2"	2.00	0	0	42	84	1	2	1	2	44	88
5	2"	3.20	0	0	34	109	5	16	2	6	41	131
6	3"	6.00	0	0	10	60	3	18	2	12	15	90
7	4"	10.00	0	0	1	10	0	0	0	0	1	10
8	6"	20.00	0	0	0	0	0	0	0	0	0	0
9	8"	32.00	0	0	0	0	0	0	0	0	0	0
10	10"	40.00	0	0	0	0	0	0	0	0	0	0
11	TOTALS		3,233	3,233	406	582	19	46	17	32	3,675	3,893

(1) As per AWWA

## Sewer Rate Study for Napoleon, Ohio

Exhibit V

COST OF SERVICE RESULTS  
BASE - EXTRA CAPACITY METHOD

Line No.	Description	Base (a)	Extra Capacity		Customer Costs		Total Cost of Service (f)	Revenue @ Current Rates (g)	Revenue Adjustment	
			Maximum Day (b)	Maximum Hour (c)	Customer Service (d)	Billing/ Collect (e)			Amount (h)	% (i)
1	Units of Service	308,657	989	2,053	3,893	42,756				
2	Number Units	cu.ft.	cfpd	cfpd	eq. meters	bills				
3	Cost of Service									
4	Total Cost (\$)	\$ 2,316,256	\$ 1,623,202	\$ 63,934	\$ 392,187	\$ 54,612	\$ 4,450,192	\$ 3,177,879	\$ 1,272,312	40.0%
4	Unit Cost (\$/unit)	7.50	1,641.64	31.14	100.74	1.28				
5	Residential									
6	Units of Service	151,229	621	1,243	3,233	37,800				
6	Cost of Service	\$ 1,134,868	\$ 1,020,258	\$ 38,702	\$ 325,681	\$ 48,282	\$ 2,567,790	\$ 2,178,348	\$ 389,442	17.9%
7	Commercial									
8	Units of Service	110,268	302	680	582	4,644				
8	Cost of Service	\$ 827,485	\$ 495,945	\$ 21,165	\$ 58,609	\$ 5,932	\$ 1,409,135	\$ 724,533	\$ 684,603	94.5%
9	Industrial									
10	Units of Service	46,740	64	128	46	228				
10	Cost of Service	\$ 350,751	\$ 105,110	\$ 3,987	\$ 4,634	\$ 291	\$ 464,773	\$ 269,690	\$ 195,084	72.3%
11	Interdepartmental									
12	Units of Service	420	1	3	32	84				
12	Cost of Service	\$ 3,152	\$ 1,889	\$ 81	\$ 3,264	\$ 107	\$ 8,493	\$ 5,309	\$ 3,184	60.0%



City of Napoleon, Ohio  
Sewer Department  
INPUT DATA AND ESCALATION RATES

Line No.	Description	Historical		Projected						
		2015	2016	2017	2018	2019	2020	2021	2022	2023
GROWTH RATES - %										
	Number of Customers									
1	Residential - In			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
2	Residential - Out			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
3	Commercial - In			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
4	Commercial - Out			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
5	Comm Contracted - % of Use - In			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
6	Industrial - In			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
7	Industrial - Out			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
8	Interdepartmental - In			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
9	Interdepartmental - Out			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
ESCALATION/INFLATION RATES - %										
10	Personal Services and Benefits			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
11	Material and Supplies			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
12	Contractual Services			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
13	Contractual Services - HCWSD			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
14	Utilities			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
15	Other Operating Expenses			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
USAGE PER BILL PER MONTH (CCF/Bill)										
16	Residential - In	4.1	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
17	Residential - Out	7.0	6.4	6.4	6.4	6.4	6.4	6.4	6.4	6.4
18	Commercial - In	18.4	17.2	17.0	17.0	17.0	17.0	17.0	17.0	17.0
19	Commercial - Out	7.6	8.1	8.0	8.0	8.0	8.0	8.0	8.0	8.0
20	Comm Contracted - % of Use - In	388.5	349.3	350.0	350.0	350.0	350.0	350.0	350.0	350.0
21	Industrial - In	203.9	205.0	205.0	205.0	205.0	205.0	205.0	205.0	205.0
22	Industrial - Out	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
23	Interdepartmental - In	4.8	5.1	5.0	5.0	5.0	5.0	5.0	5.0	5.0
24	Interdepartmental - Out	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
AVERAGE REVENUES (\$/ccf)										
25	Residential - In	\$ 12.88	\$ 14.25	\$ 14.40	\$ 14.40	\$ 14.40	\$ 14.40	\$ 14.40	\$ 14.40	\$ 14.40
26	Residential - Out	\$ 19.84	\$ 22.70	\$ 22.91	\$ 22.91	\$ 22.91	\$ 22.91	\$ 22.91	\$ 22.91	\$ 22.91
27	Commercial - In	\$ 6.78	\$ 7.59	\$ 7.67	\$ 7.67	\$ 7.67	\$ 7.67	\$ 7.67	\$ 7.67	\$ 7.67
28	Commercial - Out	\$ 19.40	\$ 20.43	\$ 20.63	\$ 20.63	\$ 20.63	\$ 20.63	\$ 20.63	\$ 20.63	\$ 20.63
29	Comm Contracted - % of Use - In	\$ 3.50	\$ 3.80	\$ 3.84	\$ 3.84	\$ 3.84	\$ 3.84	\$ 3.84	\$ 3.84	\$ 3.84
30	Industrial - In	\$ 5.22	\$ 5.73	\$ 5.77	\$ 5.77	\$ 5.77	\$ 5.77	\$ 5.77	\$ 5.77	\$ 5.77
31	Industrial - Out	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
32	Interdepartmental - In	\$ 11.96	\$ 12.38	\$ 12.64	\$ 12.64	\$ 12.64	\$ 12.64	\$ 12.64	\$ 12.64	\$ 12.64
33	Interdepartmental - Out	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

napolsewcos17.xls  
10/06/17

City of Napoleon, Ohio  
Sewer Department  
**BILLING STATISTICS AND PROJECTED REVENUES**  
(Based on Existing Rates)

Line No.	Description	Historical		Projected						
		2015	2016	2017	2018	2019	2020	2021	2022	2023
RESIDENTIAL - IN										
1	No. of Bills	37,728	37,788	37,788	37,788	37,788	37,788	37,788	37,788	37,788
2	Consumption (ccf.)	153,312	151,191	151,152	151,152	151,152	151,152	151,152	151,152	151,152
3	Average Consumption (ccf/bill)	4.1	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0
4	Amount Billed - \$	\$ 1,974,835	\$ 2,155,068	\$ 2,176,589	\$ 2,176,589	\$ 2,176,589	\$ 2,176,589	\$ 2,176,589	\$ 2,176,589	\$ 2,176,589
5	- \$/100 cu. ft.	12.88	14.25	14.40	14.40	14.40	14.40	14.40	14.40	14.40
RESIDENTIAL - OUT										
6	No. of Bills	12	12	12	12	12	12	12	12	12
7	Consumption (ccf.)	84	77	77	77	77	77	77	77	77
8	Average Consumption (ccf/bill)	7.0	6.4	6.4	6.4	6.4	6.4	6.4	6.4	6.4
9	Amount Billed - \$	\$ 1,667	\$ 1,748	\$ 1,759	\$ 1,759	\$ 1,759	\$ 1,759	\$ 1,759	\$ 1,759	\$ 1,759
10	- \$/100 cu. ft.	19.84	22.70	22.91	22.91	22.91	22.91	22.91	22.91	22.91
COMMERCIAL - IN										
11	No. of Bills	4,452	4,476	4,476	4,476	4,476	4,476	4,476	4,476	4,476
12	Consumption (ccf.)	81,782	76,904	76,092	76,092	76,092	76,092	76,092	76,092	76,092
13	Average Consumption (ccf/bill)	18.4	17.2	17.0	17.0	17.0	17.0	17.0	17.0	17.0
14	Amount Billed - \$	\$ 554,843	\$ 583,488	\$ 583,626	\$ 583,626	\$ 583,626	\$ 583,626	\$ 583,626	\$ 583,626	\$ 583,626
15	- \$/100 cu. ft.	6.78	7.59	7.67	7.67	7.67	7.67	7.67	7.67	7.67
COMMERCIAL - OUT										
16	No. of Bills	72	72	72	72	72	72	72	72	72
17	Consumption (ccf.)	544	583	576	576	576	576	576	576	576
18	Average Consumption (ccf/bill)	8	8	8	8	8	8	8	8	8
19	Amount Billed - \$	\$ 10,552	\$ 11,913	\$ 11,883	\$ 11,883	\$ 11,883	\$ 11,883	\$ 11,883	\$ 11,883	\$ 11,883
20	- \$/100 cu. ft.	19.40	20.43	20.63	20.63	20.63	20.63	20.63	20.63	20.63
COMM CONTRACTED - % of USE - IN										
21	No. of Bills	108	96	96	96	96	96	96	96	96
22	Consumption (ccf.)	41,957	33,532	33,600	33,600	33,600	33,600	33,600	33,600	33,600
23	Average Consumption (ccf/bill)	388	349	350	350	350	350	350	350	350
24	Amount Billed - \$	\$ 146,985	\$ 127,376	\$ 129,024	\$ 129,024	\$ 129,024	\$ 129,024	\$ 129,024	\$ 129,024	\$ 129,024
25	- \$/100 cu. ft.	3.50	3.80	3.84	3.84	3.84	3.84	3.84	3.84	3.84
INDUSTRIAL - IN										
26	No. of Bills	252	228	228	228	228	228	228	228	228
27	Consumption (ccf.)	51,380	46,744	46,740	46,740	46,740	46,740	46,740	46,740	46,740
28	Average Consumption (ccf/bill)	204	205	205	205	205	205	205	205	205
29	Amount Billed - \$	\$ 268,229	\$ 267,765	\$ 269,690	\$ 269,690	\$ 269,690	\$ 269,690	\$ 269,690	\$ 269,690	\$ 269,690
30	- \$/100 cu. ft.	5.22	5.73	5.77	5.77	5.77	5.77	5.77	5.77	5.77
INDUSTRIAL - OUT										
31	No. of Bills	0	0	0	0	0	0	0	0	0
32	Consumption (ccf.)	0	0	0	0	0	0	0	0	0
33	Average Consumption (ccf/bill)	0	0	0	0	0	0	0	0	0
34	Amount Billed - \$	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
35	- \$/100 cu. ft.	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000

City of Napoleon, Ohio  
Sewer Department  
BILLING STATISTICS AND PROJECTED REVENUES  
(Based on Existing Rates)

Line No.	Description	Historical		Projected						
		2015	2016	2017	2018	2019	2020	2021	2022	2023
INTERDEPARTMENTAL - IN										
36	No. of Bills	84	84	84	84	84	84	84	84	84
37	Consumption (ccf.)	401	431	420	420	420	420	420	420	420
38	Average Consumption (ccf/bill)	5	5	5	5	5	5	5	5	5
39	Amount Billed - \$	\$ 4,797	\$ 5,336	\$ 5,309	\$ 5,309	\$ 5,309	\$ 5,309	\$ 5,309	\$ 5,309	\$ 5,309
40	- \$/100 cu. ft.	11.96	12.38	12.64	12.64	12.64	12.64	12.64	12.64	12.64
INTERDEPARTMENTAL - OUT										
41	No. of Bills	0	0	0	0	0	0	0	0	0
42	Consumption (ccf.)	0	0	0	0	0	0	0	0	0
43	Average Consumption (ccf/bill)	0	0	0	0	0	0	0	0	0
44	Amount Billed - \$	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
45	- \$/100 cu. ft.	0.00	0.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
TOTALS										
46	No. of Bills	42,708	42,756	42,756	42,756	42,756	42,756	42,756	42,756	42,756
47	Consumption (ccf.)	329,460	309,462	308,657	308,657	308,657	308,657	308,657	308,657	308,657
48	Amount Billed - \$									
	Total-\$	\$ 2,961,908	\$ 3,152,694	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879
49	- \$/100 cu. ft.	8.99	10.19	10.30	10.30	10.30	10.30	10.30	10.30	10.30

City of Napoleon, Ohio  
Sewer Department  
HISTORICAL AND PROJECTED  
REVENUE REQUIREMENTS - CASH BASIS

Line No.	Description	Historical		Projected						
		2015	2016	2017	2018	2019	2020	2021	2022	2023
OPERATING EXPENSES:										
1	Personal Services and Benefits	\$ 624,530	\$ 598,957	\$ 777,730	\$ 801,062	\$ 825,094	\$ 849,847	\$ 875,342	\$ 901,602	\$ 928,650
2	Travel	3,628	5,548	9,740	10,032	10,333	10,643	10,962	11,291	11,630
3	Contractual Services	198,526	203,082	283,650	292,160	300,924	309,952	319,251	328,828	338,693
4	Material and Supplies	126,777	123,078	177,590	182,918	188,405	194,057	199,879	205,875	212,052
5	Utilities	0	0	0	0	0	0	0	0	0
6	Other Operating Expenses	177	286	33,000	33,990	35,010	36,060	37,142	38,256	39,404
7	Reimburse-Shared Expenses	427,622	432,809	547,410	563,832	580,747	598,170	616,115	634,598	653,636
8	Total Operating Expenditures	\$ 1,381,260	\$ 1,363,760	\$ 1,829,120	\$ 1,883,994	\$ 1,940,513	\$ 1,998,729	\$ 2,058,691	\$ 2,120,451	\$ 2,184,065
DEBT SERVICE:										
9	Debt Service - REVENUE BONDS	\$ 574,719	\$ 586,923	\$ 585,520	\$ 583,717	\$ 315,843	\$ 316,697	\$ 317,287	\$ 322,266	\$ 321,669
10	Debt Service - OWDA (523)	93,770	93,770	87,950	104,737	105,124	105,530	105,954	106,397	106,860
11	Debt Service - New Projects (1)	0	0	0	61,000	132,000	293,000	354,000	354,000	354,000
12	Debt Service - WWTP Rebuild - Phase 1 (2)	0	0	0	0	0	0	270,917	270,917	270,917
13	Debt Service - WWTP Rebuild - Phase 2 (2)	0	0	0	0	0	0	0	246,831	246,831
14	Debt Service - WWTP Rebuild - Phase 3 (2)	0	0	0	0	0	0	0	0	263,154
15	Total Debt Service	\$ 668,489	\$ 680,693	\$ 673,470	\$ 749,454	\$ 552,967	\$ 715,227	\$ 1,048,158	\$ 1,300,411	\$ 1,563,431
CAPITAL & NET TRANSFERS										
16	Capital Imp. & Transfers - Direct	\$ 119,037	\$ 57,302	\$ 564,960	\$ 361,909	\$ 372,766	\$ 383,949	\$ 395,468	\$ 407,332	\$ 419,551
17	Net of Adjustment of Transfers & Exp.	1,128,840	2,383,390	2,193,990	1,000,000	1,030,000	1,060,900	1,092,727	1,125,509	1,159,274
18	Total Transfers-Debt & Capital	\$ 1,247,877	\$ 2,440,692	\$ 2,758,950	\$ 1,361,909	\$ 1,402,766	\$ 1,444,849	\$ 1,488,195	\$ 1,532,840	\$ 1,578,826
LESS: OTHER INCOME										
19	Service Penalties, Taps & Inspections	\$ 35,020	\$ 40,453	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
20	Miscellaneous Revenues & Reimb.	58,954	72,066	59,750	59,750	59,750	59,750	59,750	59,750	59,750
21	Capital Imp Charge	80	40	0	0	0	0	0	0	0
22	Storm Water Charges/Penalties	668,373	663,240	651,000	651,000	651,000	651,000	651,000	651,000	651,000
23	Lateral Charges/Penalties	123,763	122,845	120,000	120,000	120,000	120,000	120,000	120,000	120,000
24	Interest Earnings	21,556	90,454	17,380	17,380	17,380	17,380	17,380	17,380	17,380
25	Transfers In	166,363	143,310	0	0	0	0	0	0	0
26	Total Other Income	\$ 1,074,109	\$ 1,132,408	\$ 876,130	\$ 876,130	\$ 876,130	\$ 876,130	\$ 876,130	\$ 876,130	\$ 876,130
27	NET REVENUE REQUIREMENTS	\$ 2,223,517	\$ 3,352,737	\$ 4,385,410	\$ 3,119,226	\$ 3,020,116	\$ 3,282,675	\$ 3,718,913	\$ 4,077,573	\$ 4,450,192

(1) Assumes \$1,100,000 issued each year (2018-2021) for 20 years @ 1% interest.  
(2) Based on 30 years @ 5%. Assumes 2% issuance costs.



City of Napoleon, Ohio  
Sewer Department  
HISTORICAL AND PROJECTED  
OPERATING RESULTS - CASH BASIS

Line No.	Description	Historical		Projected							
		2015	2016	2017	2018	2019	2020	2021	2022	2023	
<b>OPERATING REVENUES:</b>											
1	Service Charges and Fees - City	\$ 2,954,121	\$ 3,128,376	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	\$ 3,177,879	
2	Service Penalties, Taps & Inspections	35,020	40,453	28,000	28,000	28,000	28,000	28,000	28,000	28,000	
3	Miscellaneous Revenues & Reimb.	58,954	72,066	59,750	59,750	59,750	59,750	59,750	59,750	59,750	
4	Capital Imp Charge	80	40	0	0	0	0	0	0	0	
5	Storm Water Charges/Penalties	668,373	663,240	651,000	651,000	651,000	651,000	651,000	651,000	651,000	
6	Lateral Charges/Penalties	123,763	122,845	120,000	120,000	120,000	120,000	120,000	120,000	120,000	
7	Interest Earnings	21,556	90,454	17,380	17,380	17,380	17,380	17,380	17,380	17,380	
8	Transfers In	166,363	143,310	0	0	0	0	0	0	0	
9	<b>Total Operating Revenues</b>	<b>\$ 4,028,230</b>	<b>\$ 4,260,784</b>	<b>\$ 4,054,009</b>	<b>\$ 4,054,009</b>	<b>\$ 4,054,009</b>	<b>\$ 4,054,009</b>	<b>\$ 4,054,009</b>	<b>\$ 4,054,009</b>	<b>\$ 4,054,009</b>	
<b>OPERATING EXPENSES:</b>											
10	Personal Services and Benefits	\$ 624,530	\$ 598,957	\$ 777,730	\$ 801,062	\$ 825,094	\$ 849,847	\$ 875,342	\$ 901,602	\$ 928,650	
11	Travel	3,628	5,548	9,740	10,032	10,333	10,643	10,962	11,291	11,630	
12	Contractual Services	198,526	203,082	283,650	292,160	300,924	309,952	319,251	328,828	338,693	
13	Material and Supplies	126,777	123,078	177,590	182,918	188,405	194,057	199,879	205,875	212,052	
14	Utilities	0	0	0	0	0	0	0	0	0	
15	Other Operating Expenses	177	286	33,000	33,990	35,010	36,060	37,142	38,256	39,404	
16	Reimburse-Shared Expenses	427,622	432,809	547,410	563,832	580,747	598,170	616,115	634,598	653,636	
17	<b>Total Operating Expenditures</b>	<b>\$ 1,381,260</b>	<b>\$ 1,363,760</b>	<b>\$ 1,829,120</b>	<b>\$ 1,883,994</b>	<b>\$ 1,940,513</b>	<b>\$ 1,998,729</b>	<b>\$ 2,058,691</b>	<b>\$ 2,120,451</b>	<b>\$ 2,184,065</b>	
18	<b>NET INCOME AVAILABLE FOR DEBT SERVICE</b>	<b>\$ 2,646,970</b>	<b>\$ 2,897,024</b>	<b>\$ 2,224,889</b>	<b>\$ 2,170,016</b>	<b>\$ 2,113,496</b>	<b>\$ 2,055,281</b>	<b>\$ 1,995,319</b>	<b>\$ 1,933,558</b>	<b>\$ 1,869,944</b>	
<b>DEBT SERVICE:</b>											
19	Debt Service - REVENUE BONDS	\$ 574,719	\$ 586,923	\$ 585,520	\$ 583,717	\$ 315,843	\$ 316,697	\$ 317,287	\$ 322,266	\$ 321,669	
20	Debt Service - OWDA (523)	93,770	93,770	87,950	104,737	105,124	105,530	105,954	106,397	106,860	
21	Debt Service - New Projects (1)	0	0	0	61,000	132,000	293,000	354,000	354,000	354,000	
22	Debt Service - WWTP Rebuild - Phase 1 (2)	0	0	0	0	0	0	270,917	270,917	270,917	
23	Debt Service - WWTP Rebuild - Phase 2 (2)	0	0	0	0	0	0	0	246,831	246,831	
24	Debt Service - WWTP Rebuild - Phase 3 (2)	0	0	0	0	0	0	0	0	263,154	
25	<b>Total Debt Service</b>	<b>\$ 668,489</b>	<b>\$ 680,693</b>	<b>\$ 673,470</b>	<b>\$ 749,454</b>	<b>\$ 552,967</b>	<b>\$ 715,227</b>	<b>\$ 1,048,158</b>	<b>\$ 1,300,411</b>	<b>\$ 1,563,431</b>	
26	<b>DEBT SERVICE RATIO</b>	<b>3.96</b>	<b>4.26</b>	<b>3.30</b>	<b>2.90</b>	<b>3.82</b>	<b>2.87</b>	<b>1.90</b>	<b>1.49</b>	<b>1.20</b>	
<b>CAPITAL &amp; NET TRANSFERS</b>											
27	Capital Imp. & Transfers - Direct	\$ 119,037	\$ 57,302	\$ 564,960	\$ 361,909	\$ 372,766	\$ 383,949	\$ 395,468	\$ 407,332	\$ 419,551	
28	Net of Adjustment of Transfers & Exp.	1,128,840	2,383,390	2,193,990	1,000,000	1,030,000	1,060,900	1,092,727	1,125,509	1,159,274	
29	<b>Total Transfers-Debt &amp; Capital</b>	<b>\$ 1,247,877</b>	<b>\$ 2,440,692</b>	<b>\$ 2,758,950</b>	<b>\$ 1,361,909</b>	<b>\$ 1,402,766</b>	<b>\$ 1,444,849</b>	<b>\$ 1,488,195</b>	<b>\$ 1,532,840</b>	<b>\$ 1,578,826</b>	
<b>FUND BALANCES</b>											
30	Balance at Start-of-Year	\$ 1,895,384	\$ 2,625,988	\$ 2,401,627	\$ 1,194,097	\$ 1,252,750	\$ 1,410,513	\$ 1,305,717	\$ 764,684	\$ -135,010	
31	Net Operating Income	2,646,970	2,897,024	2,224,889	2,170,016	2,113,496	2,055,281	1,995,319	1,933,558	1,869,944	
32	Non-Operating Income	0	0	0	0	0	0	0	0	0	
33	Non-Operating Expenses	1,916,366	3,121,385	3,432,420	2,111,363	1,955,733	2,160,076	2,536,353	2,833,251	3,142,267	
34	<b>Balance at End-of-Year</b>	<b>\$ 2,625,988</b>	<b>\$ 2,401,627</b>	<b>\$ 1,194,097</b>	<b>\$ 1,252,750</b>	<b>\$ 1,410,513</b>	<b>\$ 1,305,717</b>	<b>\$ 764,684</b>	<b>\$ -135,010</b>	<b>\$ -1,407,322</b>	

(1) Assumes \$1,100,000 Issued each year (2018-2021) for 20 years  
(2) Based on 30 years @ 5%. Assumes 2% issuance costs.

napolsewcos17.xls  
10/06/17

City of Napoleon, Ohio  
Sewer Department

REVENUE ADJUSTMENT REQUIRED

Line No.	Description	2017	2018	2019	2020	2021	2022	2023
1	NET REVENUE REQUIRED	\$ 4,385,410	\$ 3,119,226	\$ 3,020,116	\$ 3,282,675	\$ 3,718,913	\$ 4,077,573	\$ 4,450,192
2	SALES REVENUES	<u>3,177,879</u>	<u>3,177,879</u>	<u>3,177,879</u>	<u>3,177,879</u>	<u>3,177,879</u>	<u>3,177,879</u>	<u>3,177,879</u>
	OVERALL REVENUE ADJUSTMENT REQUIRED							
3	AMOUNT	\$ 1,207,531	\$ (58,653)	\$ (157,763)	\$ 104,795	\$ 541,034	\$ 899,693	\$ 1,272,312
4	%	38.00%	-1.85%	-4.96%	3.30%	17.02%	28.31%	40.04%

**NAPOLEON WWTP PHASE 1 - HEADWORKS IMPROVEMENTS AND 4TH SCREW PUMP INSTALLATION**

CATEGORY	SYSTEM	QUANTITY	UNIT	UNIT COST	TOTAL COST
<b>STRUCTURES</b>					
	Preliminary Treatment Building	1	LS	\$ 1,000,000	\$ 1,000,000
	EQ Basin Modifications for Screw Pump Installation	1	LS	\$ 50,000	\$ 50,000
	<b>STRUCTURES SUBTOTAL</b>				<b>\$ 1,050,000</b>
<b>EQUIPMENT</b>					
	Mechanical Fine Screen with Compactor and Auger	1	LS	\$ 180,000	\$ 180,000
	Screenings Conveyor	1	LS	\$ 60,000	\$ 60,000
	Grit Removal System with Dewatering and Classifier	1	LS	\$ 350,000	\$ 350,000
	Screw Pump, Including Accessories and Drives (NPDES Project #4)	1	LS	\$ 200,000	\$ 200,000
	Equipment Installation (20% of Equipment Listed Above)	1	LOT	\$ 160,000	\$ 160,000
	<b>EQUIPMENT SUBTOTAL</b>				<b>\$ 950,000</b>
<b>MECHANICAL PIPING</b>					
	Conduit from Screw Pumps to Headworks	300	LF	\$ 350	\$ 105,000
	Conduit from Headworks to Primaries	150	LF	\$ 300	\$ 45,000
	Drainage Piping (8-inch typical)	300	LF	\$ 100	\$ 30,000
	<b>PIPING SUBTOTAL</b>				<b>\$ 180,000</b>
<b>SITEWORK</b>					
	Demolition of Existing Grit System	1	LS	\$ 50,000	\$ 50,000
	Dike Evaluation	1	LS	\$ 75,000	\$ 75,000
	NPW Line	300	LF	\$ 10	\$ 3,000
	Yard Hydrants	4	EA	\$ 1,000	\$ 4,000
	Storm Water Pollution and Prevention Plan	1	LS	\$ 25,000	\$ 25,000
	Site Restoration (Including Pavement, Grading, Seeding and Mulching)	1	LS	\$ 10,000	\$ 10,000
	<b>SITEWORK SUBTOTAL</b>				<b>\$ 167,000</b>
	<b>SUBTOTAL</b>				<b>\$ 2,347,000</b>
<b>OTHER DISCIPLINES</b>					
	HVAC and Plumbing (10% of Structures)	1	LS	\$ 105,000	\$ 105,000
	Architectural (3% of Structures)	1	LS	\$ 32,000	\$ 32,000
	Electrical Instrumentation and Controls (25% of Equipment)	1	LS	\$ 238,000	\$ 238,000
	<b>OTHER DISCIPLINES SUBTOTAL</b>				<b>\$ 375,000</b>
<b>SUBTOTAL</b>					
	Technical Services (12%)				\$ 327,000
	Mobilization, Bonds and Insurance (3%)				\$ 82,000
	Contractor Overhead and Profit (15%)				\$ 408,000
	Contingencies (20%)				\$ 544,000
<b>TOTAL</b>					<b>\$ 4,083,000</b>

DRAFT COPY  
CONCEPTUAL ESTIMATE



**NAPOLEON WWTP PHASE 2 - ANAEROBIC DIGESTION SYSTEM REHABILITATION AND STORAGE TANK REACTIVATION**

CATEGORY	SYSTEM	QUANTITY	UNIT	UNIT COST	TOTAL COST
<b>STRUCTURES</b>					
	Structural Rehabilitation	1	LS	\$ 350,000	\$ 350,000
	Digester Cleaning	1	LS	\$ 400,000	\$ 400,000
	<b>STRUCTURES SUBTOTAL</b>				<b>\$ 750,000</b>
<b>EQUIPMENT</b>					
	Covers and Pressure Relief Valves	3	EA	\$ 250,000	\$ 750,000
	Heat Exchanger	1	LS	\$ 350,000	\$ 350,000
	Mixing and Transfer Pumps, Including Ancillary Equipment	1	LS	\$ 350,000	\$ 350,000
	Equipment Installation (20% of Equipment Listed Above)	1	LOT	\$ 190,000	\$ 190,000
	<b>EQUIPMENT SUBTOTAL</b>				<b>\$ 1,640,000</b>
<b>MECHANICAL PIPING</b>					
	Miscellaneous Process Piping	300	LF	\$ 150	\$ 45,000
	Magnetic Flow Meters and Control Valves (6-inch)	2	EA	\$ 10,000	\$ 20,000
	<b>MECHANICAL PIPING SUBTOTAL</b>				<b>\$ 65,000</b>
<b>SITEWORK</b>					
	Flushing Water	500	LF	\$ 50	\$ 25,000
	<b>SITEWORK SUBTOTAL</b>				<b>\$ 25,000</b>
	<b>SUBTOTAL</b>				<b>\$ 2,480,000</b>
<b>OTHER DISCIPLINES</b>					
	HVAC and Plumbing (10% of Structures)	1	LS		\$ 75,000
	Architectural (3% of Structures)	1	LS		\$ 23,000
	Electrical Instrumentation and Controls (25% of Equipment)	1	LS		\$ 410,000
	<b>OTHER DISCIPLINES SUBTOTAL</b>				<b>\$ 508,000</b>
<b>SUBTOTAL</b>					
	Technical Services (12%)				\$ 298,000
	Mobilization, Bonds and Insurance (3%)				\$ 74,000
	Contractor Overhead and Profit (15%)				\$ 372,000
	Contingencies (20%)				\$ 496,000
<b>TOTAL</b>					<b>\$ 3,720,000</b>

DRAFT COPY  
CONCEPTUAL ESTIMATE

**NAPOLEON WWTP PHASE 3 - PRIMARY SEDIMENTATION TANKS AND RECIRCULATION PUMP STATION**

CATEGORY	SYSTEM	QUANTITY	UNIT	UNIT COST	TOTAL COST
<b>STRUCTURES</b>					
	Primary Sedimentation Tanks	3	EA	\$ 350,000	\$ 1,050,000
	Recirculating Pump Station	1	LS	\$ 750,000	\$ 750,000
	<b>STRUCTURES SUBTOTAL</b>				<b>\$ 1,800,000</b>
<b>EQUIPMENT</b>					
	Primary Sludge Pumps	3	EA	\$ 30,000	\$ 90,000
	Primary Tank Equipment	3	EA	\$ 150,000	\$ 450,000
	Sump Pumps in Buildings	3	EA	\$ 8,000	\$ 24,000
	Equipment Installation	1	LS	\$ 40,000	\$ 40,000
	<b>EQUIPMENT SUBTOTAL</b>				<b>\$ 604,000</b>
<b>MECHANICAL PIPING</b>					
	Sludge Suction Piping to Sludge Pumps (12-inch)	150	LF	\$ 150	\$ 22,500
	Sludge Discharge Piping to Dewatering (6-inch)	300	LF	\$ 75	\$ 22,500
	Drainage Piping (8-inch)	250	EA	\$ 100	\$ 25,000
	<b>MECHANICAL PIPING SUBTOTAL</b>				<b>\$ 70,000</b>
<b>SITEWORK</b>					
	Demolition of existing primary tank	1	LS	\$ 50,000	\$ 50,000
	Storm Water Pollution and Prevention Plan	1	LS	\$ 25,000	\$ 25,000
	Site Restoration (Including Pavement, Grading, Seeding and Mulching)	1	LS	\$ 10,000	\$ 10,000
	<b>SITEWORK SUBTOTAL</b>				<b>\$ 85,000</b>
	<b>SUBTOTAL</b>				<b>\$ 2,559,000</b>
<b>OTHER DISCIPLINES</b>					
	HVAC and Plumbing (10% of Structures)	1	LS		\$ 180,000
	Architectural (3% of Structures)	1	LS		\$ 54,000
	Electrical Instrumentation and Controls (25% of Equipment)	1	LS		\$ 151,000
	<b>OTHER DISCIPLINES SUBTOTAL</b>				<b>\$ 385,000</b>
<b>SUBTOTAL</b>					<b>\$ 2,644,000</b>
	Technical Services (12%)				\$ 317,000
	Mobilization, Bonds and Insurance (3%)				\$ 79,000
	Contractor Overhead and Profit (15%)				\$ 397,000
	Contingencies (20%)				\$ 529,000
<b>TOTAL</b>					<b>\$ 3,966,000</b>

DRAFT COPY  
CONCEPTUAL ESTIMATE

City of Napoleon - Proposed Integrative Project Planning Schedule

Design Phase				Construction Phase		Remaining WWTP Improvements																							
Project Phase	Project Name	Sub-Task Number	Project Description	Estimated Cost (2017)	NPDES PERMIT CYCLE				NPDES PERMIT CYCLE				NPDES PERMIT CYCLE				NPDES PERMIT CYCLE				NPDES PERMIT CYCLE				NPDES PERMIT CYCLE				
					2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	
WASTEWATER TREATMENT PLANT IMPROVEMENTS																													
1	Headworks Improvements	1	Short term improvements to grit channel																										
		2	New headworks building including mechanical fine screening and grit removal																										
		3	Rehabilitate existing raw sewage pumping for drain pump station																										
		4	WWTP dike inspection																										
2	Digestion Rehabilitation	1	Rehabilitate existing anaerobic digestion system and storage tank																										
		2	Clean out secondary digester and storage tank																										
		3	Improve ventilation in press dewatering room																										
3	Primary Clarifier Improvements	1	Construct new primary clarifiers and recirculating pumping station for TPs																										
		2	Reconfigure one (1) primary clarifier as gravity thickener or for new solids contact																										
		3	Dike Rehabilitation and expansion, as required																										
4	Remaining Improvements	-	TBD																										
PROPOSED WWTP IMPROVEMENTS SUBTOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WET WEATHER PLAN PROPOSED PROJECT SCHEDULE																													
-	NPDES Compliance Projects	-	All Bin 1 Projects in the proposed Wet Weather Plan Update	\$14,250,000				\$ 1,400,000	\$ 1,800,000		\$ 1,400,000				\$ 1,800,000				\$ 700,000		\$ 430,000	\$ 600,000		\$ 700,000		\$ 250,000			\$ 5,930,000
-	Other Infrastructure Projects	-	Remaining Bin 2 and Bin 3 Projects in the proposed Wet Weather Plan Update	\$16,825,000		\$ 2,000,000	\$ 235,000	\$ 700,000	\$ 1,130,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	
PROPOSED UTCP SUBTOTAL				\$31,075,000	\$ -	\$ 2,000,000	\$ 235,000	\$ 2,300,000	\$ 2,430,000	\$ 700,000	\$ 2,300,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 2,200,000	\$ 700,000	\$ 840,000	\$ 700,000	\$ 1,400,000	\$ 700,000	\$ 1,150,000	\$ 1,300,000	\$ 700,000	\$ 1,400,000	\$ 700,000	\$ 950,000	\$ 700,000	\$ 700,000	\$ 5,350,000
WWTP Annual Total				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UTCP Annual Total				\$ -	\$ 2,000,000	\$ 235,000	\$ 2,300,000	\$ 2,430,000	\$ 700,000	\$ 2,300,000	\$ 700,000	\$ 700,000	\$ 2,200,000	\$ 700,000	\$ 840,000	\$ 700,000	\$ 1,400,000	\$ 700,000	\$ 1,150,000	\$ 1,300,000	\$ 700,000	\$ 1,400,000	\$ 700,000	\$ 950,000	\$ 700,000	\$ 700,000	\$ 5,350,000	\$ 5,350,000	\$ 5,350,000
Cumulative Total				\$ -	\$ 2,000,000	\$ 2,235,000	\$ 4,535,000	\$ 7,145,000	\$ 7,845,000	\$ 10,145,000	\$ 10,845,000	\$ 11,545,000	\$ 13,745,000	\$ 14,445,000	\$ 13,325,000	\$ 14,025,000	\$ 17,425,000	\$ 18,125,000	\$ 19,275,000	\$ 20,575,000	\$ 21,275,000	\$ 22,475,000	\$ 23,375,000	\$ 24,325,000	\$ 25,025,000	\$ 25,725,000	\$ 26,425,000	\$ 31,075,000	\$ 31,075,000
Estimated Annual Debt Service:																													

DRAFT COPY





# City of *NAPOLEON*, Ohio

255 West Riverview Avenue • P.O. Box 151  
Napoleon, Ohio 43545-0151  
Phone: (419) 592-4010 • Fax: (419) 599-8393  
Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

## Memorandum

*Mayor*  
Jason Maassel

*Members of Council*

**PRESIDENT:**  
Joseph Bialorucki

**PRESIDENT PRO-  
TEM:**  
Daniel Baer

Jeff Comadoll  
Travis B. Sheaffer  
Kenneth Haase  
Jeff Mires  
Lori Siclair

*City Manager*  
Joel L. Mazur

*Finance Director*  
Gregory J. Heath

*Law Director*  
Billy D. Harmon

*Public Works  
Director*  
Chad E. Lulfs, P.E., P.S.

**To:** *Members of Napoleon City Council  
Board of Public Affairs*

**From:** *Joel L. Mazur, City Manager  
Billy D. Harmon, Law Director*

**Date:** *October 3, 2018*

**RE:** *Proposed Yard Waste Site Policy Changes*

As we discussed in regularly scheduled meetings, the Henry County Commissioners have ceased paying \$4,100 annually to the City of Napoleon to allow residents to dispose of yard waste at the City Yard Waste Site. Below is a generalization of policies to address allowing only residents to dispose of yard waste at the yard waste site:

- Only City residents and select businesses that pay a fee to dispose of yard waste will be permitted to dispose of yard waste at the Yard Waste Site.
- If a person other than a resident is disposing of yard waste at the Yard Waste Site for a resident, the individual must provide proof that the yard waste being disposed of is from a resident's address.
- A business that does not already pay the refuse fee on the utility bill may be permitted to disposed of yard waste at the Yard Waste Site if they contact the City Utility Department and elect to pay \$5 per month for unlimited use of the Yard Waste Site.
- Non-residents or businesses caught disposing of yard waste at the Yard Waste Site may be cited for **"Unauthorized Use of the City Yard Waste Site"** under proposed new Ordinance Section 925.24. The prohibition would read as follows:
  - No person or business entity with a physical address, street address, residential address, or business address outside the corporate limits of the City of Napoleon, Ohio, shall utilize or in any way make use of the City of Napoleon Yard Waste Site without prior written approval by the City Manager.
  - The lack of notice of restricted access, posted or otherwise, is not a defense to this section.

- Pursuant to already established Ordinance Section 925.99 a violation of the proposed prohibition would be a minor misdemeanor punishable by a fine of up to \$150.00.
- The Yard Waste Site will only be open from dawn until dusk, which are the same hours as the City Parks.
- A sign will be placed near the entrance of the Yard Waste Site identifying these policies.
- All individuals disposing of yard waste at the Yard Waste Site are subject to having their identification checked when disposing of yard waste.

## **WATER, SEWER, REFUSE, RECYCLING & LITTER COMMITTEE**

### **Meeting Minutes**

**Monday, October 08, 2018 at 7:00 pm**

---

#### **PRESENT**

Committee Members

BOPA Members

City Manager

City Law Director

Asst. Finance Director

Recorder/Records Clerk

City Staff

Jeff Comadoll-Chair, Lori Siclair, Joseph D. Bialorucki-Pro-Tem

Dr. David Cordes, Mike DeWit, Rory Prigge

Joel L. Mazur

Billy D. Harmon

Christine Peddicord

Roxanne Dietrich

Scott Hoover-WTP Superintendent, Jeff Weiss-WTP Chief Operator, Dave Pike-WWTP Superintendent, Chad E. Lulfs-Director of Public Works

John Courtney-Courtney & Associates, Northwest Signal

Others

#### **ABSENT**

Committee Member

Travis Sheaffer

#### **Call to Order**

Chairman Comadoll called the Water, Sewer, Refuse, Recycling and Litter Committee to order at 7:00 pm.

#### **Approval Minutes**

Hearing no objections or corrections, the minutes of September 10, 2018 stand approved as presented.

#### **Citizen Concern**

Chairman Comadoll stated there is a customer here tonight that would like to speak to the committee about a complaint he has.

Billie Karr said he lives in Woodlawn Groves and is being charged \$34.92 for sewer, there is a \$9.00 charge to send out the bill and there is a sewer lateral fee of \$2.10, I have had bills as high as \$70 for sewer what is going on that doesn't seem right, how can they continue to get away with this? Comadoll responded there will have to be some research done. Mr. Karr said when we try to talk to them and ask about the charges no one will give you an answer all they say is "I don't know". There are a lot of retired people in there on a fixed income. If you are one day late you are charged \$9.00, one customer had a bill that said he owed nothing but got charged \$9.00 and was told to pay or their water would be shut off. Mazur said the best way to get an answer is to bring your bill to the Finance Department customer desk and someone can walk through the bill with you and explain everything. Mr. Karr told Mazur the sewer bill is not from the town our water and sewer is being billed privately, it is coming through Midwest Billing not the town. Another concern of the residents is they put in water meters with heat tape and said we are responsible for the water meter plate on the bottom if that freezes, the plate cost less than \$8.00 we were charged \$65 to put the plate in plus another \$55 for labor they are beating the older people up. Dr. Cordes asked if the bills are administered by us or the trailer park. Mr. Karr replied Midwest Billing for the trailer park. Mazur explained we charge the customer/owner on our end at the master meter, they handle their own internal billing, what they do beyond that we have not control. Mr. Karr asked if they have the right to charge us more

## Water Rate Study Update





**Passed**  
**Yea-3**  
**Nay-0**

**Approved:**

November 12, 2018

Roll call vote on the above motion:  
Yea-Bialorucki, Siclair, Comadoll  
Nay-

---

Jeff Comadoll, Chairman

DRAFT

## MUNICIPAL PROPERTIES, BUILDINGS, LAND USE, AND ECONOMIC DEVELOPMENT COMMITTEE

### MEETING MINUTES

Monday, October 08, 2018 at 7:30 PM

---

#### PRESENT

##### Members:

City Manager

Asst. Finance Director

Recorder/Records Clerk

City Staff

Others

#### ABSENT

Lori Siclair-Chair, Jeff Mires (arrived at 8:01 pm), Joseph D. Bialorucki, Mayor  
Jason Maassel

Joel L. Mazur

Christine Peddicord

Roxanne Dietrich

Chad E. Lulfs, P.E., P.S., Director of Public Works

Northwest Signal

#### Call to Order

Chairman Siclair called the Municipal Properties, Building, Land Use and  
Economic Development Committee meeting to order at 7:57 pm.

#### Approval of Minutes

Hearing no objections or corrections, the minutes from the September 10,  
2018 meeting stand approved as presented.

#### Motion to Un-Table Move Truck Traffic Off Perry St/SR 108 Grant Opportunity

Motion: Maassel

Second: Bialorucki

to un-table grant opportunity to move truck traffic off Perry Street/State Route  
108.

Mazur stated as asked, we looked into Oakwood Avenue for the grant and the  
needs for Oakwood Avenue are greater than Scott Street. Maassel asked how  
much of Oakwood Avenue would be done? Mazur replied, it would probably  
have to be done in parts, the small cities grants are for up to \$2 million for a  
project, the last one we received was for the Industrial Drive project. Bialorucki  
asked what work would be done? Lulfs answered, whatever is required there  
is a lot of storm sewer work, some sections need water and sanitary sewers,  
road and curb improvements, we will have to assess the condition of the  
roadway. Maassel noted access will have to be allowed with Bialorucki adding  
Oakwood Park is utilized a lot.

#### Mires Arrived

8:01 pm Mires arrived.

Mazur said, the grant application is due March 1<sup>st</sup>. Maassel asked when would  
the project be awarded? Lulfs stated it would be a FY2022 project which  
means July 2021; but, we cannot start this job in July. Mazur said at this time  
we do not have enough information to give you a firm answer on how far we  
can go with this project, there will have to be a study to figure all that out.

**Motion to Approve  
Submitting Grant  
Application**

Motion: Bialorucki                      Second: Mires  
to recommend Council approve moving forward with submitting a grant  
application for Oakwood Avenue.

**Passed**  
**Yea-4**  
**Nay-0**

Roll call vote on the above motion:  
Yea-Mires, Maassel, Siclair, Bialorucki  
Nay-

**ODOT TAP Grant Program  
Award**

Mazur gave an update on the ODOT TAP grant noting we applied for \$1.1 million and was awarded \$750,000; therefore, the items on the map (attached) in yellow numbers are what has been removed from the project and the items in green are the main portions. Bialorucki said he had a business owner ask what side the path will be on. Mazur showed the path is on the south side, with the amount of businesses popping along the riverfront, we need to talk to the business owners, the path is there according to the Buckeye Trail System. Bialorucki suggested not having it cross the streets if you don't have to. Mazur said overall we are covering the main portions of the path we are not covering a lot of areas around the schools and have suggested the school partner with the City to apply for a Safe Routes to Schools grant. Right now this item is informational only, wanted you to be aware there will be a \$200,000 expense item in the budget for environmental engineering and other ancillary costs. Our match of the construction costs will be 5%.

**Any Other Matters**

None.

**Motion to Adjourn**

Motion: Maassel                      Second: Mires  
to adjourn the Municipal Properties, Building, Land Use and Economic  
Development Committee meeting at 8:17 pm.

**Passed**  
**Yea-4**  
**Nay-0**

Roll call vote on the above motion:  
Yea-Mires, Maassel, Siclair, Bialorucki  
Nay-

**Date Approved:**

November 12, 2018

---

Lori Siclair - Chair

*City of Napoleon, Ohio*  
**PLANNING COMMISSION**

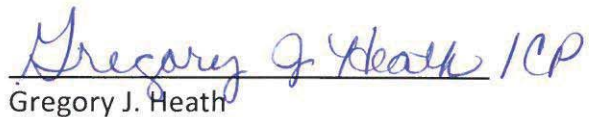
**Special Meeting Agenda**

PC 18-04 – MASTER PLAN UPDATE

**Monday, October 15, 2018 at 5:00 pm**

*LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio*

- 1) Approval of Minutes: September 11, 2018. *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
- 2) Update on City Master Plan.
- 3) Any matters currently assigned to the Committee.
- 4) Adjournment.

 /CP

Gregory J. Heath  
Finance Director/Clerk of Council



# Napoleon Master Plan Update

October 15, 2018





# Introductions

## Discussion Items

- \* Project Team
- \* Project Approach
- \* Community Outreach
- \* Next Steps
- \* Questions





# Project Team



- \* Established in 1998; BG Ohio
- \* Consortium approach; Umbrella of professionals that specialize in making the built environment more prosperous and enjoyable.
- \* Authored over 25 plans; familiar with NW Ohio “culture”
- \* Understand Napoleon- Prepared 2002 and 2008 Master Plans
- \* Certified Veteran’s Owned Business





# Project Team



**Glenn Grisdale, AICP, GISP**  
*Co-Project Manager*  
Reveille

- 18 years experience
- Planner / GIS / Economic Development
- MPA & BA Journalism
- Visioning
- Public Outreach/Surveys
- Grant Writing /Incentives
- past Editor-in-Chief of GISC-Eye
- Veteran of Foreign Wars



**Tom Lemon, AICP**  
*Co-Project Manager*  
Reveille

- Former Director of Lucas County Planning Commission
- Municipal (Township) Public Sector Experience
- Land Use Planning
- Zoning Code Writing
- Comprehensive Planning
- Subdivision Regulations
- Public Outreach/Surveys



**Pat Etchie, AICP**  
*Senior Project Manager*  
Mannik & Smith Group

- 25 years experience
- Transportation Planner
- Funding Strategist/Grant Writer
- NEPA Specialist
- MA & BA Geography
- Traffic / Safety
- Parking / Access Management
- Complete Streets
- Public Engagement



# Project Approach

- I. Community Outreach Phase
- II. Planning Conditions Phase
- III. Strategies Phase
- IV. Implementation Phase
- V. Plan Approval Phase



# Community Outreach



- \* Project Stakeholder Meeting- Refine Approach / SWOT
- \* Community Surveys (Printed / Online)
  - \* Response rate to date: 480 participants
- \* Stakeholder and Department Interviews
- \* Community Forum (upcoming)
  - \* Utilizing interactive voting systems







# Planning Conditions

- \* Review of Existing Regulations / Plans, Planning Initiatives, NRC Survey (2016), and Community “Drama”
- \* Population and Demographics
- \* Community Services and Facilities
- \* Neighborhoods
- \* Economic Development
- \* Infrastructure
- \* Transportation and Connectivity
- \* Land Use, Community Design, and Sustainability













## Planning Conditions: Existing Land Use

### City of Napoleon Master Plan

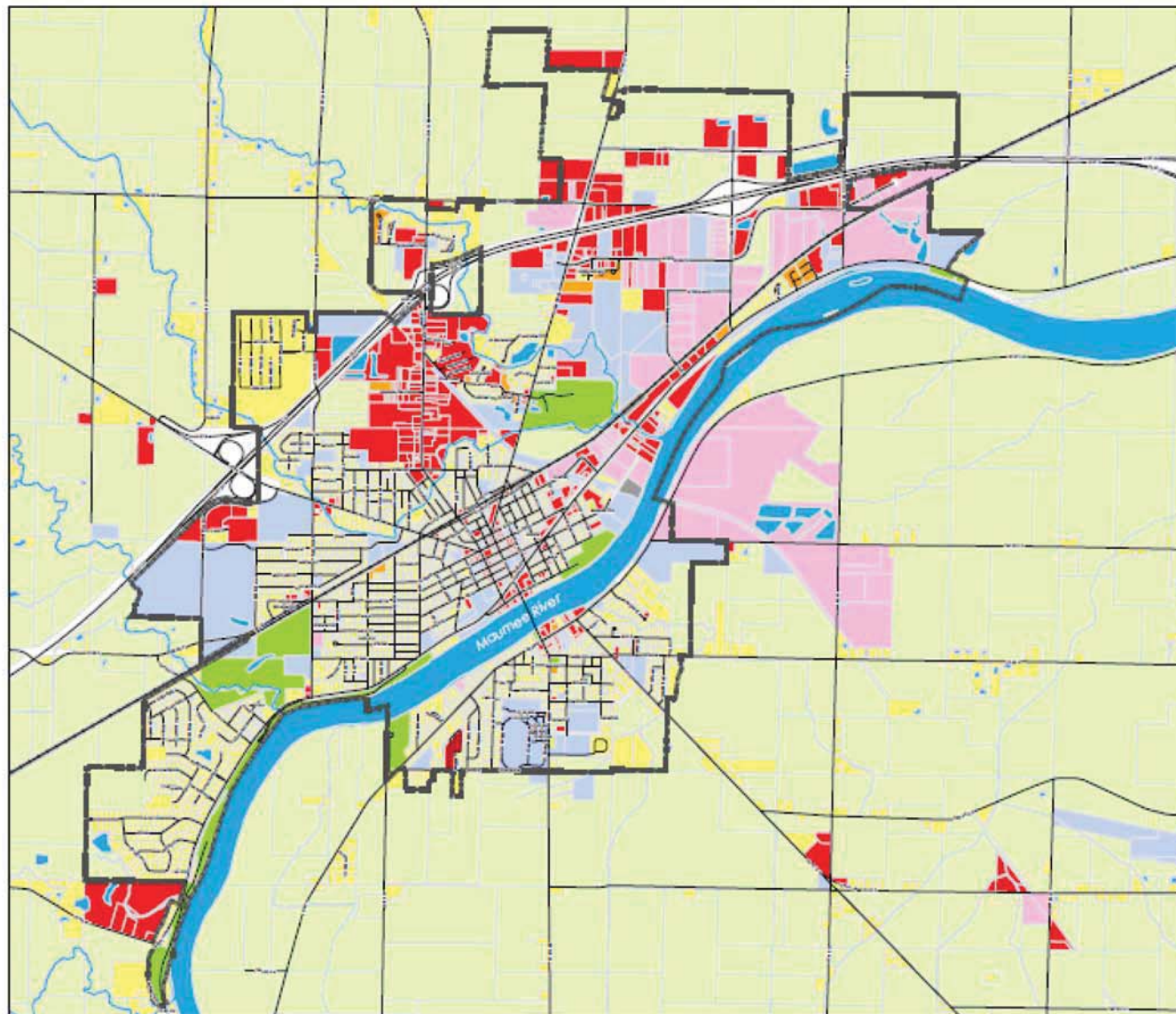
#### Existing Land Use



#### Legend

-  Napoleon Corp Boundary
-  Streets
-  Railroads
-  Maumee River / Ponds / Hydrography
-  Parks
-  Agriculture / Vacant
-  Industrial
-  Commercial
-  Multi-Family Apartments
-  Residential
-  Public / Institutional
-  Utility

Note: Land Uses as determined by the landowner and County Auditor for tax purposes.



0 0.25 0.5 1 1.5 2 Miles

Source: Henry County Auditor, Engineer, Napoleon, Reville



## Planning Conditions: Environmental Conditions

### City of Napoleon Master Plan

#### Environmental Conditions

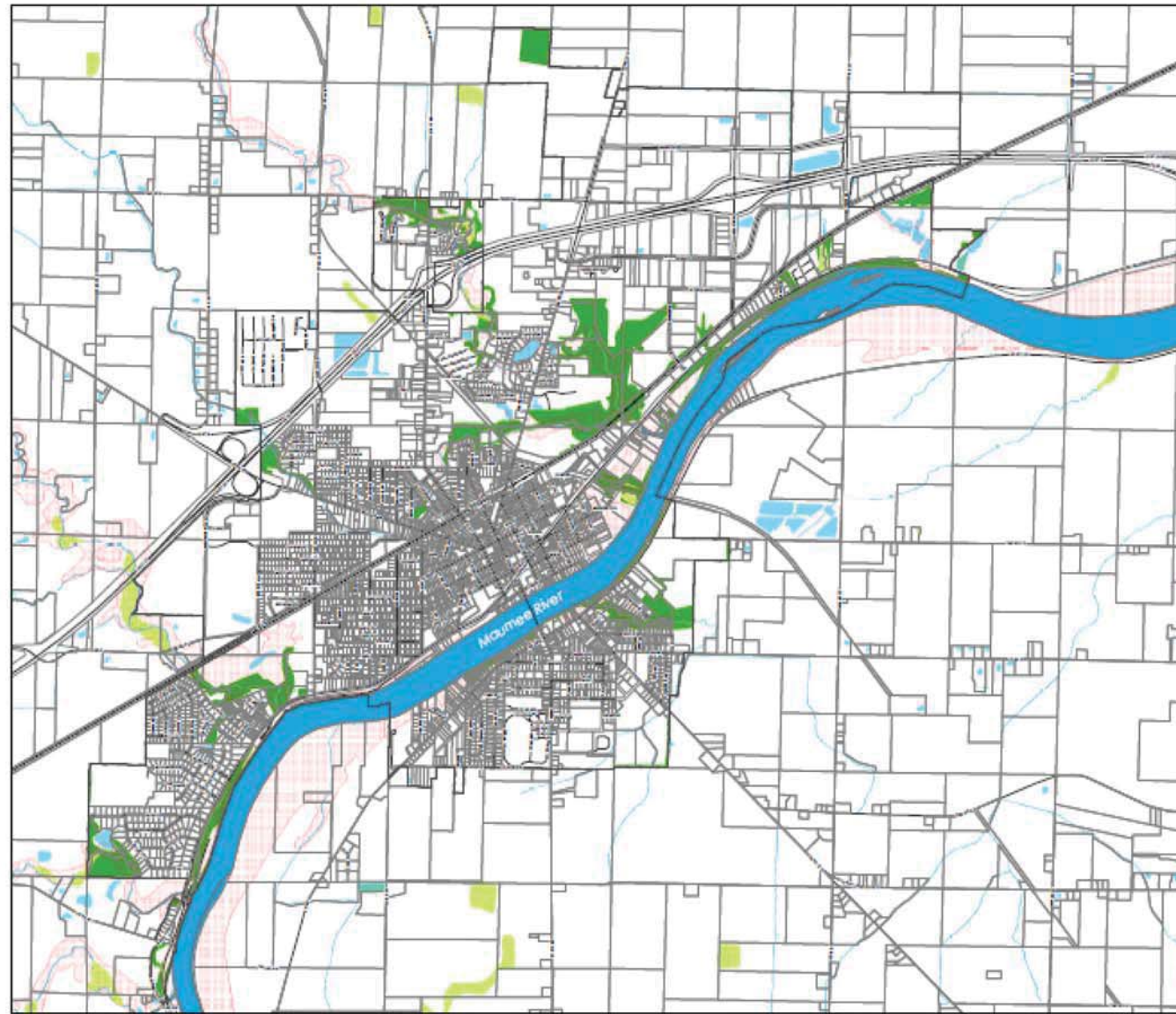


#### Legend

- Napoleon Corp Boundary
- Parcels
- Streets
- Railroads
- Maumee River
- Floodplains

#### Surface Water / Wetland Type

- Emergent Wetland
- Forested/Shrub Wetland
- Pond
- Creek / Hydrography
- Woodlands



0 0.25 0.5 1 1.5 2 Miles

Source: Henry County Auditor, Engineer, Napoleon, US FWS.



## Planning Conditions: Zoning

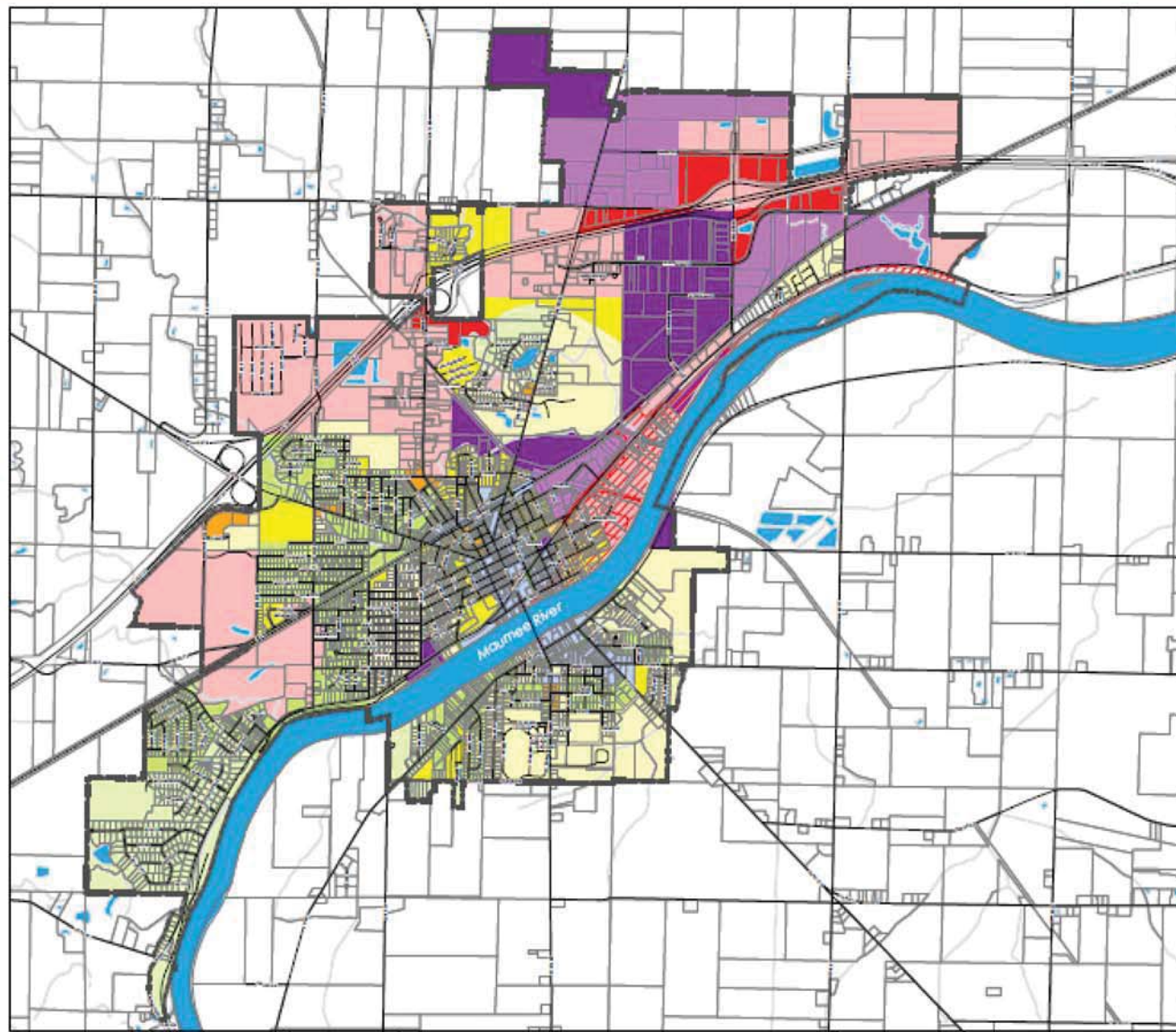
### City of Napoleon Master Plan

#### Zoning



#### Legend

- Napoleon Corp Boundary
- Streets
- Parcels
- Railroads
- Maumee River / Ponds / Hydrography
- R1 - Suburban Residential District
- R2 - Low Density Residential District
- R3 - Moderate Density Residential District
- R4 - High Density Residential District
- C1 - General Commercial District
- C2 - Community Commercial District
- C3 - Local Commercial District
- C4 - Planned Commercial District
- C5 - Highway Commercial District
- I1 - Enclosed Industrial District
- I2 - Open Industrial District
- FP - Floodplain District
- POD - Preservation Overlay District

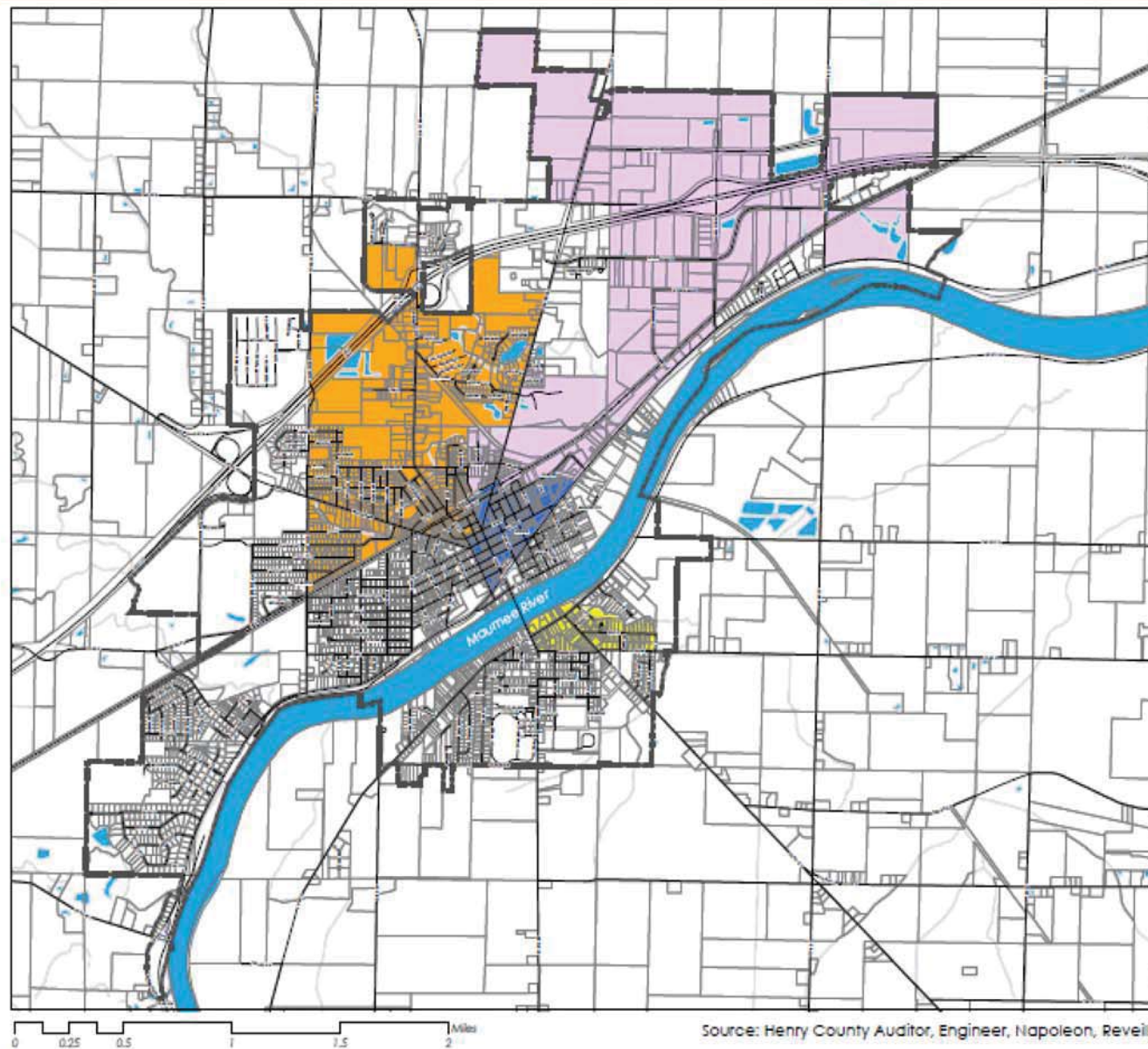


0 0.25 0.5 1 1.5 2 Miles

Source: Henry County Auditor, Engineer, Napoleon, Reveille



## Planning Conditions: Economic Incentives



Source: Henry County Auditor, Engineer, Napoleon, Reville

### City of Napoleon Master Plan Economic Incentive Areas



#### Legend

- Napoleon Corp Boundary
- Streets
- Parcels
- Railroads
- Maumee River / Ponds / Hydrography
- CRA 2 (Pre-94)
- CRA 6
- CRA 7
- CRA 8

Note: All areas in the city are part of Enterprise Zone #123 that provides for commercial and industrial property improvements contingent upon approval by the Henry County Commissioners.





## Planning Conditions: Planning Areas

### City of Napoleon Master Plan

#### Planning Areas



#### Legend



Napoleon Corp Boundary



Streets



Railroads



Maumee River / Ponds / Hydrography

#### Planning Areas



US 24 Commerce Planning Area



Oakwood Planning Area



Scott Street Corridor Planning Area



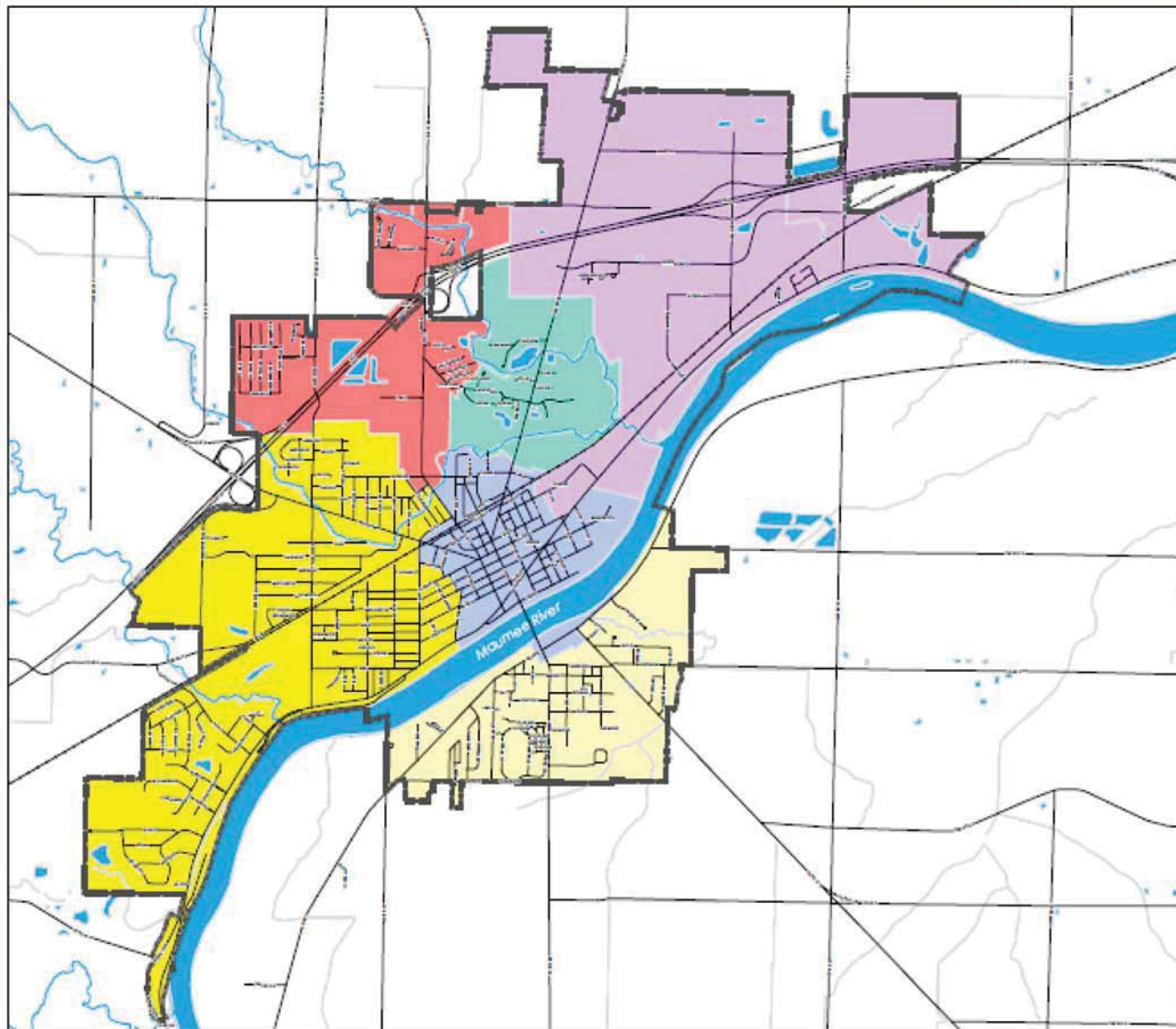
Glenwood Planning Area



South River Planning Area



Downtown Planning Area



Source: Henry County Auditor, Engineer, Napoleon, Reveille



# Planning Conditions (Continued Relevance)

What Plan recommendations have been completed?

If not, why not?

- ➔ Funding?
- ➔ Lack of direction?
- ➔ Not realistic?

Is the strategy still relevant?



## Planning Focus Areas: Connecting the Dots....Expose the Riverfront





## Planning Focus Areas: Downtown Renewal



## Continued Downtown Renewal....

- Connect the spaces between the places..
- Encourage upper floor uses
- Link to the underutilized riverfront
- Build on current momentum

## Planning Focus Areas: Neighborhood Revitalization



Economic Growth is linked to Housing and Neighborhood Revitalization.



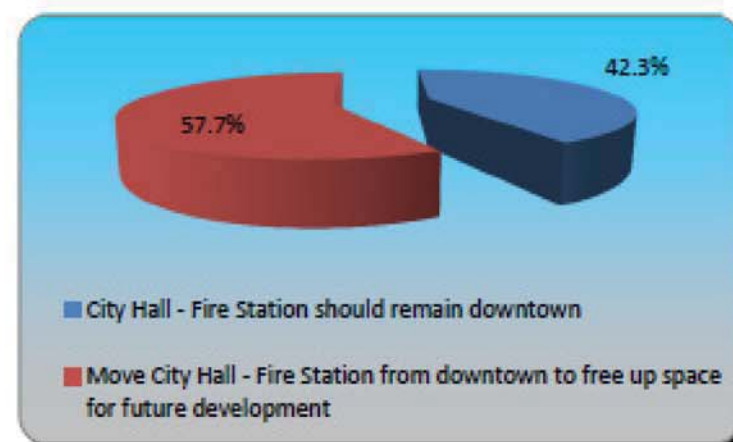
You cannot have one without the other.



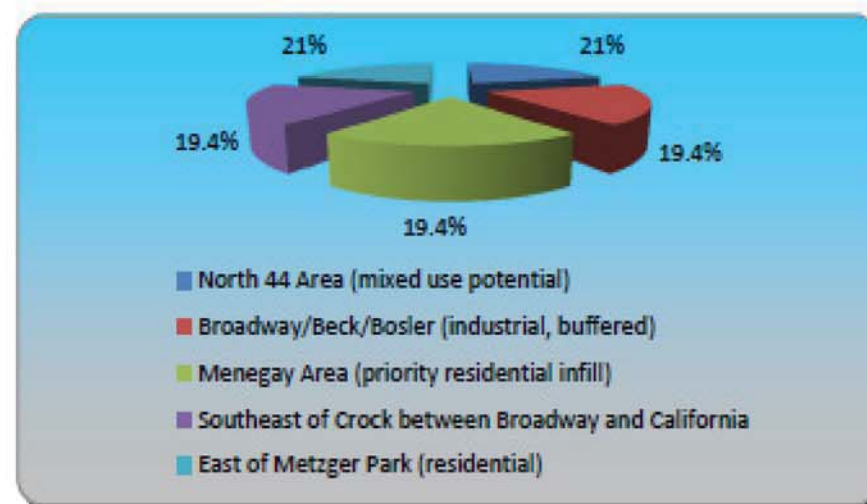


# Strategies Phase

8.) Which statement do you agree with most?	Responses
City Hall - Fire Station should remain downtown	42.31%
Move City Hall - Fire Station from downtown to free up space for future development	57.69%
<b>Totals</b>	<b>100%</b>



9.) Specific areas around the community have been targeted as growth areas. With the exception of infill areas, resources will be needed to develop them in the future. Rank these growth areas.	Responses
North 44 Area (mixed use potential)	20.97%
Broadway/Beck/Bosler (industrial, buffered)	19.35%
Menegay Area (priority residential infill)	19.35%
Southeast of Crook between Broadway and California	19.35%
East of Metzger Park (residential)	20.97%
<b>Totals</b>	<b>100%</b>







# Implementation Phase

SECTION	OBJECTIVE	City Council	Planning Commission	Parks And Recreation Dept.	Engineering Dept.	Operations Dept. & Utilities	CIC & Chamber of Commerce	School Board	Contiguous Townships	Other
Housing	Encourage the "buffering" of residential land uses from industrial and other incompatible land uses	X	X							
Housing	Promote the restoration of historic homes or homes with unique historic or aesthetic worth	X	X							Historical Society
Housing	Build a rapport with local and area developers and real estate officials		X				X			
Housing	Provide the resources necessary to enhance building and housing standards	X	X							
Land Use	Cluster new land uses near or contiguous to similar land uses in situations where mixed uses are not feasible		X		X		X		X	
Land Use	Minimize incompatible land use through proper zoning		X							
Land Use	Concentrate development patterns to minimize sprawl		X						X	
Land Use	Modify zoning to comply with the future land use plan		X							
Land Use	Identify land areas of special natural significance within or contiguous to Napoleon and pursue the feasibility of retaining these areas as open space, nature preserves, or recreational areas		X	X						
Land Use	Utilize mixed-use development principles near areas with better traffic flow				X	X				
Land Use	Developing mechanisms that contain strip commercial developments within designated areas, while utilizing a variety of design techniques to buffer new residential development from these land uses		X		X					
Land Use	Encourage development in areas best suited to accommodate various land uses through the extension of utilities and infrastructure	X	X		X	X	X			



# Next Steps

- \* Complete Planning Inventory / Issues Worksheet
- \* Community Survey will remain live until December
- \* Begin Developing Potential Plan Strategies and Plan Focus Areas (for future action)
- \* Hold Community Forum in December
- \* Draft Plan in January 2019
- \* Complete Plan by February / March 2019

# Questions

## **Glenn Grisdale, AICP, GISP**

Reveille

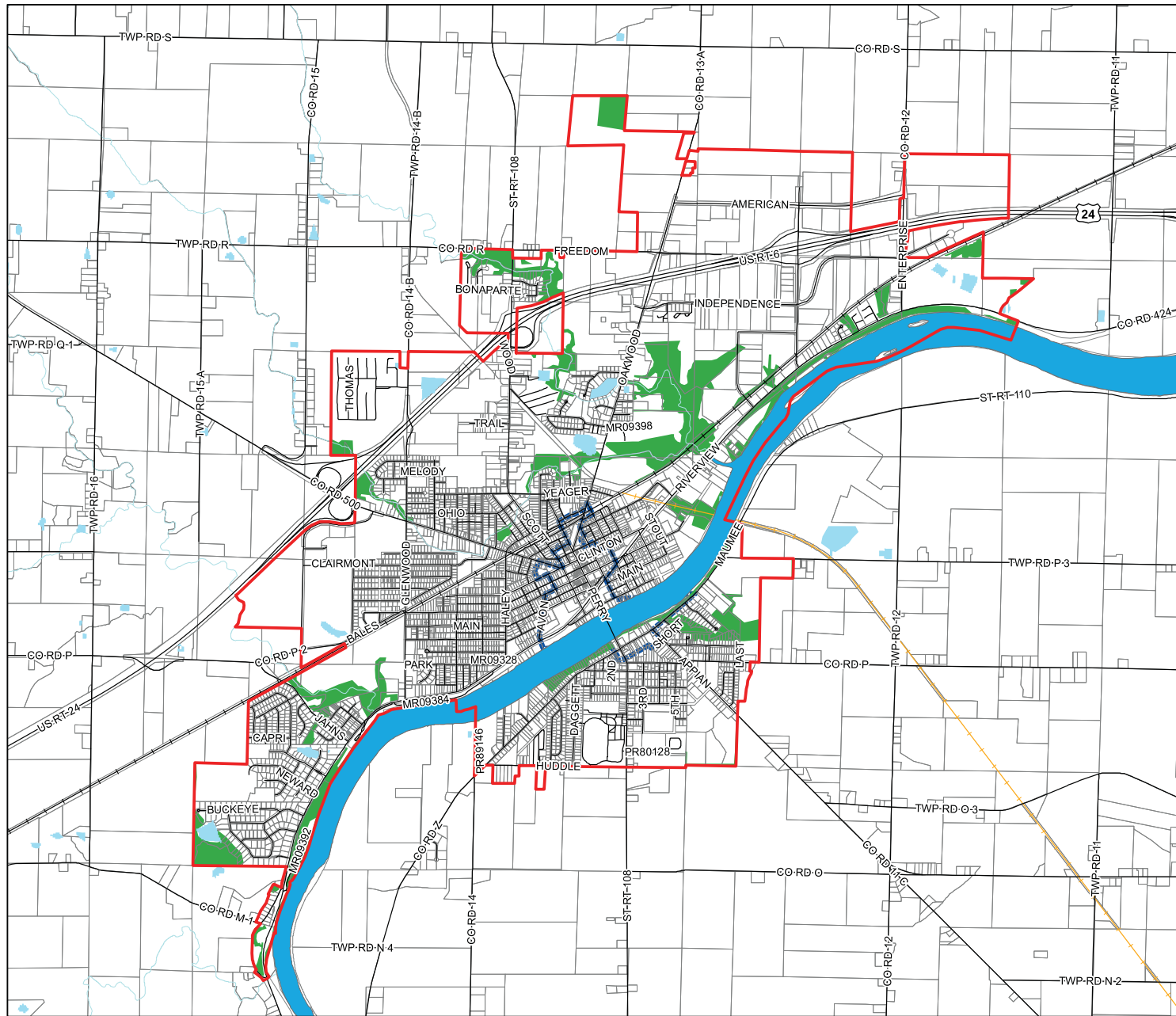
130 South Main Street, Suite 302

Bowling Green, Ohio 43402

(P) 419.353.7372

[glenn.grisdale@reveille.me](mailto:glenn.grisdale@reveille.me)





# City of Napoleon Master Plan

\* Instructions: Use this map to identify:  
 Areas of growth, revitalization or preservation  
 Areas that lack pedestrian connectivity or trails

**Legend**

- Napoleon Corp Boundary
- Streets
- Maumee River
- Ponds
- Hydrography
- Railroads
- Abandoned Railroad
- Woodlands

**Reville**  
 PLANNING + GIS +  
 ECONOMIC DEVELOPMENT

Issues and Areas of Concern



# City of Napoleon Master Plan

## Planning Areas

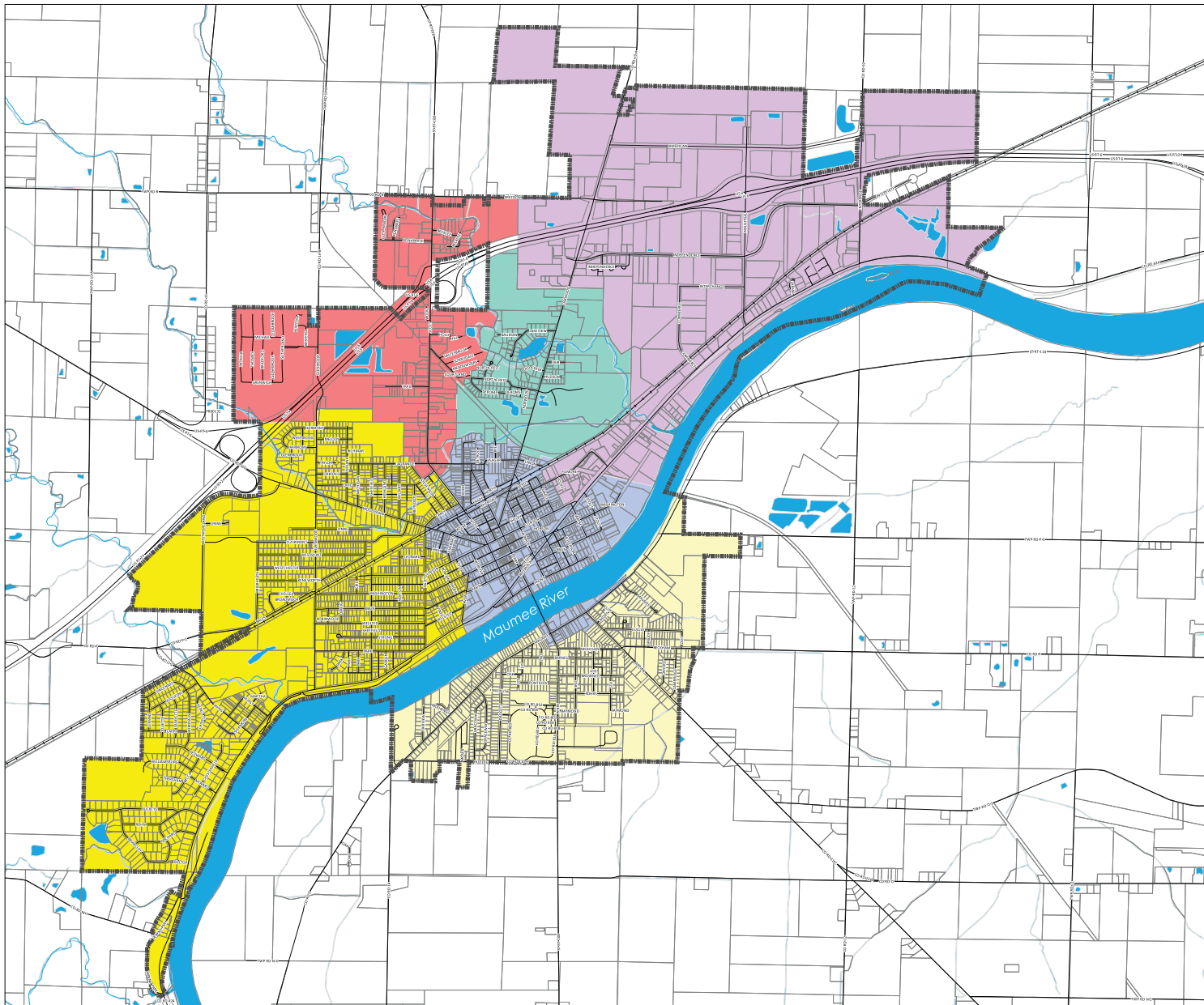


### Legend

- Napoleon Corp Boundary
- Streets
- Parcels
- Railroads
- Maumee River / Ponds / Hydrography

### Planning Areas

- US 24 Commerce Planning Area
- Oakwood Planning Area
- Scott Street Corridor Planing Area
- Glenwood Planning Area
- South River Planning Area
- Downtown Planning Area



0 0.25 0.5 1 1.5 2 Miles

Source: Henry County Auditor, Engineer, Napoleon, Reveille

# City of Napoleon Parks and Recreation Department

255 West Riverview Avenue Napoleon, Ohio 43545  
(419) 592-4010 (419) 592-8955 (fax)  
[tcotter@napoleonohio.com](mailto:tcotter@napoleonohio.com)

---

## **New Swimming Pool Construction Initiative**

### **History**

- The swimming pool was built in 1978 and has outlived its useful life. Although the pool has been functional, the costs of utilities, chemicals, concrete repairs, etc. are steadily increasing.
- Water loss has become a worsening problem for several years due to the aging concrete floor and walls and a failing gutter system. In addition to the rising cost of water used to fill the pool to the proper level, chemical costs have risen due to the need to maintain chlorine residual and pH balance. Heating costs also rise as makeup water is added. Concrete repairs are becoming more extensive each Spring.
- Areas that have been patched over the years are beginning to fail during the pool season causing “chipped out” areas that can be potentially hazardous to swimmers.
- In 2014, staff proposed a renovation option to the Rec Board and City Council in lieu of new construction.
- The renovation option would consist of installing a pvc-type liner in the existing facility and the construction of new gutters. This option would alleviate the issues of water loss and failing concrete but would not change the physical structure of the facility. No additional features would be added.
- City Council approved this option and instructed that a total of \$25,000 per year be placed in a reserve to fund the renovation project.
- In 2016, staff asked the Board to revisit the swimming pool issue due to the worsening condition of the facility.
- Three (3) options were recommended to the Board: 1.) Build a new facility; 2.) Continue with the plan to renovate; 3.) Close the facility.
- The Board sent the issue to the Parks and Recreation Committee for their approval to build a new facility.
- After a short discussion, the Parks and Recreation Committee members felt that the community would not financially support the construction of a new facility. The Committee voted to continue with the plan to renovate.

### **Current Discussion on a Request for a New Facility**

- Several members of the community have expressed the desire for the City to build a new pool facility. Initial contacts were made by members of the group to the Parks and Recreation Director and City Manager.
- This group attended the Parks and Recreation Board meeting in August of 2018 asking for the Board to consider the construction of an aquatic facility.
- All agreed that the swimming pool is in poor condition and no longer provides a suitable facility for this community.
- Features that will be considered could include a zero entry pool area, slides, splash pad structures, and a competitive pool smaller than what we currently have would be desirable.
- Additionally, an enhanced concession stand along with shade areas would attract more families and adults and would entice them to stay for longer periods of time



- Board members are all supportive of the concept of a new facility. They stressed to the community members that the success of this initiative will hinge on a large involvement of the group to generate community support.
- Community members stated they've already gained overwhelming public support
- The construction of this type of facility will most certainly require a levy or bond issue. This would need to be determined and approved by City Council
- The Board asked for a general estimate of such a facility for further discussion at next meeting

### **Parks and Recreation Board Recommendation**

- At the September Board meeting, staff presented a general estimate for a new swimming pool/aquatic facility.
- The new facility would include a zero entry swimming area, a large slide(s) structure with swimmers exiting into a separate swimming area and an eight (8) lane, 25-meter competition pool area. Splash pad features could be optional items added if funds are available.
- Estimate would also include the renovation or replacement of the bath house that include restroom/changing areas, guard rooms, storage areas, concession stand, construction of a new pumphouse with new pumps, plumbing, heating, etc.
- Total project cost would range between 2.6 – 3 million dollars. Estimate would not include engineering costs and demolition of the current facility.
- If the concept of a new pool is approved, a comprehensive master plan and engineering design would be necessary to provide a more accurate estimate.
- Financing sources(s) for the construction of a new facility would need to be determine at a later date. Additional funding through private donations should also be sought.
- Staff recommended that a new swimming pool committee be established to gather ideas on specific features that the facility should include. Members of the committee would include the Parks and Recreation Director, the City Manager, a Parks and Recreation Board member, a member of City Council, and members of the community group. The Board supported that recommendation.
- **The Parks and Recreation Board recommended that City Council pursue the initiative of a new swimming pool facility**

# City of Napoleon

NEW SWIMMING POOL FACILITY INITIATIVE



# Swimming Pool

Olympic Sized Built in 1978

Condition of facility prior to opening in Spring

# Conditions Prior to Spring Opening



Concrete deterioration at wall and gutter areas. Ground water penetration through returns.





# City of Wauseon Pool Facility

Zero Entry Swimming Area



# City of Wauseon Pool Facility

Large Spiral Slide Structure



# Wauseon Pool





## Wauseon Pool

Zero Entry Area is plumbed for the  
installation of Splash Pad  
structures

# Wauseon Pool

Competition Area – 25 meter



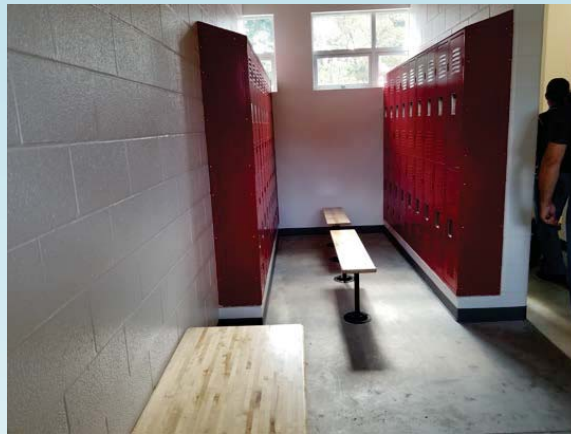


# Wauseon Pool Bathhouse



# Wauseon Pool

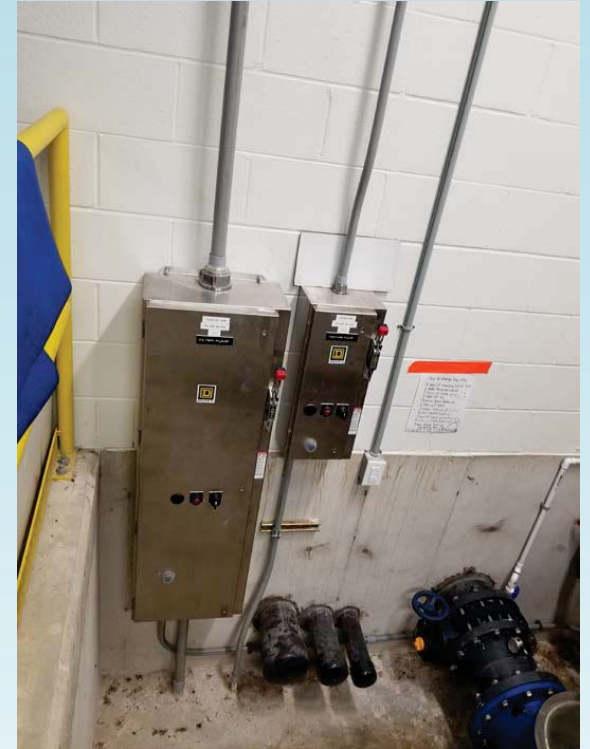
## Bathhouse - Restrooms





# Wauseon Pool

## Pump Room



# Wauseon Pool

## Filtration System





## New Facility Example #1

Includes splash pad features, zero  
entry area, slide structures and  
competition pool





## New Facility Example #2

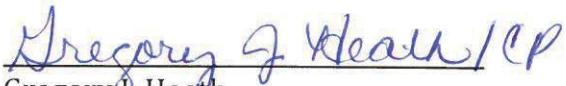
Features include “Sprayground”  
structure, spiral and speed slides,  
and lap swimming area



*City of Napoleon, Ohio*  
**PARKS AND RECREATION COMMITTEE**  
**Meeting Agenda**  
**Monday, October 15, 2018 at 6:00 pm**

*LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio*

- 1) Approval of Minutes: January 15, 2018. *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
- 2) Discussion on Swimming Pool.
- 3) Any matters currently assigned to the Committee.
- 4) Adjournment.

  
Gregory J. Heath  
Finance Director/Clerk of Council





*City of Napoleon, Ohio*

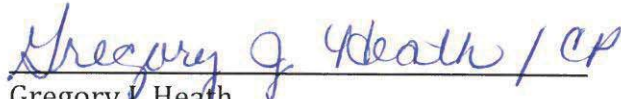
## **TREE COMMISSION**

### **MEETING AGENDA**

**Monday, October 15, 2018 at 6:00 pm**

LOCATION: City Building, 255 West Riverview Avenue, Napoleon, Ohio

1. Call to Order.
2. Approval of Minutes: September 17, 2018 *(In the absence of any objections or corrections, the Minutes shall stand approved.)*
3. Review Tree Call Reports.
4. Fall Contracts Update.
5. Review Spring Plantings List.
6. Review Spring Trimming List.
7. Finalize Next Year's Budget/Plans.
8. Any Other Matters to Come Before the Commission.
9. Adjournment.

  
\_\_\_\_\_  
Gregory J. Heath  
Finance Director/Clerk of Council



# EXHIBIT “A”

(BASE HOURLY RATE)

<u>Title</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Clerk-Typist II	\$11.77	\$13.55	\$14.55	\$15.60
Receptionist	\$13.31	\$15.27	\$16.37	\$17.61
Administrative Assistant	\$16.23	\$18.73	\$20.11	\$21.65
Front Desk Administrator	\$11.77	\$13.28	\$13.94	\$14.74
Service Building Secretary	\$11.77	\$13.28	\$13.94	\$14.74
Senior Service Building Secretary	\$14.63	\$16.78	\$18.05	\$19.48
Executive Assistant to Appointing Authority	\$19.71	\$21.00	\$22.35	\$23.76
Account Clerk I	\$11.77	\$13.28	\$13.94	\$14.73
Account Clerk II	\$14.63	\$16.78	\$18.06	\$19.48
Utility Billing Administrator	\$16.62	\$19.13	\$20.49	\$24.33
Senior Account Clerk	\$16.23	\$18.73	\$20.12	\$23.77
Records Clerk/Recorder	\$14.63	\$16.78	\$18.05	\$19.47
Accounts Payable Clerk	\$14.63	\$16.78	\$18.05	\$20.49
Tax Administrator	\$16.62	\$19.13	\$20.49	\$24.33
Engineering Technician	\$17.84	\$20.49	\$21.95	\$23.55
Senior Engineering Technician	\$21.19	\$24.40	\$26.12	\$28.02
Senior Engineering Technician/Zoning Administrator	\$21.19	\$24.40	\$26.12	\$30.82
Staff Engineer	\$19.70	\$22.71	\$24.40	\$26.21
Licensed Staff Engineer	\$26.66	\$28.67	\$30.83	\$34.48
Construction Inspector	\$23.18	\$26.63	\$28.54	\$31.35
Senior Electric Engineering Technician	\$21.19	\$24.40	\$26.12	\$28.02
Electrical Construction/Maintenance Inspector	\$25.70	\$29.57	\$31.71	\$33.99
Zoning Administrator	\$23.19	\$26.63	\$28.54	\$30.60
Chief Water Treatment Operator	\$21.19	\$24.40	\$26.12	\$29.53
Chief Wastewater Treatment Operator	\$21.19	\$23.92	\$26.12	\$29.53
Police Lieutenant		\$30.98	\$32.44	\$34.07
Deputy Court Clerk	\$15.73	\$17.13	\$18.37	\$19.69
Chief Probation Officer	<del>\$16.72</del> 19.00		\$21.00	<del>\$17.65</del>
IT Specialist	\$17.49	\$19.35	\$21.22	\$23.09



## Public Power Week is here

*By Holly Karg - director of media relations and communications*

Public Power Week is an opportunity for public power utilities to promote the distinct advantages that public power offers consumers and residents. Since its creation in 1986 by the American Public Power Association (APPA) and its members, Public Power Week has always been held on the first full week in October - this year it will be held Oct. 7-13. The nationwide program celebrates the importance of public power to local citizens and other public constituencies.

We have prepared materials to help you spread the word about the benefits of public power during Public Power Week and throughout the entire year.



Please check out the following links:

- [Benefits of Public Power Toolkit](#) (login required)
- [Public Power Week resources page](#)
- Video: [What is Public Power](#), feel free to share this video with your customers and stakeholders

The APPA also has information and resources available to assist you in educating your community about electricity basics and public power. That information can be found [here](#).

When posting online, be sure to use the hashtags: #PublicPowerWeek and #PublicPower, and please tag AMP in all your Public Power Week posts (@AmericanMunicipalPower on Facebook and @AMPpublicpower on other platforms).

In previous years, AMP member communities have celebrated Public Power Week through open houses, plant tours, luncheons, poster contests and visits to local schools. We encourage you to engage with your consumers, and we'd like to hear what you are doing this year in your community for Public Power Week so we can share these successes with other members and include some on AMP's social media channels. Please send information, including photos, to me at [hkarg@amppartners.org](mailto:hkarg@amppartners.org).

## AMP and PPANJ file comments at FERC on Capacity Construct Charges

*By Lisa McAlister - senior vice president and general counsel for regulatory affairs*

On Oct. 2, 2018, AMP and the Public Power Association of New Jersey (PPANJ) filed evidence and arguments in response to the Federal Energy Regulatory Commission's (FERC) Order that rejected PJM Interconnection L.L.C.'s (PJM) "jump ball" filing to significantly modify the PJM capacity construct and created a new proposal that even more drastically changes the Reliability Pricing Model (RPM).

On April 8, 2018, PJM filed two proposals for FERC's consideration: PJM's Capacity Repricing proposal and the PJM Independent Market Monitor's MOPR-Ex proposal, i.e. its "jump ball" filing. PJM argued that the proposed changes to RPM are required to better address state subsidies that can have a price suppressive effect on wholesale capacity markets. On June 29, 2018, FERC rejected both proposals and declared that PJM's existing capacity rules are unjust and unreasonable. FERC then directed interested parties to craft new rules that would expand the minimum offer price rule (MOPR) to all resources with few to no exceptions, and develop an alternative to RPM whereby generation resources that receive state

subsidies may remove their resources and a corresponding amount of load altogether through a Fixed Resource Requirement (FRR) alternative.

In response to the June 29 Order, AMP and PPANJ stressed public power resources do not receive actionable subsidies and should not be included in the definition. AMP and PPANJ also argued that MOPR should not be expanded to existing resources but that if it is, public power resources should receive an exemption as public power has no ability to benefit from a scheme to artificially lower the RPM clearing prices. Additionally, AMP and PPANJ argued that if public power is not granted an exception under the MOPR and is determined to receive actionable subsidies, public power should be permitted to select the FRR alternative and the FRR alternative rules should properly recognize local jurisdictional authority as separate and distinct from state regulatory authority.

In the June 29 Order, FERC set an ambitious schedule for crafting new capacity rules. Interested parties can now file reply comments by Nov. 6, 2018, with an expected FERC order anticipated in early January 2019. AMP, APPA and PPANJ also filed a joint rehearing request on FERC's June 29 Order, which is currently pending. In the meantime, the next Base Residual Auction, which normally takes place in May, has also been delayed until August to allow for additional time to craft and implement new capacity rules for the PJM footprint.

AMP's comments can be accessed on its website [here](#). If you have any questions, please contact Kristin Rothey at [krothey@amppartners.org](mailto:krothey@amppartners.org) or me at [lmcalister@amppartners.org](mailto:lmcalister@amppartners.org).

## **AMP holds lineworker training**

*By Cody Crose - circuit rider*

AMP held a Lineworker Training Advanced course in Columbus, Oct. 1-5. The training course provides experienced lineworkers or fourth-year apprentices with the opportunity to delve into advanced installation skills, simulated energized work and simulated hot stick work. The course is designed to provide an advanced knowledge of trouble investigation, crew leadership, communications and automation.

Lineworkers from Celina, Cuyahoga Falls, Deshler, Ellwood City, Hubbard, Lodi, Mifflinburg, Oak Harbor, Shelby, St. Marys and Wadsworth were in attendance.

Throughout the year, AMP offers high-quality training designed to improve employee performance and enhance safety. A Meter School training course is scheduled for Nov. 6-8. Members are encouraged to browse the 2018 [training catalog](#) on the [member extranet](#) (login required) and sign up for any courses that might benefit their community.

If you have questions about other training opportunities, please contact Jennifer Flockerzie at [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org) or 614.540.0853.



Back row (left to right): Jim Eberly, AMP safety/OSHA compliance coordinator, Bart Leininger, Celina, Chris Rhodes, Cuyahoga Falls, Luke Sherman, Shelby, Carl Kratzer, Mifflinburg, Max Mansour, Hubbard, Dan Wendt, Oak Harbor, Blake Glaser, Deshler.  
 Front row (left to right): Cody Crose, AMP circuit rider, Scott McKenzie, AMP member safety manager, Garrett Smith, Lodi, Levi Shafer, Shelby, John Foxhoven, St. Marys, Brenton Gilmore, Ellwood City, Luke Truman, Wadsworth

## Ohio Governor John Kasich recognizes Public Power Week

*By Charles Willoughby - director of government affairs*

In recognition of the importance of public power, Ohio Governor John Kasich has signed a resolution proclaiming Public Power Week. Ohio members are encouraged to share the resolution on their social media pages. Find a copy of the resolution [here](#).





*John R. Kasich and Mary Taylor*

*Governor and Lieutenant Governor of Ohio*

*do hereby officially recognize*

**THE AMERICAN MUNICIPAL POWER AND THE  
OHIO MUNICIPAL ELECTRIC ASSOCIATION**

AS YOU CELEBRATE

**PUBLIC POWER WEEK**

**OCTOBER 7– 13, 2018**

This observance is an opportunity for all Ohioans to learn more about public power and its importance to the state of Ohio. With over 81 municipal electric systems, a large portion of Ohioans rely on these utilities to live, work, and raise families in our great state. We commend the American Municipal Power and the Ohio Municipal Electric Association for the important work you do to make Ohio stronger and safer, and we extend our best wishes for a memorable Public Power Week!

On this 7<sup>th</sup> day of September 2018:

John R. Kasich  
Governor

Mary Taylor  
Lieutenant Governor



## October is Cybersecurity Month!

AMP believes that it is important to maintain good cybersecurity practices, both at work and home. So, in recognition of Cybersecurity Month, AMP will be providing weekly articles, graphics and fact sheets with important cybersecurity information. Week one focuses on online safety at home.

### Cybersecurity Month: Make your home a haven for online safety

By Brannndon Kelley - CIO

Every day, parents and caregivers teach kids basic safety practices, like looking both ways before crossing the street and holding an adult's hand in a crowded place. Easy-to-learn life lessons for online safety and privacy begin with parents leading the way. Learning good cybersecurity practices can also help set a strong foundation for a career in the industry. With family members using the internet to engage in social media, adjust the home thermostat or shop for the latest connected toy, it is vital to make certain that the entire household - including children - learn to use the internet safely and responsibly, and that networks and mobile devices are secure. Week one of Cybersecurity Month will underscore basic cybersecurity essentials the entire family can deploy to protect their homes against cyber threats.



# CYBER SAFETY STARTS AT HOME!

With everyone in the family using the internet to engage in social media, adjust the home thermostat or shop for the latest connected toy, it is vital to make certain that the entire household — including children and older adults — learn to use the internet safely and responsibly.



[Click image for the full infographic](#)

## AMP Innovation Team set to provide insights on changing industry

*By Pam Sullivan - executive vice president of power supply and generation operations*

During the AMP/OMEA Annual Conference, attendees heard a great deal of talk about the nature of innovation, industry disruptors and the changes that we will face as an industry in the coming years. Whether we are talking about energy storage, blockchain technology, advanced metering infrastructure or changing consumer expectations, it is clear that the electric utility industry is coming into a moment of great change.

In response to the many changes and opportunities that public power will soon be facing, we have created the AMP Innovation Team (I Team). The I Team's mission is to research emerging and evolving technologies, and the impact they will have on the electric industry over the next 10 years. The team is made up of AMP staff members from various departments and is led by Zachary Borton, power supply engineer. Their goal is to provide AMP and our members with a better understanding of these technologies

and their potential impact, while developing a potential road map to assist with the development of short- and long-term strategies.

In the coming months, Update will begin to feature a number of articles introducing Update readers to these technologies and the efforts of the I Team.

As we continue to research and discuss emerging technologies, we will do our best to keep our members up-to-date and well informed. We welcome members to become involved in this process and encourage their input. If you have questions about the I Team or recommendations regarding the direction of their work, please do not hesitate to contact Zachary Borton at 614.540.6405 or [zborton@amppartners.org](mailto:zborton@amppartners.org), or me at 614.540.0971 or [psullivan@amppartners.org](mailto:psullivan@amppartners.org).



## DEMEC holds 24th Annual Dinner

By Holly Karg

Delaware Municipal Electric Corporation (DEMEC) held its 24th Annual Dinner on Sept. 19 at the Dover Downs Hotel and Conference Center in Dover, Del. The theme of the dinner was *The Power of Public Power*, and it featured keynote speaker Wally Haase, general manager of the National Tribal Utility Authority (NTUA). Haase discussed APPA's *Light Up Navajo* initiative, which aims to bring electricity to the 15,000 families in Navajo Nation who have never received electric service.

During the dinner, DEMEC also presented awards recognizing staff and member communities that had received national recognition for their achievements in reliability, safety and training. McCullar spoke on the importance of mutual aid and the necessity of maintaining the strong connections that DEMEC utilities have and to think back to 100 years ago when their utilities were just beginning to form.



Patrick McCullar, president and CEO of DEMEC, speaks to attendees

## Presentations from Conference available on member extranet

By Jodi Allalen - member events and programs coordinator

Members can now access [presentations](#) from the 2018 AMP/OMEA Annual Conference on the [member extranet](#) (login required).

If you have questions about finding or downloading presentations, please contact Bethany Kiser at 614.540.0945 or [bkiser@amppartners.org](mailto:bkiser@amppartners.org).

## September 2018: Highest September prices since 2008

By Mike Migliore - vice president of power supply planning

September 2018 started out with a string of 90+ degree days. The heat and humidity on Sept. 4 and 5 pushed PJM loads to two of their five highest loads for the year. A second mid-month heat wave drove up the cost of energy, as the hot weather coincided with the start of generator outage season. September prices were the highest of the four summer months this year. The highest hourly day-ahead price for the month was \$118/MWh on Sept. 20 at 5 p.m. in AEP. Congestion costs were near expectations throughout PJM.

<b>AVERAGE DAILY RATE COMPARISONS</b>			
	<b>September 2018 \$/MWh</b>	<b>August 2018 \$/MWh</b>	<b>September 2017 \$/MWh</b>
<b>A/D Hub 7x24 Price</b>	<b>\$33.56</b>	<b>\$31.62</b>	<b>\$31.33</b>
<b>PJM West 7x24 Price</b>	<b>\$32.71</b>	<b>\$32.23</b>	<b>\$29.99</b>
<b>A/D to AMP-ATSI Congestion/Losses</b>	<b>\$2.00</b>	<b>\$1.65</b>	<b>-\$0.52</b>
<b>A/D to Blue Ridge Congestion/Losses</b>	<b>-\$0.04</b>	<b>\$0.54</b>	<b>\$1.31</b>
<b>A/D to PJM West Congestion/Losses</b>	<b>-\$0.86</b>	<b>\$0.61</b>	<b>-\$1.33</b>
<b>PJM West to PP&amp;L Congestion/Losses</b>	<b>-\$5.80</b>	<b>-\$1.83</b>	<b>-\$5.93</b>
<b>IND Hub to A/D Hub Congestion/Losses</b>	<b>\$0.17</b>	<b>-\$0.11</b>	<b>-\$2.22</b>



SEPTEMBER OPERATIONS DATA		
	September 2018	September 2017
Fremont Capacity Factor	82%	44%
Prairie State Capacity Factor	68%	86%
Meldahl Capacity Factor	29%	35%
Cannelton Capacity Factor	32%	53%
Smithland Capacity Factor	26%	35%
Greenup Capacity Factor	29%	50%
Willow Island Capacity Factor	37%	32%
Belleville Capacity Factor	37%	44%
Blue Creek Wind Capacity Factor	18%	17%
JV6 Wind Capacity Factor	7%	10%
Napoleon Solar Capacity Factor	16%	20%
Bowling Green Solar Capacity Factor	24%	26%
Avg. A/D Hub On-Peak Rate	\$43/MWh	\$39/MWh
* Fremont capacity factor based on 675 MW rating. * PS capacity factor based on 1,582 MW rating. * Meldahl capacity factor based on 105 MW rating. * Cannelton capacity factor based on 87.6 MW rating. * Smithland capacity factor based on 76.2 MW rating. * Greenup capacity factor based on 70 MW rating. * Willow Island capacity factor based on 44.2 MW rating. * Belleville capacity factor based on 42 MW rating. * Napoleon Solar capacity factor based on 3.54 MW rating. * BG Solar capacity factor based on 20 MW rating.		

## Energy markets update

*By Jerry Willman - assistant vice president of energy marketing*

The November 2018 natural gas contract decreased \$0.065/MMBtu to close at \$3.165 yesterday. The EIA reported an injection of 98 Bcf for the week ending Sept. 28, which was above market expectations of 86 Bcf. Gas in storage now stands at 2,866 Bcf. This is 17 percent under the five-year average of 3,473 Bcf. September 2018 was the third warmest September since 1981 for the continental US.

On-peak power prices for 2019 at AD Hub closed yesterday at \$37.47/MWh, which was \$0.09/MWh higher for the week.

## On Peak (16 hour) prices into AEP/Dayton hub

Week ending Oct. 5

MON	TUE	WED	THU	FRI
\$47.31	\$44.51	\$57.62	\$45.89	\$38.49

Week ending Sept. 28

MON	TUE	WED	THU	FRI
\$36.51	\$41.47	\$38.09	\$33.79	\$32.45

AEP/Dayton 2019 5x16 price as of Oct. 4 — \$37.47

AEP/Dayton 2019 5x16 price as of Sept. 27 — \$37.38

### AFEC weekly update

*By Jerry Willman*

The AMP Fremont Energy Center (AFEC) had a minor maintenance outage on CT1 Sunday morning, otherwise the plant was available for 2x1 operation for the week. The plant operated between base load and duct fire range during the peak hours. Duct firing operated for 116 hours this week. The plant generated at an 83 percent capacity factor (based on 675 MW rating).

### New APPA resources available

*By Erin Miller - director of energy policy and sustainability*

The American Public Power Association has created a series of slide decks and fact sheets to help illustrate key points about electric vehicles, rate design, energy storage and community solar for your boards and/or customers. The slide decks are in a PowerPoint format, so feel free to customize them to fit your needs. You can find these new resources on the [Public Power Forward](#) page, under "Reports and Guides" and as direct links below.

- Electric vehicles:  
[www.publicpower.org/system/files/documents/What\\_to\\_know\\_about\\_electric\\_vehicles.pdf](http://www.publicpower.org/system/files/documents/What_to_know_about_electric_vehicles.pdf)
- Rate design:  
[www.publicpower.org/system/files/documents/Rate\\_design\\_options\\_for\\_DG.pdf](http://www.publicpower.org/system/files/documents/Rate_design_options_for_DG.pdf)
- Energy storage:  
[www.publicpower.org/system/files/documents/What\\_is\\_energy\\_storage.pdf](http://www.publicpower.org/system/files/documents/What_is_energy_storage.pdf)
- Community solar:  
[www.publicpower.org/system/files/documents/Understanding\\_community\\_solar.pdf](http://www.publicpower.org/system/files/documents/Understanding_community_solar.pdf)

The information can also be found on the [member extranet](#) under the [Focus Forward](#) page (login required).

### Meet the Intern

*By Tracy Reimbold - vice president of human resources and administrative services*

Macy Payne, AMP environmental intern, has spent her summer at AMP learning about power plants and the environmental efforts of AMP and our member communities. Payne is from Wooster, Ohio, and attends Otterbein University. She is on track to graduate with a dual degree in environmental science and sustainability with a minor in earth sciences in 2020.

## MEET THE INTERN

## MACY PAYNE

(Environmental Intern)

**School:** Otterbein University, where she studies environmental science and sustainability with a minor in earth sciences.

**Hometown:** Wooster, Ohio where she grew up on a grain farm.

**Favorite part of internship:** Visiting all the generation sites and talking to the technicians.

**Pastimes:** Being outside and trying out new restaurants around the city.



At AMP, we value opportunities for growth. Through an internship at AMP, students are able to gain practical experience and valuable insight from seasoned professionals. An internship at AMP is designed to provide a quality learning experience and expose students to the electric industry in order to foster future interest. Internship openings are regularly posted on the AMP careers page. If someone in your community is interested in applying for a position, visit [www.amppartners.org/careers](http://www.amppartners.org/careers).

# Register now for Webinars

An internet connection and a computer are all you need to educate your staff. Individual webinars are \$99 or sign up for a series at a discounted rate. Register today at [www.PublicPower.org](http://www.PublicPower.org) under Education & Events. Non-members can enter coupon code **AMP** to receive the member rate.

- Raising Awareness of Public Power Series  
#StopScams: Alerting and Educating Customers  
**Oct. 2**
- Accounting & Finance Series  
A Financial Health Checkup **Oct. 9**
- Raising Awareness of Public Power Series  
Driving Engagement in the New Social Media  
Landscape **Oct. 16**
- Raising Awareness of Public Power Series  
Outage Communications:  
Stepping Up Your Game **Oct. 30**



## Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to [zhoffman@amppartners.org](mailto:zhoffman@amppartners.org). There is no charge for this service.

### City of Williamstown seeks applicants for electric superintendent

The City of Williamstown is seeking applicants for the position of electric superintendent. Job duties include construction, operation maintenance and repair of overhead and underground high-voltage system. Applications and a complete job description are available on the city's website at



[www.wtownky.org](http://www.wtownky.org) or by contacting the Mayor's Office at 859.824.6351. Applications and resumes will be accepted until Oct. 15 at 4 p.m. Mandatory pre-employment drug screening. The City of Williamstown is an Equal Opportunity Employer.

## City of Danville seeks applicants for director of Power & Light Division

The City of Danville, Va. Utilities Department is seeking applicants for the position of director for its Power & Light Division. The Power & Light director manages the overall operations of the city's electric system that serves approximately 42,000 homes and businesses from 17 substations in a 500-square mile service territory covering all of Danville and portions of a three county area. The system peaks at 220 MW and delivers 1 billion kWh annually. Danville Power & Light owns a small 10 MW hydroelectric facility and purchases generation from various resources. The balance of power distributed is purchased on the wholesale market. The director supervises approximately 75 staff members responsible for generation, distribution, construction and maintenance, substation operations and maintenance, engineering and meter servicing. Strong management skills required. Work is performed under the general supervision of the director of utilities.

The city is seeking applicants with experience combined to be equivalent to a bachelor's degree in electrical engineering or business administration, and preferably has seven to nine years of experience in energy utilities with considerable management experience. Possession of or ability to obtain Certification as a Professional Engineer in the Commonwealth of Virginia is desirable. Salary range: \$79,356-\$124,589 based on qualifications and experience. The position will remain open until filled. Apply online at [jobs.danvilleva.gov](http://jobs.danvilleva.gov). Equal Opportunity Employer.

## Borough of Wampum seeks applicants for open position

The Borough of Wampum is seeking applicants for a fulltime employee. The job requires a minimum two years of experience in water and wastewater, with certifications in both fields. Applicants must also have some experience in the electric line field. The applicant should have experience with machinery used in the day-to-day operation of the borough, i.e. backhoe, dump truck, bucket truck, etc., along with knowledge of road maintenance. A valid driver's license is required.

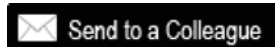
The job will pay an hourly salary plus benefits. The employment application can be found on the borough's website at [www.wampumboro.com](http://www.wampumboro.com) and should be submitted to the borough along with a resume. If applying in person, the borough office is located at 355 Main St. Ext., Wampum, PA 16157, and office hours are Monday-Friday 8 a.m. to 3:30 p.m. The mailing address for Wampum Borough is P.O. Box 65, Wampum, PA 16157. Wampum Borough is an equal opportunity employer.

American Municipal Power, Inc.

STAY CONNECTED



[www.amppartners.org](http://www.amppartners.org)

[Cities & Villages Magazines](#)[Join Our Mailing List](#)[OML Classified Ads](#)[Update Municipal Officials](#) ~ New

## Legislative Bulletin

### OML UPDATE AT-A-GLANCE

Here are the things you need to know from this past week:

- The U.S. Bureau of Labor Statistics reports that the U.S. unemployment rate has fallen to its lowest point since 1969 at 3.7%.
- A poll from the *Cincinnati Enquirer* and Suffolk University found that Issue 1 is supported by a majority of voters polled, with 43.2% of voters supporting the issue and 37.8% opposed. The same poll found that Democrat gubernatorial candidate Richard Cordray is leading Republican gubernatorial candidate and Attorney General Mike DeWine 46% to 40%.
- Gubernatorial candidates Mike DeWine (R) and Richard Cordray (D) participated in a final gubernatorial debate on Monday at Cleveland State University. The discussion focused mainly on the topic of abortion, although the candidates also sparred over the upcoming state biennial budget, the Affordable Care Act and criminal justice. You can watch the debate in full [HERE](#).

### NEW LEGISLATION OF MUNICIPAL INTEREST

Here is a bill introduced this week that has an impact on Ohio's municipalities:

- HB 740 - STATE BONDS. Sponsored by Rep. Arndt (R - Port Clinton) and Rep. Miller (D - Columbus), would authorize the Treasurer of State to issue revenue obligations of the state for the purpose of making loans to port authorities, community improvement corporations, or community development corporations through the Treasurer's purchase of those authorities' and corporations' revenue obligations.

### CONGRESS PASSES LEGISLATION TO HELP COMMUNITIES FIGHT OPIOID EPIDEMIC

This week, Congress passed the Substance Use-Disorder Prevention that Promotes Opioid Recovery and Treatment (SUPPORT) for Patients and Communities Act to assist

communities as they fight the opioid epidemic on the front lines. The bill has many requirements covering a wide range of areas, including mandating that the federal government study how opioid prescribing limits affects patients, while also encouraging the development of non-opioid painkillers. In addition, the legislation will increase the amount of federal support for state prescription monitoring programs as well as encourage any unused opioid medications to be safely disposed.

As a result of this legislation, Ohio will see better care for babies born addicted to opioids, increased surveillance of international packages to prevent international mail-order fentanyl, the creation of a public electronic database and a lift on the 16-bed limit for treatment facilities. The President is expected to sign the bill within the next several weeks. We are grateful for the work Ohio's congressional delegation put in to help author and pass a bill that will help Ohio's communities continue to combat the opioid crisis. To learn more about this legislation, please click [HERE](#).

### **U.S. HOUSE OF REPRESENTATIVES PASSES WATER INFRASTRUCTURE LEGISLATION**

This week, the U.S. House of Representatives passed America's Water Infrastructure Act. The legislation is a combination of provisions from the Water Resources Development Act, which the House had passed previously, and a bill from the Senate regarding wastewater and drinking water. The bill would authorize \$5.8 billion for 15 U.S. Army Corps of Engineers projects that deal with flood control, ecosystem restoration, navigation and other projects regarding levee and dam safety.

The bill contains many other provisions, such as the allocation of \$4.4 billion for the Drinking Water State Revolving Fund revenues; the creation of grant programs for infrastructure resiliency, innovative water technologies and lead testing; and the expansion of disaster mitigation programs for places impacted by natural disasters in 2017, such as Florida, Texas and Puerto Rico.

According to the National League of Cities (NLC), the legislation omitted full funding for the Harbor Maintenance Trust Fund in addition to not codifying the U.S. Environmental Protection Agency's Integrated Planning and Financial Crisis Frameworks. In a statement, NLC said they will continue to lobby for the inclusion of these provisions in the bill.

The bill now heads to the President's desk for his signature. For more information on the provisions within the legislation, please click [HERE](#).

### **OML PREPARES FOR ANNUAL CONFERENCE**

The League's 2018 Annual Conference will be here before we know it! The conference will be taking place in downtown Columbus at the Renaissance Hotel from Wednesday, Oct. 31<sup>st</sup> through Friday, Nov. 2<sup>nd</sup>. Attendees will have the opportunity to hear from dynamic speakers, attend meaningful workshops and network with other municipal leaders from across the state. It is an incredible opportunity you don't want to miss!

Information about the Annual Conference, including the agenda, was sent out last month. Additionally, registration for the 2018 Annual Conference is now open - just click [HERE](#).

The Municipal Finance Officers Association of Ohio will be holding their Annual Conference concurrently with the League from Wednesday, October 31<sup>st</sup> through

Thursday, November 1<sup>st</sup>. Attendees will participate in general sessions, round table discussions and workshops and will have access to the exhibitor's hall hosted by the League's Annual Conference. To register, click [HERE](#).

Vendor Information can be found [HERE](#).

***The Renaissance has extended the cut-off date for their hotel rooms until noon on **Monday, Oct. 15**. The hotel will not extend the rate past that date. The rate for those who book after that will be much higher than \$159, so please make sure you book your rooms before the Oct. 15<sup>th</sup> cut-off date.***

[Ohio Municipal League](#)

Legislative Inquires:

[Kent Scarrett, Executive Director](#)

[Edward Albright, Deputy Director](#)

[Ashley Brewster, Director of Communications](#)

[Rachel Massoud, Legislative Advocate](#)

Website/Bulletin Issues:

[Zoë Wade, Office Manager](#)