

GENERAL INFORMATION

June 03, 2019

CALENDAR

6:55 PM - PUBLIC HEARING FOR 2020 TAX BUDGET

C. INTRODUCTION OF NEW CIC DIRECTOR

H. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 038-19**, a Resolution Adopting the 2020 Tax Budget for the City of Napoleon, Ohio, as Required in Sections 5705.28 and 5705.281 of the Ohio Revised Code (ORC) and Directing the Finance Director to File the same with the County Auditor; and Declaring an Emergency.

I. SECOND READINGS OF ORDINANCES AND RESOLUTIONS

1. **Resolution No. 032-19**, a Resolution Awarding the East and West Graceway Drive Street Improvements Project; and Declaring an Emergency.
2. **Ordinance No. 034-19**, an Ordinance Amending Section 143.01 of the City of Napoleon's Codified Ordinances, "Composition and Control of the City Fire/Rescue Department," and Repealing Ordinance No. 012-11.
3. **Ordinance No. 035-19**, an Ordinance Creating the Non-Bargaining Positions of Adjunct EMS Instructor and Adjunct Fire Instructor for the Fire Department of the City of Napoleon, Ohio, and Amending Ordinance No. 075-18; and Declaring an Emergency.
4. **Resolution No. 036-19**, a Resolution Authorizing the City of Napoleon to Execute a Loan Agreement with the Henry County Commissioners for Funds to Purchase the City Share of the Countywide Communications System; and Declaring an Emergency.

J. THIRD READINGS OF ORDINANCES AND RESOLUTIONS

K. GOOD OF THE CITY (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** East and West Graceway Drive Street Improvements Project.
2. **Discussion/Action:** Award of Williams Pump Station Replacement Project to Vernon Nagel, Inc. in the Amount of \$1,263,053.00.
 - At the April 1st Council Meeting, this project was tentatively award to Vernon Nagel, Inc. pending DEFA approval. Chad has heard from OWDA and would like to award the project to Vernon Nagel, Inc. for their Alternate Bid in the amount of \$1,263,053.00.
3. **Discussion/Action:** Award of Agreement for Professional Design Services to Jones & Henry Engineers, Ltd. for the WWTP Phase I Improvements Project.
4. **Discussion/Action:** Short-Term Financing for the New Pool.
5. **Discussion/Action:** Capital Reserve Fund: Pool Liner Replacement.
6. **Discussion/Action:** Approval of Donations to K9 Unit.
7. **Discussion/Action:** Approval of Donation from Napoleon Pool Levy Committee.

INFORMATIONAL ITEMS

1. *Cancellation* – Technology and Communications Committee
2. AMP Newsletter/May 24, 2019

June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 6:55 pm Public Hearing 2020 Tax Budget 7:00 pm City Council	4	5 8:00 am Healthcare Cost Committee	6	7	8
9	10 6:15 pm Electric Comm. 6:15 pm BOPA 7:00 pm Water/Sewer Comm 7:30 pm Muni Prop. Comm.	11 4:00 pm Records Comm. 4:30 pm BZA 5:00 pm Planning Comm.	12	13	14	15
16	17 6:00 pm Parks & Rec Comm 7:00 pm City Council	18	19	20	21	22
23	24 6:30 pm Finance & Budget 7:30 pm Safety & Human Resources Comm	25 4:30 pm Civil Service	26 6:30 pm Parks & Rec Board	27	28	29
30	Notes:					

City of Napoleon, Ohio

PUBLIC HEARING AGENDA

Monday, June 3, 2019 at 6:55 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- A. Review the Proposed 2020 Tax Budget and the Inside Ten (10) Mill Levy Rates Allocated to the City.
- B. Adjournment.



Kent Seemann
Finance Director/Clerk of Council

NOTICE OF PUBLIC HEARING
For the City of Napoleon, Ohio
2020 Tax Budget
Monday, June 3, 2019 at 6:55 PM

A Public Hearing for the 2020 Tax Budget of the City of Napoleon, Ohio, has been set for Monday, June 3, 2019, at 6:55 PM, in City Hall, 255 West Riverview Avenue, Napoleon, Ohio. The purpose of the Public Hearing is to review the proposed 2020 Tax Budget and the Inside Ten (10) Mill levy rates allocated to the City.
Kent Seemann, Finance Director/Clerk of Council



City of Napoleon, Ohio

FINANCE DEPARTMENT

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545-0151

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Memorandum

To: Members of City Council
Jason P. Maassel, Mayor
Joel L. Mazur, City Manager
Billy D. Harmon, City Law Director

From: Kent Seemann, Finance Director/Clerk of Council
cc: Chris Peddicord, Assistant Finance Director

Date: May 9, 2019

Subject: 2020 Tax Budget

Pursuant to ORC 5705.08 the Fiscal Officer is to certify to City Council any amounts necessary to provide payment for final judgements (if any) into 2020. As of the Date of this memo, No Final Judgements were outstanding to the City, so no certification is required for 2020.

Pursuant to ORC 5705.28 the Fiscal Officer is to present the proposed 2020 Tax Budget in its tentative form for consideration and study to City Council. (Please SEE ATTACHED the 2020 Tax Budget) The 2020 Tax Budget includes only the information related to the City's Inside 10 Mill Tax Levies. In addition, pursuant to ORC 5705.30 two (2) copies have been placed on file in the Finance Department.

A Public Hearing is requested to be set for Monday, June 3, 2019 at 6:55 PM for the purpose of reviewing the 2020 Tax Budget.

I am also requesting City Council to direct the Law Director to Draft Legislation Adopting the 2020 Tax Budget for June 3, 2019.

Attachments


2020 TAX BUDGET

Henry County, Ohio

Office of **NAPOLEON CORP.**, **May 20**, 20**19**

To the County Auditor:

The Council of Said ~~Village~~ ^{City} hereby submits its annual Budget for the year commencing January 1st, 20**20** for consideration of the county budget Commission pursuant to Section 5705.30 of the Revised Code.


~~Village~~ Fiscal Officer

City

County Auditor

County Treasurer

County Prosecuting Attorney

Kent Seemann,
Finance Director/Clerk of Council
City of Napoleon, Ohio

Schedule A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND
 COUNTY AUDITOR'S ESTIMATED TAX RATES

City of Napoleon, Ohio				County Auditor's	
City Tax Valuation: \$150,298,770					
FUND					
	Mills	Amount approved by Budget commission Inside 10 M Limitation	Amount to be derived from Levies Outside 10 M Limitation	Inside 10 M Limit	Outside 10 M Limit
1. General Fund	2.0	\$ 300,597			
4. Road and Bridge Fund					
5. Cemetery Fund					
9. Police District Fund	0.6	\$ 90,179			
10. Fire District Fund	0.3	\$ 45,089			
11. Road District Fund					
12. Park Levy Fund					
14. Miscellaneous Funds					
15. General Bond Retirement Fund					
20. Special Levy Funds					
21. Capital Equipment Fund					
28. Ambulance and Emergency Medical Services Fund					
TOTAL		\$ 435,866			

SCHEDULE B**LEVIES OUTSIDE 10 MILL. LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Max. Rate Authorized to be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Collumn II)	
GENERAL FUND:			
Current Expense Levy authorized by voters on 20			
not to exceed 5 years.			
SPECIAL LEVY FUNDS:			
Levy authorized by voters on 20			
not to exceed 5 years			
Levy authorized by voters on 20			
not to exceed 5 years			
Levy authorized by voters on 20			
not to exceed years			
Levy authorized by voters on 20			
not to exceed years			
Levy authorized by voters on 20			
not to exceed years			
Levy authorized by voters on 20			
not to exceed years			

CITY COUNCIL

MEETING AGENDA

Monday, June 03, 2019 at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Introduction of New CIC Director

D. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)

1. May 20, 2019 Regular Council Meeting Minutes.

E. Citizen Communication

F. Reports from Council Committees

1. **Finance and Budget Committee** met on May 28, 2019; and,
 - a. Discussed and Tabled the East and West Graceway Drive Street Improvements Project for this year.
2. **Safety and Human Resources Committee** meeting for May 28, 2019 was canceled due to lack of agenda items.
3. **Technology and Communications Committee** meeting for tonight was canceled due to lack of agenda items.

G. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

1. **Civil Service Commission** meeting for May 28, 2019 was canceled due to lack of agenda items.
2. **Parks and Rec Board** met on May 29, 2019 with the agenda items:
 - a. Discussion on New Swimming Pool.
 - b. Discussion and/or Action on Fourth of July Activities.
 - c. Update on Capital Improvement Projects.

H. Introduction of New Ordinances and Resolutions

1. **Resolution No. 038-19**, a Resolution Adopting the 2020 Tax Budget for the City of Napoleon, Ohio, as Required in Sections 5705.28 and 5705.281 of the Ohio Revised Code (ORC) and Directing the Finance Director to File the same with the County Auditor; and Declaring an Emergency.

I. Second Readings of Ordinances and Resolutions.

1. **Resolution No. 032-19**, a Resolution Awarding the East and West Graceway Drive Street Improvements Project; and Declaring an Emergency. (Tabled)
2. **Ordinance No. 034-19**, an Ordinance Amending Section 143.01 of the City of Napoleon's Codified Ordinances, "Composition and Control of the City Fire/Rescue Department," and Repealing Ordinance No. 012-11.
3. **Ordinance No. 035-19**, an Ordinance Creating the Non-Bargaining Positions of Adjunct EMS Instructor and Adjunct Fire Instructor for the Fire Department of the City of Napoleon, Ohio, and Amending Ordinance No. 075-18; and Declaring an Emergency.
4. **Resolution No. 036-19**, a Resolution Authorizing the City of Napoleon to Execute a Loan Agreement with the Henry County Commissioners for Funds to Purchase the City Share of the Countywide Communications System; and Declaring an Emergency.

J. Third Readings of Ordinances and Resolutions.

K. Good of the City (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** East and West Graceway Drive Street Improvements Project.
2. **Discussion/Action:** Award of Williams Pump Station Replacement Project to Vernon Nagel, Inc. in the Amount of \$1,263,053.00.

3. **Discussion/Action:** Award of Agreement for Professional Design Services to Jones & Henry Engineers, Ltd. for the WWTP Phase I Improvements Project.
4. **Discussion/Action:** Short-Term Financing for the New Pool.
5. **Discussion/Action:** Capital Reserve Fund: Pool Liner Replacement.
6. **Discussion/Action:** Approval of Donations to K9 Unit.
7. **Discussion/Action:** Approval of Donation from Napoleon Pool Levy Committee.

L. Executive Session. *(as needed)*

M. Approve Payment of Bills and Approve Financial Reports. *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*

N. Adjournment.



Kent Seemann
Finance Director/Clerk of Council

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, July 1, 2019 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, June 10, 2019 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for June 2019
 - b. Discussion on House Bill 6 (with BOPA)
 - c. Electric Department Report.
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, June 10, 2019 @7:00 pm)
 - a. Discussion on House Bill 163 (with BOPA)
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, June 10, 2019 @7:30 pm)
 - a. NORA Quarterly Review.
 - b. Alex Birkhold Eagle Scout Project: Replacement of City Entrance Sign at Glenwood and U.S. 24
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, June 17, 2019 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, June 24, 2019 @6:30 pm)
7. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Monday, June 24, 2019 @7:30 pm)
8. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, June 10, 2019 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for June 2019
 - b. Electric Department Report
 - c. Discussion on House Bill 6 (with Electric Committee)
 - d. Discussion on House Bill 163 (with Water/Sewer Committee)
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, June 11, 2019 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, June 11, 2019 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, July 15, 2019 at 6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, June 25, 2019 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, June 26, 2019 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 12, 2019 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
(Next Regular Meeting: Tuesday, June 11, 2019 @4:00 pm)
9. **Housing Council (First Monday of April at 6:30 pm)**
10. **Health Care Cost Committee**
(Next Meeting: Wednesday, June 5, 2019 at 8:00 am)
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

City Council

MEETING MINUTES

Monday, May 20, 2019 at 7:00 pm

PRESENT	
Councilmembers	Joseph D. Bialorucki-Council President, Dan Baer-Council President Pro-Tem, Jeff Comadoll, Jeff Mires, Lori Siclair, Ken Haase
Mayor	Jason P. Maassel
City Manager	Joel L. Mazur
City Finance Director	Kent Seemann
City Law Director	Billy D. Harmon
Department Heads	Clayton O'Brien-Fire Chief, Dave Mack-Police Chief, Lt. Greg Smith, Tony Cotter-Parks and Rec Director
Recording Secretary	Roxanne Dietrich
Others	Crescent News
ABSENT	
Councilmember	Travis Sheaffer
Call to Order	Council President Bialorucki called the meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.
Swearing-in of Patrolman	Mayor Maassel swore in the newest City of Napoleon Patrolman, Caden Slagle, and welcomed him to the City.
Recognition of the Pool Committee	Mayor Maassel asked the Pool Committee to come forward; May 7 th was a good night for the City of Napoleon, it was a good night because we are going to get a new pool and it's an investment in the community for a generation or more because of the work that you did. We all wanted a pool but did not have the time or capability to do what you did to organize and campaign and stay on the positive. I want to say <i>thank-you</i> for all the work you did. Bialorucki added I don't know if it would have happened had we went through the system we normally do with us putting it on the ballot, all the work you did knocking on doors and talking to people about it, thank you for that and hopefully you are setting a precedent for other people that are passionate about something in our City and will do the same thing.
Approval of Minutes	Hearing no objections or corrections, the minutes from the May 6, 2019 City Council meeting stand approved as presented.
Citizen Communication	None.
Committee Reports	The Electric Committee was canceled at the direction of the Chair. Water, Sewer, Refuse, Recycling and Litter Committee was canceled due to a lack of agenda items. The Municipal Properties, Buildings, Land Use and Economic Development Committee was canceled at the direction of the Chair.

**Introduction of
Ordinance No. 034-19
Amending ORC Section
143.01 Fire Dept.**

Council President Bialorucki read by title Ordinance No. 034-19, an Ordinance Amending Section 143.01 of the City of Napoleon’s Codified Ordinances, “Composition and Control of the City Fire/Rescue Department,” and Repealing Ordinance No. 012-11.

Motion: Comadoll Second: Haase
to approve first read of Ordinance No. 034-19.

Mazur stated this legislation changes Codified Ordinance Chapter 143.01 by adding the word *instructors*, there is companion legislation following that creates the Adjunct EMS Instructor and the Adjunct Fire Instructor for Napoleon's new fire training facility. The current number for part-time staff in the Codified Ordinances is 50 and we are suggesting that number be increased to 70. Chief O'Brien said it is anticipated 10-15 instructors will be needed as they will be working on a contingent basis and only as-needed.

Roll call vote to approve first read of Ordinance No. 034-19.
Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

Council President Blalorucki read by title Ordinance No. 035-19, an Ordinance Creating the Non-Bargaining Positions of Adjunct EMS Instructor and Adjunct Fire Instructor for the Fire Department of the City of Napoleon, Ohio and Amending Ordinance No. 075-18; and Declaring an Emergency.

Motion: Comadoll Second: Mires
to approve first read of Ordinance No. 035-19.

Mazur said this legislation creates the adjunct instructors for the fire training facility.

Roll call vote to approve first read of Ordinance No. 035-19.
Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

Council President Bialorucki read by title Resolution No. 036-19, a Resolution Authorizing the City of Napoleon to Execute a Loan Agreement with the Henry County Commissioners for Funds to Purchase the City Share of the Countywide Communications System; and Declaring an Emergency.

Motion: Comadoll Second: Baer
to approve first read of Resolution No. 036-19.

Mazur reported, as discussed during the budget, this is the loan agreement to

Passed
Yea-6
Nay-0

Introduction of Resolution No. 037-19 Enrollment in Ohio Rural Water Assoc. 2020 BWC

Motion to Approve First Read of 037-19

Discussion

Motion to Suspend the Rule on 037-19

Passed
Yea-6
Nay-0

Passed
Yea-6
Nay-0

**Second Read of
Resolution No. 032-19
East and West Graceway
Drive St. Improvements**

**Motion to Approve
Second Read of 032-19**

Discussion

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**Motion to Table
Resolution No. 032-19**

Motion: Comadoll

Second: Mires

to table Resolution No. 032-19.

Passed

Yea-6

Nay-0

Roll call vote to table Resolution No. 032-19.

Yea-Sicclair, Comadoll, Baer, Bialorucki, Mires, Haase

Nay-

**East and West Graceway
St. Improvements
Project Referred to
Finance & Budget Comm**

Council President Bialorucki assigned East and West Graceway Drive Street Improvements Project to the Finance and Budget Committee.

Third Read of Ordinance No. 030-19 Amend Traffic Schedule

Council President Bialorucki read by title, **Ordinance No. 030-19**, an Ordinance Amending Certain City of Napoleon Traffic Schedules, specifically Schedule II, “Parking Time Limits” on Certain City Streets, and IX, “One-Way Streets and Alleys” as Listed in the Attached Exhibit A; and Repealing Ordinance No. 009-18.

Motion to Approve Third Read of 030-19

Motion: Haase

Second: Baer

to approve Third Read of Ordinance No. 030-19.

Discussion

Mazur reported this is a cleanup item from last year's Downtown Street Project Phase 2. Comadoll said the way things are going at the Old Senior Center we may have to look in the near future about parking if both the Armory and old Senior Center have events going on at the same time, there is no place to park don't know if we need to put something in there about special events. Harmon said there is quite a bit of parking on Perry Street, it may require people to walk, people can apply for a permit to change. Haase asked if straight across from the old Senior Center is a city parking lot? Harmon responded "yes". Mazur said he understands what is being said and we will monitor the situation and make sure there are not any violations or issues associated with the volume of traffic over there.

Passed

Yea-6

Nay-0

Roll call vote to approve Third Read of Ordinance No. 030-19.

Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase

Nay-

**Third Read of
Resolution No. 031-19
\$50.00 Monthly
Surcharge to Employee's
Health Ins. Premium If
Do Not Get Annual
Wellness Exam**

Council President Bialorucki read by title, **Resolution No. 031-19**, a Resolution Approving the Addition of a Fifty Dollar (\$50.00) per month Surcharge to City of Napoleon, Ohio Employee Health Insurance Premiums; and Declaring an Emergency.

Motion: Baer Second: Mires
to approve Third Read of Resolution No. 031-19.

Mazur reported he has not heard any comments. Bialorucki asked if this was passed unanimous by the committee. Mazur responded it had to be a unanimous decision to make it to this level.

Roll call vote to approve Third Read of Resolution No. 031-19.
Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

Mazur stated the PSCAF is down a little, hopefully it is normalizing a bit, the hydro plants are starting to operate a little better. Just a reminder in September we should see a slight increase due to the outage at Prairie State, Prairie State supplies about 25% of our power.

Motion: Comadoll Second: Siclair
to approve the Power Supply Cost Adjustment Factor for May 2019 as Power
Supply Cost Adjustment (PSCA) 3-month averaged factor \$0.01705 and JV2
\$0.028212.

Roll call vote on the above motion.
Yea-Sicclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

Mazur reported Zimmerman Paint was the low bidder coming in at \$112,971.28, the amount budgeted for this project was \$110,000. Though the bid is a little over, we recommend moving forward with the extra costs to come out of the 201-5100 account, Chad had recommended the 203-5100 account but we feel the 201 account would be best; therefore, the recommendation is to award the contract to Zimmerman Paint for \$112,971.28 with the understanding the extra \$2,971.28 will come out of a different account. Bialorucki asked about the price difference usually the budgeted amount is lower, did they raise the prices on material or labor cost? Mazur stated the contract two years ago was budgeted at \$110,000, that is about 4% inflation over a two-year period my guess would be the increase is from general inflation due to both labor and materials. Haase mentioned that Carey Street is unmarked can that be added, it has a lot of traffic I'm not sure Lagrange may be unmarked too, if a street is unmarked it's a one-lane street. Chief Mack said there is a section of law the right half of the roadway covers unmarked roads. Bialorucki said Maumee has double yellow lines and my understanding is you cannot cross a double yellow line and when there are cars parked on one side you have to cross the double yellow line to get around the cars parked there. Chief Mack responded the yellow line means no passing, you can go around parked cars. Baer said Lagrange is not marked are there some streets marked that don't need to be painted to save some money or can streets be exchanged? Mazur said they will take a look at the roads and

Motion to Award 2019 Street Striping Project

**Passed
Yea-6
Nay-0**

2020 Tax Budget

Motion to Direct the Law Director to Draft Legislation for the 2020 Tax Budget

Passed
Yea-6
Nay-0

Motion to Set Public Hearing for 2020 Tax Budget

Passed
Yea-6
Nay-0

Donation for Clark Teeple Fallen Warrior Memorial

Motion to Accept Donation

Passed
Yea-6
Nay-0

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Donations to K9 Program

Mazur said donations to the K9 program were received from, Ohio State Eagles Charity Fund (Napoleon Eagles Aerie and Auxiliary) donated \$2,000, BGT Charities Fund donated \$1,000, Elizabeth Ward donated \$20 and JAC Products donated \$1,500. We have hit our \$20,000 mark with donations at \$21,810.50 we may see more donations come in. The \$20,000 mark was the target to get us started there will be ongoing costs associated with starting the K9 unit and a lot can be offset with donations. The promotional hiring of a Sergeant is the next step, then the SRO after the school board approves the MOU at their June meeting, then the K9 unit will open up. Chief Mack stated the internal posting for the K9 was opened last week and will be posted internally for a couple of weeks. When we are done with the Sergeant interviews then we will move to do the K9. At this point the dog training class is in mid-August if we don't get an officer into that class we will have to wait until next year, training for dogs is done in the spring and summer, up fit for vehicles would probably be state-wide. Mazur said at the last meeting it was asked how vehicles will be distributed when we have a SRO. Chief Mack replied we are trying to repurpose the vehicles we have. One vehicle stayed internally, my vehicle is the retired Chief Weitzel vehicle that he purchased new and it only has 40,000 miles on it, it is the oldest vehicle in our fleet; but, has the least amount of miles, we will give that vehicle to the K9 officer as that will be taken home and get the most use, hopefully it will last 7-8 years, that is how long they plan on the dog lasting, the SRO car will be the auxiliary car and will be outfitted just the same, there will be a special design on it and will have a special design showing that it's the SRO car. One vehicle for rotating has higher mileage and I will take that vehicle, we do have some mileage issues that we will deal with next year. Bialorucki inquired about a bike patrol. Chief responded the rain makes it hazardous and has pushed us back a month we only have one certified officer on the day shift, his schedule will flex as different events are held downtown.

Motion to Accept Donations to the K9 Program

Motion: Comadoll Second: Haase
to accept the donations to the K9 program.

Passed
Yea-6
Nay-0

Roll call vote on the above motion:
Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

House Bill 6

Mazur reported there been talk at AMP related to HB6 issues, HB163 affects rates; therefore, I would recommend HB6 and HB163 both be referred to the Board of Public Affairs agenda, with HB163 on the Water and Sewer Committee and HB6 to the Electric Committee. HB6 is referred to as the nuclear bailout bill there is no reference in there to kWh tax there are some state income tax cuts associated with it and right now the OML is pushing for if this goes through to add more Local Government Funds (LGF) to municipalities. HB163's language that was used in the previous versions was predatory on the municipal water and sewer systems now they are referring

**HB6 Referred to Electric
Committee and BOPA
HB163 Referred to
Water and Sewer
Committee and BOPA**

AROUND THE TABLE

Mazur

to them as non-compliant water systems with another attack on the home rule where they are trying to prevent municipal systems from adding a surcharge to water rates and obviously that does affect us. Apparently there is language in it that any community that does impose a surcharge the State will take away the LGF from that community and redistribute it to communities that are harmed by the surcharge.

Council President Bialorucki referred House Bill 6 to the Electric Committee and Board of Public Affairs and House Bill 163 to the Water, Sewer, Refuse, Recycling and Litter Committee and Board of Public Affairs.

The State House Rally is on May 29th, I'd like to get a head count if anyone can make it, Travis cannot make it it's not imperative, they will be talking about HB6 and HB163 and a couple other items.

The docks are not in yet think is an obvious reason.

We did get something that BWC is proposing 1.5 billion dollars giving money back from their insurance about \$114 million going is back to local government don't know if it will be in the form of a formula grant or application process or a combination.

We have been using Amazon to purchase a lot of our IT items, we try to shop locally as much as we can, we used to order off CDW Government quite a bit mostly IT equipment, out of a potential of \$12,000 we have saved about \$4,000 using Amazon accounts.

I would request an Executive Session regarding Economic Development.

Harmon

Welcome to new Officer Slagle.

Haase

No items.

Mires

Like the Mayor said earlier, last week on Monday and Tuesday the Mayor, Chief Mack and I went to Washington, DC, we had a good trip, it was very emotional and moving. Chief got to see a lot of sites he'd never been to Washington before so he got the grand tour, the nickel tour we were all amazed checked our smart phones when we got done at the end of the day Monday and I had 10 miles on my phone that we walked and the Mayor had 11 miles on his we all slept pretty well that night. Thank you to the City for allowing me to go.

Maassel

That was quite a trip, Chief you said it last Friday at the local peace officer week, we just felt an obligation when we found out about Officer Teeple to do this and I absolutely agree with that we just felt like it was something we needed to do and I'm proud I have done it and would like to go back at some point even if we don't have somebody to remember. If you are ever on the red line in Washington there is a stop judicial square and that metro stop comes

right out in the middle of the Fallen Peace Officer Memorial it is very moving and to see all the pieces that were there the pins and the shoulder patches and the pictures and the letters and all that stuff it was really quite moving and then you get down to the National Mall there's 30,000 people down there it's quite a crowd. Thank you for the City allowing us to go.

Everyone should have received a letter about Memorial Day from the Bert G. Taylor Post #300, Larry Adams would like a head count who will be there, we're to be at the boat ramp at 10:00 am on Monday then we will go to the War Memorial, there will not be a parade this year.

I received a letter from the City of Shelby thanking the fifteen AMP member communities for mutual aid, on Sunday, April 14th a tornado struck the City of Shelby, the Mayor read a letter from the City of Shelby, they acknowledged Jeff Fether and Oscar Gomez who went from Napoleon. Mazur said it took two days a 14-hour day and an 8-hour day

Last week myself, Councilman Mires, Councilperson Siclair and Tony Cotter were at Ritter Park for the Ohio Buckeye Trail Association Trail City we are one of 14 cities around the Buckeye State to be part of the Buckeye Trail Association, that trail circles the entire state and it's neat to a part of, it's another feather in our cap; to be known as Tree City USA and now we are part of the Buckeye Trail Association they gave us couple of signs to put up so we can figure out where to put those hopefully somewhere along 424 so people on that path can see the sign.

Next Monday is Memorial Day.

Kids are getting out of school be careful driving around town.

Bialorucki

No items.

Baer

Next Tuesday's Safety and Human Resources meeting will be canceled.

I believe this is the third flood experienced in the last month at the golf course and now areas south of us are getting more rain which is coming this direction and we are getting into the prime golf season, what is status of the golf course? Cotter replied with the other two flood events we were fortunate the weather was cool enough the turf did not sustain any damage, last Saturday the water came up quickly and we're concerned with the 85-degree day on Saturday with everything being under water, it was cooler yesterday and today which helps, we will not know for sure until the water recedes back into Garrett Creek, I suspect we will see some damage this time primarily on number 4. It is starting to impact our leagues this is the second week in a row our Monday league had to be canceled hopefully by Friday we can have the course open. This has been a really difficult spring trying to keep everything mowed and we've had to postpone services at the cemeteries I'm going on being here 28 years and never seen the ground this saturated.

Bialorucki said I've been walking the dog, the parks look great I'm surprised how there is to mow and how much rain we've had. Cotter replied the guys are doing a great job, they have been staying over little bit trying to make everything look really good for Memorial Day weekend. There are areas at Oakwood Park where water is standing and have not been able to get to yet.

Comadoll

A few weeks ago I complained about Scott Street being bumpy, the street department has taken care of it, pass it along good job. Mazur said they are getting the spray patch machine cleaned out and getting materials for it if things work out they will be out later this week.

Siclair

No items.

Seemann

Thanks to all the department heads I've finished all the individual meetings with them they have been great meetings and were very helpful for me and hopefully helpful for them also by getting to know me a little bit more. I'm in the process; but, it will take me some time to develop some additional reporting that I will be presenting to you it's compiling data and is somewhat of a two-fold tool one to help me get some of the history in moving forward and an additional tool to help you.

Motion to Go Into Executive Session Economic Development

Motion: Comadoll Second: Haase
to go into Executive Session regarding Economic Development.

**Passed
Yea-6
Nay-0**

Roll call vote on the above motion:
Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

City Council went into Executive Session at 8:12 pm.

Motion to Come Out of Executive Session

Motion: Comadoll Second: Haase
to come out of Executive Session at 8:54 pm.

Passed
Yea-6
Nay-0

Roll call vote on the above motion:
Yea-Siclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

Council President Bialorucki reported economic development was discussed in Executive Session and no action was taken.

Approve Payment of Bills & Financial Reports

The bills and financial reports were approved as presented with no objections.

Motion to Adjourn

Motion: Siclair
to adjourn the City Council meeting.

Passed
Yea-6
Nay-0

Roll call vote on the above motion:
Yea-Sicclair, Comadoll, Baer, Bialorucki, Mires, Haase
Nay-

Adjournment

The City Council meeting was adjourned at 8:54 pm.

Approved:

June 03, 2019

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Kent Seemann, Finance Director/Clerk of Council

DRAFT

RESOLUTION NO. 038-19

A RESOLUTION ADOPTING THE 2020 TAX BUDGET FOR THE CITY OF NAPOLEON, OHIO, AS REQUIRED IN SECTIONS 5705.28 AND 5705.281 OF THE OHIO REVISED CODE (ORC) AND DIRECTING THE FINANCE DIRECTOR TO FILE THE SAME WITH THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY

WHEREAS, at least two (2) copies of the Tax Budget have been on file with the Finance Director for public inspection not less than ten (10) days before its adoption; and,

WHEREAS, the Finance and Budget Committee of Council, by and through the Finance Director, has prepared a Tax Budget pursuant to Article II, Sec. 2.13 of the City of Napoleon, Ohio's Charter, and Sections 5705.28 and 5705.281 of the Ohio Revised Code (ORC); and,

WHEREAS, a Public Hearing was held on June 3, 2019, concerning this 2020 Tax Budget.

WHEREAS, the 2020 Tax Budget must be adopted on or before July 15, 2019;
Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Council of Napoleon, Ohio adopts the 2020 Tax Budget, as required by ORC Sections 5705.28 and 5705.281, in the form presented to Council and currently on file in the Office of the Finance Director and marked as the 2020 Tax Budget.

Section 2. That, the Finance Director is hereby directed to file the 2020 Tax Budget with the County Auditor on or before July 20, 2019.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to meet the July 15 and July 20, 2019 deadlines as noted above; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to adopt and file the Tax Budget in a timely manner

which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 038-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

RESOLUTION NO. 032-19

A RESOLUTION AWARDING THE EAST AND WEST GRACEWAY DRIVE STREET IMPROVEMENTS PROJECT; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon has determined to proceed with the East and West Graceway Drive Improvements Project; and,

WHEREAS, the City has conducted all of the required preliminary functions such as advertising and requesting bid proposals for said project; and,

WHEREAS, the City did open the bids for said project on April 10, 2019; and,

WHEREAS, the City has reviewed said bid proposals and the City of Napoleon staff has recommended that the project be awarded to Geddis Paving & Excavating, Inc.;
Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, City of Napoleon, after conducting all formal action required, including properly advertising for and receiving bids, for the East and West Graceway Drive Street Improvements Project the City does hereby find that the lowest and best bid was submitted by Geddis Paving & Excavating, Inc. with a total bid of \$439,837.60.

Section 2. That, upon a determination of lowest and best bid, the City of Napoleon does hereby award the East and West Graceway Drive Street Improvements Project to Geddis Paving & Excavating, Inc.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to receive essential Federal and State grants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to enter into the stated contract in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 032-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: City Council & Mayor
Chris Peddicord, Interim City Finance Director
Dave Pike, WWTP Superintendent
Date: March 27, 2019
Subject: Williams Pump Station Replacement ~
Recommendation of Tentative Award

On Wednesday, March 27, 2019, bids were opened and read aloud for the above referenced project. Two bids were submitted and read as follows:

	<u>Base Bid</u>	<u>Alternate Bid</u>
Hank's Plumbing & Heating	\$1,598,320.00	\$1,603,320.00
Vernon Nagel, Inc.	\$1,258,153.00	\$1,263,053.00

The Engineer's Estimate for this project is \$1,500,000.00. This project consists of constructing a new sanitary sewer pump station to service the area around Glenwood Avenue north of U.S. Route 24; redirecting the discharge from the Oberhaus Interceptor to the VanHyning Interceptor by constructing a new force main from Glenwood Avenue to Scott Street; and extending gravity sanitary sewer to the northerly edge of the City's property on Glenwood Avenue. The completion date for this project is May 31, 2020.

This project is being funded through the Water Pollution Control Loan Fund (WPCLF) administered by the Department of Environmental Financial Assistance (DEFA). They have requested for a project award by City Council which is dependent upon their review of all bid documents. **Since this project was included in the City of Napoleon's Master Bid Resolution (079-18), I request that Council pass a simple motion granting a Tentative Award Pending DEFA Approval to Vernon Nagel, Inc. for the Williams Pump Station Replacement Project for their Alternate Bid in the amount of \$1,263,053.00.** If you have any questions or require additional information, please contact me at your convenience.

CEL

ORDINANCE NO. 034-19

**AN ORDINANCE AMENDING SECTION 143.01 OF THE CITY OF
NAPOLEON'S CODIFIED ORDINANCES, "COMPOSITION AND
CONTROL OF THE CITY FIRE/RESCUE DEPARTMENT," AND
REPEALING ORDINANCE NO. 012-11**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Section 143.01 of the Codified Ordinances of the City of Napoleon, Ohio shall be amended and enacted as follows:

**"143.01 COMPOSITION AND CONTROL OF THE CITY FIRE/RESCUE
DEPARTMENT.**

(a) The regular Fire/Rescue Department of the City shall be composed of a department head known as the "Fire Chief," and such other officers, fire fighters, fire rescue personnel, drivers, emergency medical personnel, fire safety inspectors, paramedics, secretaries, clerks and other employees as provided by legislation of the City, the Organizational Chart of the City, and/or the Administrative Code of the City.

(b) Definitions. For purposes of this Chapter, the following words and phrases shall have the following meanings ascribed to them respectively.

(1) "Fire Chief" means the Chief of the regular Fire/Rescue Department.

(2) "Regular Fire/Rescue Department" means the Fire/Rescue Department of the City composed of the full-time and part-time paid personnel and its auxiliary.

(c) Notwithstanding any prior Ordinance or Resolution to the contrary, the regular Fire/Rescue Department shall be composed of the following:

- 1 Fire Chief (full-time)
- 3 Officer of the supervisory grade (full-time)
- 6 Fire Fighter/Paramedics or
Fire Fighter/Emergency Medical technicians, or
combination thereof (full-time)
- 5 Officers of supervisory grade (part-time)

1 (not to exceed ~~50~~70) Staff of any combination of the following:

Fire fighters, paramedics, emergency medical technicians (any level), fire fighter/paramedics, firefighter/emergency medical technicians, secretary, communication officers, ~~instructors~~ (all of part-time status as approved by the City Manager)

1 (not to exceed 20) Auxiliary members.

(d) The making of an assignment by the Chief of one or more officers to any job or division such as fire fighters, drivers, fire safety inspectors, paramedics, arson investigators, and other similar positions shall not be construed as disturbing the composition of the regular Fire/Rescue Department or violating subsection (c) hereof; moreover, temporary vacancies in the regular Fire/Rescue Department shall not be construed as a departure from this section; finally, adding or eliminating secretaries,

clerks, communication and the like positions shall not be construed as disturbing the composition of the regular Fire/Rescue Department.

(e) Nothing in this chapter shall be construed as limiting the number of additional officers that may be required in case of an emergency.”

Section 2. That, Section 143.01 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed upon the effective date of this Ordinance.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, this Ordinance shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 034-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

ORDINANCE NO. 035-19

AN ORDINANCE CREATING THE NON-BARGAINING POSITIONS OF ADJUNCT EMS INSTRUCTOR AND ADJUNCT FIRE INSTRUCTOR FOR THE FIRE DEPARTMENT OF THE CITY OF NAPOLEON, OHIO, AND AMENDING ORDINANCE NO. 075-18; AND DECLARING AN EMERGENCY

WHEREAS, Council previously adopted Ordinance No. 075-18, creating a 2019 Classification Pay Plan for its non-bargaining employees; and,

WHEREAS, the positions of Adjunct EMS Instructor and Adjunct Fire Instructor for the Fire Department of the City of Napoleon, Ohio were approved by the Safety and Human Resources Committee of Council at the April 22, 2019 meeting; and,

WHEREAS, the Safety and Human Resources Committee subsequently approved the job description and wage scale for the positions of Adjunct EMS Instructor and Adjunct Fire Instructor for the Fire Department of the City of Napoleon, Ohio, and unanimously recommended said positions be approved by Council, and added to the previously adopted 2019 Classification Pay Plan, Ordinance No. 075-18; and,

WHEREAS, Council now desires to create the non-bargaining positions entitled “Adjunct EMS Instructor” and “Adjunct Fire Instructor” for the Fire Department of the City of Napoleon, Ohio, adding said positions and associated wage scales to the current 2019 Classification Pay Plan, Ordinance No. 075-18; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, this Council desires to create new positions, pursuant to Article II, Section 2.14 of the Charter of the City of Napoleon, entitled “Adjunct EMS Instructor” and “Adjunct Fire Instructor” for the Fire Department of the City of Napoleon, Ohio.

Section 2. That, said positions are hereby created and established in and for the City of Napoleon and each position shall be considered a non-bargaining, part-time regular employee having an hourly, non-exempt status. The job descriptions as included in the Pay Plan, as prepared and/or revised by the City Manager, are hereby approved by this Council. Neither the Adjunct EMS Instructor nor the Adjunct Fire Instructor shall be entitled to any longevity pay.

Section 3. That, the pay scales for the Adjunct EMS Instructor and the Adjunct Fire Instructor for the Fire Department of the City of Napoleon shall be set in the City of Napoleon’s 2019 Classification Pay Plan, Ordinance No. 075-18.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the positions to be in place to effectively and efficiently train the City of Napoleon Fire Department employees, all of which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 035-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

ORDINANCE NO. 075-18

AN ORDINANCE ESTABLISHING A NEW POSITION CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY OF NAPOLEON, OHIO FOR THE YEAR 2019; REPEALING ORDINANCE NO. 086-17; AND DECLARING AN EMERGENCY

WHEREAS, Council reviewed the proposed Year 2019 annual appropriation measure and finds, in general, as it relates to non-bargaining employees of the City of Napoleon, Ohio, that a compensation increase of two percent (2.0%), is generally warranted subject to various considerations as contained herein; and,

WHEREAS, Exhibits A, B, and C attached hereto and incorporated herein, reflect pay scales for City of Napoleon non-bargaining employees. The pay scales noted in these Exhibits generally contain a two percent (2.0%) pay increase from the 2018 pay scales; and,

WHEREAS, Council desires to make said compensation increases effective on the pay period commencing on or about December 17, 2018; and,

WHEREAS, Council desires to adopt a new 2019 Classification Pay Plan for its non-bargaining employees as stated in this Ordinance and Exhibits A, B, and C; **Now Therefore,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") establishes a new 2019 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees.

Section 2. That, effective with the first pay period for the Year 2019, that commences on or about December 17, 2018, the pay scale (steps) for the City's non bargaining employees (full time) shall be established as provided in Exhibit "A." Exhibit "A" contains base hourly rates. Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 042-14), and Section 3 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level of compensation the Department Director or Appointing Authority deems appropriate as listed in Exhibit "A." Additionally, the base hourly rate of the position of Assistant Water Superintendent is hereby amended, and the pay is set as expressed in Exhibit "A." The duties of the Assistant Water Superintendent are currently defined in a job description which was previously approved this Council in Ordinance No. 017-19; any changes to the job description would need to be made by simple vote or the passage of appropriate legislation, either or which must clearly define the changes and new effective date. Said job description is currently on file with the City of Napoleon, Ohio Human Resources Department.

Section 3. That, effective with the first pay period for the Year 2019, which commences on or about December 17, 2018, each non-bargaining employee (full time regular) (hourly), subject to Employment Policy Manual Policy Section 8.10 (Compensation Reviews), is eligible on such employee's annual hiring anniversary date of uninterrupted full time service with the City, to be advanced one (1) step in the Pay

Plan until the maximum step is reached. The non-bargaining employee's (full time regular) (hourly) step location prior to advancement in the Pay Plan shall be determined by contrasting the base hourly rate said employee received prior to the enactment of this Ordinance with the table found in Exhibit "A" for the respective year. For new hires, the Department Director or Appointing Authority may place an employee within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Step increases for transfer employees shall be in accordance with Section 197.09(e) of the Personnel Code. A mere reclassification of a current position, where job duties are substantially the same, does not constitute a transfer.

Section 4. That, effective with the first pay period for the Year 2019, that commences on or about December 17, 2018, the pay scale for non-bargaining employee (salaried) (full time) positions of this City which are exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit "B," attached and incorporated herein, (expressed in base biweekly salary amounts). Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 5 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "B."

Section 5. That, effective with the first pay period for the Year 2019, that commences on or about December 17, 2018, each non bargaining employee (salaried) (full time) position of this City as defined in Section 4 of this Ordinance, is eligible to have a minimum salary increase of two percent (2.0%) for Year 2019, subject to Employment Policy Manual "Policy Section 8.10 (Compensation Reviews)," calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit "B." In no event shall any increase place the employee above the top scale as established in Section 4 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay.

Section 6. That, effective with the first pay period of the Year 2019, that commences on or about December 17, 2018, the Pay Scale (steps) for part time, permanent part time, and temporary employees of this City shall be provided unless modified, as stated in the table found in Exhibit "C" (attached and incorporated herein), except when Federal or State minimum wage of a higher amount is required, then the higher amount of the Federal or State minimum wage shall apply. Subject to the provisions of the City's Personnel Code and Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "C." Employment Policy Manual 2014-1, Policy Section 8.10, (compensation reviews), is applicable only to permanent part time employees, not part time or temporary employees.

Additionally, the base hourly rate of the positions of Adjunct EMS Instructor and Adjunct Fire Instructor are hereby created, and the pay is set as expressed in Exhibit "C." The duties of the Adjunct EMS Instructor and Adjunct Fire Instructor are currently defined in

job descriptions which were previously approved this Council in Ordinance No. 035-19; any changes to the job descriptions would need to be made by simple vote or the passage of appropriate legislation, either or which must clearly define the changes and new effective date. Said job descriptions are currently on file with the City of Napoleon, Ohio Human Resources Department.

Section 7. All paid part time, permanent part time, and temporary employees of the City shall, effective with the first pay period of the Year 2019, that commences on or about December 17, 2018, have a minimum hourly base pay increase of two percent (2.0%) for Year 2019 calculated from what the employee's base rate was just prior to this proposed increase, and as is reflected in the amounts expressed in Exhibit "C" (the amounts include the two percent (2.0%) increase). Only permanent part time employees are subject to Employment Policy Manual 2014-1 Policy Section 8.10 (compensation reviews), when applicable. Part time employees of the Fire/Rescue Department will remain on probationary/trainee status until removed by the City Manager upon recommendation of the Fire Chief. For new hires or current employees of the City, the Appointing Authority or Department Director may place an employee within the scale where the Appointing Authority or Department Director deems appropriate considering merit and fitness. Nothing in this section shall be construed to prohibit a decrease in pay. The non-full time status positions found in Exhibit "C" (i.e. temporary part time or permanent part time) may be modified by the Appointing Authority or Department Director at any time, except that Council shall approve any modification to a full time status. Additionally, the position of Probation Officer PIIG Grant is hereby set as expressed in Exhibit "C."

Section 8. That, compensation for employees' appointments made in order to fill temporarily vacant positions shall be at a rate established by the Department Director or Appointing Authority, except that it shall not exceed the top pay scale established in this Ordinance for the position being filled. Temporary positions being filled by temporary employees for whom no pay scale has been established shall be at a pay scale established by the Department Director or Appointing Authority by comparing the temporary position created to the most similar position established within the same department that is utilizing the temporary employee. In the event no such similar position exists, then it shall be paid in an amount as determined appropriate by the Department Director or Appointing Authority so long as the amount paid may be accomplished without exceeding the department's annual budget.

Section 9. That, the position of Executive Assistant/Paralegal to the Law Director is hereby created and established in and for the City for the Napoleon and shall be considered a full time regular employee having a salary, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Law Director, is hereby approved by this Council. The Executive Assistant/Paralegal to the Law Director shall not be entitled to any longevity pay.

Section 10. That, notwithstanding any section of this Ordinance to the contrary, compensation of the Clerk of the Napoleon Municipal Court shall be as found in Section 4 of this Ordinance and as stated in Exhibit "B" unless otherwise set by the Municipal Court Judge pursuant to ORC Section 1901.31 (C).

Section 11. That, compensation for the Chief Deputy Clerk and all other Deputy Clerks of the Napoleon Municipal Court shall be as set by the Clerk of the

Napoleon Municipal Court pursuant to ORC Section 1901.31 and as stated in Exhibits “A, B, and C.”

Section 12. That, the compensation for Municipal Court Bailiff and/or Deputy Bailiff shall be established by the Municipal Court pursuant to ORC Section 1901.32 and as stated in Exhibits “A, B, and C.”

Section 13. That, the position of Chief Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a full time regular employee having a salary, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, is continued to be approved by this Council. The Chief Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Chief Probation Officer’s salary at any time so long as within the limits of the CCA Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Chief Probation Officer’s pay and benefits exceed the amount of the CCA Grant or as otherwise may be supplemented by the Municipal Court. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.

Section 14. That, all positions and/or classifications found in this Ordinance shall be deemed created, established, and existing in and for the City of Napoleon, Ohio. The status of part time employees may be further defined by the Department Director or Appointing Authority as permanent part time, temporary, seasonal, or intermittent employees without affecting the compensation status as stated in this Ordinance. Nothing in this Ordinance shall be construed as mandating that each and every position and/or classification be filled by this City.

Section 15. That, those employees who are covered by collective bargaining agreements shall be paid in accordance with the respective collective bargaining agreement.

Section 16. That, all compensation paid under this Ordinance is subject to appropriation of funds by Council.

Section 17. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 18. That, all pay scales reflected in this Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 19. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 20. That, any employee who is employed by the City in more than one position shall be paid overtime in accordance with State and Federal wage and salary laws (specifically, after forty hours of work within one week the person should receive overtime based on the salary or wage for the position they are working when they surpass forty hours for that work week). However, but for the employee’s normal scheduled employment, the department that causes the overtime shall be liable for the payment of overtime regardless of where the hours were worked.

Section 21. That, Ordinance No. 086-17 is repealed in its entirety effective December 31, 2018.

Section 22. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 23. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 24. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 075-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Deitrich, interim Clerk of Council

EXHIBIT "A"

(BASE HOURLY RATE)

<u>Title</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
Clerk-Typist II	\$12.01	\$13.82	\$14.84	\$15.94
Receptionist	\$13.58	\$15.58	\$16.70	\$17.96
Administrative Assistant	\$16.55	\$19.10	\$20.51	\$22.08
Front Desk Administrator	\$12.01	\$13.55	\$14.22	\$15.03
Service Building Secretary	\$12.01	\$13.55	\$14.22	\$15.03
Senior Service Building Secretary	\$14.92	\$17.12	\$18.41	\$19.87
Executive Assistant to Appointing Authority	\$20.10	\$21.42	\$22.80	\$24.24
Executive Assistant/Paralegal to the Law Director	\$24.24	\$26.48	\$28.44	\$30.41
Account Clerk I	\$12.01	\$13.55	\$14.22	\$15.02
Account Clerk II	\$14.92	\$17.12	\$18.42	\$19.87
Utility Billing Administrator	\$16.95	\$19.51	\$20.90	\$24.82
Senior Account Clerk	\$16.55	\$19.10	\$20.52	\$24.25
Records Clerk/Recorder	\$14.92	\$17.12	\$18.41	\$19.86
Accounts Payable Clerk	\$14.92	\$17.12	\$18.41	\$20.90
Tax Administrator	\$16.95	\$19.51	\$20.90	\$24.82
Engineering Technician	\$18.20	\$20.90	\$22.39	\$24.02
Senior Engineering Technician	\$21.61	\$24.89	\$26.64	\$28.58
Senior Engineering Technician/Zoning Administrator	\$21.61	\$24.89	\$26.64	\$31.44
Staff Engineer	\$20.09	\$23.16	\$24.89	\$26.73
Licensed Staff Engineer	\$27.19	\$29.24	\$31.45	\$35.17
Construction Inspector	\$23.64	\$27.16	\$29.11	\$31.98
Senior Electric Engineering Technician	\$21.61	\$24.89	\$26.64	\$28.58
Electrical Construction/Maintenance Inspector	\$26.21	\$30.16	\$32.34	\$34.67
Zoning Administrator	\$23.65	\$27.16	\$29.11	\$31.21
Chief Water Treatment Operator	\$21.61	\$24.89	\$26.64	\$30.12
Chief Wastewater Treatment Operator	\$21.61	\$24.40	\$26.64	\$30.12
Assistant Water Superintendent	\$29.02	\$30.09	\$31.75	\$33.41
Police Lieutenant		\$31.60	\$33.09	\$34.75
Deputy Court Clerk	\$16.04	\$17.47	\$18.74	\$20.08
Chief Probation Officer	\$19.38			\$21.42
IT Specialist	\$17.84	\$19.74	\$21.64	\$23.55

EXHIBIT "B"

(BASED ON AN 80 HOUR PAY PERIOD)

<u>Title</u>	<u>BOTTOM</u>	<u>TOP</u>
Assistant to the City Engineer	\$2,705.04	\$3,121.20
City Engineer	\$3,173.22	\$3,849.48
Public Works Director	\$3,849.48	\$4,608.97
Golf Course & Grounds Superintendent	\$1,927.34	\$2,590.75
Parks & Recreation Director/Cemetery	\$1,746.62	\$3,035.65
Assistant Finance Director	\$2,882.36	\$3,345.93
Electrical Engineer	\$3,001.80	\$3,495.95
Electric Distribution Superintendent	\$3,060.47	\$3,770.05
IT Administrator	\$1,888.22	\$2,805.00
Human Resources Director	\$2,152.82	\$3,266.99
Municipal Court Bailiff		\$1,347.71
Municipal Court Clerk	\$1,824.55	\$2,040.79
Assistant Fire Chief	\$2,132.82	\$3,121.20
Fire Chief	\$2,653.02	\$3,502.60
Operations Superintendent	\$2,200.84	\$3,121.20
Water Superintendent	\$2,409.57	\$3,247.45
Wastewater Superintendent	\$2,409.57	\$3,247.45
Chief of Police	\$2,797.06	\$3,606.64

EXHIBIT "C"

(BASE HOURLY RATE)

<u>Title</u>	<u>Bottom</u>	<u>Top</u>
Front Desk Administrator (Part Time)	\$9.66	\$13.20
Legal Clerk (Temporary)	\$13.89	\$22.32
All Fire/Rescue Department (Part Time)	\$8.60	\$17.09
Deputy Court Clerk (Part Time)	\$10.71	\$14.71
Deputy Court Bailiff (Part Time)		\$14.09
Probation Officer PIIG Grant		\$15.92
Construction Inspection (Temporary)	\$12.98	\$13.91
Construction Engineer (Temporary) Engineering Dept.	\$39.41	\$42.24
Income Tax/Collection Clerk (Part Time)	\$9.66	\$17.04
Lifeguard (Seasonal)	\$8.60	\$14.43
Seasonal Laborer – Other	\$8.60	\$14.43
Recreation Worker (Seasonal)	\$8.60	\$14.43
Parks Maintenance Worker (Seasonal)	\$8.60	\$14.43
Golf Course Clubhouse Attendant (Seasonal)	\$8.60	\$14.43
Senior Center Fitness Coordinator (Part Time)	\$8.60	\$14.43
Code Enforcement Inspector	\$18.73	\$29.13
Adjunct EMS Instructor for the Fire Department (Part Time)		\$20.00
Adjunct Fire Instructor for the Fire Department (Part Time)		\$20.00

RESOLUTION NO. 036-19

A RESOLUTION AUTHORIZING THE CITY OF NAPOLEON TO EXECUTE A LOAN AGREEMENT WITH THE HENRY COUNTY COMMISSIONERS FOR FUNDS TO PURCHASE THE CITY SHARE OF THE COUNTYWIDE COMMUNICATIONS SYSTEM; AND DECLARING AN EMERGENCY

WHEREAS, the Henry County Commissioners have purchased mobile and portable radios for use on the countywide communications system; and,

WHEREAS, the Henry County Commissioners have agreed to split the cost of these radios with various cities, townships, and villages of Henry County, Ohio, including the City of Napoleon; and,

WHEREAS, the City has requested four (4) mobile and/or twenty-eight (28) portable radios for use on the countywide communications system; and,

WHEREAS, the City has been qualified as eligible for a zero percent interest loan from the Henry County Commissioners in the amount of sixty thousand five hundred fifty-four dollars and sixty-eight cents (\$60,554.68) to be utilized to purchase the City share of the Countywide Communications System; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is authorized and directed to execute a loan agreement with the Henry County Commissioners for funds to purchase the City share of the Countywide Communications System, said Agreement and Loan currently on file in the office of the City Finance Director.

Section 2. That, the City Manager is authorized to execute the necessary documents associated with the Loan Agreement with the Henry County Commissioners.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to qualify for the zero percent interest loan that will be used to expedite the countywide communications system, a project associated with public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Further, the Emergency Clause is necessary to enter into the stated agreement in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 036-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

LOAN AGREEMENT

THIS AGREEMENT is entered into by and between the Henry County Commissioners, Henry County, Ohio, (hereinafter referred to as "Lender") and the City of Napoleon (hereinafter referred to as "Borrower"). The Lender is prepared to offer a loan to the Borrower in the amount of sixty thousand five hundred fifty-four and 68/100 dollars (\$60,554.68). The effective date of this commitment is ____, 2019.

WITNESSETH:

WHEREAS, the Lender has purchased mobile and portable radios for use on the county-wide communications system and has agreed to split the price of the radios with the various cities, townships, and villages, of Henry County, Ohio; and,

WHEREAS, the Borrower requests four (4) mobile and/or twenty-eight (28) portable radios, as well as a loan in the amount of sixty thousand five hundred fifty-four and 68/100 dollars (\$60,554.68) from the Lender for the purpose of purchasing its share of the price of the radios; and,

WHEREAS, the Lender desires to loan to the Borrower the amount of sixty thousand five hundred fifty-four and 68/100 dollars (\$60,554.68) on the terms and conditions contained herein.

STATEMENT OF THE AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and the mutual promises herein contained, the parties hereto agree as follows:

1. Loan Amount. The Lender agrees to loan the Borrower the principal amount of sixty thousand five hundred fifty-four and 68/100 dollars (\$60,554.68), (hereinafter referred to as the "Loan"), for payment of its share of the price of the radios.
2. Evidence of the Loan. The Loan shall be evidenced by the cognovit promissory note of even date, (hereinafter the "Note") a copy of which is attached hereto, and incorporated herein as **Exhibit "A"**, bearing interest at the rate of zero percent (0%) per annum for the term of the Loan. The term of the Loan shall be no longer than ten (10) years. The Loan may all be paid up front or spread out over the course of no more than ten (10) years, payable annually or biennially.
3. Repayment of the Loan. The terms of repayment of the Loan shall be as set forth in the Note, and the Borrower shall make all payments required to be made under the Note as and when due. The sale or transfer of the radios will cause the payment of the entire principal balance of the Loan to be immediately due and payable.

4. Representations of the Borrower. The Borrower hereby represents and warrants that:

a) It has full power and authority to execute, deliver and perform this Loan Agreement and Note, and to enter into and carry out the transactions contemplated thereby. Such execution, delivery and performance do not, and will not, violate any provision of law applicable to the Borrower and will not, conflict with or result in a default under any agreement or instrument to which the Borrower is a party or by which it or any of its property or assets is or may be bound. All of the documents necessary to document this transaction have by proper action, been duly authorized, executed and delivered and all necessary actions have been taken to constitute the documents valid and binding obligations of the Borrower.

b) There are no actions, suits, or proceedings pending or threatened against or affecting the Borrower which, if adversely determined, would materially impair the ability of the Borrower to perform any of its obligations under the Loan Agreement or Note or adversely affect the financial condition of the Borrower.

c) The Borrower is not in default under any of the Loan Agreement or the Note or in the payment of any indebtedness for borrowed money or under any agreement or instrument evidencing any such indebtedness, and in no event has occurred which by notice, the passage of time or otherwise would constitute any such event of default.

d) The Borrower acknowledges and agrees that nothing contained in this Loan Agreement or the Note, nor any act of the Lender, shall be deemed or construed by the Borrower, or any of the parties or by the third person, to create the relationship of third-party beneficiary, or of principal and agent, or of a joint venture, or of any association or relationship involving the Lender.

e) All proceeds of the Loan shall be used for the payment of costs relating to the payment of Borrower's share of the price of the radios. No part of any such proceeds shall be knowingly paid to or retained by the Borrower or any officer or employee of the Borrower as a fee, kick-back or consideration of any type.

5. Events of Default. Each of the following shall be an "Event of Default":

a) The Borrower shall fail to pay any amount payable pursuant to this Loan Agreement or under the Note on the date on which such payment is due and payable; or,

b) The Borrower shall fail to observe and perform any agreement, term or condition contained in this Loan Agreement other than as required pursuant to subsection (a) above, and such failure continues for a period of thirty (30) days after notice of such failure is given to the Borrower by the Lender, or for such longer period as the Lender may agree to in writing; provided, that if the failure is

of such nature that it can be corrected but not within the applicable period, such failure shall not constitute an Event of Default so long as the Borrower institutes curative action within the applicable period and diligently pursues such action to completion; or,

c) Any representation or warranty made by the Borrower herein or in the Note or in connection herewith shall prove to have been incorrect in any material respect when made; or,

d) The Borrower shall fail to pay any indebtedness of the Borrower, when due and such failure shall continue after the applicable grace period, if any, specified in the agreement or instrument relating to such indebtedness; or,

e) The Borrower commences a voluntary case concerning it under titles of the United States Code entitled "Bankruptcy" as now or hereafter in effect, (the "Bankruptcy Code"), or any successor thereto or an involuntary case is commenced against the Borrower under the Bankruptcy Code and relief is ordered against the Borrower; or the Borrower is not paying its debts as such debts become due.

6. Remedies on Default. Whenever an Event of Default shall have happened and be subsisting, any one or more of the following remedial steps may be taken:

a) The Lender may declare all payments under the Note to be immediately due and payable, whereupon the same shall become immediately due and payable; or

b) The Lender may have access to, inspect, examine and make copies of the books and records accounts and financial data of the Borrower; or

c) The Lender may pursue all remedies now or hereafter existing at law or in equity to collect all amounts then due and thereafter to become due under this Agreement or the Note.

7. No Remedy Exclusive. No remedy conferred upon or reserved to the Lender by this Agreement is intended to be exclusive of any other remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement, each other loan document, or now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Lender to exercise any remedy reserved to it in this section, it shall not be necessary to give any notice, other than such notice as may be expressly provided for herein or required by law.

8. Uses of Loan Amount. It is further agreed that the funds loaned by the Lender

hereunder will be used by the Borrower to pay for its share of the price of the radios.

9. Notification. The Borrower shall immediately notify the Lender of any change in its financial position, which would relate to the ability of the Borrower to fulfill its responsibilities under this Loan Agreement or the Note.
10. Indemnification. To the extent allowable by law, the Borrower shall defend, indemnify and hold the Lender and any officials of the State of Ohio harmless against any and all cost, expense, claims or actions arising out of or connected with the execution and delivery of this Loan Agreement or the Note. The provisions related to this section shall survive the termination of this Loan Agreement.
11. Other Agreements. The Borrower shall not enter into any agreement containing any provision which would be violated hereunder or under any instrument or document delivered or to be delivered by it hereunder or in connection herewith.
12. Miscellaneous.

a) Term of Agreement. This Agreement shall be and remain in full force and effect from the date of its delivery until (a) the termination of this Agreement pursuant to section 6 hereof or (b) such time as the Loan shall have been fully repaid and all other sums payable by the Borrower under this Agreement and the Note have been satisfied, but not to exceed the period of ten (10) years.

b) Notices. All notices, certificates, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, and addressed to the appropriate address. The Borrower or the Lender may, by notice given hereunder, designate any further or different addresses to which subsequent notice, certificates, requests or other communications shall be sent.

c) Extent of Covenants of the Lender. All covenants, obligations and agreements of the Lender contained in this Agreement shall be effective to the extent authorized and permitted by applicable law. No such covenant, obligation or agreement shall be deemed to be a covenant, obligation or agreement of any present or future Henry County Commissioners in other than his/her official capacity.

d) Binding Effect. This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon the Lender, the Borrower and their respective successors and assigns.

e) Amendments and Supplements. This Agreement may not be amended or supplemented except by an instrument in writing executed by the Lender and the

Borrower.

f) Severability. If any provision of this Agreement, or any covenant, obligation, or agreement contained herein is determined by a court to be invalid or unenforceable, such determination shall not affect any other provision, covenant, obligation or agreement, each of which shall be construed and enforced as if such invalid or unenforceable portion were not contained herein. Such invalidity or unenforceability shall not affect any valid and enforceable application thereof, and each such provision, covenant, obligation or agreement, shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

g) Captions. The captions and headings in this Agreement shall be solely for convenience or reference and shall in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

h) Governing Law. This Agreement shall be deemed to be a contract made under the laws of the State of Ohio and for all purposes shall be governed by and construed in accordance with the laws of the State of Ohio.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

HENRY COUNTY COMMISSIONERS:

CITY OF NAPOLEON, OHIO:

Glenn Miller, President
Henry County, Ohio

Joel Mazur, City Manager
City of Napoleon, Ohio

Thomas H. VonDeylen, Vice Chairman
Henry County, Ohio

Robert E. Hastedt, Commissioner
Henry County, Ohio

ATTEST:

Kristi Schultheis, Clerk

Date: _____

APPROVED AS TO FORM & LEGAL SUFFICIENCY:

Katie Nelson
Assistant Henry County Prosecutor

Billy D. Harmon, Law Director
City of Napoleon, Ohio

EXECUTED this _____ day of _____, 2019

CERTIFICATION OF FUNDS:

The undersigned, being the Finance Director of the City of Napoleon, Ohio, hereby certifies that in the case of this continuing contract to be performed in whole or in part in the current and ensuing fiscal year(s), the amount required to meet the obligation in the current fiscal year in which the contract is made has currently been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances; and, in future years is subject to appropriation by the legislative authority.

Kent Seemann, Finance Director
City of Napoleon, Ohio

COGNOVIT PROMISSORY NOTE
(Loan Only)

\$60,554.68

_____, 2019

For value received, the City of Napoleon (the "Borrower") promises to pay to the order of the Henry County Commissioners (the "Lender"), located at 1853 Oakwood Avenue, Napoleon, Ohio 43545, or at such other address as may be designated in writing by the Lender, the principal sum of sixty thousand five hundred fifty-four and 68/100 Dollars (\$60,554.68), or such lesser amount as is the Loan Amount, as defined in the Loan Agreement by and between the Lender and the Borrower, of even date (the "Loan Agreement") with interest on the amount of principal from time to time outstanding from the Disbursement Date as defined in the Loan Agreement at the rate of zero percent (0.0%) per annum until paid. The principal of this Note may all be paid up front or spread out over the course of no more than ten (10) years, payable annually or biennially.

The covenants, conditions and agreements contained in the Loan Agreement are hereby made a part of this Note.

If a default shall occur in the payment of any installment of principal, under this Note, in either case continuing for a period of ten (10) days after written notice of the failure to make any such payment when due and payable, or if an Event of Default (as defined in any of the Loan Agreement) shall have occurred and be continuing, then, at the option of the Lender, the entire principal sum accrued hereon shall become due and payable at once, without demand or notice.

If any provision hereof is in conflict with any statute or rule of law of the State of Ohio or is otherwise unenforceable for any reason whatsoever, then such provision shall be deemed separable from and shall not invalidate any other provision of this Note.

If this Note is placed in an attorney's hands for collection or collected by suit or through the bankruptcy or probate, or any other court, either before or after maturity, there shall be paid to the holder of this Note reasonable attorney fees, costs and other expenses incurred by the holder in enforcing the terms of this Note.

The undersigned hereby authorizes any attorney-at-law to appear in any court of record situated in Henry County in the State of Ohio, or elsewhere, where the undersigned resides or has its principal place of business, signed this Note, or can be found, after the obligation evidenced hereby, or any part thereof becomes due and is

unpaid, and waives the issuance and service of process and confesses judgment against the undersigned in favor of the holder of this Note for the amount then appearing due, together with the costs of the suit, and thereupon to release all errors and waive all right to appeal and stay of execution.

This Note is executed in Napoleon, Ohio, and shall be construed in accordance with the laws of the State of Ohio.

WARNING: BY SIGNING THIS PAPER YOU GIVE UP YOUR RIGHT TO NOTICE AND COURT TRIAL. IF YOU DO NOT PAY ON TIME, A COURT JUDGMENT MAY BE TAKEN AGAINST YOU WITHOUT YOUR PRIOR KNOWLEDGE, AND THE POWERS OF A COURT CAN BE USED TO COLLECT FROM YOU REGARDLESS OF ANY CLAIMS YOU MAY HAVE AGAINST THE CREDITOR WHETHER FOR RETURNED GOODS, FAULTY GOODS, FAILURE ON HIS PART TO COMPLY WITH THE AGREEMENT OR ANY OTHER CAUSE (Section 2323.13, Ohio Revised Code).

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

HENRY COUNTY COMMISSIONERS: CITY OF NAPOLEON, OHIO:

Glenn Miller, President
Henry County, Ohio

Joel Mazur, City Manager
City of Napoleon, Ohio

Thomas H. VonDeylen, Vice Chairman
Henry County, Ohio

Robert E. Hastedt, Commissioner
Henry County, Ohio

ATTEST:

Kristi Schultheis, Clerk

Date: _____

APPROVED AS TO FORM & LEGAL SUFFICIENCY:

Katie Nelson
Assistant Henry County Prosecutor

Billy D. Harmon, Law Director
City of Napoleon, Ohio

EXECUTED this ____ day of _____, 2019

CERTIFICATION OF FUNDS:

The undersigned, being the Finance Director of the City of Napoleon, Ohio, hereby certifies that in the case of this continuing contract to be performed in whole or in part in the current and ensuing fiscal year(s), the amount required to meet the obligation in the current fiscal year in which the contract is made has currently been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances; and, in future years is subject to appropriation by the legislative authority.

Kent Seemann, Finance Director
City of Napoleon, Ohio

STATE OF OHIO)
) SS:
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2019, by _____, Finance Director the City of Napoleon, Ohio, who acknowledged that he did sign the foregoing instrument as authorized representative of the City of Napoleon, herein and that such signing is the free act and deed of said _____, Financial Director of the City of Napoleon, for the uses and purposes therein mentioned.

Notary Public

My commission expires:

61-2333-10-4
OHIO ELKS ASSOCIATION COMMUNITY SERV
DMT DEPT: TRS
INC: \$.00
PRIN: \$750.00
TOTAL: \$750.00

DATE 05/10/19
1905090000003
NAPOLEON POLICE DEPARTMENT
DISTRIBUTION PER REQUEST ON 5/9/19
MILITARY WORKING DOG CRATE

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW



FIRST COMMONWEALTH BANK
INDIANA, PA 15701

60-682
433

CHECK NO. 1417555

OHIO ELKS ASSOCIATION COMMUNITY SERV
ACCT. NO. 61-2333-10-4
MILITARY WORKING DOG CRATE

PAY EXACTLY

\$750.00

*** SEVEN HUNDRED FIFTY AND 00/100 ***

DATE

AMOUNT

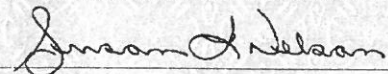
05/10/19

\$750.00

**TO THE
ORDER
OF**

NAPOLEON POLICE DEPARTMENT

OVER \$10,000 REQUIRES TWO SIGNATURES



AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE



BPOE NAPOLEON LODGE NO. 929

501 (C) (3)

126 E. CLINTON ST. P.O. BOX 4
NAPOLEON, OH 43545
PH. (419) 592-6611

1289

**PAY
TO THE
ORDER OF**


Napoleon Police Dept
fifty and

DATE *5-19-19*

56-132-412

\$50.00

DOLLARS

 Security Features
Include
Details on Back.



NAPOLEON OFFICE
The Henry County Bank
NAPOLEON, OHIO 43545

FOR

Jessica M. Craner **MP**

Napoleon Pool Levy Committee
1106 Westmont Ave.
Napoleon, OH 43545

5/28/19

DATE

99

56-132/412

PAY TO THE
ORDER OF

City of Napoleon

\$ 184.16

One hundred eighty four & 16/100

DOLLARS

Security features
included.
Details on back.



The Henry County Bank
NAPOLEON, OHIO 43545

FOR

donation

Nancy M. Weber

MP

Main Street Traditional Blue



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: City Council, Mayor, City Manager, City Law
Director, Department Supervisors, Newsmedia
From: Kent Seemann, Finance Director/Clerk of Council
Date: May 31, 2019
Subject: Technology and Communications Committee –
Cancellation

The regularly scheduled meeting of the ***Technology and Communications Committee*** for Monday, June 3, 2019 at 6:15 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

HEALTHCARE COST COMMITTEE

Meeting Agenda

Wednesday, June 05, 2019 at 8:00 am

LOCATION: Council Chambers, 255 W. Riverview Avenue, Napoleon, Ohio 43545

- 1) Approval of Minutes: April 12, 2019. (In the absence of any objections or corrections, the Minutes shall stand approved.)
- 2) Discussion on Healthcare.
- 3) Any other matters currently assigned to the Committee.
- 4) Adjournment.



Kent Seemann
Finance Director/Clerk of Council

HEALTHCARE COST COMMITTEE

MEETING MINUTES

Friday, April 12, 2019 at 8:00 am

PRESENT

Committee Members

Chad Lulfs (NB)-Chair, Dave Mack (NB), Joel Mazur (AD), Roger Eis (AFSCME), Kent Bacon (AFSCME); Toby Westhoven (FD), Rocky Rubio (PD), Brad Strickland (PD)

Recording Secretary

Roxanne Dietrich

City Staff

Lanie Lambert-Human Resources Director

ABSENT

Committee Members

Chris Peddicord (AD)

Call to Order

Lulfs called the meeting to order at 8:01 am.

Approval of Minutes

Hearing no objections or corrections, the minutes from the January 25, 2019 meeting were approved.

Update on BORMA Meeting

Lambert reviewed information presented at yesterday's BORMA meeting. A five-year contract was renewed with Chapman & Chapman. There are 1,175 employees in BORMA with 3,791 covered members. In 2017 the gross medical claims for all of BORMA was just shy of \$13 million with prescriptions at \$4.1 million, for 2018 medical was \$13.5 million and prescriptions were \$4.6 million, so far in 2019 just for January and February medical is at \$2.1 million and prescriptions are at half a million dollars. When Chapman & Chapman started at BORMA there was not a good reserve and their goal was to build a good reserve we are almost at that goal. Right now we have \$4.1 million in reserve that will cover 2.5 months of claims and prescriptions their goal is by the end of the year to be at 4.5 months which would be \$7.4 million in reserves. Mazur asked how long have they been doing that? Lambert replied when they started five years ago. Mazur said once the reserve goal is met then the rest of it is less in premiums. Lambert said it was built into our renewal rate to get the reserve rate built up so hopefully next year we will not have that included in the renewal. An Aetna representative was at the meeting and the BORMA group did approve going to the Aetna standard formulary plan for prescriptions that will be effective January 1, 2020, this can have a positive or negative effect or no impact. Prescriptions could be going from preferred to not covered, preferred to non-preferred or non-preferred to preferred or non-preferred to not covered. Mazur noted this is because of the contracts Aetna has with the drug companies when they change some get a better deal or some will not get a better deal. Lambert added it's not you can't have a prescription it will be another brand name, all will be the same medical wise, letters will go to the participants affected and their providers, they said it will mostly affect asthma and diabetic medication. They have the list of drugs that can be affected, the list will be on Aetna's website. Chapman & Chapman will communicate with me and I will pass that information out, as of today only ten people will be affected at Napoleon. Lulfs asked if Lambert can email the link to department heads to send to their staff? Lambert said more communication will be provided to her that will have all the information and she would rather wait and give that to employees, if there is a reason someone cannot change they can go through

the appeal process. It's projected \$600,000 could be saved in just 2020 for all of BORMA. Rubio said we don't have any control this is being forced down us. Lambert said drugs change quarterly, this is a major change for BORMA something that is being done above and beyond to save more money.

Lulfs asked if there was any more discussion regarding Plan 2? Lambert replied "no" that will probably be talked about at the next meeting, the last time they said they were not looking to change any plans, some entities have the better Plan 1.

On May 7th Aetna will have a new app for your phone and they have redone their website, it looks more user friendly with the information easier to use, there are flyers I will get out to everybody.

BORMA is currently assessing Activate and negotiating the financial and logistics of adding it, the hardest part is Activate is not available in all areas. We will receive more information as they negotiate and will have more details in August.

Lambert said there is a lot of interest in entities asking about ancillary coverages like dental and vision, we can probably get a better deal if the whole BORMA group is requesting prices, everyone was interested and they will bring numbers at the renewal meeting in August. The Wellness Program for Year 2 was reviewed, BORMA provides the challenges with employees having to participate in three of the six challenges offered, we will need to have 75% participation to get the .5% credit plus employees and spouses on the City plan have to get a wellness check. There are ten-week, six-week and four-week challenges. The ten-week challenge has one around Thanksgiving not gaining weight during the holidays and another one was weight loss; the six-week challenges are work through and manage stress properly and walking-step up your fitness; the four-week challenges are water drinking and read your labels. Eis asked to get the .5% incentive you still have to be under 100.1%? Lambert responded not for the first two years, once we get to year three and the biometrics screening that's where to get the credit you have to be under 100%. Rubio said that's if we choose to do that. Lambert said yea, we don't have to do that. Lulfs said we aren't at that point yet. Rubio added putting results on a dollar is not what we were looking at doing. Lambert said you can pick from having 65% of your employees complete a biometrics screening during their wellness check and then on that form you take to your doctor would note if you passed, we would not know the results or how many; you can do the ones based on your renewal for the outcome based for premium so there are two different ones you can choose from in that year. Mazur said to me it seems pretty aggressive; but, it's there if anybody wants to use it.

Mazur said the recommended age for colorectal screenings changed from 50 to 45. Lulfs reviewed a few items from previous meetings, the \$50 incentive checks for employees who passed have they went out? Lambert said from last year's wellness challenges, yes. This year employees will receive a gift card from Chapman & Chapman for getting their wellness check done last year, those will go out in May or June, then spouses and employees who get their wellness check this year will each receive a \$50 gift card. Lulfs clarified a comment made by a Councilman at an open meeting regarding our health care, who said employees are forced to get wellness checks and have to use their vacation or personal time, that was wrong you can use sick time to get your wellness check done.

The question came up about Defiance's healthcare cost vs ours. Lambert said it is the same plan they do not have better options, it is the same as our Plan 2 what they offer and if they want the better plan they pay more, the plan deductible and copays are the same, they may pay a little less a month but the plan design is the same.

Mazur said the wellness checks are part of the city claims, we are still paying for wellness checks, the point of the program is to have employees be proactive and address any concerns they might have there is still a savings. The wellness check is part of the claims cost it is no cost to employees the whole point of the wellness program is for employees to know their doctor and be healthy by proactively addressing any issues, there is still a savings, no cost to the employee and the employee will get a gift card.

Next Meeting

Motion to Adjourn

Passed

Yea-5

Nay-0

Approved:

Chad E. Lulfs, P.E., P.S.-Chair

AMP Update for May 24, 2019

American Municipal Power, Inc.

Fri 5/24/2019 2:45 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>;

Having trouble viewing this email? [Click here to view web page version](#)



CEO succession update

By Marc Gerken, P.E. - president/CEO

As was reported in the April 19 edition of Update, I plan to retire from my role as president and CEO next year. In response to this announcement, the Board approved the final CEO Succession Policy, which establishes a framework to ensure a smooth transition that fosters industry confidence and stability for staff, organizational structure and external audiences. Additionally, the Board selected an eight-member Search Committee, whose role will be to manage the search process, from engaging with a consultant for the benchmarking of the position to identification of finalists for the full Board's consideration. The eight members of the Search Committee are Jeff Brediger, Orrville (Chair); Paul Beckhusen, Coldwater; Dave Carroll, Paducah; Steve Dupee, Wellington; Kevin Maynard, Bryan; Patrick McCullar, DEMEC; Chris Monacelli, Westerville; and Robert Patrick, Wadsworth.

The Succession Policy requires that the Search Committee report to the full Board on the status of the CEO search each month. The Board was informed that a request for proposal (RFP) for a search consultant has been sent out and three firms have indicated their intent to respond by the June 3 deadline. The Search Committee desires to have a search firm in place by June 30. Further updates will be provided as the process moves forward.

If you have any questions regarding this process, please feel free to contact Board Chair Steve Dupee at 440.647.3827.

May Board meeting update

By Marc Gerken, P.E.

The AMP Board of Trustees held its monthly meeting, May 15-16. Below is a brief, high-level update of the meeting.

Power supply and generation projects

The Generation Project Committees and Power Supply and Generation Committee met and received informational updates. The AMP Fremont Energy Center (AFEC) and Prairie State generation production in April was higher than original forecasts. On April 27, AFEC shut down for a scheduled 14-day planned maintenance outage. Hydro generation production for the month of April varied by location, with Belleville, Cannelton, Meldahl and Willow Island at or near anticipated production for the month, while Greenup was slightly below due to a Unit 2 maintenance outage early in the month.

and Smithland experiencing low production due to continued high water levels on the Mississippi River backing up into the lower Ohio River.

Member services

Updates were provided on a variety of programs, including a recent meeting with JobsOhio to discuss how to better educate central and regional office representatives about the benefits of doing business with public power. Interviews with members from across the AMP footprint are taking place to discuss their economic development efforts and ways that AMP can re-align our program to better support members' needs.

Legislative

Board members received an update on the latest activity of interest in Statehouses with active sessions - specifically Ohio, Pennsylvania and Delaware. A good deal of discussion took place about Ohio House Bill 6 - legislation that would create new clean air funds designed to provide funding for existing nuclear units. AMP and OMEA staff oppose the legislation, which kills the renewable energy credit market in Ohio, as well as establishing an out-of-market subsidy for certain generation. As a follow-up to the Board discussion, Ohio members were provided with the template for city/village councils and utility boards to enact local legislation opposing the bill. Attendance at the May 29 OMEA Statehouse Day was also discussed and encouraged.

Focus Forward

The group received an update on the electric vehicle assessment tool that was developed by AMP in conjunction with the Smart Electric Power Alliance using an APPA DEED grant. The toolkit is finalized and will soon be available to public power systems.

Efficiency Smart

Sean Clement from the Vermont Energy Investment Corporation provided the Board with an update on customer engagement trends and AMP staff reviewed the updated services menu offerings for member consideration during the subscription period that will get underway in June. As previously reported, the menu will include new demand-focused options in addition to energy options.

RTO and transmission

PJM has asked AMP to take the lead in organizing and developing the agenda for a meeting of the Electric Distributer Sector with the PJM Board.

MISO continues to explore modifications to its capacity construct on the treatment of Load Modifying Resources and whether there should be a seasonal capacity product.

In several recent rulings FERC has affirmed PJM's calculation of the components of the marginal cost, but has rejected PJM's attempts to prohibit its market monitor from filing a complaint against PJM.

IT

The Board heard an update on the Advanced Metering Infrastructure (AMI) program and the developments that took place within the past month. Ephrata is finalizing a review of their customer portal as they get ready to roll it out. The portal will give residential, commercial and industrial customers the ability to view their electric meter consumption data. Ephrata has been piloting this to internal staff prior to a full deployment. Ephrata is also preparing to implement loss analysis and transformer load analysis software modules, now that they've updated the GIS data required for these. These modules will allow them to monitor systems losses and view transformer loading in near real-time.

Seaford and Milford, both completed electric and water meter deployments in May. Both DEMEC member municipalities are now fully deployed and processing billing through the AMI systems. The remaining work will now center around additional data modules and customer portal rollouts.

Finally, both Carey and Zelienople are beginning their electric and water AMI deployments.

Staff is currently engaging with a number of other AMP members providing AMI solutions and with other public power municipalities through Hometown Connections. Staff expects some additional members will be signing contracts and moving to deploy AMI solutions through the program.

Finance

The Board approved two resolutions in connection with member electric system improvements. The resolutions authorized the renewal of Bond Anticipation Notes (BANs) through the Ohio Market Access Program (OMAP) for the purpose of refunding the respective 2018 BANs on behalf of Newton Falls and Wapakoneta.

If you have any questions or need additional information about the Board meeting, please contact me at mgerken@amppartners.org or 614.540.1111.

Piqua answers call for mutual aid

By Scott McKenzie - director of member training and safety

A line of severe thunderstorms blanketed many AMP member communities last week, and knocked out power to part of Tipp City's electric system on May 17, forcing them to place a call for mutual aid.

Piqua was quick to answer the call, sending three crews, two bucket trucks and two digger trucks to assist in restoration efforts. Crews rebuilt six downed poles and power was restored the same evening. Thank you to Piqua for answering this call for mutual aid, your efforts are appreciated!

If you have questions about mutual aid or want to learn more, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.



Public power electric vehicle planning toolkit now available for download

By Erin Miller - director of energy policy and sustainability

AMP's Public Power Electric Vehicle (EV) Planning Toolkit is now available for members to download from the [Electric Vehicle](#) page on the member extranet (login required).

AMP partnered with the Focus Forward Advisory Council EV sub-group and the Smart Electric Power Alliance (SEPA), to develop the toolkit. The toolkit provides municipal electric utilities a preliminary economic evaluation of:

1. municipal fleet EV fleet adoption and
2. residential distribution system impacts from increased EV adoption.

The EV fleet analysis includes charts showing annual operating expenses of the existing fossil fleet compared to the new EV fleet and expected payback period. The residential distribution system analysis provides the number of EVs per transformer allowed under different rate or managed charging scenarios and estimates revenues and expenses with increased EV adoption.

Default values for key assumptions are incorporated into the toolkit while also allowing users to tailor assumptions to their specific service territory.

The toolkit is meant to inform the decision about when additional utility resources and analysis may be necessary. It is not intended to provide investment grade economic analyses or to be used to design EV-related programs or utility offerings.

The project was funded through the American Public Power Association's Demonstration of Energy and Efficiency Developments (DEED) program. Additional information about the DEED program is available [here](#).

For more information about the project or to join the Focus Forward Advisory Council EV sub-group, please contact me at emiller@amppartners.org or 614.540.1019.

RSVP for Purple/Brown Sector Mutual Aid meeting by June 7

By Scott McKenzie - director of member training and safety

Members who are interested in attending the Purple/Brown Sector Mutual Aid meeting on June 12 should RSVP with me by June 7 in order to get accurate numbers for lunch orders. The meeting will be held from 10 a.m. to 1 p.m. at the Borough of Kutztown Water Facility.



At the recommendation of our Mutual Aid Committee, AMP is hosting a Mutual Aid meeting for each sector. These meetings provide participants an opportunity to meet the communities within their Mutual Aid sector and to discuss Mutual Aid procedures in a small group setting.

Topics of discussion include:

- How to request Mutual Aid
- Who to contact
- Assessing storm damage
- Responding to Mutual Aid
- Any other questions or concerns you may have about the program

If you have questions or would like to RSVP, please contact me at smckenzie@amppartners.org or 614.306.4269.

AMP generation facilities receive APPA Excellence in Safety Award

By Lee Doyle - manager of corporate health and safety

Recently, AMP placed first for the American Public Power Association's Excellence in Safety Award for systems with 250,000 to 999,999 worker-hours. We would like to congratulate staff members of each generating facility on their outstanding achievement - your hard work and commitment to safety does not go unnoticed. Congratulations on this well-deserved award!

Learn more about the award [here](#).



*AMP Fremont Energy Center
Left to right: Andrew Tabellion and Bryan Walsh*



Belleville Hydro Facility
Front row, left to right: Charles Bailey, Todd Armstrong, Tony Belcher and James Dinnin
Back row, left to right: Mike Cunningham, Ron Galland, Brad Newlon, Ben Barton and Scott Barta



Cannelton Hydro Facility

Front row, left to right: Brandon Harrel, Josh Hall and Jonathan Woosley

Back row, left to right: Charles Piercy, Scott George, Josh Stewart, Eric Franzman, Paul Haycraft



Smithland Hydro Facility

Front row, left to right: Thomas Leaidicker and Richard Vieitez

Center row, left to right: Ross Ashby and Beau Beckner

Back row, left to right: Brandon Terry, Mike Prindle, Matt Carlsen and David Burton



Willow Island Hydro Facility

Front row, left to right: Eddie Craig, Rick Maidens, Mark Stanley, Chris Bartmess and David Golden
Back row, left to right: Dan Smith, Scott Barta, Jameson Allen, Matt Steele and Tom Ellyson

RSVP for OMEA Legislative Day by May 24

Remember to RSVP for the Ohio Municipal Electric Association (OMEA) Legislative Day at the Ohio Statehouse by May 24.

The event will be held on May 29, 10 a.m. to 3 p.m. Member participation is the key component in relaying the direct impact that Statehouse decisions have on local communities, which is why we are strongly encouraging you to join your fellow public power advocates for the event in Columbus.



Please RSVP with Jodi Allalen at jallalen@amppartners.org or 614.540.0916. If you have any questions or need additional information, please feel free to contact Charles Willoughby at cwilloughby@amppartners.org or 614.205.2087.

Students from Wapakoneta and Versailles awarded AMP scholarships

By Harry Phillips - director of marketing/member relations

John Doll of Wapakoneta and Jessica Meyer of Versailles were each presented with a Richard H. Gorsuch Scholarship this week. The Richard H. Gorsuch Scholarship is presented to a student whose parent or guardian is an employee of either a municipal electric system or AMP, or is an elected official with responsibility for the electric system.

Doll, a student at Wapakoneta High School, will attend Miami University to pursue a degree in computer science. He is a member of the National Honor Society, where he serves as president, is class valedictorian and is an active volunteer in his community.

Meyer, a student at Versailles High School, will attend Kettering College of Medical Arts to pursue a degree in sonography. She is member of the National Honor Society, valedictorian of her class and is an active volunteer in her community.

Please join us in congratulating these students on their outstanding accomplishments and wishing them luck in their future endeavors.



Harry Phillips presents John Doll with his scholarship



Jodi Allalen presents Jessica Meyer with her scholarship

Energy Market update

By Jerry Willman - assistant vice president of energy marketing

The June 2019 natural gas contract increased \$0.035/MMBtu to close at \$2.578 yesterday. The EIA reported an injection of 100 bcf for the week ending May 17. Market expectations were for an injection of 103 Bcf. The injection brought total U.S. working gas supply to 1,753 Bcf, a deficit of 274 Bcf (13.5 percent) versus the five-year average and 137 Bcf above a year ago.

On-peak power prices for 2020 at AD Hub closed yesterday at \$34.88/MWh, which decreased \$0.65/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending May 24				
MON	TUE	WED	THU	FRI
\$28.40	\$23.46	\$27.85	\$32.35	\$27.15
Week ending May 17				
MON	TUE	WED	THU	FRI
\$26.15	\$27.43	\$26.73	\$27.85	\$29.99
AEP/Dayton 2020 5x16 price as of May 23 — \$34.88				
AEP/Dayton 2020 5x16 price as of May 16 — \$35.53				

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was available for 2x1 operation for the week. PJM dispatched the plant offline Thursday morning due to economics. Duct firing operated for 98 hours this week. For the week, the plant generated at an 81 percent capacity factor (based on 675 MW rating).

Leach and LaVeck receive promotions

By Jolene Thompson - executive vice president of member services and external affairs and OMEA executive director

Terry Leach has been promoted to the position of vice president of risk/Chief Risk Officer, where he is responsible for chairing the Risk Management Committee and providing overall management of the Middle Office - the independent oversight, compliance, control and monitoring office for the organization. His other responsibilities include management of AMP's Corporate Energy Risk Control Policy, overseeing the Enterprise Risk Management Program, the strategic planning process and ensuring compliance with enterprise wide internal controls.



Leach joined AMP in 2006 as the manager of AMPO, Inc., the wholly owned subsidiary of AMP providing natural gas and electric aggregation services to municipalities. Prior to joining AMP, he served as Green Mountain Energy Company's Midwest and Eastern regions operation manager, and served as assistant Ohio Secretary of State from 1996 to 1999. He holds a bachelor's degree in business management from Franklin University and is a veteran of the United States Air Force.



Jack LaVeck has been promoted to the position of assistant vice president of enterprise risk management (ERM) and strategic planning, where he will work with the Chief Risk Officer and Executive Management Team to facilitate the ERM process, as well as to facilitate strategic planning efforts and reporting. He is also responsible for overseeing corporate records retention, and efforts to update and maintain standard operating procedures/policies across the organization.

LaVeck joined AMP in 1988 and has worked in the Energy Control Center, Technical Services Department and Generation Operations Department, and in the Risk Department for the past six years. He has also participated with the American Public Power Association, previously serving as chair of the Generation and Fuels Committee. He holds a bachelor's degree in electrical and computer engineering from Ohio University and is a registered professional engineer in Ohio.

Please join us in congratulating Terry and Jack on their new positions!

Jacob Krahe joins AMP as electrical engineer

By Alan Hadaway - manager of electrical engineering

Jacob Krahe joined AMP on May 22 as electrical engineer. In this role, Krahe will be responsible for project engineering and instituting safe electrical operations and maintenance of all generation assets. He recently graduated from The Ohio State University with a bachelor's degree in electrical engineering.

Please join me in welcoming Josh to AMP.



AMP TRAINING SERIES:

Register for these
upcoming courses

Lineworker Training Intermediate

Prerequisite: Basic 2 is required unless instructor approves

Date: June 17–21

Class length: Weeklong

Size: Limited to 12

Lineworker Training Basic 1

Prerequisite: None

Date: July 29–Aug. 2

Class length: Weeklong

Size: Limited to 16

Lineworker Training Advanced

Prerequisite: Intermediate is required unless instructor approves

Date: Sept. 9–13

Class length: Weeklong

Size: Limited to 12

Hotline Training

Prerequisite: First- and second-year apprentice training is required

Date: Oct. 7–10

Class length: Three full days

Size: Minimum of 8

For a complete schedule and full details of the 2019 training courses, see the 2019 AMP Training Catalog at: www.amppartners.org/services/technical-services.

To register contact Jennifer Flockerzie, manager of technical services logistics, at 614.540.0853 or jflockerzie@amppartners.org





Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

Village of Versailles seeks applicants for electric lineman I or II

The Village of Versailles is seeking qualified candidates for the position of electric lineman I or II. The candidate will be responsible for delivering reliable electric service to customers by performing inspections, maintenance, operations on substation, distribution and street light systems corresponding with their level of training. The candidate shall have a high school diploma or GED, a valid Ohio driver's license and be able to obtain a Class A CDL endorsement within six months of employment. The candidate shall also understand, or have the willingness to learn, how to operate equipment including but not limited to: bucket truck, digger derrick, backhoe, wood chipper, chain saw and dump truck; with a willingness to follow all current and future safety practices while maintaining equipment. The hourly compensation for this position shall be commensurate with qualifications and experience. Versailles offers an excellent benefit and retirement program.

A complete job description is available by contacting the Village of Versailles Administrative Office at 937.526.3294, or by visiting www.versaillesohio.cc. Please submit resume and cover letter to Rodd Hale, Village Administrator, Village of Versailles, 177 N. Center St., P.O. Box 288, Versailles, OH 45380 by June 14, 4 p.m. The Village of Versailles is an Equal Opportunity Employer.

Village of Montpelier seeks applicants for laborer

The Village of Montpelier is seeking applicants for full-time position of laborer in the Street Department. Applicants must have a high school diploma or GED, a valid driver's license and possess or obtain a Class B CDL endorsement. Primarily day shift, but will be required to be on call and able to work evenings, weekends and holidays when necessary. Work performed will vary in nature and be mainly outside, and at times in adverse weather. Competitive benefit package. Applications are available in the Utilities Office or on the village's [website](http://www.montpelieroh.org). Applications will be taken until May 24. To apply, please send application and resume to: STREET DEPT JOB OPENING, P.O. Box 148, Montpelier, OH 43543, or email application and resume to: street@montpelieroh.org. EOE

City of Coldwater seeks applicants for engineering manager

The City of Coldwater is seeking a qualified individual to fill the available position of engineering manager.

This individual will serve on the executive management team and provide professional support to the utility director and city manager. This individual will oversee all engineering functions for the Coldwater Board of Public Utilities (CBPU) and city. Extensive management and supervision is exercised over the electrical engineer, engineering technician and GIS and mapping coordinator.

The engineering manager will provide leadership in project development, design and implementation; coordination and issue resolution; manage technical research to support recommendations; assist with estimating project costs while maintaining departmental budgets; prepare surveys and studies based on economic engineering practices in order to prepare plans for proposed construction projects; draft specifications for equipment and materials used in construction, maintenance and operation of utility and municipal systems; make on-site inspections of work to ensure compliance with plans; develop creative and effective strategies and coordinate with other utility and city engineering personnel to avoid conflicts of utility construction projects with other services; ability to prepare, review and interpret engineering plans and specifications; ability to conduct research projects; ability to prepare technical reports; keep record and documentation updated; mentor and facilitate the succession planning within the department; develop a departmental training program; develop and set priorities for department; ability to establish and maintain an effective working relationships with associates and build professional customer relations; research methods to improve workplace efficiency, productivity and recommend policy change; and perform related tasks as required thorough knowledge of engineering principles and practices.

Successful applicant should have a minimum of 10 years of experience in engineering or project management with an emphasis on electrical or civil engineering. An electrical engineering degree is preferred, but other engineering degrees will be considered. Salary commensurate with experience.

Send resume to: Nicki Luce, Coldwater Board of Public Utilities, One Grand St., Coldwater, MI 49036 or email to resume@coldwater.org.

City of Shelby seeks applicants for electric lineworker

The City of Shelby is seeking applicants for the position of electric lineworker. The position is responsible for the operation, maintenance, construction, troubleshooting and repair of the city's electric distribution and transmission system. Operates heavy equipment including bucket trucks, digger derricks, forklifts and stationary generators for the production of electricity; constructs new service lines and makes repairs; maintains street and security lights; analyzes and repairs the electric system during outage situations.

Requires a high school diploma or equivalent; the successful completion of a minimum of four years of progressive on the job work and technical training in all line craftwork, or four years as a qualified journeyman lineman; Commercial Class B Driver's License.

The city offers an excellent comprehensive insurance package without pay withdraws. The hourly rate is \$29.00-\$30.00 per hour plus applicable miscellaneous pay. Qualified applicants are eligible for the vacation accrual schedule.

Interested applicants can pick up and return their application at Shelby City Hall, 43 W. Main St., Shelby, OH 44875 or by accessing the online application at www.shelbycity.oh.gov. Please call 419.342.4085 with any questions.

City of Bryan seeks applicants for IT technician/help desk support

The City of Bryan is seeking applicants for the position of IT technician/help desk support. Under the direction of the communications superintendent, this position provides technical support of desktop computers, applications and related technology; troubleshoots, identifies, researches and resolves technical problems; documents, tracks and monitors problems to ensure a timely resolution. Also performs a variety of maintenance, software and hardware installation, and training tasks to ensure end-user workstations and network performance meet utilities and user requirements.

Position requires an associate's degree in technical field; five to seven years of experience in the field or a related technical area; or an equivalent combination of education and experience which provides the knowledge, skills and abilities needed to perform essential functions of the position. Applicants must have a valid driver's license. A full job description may be downloaded at www.cityofbryan.net/employment. Please submit resume to Bryan Municipal Utilities, 841 E. Edgerton St., Bryan, OH 43506; or email to humanresources@cityofbryan.com or apply in person between 8 a.m. and 4 p.m., Monday through Friday.

Opportunities available at AMP

AMP is seeking applicants for the following positions:

Corporate health and safety coordinator

Marketing member relations representative

Director of risk and internal controls