

GENERAL INFORMATION

August 26, 2019

1. CALENDAR (August and September, 2019)
2. AGENDA – Special **Tree Commission** Meeting; Monday, August 26th @9:45 AM
3. AGENDA – **Safety and Human Resources Committee**; Monday, August 26th @7:00 pm
 - a. Approval of Minutes (July 22, 2019)
 - b. Feral Cats - enclosed is information provided by the Henry Co. Humane Society.
 - c. Golf Carts on City Streets – enclosed are *Street Miles Per Hour* maps of the City.
3. CANCELED – FINANCE and Budget Committee Meeting
4. AGENDA – Special **Planning Commission** Meeting; Tuesday, August 27th @5:00 pm
 - a. PC 19-07 Public Hearing on Recommendation for Approval of **CITY MASTER PLAN**
5. CANCELED - Civil Services Commission Meeting
6. OHIO ETHICS COMMISSION VOLUNTARY Informative Session; Wednesday, August 28th @10:30 am
7. AGENDA – **Parks and Rec Board** Meeting; Wednesday, August 28th @6:30 pm

Records Retention - CM-11 - 2 Years

August 2019

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---|---|------------------------------------|---|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 7:00 pm City Council | 6 | 7 | 8 | 9 JOEL - Vacation | 10 |
| 11 | 12 | 13 4:30 pm BZA | 14 | 15 | 16 8:00 am Healthcare Cost Committee | 17 |
| 18 | 19 6:00 pm Tree Commission 7:00 pm City Council | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 9:45 am Special Tree Commission Meeting 7:00 pm Safety & Human Resources Committee | 27 11:00am-2:00pm Employee BBQ @Oberhaus Pk 5:00 pm Special Planning Commission Meeting | 28 10:30 am Ethics Training 6:30 pm Parks & Rec Bd. | 29 3:00 pm Employee Golf Outing | 30 | 31 |

September 2019

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|---|--|-------------------------------------|---|-----------|-----------|
| 1 | 2 Labor Day <div>CITY OFFICES CLOSED</div> | 3 6:15 pm Technology Comm. 7:00 pm City Council | 4 | 5 | 6 | 7 |
| 8 | 9 6:15 pm Electric Comm. 6:15 pm BOPA 7:00 pm Water/Sewer Comm 7:30 pm Muni Prop Comm. | 10 4:30 pm BZA 5:00 pm Planning Comm. | 11 | 12 8:00 am Health Care Cost Committee | 13 | 14 |
| 15 | 16 6:00 pm Park & Rec Comm. 6:00 pm Tree Commission 7:00 pm City Council | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 Fall begins 6:30 pm Finance & Budget 7:30 pm Safety & HR Comm | 24 4:30 pm Civil Service | 25 6:30 pm Park & Rec Bd. | 26 <div>Rox - Vacation Days</div> | 27 | 28 |
| 29 | 30 5th Monday-No Scheduled Meetings Rox Vacation Day | Notes: | | | | |

City of Napoleon, Ohio

TREE COMMISSION

SPECIAL MEETING AGENDA

Monday, August 26, 2019 at 9:45 am

LOCATION: North Branch Nursery, 3359 Kesson Road, Pemberville, OH 43450

1. Tour of North Branch Nursery.
2. Adjournment.



Roxanne Dietrich

Interim Clerk of Council

City of Napoleon, Ohio
SAFETY AND HUMAN RESOURCES COMMITTEE
SPECIAL MEETING AGENDA
Monday, August 26, 2019 at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: July 22, 2019. (In the absence of any objections or corrections, the Minutes shall stand approved.)
- 2) Feral Cats.
- 3) Golf Carts on City Streets.
- 4) Any other matters currently assigned to the Committee.
- 5) Adjournment.


Roxanne Dietrich
interim Clerk of Council

SAFETY & HUMAN RESOURCES COMMITTEE

Special Meeting Minutes

Monday, July 22, 2019 at 7:00 PM

PRESENT

Committee Members
City Manager
City Law Director
Recording Secretary
City Staff

Dan Baer-Chairman, Jeff Comadoll, Jeff Mires
Joel L. Mazur
Billy Harmon
Roxanne Dietrich
Mayor Jason Maassel
David J. Mack, Chief of Police
Brian Koeller, Northwest Signal

Others

ABSENT

Call to Order

Chairman Baer called the meeting to order at 7:00 pm.

Approval of Minutes

Hearing no objections or corrections, the minutes from the April 22, 2019 meeting stand approved as presented.

Golf Carts on City Streets

Harmon stated in 2017 the state passed 4511.214 and 4511.215 giving the municipalities the right to decide whether or not to allow golf carts on certain city streets, 4511.214 (2) No person shall operate an under-speed or utility vehicle or a min-truck upon any street or highway except as follows: (a) upon a street or highway having an established speed limit not greater than thirty-five miles per hour and only upon such streets and highways where a local authority has granted permission for such operation in accordance with Section 4511.215 of the Revised Code. If Council desires to allow golf carts on certain city streets, we can change the mph and state what streets the golf carts would be allowed on. Mazur added if golf carts were to be allowed on city streets, the vehicles first need to be inspected by the Sheriff Office or Police Department. Harmon believes the inspection could be done by either; but, does not know if our Police Department would have time at this point. Mazur said and we don't know if there is a training program or if there is anything specific needed to do the inspections, if this is enacted by City Council, we will work it out with the Sherriff's Office.

Chief Mack agreed to have the Sheriff's Office do the inspections, that is how other counties handle the inspections. There is concern with the Scott Street 35 mph traffic pattern, another significant traffic area would be Woodlawn. Mires agreed with Chief Mack, will you need signs put up though we don't need any more signs up.

Chief reported he had engineering do color coded maps with the speed limits if the golf carts were kept in the 25 mph zone there will be pockets, the south side can come north, the Senior Center and St. Rt. 108 is higher at 35 mph, the West end of town can get to the golf course, Anthony Wayne Acres and Twin Oaks could go around their neighborhood. The code section does not talk about posting signage. Harmon noted he has drafted an ordinance for the golf carts not to be on streets above 25mph. Mazur said he did not get any traffic or crash data as a lot of communities have not adopted this. The former Senior Center Director was in favor having golf carts around the Senior

Center she felt it would be easier for the older people to get around. Comadoll commented until the citizens tell us they want this we don't do anything. Mires concurred, if people want this, they will come to us. Baer did not disagree; however, feels this should be discussed by the whole body of City Council and see if any citizens come forward. Comadoll asked about utility vehicles, we just talked about golf carts. Harmon said *low speed vehicle* would have to be defined.

No action was taken, this will be discussed with the full body of City Council at their next meeting on August 5, 2019.

Feral Cats

Mazur stated this is an issue every community has a problem with. When I spoke to ODNR about deer I asked them about cats, they do not touch cats they feel cats have a detrimental effect on the environment. I spoke to our local humane society they are already stressed and with the amount of cats out there the issue is how do you kennel them plus it is a big maintenance cost to feed them, consequently, they don't deal cats either. Humane Ohio does address feral cats their information was provided in your packet. We did get some examples from other city codes we can use to tighten ours to address this, this is a nuisance issue, people are feeding cats and cat colonies are marking their territories, there are odors, noises from cat fights, people with allergies to cats are now having to confront in their own backyard because neighbors are being irresponsible with their own cats, there is a big educational piece. The code we use is kennel code, that does not address cat colonies, revisions can be made to help enforce the issue. Our first responders responded to a call at a house on Park and Garden and found lots of cats living there, the cats carry fleas and fleas spread fairly easily. Our first responders were infected with fleas and had to be de-contaminated. Chief Mack added, the Nuisance Officer was infected too and had to be de-contaminated. Baer asked what do we have on our books right now? Harmon responded "nothing", much of our penalty code section is under the kennel definition there is not a lot of prohibition and the penalty is gone. To enforce we would have to get somebody on staff. Mazur added there is nothing in the books for us to enforce, it becomes a priority issue, we can educate people, sending warning letters to the people we know are feeding the cats may be helpful; but it will cost money to run the program. Harmon stated any option will cost money to fix the problem. Baer noted there are a couple situations, we have several individuals feeding stray cats and there are cats where they aren't supposed to be and another issue is like the situation just alluded to with more than twenty some cats in a location, that is a really serious problem. Chief Mack said once the Nuisance Officer and I were made aware of the situation, he posted it at once, there are codes for unsanitary housing that he can enforce unfortunately we have to wait for things to get that bad before we could respond to it. Mazur noted Humane Ohio's cost is \$150-\$200 for each cat, there is the cost for mileage to have them to come from Tremainsville Road to Napoleon to sets traps and go back, unless there is way to get volunteers to help. It is a matter of priorities there are bigger issues out there, this is an enforcement piece, it is difficult putting ourselves in a situation having to prove someone is feeding feral cats. Harmon said we can put words on paper it is something else to have someone with the time and manpower to enforce, we have a shortage of police officers and the nuisance officer is part-time. Comadoll asked if the Health Department could help us out. Mazur replied he has reached out to them and had no response. To trap and neuter comes at a cost, the problem is it does not go away

Baer reported the committee is in favor but does not have a recommendation will send to the full body of City Council at their August 5, 2019 meeting.

Motion: Comadoll Second: Mires
to adjourn the Safety and Human Resources Committee meeting at 7:49 pm.

Roll call vote on the above motion:

Yea-Mires, Baer, Comadoll

Nay—

Dan Baer, Chairman

Dan Baer, Chairman

Spaying & Neutering Your Pets



Whether it is your own animal or a stray. Helping cut down on the overpopulation of animals is important.

- **Around 2.7 million adoptable dogs & cats are euthanized each year in the United States. These high numbers are the result of unplanned litters that could've been prevented by spaying or neutering.**
- **Up to 67,000 puppies can be born from one unspayed female dog & her offspring in 6 years.**
- **Up to 370,092 kittens can be born from one unspayed female cat and her offspring in 7 years.**

- **Many of these animals are taken to shelters or released into the "wild" where they breed.**

***Please do your part & spay or neuter your pet. Help cut**

Why spay or neuter?



An unspayed female cat, her mate, and their offspring producing an average of 2.8 surviving kittens per litter at a rate of two litters a year adds up quickly.



1 year: 12 cats
2 years: 67 cats
3 years: 376 cats
4 years: 2107 cats
5 years: 11801 cats
6 years: 66,088 cats
7 years: 370,092 cats
8 years: 2,072,514 cats
9 years: 11,606,077 cats

Spaying or neutering one cat saves many lives.

down on the overpopulation of animals.*

1+1=67,000

One female dog and one male dog and their offspring can produce 67,000 puppies in 6 years. The solution to the problem of pet overpopulation is for you to spay or neuter your dog. dofers.com



HUMANE OHIO PRICES FOR OWNED & PUBLIC ANIMALS

Spay/Neuter Cat Prices:

\$47 Male or Female cat- NO ear tip

\$29 Male or Female cat- Ear Tip

Spay/Neuter Dog Prices:

\$72 Male or Female dog (2-99lbs.)

\$112 Male or Female dogs (100lbs. & up)

Additional Services & Vaccines:

available at time of spay/neuter only

Nail Trim \$5

Capstar (single dose) cats or dogs \$5

Advantage Multi (flea & parasite) cats or dogs \$15/dose

Advantage Multi (dogs over 70LBS)
\$20/dose

Rabies \$10

Bordetella Vaccine (dogs) \$15

Canine Distemper Vaccine \$15

Feline Distemper Vaccine \$15

Elizabethan Collar \$12

Microchip \$20

Additional Charges:

Anesthesia fee (if put under & unable to spay/neuter surgery) \$10

Cryptorchid (male only- if testicle is not descended) \$15

Exploratory Charge (if anesthetized & incision is made) \$25

Umbilical Hernia Repair \$15

* Prices as of 7/11/2018. Prices subject to change without notice*

Things to remember

- Payment must be cash or check only.
- Animal must be in a hard plastic carrier / Live Trap only
- Bring your photo ID
- 1 animal per carrier / trap

Drop-Off: Tues. between Noon-5pm (Pay @ time of drop-off)

Pick-Up: Wed.

between 5:30pm-6pm

Animal Humane Societies & Rescues

- **Wood County Humane Society:** 419-352-7339

801 Van Camp Rd., Bowling Green, Oh 43402

- **Fort Defiance Humane Society:** 419-658-2298

7169 OH-15, Defiance, Oh 43512

- **Williams County Humane Society:** 419-636-2200

9464 Williams Co Rd 13, Bryan, Oh 43506

- **Toledo Area Humane Society:** 419-891-0705

827 Illinois Ave, Maumee, Oh 43537

- **Friends of Feline:** 419-393-2400

14597 Power Dam Rd, Defiance, Oh 43512

- **Fulton County Humane Society:** 419-349-3841

14720 Co Rd J, Wauseon, Oh 43567

- **Toledo Animal Rescue:** 419-382-1130

640 Wyman St, Toledo, Oh 43609

- **Maumee Valley Sav-A-Pet:** 419-537-9663

5250 Hill Ave, Toledo, Oh 43615

- **Paws & Whiskers Cat Shelter:** 419-536-1914

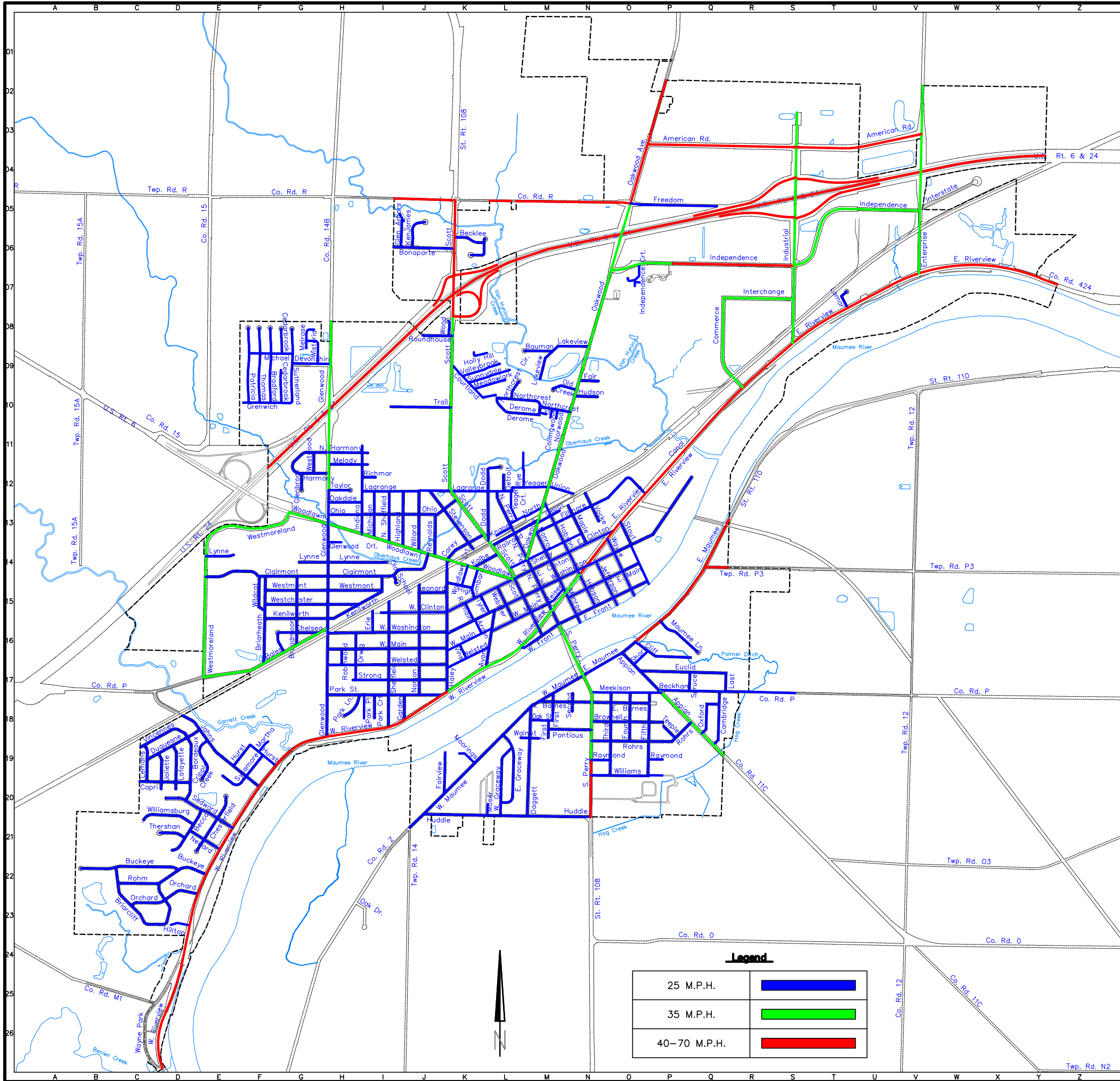
32 Hilwyck Dr, Toledo, Oh 43615

- **Planned Pethood:** 419-826-3499

- **Pets Without Parents:** 614-267-7297

629 Oakland Park Ave, Columbus, Oh 43214

- **Animal House Rescue:** 419-374-0310



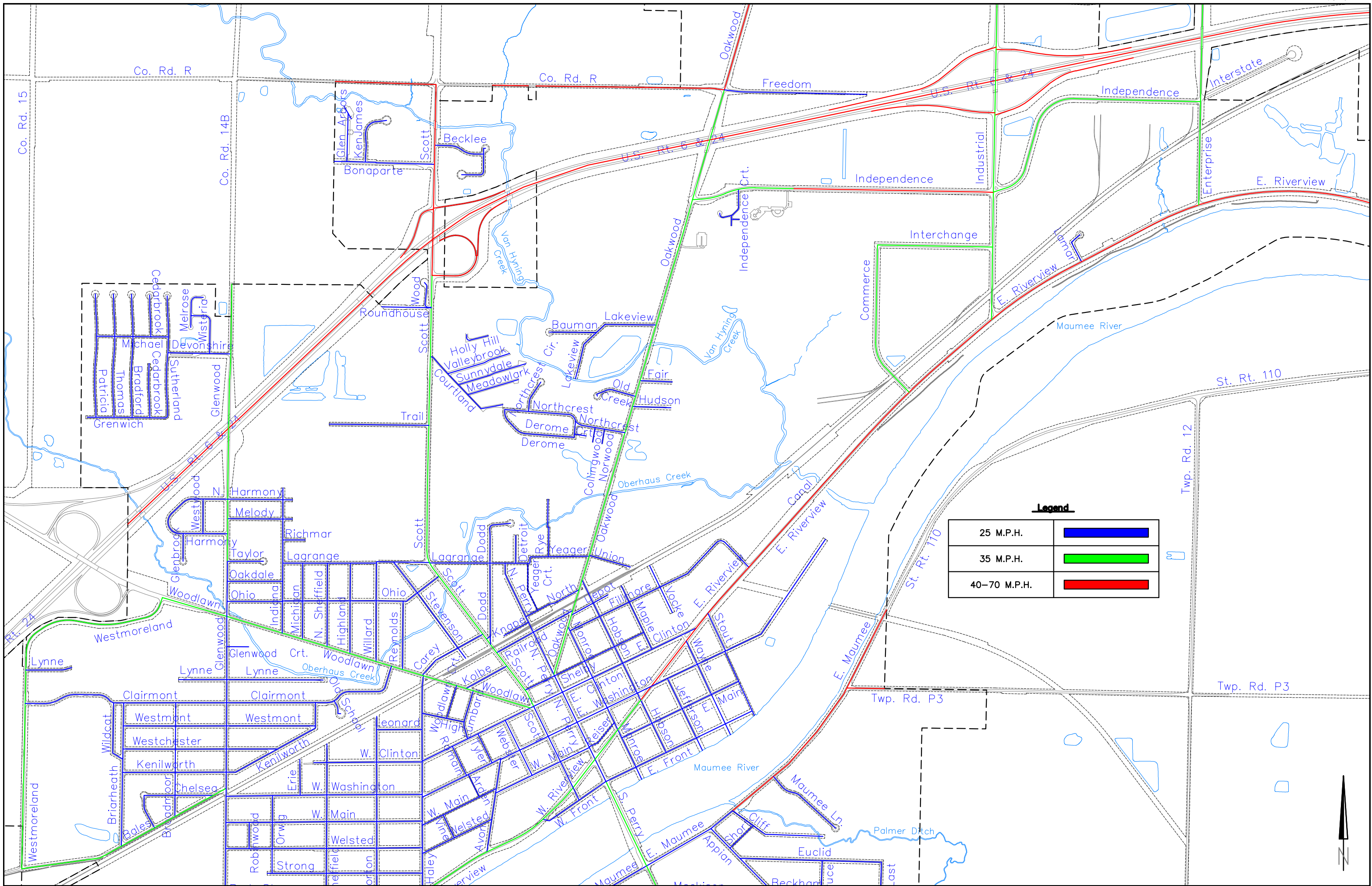
| | | | |
|--------------------|------|----------------------|------|
| American Rd. | V-03 | Martha Ln. | F-19 |
| Appian Ave. | O-17 | Maumee Ave.,East | N-17 |
| Arden Crt. | K-16 | Maumee Ave.,West | M-17 |
| Avon Pl. | K-16 | Maumee Ln. | P-16 |
| Bales Rd. | F-16 | Meadowlark Ln. | K-09 |
| Barnes Ave.,East | M-18 | Meekison St. | O-17 |
| Barnes Ave.,West | O-18 | Melody Ln. | H-11 |
| Bauman Pl. | M-09 | Melrose Pl. | G-08 |
| Becca Ln. | D-21 | Michael Dr. | F-09 |
| Beckham St. | P-17 | Michigan Ave. | I-13 |
| Becklee Dr. | K-06 | Monroe St. | N-15 |
| Bonaparte Dr. | J-06 | Moorings Dr. | K-19 |
| Bordeaux Dr. | D-19 | Moser Dr. | L-20 |
| Bradford Ave. | F-10 | Neward Dr. | E-21 |
| Briarcliff Dr. | C-23 | North St. | M-13 |
| Briarheath Ave. | F-16 | Northcrest Cir. | L-10 |
| Broadmoor Ave. | G-16 | Northcrest Dr. | M-10 |
| Brownell Ave. | O-18 | Norton Ave. | J-17 |
| Buckeye Ln. | C-22 | Norwood Dr. | M-10 |
| Cambridge St. | Q-18 | Oak Dr. | I-23 |
| Canal St. | P-11 | Oak St. | M-18 |
| Capri Dr. | C-20 | Oakdale Dr. | H-12 |
| Carey St. | K-14 | Oakwood Ave. | M-12 |
| Cedarbrook Ave. | G-10 | Ohio St. | H-13 |
| Chelsea Ave. | G-16 | Old Creek Dr. | N-10 |
| Chesterfield Dr. | E-21 | Old School Dr. | I-15 |
| Clairmont Ave. | H-14 | Orchard Ln. | D-22 |
| Cliff St. | O-16 | Orwig Ave. | H-17 |
| Clinton St.,East | M-14 | Oxford St. | O-18 |
| Clinton St.,West | J-15 | Park Crt. | I-18 |
| Collingwood Dr. | M-10 | Park Pl. | I-18 |
| Commerce Dr. | Q-08 | Park St. | H-17 |
| Courtland Dr. | K-09 | Park Ln. | H-18 |
| Cripple Creek Crt. | E-19 | Patricia Ave. | F-10 |
| Daggett Dr. | M-20 | Perry St.,North | M-15 |
| Depot St. | M-13 | Perry St.,South | N-16 |
| Derome Crt. | L-10 | Pontious Pl. | M-18 |
| Derome Dr. | L-10 | Railroad St. | L-13 |
| Detroit Ave. | L-12 | Raymond St. | P-19 |
| Devonshire Dr. | G-09 | Reiser St. | M-15 |
| Dodd St. | K-13 | Reynolds St. | J-14 |
| Duquesne Dr. | C-19 | Richmar Ln. | I-12 |
| Enterprise Ave. | V-06 | Riverview Ave.,East | O-13 |
| Erie St. | I-16 | Riverview Ave.,West | K-17 |
| Euclid Ave. | P-17 | Robinwood Ave. | H-16 |
| Fair St. | N-09 | Rohm Dr. | C-22 |
| Fairview Dr. | I-20 | Rohrs Ave. | O-19 |
| Fifth St. | O-18 | Romain Ave. | K-15 |
| Fillmore St. | M-13 | Roundhouse Rd. | J-08 |
| First St. | M-18 | Rye St. | L-12 |
| Fourth St. | O-18 | Scott St. | L-14 |
| Freedom Dr. | O-05 | Second St. | N-18 |
| Front St.,East | N-15 | Sedward Ave. | D-20 |
| Front St.,West | M-16 | Sheffield Ave. | I-17 |
| Garden St. | J-18 | Sheffield Ave.,North | I-13 |
| Glen Arbors Dr. | I-06 | Shelby Ave. | M-14 |
| Glenbrook Crt. | G-12 | Short St. | O-16 |
| Glenwood Ave. | H-13 | Spruce St. | Q-17 |
| Glenwood Crt. | H-13 | Stevenson St. | K-13 |
| Graceway Dr.,East | L-20 | Stout St. | O-13 |
| Graceway Dr.,West | L-20 | Strong St. | I-17 |
| Grenwich Dr. | F-10 | Sunnydale Ln. | K-09 |
| Haley Ave. | K-17 | Sutherland Ave. | G-10 |
| Harmony Dr. | G-12 | Sycamore Dr. | F-19 |
| Harmony Dr.,North | H-11 | Taylor Dr. | H-12 |
| High St. | K-15 | Teeple St. | P-19 |
| Highland Ave. | I-13 | Thershan Dr. | D-21 |
| Hilltop Ln. | D-23 | Third St. | O-18 |
| Hobson St. | N-15 | Thomas Ave. | F-10 |
| Holly Hill Dr. | K-09 | Township Rd. P3 | Q-14 |
| Huddle Rd. | N-20 | Trail Dr. | J-10 |
| Hudson St. | N-10 | Tyler St. | K-15 |
| Hurst Dr. | F-19 | Union St. | M-12 |
| Independence Crt. | O-07 | Valleybrook Ln. | K-09 |
| Independence Dr. | U-05 | Vincennes Dr. | D-18 |
| Indiana Ave. | H-13 | Vine St. | K-16 |
| Industrial Dr. | S-06 | Vocke St. | N-13 |
| Interchange Dr. | R-07 | Walnut St. | M-18 |
| Interstate Dr. | V-05 | Washington St.,East | N-14 |
| Johns Rd. | D-18 | Washington St.,West | J-16 |
| Jefferson St. | N-14 | Wayne St. | O-14 |
| Joliette Dr. | D-19 | Wayne Park Dr. | C-26 |
| Kenilworth Ave. | H-15 | Webster St. | L-15 |
| KenJames Crt. | J-06 | Welsted St. | I-17 |
| Knap St. | L-13 | Westchester Ave. | G-15 |
| Kolbe St. | K-14 | Westmont Ave. | G-15 |
| Lafayette Dr. | D-19 | Westmoreland Ave. | E-17 |
| Lagrange St. | K-12 | Westwood Ave. | G-12 |
| Lakeview Dr. | N-08 | Wildcat Dr. | F-15 |
| Lamar Ln. | T-07 | Willard St. | J-13 |
| Last St. | Q-17 | Williams St. | O-19 |
| Lemans Dr. | C-19 | Williamsburg Ave. | D-20 |
| Leonard St. | J-15 | Wisteria Ln. | G-08 |
| Lumbard St. | K-15 | Wood Dr. | K-08 |
| Lynne Ave. | G-14 | Woodlawn Ave. | G-13 |
| Main St.,East | O-14 | Woodlawn Crt. | K-14 |
| Main St.,West | M-15 | Yeager Crt. | L-12 |
| Maple St. | N-13 | Yeager St. | M-12 |

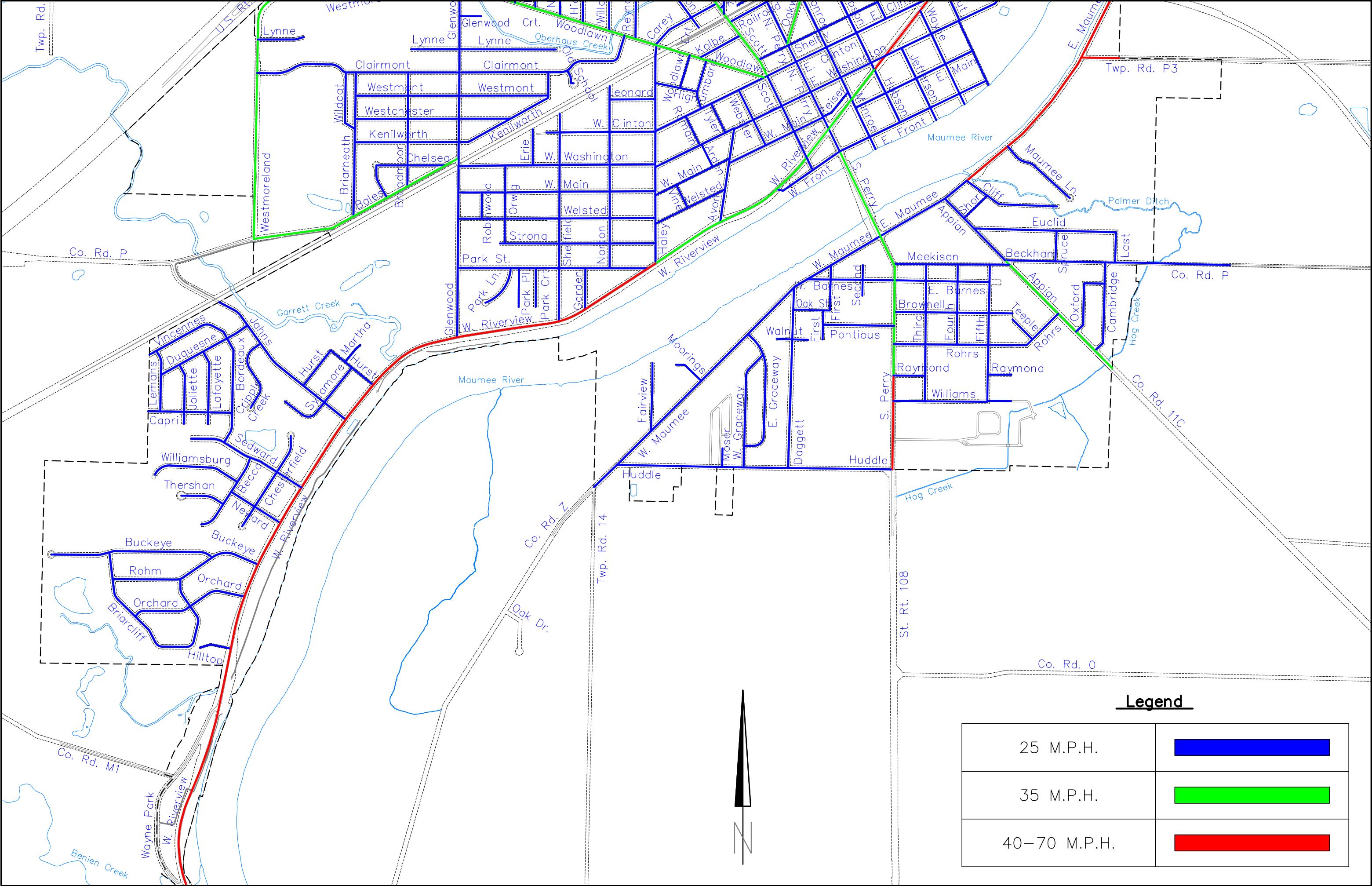
City of Napolean
Engineering Department
255 West Riverview Avenue
Napoleon, Ohio 43545
Phone: (419) 592-4010
Fax: (419) 599-8393






Plans Prepared By:
City of Napolean
Engineering Department
Chad E. Lulfs, P.E., P.S.
Director Of Public Works

| Created: | 6/13/19 | Plotted: | 8/13/19 | Scale: | N.T.S. |
|----------------|------------------------|-----------|---------------|--------|--------|
| Drawn: | Mark B. Spiess | Approved: | Chad E. Lulfs | | |
| Drawing Name: | Street MPH B 11x17.dwg | | | | |
| Sheet 00_of 00 | | | | | |





Legend

| | |
|--------------|---|
| 25 M.P.H. |  |
| 35 M.P.H. |  |
| 40-70 M.P.H. |  |



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 599-1235 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Mayor and City Council, City Manager, City
Law Director, City Finance Director,
Department Supervisors, News media

From: Roxanne Dietrich, *Interim* Clerk of Council *rd*

Date: August 22, 2019

Subject: Finance and Budget Committee – Cancellation

Due to lack of agenda items, the **FINANCE AND BUDGET COMMITTEE** meeting scheduled for Monday, August 26, 2019 at 6:30 pm has been *canceled*.

City of Napoleon, Ohio
PLANNING COMMISSION

Special Meeting Agenda

Tuesday, August 27, 2019 at 5:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Call to Order.
- 2) Approval of Minutes: April 9, 2019.
- 3) New Business
 - a. **PC-19-07 – Public Hearing on Recommendation for Approval of City Master Plan:**
ORC 159.01(c)(4) - Recommend for Adoption a Master and/or Thoroughfare Plan for the City, including any Amendments thereto.
- 4) Adjournment.


Roxanne Dietrich
Interim Clerk of Council

PLANNING COMMISSION

MEETING MINUTES

Tuesday, April 9, 2019 at 5:00 PM

PC 19-04 – Preliminary Plat of Subdivision – Napoleon Senior Housing

| | |
|--|--|
| PRESENT | |
| Members | Tim Barry-Chair, Jason Maassel-Mayor, Marvin Barlow, Suzette Gerken, Larry Vocke |
| City Staff | Mark Spiess-Sr. Eng. Tech/Zoning Administrator |
| Recorder | Roxanne Dietrich |
| Others | John Stock, Art Germann, Brian Baumgart |
| ABSENT | |
| Call to Order | Chairman Barry called the meeting called to order at 5:00 pm, roll call was taken and it was noted a quorum was present. |
| Approval of Minutes | Hearing no objections or corrections, the April 1, 2019 meeting minutes were approved as presented. |
| PC 19-04 Background | Barry read the background on PC 19-04: An application of Public Hearing has been filed by Stock Development Company, LLC (John Stock). The applicant is requesting the approval of a Preliminary Plat of Subdivision for a Planned Residential Development. The request is pursuant to Chapter 1105 of the Codified Ordinances of Napoleon, Ohio. The property is located in an R-3 Moderate Density Residential Zone. |
| Research and Findings | Spiess read the research and findings for PC 19-04: on September 11, 2018, a Conditional Use Permit was approved at hearing PC 18-03 for a Planned Residential Development. A preliminary plat is needed to begin the project. A dedication plat will be done when the portion of the project to be turned over to the City is completed. |
| Comments | Barry asked if this is the same as before showing where the building and right-of-way will be. Spiess said it is also showing the property line. Williams Street is a paper street. Stock commented we want to keep off Raymond Street and not bother the residents, we are looking to start in mid-May. |
| Art Germann 1488 Taylor Drive | Barry swore in Art Germann. Mr. Germman asked if anyone from the Engineering Department was here? He had a question on the widening of Raymond Street, the details, how wide. Maassel said the sidewalk will be on the north side. Spiess added the new street will be 29' wide. Germann asked between the curb and sidewalk how close will it be to the existing sidewalk, is there concern with the cul-de-sac if the ladder truck can get in if need to. Maassel replied, both the Engineer and Fire Chief have looked at this and all the big stuff can get in and move around and get out. |

Barry swore in Brian Baumgart.
Mr. Baumgart asked if the construction traffic will be going down Raymond Street or will it go around? Stock said we will put more gravel down. Baumgart said to go behind where I live, I appreciate that. Stock gave Mr. Baumgart his card and informed him to call at any time with any questions and/or concerns he may have. Baumgart asked the street will be 4' from the existing? Spiess said we can go back and look at the Engineering Plans after the meeting, I think it's 2' on each side; but, let's look at the plans. Baumgart confirmed there will be no sidewalk on my side, right? Maassel replied Council was told the sidewalk would be just on the North side of Raymond. Baumgart asked if there was any kind of curfew for construction? Spiess thought the hours are 7:00 am – 7:00 pm but will check with the Engineer. Barry added they can't go around the clock. Stock said maybe on the interior work, like painting.

Motion: Barlow Second: Maassel
to approve PC 19-04 Napoleon Senior Housing Preliminary Plat of Subdivision.

Roll call vote on the above motion:
Yea-Barry, Barlow, Maassel, Gerken, Vocke
Nay-

Barry noted PC 19-04 is approved and will go to City Council on April 15, 2019.

Motion: Maassel Second: Vocke
to adjourn the Planning Commission meeting at 5:13 pm.

Roll call vote on the above motion:
Yea-Barry, Barlow, Maassel, Gerken, Vocke
Nay-

Tim Barry - Chairman

PC-19-07

Recommendation For Approval of City Master Plan

MEMORANDUM

TO: Members of The City Planning Commission
FROM: Mark B. Spiess, Sr. Eng. Tech. / Zoning Admin.
SUBJECT: Recommendation For Approval of City Master Plan
MEETING DATE: August 27, 2019 @ 5:00 PM
HEARING #: PC-19-07

BACKGROUND:

Ord. 159.01(c)(4) “Recommend for adoption a master and/or thoroughfare plan for the City, including any amendments thereto;

RESEARCH AND FINDING

Ord. 159.02 (b) “Council Authority. The Council may accept, reject or modify any other Planning Commission recommendation by approved motion having a majority vote of those current Council members, except that any ordinance or resolution to amend the Planning and Zoning Code that differs from a recommendation of the Planning Commission shall not pass without a three-fourths (3/4) vote of the current members of Council concurring thereto. No such ordinance seeking to amend the provisions of a Planning and Zoning Code which is in accordance with the report and recommendation submitted by the Planning Commission shall be deemed to pass or take effect without an affirmative vote of at least a majority of the current Council members.

RECOMMENDED CONDITIONS:

On June 17, 2019 a copy of the Master Plan was sent to City Council and the Planning Commission for their review. Any comments were asked to be returned by July 12, 2019. No comments were returned, so it is recommended this Master Plan be approved as presented.



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Telephone: (419) 599-1235 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Civil Service Commission
cc: Mayor and City Council, City Law Director, City
Manager, City Finance Director, Department
Supervisors, News Media
From: Roxanne Dietrich, *interim* Clerk of Council *rd*
Date: August 22, 2019
Subject: Civil Service Commission – Cancellation

Due to a lack of agenda items, the **CIVIL SERVICE COMMISSION** meeting scheduled for Tuesday, August 27, 2019 at 4:30 pm has been *canceled*.

City of Napoleon, Ohio

PARKS AND RECREATION BOARD

Meeting Agenda

Wednesday, August 28, 2019 at 6:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

1. Approval of Minutes: May 29, 2019. (in the absence of any objections or corrections, the Minutes shall stand approved)
2. Discussion on the Aquatic Center Design
3. Update on Recreation Programs and Capital Improvements
4. Miscellaneous.


Roxanne Dietrich - *Interim* Clerk of Council

PARKS AND RECREATION BOARD

Meeting Minutes

Wednesday, May 29, 2019 at 6:30 pm

| | |
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| PRESENT | |
| Board Members | Matt Hardy-Chair, Peg Funchion Vice-Chair, Mike Saneholtz, Chad Richardson, Jon Knepley, Ryan Miller |
| City Staff | Tony Cotter, Parks and Recreation Director |
| Recording Secretary | Roxanne Dietrich |
| Councilmembers | Jeff Mires, Ken Haase |
| Absent | |
| Board Member | Ryan Funchion |
| Call to Order | The Parks and Recreation Board meeting was called to order by Chairman Hardy at 6:30 pm. |
| Approval of Minutes | Hearing no objections or corrections, the minutes from the March 27, 2019 meeting stand approved as presented. |
| New Swimming Pool | <p>Cotter informed the Board a group met up the night of the levy, most of the campaign committee was there also and we let them know how appreciative we were of their efforts. Cotter then gave an outline of how the project will proceed. An engineering/architectural firm will need to be hired, we are now asking for proposals from different firms, a copy of the RFP was included in your packet so you know what we are asking the firms to do. Interested firms will submit their resume to the City Engineering Department, two members from the engineering department and myself will review the RFP's based on several qualifications. I have received phone calls from three firms wanting to schedule an on-site visit before they submit their proposal. The existing pool will open for the summer and close in early August by that time we should know where we are at with hiring an engineering firm, the contract will be for building the pool, the bathhouse, clubhouse and pump house we have not decided if the demolition will be included or will be a separate contract. The timeline to demo the existing pool would be this fall with the new pool to be built next year, we will not have an outdoor pool season next year. The pool companies do not see a problem with the timeline, the build could take two to three months as long as the weather is cooperative. Saneholtz asked if the demolition will start when the pool closes? Cotter said realistically we are looking at September or October it will take two-three weeks to tear it out. Richardson questioned it will take two to three months to build a new pool is all? Cotter responded for the pool portion the buildings could take longer. I will recommend Astro Pools whether we get them or not will see, I like the work they do, they built Wauseon's pool, they build stainless steel walls. I will be asking the engineering firm selected to come to a board meeting, it may be a July or early August meeting, I want everyone kept in the loop when the final plans and specs are put together to make sure everything is in there that we want, I would like Rachel Bostelman to be involved too. When we visited Wauseon's pool the filtration system is so much more efficient and user friendly, everything is top of the line, someone asked if we will be using salt water, I asked the pool company, no salt water is to be used. We will save so much money in operation because of the efficiency in treating water plus the new pool will not be as big. We may have to put one or two more people out there; but, the savings on our utility cost will pay for that.</p> |
| Financing the New Pool | Because the money from the levy will not start rolling in until next year, I have been talking with our Finance Director, Kent Seemann, he will handle the financing and has been very helpful. To get started we will probably need half a million dollars, they are |

Current Pool

Fourth of July Activities

Around the Table

Miller

The starting time for softball games is 6:00 pm and 7:30 pm, during school when you play the later game it is usually 7:40 pm before the game is started and 2nd graders are not getting not home until 9:30 pm-10:00 pm. Cotter said he's never been a proponent of starting the season that early, when the season starts in late April there are two problems, weather and school. I can propose to the commissioners starting times of 6:00 pm and 7:15 pm, you are right 2nd graders should not be out that late. They want the rec season done early enough so girls can play travel ball too is why they cram everything in the month of May. Miller suggested game times of 5:30 pm and 7:00 pm, there is an hour and a half time limit may want to consider making that 1 hour and 15 minutes so the second game starts by 7:00 pm. Cotter said he will talk to Josh as I agree with you that is too late for the younger kids.

Knepley

No items.

Richardson

No items.

Hardy

Oakwood Park in general needs updated, it is starting to show its age. Saneholtz suggested putting the update in the budget. Cotter mentioned the fencing may need new fabric, the foul ball overhang netting needs to be replaced, I was hoping to get some Diamond Booster money; but, they opted for pads for the batting cages. This year will expose a lot of things, the biggest problem we have always had at Oakwood Park is standing water that is the worse ground, it is so frustrating now the guys cannot get it mowed and are frustrated that it is not up to the standards we want, this has been the wettest spring I've seen in years, we would have to put tile everywhere across the entire outfield for it to drain properly.

Funchion

What about the golf course?

Saneholtz

That is my concern too what are we going to do? Cotter replied we are at a point any kind of rain is killing us, it is the saturation. The course appears to be nice; but, you get off the path on number 1 and are instantly spinning, go over the hill at number 2 and you will almost get stuck, between number 7 and number 8 there are areas standing in water. We can open up and say walking only; but, no one does that anymore. Funchion asked what is the grass situation for the areas under water? Cotter said it has been a small blessing it has not been too hot, there will be a few spots; but, all in all we did not get the devastation like we usually do, if we were to allow carts out there they will get stuck and damage the course. Saneholtz asked if there is anything we can do with the pond to make it deeper so it drains better, in the future can we re-route the moisture from the subdivision? Cotter said he will ask. This is just a different type of year we are dealing with things we have never dealt with before. The rain is constant and things cannot dry up. It is depressing and frustrating, obviously revenue will not look very good.

Mires

On behalf of City Council, thank-you for everything you guys are doing. Everyone had a part in getting this levy passed for the pool it was nice to see everyone come together and be on the same page. We appreciate all you do.

Cotter

Baseball leagues for the little kids start next week, softball is in full swing, we will get the tennis and golf programs going. Volleyball signups were done early, they want to start the program early in September and cannot catch the kids at school; is why we are doing signups now for a Fall program. WNDH is getting things ready for KidzFest on June 6th. The pool will open on June 1st, we have two brand new managers and I've been impressed with them they have picked up on things well, they are smart kids, this staff is going to be a smaller guard group; but, they want to work more hours, we have a pretty good staff. Most of my golf staff is back, we may have to hire an extra for

Chad Bostelman who is going to cut back as he's going to do the basketball 3-6 grade program. Typically, we do not meet in June or July; but, we may have a special meeting on the pool.

Motion to Adjourn

Motion: Saneholtz Second: Miller
to adjourn the Parks and Recreation Board meeting at 7:37 pm.

Passed

Yea-6

Nay-0

Roll call vote on the above motion:

Yea-Saneholtz, Richardson, Funchion, Miller, Knepley, Hardy

Nay-

Approved

Matt Hardy - Chair

DRAFT

Merom Brachman, *Chairman*
Megan C. Kelley, *Vice Chair*
Bruce E. Bailey
Julie A. Rutter
Elizabeth E. Tracy
Mark A. Vander Laan

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Ohio Ethics Law: Can I Do That?

The Ohio Ethics Commission is coming to your community to offer an educational training session on the Ohio Ethics Law!

All are invited to this free, voluntary, and informative session.

Wednesday, August 28, 2019
10:30 a.m. – 12:00 p.m.

Napoleon City Hall
Council Chambers
255 W. Riverview Ave.
Napoleon, OH

While the training is not mandated by law, the Ohio Ethics Law does pertain to all public officials and employees – hired, elected, and appointed – and these sessions are designed to help those in public service better understand and comply with the statute.

So please join us for a helpful discussion on the law!

Topics Covered:

- Conflicts of Interest
- Gifts and public service
- Public Contracts
- Nepotism
- Post-employment

Registration is not required, but if you have questions,
contact Susan Willeke at (614) 466-7090 or susan.willeke@ethics.ohio.gov