

DECEMBER 2019

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|--|---|--|-----------|-----------|-----------|
| 1 | 2 7:00 pm City Council | 3 4:30 pm Special Civil Service Commission Mtg. | 4 | 5 | 6 | 7 |
| 8 | 9 6:15 pm Electric Comm. 6:15 pm BOPA | 10 10:30 am Privacy Comm. 4:00 pm Records Comm. | 11 | 12 | 13 | 14 |
| 15 | 16 7:00 pm City Council | 17 | 18 5:30 pm Swimming Pool Aquatic Facility Commission Meeting 7:00 pm Hoops and Heroes | 19 | 20 | 21 |
| 22 | 23 6:30 pm Finance & Budget 7:30 pm Safety & HR Comm. | 24 Christmas Eve City Offices Close @2:00 pm 4:30 pm Civil Service | 25 Christmas CITY OFFICES CLOSED 6:30 pm Park & Rec Bd. | 26 | 27 | 28 |
| 29 | 30 5th Monday No Scheduled Meetings | 31 | Notes: | | | |

GENERAL INFORMATION

December 16, 2019

CALENDAR

CITY COUNCIL MEETING AGENDA

APPROVAL OF MINUTES

December 2, 2019 Regular Council Meeting Minutes.

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 095-19**, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 9) for the Fiscal Year 2019; and Declaring an Emergency (*Suspension Requested*)
2. **Ordinance No. 096-19**, an Ordinance Authorizing the Finance Director to Make Appropriation Transfers (Transfer of Appropriation 4) from One Appropriation Line Item to Another Appropriation Line Item pursuant to Ohio Revised Code Section 5705.40 for the Fiscal Year Ending December 31, 2019 as Listed in Exhibit "A"; and Declaring an Emergency (*Suspension Requested*)
3. **Resolution No. 097-19**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Ohio Revised Code Section 5705.14 on an as Needed Basis in Fiscal Year 2019, listed in Exhibit "A", Transfer 4; and Declaring an Emergency (*Suspension Requested*)
4. **Ordinance No. 098-19**, an Ordinance Providing for the Issuance and Sale of Notes in the Maximum Principal Amount of \$2,352,000, in Anticipation of the Issuance of Bonds, for the Purpose of Paying the Costs of Improving the Municipal Water System by Improving and Rehabilitating the Existing Water Treatment Plant and Related Storage Facilities, Rehabilitating the Elevated Storage Tanks, and Acquiring and Improving related interests in Real Property, Together with all Necessary and Related Appurtenances thereto
5. **Ordinance No. 099-19**, an Ordinance Authorizing a Pay Increase for the City of Napoleon, Ohio Law Director; and Declaring an Emergency
6. **Ordinance No. 100-19**, an Ordinance Authorizing a Pay Increase for the City of Napoleon, Ohio City Manager; and Declaring an Emergency.
7. **Ordinance No. 101-19**, an Ordinance Authorizing a Pay Increase for the City of Napoleon, Ohio Finance Director; and Declaring an Emergency.
8. **Resolution No. 102-19**, a Resolution Authorizing a Contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2020; and Declaring an Emergency

SECOND READINGS OF ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 088-19**, an Ordinance Establishing a New Position Classification Pay Plan for Employees of the City of Napoleon, Ohio for the Year 2020, repealing Ordinance No 075-18; and Declaring an Emergency
2. **Resolution No. 089-19**, a Resolution Appointing Mayor Jason Maassel and Councilman Dan Baer to Represent the City of Napoleon, Ohio as members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio; and Declaring an Emergency
3. **Resolution No. 090-19**, a Resolution Authorizing the City Manager to Execute Any and All Documents Necessary to Enter into a Programmatic Agreement with the Ohio Historic Preservation Office for the Administration of Programs Using HUD Allocated Funds; and Declaring an Emergency (*Suspension Requested*)

4. **Resolution No. 091-19**, a Resolution Amending Resolution No. 080-18, a Resolution Authorizing Expenditure of Funds in Excess of Twenty-Five Thousand Dollars (\$25,000) in and for the Year 2019 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2019 as it Relates to Certain Transactions; and Declaring an Emergency
8. **Ordinance No. 092-19**, an Ordinance Allowing Supplementals to the Annual Appropriation Measure up to \$25,000 between the Quarterly Budget Adjustments by the City Finance Director pursuant to ORC. Section 5705.40 Commencing the Fiscal Year 2020 on an as needed basis; and Declaring an Emergency
9. **Ordinance No. 093-19**, an Ordinance Allowing the Transfer of Appropriations from the Personal Line Items to the Other Line Items, and from the Other Line Items to the Personal Line Items in any Fund up to \$25,000 between the Quarterly Budget Adjustments, by the City Finance Director pursuant to ORC. Section 5705.40 Commencing the Fiscal Year 2020 on an as Needed Basis; and Declaring an Emergency
10. **Ordinance No. 094-19**, an Ordinance Allowing the Transfer of Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC, up to \$25,000 between the Quarterly Budget Adjustments, by the City Finance Director pursuant to ORC. Section 5705.14 Commencing the Fiscal Year 2020 on an as Needed Basis; and Declaring an Emergency

THIRD READINGS OF ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 078-19**, an Ordinance Amending a Certain Section of Chapter 375 of the City of Napoleon, Ohio Codified Ordinances, specifically Section 375.03(e), and Repealing Certain Sections of Chapter 505 and Chapter 549 of the City of Napoleon, Ohio Codified Ordinances, specifically Sections 505.11, 505.15, 549.08, and 549.09, Relating to the Ownership, Possession, Purchase, Other Acquisition, Transport, Storage, Carrying, Sale, Other Transfer, Manufacture, Taxation, Keeping, and Reporting of Loss or Theft of Firearms, their Components, and their Ammunition; and Declaring an Emergency
2. **Ordinance No. 079-19**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and Declaring an Emergency
3. **Resolution No. 080-19**, a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take Bids on Certain Projects, Services, Equipment, Materials, or Supplies without the Requirement for Additional Legislation to do so in the Year 2020; and Declaring an Emergency
4. **Resolution No. 081-19**, a Resolution Authorizing Expenditure of Funds in Excess of Twenty-five Thousand Dollars (\$25,000) in and for the Year 2020 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2020 as it Relates to Certain Transactions; and Declaring an Emergency
5. **Ordinance No. 082-19**, an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2020, listed in Exhibit "A;" and Declaring an Emergency
6. **Resolution No. 083-19**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC on an as needed basis in Fiscal Year 2020, listed in Exhibit "A;" and Declaring an Emergency
5. **Resolution No. 086-19**, a Resolution Extending an Ordinance Imposing a Temporary Reduction and/or Temporary Elimination of Certain Resident Building Permit Fees; and Declaring an Emergency.

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6. **Ordinance 087-19**, an Ordinance Apportioning the Expenses Incurred Including Wages, Salaries and Fringe Benefits of the Mayor, Council, and Various Other Departments of the City of Napoleon which are not Otherwise Directly Charged to Special and/or Capital Projects Among Various Accounts Effective January 1, 2020; Amending Ordinance No. 104-09; and Declaring an Emergency

GOOD OF THE CITY (Any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** Approval of the Power Supply Cost Adjustment Factor for December 2019 as three month averaged factor \$0.01350 and JV2 \$0.009763
2. **Discussion/Action:** Award of the Napoleon Aquatic Center Pool / Bath House Demolition Project
- Chad's Memo with the bid results and recommendation of award is included in the packet.
3. **Discussion/Action:** Fire Department SAFER Grant
- I did not reprint the whole presentation passed out on December 2nd, if you want another copy or want it emailed to you, please let me know. I did attach the draft minutes from the Safety and Human Resources Committee meeting on November 25, 2019.
4. **Discussion/Action:** Approval to Apply for the K9 Ballistic Vest Donation Program
5. **Discussion/Action:** Approve 2019 Write-offs for Income Tax, Utilities and EMS Billings
- Kelly has prepared a list of the proposed write-offs of uncollectable accounts and that is enclosed.
6. **Discussion/Action:** Perry Street Resurfacing Project (*direct Law Director to Draft Legislation*)
7. **Discussion/Action:** Roll Current Note and Add Additional Funds for Napoleon Aquatic Center Project (*direct Law Director to Draft Legislation*)
8. **Discussion/Action:** Fire Union Contract Negotiations.

INFORMATIONAL ITEMS

1. Meetings Canceled:
 - a. Parks and Recreation Committee
 - b. Tree Commission
2. Agenda – Napoleon Aquatic Center Commission Meeting; Wednesday, Dec. 18th at 5:30 pm
3. Hoops and Heroes; Wednesday, December 18th at 7:00 pm
4. AMP Update for December 13, 2019

City of Napoleon, Ohio

CITY COUNCIL

AMENDED MEETING AGENDA

Monday, December 16, 2019 at 7:00 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Introduction of the K9 Unit

D. Guest Speakers - Waterville Chief of Police and Fire Chief

E. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)

1. December 2, 2019 Regular Council Meeting Minutes

F. Citizen Communication

G. Reports from Council Committees

1. Electric Committee met on December 9, 2019; and
 - a. approved the Power Supply Cost Adjustment Factor for December 2019.
2. Water, Sewer, Refuse, Recycling and Litter Committee did not meet on December 9, 2019 due to lack of agenda items.
3. Municipal Properties, Building, Land Use and Economic Development Committee did not meet on December 9, 2019 due to lack of agenda items.
4. Parks and Recreation Committee did not meet earlier tonight due to lack of agenda items.

H. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

1. Civil Service Commission met on Tuesday, December 3, 2019; and
 - a. approved an original appointment hiring list for entry level or lateral police officer patrolman grade
 - b. terminated the current Police Officer Patrolman Grade certified eligible list that expires on March 26, 2021
 - c. approved utilizing the National Testing Network for the Police Officer Patrolman Grade written exam.
 - d. approved advertising for Entry Level or Lateral Police Officer Patrolman Grade from December 13, 2019 to January 13, 2020
 - e. approved having the physical agility test for the Police Officer Patrolman Grade on either Saturday, January 25, 2020 or Saturday, February 1, 2020 at 9:00 am, depending on availability of a location
 - f. approved certain credits for applicants who have obtained a passing score and supplied proof when submitting their application.
2. Privacy Committee met on Tuesday, December 10, 2019.
3. Records Commission met on Tuesday, December 10, 2019 to review changes to RC2 Schedules that were submitted.
4. Board of Zoning Appeals did not meet on December 10, 2019 due to lack of agenda items.
5. Planning Commission did not meet on December 10, 2019 due to lack of agenda items.

I. Introduction of New Ordinances and Resolutions

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Costs of Improving the Municipal Water System by Improving and Rehabilitating the Existing Water Treatment Plant and Related Storage Facilities, Rehabilitating the Elevated Storage Tanks, and Acquiring and Improving related interests in Real Property, Together with all Necessary and Related Appurtenances thereto

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J. Second Readings of Ordinances and Resolutions

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Storage, Carrying, Sale, Other Transfer, Manufacture, Taxation, Keeping, and Reporting of Loss or Theft of Firearms, their Components, and their Ammunition; and Declaring an Emergency

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L. Good of the City (any other business as may properly come before Council, including but not limited to):

1. **Discussion/Action:** Approval of the Power Supply Cost Adjustment Factor for December 2019 as three month averaged factor \$0.01350 and JV2 \$0.009763
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3. **Discussion/Action:** Fire Department SAFER Grant
4. **Discussion/Action:** Approval to Apply for the K9 Ballistic Vest Donation Program
5. **Discussion/Action:** Approve 2019 Write-offs for Income Tax, Utilities and EMS Billings
6. **Discussion/Action:** Perry Street Resurfacing Project (*direct Law Director to Draft Legislation*)
7. **Discussion/Action:** Roll Current Note and Add Additional Funds for Napoleon Aquatic Center Project (*direct Law Director to Draft Legislation*)
8. **Discussion/Action:** Fire Union Contract Negotiations.

M. Executive Session. (*Pending Litigation*)

N. Approve Payment of Bills and Financial Reports (*In the absence of any objections or corrections, the payment of bills shall stand approved.*)

O. Adjournment.


Roxanne Dietrich
Executive Assistant to Appointing Authority (Clerk of Council)

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, January 6, 2020 @6:15 pm)

- a. IT CIP Replacement Schedule Plan (January 2020 agenda)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2020 @6:15 pm)

- a. Review of Power Supply Cost Adjustment Factor for January 2020
- b. Update on Condition of Substations.
- c. Electric Department Report.

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2020 @7:00 pm)

- a. Wastewater Treatment Plant Rehab -

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2020 @7:30 pm)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, January 20, 2020 @6:00 pm).

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, December 23, 2019 @6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Regular Meeting: Monday, December 23, 2019 @7:30 pm)

8. Personnel Committee (as needed)

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, January 13, 2020 @6:15 pm)

- a. Review of Power Supply Cost Adjustment Factor for January 2020
- b. Update on Condition of Substations
- c. Electric Department Report

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, January 14, 2020 @4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, January 14, 2020 @5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, January 20, 2020 at 6:00 pm)

5. Civil Service Commission (4th Tuesday)

((Next Regular Meeting: Tuesday, December 24, 2019 @4:30 pm)

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, December 25, 2019 @6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Special Meeting: Tuesday, December 9, 2019 at 3:45 pm) (Next Regular Meeting: Tuesday, May , 2020 @10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, June __, 2020 @4:00 pm)

9. Housing Council (First Monday of April at 6:30 pm)

10. Health Care Cost Committee

(Next Meeting:)

11. Preservation Commission (as needed)

12. Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)

13. Tax Incentive Review Council (as needed)

14. Volunteer Firefighters' Dependents Fund Board (as needed)

15. Volunteer Peace Officers' Dependents Fund Board (as needed)

16. Lodge Tax Advisory & Control Board (as needed)

17. Board of Building Appeals (as needed)

18. ADA Compliance Board (as needed)

19. New Swimming Pool Aquatic Facility Commission

(Next Meeting: Wednesday, December 18, 2019 at 5:30 pm)

City Council

Monday, December 02, 2019 at 7:00 pm

1 of 15

Passed
Yea-4
Nay-3

Approval of Minutes

Citizen Communication

Committee Reports

The **Technology and Communications Committee** did not meet earlier tonight due to lack of agenda items.

Introduction of Ordinance No. 088-19 Employee Pay Plan

Motion to Approve First Read of 088-19

Discussion

The City of Napoleon
City Council Meeting
Mon., December 2, 2019

Passed
Yea-7
Nay-0

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

**Introduction of
Resolution No. 089-19
Appointment to
CIC Board**

Council President Bialorucki read by title **Resolution No. 089-19**, a Resolution Appointing Mayor Jason Maassel and Councilman Dan Baer to Represent the City of Napoleon, Ohio as members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio; and Declaring an Emergency

**Motion to Approve
First Read of 089-19**

Motion: Mires
Second: Siclair
to approve First Read of Resolution No. 089-19

Passed
Yea-7
Nay-0

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

**Introduction of
Resolution No. 090-19
Programmatic Agreement**

Council President Bialorucki read by title **Resolution No. 090-19**, a Resolution Authorizing the City Manager to Execute Any and All Documents Necessary to Enter into a Programmatic Agreement with the Ohio Historic Preservation Office for the Administration of Programs Using HUD Allocated Funds; and Declaring an Emergency

**Motion to Approve
First Read of 090-19**

Motion: Comadoll
Second: Haase
to approve First Read of Resolution No. 090-19

Mazur reported the last agreement with the Ohio Historic Preservation Office was five years ago. This is a renewal. We enter into these agreements to make sure we stay in compliance with any HUD funds that are used for the CHIP and CHIS programs, HUD is a subset of the HOME fund program. The CHIP and CHIS grants are administered and monitored by the Maumee Valley Planning Organization (MVPO) on our behalf, to make sure we are in compliance. Chris Peddicord works with MVPO on disbursements.

Passed
Yea-7
Nay-0

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

**Introduction of
Resolution No. 091-19
Vendors Utilized by
Multiple Departments**

Council President Bialorucki read by title **Resolution No. 091-19**, a Resolution Amending Resolution No. 080-18, a Resolution Authorizing Expenditure of Funds in Excess of Twenty-Five Thousand Dollars (\$25,000) in and for the Year 2019 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2019 as it Relates to Certain Transactions; and Declaring an Emergency

**Motion to Approve
First Read of 091-19**

Motion: Comadoll
Second: Durham
to approve First Read of Resolution No. 091-19

Discussion

Mazur said this ordinance is to amend 080-18 to add BHM CPA Group and Terex Utilities for purchase of the line truck. BHM was for O'Boyle said auditing services.

**Passed
Yea-7
Nay-0**

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

**Introduction of Ordinance
No. 092-19
2020 Blanket
Supplementals**

Council President Bialorucki read by title **Ordinance No. 092-19**, an Ordinance Allowing Supplementals to the Annual Appropriation Measure up to \$25,000 between the Quarterly Budget Adjustments by the City Finance Director pursuant to ORC Section 5705.40 Commencing the Fiscal Year 2020 on an as needed basis; and Declaring an Emergency

**Motion to Approve
First Read of 092-19**

Motion: Haase
Second: Mires
to approve First Read of Ordinance No. 092-19

Discussion

O'Boyle said in September, 2019 Council approved the ordinance for supplementals up to \$25,000 and transfer of appropriation between personnel and other; and other and personnel. These are not just for the calendar year 2020. It is stated this will stay in effect, if Council approves, until it is terminated or changed. This allows us to be in compliance with our Codified Ordinances that say we can't make any appropriations overdrawn. Sometimes in between the quarterly budget adjustments we need to make an adjustment if there is a bill that is over or under. The City Manager and myself would be able to sign off on it and then it would come to Council at the next Council meeting to be approved or it could be informational only. This is to protect us if the Auditors look at it, so none of the accounts are in the negative. Maassel stated, if the Finance Director and City Manager agrees to it and the check goes out. Then it comes to Council and Council does not agree with it, what happens if Council does not agree. O'Boyle said before I started it was happening. The accounts were going in the red and it was cleaned up on the quarterly adjustments. This is a mechanism to make sure we are complying with auditing practices. We would not approve anything that we didn't know Council was wanting or that is not a bill that's standard. Mazur noted this is for under \$25,000. O'Boyle said *correct*. As soon as we do one we can notify you before the next Council meeting so you would have it and could discuss at the next Council meeting if you wanted to. We will not sign off on anything that will put Council in a bind. Maassel suggested to run the first couple by Council. We trust you, it's here is how the process works.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Council President Bialorucki read by title **Ordinance No. 093-19**, an Ordinance Allowing the Transfer of Appropriations from the Personal Line Items to the Other Line Items, and from the Other Line Items to the Personal Line Items in any Fund up to \$25,000 between the Quarterly Budget Adjustments, by the City Finance Director pursuant to ORC. Section 5705.40 Commencing the Fiscal Year 2020 on an as Needed Basis; and Declaring an Emergency

Motion: Durham Second: Comadoll
to approve First Read of Ordinance No. 093-19

O'Boyle said Ordinances 093-19, 094-19 and 095-19 all tie together. We hope we do not to have to use this. It is a mechanism in case we do. Currently the Finance Director and City Manager signs off on them, we can transfer between personnel to personnel or other to other. This allows us, say there was a vacancy that is not going to be refilled, so the appropriation can be used somewhere else. We can transfer from personnel to other or other to personnel. The same would apply Council would be able to see it.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Mazur added the same rules apply. For the first few goes we will make sure everyone is aware of. Like O'Boyle said in the last one, it has been happening prior to her starting and some of the accounts were actually going negative which is against the Codified Ordinances. They were reconciled after the fact in the O'Boyle said quarterly adjustments. Mazur continued this is more of a cleanup item and a way to make sure we are in compliance with the ordinances.

Council President Bialorucki read by title **Ordinance No. 094-19**, an Ordinance Allowing the Transfer of Certain Fund Balances from Respective Funds to Other Funds per Section 5705.14 ORC, up to \$25,000 between the Quarterly Budget Adjustments, by the City Finance Director pursuant to ORC. Section 5705.14 Commencing the Fiscal Year 2020 on an as Needed Basis; and Declaring an Emergency

Motion: Comadoll Second: Haase
to approve First Read of Ordinance No. 094-19

O'Boyle said this is the third piece so the actual fund dollars don't go negative. Again, we hope we don't have to use it; but, if we needed to it would be there.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Council President Bialorucki read by title, **Ordinance No. 078-19**, an Ordinance Amending a Certain Section of Chapter 375 of the City of Napoleon, Ohio Codified Ordinances, specifically Section 375.03(e), and Repealing Certain Sections of Chapter 505 and Chapter 549 of the City of Napoleon, Ohio Codified Ordinances, specifically Sections 505.11, 505.15, 549.08, and 549.09, Relating to the Ownership, Possession, Purchase, Other Acquisition, Transport, Storage, Carrying, Sale, Other Transfer, Manufacture, Taxation, Keeping, and Reporting of Loss or Theft of Firearms, their Components, and their Ammunition; and Declaring an Emergency

Motion: Comadoll Second: Mires
to approve Second Read of Ordinance No. 078-19

Harmon reported there are no changes. Assuming it is approved, it will go to third read. If approved on third read, it will be effective immediately as there is an emergency clause in there. We will meet the deadline that is the end of December to come in compliance with the statute and avoid any risk of litigation.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Council President Bialorucki read **Ordinance No. 079-19**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and Declaring an Emergency

Motion: Comadoll Second: Baer
to approve Second Read of Ordinance No. 079-19

Mazur stated this if for the allocation of funds for 2020. This ordinance shows a 65%/35% split between General Fund Operating and Capital Funds. Then it shows in 2021 going back to 62%/38%.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Council President Bialorucki read by title, **Resolution No. 080-19**, a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take Bids on Certain Projects, Services, Equipment, Materials, or Supplies without

| | |
|---|--|
| | the Requirement for Additional Legislation to do so in the Year 2020; and Declaring an Emergency |
| Motion to Approve Second Read of 080-19 | Motion: Mires Second: Durham to approve Second Read of Resolution No. 080-19. |
| Discussion | Mazur stated this is second read for the annual master bid ordinance. No changes have been made since the last time. |
| Passed Yea-7 Nay- | Roll call vote on the above motion: Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki Nay- |
| Second Read of Resolution No. 081-19 2020 Vendors Utilized by Multiple Departments | Council President Bialorucki read by title, Resolution No. 081-19 , a Resolution Authorizing Expenditure of Funds in Excess of Twenty-five Thousand Dollars (\$25,000) in and for the Year 2020 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2020 as it Relates to Certain Transactions; and Declaring an Emergency |
| Motion to Approve Second Read of 081-19 | Motion: Comadoll Second: Haase to approve second Read of Resolution No. 081-19 |
| Discussion | Mazur said this is master vendor list ordinance. These are vendors that we do business with on an annual basis for specific items. O'Boyle noted these are items that are over \$25,000 between multiple departments. |
| Passed Yea-7 Nay-0 | Roll call vote on the above motion: Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki Nay- |
| Second Read of Ordinance No. 082-19 Establishing 2020 Appropriation Measure | Council President Bialorucki read by title, Ordinance No. 082-19 , an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2020, listed in Exhibit "A;" and Declaring an Emergency. |
| Motion to Approve Second Read of 082-19 | Motion: Baer Second: Comadoll to approve Second Read of 082-19 |
| Discussion | Mazur stated this is for the annual budget. One item that was corrected had to do with the Water Fund and the note. There was a \$76,000 pay down that also brought down the principal payment of the note down to \$2,352,000 from \$2,428,000. The \$76,000 went towards the principal payment. That was the only change. Do you want all the summary sheets or are the updated sheets enough? If you want all of the forms changed out, we would recommend you |

Passed
Yea-7
Nay-0

Second Read of Resolution No. 083-19 Transfer Fund Balances

**Motion to Approve
Second Read of 083-19**

Discussion

Passed
Yea-7
Nay-0

Second Read of Resolution No. 086-19

**Motion to Approve
Second Read of 086-19**

Discussion

Passed
Yea-7
Nay-0

The City of Napoleon
City Council Meeting
Mon., December 2, 2019

Council President Bialorucki read by title, **Ordinance 087-19**, an Ordinance Apportioning the Expenses Incurred Including Wages, Salaries and Fringe Benefits of the Mayor, Council, and Various Other Departments of the City of Napoleon which are not Otherwise Directly Charged to Special and/or Capital Projects Among Various Accounts Effective January 1, 2020; Amending Ordinance No. 104-09; and Declaring an Emergency

Motion: Comadoll Second: Durham
to approve Second Read of Ordinance No. 087-19

Mazur stated this ordinance is an amendment to one that was passed 10 years ago. What it does is change the allocation of funds for reimbursement for the IT Department as discussed in the budget hearings. We are looking to allocate more funds and put more effort into the Water Fund and the Sewer Fund because of the amount of essential IT work that occurs at the Water and Wastewater Treatment Plants. That will be less from the General Fund too. The reason is everything in these plants is now electronic. I've said it before and I'll say it again to quote the former WTP Superintendent, Scott Hoover, *you really have to be an IT person to run these plants now*. It is much more complicated now in running the equipment and learning how to use the software and programming and everything else that is becoming more technical.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Council President Bialorucki read by title **Ordinance No. 075-19**, an Ordinance Approving the Execution of an Efficiency Smart Contract with American Municipal Power, Inc.; and Declaring an Emergency.

Motion: Haase Second: Mires
to approve Third Read of Ordinance No. 075-19

Mazur stated this is the final read for a new form of the contract that includes a demand charge focus as well as the regular energy usage focus. It is a good program. At AMP we are starting to see more communities signing back onto Efficiency Smart using the demand focus side. This program is a really good Economic Development tool and a job retention tool for the City. This is one thing that we have to offer that nobody else can offer. It is good to see other people signing onto and buying into the demand charge. It shows they are adapting to what the needs of the communities are by trying to help drive down our transmission and capacity cost. Comadoll asked if Efficiency Smart sends people here to help businesses? Mazur replied they have someone come here twice a month. One of the things I'm going to have them focus on is the downtown and some of the smaller businesses. Over the past nine years there

Passed
Yea-7
Nay-0

has been a lot of focus on large users. I think it is time some of the smaller users get a little more of the attention. They are aware of it and have programs out there for them.

Roll call vote on the above motion:

Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Third Read
Ordinance No. 076-19
Shelter House Rental
Rates

Council President Bialorucki read by title, **Ordinance No. 076-19**, an Ordinance Amending Chapter 955.10 of the Codified Code of Ordinances of the City of Napoleon, Ohio regarding Current Shelter House/Community Center Rental Rates.

Motion to Pass 076-19
on Third Read

Motion: Mires
Second: Haase
to approve Third Read of Ordinance No. 076-19

Discussion

Mazur noted this is the third and final read for the shelter house rental fee changes. This was recommended by the Parks and Rec Board and Committee. Maassel asked, if this passes it takes thirty days, so the current rates are still good for December. The new rate takes effect January 2, 2020.

Passed
Yea-7
Nay-0

Roll call vote on the above motion:

Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Motion Direct Law
Director Draft Legislation
Fourth Qtr. Budget
Adjustments
Supplementals

Motion: Comadoll
Second: Durham
to direct the Law Director to draft legislation for the Fourth Quarter Budget Adjustments – Supplementals.

Passed
Yea-7
Nay-0

Roll call vote on the above motion:

Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

O'Boyle said these will stay open until we close out the year. This one and the next two.

Motion Direct Law
Director Draft Legislation
Fourth Quarter Budget
Adjustments Transfer of
Appropriations

Motion: Comadoll
Second: Durham
to direct the Law Director to draft legislation for the Fourth Quarter Budget Adjustments – Transfer of Appropriations.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Motion: Comadoll Second: Haase
To direct the Law Director to draft legislation for Fourth Quarter Budget Adjustments – Transfer of Funds.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Motion: Comadoll Second: Durham
To direct the Law Director to draft legislation rolling the note issuance for the
Water Treatment Plant.

O'Boyle said the current note is \$2,428,000, we are going to roll the note for \$2,352,000 paying down the \$76,000 that was on the screen. The estimated sale date for the note will be February 11, 2020. We will to have three reads with the last read on January 20, 2020.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

Motion: Comadoll Second: Siclair
to accept various donations to the Fire Department as Memorials for Norman
Drewes.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay-

We have one of the supplementals under \$25,000 that we did the other day so you can see the format and let us know if you want any changes., One was for economic development fund it was \$236.42. We had to use this money to pay for a CAUV that was unexpected. This was to pay for the CIC the fourth quarter the exact amount they are supposed to get. For the 310 Rotary Fund we had another payment from the sale of property. It was \$16,617.53 that goes back to the state. We received the money from the sale of the property. If you want something changed for the format or if you want to see more or less information. That is what it would look like unless you want something changed. Bialorucki asked that is an example of what it will look like. O'Boyle

said that was one that we did on the 19th. If you want to approve them going forward, we can put them under Good of the City or we can as a motion if you need to approve them. Or, we can send them right-a-way and you can let us know. Maassel noted let's do Good of the City for two or three times, then they should be fine after that.

Comadoll

No items tonight.

Sicclair

No items tonight.

Baer

No items tonight.

Maassel

Kelly I think when you first started we realized in December you would be the second longest tenured Finance Director that I have worked with. Thanks for being here and thanks for still being here.

Canal Basin by the Lions Recycling Center it that us? There are potholes there. Mazur said we own it and we have an agreement I believe with the Commissioners. Maassel asked can we look at it and fix the potholes? Comadoll stated I think we paved that at one time. Then I thought something was said from now on Mazur interjected if they are going to use they have to take care of.

I was approached about possibly putting in a courtesy light at the yard waste. People are getting home and putting in their yard waste, do we need a street light around in that area. Bialorucki said I was thinking we put a dusk to dawn thing on there. Mazur said I don't think we did, I think we took that out. Maassel noted we didn't because people get home late and they still have bagged leaves they want to take down. Bialorucki said we should check that first. Mazur stated he is almost positive the dusk to dawn was pulled. Maassel didn't know if there was a way. Mazur said maybe on the side where you dump the brush.

Dan you talked earlier about being positive. There is a lot of good stuff going on around the City right now. The Rotary Shelter is having Santa Thursday, Friday, Saturday and Sunday. The Christmas House is going on at St. Augustine Friday, Saturday and Sunday. There is a cookie walk at St. Paul on Sunday. There is a cookie walk someplace else on Saturday. The Christmas Parade, all kinds of good stuff going on. Lots of positive stuff that makes small town Napoleon a great place to celebrate Christmas.

I want to appoint Amy Baines to the Civil Service Commission.

**Motion Appoint Baines to
Civil Service Commission**

Motion: Baer

Second: Haase

to appoint Amy Baines to the Civil Service Commission.

Passed
Yea-7
Nay-0

Roll call vote on the above motion:

Yea-Mires, Haase, Durham, Comadoll, Sicclair, Baer, Bialorucki

Nay-

Motion Approve Mayor's Reappointments to the Parks and Rec Board

I would like to reappoint Mike Saneholtz, Ryan Miller and Jon Knepley to the Parks and Rec Board.

Motion: Mires

Second: Baer

to approve the Mayor's reappointments to the Parks and Rec Board.

Passed

Yea-7

Nay-0

Roll call vote on the above motion:

Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki

Nay-

Chief Mack, when is Luke coming to Council? Chief Mack replied I was thinking the next meeting.

Chief O'Brien do we have a date for the pancake breakfast? Chief O'Brien responded not yet, it is usually the Sunday after Super Bowl Sunday.

Mires

The Christmas Parade is Saturday at 4:00 pm starting at the fairgrounds. It is sponsored by Napoleon Alive. If you can't make it to the fairgrounds for the parade, they will have cookies and hot chocolate uptown at the Courthouse for the Christmas Tree Lighting.

Haase

Christmas lights look good all around town, will look better when it snows.

Durham

No items tonight.

Harmon

No items tonight.

Mazur

Sticking to the positives. Everyone has in front of them an article from the OWEA magazine. Mike Wenner at the WWTP received an award, this is not a they don't just hand these things out. This is a pretty significant award and recognition for a staff member. He came up with something on his own. It's the ingenuity award for crafting the Muck Raker. It helps create more surface area and decreases drying time for WWTP sludge. In the wastewater world that is a pretty big deal.

Hoops for Heroes is coming up. It's on December 18th at the High School and this year it will be sponsored by the Police and Fire Unions. Chief Mack noted we are waiting for confirmation from the school. Chief O'Brien added all the money that will be raised for Monica Nye. Nick Nye that works at the LEPC, that would be his wife. She has been battling breast cancer for some time. It is the Fire Department's year to choose. I know that Officer Rubio is working on a press release to get more information out about it as well. All the money that is raised will go to the Nye Family.

We did get the application in for the RP3 designation through APPA, it is looking favorable for that. There is also recognition through APPA for a smart electric

Białorucki

Motion to go into Executive Session for Personnel

Passed
Yea-7
Nay-0

Into Executive Session

Motion to Come Out of Executive Session for Personnel

Passed
Yea-7
Nay-0

Out of Executive Session

**Motion to Direct Law
Director Draft Legislation
Finance Director 2.5%
Salary Increase**

Passed
Yea-7
Nay-0

**Motion to Direct Law
Director Draft Legislation
City Manager 4.5%
Salary Increase**

The City of Napoleon
City Council Meeting
Mon., December 2, 2019

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay

Motion: Comadoll
Second: Durham
to direct the Law Director to draft Legislation for Law Director salary increase of 4.5%.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay

The bills and financial reports were approved as presented with no objections.

Motion: Siclair
to adjourn the City Council meeting.

Roll call vote on the above motion:
Yea-Mires, Haase, Durham, Comadoll, Siclair, Baer, Bialorucki
Nay

the City Council meeting was adjourned at 9:05 pm.

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Roxanne Dietrich, Executive Assistant to Appointing Authority (Clerk of Council)

ORDINANCE NO. 095-19

**AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION
MEASURE (SUPPLEMENT NO. 9) FOR THE YEAR 2019; AND DECLARING
AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the annual appropriation measure passed in Ordinance No. 072-18 and supplemented by Ordinance No.(s) 028-19, 048-19, 049-19, 054-19, 055-19, 070-19, 074-19, and 084-19 for the fiscal year ending December 31, 2019 shall be supplemented (Supplement No. 9) as provided in Exhibit "A," attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because this Ordinance provides for appropriations for the current expenses of the City which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause must be in effect at the earliest possible time to allow for the timely supplement to the appropriation measure, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 095-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2019 APPROPRIATION BUDGET - SUPPLEMENTAL #9

ORDINANCE No. 095-19

| <u>Supplemental-4th Quarter #9</u> | <u>PERSONAL SERVICES</u> | <u>OTHER</u> | <u>TOTAL</u> | <u>2019 FUND TOTAL</u> |
|---|------------------------------|-----------------------|-----------------------|--------------------------------|
| Fund 147 Unclaimed Funds | | | | |
| 147.9900.59400 Transfer to 100 General Fund | | \$903.50 | \$903.50 | \$903.50 |
| <i>Reason: Actual dollars were more than projected for Unclaimed Funds</i> | | | | |
| Fund 170 Income Tax | | | | |
| 170.9900.59410 Transfer to General Fund (Income Tax) | | \$207,062.77 | | |
| 170.9900.59510 Transfer to 220 Recreation Fund (Income Tax) | | \$62,103.72 | | |
| 170.9900.59610 Transfer to 400 CIP Fund (Income Tax) | | \$134,972.03 | | |
| Total Fund 170 (projection only at this time -will change based on actual) | | \$404,138.52 | \$404,138.52 | \$404,138.52 |
| <i>Reason: Income Tax receipts higher than projection</i> | | | | |
| Fund 400 Capital Improvement | | | | |
| 400.9900.59545 Transfer to Fund 300 General Bond Retirement Fund | | \$12,670.00 | \$12,670.00 | \$12,670.00 |
| <i>Reason: To cover debt payments - not enough budgeted for transfer</i> | | | | |
| Fund 401 CIP Reserve Fund | | | | |
| 401.1900.53410 County Auditor Fees | | \$9,015.43 | \$9,015.43 | \$9,015.43 |
| <i>Reason: To pay for Pool Levy fee</i> | | | | |
| Fund 401 CIP Reserve Fund | | | | |
| 401.1900.59640 Transfer to Fund 400 | | \$96,427.00 | \$96,427.00 | \$96,427.00 |
| <i>Reason: Not needed for Pool anymore</i> | | | | |
| Fund 503 Electric Development Fund | | | | |
| 503.9900.59250 Transfer to 221 Napoleon Aquatic Center Fund | | \$500,000.00 | \$500,000.00 | \$500,000.00 |
| <i>Reason: For the Pool Note (housekeeping)</i> | | | | |
| Fund 510 Water Revenue Fund | | | | |
| 510.9900.59841 Transfer to Fund 513 Water OWDA Bond Retirement Fund | | \$19,490.00 | \$19,490.00 | \$19,490.00 |
| <i>Reason: To cover debt payments - not enough budgeted for transfer</i> | | | | |
| Fund 520 Sewer Utility Revenue Fund | | | | |
| 520.9900.59855 Transfer to Fund 521 Sewer Replacement & Improv Fund | | \$300,000.00 | | |
| 520.9900.59865 Transfer to Fund 522 Sewer Utility Reserve | | \$300,000.00 | | |
| 520.9900.59560 Transfer to Fund 523 OWDA SA Bond Retirement Fund | | \$83,460.00 | | |
| Total Fund 520 | | \$683,460.00 | \$683,460.00 | \$683,460.00 |
| <i>Reason: To cover debt payments - not enough budgeted for transfer</i> | | | | |
| TOTAL FUNDS | \$0.00 | \$1,726,104.45 | \$1,726,104.45 | \$1,726,104.45 |

Working Draft 12.13.19

ORDINANCE NO. 096-19

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS (TRANSFER OF APPROPRIATION 4) FROM ONE APPROPRIATION LINE ITEM TO ANOTHER APPROPRIATION LINE ITEM PURSUANT TO OHIO REVISED CODE SECTION 5705.40 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019 AS LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

WHEREAS, the City appropriates funds by fund, department, and category of personal services and other; and,

WHEREAS, transfer from one appropriation item to another is necessary to provide appropriations for current expenses of the City; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.40 of the Ohio Revised Code, and this Ordinance, the Finance Director is hereby authorized and directed to transfer from one appropriation item to another, in the Fiscal Year ending December 31, 2019, as listed in Exhibit "A," attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the City's Revised Code of General Ordinances.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 096-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

FISCAL YEAR ENDING 2019- TRANSFER OF APPROPRIATION (No. 4)**Ordinance Number:** 096-19

| | <u>PERSONAL SERVICES</u> | <u>OTHER</u> | <u>Account Description</u> |
|--|-------------------------------------|---------------------|-----------------------------------|
| <u>General Fund 100</u> | | | |
| FROM : 100.2100.51710 | (20,847.00) | | Police -Hospitalization Ins |
| TO : 100.9900.59550 | | 20,847.00 | Transfer to Fund 130 Econ. Dev. |
| | ----- | ----- | |
| Total Transfer of Appropriation | (20,847.00) | 20,847.00 | |

Working Draft 12.13.19

RESOLUTION NO. 097-19

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER OHIO REVISED CODE SECTION 5705.14 ON AN AS NEEDED BASIS IN FISCAL YEAR 2019, LISTED IN EXHIBIT "A," TRANSFER 4; AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; and,

WHEREAS, Council previously authorized a transfer in Ordinance No.(s) 047-19 and 071-19, however, another transfer is necessary; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the Ohio Revised Code and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2019 as listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to complete the transfers in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 097-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2019 TRANSFER OF FUNDS - No. 4**Resolution No. 097-19**

| FROM: | TO: | AMOUNT |
|---|--|------------------|
| 100.9900.59550 <i>Transfer to 130 Econ. Dev. Fund</i> | 130.0000.49900 <i>Economic Development Fund-Transfer In</i> | \$20,847 |
| Purpose: CAUV on properties we sold - Napoleon agreed to pay & CIC invoices | | |
| 147.9900.59400 <i>Transfer to 100 General Fund</i> | 100.0000.49900 <i>General Fund -Transfers-In</i> | \$903.50 |
| Purpose: Actual dollars were more than projected for Unclaimed Funds | | |
| 170.9900.59410 <i>Transfer to 100 General Fund</i> | 100.0000.49910 <i>General Fund Transfer-in</i> | \$207,063 |
| Purpose: Income Tax receipts higher than projection -estimate only (will change based on the actual) | | |
| 170.9900.59510 <i>Transfer to 220 Recreation Fund</i> | 220.0000.49910 <i>Recreation Fund -Transfers-In</i> | \$62,104 |
| Purpose: Income Tax receipts higher than projection -estimate only (will change based on the actual) | | |
| 170.9900.59610 <i>Transfer to 400 Capital Improv. Fund</i> | 400.0000.49910 <i>Capital Improv. Fund -Transfers -In (Income Tax)</i> | \$134,973 |
| Purpose: Income Tax receipts higher than projection -estimate only (will change based on the actual) | | |
| 400.9900.59545 <i>Transfer to Fund 300 General Bond Retirement Fund</i> | 300.0000.49900 <i>General Bond Retirement Fund Transfers In</i> | \$12,670 |
| Purpose: To cover debt payments -not enough budgeted for transfer | | |
| 401.1900.59640 <i>Transfer to Fund 400 Capital Improvement</i> | 400.0000.49990 <i>Capital Improv. Fund -Transfers -In (Various Funds)</i> | \$96,427 |
| Purpose: Not needed for Pool anymore | | |
| 510.9900.59841 <i>Transfer to Fund 513 Water OWDA Bond Retirement Fund</i> | 513.0000.49900 <i>Water OWDA Bond Retirement Fund Transfers In</i> | \$19,490 |
| Purpose: To cover debt payments -not enough budgeted for transfer | | |
| 520.9900.59855 <i>Transfer to Fund 521 Sewer Replacement & Imp. Fund</i> | 521.0000.49900 <i>Sewer Replacement & Imp. Fund Transfers In</i> | \$300,000 |
| Purpose: To cover improvements - not enough budgeted for transfer | | |
| 520.9900.59865 <i>Transfer to Fund 522 Sewer Utility Reserve Fund</i> | 522.0000.49900 <i>Sewer Utility Reserve Fund Transfers In</i> | \$300,000 |
| Purpose: To cover debt payments -not enough budgeted for transfer | | |
| 520.9900.59560 <i>Transfer to Fund 523 OWDA SA Bond Retirement Fund</i> | 523.0000.49900 <i>OWDA SA Bond Retirement Fund Transfers In</i> | \$83,460 |
| Purpose: To cover debt payments -not enough budgeted for transfer | | |

Working Draft 12.13.19

ORDINANCE NO. 098-19

**AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE
OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF
\$2,352,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS,
FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING
THE MUNICIPAL WATER SYSTEM BY IMPROVING AND
REHABILITATING THE EXISTING WATER TREATMENT
PLANT AND RELATED STORAGE FACILITIES,
REHABILITATING THE ELEVATED STORAGE TANKS, AND
ACQUIRING AND IMPROVING RELATED INTERESTS IN
REAL PROPERTY, TOGETHER WITH ALL NECESSARY AND
RELATED APPURTENANCES THERETO**

WHEREAS, pursuant to Ordinance No. 085-18 passed January 7, 2019, notes in anticipation of bonds in the principal amount of \$2,428,000, dated February 26, 2019 (the "*Outstanding Notes*"), were issued for the purpose described in Section 1, to mature on February 26, 2020; and,

WHEREAS, this Council finds and determines that the City should retire the Outstanding Notes with the proceeds of the Notes described in Section 3 and other funds available to the City; and,

WHEREAS, the Finance Director, as fiscal officer of this City, has certified to this Council that the estimated life or period of usefulness of the Improvement described in Section 1 is at least five (5) years, the estimated maximum maturity of the Bonds described in Section 1 is at least twenty-eight (28) years, and the maximum maturity of the Notes described in Section 3, to be issued in anticipation of the Bonds, is March 7, 2033; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, HENRY COUNTY, OHIO:

Section 1. That, it is necessary to issue bonds of this City in the maximum principal amount of \$2,352,000 (the "*Bonds*") for the purpose of paying the costs of improving the municipal water system by improving and rehabilitating the existing water treatment plant and related storage facilities, rehabilitating the elevated storage tanks, and acquiring and improving related interests in real property, together with all necessary and related appurtenances thereto (the "*Improvement*").

Section 2. That, the Bonds shall be dated approximately February 1, 2021, shall bear interest at the now estimated rate of 5.50% per year, payable semiannually until the principal amount is paid, and are estimated to mature in twenty (20) annual principal installments on December 1 of each year and in such amounts that the total principal and interest payments on the Bonds, in any fiscal year in which principal is payable, shall be substantially equal. The first principal payment of the Bonds is estimated to be December 1, 2021.

Section 3. That, it is necessary to issue and this Council determines that notes in the maximum principal amount of \$2,352,000 (the "*Notes*") shall be issued in anticipation of the issuance of the Bonds for the purpose described in Section 1 and to retire, together with other

funds available to the City, the Outstanding Notes and to pay any financing costs. The principal amount of Notes to be issued (not to exceed the stated maximum principal amount) shall be determined by the Finance Director in the certificate awarding the Notes in accordance with Section 6 of this Ordinance (the “*Certificate of Award*”) as the amount which, along with other available funds of the City, is necessary to provide for the retirement of the Outstanding Notes and to pay any financing costs. The Notes shall be dated the date of issuance and shall mature not more than one year following the date of issuance; *provided* that the Finance Director shall establish the maturity date in the Certificate of Award. The Notes shall bear interest at a rate or rates not to exceed 6.00% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for. The rate or rates of interest on the Notes shall be determined by the Finance Director in the Certificate of Award in accordance with Section 6 of this Ordinance.

Section 4. That, the debt charges on the Notes shall be payable in lawful money of the United States of America or in Federal Reserve funds of the United States of America as determined by the Finance Director in the Certificate of Award, and shall be payable, without deduction for services of the City’s paying agent, at the office of a bank or trust company designated by the Finance Director in the Certificate of Award after determining that the payment at that bank or trust company will not endanger the funds or securities of the City and that proper procedures and safeguards are available for that purpose or at the office of the Finance Director if agreed to by the Finance Director and the original purchaser (the “*Paying Agent*”). The Finance Director is authorized, to the extent necessary or appropriate, to enter into an agreement with the Paying Agent in connection with the services to be provided by the Paying Agent after determining that the signing thereof will not endanger the funds or securities of the City.

Section 5. That, the Notes shall be signed by the City Manager and Finance Director, in the name of the City and in their official capacities; *provided* that one of those signatures may be a facsimile. The Notes shall also be countersigned by the Mayor, *provided* that the signature of the Mayor may be a facsimile. The Notes shall be issued in minimum denominations of \$100,000 (and may be issued in denominations in such amounts in excess thereof as requested by the original purchaser and approved by the Finance Director) and with numbers as requested by the original purchaser and approved by the Finance Director. The entire principal amount may be represented by a single note and may be issued as fully registered securities (for which the Finance Director will serve as note registrar) and in book entry or other uncertificated form in accordance with Section 9.96 and Chapter 133 of the Ohio Revised Code if it is determined by the Finance Director that issuance of fully registered securities in that form will facilitate the sale and delivery of the Notes. The Notes shall not have coupons attached, shall be numbered as determined by the Finance Director and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Ordinance. As used in this Section and this Ordinance:

“*Book entry form*” or “*book entry system*” means a form or system under which (a) the ownership of beneficial interests in the Notes and the principal of and interest on the Notes may be transferred only through a book entry, and (b) a single physical Note certificate in fully registered form is issued by the City and payable only to a Depository or its nominee as

registered owner, with the certificate deposited with and “immobilized” in the custody of the Depository or its designated agent for that purpose. The book entry maintained by others than the City is the record that identifies the owners of beneficial interests in the Notes and that principal and interest.

“*Depository*” means any securities depository that is a clearing agency registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in the Notes or the principal of and interest on the Notes, and to effect transfers of the Notes, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“*Participant*” means any participant contracting with a Depository under a book entry system and includes securities brokers and dealers, banks and trust companies and clearing corporations.

The Notes may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized, (a) the Notes may be issued in the form of a single Note made payable to the Depository or its nominee and immobilized in the custody of the Depository or its agent for that purpose; (b) the beneficial owners in book entry form shall have no right to receive the Notes in the form of physical securities or certificates; (c) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (d) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the City.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book entry system, the Finance Director may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Finance Director does not or is unable to do so, the Finance Director, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Notes from the Depository, and shall cause the Notes in bearer or payable form to be signed by the officers authorized to sign the Notes and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of City action or inaction, of those persons requesting such issuance.

The Finance Director is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the book entry system for the Notes, after determining that the signing thereof will not endanger the funds or securities of the City.

Section 6. That, the Notes shall be sold at not less than par plus accrued interest (if any) at private sale by the Finance Director in accordance with law and the provisions of this Ordinance. The Finance Director shall sign the Certificate of Award referred to in Section 3

fixing the interest rate or rates which the Notes shall bear and evidencing that sale to the original purchaser, cause the Notes to be prepared, and have the Notes signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Notes if requested by the original purchaser, to the original purchaser upon payment of the purchase price. The City Manager, the Finance Director, the City Law Director, the Clerk of Council and other City officials, as appropriate, and any person serving in an interim or acting capacity for any such official, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance. The Finance Director is authorized, if it is determined to be in the best interest of the City, to combine the issue of Notes with one or more other note issues of the City into a consolidated note issue pursuant to Section 133.30(B) of the Ohio Revised Code.

Section 7. That, the proceeds from the sale of the Notes received by the City (or withheld by the original purchaser or deposited with the Paying Agent, in each case on behalf of the City) shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Notes are being issued. The Certificate of Award may authorize the original purchaser to (a) withhold certain proceeds from the sale of the Notes or (b) remit certain proceeds from the sale of the Notes to the Paying Agent, in each case to provide for the payment of certain financing costs on behalf of the City. If proceeds are remitted to the Paying Agent in accordance with this Section 7, the Paying Agent shall be authorized to create a fund in accordance with the Certificate of Award for that purpose. Any portion of those proceeds received by the City (after payment of those financing costs) representing premium or accrued interest shall be paid into the Bond Retirement Fund.

Section 8. That, the par value to be received from the sale of the Bonds or of any renewal notes and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used to pay the debt charges on the Notes at maturity and are pledged for that purpose.

Section 9. That, during the year or years in which the Notes are outstanding, there shall be levied on all the taxable property in the City, in addition to all other taxes, the same tax that would have been levied if the Bonds had been issued without the prior issuance of the Notes. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Notes or the Bonds when and as the same fall due.

In each year to the extent net revenues from the municipal water utility are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, the amount of the tax shall be reduced by the amount of such net revenues so available and appropriated.

In each year to the extent receipts from the municipal income tax are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, and to the extent not paid from net revenues of the municipal water utility, the amount of the tax shall be reduced by the amount of such receipts so available and appropriated in compliance with the following covenant. To the extent necessary, the debt charges on the Notes or the Bonds shall be paid from municipal income taxes lawfully available therefor under the Constitution and the laws of the State of Ohio and the Charter of the City; and the City hereby covenants, subject and pursuant to such authority, including particularly Section 133.05(B)(7) of the Ohio Revised Code, to appropriate annually from such municipal income taxes such amount as is necessary to meet such annual debt charges.

Nothing in the two preceding paragraphs in any way diminishes the irrevocable pledge of the full faith and credit and general property taxing power of the City to the prompt payment of the debt charges on the Notes or the Bonds.

Section 10. That, the City covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that (a) the Notes will not (i) constitute private activity bonds or arbitrage bonds under Sections 141 or 148 of the Internal Revenue Code of 1986, as amended (the “Code”) or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest on the Notes will not be an item of tax preference under Section 57 of the Code.

The City further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Finance Director or any other officer of the City having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the City with respect to the Notes as the City is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties with respect to the Notes, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments with respect to the Notes, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and

certifications of and on behalf of the City, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the City, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes. The Finance Director or any other officer of the City having responsibility for issuance of the Notes is specifically authorized to designate the Notes as “qualified tax-exempt obligations” if such designation is applicable and desirable, and to make any related necessary representations and covenants.

Each covenant made in this Section with respect to the Notes is also made with respect to all issues any portion of the debt service on which is paid from proceeds of the Notes (and, if different, the original issue and any refunding issues in a series of refundings), to the extent such compliance is necessary to assure the exclusion of interest on the Notes from gross income for federal income tax purposes, and the officers identified above are authorized to take actions with respect to those issues as they are authorized in this Section to take with respect to the Notes.

Section 11. That, the Clerk of Council is directed to promptly deliver or cause to be delivered a certified copy of this Ordinance and the Certificate of Award to the County Auditor of Henry County, Ohio.

Section 12. That, the Finance Director is authorized to request a rating for the Notes from Moody’s Investors Service, Inc. or S&P Global Ratings, or both, as the Finance Director determines is in the best interest of the City. The expenditure of the amounts necessary to secure any such ratings as well as to pay the other financing costs (as defined in Section 133.01 of the Ohio Revised Code) in connection with the Notes is hereby authorized and approved and the amounts necessary to pay those costs are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 13. That, the legal services of the law firm of Squire Patton Boggs (US) LLP are hereby retained. Those legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Notes and securities issued in renewal of the Notes and rendering at delivery related legal opinions, all as set forth in the form of engagement letter from that firm which is now on file in the office of the Clerk of Council. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or municipal corporation or of this City, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any reimbursement are

hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 14. That, the services of Sudsina & Associates, LLC, as municipal advisor, are hereby retained. The municipal advisory services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Notes. In rendering those municipal advisory services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the City or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those municipal advisory services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those municipal advisory services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any reimbursement are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 15. That, this Council determines that all acts and conditions necessary to be done or performed by the City or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the City have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the City are pledged for the timely payment of the debt charges on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

Section 16. That, this Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Section 17. That, this Ordinance shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 098-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City on the ____ day of _____, 20__; and I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon, Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

CERTIFICATION OF RECORDS

I, Roxanne Dietrich, Clerk of Council, of the City of Napoleon, Ohio, do hereby certify and attest that this document to be a **True and Correct** copy of Ordinance Number 098-19, passed _____, 20__.

Roxanne Dietrich, Clerk of Council

Date


**SUPPLEMENTAL
FISCAL OFFICER'S CERTIFICATE**

To the City Council of the City of Napoleon, Ohio:

As fiscal officer of the City of Napoleon, Ohio, and supplementing the fiscal officer's certificate of February 4, 2013, I certify in connection with your proposed issue of notes in the maximum principal amount of \$2,352,000 (the "*Notes*"), to be issued in anticipation of the issuance of bonds (the "*Bonds*") for the purpose of paying the costs of improving the municipal water system by improving and rehabilitating the existing water treatment plant and related storage facilities, rehabilitating the elevated storage tanks, and acquiring and improving related interests in real property, together with all necessary and related appurtenances thereto (the "*Improvement*"), that:

1. The estimated life or period of usefulness of the Improvement is at least five (5) years.
2. The estimated maximum maturity of the Bonds, calculated in accordance with Section 133.20, Ohio Revised Code, is at least thirty (30) years, being my estimate of the life or period of usefulness of that Improvement; provided, however, since notes in anticipation of Bonds have been outstanding for a period beyond December 31, 2018, that period beyond December 31, 2018 shall be deducted from the maximum maturity of the Bonds and therefore, the maximum maturity of the Bonds is twenty-eight (28) years.
3. The maximum maturity of the Notes is March 7, 2033.

Dated: December 6, 2019



Finance Director
City of Napoleon, Ohio

ORDINANCE NO. 099-19

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO LAW DIRECTOR; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to authorize a pay increase to the City Law Director; and,

WHEREAS, Council desires to make said changes effective with the pay period commencing on or about December 16, 2019; and,

WHEREAS, to achieve the above stated goals Council now desires to repeal Ordinance No. 014-19, and to establish a new Classification Pay Plan; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective with the first pay period for the Year 2020, that commenced on or about December 16, 2019, the biweekly salary of the City Law Director of this City shall be four thousand one hundred seven dollars and thirty-six cents (\$4,107.36) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance allows the terms and conditions of this pay increase to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No. 014-19 is repealed in its entirety effective December 16, 2019.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 099-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 100-19

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO CITY MANAGER; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to authorize a pay increase to the City Manager; and,

WHEREAS, Council desires to make said changes effective with the pay period commencing on or about December 16, 2019; and,

WHEREAS, to achieve the above stated goals Council now desires to repeal Ordinance No. 015-19, and to establish a new Classification Pay Plan; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective with the first pay period for the Year 2020, that commences on or about December 16, 2019, the biweekly salary of the City Manager of this City shall be four thousand three hundred forty-six dollars and eighty-one cents (\$4,346.81) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance shall contain a provision that allows the terms and conditions of this Ordinance to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No. 015-19 is repealed in its entirety effective December 16, 2019.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne M. Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 100-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne M. Dietrich, Clerk of Council

ORDINANCE NO. 101-19

AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO FINANCE DIRECTOR; AND DECLARING AN EMERGENCY

WHEREAS, Council desires to authorize a pay increase to the City Finance Director; and,

WHEREAS, Council desires to make said changes effective with the pay period commencing on or about December 16, 2019; and,

WHEREAS, to achieve the above stated goals Council now desires to repeal Ordinance No. 046-19, and to establish a new Classification Pay Plan; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective with the first pay period for the Year 2020, that commenced on or about December 16, 2019, the biweekly salary of the City Finance Director of this City shall be three thousand five hundred forty-eight dollars and eight cents (\$3,548.08) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance allows the terms and conditions of this pay increase to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No. 046-19 is repealed in its entirety effective December 16, 2019.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 101-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 102-19

A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO, IN AND FOR THE YEAR 2020; AND DECLARING AN EMERGENCY

WHEREAS, the City, by Ordinance in accordance with Section 1724.10 of the Ohio Revised Code, designated The Community Improvement Corporation of Henry County, Ohio ("CIC") as the agency of the City for the industrial, commercial, distribution, and research development of the City; and,

WHEREAS, a "Plan" as defined in Section 165.01 of the Revised Code was prepared and confirmed to advance, encourage, and promote the industrial, commercial, distribution, and research development of the City in a manner which among several things, creates and preserves jobs and employment opportunities in the City and the State and improves the economic welfare of the people of the City and of the State; and further, encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

WHEREAS, this Council desires to further advance the Plan and has determined to financially assist the CIC with operational and the other expenses in the year 2020;
Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, in an effort to further advance the "Plan" referenced in the preamble of this Resolution, the City Finance Director is directed and authorized to pay to The Community Improvement Corporation of Henry County, Ohio ("CIC") the amount of thirty-seven thousand four hundred and 00/100 Dollars (\$37,400.00) in and for the year 2020 to the CIC for operational expenses and costs for the advancement of economic development projects for both present companies and future companies. The amounts contributed herein are deemed by this Council to be a proper public expenditure of public funds.

Section 2. That, the monies contributed as found in Section 1 of this Resolution shall be used for operational expenses and to advance the "Plan" as referenced in the preamble of this Resolution and shall not be pledged to secure any debt of the CIC.

Section 3. That, all payments stated in this Resolution are subject to appropriation of funds by Council. In the event appropriation of funds by Council is satisfied, payment shall be made by the Finance Director in quarterly installments to the CIC, all in and for the year 2020.

Section 4. That, Resolution Number 081-18 is repealed upon the effective date of this Resolution.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open

meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for economic projects to timely move forward; projects that will create jobs; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 102-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 088-19

AN ORDINANCE ESTABLISHING A NEW POSITION CLASSIFICATION PAY PLAN FOR EMPLOYEES OF THE CITY OF NAPOLEON, OHIO FOR THE YEAR 2020; REPEALING ORDINANCE NO. 075-18; AND DECLARING AN EMERGENCY

WHEREAS, Council reviewed the proposed Year 2020 annual appropriation measure and finds, in general, as it relates to non-bargaining employees of the City of Napoleon, Ohio, that a compensation increase of two and one quarter percent (2.25%) is generally warranted subject to various considerations as contained herein; and,

WHEREAS, Exhibits A, B, and C attached hereto and incorporated herein, reflect pay scales for City of Napoleon non-bargaining employees. The pay scales noted in these Exhibits generally contain a two and one quarter percent (2.25%) pay increase from the 2019 pay scales; and,

WHEREAS, Council desires to make said compensation increases effective on the pay period commencing on or about December 16, 2019; and,

WHEREAS, Council desires to adopt a new 2020 Classification Pay Plan for its non-bargaining employees as stated in this Ordinance and Exhibits A, B, and C; **Now Therefore,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, notwithstanding any Ordinance or Resolution to the contrary, the City of Napoleon, Ohio, (the "City") establishes a new 2020 Position Classification Pay Plan ("Pay Plan") for its non-bargaining employees.

Section 2. That, effective with the first pay period for the Year 2020, that commences on or about December 16, 2019, the pay scale (steps) for the City's non bargaining employees (full time) shall be established as provided in Exhibit "A." Exhibit "A" contains base hourly rates. Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 042-14), and Section 3 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level of compensation the Department Director or Appointing Authority deems appropriate as listed in Exhibit "A."

Section 3. That, effective with the first pay period for the Year 2020, which commences on or about December 16, 2019, each non-bargaining employee (full time regular) (hourly), subject to Employment Policy Manual Policy Section 8.10 (Compensation Reviews), is eligible on such employee's annual hiring anniversary date of uninterrupted full time service with the City, to be advanced one (1) step in the Pay Plan until the maximum step is reached. The non-bargaining employee's (full time regular) (hourly) step location prior to advancement in the Pay Plan shall be determined by contrasting the base hourly rate said employee received prior to the enactment of this Ordinance with the table found in Exhibit "A" for the respective year. For new hires, the Department Director or Appointing Authority may place an employee within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay. Step increases for transfer employees shall be in accordance with Section 197.09(e) of the

Personnel Code. A mere reclassification of a current position, where job duties are substantially the same, does not constitute a transfer.

Section 4. That, effective with the first pay period for the Year 2020, that commences on or about December 16, 2019, the pay scale for non-bargaining employee (salaried) (full time) positions of this City which are exempt under the Fair Labor Standards Act (FLSA) as it relates to overtime, shall be provided, unless modified, as established in Exhibit "B," attached and incorporated herein, (expressed in base biweekly salary amounts). Subject to the provisions of the City's Personnel Code, the Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), and Section 5 of this Ordinance, the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "B."

Section 5. That, effective with the first pay period for the Year 2020, that commences on or about December 16, 2019, each non bargaining employee (salaried) (full time) position of this City as defined in Section 4 of this Ordinance, is eligible to have a minimum salary increase of two and one quarter percent (2.25%) for Year 2020, subject to Employment Policy Manual "Policy Section 8.10 (Compensation Reviews)," calculated from what the employee is making at the time just prior to the proposed increase period, and as reflected in the amounts expressed in Exhibit "B." In no event shall any increase place the employee above the top scale as established in Section 4 of this Ordinance. For new hires or current employees, the Department Director or Appointing Authority may place an employee, at any time, within the scale where the Department Director or Appointing Authority deems appropriate considering merit and fitness. Nothing in this Section shall be construed to prohibit a decrease in pay.

Section 6. That, effective with the first pay period of the Year 2020, that commences on or about December 16, 2019, the Pay Scale (steps) for part time, permanent part time, and temporary employees of this City shall be provided unless modified, as stated in the table found in Exhibit "C" (attached and incorporated herein), except when Federal or State minimum wage of a higher amount is required, then the higher amount of the Federal or State minimum wage shall apply. Subject to the provisions of the City's Personnel Code and Employment Policy Manual as Amended 2014-1 (Ordinance No. 084-14), the Department Director or Appointing Authority may place any employee affected by this Ordinance at the level the Department Director or Appointing Authority deems appropriate as listed in Exhibit "C." Employment Policy Manual 2014-1, Policy Section 8.10, (compensation reviews), is applicable only to permanent part time employees, not part time or temporary employees.

Section 7. All paid part time, permanent part time, and temporary employees of the City shall, effective with the first pay period of the Year 2020, that commences on or about December 16, 2019, have a minimum hourly base pay increase of two and one quarter percent (2.25%) for Year 2020 calculated from what the employee's base rate was just prior to this proposed increase, and as is reflected in the amounts expressed in Exhibit "C" (the amounts include the two and one quarter percent (2.25%) increase). Only permanent part time employees are subject to Employment Policy Manual 2014-1 Policy Section 8.10 (compensation reviews), when applicable. Part time employees of the Fire/Rescue Department will remain on probationary/trainee status until removed by the City Manager upon recommendation of the Fire Chief. For new hires or current employees of the City, the Appointing Authority or Department Director may place an

employee within the scale where the Appointing Authority or Department Director deems appropriate considering merit and fitness. Nothing in this section shall be construed to prohibit a decrease in pay. The non-full time status positions found in Exhibit "C" (i.e. temporary part time or permanent part time) may be modified by the Appointing Authority or Department Director at any time, except that Council shall approve any modification to a full time status. Additionally, the position of Probation Officer PIIG Grant is hereby set as expressed in Exhibit "C."

Section 8. That, compensation for employees' appointments made in order to fill temporarily vacant positions shall be at a rate established by the Department Director or Appointing Authority, except that it shall not exceed the top pay scale established in this Ordinance for the position being filled. Temporary positions being filled by temporary employees for whom no pay scale has been established shall be at a pay scale established by the Department Director or Appointing Authority by comparing the temporary position created to the most similar position established within the same department that is utilizing the temporary employee. In the event no such similar position exists, then it shall be paid in an amount as determined appropriate by the Department Director or Appointing Authority so long as the amount paid may be accomplished without exceeding the department's annual budget.

Section 9. That, notwithstanding any section of this Ordinance to the contrary, compensation of the Clerk of the Napoleon Municipal Court shall be as found in Section 4 of this Ordinance and as stated in Exhibit "B" unless otherwise set by the Municipal Court Judge pursuant to ORC Section 1901.31 (C).

Section 10. That, compensation for the Chief Deputy Clerk and all other Deputy Clerks of the Napoleon Municipal Court shall be as set by the Clerk of the Napoleon Municipal Court pursuant to ORC Section 1901.31 and as stated in Exhibits "A, B, and C."

Section 11. That, the compensation for Municipal Court Bailiff and/or Deputy Bailiff shall be established by the Municipal Court pursuant to ORC Section 1901.32 and as stated in Exhibits "A, B, and C."

Section 13. That, the position of Chief Probation Officer as established in and for the City for the Napoleon Municipal Court shall be considered a full time regular employee having an hourly, non-exempt status. The job description as included in the Pay Plan, as prepared and/or revised by the Municipal Court Judge, continues to be approved by this Council. The Chief Probation Officer shall not be entitled to any longevity pay; moreover, the Municipal Court Judge may adjust the Chief Probation Officer's wage rate at any time so long as within the limits of the CCA Grant or as may be otherwise supplemented by the Municipal Court. Notwithstanding any other provision of this Ordinance, in no event shall the Chief Probation Officer's pay and benefits exceed the amount of the CCA Grant or as otherwise may be supplemented by the Municipal Court. Nothing shall be construed in this Ordinance as mandating that the position be filled or continued to be filled each year.

Section 14. That, all positions and/or classifications found in this Ordinance shall be deemed created, established, and existing in and for the City of Napoleon, Ohio. The status of part time employees may be further defined by the Department Director or Appointing Authority as permanent part time, temporary, seasonal, or intermittent employees without affecting the compensation status as stated in this Ordinance.

Nothing in this Ordinance shall be construed as mandating that each and every position and/or classification be filled by this City.

Section 15. That, those employees who are covered by collective bargaining agreements shall be paid in accordance with the respective collective bargaining agreement.

Section 16. That, all compensation paid under this Ordinance is subject to appropriation of funds by Council.

Section 17. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 18. That, all pay scales reflected in this Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 19. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 20. That, any employee who is employed by the City in more than one position shall be paid overtime in accordance with State and Federal wage and salary laws (specifically, after forty hours of work within one week the person should receive overtime based on the salary or wage for the position they are working when they surpass forty hours for that work week). However, but for the employee's normal scheduled employment, the department that causes the overtime shall be liable for the payment of overtime regardless of where the hours were worked.

Section 21. That, Ordinance No. 075-18 is repealed in its entirety effective December 31, 2019.

Section 22. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 23. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 24. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper processing of wages to employees, this being essential to the harmony of the necessary workforce, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 088-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2020 Pay Ordinance

EXHIBIT "A"
(BASE HOURLY RATE)

| <u>Title</u> | <u>A</u> | <u>B</u> | <u>C</u> | <u>D</u> |
|--|----------|----------|----------|----------|
| Clerk-Typist II | \$12.28 | \$14.13 | \$15.17 | \$16.27 |
| Receptionist | \$13.89 | \$15.93 | \$17.08 | \$18.36 |
| Administrative Assistant | \$16.92 | \$19.53 | \$20.97 | \$22.58 |
| Front Desk Administrator | \$12.28 | \$13.86 | \$14.54 | \$15.37 |
| Service Building Secretary | \$12.28 | \$13.86 | \$14.54 | \$15.37 |
| Senior Service Building Secretary | \$15.26 | \$17.51 | \$18.82 | \$20.32 |
| Executive Assistant to Appointing Authority | \$20.55 | \$21.90 | \$23.31 | \$24.79 |
| Executive Assistant/Paralegal to Law Director | \$24.79 | \$27.08 | \$29.08 | \$31.09 |
| Account Clerk I | \$12.28 | \$13.86 | \$14.54 | \$15.36 |
| Account Clerk II | \$15.26 | \$17.51 | \$18.83 | \$20.32 |
| Utility Billing Administrator | \$17.33 | \$19.95 | \$21.37 | \$25.38 |
| Senior Account Clerk | \$16.92 | \$19.53 | \$20.98 | \$24.80 |
| Records Clerk/Recorder | \$15.26 | \$17.51 | \$18.82 | \$20.31 |
| Accounts Payable Clerk | \$15.26 | \$17.51 | \$18.82 | \$21.37 |
| Tax Administrator | \$17.33 | \$19.95 | \$21.37 | \$25.38 |
| Engineering Technician | \$18.61 | \$21.37 | \$22.89 | \$24.56 |
| Senior Engineering Technician | \$22.10 | \$25.45 | \$27.24 | \$29.22 |
| Senior Engineering Technician/Zoning Administrator | \$22.10 | \$25.45 | \$27.24 | \$32.15 |
| Staff Engineer | \$20.54 | \$23.68 | \$25.45 | \$27.33 |
| Licensed Staff Engineer | \$27.80 | \$29.90 | \$32.16 | \$35.96 |
| Construction Inspector | \$24.17 | \$27.77 | \$29.76 | \$32.70 |
| Senior Electric Engineering Technician | \$22.10 | \$25.45 | \$27.24 | \$29.22 |
| Electrical Construction/Maintenance Inspector | \$26.80 | \$30.84 | \$33.07 | \$35.45 |
| Zoning Administrator | \$24.18 | \$27.77 | \$29.77 | \$31.91 |
| Assistant Water Superintendent | \$29.67 | \$30.77 | \$32.46 | \$34.16 |
| Chief Water Treatment Operator | \$22.10 | \$25.45 | \$27.24 | \$30.80 |
| Chief Wastewater Treatment Operator | \$22.10 | \$24.95 | \$27.24 | \$30.80 |
| Police Lieutenant | \$0.00 | \$32.31 | \$33.84 | \$35.53 |
| Deputy Court Clerk | \$16.40 | \$17.86 | \$19.16 | \$20.53 |
| Chief Probation Officer | \$19.82 | | | \$21.90 |
| IT Specialist | \$18.24 | \$20.18 | \$22.13 | \$24.08 |

EXHIBIT "B"
(BASED ON AN 80 HOUR PAY PERIOD)

| <u>Title</u> | <u>BOTTOM</u> | <u>TOP</u> |
|--------------------------------------|---------------|------------|
| Assistant to the City Engineer | \$2,765.90 | \$3,191.43 |
| City Engineer | \$3,244.62 | \$3,936.09 |
| Public Works Director | \$3,936.09 | \$4,712.67 |
| Golf Course & Grounds Superintendent | \$1,970.71 | \$2,649.04 |
| Parks & Recreation Director/Cemetery | \$1,785.92 | \$3,103.96 |
| Assistant Finance Director | \$2,947.21 | \$3,421.21 |
| Electrical Engineer | \$3,069.34 | \$3,574.61 |
| Electric Distribution Superintendent | \$3,129.33 | \$3,854.88 |
| IT Administrator | \$1,930.71 | \$2,868.11 |
| Human Resources Director | \$2,201.26 | \$3,340.50 |
| Municipal Court Bailiff | | \$1,378.03 |
| Municipal Court Clerk | \$1,865.60 | \$2,086.70 |
| Assistant Fire Chief | \$2,180.81 | \$3,191.43 |
| Fire Chief | \$2,712.71 | \$3,581.41 |
| Operations Superintendent | \$2,250.36 | \$3,191.43 |
| Water Superintendent | \$2,463.78 | \$3,320.51 |
| Wastewater Superintendent | \$2,463.78 | \$3,320.51 |
| Chief of Police | \$2,860.00 | \$3,687.79 |

2020 Pay Ordinance

EXHIBIT "C"
(BASE HOURLY RATE)

| <u>Title</u> | <u>Bottom</u> | <u>Top</u> |
|---|---------------|------------|
| Front Desk Administrator (Part Time) | \$9.88 | \$13.50 |
| Legal Clerk (Temporary) | \$14.21 | \$22.82 |
| Probationary/Trainee Fire Fighter/EMT | \$8.79 | \$13.40 |
| All Fire/Rescue Department (Part Time) | \$12.59 | \$17.47 |
| Deputy Court Clerk (Part Time) | \$10.95 | \$15.04 |
| Deputy Court Bailiff (Part Time) | | \$14.40 |
| Probation Officer PIIG Grant | | \$16.28 |
| Construction Inspection (Temporary) | \$13.28 | \$14.23 |
| Construction Engineer (Temporary) Engineering Dept. | \$40.30 | \$43.19 |
| Income Tax/Collection Clerk (Part Time) | \$9.88 | \$17.43 |
| Lifeguard (Seasonal) | \$8.79 | \$14.76 |
| Seasonal Laborer – Other | \$8.79 | \$14.76 |
| Recreation Worker (Seasonal) | \$8.79 | \$14.76 |
| Parks Maintenance Worker (Seasonal) | \$8.79 | \$14.76 |
| Golf Course Clubhouse Attendant (Seasonal) | \$8.79 | \$14.76 |
| Senior Center Fitness Coordinator (Part Time) | \$8.79 | \$14.76 |
| Code Enforcement Inspector | \$19.15 | \$29.79 |
| Adjunct EMS Instructor for the Fire Department (Part Time) | | \$20.45 |
| Adjunct Fire Instructor for the Fire Department (Part Time) | | \$20.45 |

RESOLUTION NO. 089-19

A RESOLUTION APPOINTING MAYOR JASON MAASSEL AND COUNCILMAN DAN BAER TO REPRESENT THE CITY OF NAPOLEON, OHIO AS MEMBERS OF THE BOARD OF DIRECTORS OF THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO; AND DECLARING AN EMERGENCY

WHEREAS, the Community Improvement Corporation of Henry County, Ohio was deemed an Agent of the City of Napoleon, Ohio for industrial, commercial, distribution, and research development by the approval and passage of Ordinance No. 106-05; and,

WHEREAS, the Community Improvement Corporation of Henry County, Ohio (CIC) exists for a public purpose, namely as an Agent of the City of Napoleon, Ohio to create and preserve jobs and employment opportunities in the City and improve the economic welfare of the residents of the City and of the State; and further encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

WHEREAS, the affairs of the CIC are managed by a Board of Directors ("Board"), with six (6) voting members, two (2) of which are designated for elected officials, and four (4) of which are designated for City residents; and,

WHEREAS, the City is required to formally designate two (2) elected officials to represent the City on the Board and to exercise the duties of CIC; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective immediately, Jason Maassel and Dan Baer, as incident of their capacity as Mayor of, and a Councilmember of the Municipality respectively, hereby are designated the representatives of the Municipality on the Board of the CIC to act on behalf of the Municipality and discharge duties as a voting member of said Board.

Section 2. That, the representatives so designated are authorized and empowered, acting for, in the name of and on behalf of the Municipality, and as the Municipality's agent, to exercise all the functions, powers, rights and privileges, and to fulfill the obligations, that the Municipality may have as a voting member of the Board, including, without limitation, to attend and take part in meetings of the Board and of committees of the Board, to vote on and otherwise act with respect to all matters that may properly come before the Board or any committee of the Board, and to do or cause to be done all acts, and to take all steps as may in each case be, in the opinion of such representative, necessary or desirable in order to represent the Municipality and exercise its functions, powers, rights and privileges, and to fulfill its obligations, as a Director and to carry out the full intent and purposes of this Resolution and the purposes and powers of the CIC.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to designate new representatives to the CIC Board which affects the public peace, health, and safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to allow for the proper representation in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 089-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 090-19

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ENTER INTO A PROGRAMMATIC AGREEMENT WITH THE OHIO HISTORIC PRESERVATION OFFICE FOR THE ADMINISTRATION OF PROGRAMS USING HUD ALLOCATED FUNDS; AND DECLARING AN EMERGENCY

WHEREAS, the current version of the Programmatic Agreements for HUD funded Programs, City Contract No. 2015-03, will expire on December 31, 2019; and,

WHEREAS, City desires to extend and/or enter into a Programmatic Agreement for administration of HUD funded programs; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is directed to execute all documents necessary to extend and/or enter into a Programmatic Agreement with the State Historic Preservation Office.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time so that an agreement can be established prior to the December 31, 2019 termination date, which affects the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 090-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

**PROGRAMMATIC AGREEMENT
for Coordination
between
City of Napoleon
and the
Ohio State Historic Preservation Office
for the
Administration of Programs Using HUD Allocated Funds with Delegated Review
Responsibilities Authorized Under 24 CFR Part 58**

WHEREAS, the U.S. Department of Housing and Urban Development ("HUD") has allocated Community Development Block Grant (CDBG) and other funds to the State of Ohio Development Services Agency ("State"); and

WHEREAS, the State has awarded CDBG and other funds to City of Napoleon (hereinafter referred to as "grantee"); and

WHEREAS, the funding sources covered by this Programmatic Agreement may include, but are not limited to CDBG, Home Investment Partnership (HOME), Economic Development Initiative (EDI), Emergency Shelter Grants, Supportive Housing, Housing Opportunities for Persons with AIDS (HOPWA), and Neighborhood Stabilization Program (NSP) Grants; and

WHEREAS, in accordance with 24 CFR Part 58, the grantee assumes responsibility for environmental review, decision-making, and actions that would otherwise apply to HUD under the National Environmental Policy Act (NEPA) and other provisions of law and this agreement coordinates the analysis and review of projects as provided under 36 CFR Part 800, regulations implementing Section 106 of the National Historic Preservation Act (54 U.S.C. § 306108), in order to meet the purposes and requirements of both statutes in a timely and efficient manner; and

WHEREAS, the grantee has determined that the undertakings it carries out using the above-listed HUD funding sources may affect properties that are listed in or eligible for listing in the National Register of Historic Places ("National Register"); and

WHEREAS, the grantee has consulted with the Ohio State Historic Preservation Officer (SHPO) regarding the development of this agreement pursuant to 36 CFR Part 800, regulations implementing Section 106 of the National Historic Preservation Act ("NHPA") (54 U.S.C. § 306108); and

WHEREAS, the grantee and the SHPO agree that by following the procedures outlined in this agreement, the grantee will be able to meet its obligations pursuant to 36 CFR Part 800 to take into account the effects of federally assisted projects on historic properties and provide the ACHP with an opportunity to comment.

NOW, THEREFORE, the grantee and the SHPO have agreed to carry out their respective responsibilities pursuant to Section 106 and Section 110(f) of the NHPA and the regulations at 36 CFR Part 800, in accordance with the following stipulations:

STIPULATIONS

I. New Construction & Archaeology

New construction is not exempt and must be submitted to the SHPO for review.

In the event the grantee plans any ground disturbance as part of a rehabilitation, new construction, site improvement, or other undertaking, the grantee will consult with the SHPO to determine whether the undertaking will affect an archaeological property eligible for or listed in the National Register. This stipulation shall not be interpreted to include a limited subset of ground-disturbing activities that are exempt from review, as described in Stipulation II.B.2.

II. Exempt Activities

A. If the grantee determines that an undertaking only involves buildings that are less than fifty years old, or if the undertaking includes only exempt activities (as defined by Stipulations II. B., II. C., and II. D), then the undertaking shall be deemed exempt from further review. Such undertakings will require no review under the terms of this agreement because these activities will generally not affect historic properties.

1. This stipulation may include the demolition of buildings less than fifty years old, so long as the building has not previously been determined to be eligible for listing or listed in the National Register of Historic Places.
2. The grantee will keep documentation of this decision to exempt specific undertakings in its files and compile a complete list of exempt undertakings annually, as required in Stipulation VIII.

B. If the proposed undertaking falls within one of the following categories, the activities shall be deemed exempt:

1. Non-Construction Work and Development, General Exclusions
 - a. Public service program that does not physically impact buildings or sites.
 - b. Architectural and engineering design fees and other non-construction fees and costs.

- c. Rental or purchase of equipment that does not physically impact buildings or sites.
- d. Temporary board-up, bracing, or shoring of a property, provided that it is installed without permanent damage to the building or site.
- e. Mortgage refinancing or purchasing of a property where no change in use, new construction, or rehabilitation will occur.
- f. Acquisition of vacant land when no subsequent redevelopment of the property is anticipated (including land banking).
- g. Acquisition of land with demolition or rehabilitation of buildings that are less than fifty years old (including land banking).
- h. Rehabilitation of mobile and manufactured homes.
- i. Loans used to fund rehabilitations of buildings less than fifty years old.

2. Site Work

- a. Repair, line painting, paving, resurfacing, and maintenance of existing streets, roads, alleys, parking lots, sidewalks, curbs, ramps, and driveways where no change in width, surfaces, or vertical alignment to drainage is to occur; the replacement in kind of concrete sidewalks where no change in width occurs.
- b. New curb cuts and simple accessibility improvements at roadway crossings to meet ADA requirements. Any improvements that require retaining walls or multiple levels shall be submitted for review.
- c. Maintenance and repair of existing landscape features, including planting, fences, retaining walls, and walkways.
- d. Installation of exterior lighting fixtures on poles outside of individual properties, including parking lots, sidewalks, and freestanding yard lights; installation of new or replacement lighting fixtures that are to be attached to a building less than fifty years old. This exemption is not meant to include street lighting that will serve multiple properties.
- e. Installation of emergency public warning sirens on existing poles and new poles; installation of emergency public warning sirens to a building less than than fifty years old.
- f. Within previously excavated trenches, the repair, maintenance, or replacement of existing residential water and sanitary sewer connections and lines. This exemption does not apply to the installation of water or sewer main lines, but only to connections between individual properties and existing public systems.
- g. Repair, in kind replacement, or reconstruction of existing catch basins.

- h. Replacement of utility meters on buildings in the same location as existing.

3. Exterior Rehabilitation

- a. Rebuilding of existing wheelchair ramps, or installation of new ramps on secondary building elevations where the building is not located on a corner lot.
- b. Repair (not replacement) of porches, cornices, exterior siding, doors, windows, balustrades, stairs, or other trim as long as any new materials matches existing features in composition, design, color, texture, and other visual and physical qualities.
- c. Foundation repair. Repointing of foundation masonry is exempt only on secondary elevations. If the building is on a corner lot, repointing of foundation masonry is not exempt on the elevations that face the streets.
- d. Exterior scraping with non-destructive means and painting of wood siding, features, and trim; exterior painting of masonry, if existing surfaces are already painted. This does not apply to the use of lead encapsulate paint. No abrasive cleaning is permitted for the removal of any building materials.
- e. Caulking, reglazing, and weather-stripping.
- f. Installation of screens and storm windows, provided that they:
 - i. Completely fill the original window opening.
 - ii. Match the meeting rail or other major divisions.
 - iii. Interior storms must not cause damage to the original interior trim.
 - iv. Interior storms must be designed to seal completely so as to protect the primary window from condensation.
- g. Installation of storm doors, if they are undecorated and have a painted finish to match existing trim or the existing door.
- h. Repair or replacement of asphalt, fiberglass, and asbestos shingle roof covering with the same materials as long as the shape of the roof is not changed.
- i. Replacement of a flat roof not visible from a public right-of-way as long as the shape of the roof is not changed.
- j. Repair or replacement of metal gutters and downspouts; and relining, repainting, and repair of box gutters. This does not apply to the replacement of box gutters.

4. Interior Rehabilitation

- a. Repair (not replacement) of existing interior walls, floors, ceilings, decorative plaster, or woodwork, provided the work is limited to repainting, in-kind patching, refinishing, or repapering.
- b. Installation of attic insulation.
- c. Repair (not replacement) of existing interior walls, floors, ceilings, decorative plaster, or woodwork, provided the work is limited to repainting, in-kind patching, refinishing, or repapering.

- d. Kitchen and bathroom remodeling if no walls, windows, or doors are removed or relocated so as to alter the floor plan. Venting allowed through roof or secondary wall.
 - e. Installation of new furnace, boiler or water heater; furnace cleaning or repair.
 - f. Installation or repair of all electrical, plumbing, heating, ventilation, and air conditioning systems as long as no alteration is made to structural features or decorative features.
 - g. Installation of new ceiling openings for attic access or pull-down stairs; removal and sealing up of obsolete pull-down stairs.
 - h. Asbestos abatement activities that do not involve removal or alteration of structural or decorative features.
 - i. Lead paint hazard abatement such as HEPA cleaning and HUD approved paint removal or stabilization. Any decorative features shall be treated with care and retained for re-installation after treatment.
- C. Activities defined in 24 CFR Section 58.34 of the "Environmental Review Procedures for Entities Assuming HUD Environmental Review Responsibilities, as amended" are exempt from review under this agreement.
- D. Activities defined in 24 CFR Section 58.35(b) of the "Environmental Review Procedures for Entities Assuming HUD Environmental Review Responsibilities, as amended" are exempt from review under this agreement.

III. Project Review

- A. If the grantee determines that an undertaking will involve any activities that are not exempt under Stipulation II, the grantee will, in accordance with 36 CFR Part 800, consult with the SHPO before starting the undertaking by submitting the following documentation to the SHPO:
- 1. Project location, including a map;
 - 2. Project description, including work write-ups, plans, or specifications, as appropriate;
 - 3. Color photographs of all elevations of the building or site;
 - 4. Date any buildings in the project area were built;
 - 5. Statement of whether any properties in the project area are listed in or eligible for listing in the National Register;
 - 6. If there are listed or eligible properties, a statement of whether and how the undertaking will affect the historic properties.
- B. This submission should include, and the SHPO will consider, the following information if it explains the grantee's decisions regarding National Register eligibility and effect:
- 1. Condition assessments for various historic elements;
 - 2. An explanation of the goals of the undertaking;

3. Alternative treatments considered and cost estimates for each;
 4. Life cycle maintenance costs related to each alternative;
 5. Proposed measures to mitigate or minimize adverse effects;
 6. Available marketing studies; and
 7. Any other information that warrants consideration.
- C. At the discretion of the grantee, SHPO's Section 106 Project Summary Form can be used to satisfy Stipulation III A & B.
- D. The SHPO will respond, in accordance with 36 CFR Part 800, to the grantee within 30 days after receiving the project documentation by stating that:
1. The SHPO concurs with the grantee's decision about eligibility and effect;
 2. The SHPO disagrees with the grantee's decision about eligibility and effect; or
 3. The SHPO needs more information in order to concur or disagree with the grantee's decision about eligibility or effect.
- E. If the SHPO and the grantee agree that the undertaking will have no effect on properties that are listed in or eligible for listing in the National Register, the grantee will retain the SHPO's letter in its project file and the review process, in accordance with 36 CFR Part 800, will be complete.
- F. If the SHPO and the grantee agree that the undertaking will have an effect on properties that are listed in or eligible for listing in the National Register, the grantee will follow the standard process described in 36 CFR Part 800 to complete consultation.
- G. Any disagreements regarding the National Register eligibility of historic properties may be resolved through the grantee requesting a Determination of Eligibility from the Keeper of the National Register of Historic Places, as described in 36 CFR Part 63. Any disagreements regarding project effects shall be resolved as described in 36 CFR Part 800.6. The grantee or SHPO may elect to invite the ACHP to participate or provide its opinion, if they determine it to be appropriate.

IV. Technical Assistance and Educational Activities

Staff in the SHPO's Resource Protection and Reviews Department will provide technical assistance, consultation, and training of grantee staff as required by the grantee or as proposed by the SHPO in order to assist the grantee in carrying out the terms of this agreement. SHPO may also request that appropriate members of the grantee's staff should attend training specifically in the use and interpretation of this agreement, or the overall regulatory process described in 36 CFR Part 800.

V. Public Involvement and Participation

- A. In accordance with citizen participation requirements for State-administered HUD programs (24 CFR Section 570.486), the grantee will seek public input and notify the public of proposed actions.
 - 1. The grantee will, at a minimum, hold two public hearings to seek public comment regarding the planning and implementation of State-administered HUD programs. The first public hearing will address basic program parameters, and the second public hearing will provide specific information regarding proposed activities. Notice of both hearings will be published 10 days in advance in a newspaper of general circulation.
 - 2. The grantee will hold an additional public hearing if a State-administered HUD program is amended. The Amendment Public Hearing provides citizens with an opportunity to review and comment on a substantial change in the program. Notice of an Amendment Public Hearing will be published 10 days in advance in a newspaper of general circulation.
- B. The public notification procedures outlined in 24 CFR Part 58 for a Notice of Intent to Request Release of Funds (NOI/RROF) and Finding of No Significant Impact (FONSI) require the grantee to make information about individual projects available for public inspection, and to consider the views of the public and consulting parties in decision-making about individual projects
- C. For individual projects located in locally designated districts or those that may affect locally listed properties, the appropriate local review board will be presented with information regarding the proposed project for consideration as part of their regularly scheduled hearing, along with any project alternatives considered.

VI. Post Review Discovery

- A. In the event that historic properties are discovered or unanticipated effects on historic properties found after completion of the Section 106 process, the grantee will follow the process established at 36 CFR Part 800.13. In all cases of discovery or unanticipated effects, the grantee will contact SHPO as soon as practicable and provide sufficient information so that SHPO can make meaningful comments and recommendations.
- B. In the event that human remains are discovered during the development or construction of any project subject to this agreement, construction will cease in the area of the discovery. The grantee will contact SHPO and the County Sheriff and/or County Coroner within 48 hours. The grantee will also consult with SHPO, DSA and the County Sheriff and/or Coroner to develop and carry out a treatment plan for the care and disposition of human remains.
- C. When the human remains are determined to be of Native American Indian origin, the treatment plan will also be developed in consultation with appropriate federally recognized Native American Indian Tribes. The grantee may call upon

representatives of DSA and HUD for assistance in conducting meaningful and respectful discussions with tribal representatives.

VII. Dispute Resolution

Should any party to this agreement object at any time to any actions proposed or the manner in which the terms of this agreement are implemented, the grantee shall consult with such party to resolve the objection. If the grantee determines that such objection cannot be resolved, the grantee will:

- A. Forward all documentation relevant to the dispute, including the grantee's proposed resolution, to the ACHP. The ACHP shall provide the grantee with its advice on the resolution of the objection within thirty (30) days of receiving adequate documentation. Prior to reaching a final decision on the dispute, the grantee shall prepare a written response that takes into account any timely advice or comments regarding the dispute from the ACHP, signatories and concurring parties, and provide them with a copy of this written response. The grantee will then proceed according to its final decision.
- B. If the ACHP does not provide its advice regarding the dispute within the thirty (30) day time period, the grantee may make a final decision on the dispute and proceed accordingly. Prior to reaching such a final decision, the grantee shall prepare a written response that takes into account any timely comments regarding the dispute, and provide them and the ACHP with a copy of such written response.
- C. The grantee's responsibility to carry out all other actions subject to the terms of this agreement that are not the subject of the dispute remain unchanged.

VIII. Monitoring

- A. Within 30 days after the end of each calendar year that this agreement is in force, the grantee will submit to the SHPO a list of undertakings exempted from review under Stipulation II of this agreement.
 1. For each exempted undertaking the list will include the project location, the age of the building or its date of construction, a full description of each activity undertaken, PA Stipulation used to exempt project from review and name and title of grantee staff member who exempted project from review. The description shall include a list of the work done as well as how the work was done, such as: window sash repaired and repainting.
 2. The grantee should also include in their submission three (3) random samples of exempt projects, on buildings (50) years or older, with copies of the information that was available to support the project's consideration under the terms of this agreement.
- B. If the grantee did not exempt any undertakings from review under the terms of this agreement during the calendar year, it still must inform the SHPO of the lack of exemptions by letter notification.

IX. Definitions

The definitions provided in the National Historic Preservation Act and the regulations at 36 CFR Part 800 apply to terms used throughout this agreement, such as "historic property" and "effect."

X. Amendment & Duration

This agreement will continue in full force until December 31, 2024 and may be reviewed for modifications, termination, or renewal before this date has passed. At the request of either party, this agreement may be reviewed for modifications at any time. This PA may be amended when such an amendment is agreed to in writing by all signatories. The amendment will be effective on the date a copy signed by all of the signatories is filed with the ACHP.

XI. Emergencies

A. In the event that the grantee determines that a project must be completed on an emergency basis due to an imminent threat to life or property or in response to a natural disaster or emergency, the grantee may set aside the timeline established in Stipulation III to facilitate expedited review by the SHPO.

1. The grantee shall notify the SHPO in advance by phone of its intention to submit a project for emergency review.
 - a. Cover letter describing the nature of the emergency and the proposed treatment. Emergency nature of review shall be noted in bold in reference line.
 - b. The address of the property and the nature of the emergency
 - c. Recent photographs of the property
 - d. A signed copy of any local order compelling immediate action
 - e. An Ohio Historic Inventory Form or other documentation regarding the National Register eligibility of the affected property
2. The SHPO shall promptly notify the grantee of its concurrence with the grantee's effect determination or may request additional information to complete the review. SHPO may recommend to grantee that resolution of adverse effects requiring the execution of a Memorandum of Agreement is necessary, but may agree to grantee's recommendation to defer completion of such an agreement until the necessary emergency actions have been taken.

Execution of this PA by the grantee and SHPO and implementation of its terms evidence that the grantee has taken into account the effects of its undertakings on historic properties and afforded the ACHP an opportunity to comment.

SIGNATORIES:

City of Napoleon

Signature

Date

Joel Mazur, City Manager
City of Napoleon

Contact Information

Austin J. Serna, Community Development Planner
1300 E. Second St. Suite 200
Defiance, Ohio 43512
419-784-3882
planner3@mvpo.org

State Historic Preservation Office

Signature

Date

Diana Welling
Deputy State Historic Preservation Officer for
Resource Protection and Review

Contact Information:
800 East 17th Avenue
Columbus, OH 43211
dwelling@ohiohistory.org
614-298-2000

RESOLUTION NO. 091-19

A RESOLUTION AMENDING RESOLUTION NO. 080-18, A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000) IN AND FOR THE YEAR 2019 AS IT RELATES TO REOCCURRING COSTS ASSOCIATED WITH THE OPERATION OF THE CITY, FOR PAYMENT OF EXPENSES, AND FOR PURCHASES ASSOCIATED WITH VENDORS UTILIZED BY MULTIPLE DEPARTMENTS WITHIN THE CITY; ELIMINATION OF NECESSITY OF COMPETITIVE BIDDING IN AND FOR THE YEAR 2019 AS IT RELATES TO CERTAIN TRANSACTIONS; AND DECLARING AN EMERGENCY

WHEREAS, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed twenty-five thousand dollars (\$25,000.00); and,

WHEREAS, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occurs as a result of the method of accounting utilized by the City's Finance Department; and,

WHEREAS, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds twenty-five thousand dollars (\$25,000); and,

WHEREAS, Resolution No. 080-18 was previously passed on December 21, 2018; and,

WHEREAS, certain vendors were omitted from Resolution No. 080-18, and Council is now desirous to add these vendors for proper payment. **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds by the City in excess of twenty-five thousand dollars (\$25,000), in and for the year 2019, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds by the City in excess of twenty five thousand dollars (\$25,000), in and for the year 2019, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 3. That, the expenditure of funds in excess of twenty five thousand dollars (\$25,000) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2019 from the following vendors; however, in no event shall the amount exceed twenty five thousand dollars (\$25,000) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over twenty-five thousand dollars (\$25,000), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, Resolution No. 080-18 is hereby amended to include BHM CPA Group, Inc. on Exhibit "B" for the purpose of auditing services.

Section 6. That, Resolution No. 080-18 is hereby amended to include Terex Utilities, Inc. on Exhibit "C" for the purpose of electric equipment purchases.

Section 7. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 9. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 10. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the payment process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 091-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

EXHIBIT "A"

| | |
|---|--|
| American Municipal Power, Inc. Services | For: Contracted Power Purchase and |
| BORMA Benefit Plans | For: Insurance Premiums (Health) |
| CIC of Henry County, Ohio | For: Economic Development Services |
| Four County Career Center | For: Training Services |
| Henry County Auditor | For: Auditor Fees and Assessment Fees |
| Henry County Chamber of Commerce | For: Chamber Programs |
| Henry County EMA | For: Emergency Management Agency |
| Henry County Engineer Materials | For: Engineering Shared Projects and |
| Henry County Regional Water/Sewer District | For: Payments for Water Collections |
| Auditor of State of Ohio | For: Annual Auditing Services |
| John Donovan - Law Librarian | For: Law Library Payments |
| MAN Unit Force | For: Police Services and Narcotics Task |
| Maumee Valley Planning | For: CHIS/CHIP Grant Administration |
| Napoleon/Henry County Chamber of Commerce | For: Tourist Bureau and other |
| Ohio Bureau of Workers Compensation Coverage | For: Employee Worker's Comp. Insurance |
| Ohio Police Pension Fund | For: Police Pension Payment |
| Ohio Fire Pension Fund | For: Fire Pension Payment |
| Ohio Public Employers' Retirement System | For: Pension Payments |
| Public Entities Pool (PEP) | For: Insurance Premiums (Property & Casualty) |
| Treasurer State of Ohio | For: Various Items |

EXHIBIT "B"

BHM CPA Group, Inc.

Bonded Chemical

Calfee, Halter & Griswold, LLP

City of Napoleon, Fuel Rotary

City of Napoleon, Garage Rotary

City of Napoleon, Income Tax

City of Napoleon, Payroll

City of Napoleon, Reimbursements

City of Napoleon, Rescue

City of Napoleon, Utility

City of Napoleon, Utility

City of Napoleon, Utility

City of Napoleon, Utility

Embarq (Centurylink)

Farmer and Merchant's State Bank

Greenline

Huntington National Bank

KSB Dubric

Napoleon, Inc.

National City Bank

Ohio CAT

Ohio Gas Company

Ohio Water Development (OWDA)

OMEGA JV5/Amp-Ohio Inc.

OMEGA JV6/Amp-Ohio Inc.

PNC Bank, N.A.

Rescue-Township Charges (EMS)

Schonhardt and Associates

Smart Bill, LTD

Mailing

Squires, Patton, Boggs (US) LLP

The Accumed Group

Treasurer State of Ohio

Trojan Technologies

US Bank N.A.

For: Auditing Services

For: Chemicals at Water Treatment Plant

For: Specialized Legal Services

For: Fuel Purchases

For: Garage Rotary Services

For: Refunds of Income Taxes

For: Payroll Postings

For: Inter-fund Reimbursements

For: Township Portion of EMS Revenues

For: Meter Deposit Refunds

For: Utility Services

For: Water and Sewer Refunds

For: Electric Refunds

For: Telephone Services

For: Banking and Debt Service Payments

For: Telephone Services

For: Banking & Debt Service Payments

For: Pump supplies and repairs

For: Newspaper Publication Services

For: Debt Service Payment

For: Equipment Rental & Parts

For: Utility Services

For: Debt Service Payment

For: Purchase of Power

For: Purchase of Power

For: Debt Service Payments

For: EMS Revenues to Townships

For: CAFR Preparation

For: Outsourcing of Utility Bill Printing and

For: Bond Counsel (Professional Services)

For: EMS Billings and Collections

For: Payments to State

For: Parts for UV system

For: Debt Service Payments

US EPA (Treasurer, State of Ohio)

For: Permits

US Postmaster

For: Postal Services and Supply

Telnamix

For: City Phone Services

Verizon Wireless

For: Wireless Phone Services

Walter Drain Co.
Services)

For: Codification Services (Professional

Weltman, Weinberg & Reis

For: Collection Services

EXHIBIT "C"

| | |
|---|--|
| Amazon | For: Various City Supplies & Equipment |
| A & A Custom Crushing | For: Concrete Crushing |
| A Cut Above The Rest Tree Service | For: Tree Services |
| Advanced Rehabilitation Technology | For: Sewer Cleaning and Rehabilitation |
| AECOM Services) | For: Engineering Services (Professional |
| Aerrotek Services) | For: Temporary Staffing (Professional |
| Altec Industries | For: Digger Truck Services |
| All Seasons Tree Care | For: Tree Services |
| Alloway | For: Professional Services – Lab Testing |
| American Property Analysts | For: Property Appraisals |
| American Rock Salt Co., LLC | For: Road Salt |
| Anixter Inc. Supplies | For: Electrical Transformers, Parts and |
| Aramark | For: Uniform Services |
| Arcadis Professional | For: Engineering Services (Consulting & Services) |
| Auglaize Tree Service | For: Tree Services |
| Baker Gas | For: Water Chemicals |
| Baker Vehicle Systems | For: Vehicle Parts & Repairs |
| Baldwin Poles | For: Utility Poles |
| Bob Wingate, Integrity Solutions Repairs | For: Bridge Inspections, Management & |
| Boundtree Medical Supply, LLC | For: Medical Supplies |
| Brown Supply Co. | For: Janitorial Supplies |
| Brownstown Electric Supply | For: Electrical Supplies |
| Buck Pavement Restoration | For: Crack Sealing |
| Buckeye Pumps | For: Pump Repairs and Parts |
| Burch Hydro | For: Electrical Supplies |
| Burch Hydro | For: Sludge Removal |
| Burke Excavating and Mowing | For: Construction and Mowing Services |
| Bryan Excavating | For: Construction Services |
| Cahaba Timber | For: Wood Electric Poles |
| Cargill, Inc. | For: Road Salt |

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| C&W Tank Cleaning | For: Digester Cleaning |
| CDW Government, Inc. | For: Computers and Supplies |
| Chemtrade Chemicals US, LLC | For: Chemicals |
| City Blue, Inc. | For: Survey Supplies |
| Clarke Mosquito Control Product | For: Mosquito Control Supply |
| Clemons Nelson | For: Legal Services |
| CMI (Creative Microsystems, Inc.) | For: Software and Hardware Systems |
| Compass Minerals America | For: Road Salt |
| D & R Demolition Corp. | For: Concrete Crushing |
| Defiance County Landfill Biosolids | For: Sanitation Dumping Services/Landfill |
| Dennis Panning Excavating | For: Yard Waste Hauling and Disposal |
| Detroit Salt Company | For: Road Salt |
| Downtown | For: Downtown Renovation Vendors |
| Enaqua | For: Parts for UV Units |
| Encompass Engineers | For: Electrical Engineering Services |
| Estabrook, Corp. | For: Pump Supplies and Repairs |
| Ferguson Waterworks | For: Operations Parts and Supplies |
| Finley Fire Equipment | For: Fire Engines and Service Repairs |
| Fire Safety Services Inc. | For: Fire Services and Supply |
| Fire Service, Inc. | For: Fire Services and Supply |
| Fitzenrider, Inc. Work | For: Heating and Air Conditioning Service |
| Flex-Com | For: Camera Systems |
| Forrest Auto Supply | For: Automotive Parts & Supplies |
| Ft. Defiance Service Master | For: Cleaning and Sanitizing Services |
| Garcia Surveyors, Inc. Services) | For: Surveying Services (Professional |
| Gerken Asphalt Paving, Inc. | For: Paving Materials & Asphalt Laying |
| Go Green, Inc. | For: Brush Grinding Services |
| Henschen and Associates, Inc. | For: Software and Hardware Systems |
| Hoff Consulting, LLC | For: Consulting Services |
| Hydro Dyne Engineering, Inc. Screens | For: Wastewater Remanufacturing of |
| Jack Doheny Supplies Ohio, Inc. | For: Wastewater Supplies |
| J.A. Hillis Excavating, LLC | For: Excavation Services |
| Jennings Strauss & Salmon, LLC | For: Transmission Tariff Consultant |
| Jones & Henry Engineers, LTD | For: Consulting Services |

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| K-Tech | For: Beet Heet |
| Kalida Truck | For: Vehicle Accessories |
| Koester Corp. | For: Engineering Services |
| Kuhlman Corp. | For: Parts and Supply |
| Kurtz Ace Hardware | For: Supply |
| The Mannik and Smith Group, Inc. Services) | For: Engineering Services (Professional |
| Masterpiece Sign Graphics, Inc. | For: Signs |
| The Accumed Group | For: Ambulance Billing Services |
| Meeder Investment Management | For: Investment Management Services |
| Meggar | For: Electrical Testing Equipment |
| Mel Lanzer Co. | For: Construction Services |
| Meldrum Mechanical | For: Pump Supplies & Equipment Repairs |
| Melrose Pyrotechnics, Inc. | For: Fireworks |
| Midwest Compost | For: Digester Cleaning |
| Miller Brothers Construction Services | For: Trucking, Hauling, and Excavating |
| Milsoft | For: Outage Management Software |
| Mohre Electronics Co. | For: Radio Services, Parts and Supply |
| Morton Salt | For: Road Salt |
| Neptune Equipment Co. (NECO) | For: Meter Parts and Supplies |
| Newegg Business | For: Computers and Supplies |
| Northwest Landscape Service City Owned | For: Landscaping and Supplies, Roadside & Property Mowing |
| Northwest Nursery | For: Tree Services |
| Northwest Pools | For: Pool Chemicals |
| NRP Midwest | For: Wastewater Treatment Chemicals |
| Ohio Dpt. of Transportation (ODOT) | For: Road Salt & Other Items |
| Office Depot | For: Office Supply |
| One Source Waste Solutions | For: Waste Services |
| O'Reilly Auto Parts | For: Parts & Supplies |
| Path Master | For: Traffic Signals Supplies and Services |
| Paulding County Engineer's Office | For: Cold Patch |
| Pepco | For: Supplies |
| Peterson Construction Company | For: Construction Services |
| Parker Hannfin Corp. | For: Water Meter Analyzer |
| Perrysburg Pipe and Supply | For: Parts and Supply |
| Perry Corporation | For: Copier, Scanner and Printer Supplies |

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| Peterman Associates, Inc. Services) | For: Engineering Services (Professional |
| PNR Communications | For: Radio repair and parts |
| POET Ethanol Products | For: Chemical for Water Treatment |
| Poggemeyer Design Group | For: Electrical Engineering Services |
| Porter's BP, LLC | For: Gas and Diesel Fuel |
| Powerhouse Supply | For: Electrical Parts and Supplies |
| Processing Solutions | For: Water Treatment Chemicals |
| Quality Cleaning (Michael D. Draper) | For: Janitorial Services |
| Reed City Power Line Supply Co. | For: Electrical Parts and Supply |
| Reinke Ford | For: Automotive Services |
| Residex, LLC | For: Golf Course Chemicals |
| Reveille | For: Engineering Services |
| Rich Ford | For: Vehicle Repair Services |
| RTEC Communications, Inc. | For: Communication Supplies & Equipment |
| S & S Directional Boring | For: Directional Boring |
| Sauber Manufacturing Co. | For: Reel Trailers |
| Saylor Tree Service, LLC | For: Tree Services |
| Schneider | For: Software for Metering |
| Schweitzer Engineering | For: Electrical Substation Materials |
| Snyder Chevrolet, Inc. | For: Automotive Services |
| Solomon Corporation | For: Transformers and Electric Supplies |
| Southeastern Equipment | For: Operations Parts and Supplies |
| Spectrum Engineering Corp. Services) | For: Engineering Services (Professional |
| Stantec Consulting Services, Inc. Services) | For: Engineering Services (Professional |
| Statewide Ford | For: Police vehicle |
| Stoops Freightliner | For: Vehicle parts |
| Stuart C. Irby Co. | For: Electrical Parts & Supplies |
| Superior Uniform Sales, Inc. | For: Uniform Services |
| Survalent Technology | For: SCADA Programming Services |
| Tawa Tree Service | For: Tree Services |
| Tawa Mulch Landscape Supply | For: Landscaping Services |
| Terex Utilities, Inc. | For: Electric Equipment Purchases |
| Thomas Spillis | For: Janitorial Services |
| Toledo Edison | For: Contracted Power Services |
| Toledo Fence & Supply Co. | For: Fencing Supplies |

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|------------------------------|---|
| T & R Electric | For: Transformers |
| Tri City Industrial Power | For: Batteries & Other Power Supplies |
| Univar | For: Chemicals for Water Treatment |
| US Utility Contractor Co. | For: Traffic and Electrical Services |
| USALCO | For: Chemicals for Water Treatment |
| Utility Service Group | For: Chemicals for Water Treatment |
| Utility Services | For: NERC Compliance Services |
| Utility Truck Equipment | For: Bucket Truck |
| Vermeer | For: Wood Chipper/Parts |
| Vernon Nagel, Inc. | For: Trucking, Hauling, and Excavating |
| Services | |
| Viking Trucking, Inc. | For: Trucking and Hauling Services |
| Vince's TV and Appliance | For: Networking and Computer Supplies |
| Werlor, Inc. | For: Brush Grinding Services/Recycling |
| Services | |
| Wesco Distribution, Inc. | For: Electrical Supplies |
| Wigen Water Technologies | For: Membrane Services, Cleaning & |
| Chemicals | |
| Wood County Land Fill | For: Sanitation Dumping Services |
| WR Meyers Co., Inc. | For: Construction and Excavating Services |
| Wright Express FSC-WEX, Inc. | For: Fuel Purchases |
| Zacks Recycling, LLC | For: Recycling Services |
| Zimmerman, Jack | For: Road Striping Services |

ORDINANCE NO. 092-19

AN ORDINANCE ALLOWING SUPPLEMENTALS TO THE ANNUAL APPROPRIATION MEASURE UP TO \$25,000 BETWEEN THE QUARTERLY BUDGET ADJUSTMENTS BY THE CITY FINANCE DIRECTOR PURSUANT TO O.R.C. SECTION 5705.40, COMMENCING THE FISCAL YEAR 2020 ON AN AS NEEDED BASIS; AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, supplementals may be required for expenditures on an as needed basis, up to \$25,000 between the quarterly budget adjustments, thus it becomes necessary to supplement the annual appropriation measure; and,

WHEREAS, a form will be filled out for the supplementals and signed by both the City Finance Director and City Manager; and,

WHEREAS, the City Finance Director will provide a report of the supplementals to Council, as said supplementals occur, at the next scheduled Council meeting; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.40 of the Ohio Revised Code and this Ordinance, the Finance Director is hereby authorized and directed to supplement the annual appropriation measure, up to \$25,000 between the quarterly budget adjustments, as listed above on an as needed basis commencing the Fiscal Year 2020.

Section 2. That, the annual appropriation measure passed in Ordinance No. 082-19 for the fiscal year 2020 shall be supplemented as necessary.

Section 3. That, subsequent annual appropriation measures shall hereby be supplemented as necessary as permitted by this Ordinance No. 092-19, until such time as this Ordinance is amended or repealed by Council.

Section 4. That, all above listed supplementals shall be approved and signed by both the City Finance Director and the City Manager.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to

assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Section 8. That, this Ordinance shall remain in effect until such time that it is amended or repealed by Council.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 092-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 093-19

**AN ORDINANCE ALLOWING THE TRANSFER OF APPROPRIATIONS
FROM THE PERSONAL LINE ITEMS TO THE OTHER LINE ITEMS,
AND FROM THE OTHER LINE ITEMS TO THE PERSONAL LINE
ITEMS IN ANY FUND UP TO \$25,000 BETWEEN THE QUARTERLY
BUDGET ADJUSTMENTS, BY THE CITY FINANCE DIRECTOR
PURSUANT TO O.R.C. SECTION 5705.40 COMMENCING THE FISCAL
YEAR 2020 ON AN AS NEEDED BASIS; AND DECLARING AN
EMERGENCY**

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, appropriations may be required for expenditures in funds on an as needed basis, up to \$25,000 between the quarterly budget adjustments, it becomes necessary to transfer appropriations from the personal line items to other line items, and from other line items to the personal line items; and,

WHEREAS, a form will be filled out for the transfer of appropriations and signed by both the City Finance Director and City Manager; and,

WHEREAS, the City Finance Director will provide a report of the transfer of appropriations to Council, as said transfer of appropriations occur, at the next scheduled Council meeting; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.40 of the Ohio Revised Code and this Ordinance, the Finance Director is hereby authorized and directed to transfer appropriations, up to \$25,000 between the quarterly budget adjustments, as listed above on an as needed basis commencing the Fiscal Year 2020.

Section 2. That, the annual appropriation measure passed in Ordinance No. 082-19 for the fiscal year 2020 shall be amended by the transfer of appropriations as necessary.

Section 3. That, subsequent annual appropriation measures shall hereby be amended as necessary as permitted by this Ordinance No. 093-19, until such time as this Ordinance is amended or repealed by Council.

Section 4. That, all above stated transfer of appropriations shall be approved and signed by both the City Finance Director and the City Manager.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of

this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Section 8. That, this Ordinance shall remain in effect until such time as it is amended or repealed by Council.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 093-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 094-19

**AN ORDINANCE ALLOWING THE TRANSFER OF CERTAIN FUND
BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER
SECTION 5705.14 ORC, UP TO \$25,000 BETWEEN THE QUARTERLY
BUDGET ADJUSTMENTS, BY THE CITY FINANCE DIRECTOR
PURSUANT TO O.R.C. SECTION 5705.14 COMMENCING THE FISCAL
YEAR 2020 ON AN AS NEEDED BASIS; AND DECLARING AN
EMERGENCY**

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, in order to provide cash for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; and,

WHEREAS, a form will be filled out for the transfer of fund balances and signed by both the City Finance Director and City Manager; and,

WHEREAS, the City Finance Director will provide a report of the transfer of fund balances to Council, as said transfer of funds occur, at the next scheduled Council meeting; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the Ohio Revised Code and this Ordinance, the Finance Director is hereby authorized and directed to transfer funds, up to \$25,000 between the quarterly budget adjustments, as listed above on an as needed basis commencing the Fiscal Year 2020 and continuing until such time as this Ordinance is amended or repealed by Council.

Section 2. That, subsequent annual appropriation measures shall hereby be amended as necessary as permitted by this Ordinance No. 094-19, until such time as this Ordinance is amended or repealed by Council.

Section 3. That, all above stated transfer of funds shall be approved and signed by both the City Finance Director and the City Manager.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 6. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to

assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Section 7. That, this Ordinance shall remain in effect until such time as it is amended or repealed by Council.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 094-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 078-19

AN ORDINANCE AMENDING A CERTAIN SECTION OF CHAPTER 375 OF THE CITY OF NAPOLEON, OHIO CODIFIED ORDINANCES , SPECIFICALLY SECTION 375.03(E), AND REPEALING CERTAIN SECTIONS OF CHAPTER 505 AND CHAPTER 549 OF THE CITY OF NAPOLEON, OHIO CODIFIED ORDINANCES, SPECIFICALLY SECTIONS 505.11, 505.15, 549.08, AND 549.09, RELATING TO THE OWNERSHIP, POSSESSION, PURCHASE, OTHER ACQUISITION, TRANSPORT, STORAGE, CARRYING, SALE, OTHER TRANSFER, MANUFACTURE, TAXATION, KEEPING, AND REPORTING OF LOSS OR THEFT OF FIREARMS, THEIR COMPONENTS, AND THEIR AMMUNITION; AND DECLARING AN EMERGENCY

WHEREAS, the Ohio General Assembly has enacted Ohio Revised Code (ORC) §9.68, which becomes effective on December 28, 2019, and which on its face removes from Ohio municipalities the right to enact and enforce laws relating to the ownership, possession, purchase, other acquisition, transport, storage, carrying, sale, other transfer, manufacture, taxation, keeping, and reporting of loss or theft of firearms, their components, and their ammunition, and,

WHEREAS, if ordinances currently a part of the City of Napoleon Codified Ordinances relating to the above are not removed by the referenced effective date, a private cause of action is created through which the City may be liable for damages, attorney fees, and other costs, and,

WHEREAS, City Council recognizes that the City of Napoleon has home rule authority under the Ohio Constitution, but also that no Court has yet ruled on the constitutionality of ORC §9.68 and the City needs to protect itself against liability, and,

WHEREAS, as a result, the City is in need of amending and repealing certain ordinances to place it in compliance with the above referenced law; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 375.03 of the City of Napoleon Codified Ordinances is hereby amended, expressly repealing section (e), and section (e) shall hereafter have no legal force and effect.

“375.03 CODE APPLICATION; PROHIBITED OPERATION.

The applicable provisions of this Traffic Code shall be applied to the operation of snowmobiles, off-highway motorcycles, and all purpose vehicles; except that no snowmobile, off-highway motorcycle, or all purpose vehicle shall be operated as follows:

- (a) On any street or highway except for emergency travel only during such time and in such manner as the City shall designate;
- (b) On any private property, or in any nursery or planting area, without the permission of the owner or other person having the right to possession of the property;
- (c) On any land or waters controlled by the State or City, including but not limited to public rights of way, except at those locations where a sign has been posted permitting such operation;
- (d) On tracks or right of way of any operating railroad;
- ~~—(e) While transporting any firearm, bow or other implement for hunting, that is not unloaded and securely encased;~~
- (f) For the purpose of chasing, pursuing, capturing or killing any animal or wild fowl;

(g) During the time from sunset to sunrise, unless displaying lighted lights as required by Section [375.02](#). (Ord. 36-94. Passed 4-4-94.)”

Section 2. That, Section 505.11 of the City of Napoleon Codified Ordinances is hereby expressly repealed in its entirety and shall hereafter have no legal force and effect.

~~“505.11 HUNTING PROHIBITED.~~

~~—(a) Except as provided herein and in Section [505.15](#), no person shall hunt, kill, or attempt to kill any animal or fowl by use of firearms, bow and arrow, or crossbow within the corporate limits of the Municipality; however, it shall not be a violation of this section to trap animals which are a threat to person or property (nuisance animals) so long as such trap is a device that does not create a dangerous condition to the public. This section is not applicable to a law enforcement officer, game warden, dog warden, or other public official or officer while in the performance of their official duties. Also, this section is not applicable to persons holding a valid nuisance trapper’s permit issued by the State of Ohio when such person is registered with the Chief of Police and when taking or exterminating nuisance animals in a lawful manner.~~

~~—(b) Whoever violates this section shall be deemed guilty of a misdemeanor of the fourth degree punishable by up to thirty days of incarceration and fined not more than two hundred fifty dollars (\$250.00) or both. (Ord. 073-08. Passed 10-6-08.)”~~

Section 3. That, Section 505.15 of the City of Napoleon Codified Ordinances is hereby expressly repealed in its entirety and shall hereafter have no legal force and effect.

~~“505.15 HUNTING OF CANADA GEESE.~~

~~—(a) Notwithstanding the provisions of Sections [505.11](#), [531.03](#), [531.04](#), [549.08](#) and [549.09](#), Canada Geese may be hunted and removed within the Corporation Limits of the City in the year of 1999 and each year thereafter when properly licensed by the State, by any lawful means, subject to any and all restrictions imposed by the laws of Ohio, the U.S. Government, Rules and Regulations of the Ohio Department of Wildlife, and this section during the Canada Geese Hunting Season in September as established by the State, subject to approval by motion of Council each year.~~

~~—(b) The City Manager may engage the personnel required to accomplish the abatement of the nuisance fowl upon the public and private grounds, including but not limited to performing actions to force Canada Geese from non-hunted areas to the areas where hunting will be authorized beginning the week before the authorized hunt.~~

~~—(c) The City Manager may authorize the hunting or taking of Canada Geese upon public grounds within the City’s control during this special hunting season.~~

~~—(d) The hunting of Canada Geese will be allowed subject to the following restrictions:~~

~~—(1) Hunting is permitted only on land upon which the hunter has received the landowner’s permission to hunt and with consent of the City Manager.~~

~~—(2) The discharge of the hunting weapon shall not occur in the direction of an occupied structure within 400 yards of such discharge.~~

~~—(3) The hunters of Canada Geese within City limits must have liability insurance in the amount of not less than one hundred thousand dollars (\$100,000).~~

~~—(4) The maximum number of hunters shall not be more than fifteen.~~

~~—(5) Only authorized hunters, as selected by the City Manager or designee from a pool of qualified hunters after review of the minimum qualifications as submitted by each person desiring to participate, shall be permitted to hunt.~~

~~—(6) The minimum age to hunt Canada Geese within the City limits shall not be less than twenty-one.~~

- ~~—(7) The hunters shall have a state hunting license and possess all required state and/or federal permits for the hunting of Canada Geese.~~
- ~~—(8) The hunters shall follow the minimum restrictions of the Ohio Division of Wildlife.~~
- ~~—(9) The hunters shall use a shotgun with shot size legally authorized by state and federal guidelines.~~
- ~~—(10) The City Manager, or designee, shall be notified in advance of the time, location and method of hunting in permissible areas within the City limits.~~
- ~~—(11) The City Manager or designee shall cause twenty-four hour advance notice of areas to be hunted to be furnished to the media.~~
- ~~—(e) No person shall negligently violate any restriction found in paragraphs (1) through (10), both inclusive, of subsection (d) of this section.~~
- ~~—(f) Whoever violates subsection (e) of this section shall be deemed guilty of a misdemeanor of the fourth degree. (Ord. 073-08. Passed 10-6-08.)”~~

Section 4. That, Section 549.08 of the City of Napoleon Codified Ordinances is hereby expressly repealed in its entirety and shall hereafter have no legal force and effect.

~~**“549.08 DISCHARGING FIREARMS.**~~

- ~~—(a) No person, except when protecting the life of themselves or another, shall discharge a firearm within the corporation limits of the Municipality. Further, except when protecting the life of themselves or another, no person shall negligently cause or allow a bullet to be discharged into the corporation limits of the Municipality. This section does not prevent or prohibit a law enforcement officer, game warden, dog warden, or other public official or officer who is authorized to carry or use a firearm in their official capacity to discharge the same while in the performance of their official duties. Also, this section is not applicable to persons holding a valid nuisance trapper’s permit issued by the State of Ohio when such person is registered with the Chief of Police and when taking or exterminating nuisance animals in a lawful manner. In the case of a nuisance trapper permitted holder, no larger than a 22-caliber firearm shall be discharged. Moreover, this section does not prohibit the operation of a bonafide indoor shooting range which has been certified by an architect or engineer as structurally safe for indoor shooting purposes and approved, in writing, as to location by the Zoning/Building Administrator of the City. (Ord. 133-02. Passed 12-2-02.)”~~

Section 5. That, Section 549.09 of the City of Napoleon Codified Ordinances is hereby expressly repealed in its entirety and shall hereafter have no legal force and effect.

~~**“549.09 THROWING OR SHOOTING PROJECTILES.**~~

- ~~—(a) No person shall throw, shoot or propel an arrow, missile, pellet, stone, metal or other similar substance capable of causing physical harm to persons or property, in or on any public place, in or on the property of another, or from any private property into or onto any public place or the property of another, without consent. Consent must be received from the land owner or such land owner’s agent, trustee or tenant from which the object is being thrown, shot or propelled and from the land owner or such land owner’s agent, trustee or tenant of the land on which the object is being received. This section does not prevent or prohibit a law enforcement officer, game warden, dog warden, or other public official or officer who is authorized to carry or use a firearm in their official capacity to discharge the same while in the performance of their official duties.~~
- ~~—(b) Whoever violates this section is guilty of a misdemeanor of the fourth degree. (Ord. 133-02. Passed 12-2-02.)”~~

Section 6. That, this Ordinance shall be published in accordance with applicable Ohio Law.

Section 7. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 8. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 9. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for passage before the deadline; moreover, this must timely take effect to meet the intent of the law; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for timely amendment to the City of Napoleon Codified Ordinances, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 078-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 079-19

**AN ORDINANCE AMENDING THE ALLOCATION OF FUNDS AS
FOUND IN SECTIONS 193.11 AND 194.013 OF THE CODIFIED
ORDINANCES OF THE CITY OF NAPOLEON, OHIO; AND
DECLARING AN EMERGENCY**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“193.11 ALLOCATION OF FUNDS.

(a) Effective January 1, 2020, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(b) Effective January 1, 2021 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-two percent (62%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-eight percent (38%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 2. That, Section 193.11 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2019 at 11:59 PM.

Section 3. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, shall be amended and enacted as follows:

“194.013 ALLOCATION OF FUNDS.

(A) Effective January 1, 2020, the funds collected under the provisions of this Chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this Chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-five percent (65%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-five percent (35%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.

(B) Effective January 1, 2021 and thereafter, the funds collected under the provisions of this chapter shall be deposited in the “General Fund equivalent” of the City for municipal income taxes and shall be disbursed in the following order:

(1) Such part thereof as shall be necessary to defray all costs of collecting this tax and all costs of administering and enforcing the provisions of this chapter and the rules and regulations adopted by Council in connection therewith.

(2) Not more than sixty-two percent (62%) of the net available tax receipts received annually may be used to defray operating expenses of the City.

(3) At least thirty-eight percent (38%) of the net available tax receipts received annually shall be set aside and used for capital improvements including, but not limited to, development and construction of storm sewers and street improvements; for public buildings, parks, and playgrounds; and for equipment necessary for the Police, Fire, Street, Traffic, and Safety Departments.”

Section 4. That, Section 194.013 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance, is repealed effective December 31, 2019 at 11:59 PM.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for passage before the deadline; moreover, this must timely

take effect to meet the intent of the law; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for timely allocation of funds, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 079-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 080-19

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING A DEPARTMENT DIRECTOR TO TAKE BIDS ON CERTAIN PROJECTS, SERVICES, EQUIPMENT, MATERIALS, OR SUPPLIES WITHOUT THE REQUIREMENT FOR ADDITIONAL LEGISLATION TO DO SO IN THE YEAR 2020; AND DECLARING AN EMERGENCY

WHEREAS, each year from time to time, a Department Director (City Manager, City Finance Director, or City Law Director) is required to come to Council for authority to take bids for certain projects, services, or the purchase or lease of equipment, materials or supplies used in the City operations; and,

WHEREAS, in order to provide a more feasible, economical, and expedited method of bidding procedures, it is deemed necessary to give to the above mentioned Department Directors authority to bid such projects, services, equipment, materials, or supplies without the necessity of continued legislation; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager, City Finance Director, and City Law Director, for their respective departments, subject to Council's approval as to the specifications, plans, agreements, and other related bid documents when applicable, are hereby authorized to advertise and receive bids or take proposals as applicable for the projects, services, equipment, materials, or supplies that are anticipated to be in excess of twenty five thousand dollars (\$25,000) as listed in attached Exhibit "A," (such exhibit being incorporated into this Resolution by attachment and made a part hereof), without the necessity of further legislation in the year 2020; further, Council finds that the expenditure of funds in excess of twenty five thousand dollars (\$25,000) for each project, service, equipment, material, or supply listed in said Exhibit "A," is necessary and authorized, subject to an approved motion of Council permitting the respective Department Director to make award. If a contract for said project, service, equipment, material, or supply is awarded to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awardee subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director. In the case of a non-competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awarded subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director.

Section 2. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City as it relates to the projects identified in Section 1 of this Resolution; moreover, Council may waive any informalities in the bidding process.

Section 3. That, Chapters 105 and 106 of the Codified Ordinances of Napoleon, Ohio, shall continue to be applicable to any projects, services, equipment, materials, or supplies listed in attached Exhibit "A;" moreover, nothing in this Resolution shall be construed as limiting the Department Directors in making purchases or contracting for services in any manner as provided for in said Chapters, statutory law or as otherwise provided by Council. When competitive bidding is required for any project, service, equipment, material or supply as a matter of law, it shall be utilized unless otherwise eliminated by act of Council. When quality based selection is required for any project listed in Exhibit "A" for architectural, engineering, or construction management services as a matter of law, then the quality based selection process shall be utilized unless otherwise eliminated by act of Council. Also, Council hereby finds that the expenditure of funds in excess of twenty five thousand dollars (\$25,000) for each architectural, engineering, or construction management service as found in Exhibit "A" is necessary and approved as a proper public expenditure of funds, subject to approved motion of Council permitting the Department Director to make the award. Finally, the combining of projects, or the contracting or purchase of services, equipment, materials, or supplies is permitted of any project or item listed in Exhibit "A" without necessity of further authorization by Council.

Section 4. That, a Department Director is authorized to use this Resolution for authority for said bids and/or purchases as contained in this Resolution.

Section 5. That, any item listed in attached Exhibit "A" may be leased in lieu of purchasing when deemed appropriate by the respective Department Director.

Section 6. That, all leases, purchases and contracts for projects, services, equipment, materials, or supplies is subject to appropriation and certification of funds.

Section 7. That, any trade-ins shall be controlled by Section 107.05(c) of the Codified Ordinances of Napoleon, Ohio, as may be amended from time to time.

Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 9. That, if any other prior Resolution or Ordinance is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 10. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the timely purchase of materials, supplies, equipment or services essential to provide public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 080-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 20____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

Resolution No. 080-19 Exhibit A

| DEPARTMENT/CATEGORY/ITEM DESCRIPTION |
|---|
| <u>1300 CITY MANAGER/ADMINISTRATION</u> |
| City Facility Preliminary Engineering |
| <u>1600 IT</u> |
| Copy machines (various departments) |
| Purchase of DELL server |
| <u>2100 POLICE/SAFETY SERVICES</u> |
| Patrol car – replacement of two (2) vehicles |
| <u>2200 FIRE</u> |
| Remount of Medic 801 and 802 |
| Storm sirens |
| Power cot and power load system for medic unit |
| <u>4300 NAPOLEON AQUATIC CENTER</u> |
| Demolition of existing pool |
| New construction of pool |
| <u>5100 SERVICES/STREETS SCM&R</u> |
| Roadside mowing (contracted) |
| Ice and snow removal (salt contracts) |
| Tree trimming and stump removal (contracted) |
| - ROAD & STREET IMPROVEMENT PROGRAMS |
| Street striping and misc. painting (contracted) |
| Milling and resurfacing local streets, alleys and parking lots (annual) |
| Materials – crack sealing, stone and other |
| Annual concrete grinding |
| Spray patching and street materials – yearly program |
| GIS setup phase III |
| American Road improvements |
| E.&W. Graceway Drive improvements |
| S. Perry Street improvements |
| Oakwood Avenue improvements - Engineering |
| Survey control network |
| <u>6110 ELECTRIC/OPERATIONS DIST.</u> |
| Wood poles |
| Rate review |
| Mini excavator |
| Ermco – for transformer purchases |
| Terex Utilities, Inc. – line truck purchase |
| Engineering study of substations |
| - STREET LIGHTING IMPROVEMENT PROGRAM |
| Street lighting improvements |

| |
|--|
| |
| - ELECTRIC FEEDER LINE IMPROVEMENTS |
| Electrical underground upgrades and maintenance |
| Electrical overhead upgrades and maintenance |
| |
| - TRANSFORMER REPLACEMENT & DISPOSAL PROGRAMS |
| Transformer replacement and disposal (inventory) |
| |
| - ELECTRICAL IMPROVEMENTS & UPGRADES |
| New system growth and updates |
| |
| <u>6200 WATER TREATMENT PLANT OPERATIONS</u> |
| Chemicals (Water Treatment Plant) |
| Outbuilding/Garage |
| Asset Management Program, water loss, SWAP Plan and Risk and Resilience Plan |
| |
| <u>6210 WATER DISTRIBUTION SYSTEM</u> |
| Leak detention and repair program |
| Valve asset and water loss program |
| Water supplies (yokes, stops, saddles, valve, etc.) |
| Industrial Drive River Bridge waterline |
| Glenwood waterline improvements |
| |
| <u>6300 SEWER/WASTEWATER TREATMENT PLANT</u> |
| Various sanitary sewer emergency repairs (contracted) |
| Long Term Control Plan updates (contracted) |
| Storm sewer improvements |
| Chemicals (Wastewater Treatment Plant) |
| Sanitary lateral repairs in City ROW |
| Bio solids removal and landfill disposal |
| Design for Headworks replacement Phase 1B |
| Design, replacement, and rehab for WWTP improvements Phase 1B |
| |
| <u>6310 SEWER/COLLECTION SYSTEM</u> |
| Park Street improvements phase IV |
| Annual sanitary sewer cleaning |
| VanHyning Pump Station replacement |
| Euclid Avenue sanitary sewer improvements |
| Oberhaus interceptor improvements |
| |
| <u>6400, 6410, 6411, 6420 SANITATION/COLLECTION & DISPOSAL</u> |
| Landfill services (contracted) |
| Yard waste grinding (contracted) |
| Recycling services (contracted) |
| Chemicals for mosquito control |

RESOLUTION NO. 081-19

A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS IN EXCESS OF TWENTY FIVE THOUSAND DOLLARS (\$25,000) IN AND FOR THE YEAR 2020 AS IT RELATES TO REOCCURRING COSTS ASSOCIATED WITH THE OPERATION OF THE CITY, FOR PAYMENT OF EXPENSES, AND FOR PURCHASES ASSOCIATED WITH VENDORS UTILIZED BY MULTIPLE DEPARTMENTS WITHIN THE CITY; ELIMINATION OF NECESSITY OF COMPETITIVE BIDDING IN AND FOR THE YEAR 2020 AS IT RELATES TO CERTAIN TRANSACTIONS; AND DECLARING AN EMERGENCY

WHEREAS, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed twenty-five thousand dollars (\$25,000); and,

WHEREAS, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occurs as a result of the method of accounting utilized by the City's Finance Department; and,

WHEREAS, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds twenty-five thousand dollars (\$25,000); **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds by the City in excess of twenty-five thousand dollars (\$25,000), in and for the year 2020, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds by the City in excess of twenty five thousand dollars (\$25,000), in and for the year 2020, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 3. That, the expenditure of funds in excess of twenty five thousand dollars (\$25,000) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2020 from the following vendors; however, in no event shall the amount exceed twenty five thousand dollars (\$25,000) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over twenty-five thousand dollars (\$25,000), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would

require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 081-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

EXHIBIT "A"

| | |
|---|---|
| American Municipal Power, Inc. | For: Contracted Power Purchase and Services |
| BORMA Benefit Plans | For: Insurance Premiums (Health) |
| CIC of Henry County, Ohio | For: Economic Development Services |
| Henry County Auditor | For: Auditor Fees and Assessment Fees |
| Henry County Chamber of Commerce | For: Chamber Programs |
| Henry County Regional Water/Sewer District | For: Payments for Water Collections |
| Auditor of State of Ohio | For: Annual Auditing Services |
| Multi Area Narcotics Task Force | For: Police Services and Narcotics Task Force |
| Maumee Valley Planning | For: CHIS/CHIP Grant Administration |
| Napoleon/Henry County Chamber of Commerce | For: Tourist Bureau and other |
| Northwestern Water & Sewer District | For: Payment for water |
| Ohio Bureau of Workers Compensation | For: Employee Worker's Comp. Insurance Coverage |
| Ohio Police Pension Fund | For: Police Pension Payment |
| Ohio Fire Pension Fund | For: Fire Pension Payment |
| Ohio Public Employers' Retirement System | For: Pension Payments |
| Public Entities Pool (PEP) | For: Insurance Premiums (Property & Casualty) |
| Treasurer State of Ohio | For: Various Items |

EXHIBIT "B"

| | |
|--|---|
| BHM CPA Group, Inc. | For: Auditing Services |
| City of Napoleon, Fuel Rotary | For: Fuel Purchases |
| City of Napoleon, Garage Rotary | For: Garage Rotary Services |
| City of Napoleon, Income Tax | For: Refunds of Income Taxes |
| City of Napoleon, Payroll | For: Payroll Postings |
| City of Napoleon, Reimbursements | For: Inter-fund Reimbursements |
| City of Napoleon, Rescue | For: Township Portion of EMS Revenues |
| City of Napoleon, Utility | For: Meter Deposit Refunds |
| City of Napoleon, Utility | For: Utility Services |
| City of Napoleon, Utility | For: Water and Sewer Refunds |
| City of Napoleon, Utility | For: Electric Refunds |
| Farmer and Merchant's State Bank | For: Banking and Debt Service Payments |
| Huntington National Bank | For: Banking & Debt Service Payments |
| Ohio Gas Company | For: Utility Services |
| Ohio Water and Sewer Rotary Commission | For: Reimbursement of Debt |
| Ohio Water Development (OWDA) | For: Debt Service Payment |
| OMEGA JV5/Amp-Ohio Inc. | For: Purchase of Power |
| OMEGA JV6/Amp-Ohio Inc. | For: Purchase of Power |
| Rescue-Township Charges (EMS) | For: EMS Revenues to Townships |
| Schonhardt and Associates | For: CAFR Preparation |
| Smart Bill, LTD | For: Outsourcing of Utility Bill Printing and Mailing |
| Squires, Patton, Boggs (US) LLP | For: Bond Counsel (Professional Services) |
| The Accumed Group | For: EMS Billings and Collections |
| Treasurer State of Ohio | For: Payments to State |
| US Bank N.A. | For: Debt Service Payments |
| US EPA (Treasurer, State of Ohio) | For: Permits |
| US Postmaster | For: Postal Services and Supply |
| Telnamix | For: City Phone Services |
| Unifirst | For: Providing and Cleaning of Uniforms |
| Verizon Wireless | For: Wireless Phone Services |
| Walter Drain Co. | For: Codification Services (Professional Services) |
| Weltman, Weinberg & Reis | For: Collection Services |

EXHIBIT "C"

| | |
|------------------------------------|--|
| A & A Custom Crushing | For: Concrete Crushing |
| A Cut Above The Rest Tree Service | For: Tree Services |
| Advanced Rehabilitation Technology | For: Sewer Cleaning and Rehabilitation |
| AECOM | For: Engineering Services (Professional Services) |
| Affidavit Maker | For: Police dept legal filings |
| Altec Industries | For: Digger Truck Services |
| All Seasons Tree Care | For: Tree Services |
| Alloway | For: Professional Services – Lab Testing |
| Amazon | For: Various City Supplies & Equipment |
| American Pavement, LLC | For: Crack Sealing |
| American Property Analysts | For: Property Appraisals |
| American Rock Salt Co., LLC | For: Road Salt |
| Anixter Inc. | For: Electrical Transformers, Parts and Supplies |
| Arcadis | For: Engineering Services (Consulting & Professional Services) |
| Auglaize Tree Service | For: Tree Services |
| Baker Vehicle Systems | For: Vehicle Parts & Repairs |
| Baldwin Poles | For: Utility Poles |
| Behrman Rolloffs, LLC | For: Sludge Removal |
| Bob Wingate, Integrity Solutions | For: Bridge Inspections, Management & Repairs |
| Bonded Chemical | For: Chemicals at Water Treatment Plant |
| Boundtree Medical Supply, LLC | For: Medical Supplies |
| Brown Supply Co. | For: Janitorial Supplies |
| Brownstown Electric Supply | For: Electrical Supplies |
| Buckeye Pumps | For: Pump Repairs and Parts |
| Burch Hydro | For: Sludge Removal and Electrical Supplies |
| Burk Excavating and Mowing | For: Construction and Mowing Services |
| C&W Tank Cleaning | For: Digester Cleaning |
| Cargill, Inc. | For: Road Salt |
| CDW Government, Inc. | For: Computers and Supplies |
| Chemtrade Chemicals US, LLC | For: Chemicals |
| Clarke Mosquito Control Product | For: Mosquito Control Supply |
| CMI (Creative Microsystems, Inc.) | For: Software and Hardware Systems |
| Compass Minerals America | For: Road Salt |
| Courtney & Associates | For: Utility Rate Reviews |
| D & R Demolition Corp. | For: Concrete Crushing |

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|---------------------------------|---|
| Defiance County Landfill | For: Sanitation Dumping Services/Landfill Biosolids |
| Dennis Panning Excavating | For: Yard Waste Hauling and Disposal |
| Detroit Salt Company | For: Road Salt |
| Downtown | For: Downtown Renovation Vendors |
| Enaqua | For: Parts for UV Units |
| Encompass Engineers | For: Electrical Engineering Services |
| ERMCO | For: Electrical Transformers |
| Estabrook, Corp. | For: Pump Supplies and Repairs |
| Fastenal | For: Miscellaneous Supplies |
| Ferguson Waterworks | For: Operations Parts and Supplies |
| Finley Fire Equipment | For: Fire Engines and Service Repairs |
| Fire Safety Services Inc. | For: Fire Services and Supply |
| Fire Service, Inc. | For: Fire Services and Supply |
| Fitzenrider, Inc. | For: Heating and Air Conditioning Service Work |
| Flex-Com | For: Camera Systems |
| Forrest Auto Supply | For: Automotive Parts & Supplies |
| Ft. Defiance Service Master | For: Cleaning and Sanitizing Services |
| Gerken Asphalt Paving, Inc. | For: Paving Materials & Asphalt Laying |
| Go Green, Inc. | For: Brush Grinding Services |
| Heartland Rolloffs | For: Sludge Removal |
| Henry County Commissioners | For: Police radio fees |
| Henschen and Associates, Inc. | For: Software and Hardware Systems |
| Heuerman, Zach | For: Trucking Sludge Removal |
| Hoff Consulting, LLC | For: Consulting Services |
| Hydro Dyne Engineering, Inc. | For: Wastewater Remanufacturing of Screens |
| International Chiefs of Police | For: Training |
| Jack Doheny Supplies Ohio, Inc. | For: Wastewater Supplies |
| J.A. Hillis Excavating, LLC | For: Excavation Services |
| Jennings Strauss & Salmon, LLC | For: Transmission Tariff Consultant |
| Jones & Henry Engineers, LTD | For: Consulting Services |
| K-Tech | For: Beet Heet |
| Kalida Truck | For: Vehicle Accessories |
| Kelsler's | For: Police department equipment |
| Koester Corp. | For: Engineering Services |
| KSB Dubric | For: Pump supplies and repairs |
| Kuhlman Corp. | For: Parts and Supply |
| LEADS, Treasurer State of Ohio | For: Police Investigation |
| Lexipol | For: Police dept. policies |

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| LEXIS/NEXIS | For: Police Investigation (Background) |
| Kurtz Ace Hardware | For: Supply |
| The Mannik and Smith Group, Inc. | For: Engineering Services (Professional Services) |
| MARCS Repair | For: Police department radio and vehicle repairs |
| Matrix Pointe Software | For: Police department software |
| Meeder Investment Management | For: Investment Management Services |
| Mega City Fire | For: Fire extinguishers |
| Meggar | For: Electrical Testing Equipment |
| Mel Lanzer Co. | For: Construction Services |
| Meldrum Mechanical | For: Pump Supplies & Equipment Repairs |
| Melrose Pyrotechnics, Inc. | For: Fireworks |
| Mercury Cleaners | For: Police department dry cleaning services |
| Midwest Compost | For: Digester Cleaning |
| Miller Textile | For: Police department rug cleaning services |
| Milsoft | For: Outage Management Software |
| Mohre Electronics Co. | For: Radio Services, Parts and Supply |
| Morton Salt | For: Road Salt |
| National Testing Network | For: Police dept. hiring tests |
| Neptune Equipment Co. (NECO) | For: Meter Parts and Supplies |
| Northwest Landscape Service | For: Landscaping and Supplies, Roadside & City Owned Property Mowing |
| Northwest Nursery | For: Tree Services |
| Northwest Pools | For: Pool Chemicals |
| NRP Midwest | For: Wastewater Treatment Chemicals |
| O'Reilly Auto Parts | For: Parts & Supplies |
| Oherron, Ray | For: Police department equipment |
| Ohio CAT | For: Equipment Rental & Parts |
| Ohio Chiefs of Police | For: Training |
| Ohio Dpt. of Transportation (ODOT) | For: Road Salt & Other Items |
| Ohio Peace Officers Training Academy | For: Training |
| Office Depot | For: Office Supply |
| One Source Waste Solutions | For: Waste Services |
| Owens Community College | For: Police Department training |
| Path Master | For: Traffic Signals Supplies and Services |
| Paulding County Engineer's Office | For: Cold Patch |
| Pepco | For: Supplies |
| Peterson Construction Company | For: Construction Services |
| Parker Hannfin Corp. | For: Water Meter Analyzer |

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|--------------------------------------|--|
| Perrysburg Pipe and Supply | For: Parts and Supply |
| Perry Corporation | For: Copier, Scanner and Printer Supplies |
| Peterman Associates, Inc. | For: Engineering Services (Professional Services) |
| PNR Communications | For: Radio repair and parts |
| Poggemeyer Design Group | For: Electrical Engineering Services |
| Porter's BP, LLC | For: Gas and Diesel Fuel |
| Powerhouse Supply | For: Electrical Parts and Supplies |
| Provision | For: Police car cameras |
| Public Agency Training Council | For: Training |
| Quality Cleaning (Michael D. Draper) | For: Janitorial Services |
| Reed City Power Line Supply Co. | For: Electrical Parts and Supply |
| Reinke Ford | For: Automotive Services |
| Residex, LLC | For: Golf Course Chemicals |
| Reveille | For: Engineering Services |
| Rich Ford | For: Vehicle Repair Services |
| RTEC Communications, Inc. | For: Communication Supplies & Equipment |
| S & S Directional Boring | For: Directional Boring |
| Sauber Manufacturing Co. | For: Reel Trailers |
| Saylor Tree Service, LLC | For: Tree Services |
| Schedule Anywhere | For: Police department scheduling |
| Schneider | For: Software for Metering |
| Schweitzer Engineering | For: Electrical Substation Materials |
| Searchie | For: Police department supplies |
| Snyder Chevrolet, Inc. | For: Automotive Services |
| Solomon Corporation | For: Transformers and Electric Supplies |
| Southeastern Equipment | For: Operations Parts and Supplies |
| Spectrum | For: Police department cable and internet services |
| Spectrum Engineering Corp. | For: Engineering Services (Professional Services) |
| Stantec Consulting Services, Inc. | For: Engineering Services (Professional Services) |
| State of Ohio | For: Police radio fees |
| Statewide Ford | For: Police vehicle |
| Steve Campbell & Associates | For: Recorder – Police dept. |
| Stoops Freightliner | For: Vehicle parts |
| Stryker | For: EMS Equipment |
| Stuart C. Irby Co. | For: Electrical Parts & Supplies |
| Superior Uniform Sales, Inc. | For: Uniform Services |
| Survalent Technology | For: SCADA Programming Services |
| Tawa Tree Service | For: Tree Services |

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| Tawa Mulch Landscape Supply | For: Landscaping Services |
| Terex Utilities, Inc. | For: Electric Equipment Purchases |
| Thomas Spillis | For: Janitorial Services |
| Toledo Edison | For: Contracted Power Services |
| Toledo Fence & Supply Co. | For: Fencing Supplies |
| Tonjes, Jerry | For: Building repair |
| T & R Electric | For: Transformers |
| Tri City Industrial Power | For: Batteries & Other Power Supplies |
| TriFlow | For: Propane |
| Trojan Technologies | For: Parts for UV System |
| Unifirst | For: Uniform Services |
| Univar | For: Chemicals for Water Treatment |
| US Utility Contractor Co. | For: Traffic and Electrical Services |
| USALCO | For: Chemicals for Water Treatment |
| Utility Service Group | For: Chemicals for Water Treatment |
| Utility Services | For: NERC Compliance Services |
| Utility Truck Equipment | For: Bucket Truck |
| Vermeer | For: Wood Chipper/Parts |
| Vernon Nagel, Inc. | For: Trucking, Hauling, and Excavating Services |
| Viking Trucking, Inc. | For: Trucking and Hauling Services |
| Werlor, Inc. | For: Brush Grinding Services/Recycling Services |
| Wesco Distribution, Inc. | For: Electrical Supplies |
| Wigen Water Technologies | For: Membrane Services, Cleaning & Chemicals |
| Williams County Landfill | For: Sludge Disposal |
| WR Meyers Co., Inc. | For: Construction and Excavating Services |
| Wright Express FSC-WEX, Inc. | For: Fuel Purchases |
| XYBIX Systems, Inc. | For: Police department dispatch desk |
| Zacks Recycling, LLC | For: Recycling Services |
| Zimmerman, Jack | For: Road Striping Services |

ORDINANCE NO. 082-19

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY

WHEREAS, Council desires to pass an annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2020; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That this annual appropriation measure be passed, and the sums as contained in Exhibit "A," attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2020.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, pursuant to 121.03(f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper and timely procedure establishing the appropriation measure, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 082-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2020 APPROPRIATION BUDGET

| Fund/Department | ===== 2020 ORIGINAL APPROPRIATION ===== | | | 2020 FUND TOTAL |
|--|---|------------------|------------------|-----------------------|
| | PERSONAL SERVICES | OTHER | TOTAL | |
| <u>100 GENERAL FUND</u> | | | | |
| 1100 City Council/Legislative | 41,613 | 7,718 | 49,331 | |
| 1200 Mayor/Executive | 17,618 | 3,300 | 20,918 | |
| 1300 City Manager/Administrative | 356,015 | 38,617 | 394,632 | |
| 1370 City Manager/Human Resources | 89,862 | 20,230 | 110,092 | |
| 1400 Law Director/Administrative | 231,478 | 53,772 | 285,250 | |
| 1500 Finance/Administrative | 362,651 | 92,803 | 455,454 | |
| 1520 Finance/Utility Billing | 136,544 | 92,644 | 229,188 | |
| 1600 Information Systems/Administrative | 165,043 | 52,880 | 217,923 | |
| 1700 Engineering/City Engineer | 517,587 | 45,960 | 563,547 | |
| 1800 Municipal Court/Judicial | 480,246 | 100,685 | 580,931 | |
| 1900 General Government/Miscellaneous | 0 | 268,547 | 268,547 | |
| 2100 Police/Safety Services | 1,677,899 | 266,310 | 1,944,209 | |
| 2101 Police/Code Enforcement | 39,570 | 10,340 | 49,910 | |
| 2102 Police/SRO | 94,976 | 9,790 | 104,766 | |
| 2103 Police/K9 | 92,026 | 4,780 | 96,806 | |
| 2200 Fire/Safety Services | 1,001,539 | 162,740 | 1,164,279 | |
| 4700 Cemetery/Operations | 114,234 | 27,360 | 141,594 | |
| 5130 Service/Buildings, Properties, Equipment | 80,782 | 17,090 | 97,872 | |
| 9800 Reimbursements-Shared Expense | 0 | 25,500 | 25,500 | |
| 9900 Transfer Accounts | 0 | 238,617 | 238,617 | |
| Total - 100 General Fund | 5,499,683 | 1,539,683 | 7,039,366 | \$7,039,366 |
| <u>101 GENERAL FUND-RESERVE BALANCE FUND</u> | | | | |
| 1900 General Government/Miscellaneous | 0 | 0 | 0 | \$0 |
| <u>123 SPECIAL EVENTS FUND (223)</u> | | | | |
| 1900 General Government/Miscellaneous | 0 | 10,970 | 10,970 | \$10,970 |
| <u>130 ECONOMIC DEVELOPMENT FUND (230)</u> | | | | |
| 3500 Economic Development | 0 | 37,400 | 37,400 | \$37,400 |
| <u>147 UNCLAIMED MONIES FUND</u> | | | | |
| 9400 Unclaimed Monies Agency Accounts | 0 | 500 | 500 | |
| 9900 Transfer Accounts | 0 | 1,464 | 1,464 | |
| Total - 147 Unclaimed Monies Fund | 0 | 1,964 | 1,964 | \$1,964 |
| <u>170 MUNICIPAL INCOME TAX FUND</u> | | | | |
| 1510 Finance/Income Tax Collection | 139,956 | 217,352 | 357,308 | |
| 9900 Transfer Accounts | 0 | 3,857,692 | 3,857,692 | |
| Total - 170 Municipal Income Tax Fund | 139,956 | 4,075,044 | 4,215,000 | \$4,215,000 |
| <u>180 KWH TAX (GF) COLLECTION FUND</u> | | | | |
| 9800 Reimbursements-Shared Expense | 0 | 170,740 | 170,740 | |
| 9900 Transfer Accounts | 0 | 334,660 | 334,660 | |
| Total - 180 kWH Tax (GF) Collection Fund | 0 | 505,400 | 505,400 | \$505,400 |
| <u>195 LAW LIBRARY FUND</u> | | | | |
| 1800 Municipal Court/Judicial | 0 | 7,500 | 7,500 | |
| 9900 Transfer Accounts | 0 | 7,500 | 7,500 | |
| Total - 195 Law Library Fund | 0 | 15,000 | 15,000 | \$15,000 |
| <u>200 STREET CONSTRUCTION, MAINTENANCE & REPAIR FUND</u> | | | | |
| 5100 Service/Streets Maintenance and Properties | 192,571 | 206,715 | 399,286 | |
| 5110 Service/Ice and Snow Removal | 32,000 | 103,050 | 135,050 | |
| 5120 Service/Storm Drainage | 11,000 | 8,500 | 19,500 | |
| Total - 200 Street (SCM&R) Fund | 235,571 | 318,265 | 553,836 | \$553,836 |

2020 APPROPRIATION BUDGET

| Fund/Department | PERSONAL SERVICES | OTHER | TOTAL | 2020 FUND TOTAL |
|---|----------------------|-----------|-----------|-----------------------|
| ===== 2020 ORIGINAL APPROPRIATION ===== | | | | |
| <u>201 STATE HIGHWAY IMPROVEMENT FUND</u> | | | | |
| 5100 Service/Streets Maintenance and Properties | 0 | 31,400 | 31,400 | \$31,400 |
| ===== | ===== | ===== | ===== | |
| <u>202 MUNICIPAL (50%) MV LICENSE TAX FUND</u> | | | | |
| 5100 Service/Streets Maintenance and Properties | 0 | 25,000 | 25,000 | \$25,000 |
| ===== | ===== | ===== | ===== | |
| <u>203 MUNICIPAL (100%) MV LICENSE TAX FUND</u> | | | | |
| 5100 Service/Streets Maintenance and Properties | 0 | 79,000 | 79,000 | |
| 9900 Transfer Accounts | 0 | 0 | 0 | |
| ===== | ===== | ===== | ===== | |
| Total - 203 Municipal (100%) MV License Tax Fu | 0 | 79,000 | 79,000 | 79,000 |
| ===== | ===== | ===== | ===== | |
| <u>204 COUNTY MV LICENSE PERMISSIVE TAX FUND</u> | | | | |
| 5100 Service/Streets Maintenance and Properties | 0 | 32,000 | 32,000 | \$32,000 |
| ===== | ===== | ===== | ===== | |
| <u>210 EMS TRANSPORT SERVICE FUND</u> | | | | |
| 2200 Fire/Safety Services | 0 | 188,800 | 188,800 | |
| 9800 Reimbursements-Shared Expense | 0 | 205,000 | 205,000 | |
| 9900 Transfer Accounts | 0 | 30,240 | 30,240 | |
| ===== | ===== | ===== | ===== | |
| Total - 210 EMS Transport Service Fund | 0 | 424,040 | 424,040 | \$424,040 |
| ===== | ===== | ===== | ===== | |
| <u>220 RECREATION FUND</u> | | | | |
| 4100 Parks/Administrative | 120,996 | 7,600 | 128,596 | |
| 4200 Recreation/Golf Operating | 158,755 | 116,570 | 275,325 | |
| 4300 Recreation/Pool Operating | 35,240 | 17,890 | 53,130 | |
| 4400 Recreation/Programs | 286,890 | 182,790 | 469,680 | |
| ===== | ===== | ===== | ===== | |
| Total - 220 Recreation Fund | 601,881 | 324,850 | 926,731 | \$926,731 |
| ===== | ===== | ===== | ===== | |
| <u>221 NAPOLEON AQUATIC CENTER FUND</u> | | | | |
| 4300 Recreation/Pool Operating | 0 | 3,500,000 | 3,500,000 | \$3,500,000 |
| ===== | ===== | ===== | ===== | |
| <u>227 NAPOLEON CEMETERY TRUST FUND</u> | | | | |
| 4700 Cemetery/Grounds | 0 | 6,000 | 6,000 | \$6,000 |
| ===== | ===== | ===== | ===== | |
| <u>240 HOTEL/MOTEL TAX FUND</u> | | | | |
| 3800 Travel and Tourism | 0 | 50,000 | 50,000 | |
| 9900 Transfer Accounts | 0 | 50,000 | 50,000 | |
| ===== | ===== | ===== | ===== | |
| Total - 240 Hotel Motel Tax Fund | 0 | 100,000 | 100,000 | \$100,000 |
| ===== | ===== | ===== | ===== | |
| <u>242 FIRE EQUIPMENT FUND</u> | | | | |
| 2200 Fire/Safety Services | 0 | 295,000 | 295,000 | \$295,000 |
| ===== | ===== | ===== | ===== | |
| <u>243 REFUND-FIRE LOSS FUND</u> | | | | |
| 1900 General Government/Miscellaneous | 0 | 62,000 | 62,000 | \$62,000 |
| ===== | ===== | ===== | ===== | |
| <u>261 CDBG PROGRAM INCOME FUND</u> | | | | |
| 3300 Contracts-Grt.Srv.-MVPLN | 0 | 60,000 | 60,000 | \$60,000 |
| ===== | ===== | ===== | ===== | |
| <u>270 INDIGENT DRIVERS ALCOHOL FUND</u> | | | | |
| 1800 Municipal Court/Judicial | 0 | 25,000 | 25,000 | \$25,000 |
| ===== | ===== | ===== | ===== | |
| <u>271 LAW ENFORCEMENT & EDUCATION FUND</u> | | | | |
| 2100 Police/Safety Services | 3,400 | 1,600 | 5,000 | \$5,000 |
| ===== | ===== | ===== | ===== | |

2020 APPROPRIATION BUDGET

| Fund/Department | ===== 2020 ORIGINAL APPROPRIATION ===== | | | 2020 FUND TOTAL |
|--|---|---------------|---------------|-----------------------|
| | PERSONAL SERVICES | OTHER | TOTAL | |
| <u>272 COURT COMPUTERIZATION FUND</u> | | | | |
| 1800 Municipal Court/Judicial | | 20,000 | 20,000 | |
| 9800 Reimbursements-Shared Expense | 0 | 10,000 | 10,000 | |
| | ===== | ===== | ===== | |
| Total - 272 Court Computerization Fund | 0 | 30,000 | 30,000 | \$30,000 |
| | ===== | ===== | ===== | |
| <u>273 LAW ENFORCEMENT TRUST FUND</u> | | | | |
| 2100 Police/Safety Services | 0 | 1,000 | 1,000 | \$1,000 |
| | ===== | ===== | ===== | |
| <u>274 MANDATORY DRUG FINE FUND</u> | | | | |
| 2100 Police/Safety Services | 3,000 | 3,000 | 6,000 | \$6,000 |
| | ===== | ===== | ===== | |
| <u>275 MUNICIPAL PROBATION SERVICE FUND</u> | | | | |
| 1810 Municipal Court/Probation | 26,196 | 15,000 | 41,196 | \$41,196 |
| | ===== | ===== | ===== | |
| <u>276 LAW ENFORCEMENT BLOCK GRANT FUND</u> | | | | |
| 2100 Police/Safety Services | 0 | 0 | 0 | \$0 |
| | ===== | ===== | ===== | |
| <u>277 PROBATION OFFICERS GRANT FUND</u> | | | | |
| 1810 Municipal Court/Probation | 49,290 | 0 | 49,290 | \$49,290 |
| | ===== | ===== | ===== | |
| <u>278 COURT IMPROVEMENT FUND</u> | | | | |
| 1800 Municipal Court/Judicial | 0 | 69,000 | 69,000 | \$69,000 |
| | ===== | ===== | ===== | |
| <u>279 HANDICAP PARKING FINE FUND</u> | | | | |
| 1800 Municipal Court/Judicial | 0 | 0 | 0 | \$0 |
| | ===== | ===== | ===== | |
| <u>280 CERTIFIED POLICE TRAINING FUND</u> | | | | |
| 2100 Police/Safety Services | 5,000 | 500 | 5,500 | \$5,500 |
| | ===== | ===== | ===== | |
| <u>281 INDIGENT DRIVERS INTERLOCK & ALCOHOL MONITORING FUND</u> | | | | |
| 1800 Municipal Court/Judicial | 0 | 5,000 | 5,000 | \$5,000 |
| | ===== | ===== | ===== | |
| <u>288 JUSTICE REINVESTMENT INCENTIVE GRANT FUND</u> | | | | |
| 1810 Municipal Court/Probation | 7,479 | 13,877 | 21,356 | \$21,356 |
| | ===== | ===== | ===== | |
| <u>290 POLICE PENSION FUND</u> | | | | |
| 2100 Police/Safety Services | 0 | 90,180 | 90,180 | \$90,180 |
| | ===== | ===== | ===== | |
| <u>291 FIRE PENSION FUND</u> | | | | |
| 2200 Fire/Safety Services | 0 | 45,090 | 45,090 | \$45,090 |
| | ===== | ===== | ===== | |
| <u>295 IRS 125 BENEFITS PLAN FUND</u> | | | | |
| 1900 General Government/Miscellaneous | 0 | 4,955 | 4,955 | \$4,955 |
| | ===== | ===== | ===== | |
| <u>300 GENERAL BOND RETIREMENT FUND</u> | | | | |
| 8100 General Obligation Debt Service | 0 | 60,851 | 60,851 | \$60,851 |
| | ===== | ===== | ===== | |
| <u>310 SA BOND RETIREMENT FUND</u> | | | | |
| 8500 Special Assessment Debt Services | 0 | 12,646 | 12,646 | \$12,646 |
| | ===== | ===== | ===== | |

2020 APPROPRIATION BUDGET

| Fund/Department | ===== 2020 ORIGINAL APPROPRIATION ===== | | | 2020 FUND TOTAL |
|--|---|-------------------|-------------------|-----------------------|
| | PERSONAL SERVICES | OTHER | TOTAL | |
| <u>400 CAPITAL IMPROVEMENT FUND</u> | | | | |
| 1100 City Council/Legislative | 0 | 0 | 0 | |
| 1300 City Manager/Administrative | 0 | 90,000 | 90,000 | |
| 1370 City Manager/Human Resources | 0 | 0 | 0 | |
| 1400 Law Director/Administrative | 0 | 2,000 | 2,000 | |
| 1500 Finance/Administrative | 0 | 0 | 0 | |
| 1600 Information Systems/Administrative | 0 | 52,000 | 52,000 | |
| 1700 Engineering/City Engineer | 0 | 27,000 | 27,000 | |
| 1800 Municipal Court/Judicial | 0 | 2,525 | 2,525 | |
| 2100 Police/Safety Services | 0 | 149,300 | 149,300 | |
| 2102 Police/School Resource Officer | 0 | 2,300 | 2,300 | |
| 2103 Police/K9 | 0 | 6,100 | 6,100 | |
| 2200 Fire/Safety Services | 0 | 90,000 | 90,000 | |
| 3100 Building Inspections/Zoning & Planning | 0 | 0 | 0 | |
| 4200 Recreation/Golf Operating | 0 | 24,000 | 24,000 | |
| 4300 Recreation/Pool Operating | 0 | 0 | 0 | |
| 4400 Recreation/Programs | 0 | 0 | 0 | |
| 4700 Cemetery/Grounds | 0 | 0 | 0 | |
| 5100 Service/Streets Maintenance and Properties | 0 | 1,252,500 | 1,252,500 | |
| 5500 Service/Garage Rotary | 0 | 0 | 0 | |
| 9900 Transfer Accounts | 0 | 102,010 | 102,010 | |
| Total - 400 Capital Improvement Fund | 0 | 1,799,735 | 1,799,735 | \$1,799,735 |
| | ===== | ===== | ===== | |
| <u>401 CIP FUNDING RESERVE FUND</u> | | | | |
| 1900 General Government/Miscellaneous | 0 | 0 | 0 | \$0 |
| | ===== | ===== | ===== | |
| <u>500 ELECTRIC UTILITY REVENUE FUND</u> | | | | |
| 1520 Finance/Utility Billing | 0 | 900 | 900 | |
| 6110 Electric/Operations, Distribution System | 1,471,194 | 911,243 | 2,382,437 | |
| 6111 Electric/Purchased Power | 0 | 14,250,072 | 14,250,072 | |
| 9800 Reimbursement Accounts-Shared Expenses | 0 | 951,470 | 951,470 | |
| 9900 Transfer Accounts | 0 | 505,400 | 505,400 | |
| Total - 500 Electric Utility Revenue Fund | 1,471,194 | 16,619,085 | 18,090,279 | \$18,090,279 |
| | ===== | ===== | ===== | |
| <u>503 ELECTRIC DEVELOPMENT FUND</u> | | | | |
| 6110 Electric/Operations, Distribution System | 0 | 71,000 | 71,000 | |
| 9900 Transfer Accounts | 0 | 0 | 0 | |
| Total - 503 Electric Development Fund | 0 | 71,000 | 71,000 | \$71,000 |
| | ===== | ===== | ===== | |
| <u>510 WATER REVENUE FUND</u> | | | | |
| 1520 Finance/Utility Billing | 0 | 360 | 360 | |
| 6200 Water/Treatment Plant Operations | 562,324 | 1,442,858 | 2,005,182 | |
| 6210 Water/Distribution System | 496,721 | 216,000 | 712,721 | |
| 9800 Reimbursement Accounts-Shared Expenses | 0 | 531,530 | 531,530 | |
| 9900 Transfer Accounts | 0 | 1,095,233 | 1,095,233 | |
| Total - 510 Water Revenue Fund | 1,059,045 | 3,285,981 | 4,345,025 | \$4,345,025 |
| | ===== | ===== | ===== | |
| <u>511 WATER DEPRECIATION RESERVE FUND</u> | | | | |
| 6210 Water/Distribution System | 0 | 721,500 | 721,500 | \$721,500 |
| | ===== | ===== | ===== | |
| <u>512 WATER DEBT RESERVE FUND</u> | | | | |
| 8300 Revenue Funds Debt Services | 0 | 77,169 | 77,169 | \$77,169 |
| | ===== | ===== | ===== | |
| <u>513 OWDA BOND RETIREMENT FUND</u> | | | | |
| 8300 Revenue Funds Debt Services | 0 | 22,437 | 22,437 | \$22,437 |
| | ===== | ===== | ===== | |
| <u>519 WATER PLANT IMPROVEMENT FUND</u> | | | | |
| 6200 Water/Treatment Plant Operations | 0 | 2,942,997 | 2,942,997 | |
| 9900 Transfer Accounts | 0 | 0 | 0 | |
| Total - 519 Water Plant Improvement Fund | 0 | 2,942,997 | 2,942,997 | \$2,942,997 |
| | ===== | ===== | ===== | |
| <u>520 SEWER (WWT) UTILITY REVENUE FUND</u> | | | | |
| 1520 Finance/Utility Billing | 0 | 360 | 360 | |
| 6300 Sewer(WWT)/Treatment Plant Operations | 565,181 | 1,500,387 | 2,065,568 | |
| 6310 Sewer(WWT)/Collection System | 71,870 | 105,390 | 177,260 | |
| 6311 Sewer(WWT)/Cleaning & Improvements | 183,683 | 37,850 | 221,533 | |
| 9800 Reimbursement Accounts-Shared Expenses | 0 | 596,240 | 596,240 | |
| 9900 Transfer Accounts | 0 | 1,551,400 | 1,551,400 | |
| Total - 520 Sewer (WWT) Uty. Revenue Fund | 820,734 | 3,791,627 | 4,612,361 | \$4,612,361 |
| | ===== | ===== | ===== | |

2020 APPROPRIATION BUDGET

| Fund/Department | ===== 2020 ORIGINAL APPROPRIATION ===== | | | 2020 FUND TOTAL |
|--|---|---------------------|---------------------|-----------------------|
| | PERSONAL SERVICES | OTHER | TOTAL | |
| <u>521 SEWER (WWT) UTILITY, REP. & IMP. FUND</u> | | | | |
| 6310 Sewer(WWT)/Collection System | 0 | 5,440,956 | 5,440,956 | \$5,440,956 |
| | ===== | ===== | ===== | |
| <u>522 SEWER (WWT) UTILITY RESERVE FUND</u> | | | | |
| 8300 Revenue Funds Debt Services | 0 | 447,694 | 447,694 | \$447,694 |
| | ===== | ===== | ===== | |
| <u>523 OWDA SA DEBT RETIREMENT FUND</u> | | | | |
| 8600 Special Assessment Debt Services (OWDA) | 0 | 106,205 | 106,205 | \$106,205 |
| | ===== | ===== | ===== | |
| <u>532 WILLIAMS PUMP STATION IMPROVEMENT PROJECT FUND</u> | | | | |
| 6310 Sewer(WWT)/Collection System | 0 | 20,000 | 20,000 | \$20,000 |
| | ===== | ===== | ===== | |
| <u>560 SANITATION (REFUSE) REVENUE FUND</u> | | | | |
| 1520 Finance/Utility Billing | 0 | 180 | 180 | |
| 6400 Sanitation(Refuse)/Collection and Disposal | 195,448 | 149,345 | 344,793 | |
| 6410 Sanitation(Refuse)/SRS-Unlimited Pickup Pr | 0 | 63,600 | 63,600 | |
| 6411 Sanitation(Refuse)/SRS-Yard Waste Site | 0 | 79,950 | 79,950 | |
| 6412 Sanitation(Refuse)/SRS-Mosquito Control | 0 | 64,340 | 64,340 | |
| 6420 Sanitation(Refuse)/Recycling Programs | 132,419 | 62,960 | 195,379 | |
| 9800 Reimbursement Accounts-Shared Expenses | 0 | 168,370 | 168,370 | |
| 9900 Transfer Accounts | 0 | 48,300 | 48,300 | |
| | ===== | ===== | ===== | |
| Total - 560 Sanitation(Refuse) Revenue Fund | 327,867 | 637,045 | 964,912 | \$964,912 |
| | ===== | ===== | ===== | |
| <u>561 SANITATION (REFUSE) DEPRECIATION RESERVE FUND</u> | | | | |
| 6400 Sanitation(Refuse)/Collection and Disposal | 0 | 5,000 | 5,000 | \$5,000 |
| | ===== | ===== | ===== | |
| <u>580 METER DEPOSITS (ELECTRIC & WATER) FUND</u> | | | | |
| 6500 Meter Deposits/Unapplied Cash | 0 | 30,000 | 30,000 | \$30,000 |
| | ===== | ===== | ===== | |
| <u>600 CENTRAL GARAGE ROTARY FUND</u> | | | | |
| 5200 Service/Central Garage | 174,006 | 83,080 | 257,086 | |
| 5600 Service/Fuel Rotary | 0 | 66,950 | 66,950 | |
| | ===== | ===== | ===== | |
| Total - 600 Central Garage Rotary Fund | 174,006 | 150,030 | 324,036 | \$324,036 |
| | ===== | ===== | ===== | |
| * GRAND TOTAL - ALL FUNDS | \$10,424,302 | \$47,989,176 | \$58,413,478 | \$58,413,478 |
| | ===== | ===== | ===== | ===== |

RESOLUTION NO. 083-19

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO
TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS
TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED
BASIS IN FISCAL YEAR 2020, LISTED IN EXHIBIT "A;" AND
DECLARING AN EMERGENCY**

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and,

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2020 as listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of expenses, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, interim Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Resolution No. 083-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

2020 APPROPRIATION BUDGET - TRANSFER OF FUNDS**RESOLUTION No. 083-19****BUDGET REVIEW - 2020 TRANSFER OF FUNDS****TRANSFER AMOUNTS**

| <u>FUND NAME, FROM - TO, PURPOSE</u> | <u>FROM</u> | <u>TO</u> |
|--|--------------------|--------------------|
| FROM: 100 GENERAL FUND | \$0 | |
| TO: 101 GENERAL RESERVE BALANCE FUND | | \$0 |
| Purpose: Move Excess Reserves in 100 General Fund to 101 General Reserve Balance Fund. | | |
| FROM: 100 GENERAL FUND | \$10,970 | |
| TO: 123 SPECIAL EVENTS FUND | | \$10,970 |
| Purpose: Subsidize Fall Festival and other events as sponsored through the Chamber of Commerce. | | |
| FROM: 100 GENERAL FUND | \$37,400 | |
| TO: 130 ECONOMIC DEVELOPMENT FUND | | \$37,400 |
| Purpose: Subsidize the Economic Development Fund programs due to insufficient funds in the 130 ED Fund. | | |
| FROM: 100 GENERAL FUND | \$0 | |
| TO: 200 SCM&R FUND | | \$0 |
| Purpose: Subsidize the 200 SCM&R Fund due to an Original Estimated Shortfall in the 200 SCM&R Fund. | | |
| FROM: 100 GENERAL FUND | \$3,136 | |
| TO: 295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND | | \$3,136 |
| Purpose: Subsidize Administrative Expenditures of Employee 125 Flexible Spending Benefits Fund. | | |
| FROM: 100 GENERAL FUND | \$187,111 | |
| TO: 600 CENTRAL ROTARY CHARGES FUND | | \$187,111 |
| Purpose: Subsidize Operating Expenditures of Central Garage Rotary Charges Fund. | | |
| FROM: 147 UNCLAIMED MONIES FUND | \$1,464 | |
| TO: 100 GENERAL FUND | | \$1,464 |
| Purpose: Payment of Unclaimed Funds back to the 100 General Fund. | | |
| FROM: 170 MUNICIPAL INCOME TAX FUND | \$2,142,200 | |
| TO: 100 GENERAL FUND | | \$2,142,200 |
| Purpose: Net Transfer (65%) of Income Tax Receipts to 100 General Fund -Estimated | | |
| FROM: 170 MUNICIPAL INCOME TAX FUND | \$562,000 | |
| TO: 220 RECREATION FUND | | \$562,000 |
| Purpose: Transfer of Income Tax Levy Receipts to 220 Recreation Fund -Estimated | | |
| FROM: 170 MUNICIPAL INCOME TAX FUND | \$1,153,492 | |
| TO: 400 CAPITAL IMPROVEMENT FUND | | \$1,153,492 |
| Purpose: Net Transfer (35%) of Income Tax Receipts to 400 CIP Fund-Estimated | | |

2020 APPROPRIATION BUDGET - TRANSFER OF FUNDS**RESOLUTION No. 083-19****BUDGET REVIEW - 2020 TRANSFER OF FUNDS****TRANSFER AMOUNTS**

| <u>FUND NAME, FROM - TO, PURPOSE</u> | <u>FROM</u> | <u>TO</u> |
|---|--------------------|------------------|
| FROM: 180 KWH TAX COLLECTION (GF) FUND | \$334,660 | |
| TO: 100 GENERAL FUND | | \$334,660 |
| Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund-Estimated | | |
| FROM: 195 LAW LIBRARY FUND | \$7,500 | |
| TO: 100 GENERAL FUND | | \$7,500 |
| Purpose: Transfer of City Share for Highway Patrol Fine Monies per ORC. | | |
| FROM: 210 EMS TRANSPORT SERVICE FUND | \$30,240 | |
| TO: 242 FIRE EQUIPMENT FUND | | \$30,240 |
| Purpose: City Share of Township Contract (80%) for a Total of \$105,000, Funded \$30,240 from 210 Fund & \$53,760 from 400 Fund. | | |
| FROM: 240 HOTEL-MOTEL TAX FUND | \$50,000 | |
| TO: 100 GENERAL FUND | | \$50,000 |
| Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund; balance to Chamber Tourist Bureau. | | |
| FROM: 400 CAPITAL IMPROVEMENT FUND | \$53,760 | |
| TO: 242 FIRE EQUIPMENT FUND | | \$53,760 |
| Purpose: City Share of Township Contract (80%) for a Total of \$105,000, Funded \$30,240 from 210 Fund & \$53,760 from 400 Fund. | | |
| FROM: 400 CAPITAL IMPROVEMENT FUND | \$48,250 | |
| TO: 300 GENERAL BOND RETIREMENT FUND | | \$48,250 |
| Purpose: Retirement of General Bond Obligation Debt. | | |
| FROM: 500 ELECTRIC REVENUE FUND | \$505,400 | |
| TO: 180 KWH TAX COLLECTION (GF) FUND | | \$505,400 |
| Purpose: Transfer to 180 KWH (GF Equivalent) Tax Fund, 100 General Fund share of KWH Tax. | | |
| FROM: 500 ELECTRIC REVENUE FUND | \$0 | |
| TO: 503 ELECTRIC DEVELOPMENT FUND | | \$0 |
| Purpose: Funding Reserves for Current and Future Capital Purchases. | | |
| FROM: 510 WATER REVENUE FUND | \$621,500 | |
| TO: 511 WATER DEPRECIATION FUND | | \$621,500 |
| Purpose: Funding for Proposed Projects out of the 511 Water Depreciation Fund. | | |

2020 APPROPRIATION BUDGET - TRANSFER OF FUNDS**RESOLUTION No. 083-19****BUDGET REVIEW - 2020 TRANSFER OF FUNDS****TRANSFER AMOUNTS**

| <u>FUND NAME, FROM - TO, PURPOSE</u> | <u>FROM</u> | <u>TO</u> |
|--|--------------------|--------------------|
| FROM: 510 WATER REVENUE FUND | \$77,170 | |
| TO: 512 WATER DEBT RESERVE FUND | | \$77,170 |
| Purpose: Funding for Debt Payments on Water Projects. | | |
| FROM: 510 WATER REVENUE FUND | \$19,566 | |
| TO: 513 WATER OWDA BOND RETIREMENT FUND | | \$19,566 |
| Purpose: Funding for OWDA Debt Payments on Water Projects. | | |
| FROM: 510 WATER REVENUE FUND | \$376,997 | |
| TO: 519 WATER PLANT RENOVATION & IMPRMNT. FUND | | \$376,997 |
| Purpose: Funding for Debt Service on New Water Plant Fund. | | |
| FROM: 520 SEWER (WWT) REVENUE FUND | \$89,100 | |
| TO: 523 OWDA SA BOND RETIREMENT FUND | | \$89,100 |
| Purpose: Funding for OWDA Debt Payments on Sewer Projects. | | |
| FROM: 520 SEWER (WWT) REVENUE FUND | \$1,014,606 | |
| TO: 521 SEWER REPLACEMENT & IMP. FUND | | \$1,014,606 |
| Purpose: Funding Reserves for Current and Future Capital Purchases. | | |
| FROM: 520 SEWER (WWT) REVENUE FUND | \$447,694 | |
| TO: 522 SEWER UTILITY RESERVE FUND | | \$447,694 |
| Purpose: Funding for Capital and Debt Payments. | | |
| FROM: 520 SEWER (WWT) REVENUE FUND | \$0 | |
| TO: 532 WILLIAMS PUMP STATION FUND | | \$0 |
| Purpose: Funding Reserves for Current and Future Capital Purchases. | | |
| FROM: 560 SANITATION REVENUE FUND | \$48,300 | |
| TO: 561 SANITATION DEPRECIATION RES. FUND | | \$48,300 |
| Purpose: Funding Reserves for Current and Future Capital Purchases. | | |
| TOTALS - FROM | 7,822,516 | |
| TOTALS - TO | | 7,822,516 |
| | ===== | ===== |

RESOLUTION NO. 086-19

A RESOLUTION EXTENDING THE PROVISIONS CONTAINED IN ORDINANCE NO. 021-18 WHEREIN COUNCIL IMPOSED A TEMPORARY REDUCTION AND/OR TEMPORARY ELIMINATION OF CERTAIN RESIDENTIAL BUILDING PERMIT FEES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon Municipal Properties, Buildings, Land Use and Economic Development Committee met on March 12, 2018 and, in order to increase economic development within the City, determined it appropriate to temporarily waive and/or reduce certain City fees for new construction of residences commencing July 1, 2018 and continuing through December 31, 2019; and,

WHEREAS, upon recommendation of the City Municipal Properties, Buildings, Land Use and Economic Development Committee, Council deemed it prudent to temporarily waive and/or reduce certain City fees for new construction of residences commencing July 1, 2018 and ending December 31, 2019; and,

WHEREAS, City Council is now desirous to enact a twelve (12) month extension to the previously passed Ordinance in an effort to continue the trend of increased economic development within the City; and,

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Napoleon, Ohio, and its citizens, and to provide for the efficient daily operation of all City Departments, City Council finds that an emergency exists regarding the aforesaid, and that it is advisable that this Resolution be declared an emergency measure which will take immediate effect in accordance with Rule 6.3 of the Rules and Regulations of City Council, City of Napoleon, Ohio, upon its adoption; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That this Council hereby extends by twelve (12) months the provisions contained in Ordinance No. 021-18 wherein Council previously imposed a temporary reduction and/or temporary elimination of certain residential building permit fees.

Section 2. That, this extension shall become effective December 31, 2019 shall remain in effect for twelve (12) months, through December 31, 2020, and, thereafter, upon a majority vote of City Council, may be continued in effect, if City Council finds such continuance is conducive to the trend of increasing economic development in the City and to allow sufficient time for the Municipal Properties, Buildings, Land Use and Economic Development Committee or other City departments, committees, or commissions to complete the research and recommendation of what action, if any, the City of Napoleon should take to safeguard the public health, safety and welfare through the provision of waiving said building fees to increase economic development within the City.

Section 3. This City Council finds and determines that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its

committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 4. That, for all the reasons stated herein, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to enter into the stated extension in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 086-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 021-18

AN ORDINANCE IMPOSING A TEMPORARY REDUCTION AND/OR TEMPORARY ELIMINATION OF CERTAIN RESIDENTIAL BUILDING PERMIT FEES; AND UPDATING AND AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON REGARDING THE ENFORCEMENT OF THE RESIDENTIAL CODE OF OHIO

WHEREAS, the City of Napoleon Municipal Properties, Buildings, Land Use and Economic Development Committee met on March 12, 2018 and, in order to increase economic development within the City, determined it appropriate to temporarily waive and/or reduce certain City fees for new construction of residences commencing July 1, 2018 and continuing through December 31, 2019; and,

WHEREAS, upon recommendation of the City Municipal Properties, Buildings, Land Use and Economic Development Committee, this Council deems it prudent to temporarily waive and/or reduce certain City fees for new construction of residences commencing July 1, 2018 and ending December 31, 2019; and,

WHEREAS, Ordinance No. 071-17, passed by City Council on November 6, 2017, authorized a request by the Ohio Board of Building Standards to certify the City of Napoleon, Ohio for enforcement of the Residential Code of Ohio with the condition that the Wood County, Ohio Residential Building Department exercise enforcement authority and accept and approve plans and specifications, and make inspections;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, this Ordinance does hereby amend Section 1325 of Part 13 of the City of Napoleon, Ohio Codified Ordinances as listed below does temporarily impose a moratorium and waive or reduce the City fees for new construction of residences as listed in Rule 3.2.7 of the City of Napoleon, Ohio Engineering Department Rules and Regulations; as listed in Section 1105.02 of Part 11 of the City of Napoleon, Ohio Codified Ordinances; and, as listed in Section 931.10 of Part 9 of the City of Napoleon, Ohio Codified Ordinances, commencing July 1, 2018 and ending December 31, 2019.

Section 2. That, the amendments to be made to Section 1325 of Part 13 of the City of Napoleon, Ohio Codified Ordinances, as set forth by this Ordinance include the following:

“1325.01 BOARD OF BUILDING APPEALS.

The administration of this chapter shall be the responsibility of the Board of Building Appeals and the Zoning Administrator or the Building Inspector, and when the chapter so provides, the Board of Zoning Appeals. Moreover, the Board of Building Appeals shall have those powers and duties as provided for in Chapter 177 of the Administrative Code and all other ordinances or resolutions of the City.

(Ord. 54-01. Passed 6-4-01.)

1325.02 REGISTRATION FOR BUILDING CONTRACTORS.

(a) It shall be unlawful for any person, firm, or corporation to act or engage in the business of building construction, repair, removal, alteration, or demolition for others

within the City unless they have registered as a contractor, or specialty contractor as defined in §715.27(F) the Ohio Revised Code, with the City Building Engineering Department; however, the owner of a building may carry on any of the work governed by the Building Code without such certificate of registration, provided that the owner shall obtain a permit for any such work and shall call for inspection as provided herein.

(b) There shall be an annual fee of twenty-five dollars (\$25.00) for the certificate of registration and the contractor or specialty contractor shall post such bond and certificate of commercial liability insurance as the City Building Engineering Department may require; moreover, such contractor or specialty contractor shall provide proof of Workers' Compensation insurance, proof of registration with the City's Income Tax Department, and when the work to be performed is for commercial establishments, evidence of holding a valid and unexpired license under Chapter 4740 of the Ohio Revised Code. No bonding, proof of liability insurance or local testing shall be required of contractors, including specialty contractors, that hold a valid and unexpired license with the State of Ohio under Chapter 4740 of the Ohio Revised Code.

(Ord. 06-02. Passed 1-7-02.)

1325.03 DEMOLITION; PERMIT REQUIRED.

(a) Any demolition or removal of buildings or structures within the City shall require a permit.

(b) Permits to remove or demolish a building or structure shall be granted by the Building Inspector of the City. No permit shall be granted until the following requirements are met, unless a requirement is otherwise deemed unnecessary by the Building Inspector and waived in writing by the Building Inspector:

(1) A notice of application shall have been given to the owners of lots adjoining the lot from which the building or structure is to be removed or demolished.

(2) The owner or agent of the building or structure shall notify all utilities having service connections within the building or structure for the purpose of obtaining written releases stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

(3) A certificate shall be obtained from the Henry County Department of Health, stating that the building or structure either has no rats, pigeons, or vermin, or that the building or structure shall be exterminated by a commercial exterminator prior to demolition or removal work.

(4) Every contractor for the removal of asbestos, toxic chemicals, and/or hazardous materials from the demolition or removal site shall produce for inspection by the Building Inspector of the City true and complete certified copies of:

A. Any and all licenses issued therefor by the Ohio Department of Health;

B. Any and all licenses issued for the disposal site thereof by the Ohio Environmental Protection Agency;

C. Any and all tests for or of asbestos, toxic chemicals, and/or hazardous materials at the demolition or removal site; and

D. Any and all compliances required by the Federal Occupational Safety and Health Administration.

E. Prior to the removal of any asbestos, toxic chemicals, and/or hazardous materials from the demolition or removal site, every such contractor shall certify in writing that he has made an inspection of the demolition or removal site and a listing of

any and all asbestos, toxic chemicals, and/or hazardous materials found at such site. Every such contractor shall remove and dispose of all such asbestos, toxic chemicals, and/or hazardous materials from the demolition or removal site in the manner required by the Ohio Environmental Protection Agency. To assure compliance with these provisions, the Building Inspector of the City may require of every such contractor such additional information and documentation as he may reasonably request from time to time.

(c) A certificate of insurance shall be filed with the Building Inspector which shall provide for bodily injury liability for not less than \$500,000 per person and \$1,000,000 per incident, and property damage liability in the sum of \$2,000,000. Liability insurance shall not be required under the following conditions:

(1) Demolition is being done by the owner as the prime contractor; provided, the owner must hold title to the land and building or structure.

(2) Demolition is being done by a governmental agency.

(d) Demolition or removal of any building or structure shall be completed within 90 days from the time the permit is issued. Additional time may be granted if a written letter is submitted to the Building Inspector explaining circumstances.

(e) For purposes of this section, "**completion of demolition or removal**" means that the vacant lot shall be filled, graded, and maintained in conformity to the existing lot grade. The lot shall be maintained free from the accumulation of rubbish and all other unsafe or hazardous conditions which endanger the life or health of the public; and provisions shall be made to prevent the accumulation of water or damage to any foundations on the premises or the adjoining property.

(f) Additional requirements, unless otherwise deemed unnecessary by the Building Inspector and waived in writing by the Building Inspector:

(1) During demolition, portable fire extinguishers shall be readily available.

(2) Fences. Every operation located 5 feet or less from the street lot line shall be enclosed with a fence not less than 8 feet high to prevent entry of unauthorized persons. When located more than 5 feet from the street lot line, a fence or other approved barrier shall be erected when required by the Building Inspector. All fences shall be of adequate strength to resist wind pressure.

(3) Material shall not be dropped by gravity or thrown outside the exterior walls of a building during demolition or removal. Wood or metal chutes shall be provided for this purpose and any material which in its removal will cause an excessive amount of dust shall be wet down to prevent the creation of a nuisance.

(g) Any building or structure demolished or removed shall have the sanitary and storm sewers capped in an approved method and shall be inspected by the Building Inspector prior to backfilling.

(h) The cost of permits shall be as follows:

(1) Demolition permit.

A. One hundred dollars (\$100.00).

(2) Moving of building. The fee for a building permit for the removal of a building or structure from one lot to another or to a new location on the same lot shall be as follows:

A. One hundred dollars (\$100.00)

(3) Small buildings. There shall be no permit fee imposed for demolition or moving of buildings of 200 square feet or less. This does not constitute a waiver of any of the

provisions of this section, such as a waiver of the requirement to obtain a permit or the right to inspect the site.

(i) In the event that work is being performed without proper permits when required, the fees contained in this schedule shall triple. If it is necessary for the Building Inspector to make more than two inspections of a particular phase demolition or removal, an additional reinspection fee of twenty-five dollars (\$25.00) shall be charged.

(Ord. 007-09. Passed 2-16-09.)

1325.04 PERMIT FEES.

Fees for all building construction, when a permit is required, shall be paid to the Wood County, Ohio Building Inspection Department as required. ~~as herein provided. In the event that work is being performed without proper permits when required, the fees contained in this schedule shall triple. In regard to residential construction or repair, if through negligence or poor workmanship on the part of the installer or contractor it is necessary for the Building Inspector to make more than two inspections of a particular phase of installation or construction, an additional reinspection fee of twenty-five dollars (\$25.00) shall be charged. A one percent (1%) surcharge shall be added to all fees established herein as required by Ohio law on all permits issued as it related to the City's adopted Residential Building Code.~~

~~(a) Building Permits. New construction, additions and alterations:~~

~~Residential fees based on gross floor area including garage and basement, but not including crawl areas:~~

~~— New Dwellings:~~

~~— Base fee _____ \$50.00~~

~~— Fee per sq. ft. _____ .10~~

~~— Additions and Alterations:~~

~~— (Attached or part of the dwelling)~~

~~— Base fee _____ 25.00~~

~~— Fee per sq. ft. _____ .05~~

~~— Exterior Coverings and Appurtenances:~~

~~— Siding or roofing _____ 25.00~~

~~— Windows or doors _____ 25.00~~

~~— (Regardless of number)~~

~~— Decks _____ 25.00~~

~~— Sheds or garages over 200 sq. ft. _____ 25.00~~

~~— Electrical Permits:~~

~~— Rough and/or final inspection _____ 25.00~~

~~— Add for each circuit _____ 3.00~~

~~— Service and/or service change only _____ 25.00~~

~~— Plumbing Permits:~~

~~— Rough and/or final inspection _____ 25.00~~

~~— Add for each fixture _____ 3.00~~

~~— Replace water heater _____ 25.00~~

~~— Heating Permits:~~

~~— Rough and/or final inspection _____ 25.00~~

~~— Replace furnace or boiler _____ 25.00~~

~~—(b) Manufactured Home Fees (other than industrial units)~~

| | |
|---------------------------------|------------------|
| — Building permits | 50.00 |
| — Electrical permits | 25.00 |
| — Plumbing permits | 25.00 |

~~—(c) Commercial Permit Fees (a three percent (3%) surcharge will be added to the fees listed herein pursuant to Ohio law):~~

| | |
|--|-------------------|
| — Commercial base fee | 100.00 |
| — Each additional review | 150.00 |
| — Fee per sq. ft. | .065 |
| — Fee per sq. ft. (R-4 only) | .02 |
| — Certificate of Occupancy/per unit | |
| — (For all but R-1 and R-2) | 50.00 |
| — Plumbing Permits: | |
| — Rough and final inspection | 70.00 |
| — Each fixture | 10.00 |

~~Exception: Use Group R residential occupancies shall be the fee listed below multiplied by the number of dwelling units to be served:~~

| | |
|---|--------------------|
| — Rough and final inspection | \$20.00 |
| — Each fixture | 3.00 |
| — Replace hot water heater | 30.00 |

~~(d) To the extent permitted by law, in the event that fees established by another governmental entity that has been contracted by the City to perform commercial inspection services are greater than those contained in this section, then the fees of the other governmental entity shall control over what is stated in this Code. (Ord. 007-09, Passed 2-16-09.)~~

1325.05 UNSAFE BUILDINGS TO BE REMOVED OR REPAIRED.

No insurance company doing business in the State shall pay a claim of a named insured for fire damage to a structure located within the City where the amount recoverable for the fire loss to the structure under all insurance policies exceeds \$5,000 and is greater than or equal to 60% of all fire insurance policy monetary limitations unless there is compliance with the following procedures:

(a) When the loss agreed to between the named insured or insureds and the insurance company or insurance companies equals or exceeds 60% of the aggregate limits of liability on all fire policies covering the building or structure, the insurance company or companies in accordance with Ohio R.C. 715.26(F) shall transfer from the insurance proceeds to the Finance Director in the aggregate amount of \$2,000 for each \$15,000, and each fraction of that amount, of a claim; or, if at the time of a proof of loss agreed to between the named insured or insureds and the insurance company or companies, the named insured or insureds have submitted a contractor's signed estimate of the costs of removing, repairing, or securing the building or other structure, shall transfer from the insurance proceeds the amount specified in the estimate.

(1) Such transfer of proceeds shall be on a pro rata basis by all companies insuring the building or structure. Policy proceeds remaining after the transfer to the City may be disbursed in accordance with the policy terms.

(2) The named insured or insureds may submit a contractor's signed estimate of the costs of removing, repairing, or securing the building or other structure after the transfer, and the Finance Director shall return the amount of the fund in excess of the estimate to the named insured or insureds, provided that the City has not commenced to remove, repair, or secure the building or other structure.

(b) Upon receipt of proceeds by the City as authorized by this section the Finance Director shall place the proceeds in a separate fund to be used solely as security against the total cost of removing, repairing, or securing incurred by the City pursuant to Ohio R.C. 715.261.

(1) When transferring the fund as required in this section, an insurance company shall provide the City with the name and address of the named insured or insureds, whereupon the City shall contact the named insured or insureds, certify that the proceeds have been received by the City, and notify them that the following procedures will be followed:

A. The fund shall be returned by the Finance Director to the named insured or insureds when repairs, removal or securing of the building or other structure have been completed no later than 60 days after the required proof is received by the Finance Director, provided that the City has not incurred any costs for those repairs, removal, or securing.

B. If the City has incurred any costs for repairs, removal or securing of the building or other structure, the costs shall be paid from the fund, and if excess funds remain, the City shall transfer, no later than 60 days after all such costs have been paid, the remaining funds to the named insured or insureds after repair, rebuilding, or removal has been completed.

(2) Nothing in this section shall be construed to limit the ability of the City to recover any deficiency under Ohio R.C. 715.261.

(3) Nothing in Ohio R.C. 3929.86(C) and (D), shall be construed to prohibit the City and the named insured or insureds from entering into an agreement that permits the transfer of funds to the named insured or insureds if some other reasonable disposition of the damaged property has been negotiated.

(Ord. 052-07. Passed 7-2-07.)

1325.06 STREET NUMBERS FOR STRUCTURES.

(a) ~~The Building Inspector~~ Public Works Director or assignee is authorized to assign, change, and reassign, if necessary, street numbers to all structures, residential, commercial, and industrial, located within the boundaries of the City.

(b) Street numbers shall be assigned, changed, and reassigned in accordance with the system prepared and adopted by the ~~Building Inspector~~ Public Works Director or assignee on file in the ~~Building~~ Engineering Department. ~~The Building Inspector~~ Public Works Director or assignee may consult with the local U.S. Postmaster as necessary in preparing the street number system. (1978 Code 150.31)

1325.99 PENALTY.

Whoever violates any of the provisions of this chapter shall be fined not more than one hundred dollars (\$100.00). A separate offense shall be deemed committed upon each day during or upon which a violation occurs or continues.

(1978 Code 150.99)."

Section 3. That, Part 13 of the City of Napoleon, Ohio Codified Ordinances shall be amended as listed above pursuant to the passage of this legislation and pursuant to the passage of Ordinance No. 071-17 on November 6, 2017, authorizing the enforcement authority of the Ohio Residential Building Code of Ohio as well as acceptance and approval of plans and specifications, and authority to make inspections to the Wood County, Ohio Residential Building Department, thus the fees shall be paid to the Wood County, Ohio Building Inspection Department as required by said Department.

Section 4. That, the fees to be waived or reduced as listed in Rule 3.2.7 of the City of Napoleon, Engineering Department Rules and Regulations, as set forth by this Ordinance, include the following:

“Rule 3.2.7 Fees

The City Engineering Department shall not charge a fee to the owner or developer to cover the cost of reviewing the Preliminary and Final Construction Plans, the Preliminary and Final Plat and Construction Inspection and Testing.

Construction Plans

~~Before the Preliminary Construction Plan review is begun, the owner, developer, or their agent must pay a fee of two hundred dollars (\$200.00) plus ten dollars (\$10.00) per acre for every acre, of part thereof, within the proposed development up to a maximum of one thousand dollars (\$1,000.00) by check or money order payable to “City of Napoleon,” noting “Engineering Plan Review.” This fee is intended to cover the cost of reviewing the Preliminary and Final Construction Plans. (Amended – August 7, 2006 – Ordinance No. 062-06)~~

City Inspection

City employed or City contracted inspectors shall be utilized during construction unless private inspectors are expressly authorized by the City Engineer. (Amended – August 7, 2006 – Ordinance No. 062-06)

Inspection Fees Due and Payable

Before construction has begun, the owner, developer, or their agent shall: Advance the cost of inspection fees as it relates to City owned or contracted inspector(s) prior to any construction in an amount stated in Rule 3.3.5. (Amended – August 7, 2006 – Ordinance No. 062-06).”

Section 5. That, the amendments to be made and the fees to be waived or reduced as listed in Section 1105.02 of the City of Napoleon, Engineering Department Rules and Regulations, as set forth by this Ordinance, include the following:

“1105.02 ESTABLISHMENT OF CONTROL; FEES.

(a) Administration - General. In addition to Council's administrative powers as it relates to this Planning and Zoning Code, this Planning and Zoning Code shall be administered by:

- (1) The Zoning Administrator;
- (2) The Board of Zoning Appeals;
- (3) Preservation Commission; and,
- (4) The Planning Commission.

(b) Zoning Administrator. This Planning and Zoning Code shall be administered and enforced by the Zoning Administrator who shall be subject to provisions of the City's Administrative Code establishing his or her powers and duties.

(c) Public Hearing Fee Schedule.

(1) Forms and fees. Applications and petitions filed pursuant to the provisions of this Planning and Zoning Code shall be filed on the forms provided by the Zoning Administrator, with any necessary exhibits or documents, and shall be accompanied by the filing fees herein specified, which shall be paid to the City and no part of which shall be returnable to the petitioner, applicant, or appellant.

(2) Fee payments. Until all applicable fees have been paid in full, no action shall be taken on any application or petition.

(3) Fee schedule for new developments or renovations, not including new residential developments. The table below shall reflect the City's fee schedule:

PETITION, APPLICATION, PERMIT OR APPEAL

FILING FEE FOR NEW DEVELOPMENTS OR RENOVATIONS, NOT INCLUDING NEW RESIDENTIAL DEVELOPMENTS

| | |
|---|----------|
| Certificate of Zoning | \$ 25.00 |
| Certificate of Completion | \$ 25.00 |
| Amendment/rezoning | \$125.00 |
| Variance | \$125.00 |
| Conditional use | \$125.00 |
| Administrative appeal | \$ 50.00 |
| Board of Zoning Appeals hearing | \$125.00 |
| Approval of an outline development plan | \$125.00 |
| Approval of the preliminary plan for development plan | \$125.00 |
| Approval of final plan for development plan | \$125.00 |
| Approval of any changes in or amendments to changes in preliminary plan | \$125.00 |
| Fence permit | \$ 25.00 |
| Shed or garage permit (under 200' sq. ft. detached) | \$ 25.00 |
| Pool permit | \$ 25.00 |
| Minor subdivision exception review | \$ 25.00 |
| Letter of zoning | \$ 25.00 |
| Application for Preservation Commission | \$ 25.00 |
| Satellite antenna/microwave receiving antenna or microwave relay equipment permit | \$125.00 |

(4) Fee schedule for new residential development. The table below shall reflect the City's fee schedule:

PETITION, APPLICATION, PERMIT OR APPEAL

FILING FEE FOR NEW RESIDENTIAL DEVELOPMENT ONLY

| | |
|--|----------|
| Certificate of Zoning | \$ 25.00 |
| Certificate of Completion | \$ 25.00 |
| Amendment/rezoning | \$125.00 |
| Variance | \$125.00 |
| Conditional use | \$125.00 |
| Administrative appeal | \$ 50.00 |
| Board of Zoning Appeals hearing | \$125.00 |
| Approval of an outline development plan | \$125.00 |
| Approval of the preliminary plan for development plan | \$125.00 |
| Approval of final plan for development plan | \$125.00 |
| Approval of any changes in or amendments to changes in preliminary plan | \$125.00 |
| Fence permit | \$ 25.00 |
| Shed or garage permit (under 200' sq. ft. detached) | \$ 25.00 |
| Pool permit | \$ 25.00 |
| Minor subdivision exception review | \$ 25.00 |
| Letter of zoning | \$ 25.00 |
| Application for Preservation Commission | \$ 25.00 |
| Satellite antenna/microwave receiving antenna or microwave relay equipment permit | \$125.00 |

(45) Subdivision fee schedule.

- A. ~~The base fee for processing, plat examination charge, and publication notice for a two lot subdivision shall be \$75.00.~~
- B. ~~The fee for subdivisions of more than two lots shall be \$75.00 plus \$5.00 per lot.~~
- C. ~~The fee for making reproducible plats shall be \$12.00 per sheet.~~
- D. The fee for making a reproducible file copy of the plat and recording the approved subdivision plat with the County Recorder shall be \$12.00 per page, plus applicable recording fees or as otherwise established by the Henry County Recorder, whichever is greater.
- E. ~~The fee for an exception review shall be \$25.00. (See Section 1105.06)~~

(d) Plat Recording.

- (1) No plat or replat of a subdivision of land located within the City shall be recorded by the County Recorder, until it has been approved by the Council in accordance with the regulations of this Planning and Zoning Code.
- (2) Construction of streets, sewers, water lines, or other public utilities shall not be permitted until the procedures set forth in Section 1105.08 have been accomplished.
- (3) Building permits shall not be issued nor shall any construction work be started until the subdivision has been finally approved by the Council and the plat has been recorded in the office of the County Recorder.

(e) Certificate of Zoning.

- (1) Certificate required. No land shall be occupied or used, and no building hereafter erected, reconstructed, or structurally altered shall be occupied or used, in whole or in part, for any purpose whatsoever, until a certificate of zoning has been issued

by the Zoning Administrator, stating that the use is in compliance with all provisions of this Planning and Zoning Code.

(2) Change in use. No change shall be made in the use of land or the use of any building or part thereof now or hereafter erected, reconstructed, or structurally altered without a certificate of zoning having been issued by the Zoning Administrator. Certificate for change in a use shall not be issued unless the premises is in conformity with the provisions of this Planning and Zoning Code.

(3) Applied for coincidentally. A certificate of zoning shall be applied for coincidentally with the application for a building permit and shall be issued after notification by the applicant thereof that the lawful erection, reconstruction, or structural alteration of such building or other improvement of the land has been completed, and an inspection of the premises has been made and approved by the Zoning Administrator.

(4) Record of certificates. A record of all certificates of zoning and occupancy shall be kept on file in the office of the Zoning Administrator and copies shall be furnished on request to any person having a proprietary or tenancy interest in the building or land affected.

(5) Excavation. No building permit shall be issued for excavation or for the erection, reconstruction, or structural alteration of any building before application has been made for a certificate of zoning.”

Section 6. That, the amendments to be made and the fees to be waived or reduced as listed in Section 931 of Part 9 of the City of Napoleon, Ohio Codified Ordinances, as set forth by this Ordinance, include the following:

“931.10 SANITARY SEWER TAP FEES.

(a) A sanitary sewer tap fee (service connection fee) shall be charged for each connection to the City's sanitary sewer system as follows: (This fee does not cover any labor and material required. Any such labor or materials is a separate charge based on actual cost.)

(b) Charges as contained in this section are applicable and shall be charged for all tributary parcels now in the City to which a sanitary sewer has not been assessed and also for all parcels hereafter annexed to the City. This charge is also applicable and shall be made for all new buildings, major additions, or alterations; to buildings causing increased sewage discharge; any land use causing the discharge of sewage into the sewage system; and any change in sewage flow distribution ordered by the City Manager when the redistribution of sewage flow requires the construction of a new trunk line sewer and a new service connection thereto.

(1) For Lots with single-family dwellings, two family dwellings, or three family dwellings, the sanitary sewer tap charge shall be based upon a minimum of ~~eighty-seven dollars~~ (\$870.00) per 7,200 square feet of land exclusive of dedicated streets, or a charge of eighty-seven dollars (\$87.00) per additional dwelling unit location, whichever is greater. Anything over the first 7,200 square feet of land shall be ~~on a pro-rata basis~~; charged twelve dollars (\$12.00) per one thousand (1,000) square feet. However, there shall be a cap to the sewer tap charge as follows:

- A. Single-family dwellings maximum charge is ~~\$150~~60.00;
- B. Two family dwellings maximum charge is ~~\$300~~200.00;
- C. Three family dwellings maximum charge is ~~\$450~~350.00.

(2) For manufactured homes courts, the sanitary sewer tap charge shall be based upon a minimum of ~~eighty-seven dollars (\$870.00)~~ per 7,200 square feet of land exclusive of dedicated streets, ~~and or a charge of eighty-seven dollars (\$87.00) per additional dwelling unit location, whichever is greater. Anything over the first 7,200 square feet of land shall be on a pro rata basis.~~

(3) For all other developments of any kind, excluding commercial or industrial, the sanitary sewer tap charge shall be based upon a minimum of eighty-seven dollars (\$87.00) per 7,200 square feet of land, exclusive of dedicated streets, or a charge of eighty-seven dollars (\$87.00) per dwelling unit location, whichever is greater. Anything over the first 7,200 square feet of land shall be on a pro rata basis.

(4) All commercial or industrial uses: the sanitary sewer tap charge shall be six hundred (\$600.00) dollars.

(5) All sanitary sewer tap fees outside the corporation limits shall be ~~increased fifty percent (50%) from what is stated in the provision~~ one hundred and fifty dollars (\$150.00).

(c) Inspection fees for sanitary sewer taps shall be as follows:

- | | |
|--|--|
| (1) Single-family and duplex residential: | \$60.00 |
| (2) Multifamily residential, commercial, and industrial fifty feet in length or less: | \$100.00 |
| (3) Multifamily residential, commercial, and industrial fifty-one feet in length or more: | \$100.00, plus an additional \$10.00 for each fifty foot increment over and above the initial fifty foot length. |
| (4) Inspection fees outside the corporation limits shall be increased by fifty percent (50%) of the rates established in this inspection fee section." | |

Section 7. That, this these amendments and this moratorium shall become effective at 12:01 a.m. on July 1, 2018, following the passage of this Ordinance by City Council, and shall remain in effect until 11:59 p.m. on December 31, 2019 and, thereafter, upon a majority vote of City Council, may be continued in effect, if City Council finds such continuance is necessary to allow sufficient time for the Municipal Properties, Buildings, Land Use and Economic Development Committee or other City departments, committees, or commissions to complete the research and recommendation of what action, if any, the City of Napoleon should take to safeguard the public health, safety and welfare through the provision of waiving said building fees to increase economic development within the City.

Section 8. That, this Council considered the following criteria in making its decision to amend as set forth above:

a. Upon the passage of Ordinance No. 071-17, the City if Napoleon, Ohio obtained the authority of enforcement of the provisions of the Residential Code of Ohio through certification by the Ohio Board of Building Standards pursuant to Section 3781.10(E) of the Ohio Revised Code; and,

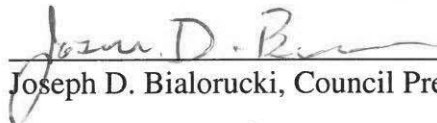
b. The Community Improvement Corporation (CIC) acting as an agent for and on behalf of the City of Napoleon, Ohio has suggested construction of residential homes as an avenue to increase economic development for the City.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

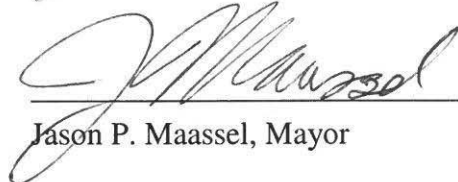
Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance shall be in full force and effect on the dates and times as given above.

Passed: May 21, 2018


Joseph D. Bialorucki, Council President

Approved: May 21, 2018


Jason P. Maassel, Mayor

VOTE ON PASSAGE 7 Yea 0 Nay 0 Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 021-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 24th day of May, 2018; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.


Gregory J. Heath, Clerk/Finance Director

STATE OF OHIO
COUNTY OF HENRY

Sally Heaston, being first duly sworn, states that she is the General Manager of The Bryan Publishing Company, owner of The Northwest Signal, a daily newspaper, published and of general circulation in the county of Henry aforesaid, and that the annexed notice was published in one issue in said paper, on the 24th day of May, 2018.



Sally Heaston

Subscribed and sworn to before me this
24th day of May, 2018



Beverly Griteman
Notary Public,
State of Ohio
My Commission Exp
February 13, 2021

Printer's Fee: \$251.90
Notary Fee: \$1.50

Summary of Ordinance No.(s) 021-18, 023-18, 025-18
and Resolution No.(s) 026-18, 030-18

(PURSUANT TO ARTICLE II, SECTION 2.15 OF THE CITY CHARTER, CHAPTER 121 OF THE CODE OF ORDINANCES AND COUNCIL RULE 6.2.4.1, AS WELL AS APPLICABLE PROVISIONS OF ORC CHAPTER 731)

NOTICE

A copy of the complete text of the above named Ordinance(s) and Resolution(s) are on file in the office of the City Finance Director and may be viewed or obtained during business hours of 7:30 AM to 4:00 PM, Monday through Friday, at the office of the Finance Director, the location being 255 West Riverview Avenue, Napoleon, Ohio. A copy of all or part of the above named Ordinances and Resolutions, or any item mentioned in this notice, may be obtained from the City Finance Director upon the payment of a reasonable fee therefore.

Ordinance No. 021-18

AN ORDINANCE IMPOSING A TEMPORARY REDUCTION AND/OR TEMPORARY ELIMINATION OF CERTAIN RESIDENTIAL BUILDING PERMIT FEES; AND UPDATING AND AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES OF THE CITY OF NAPOLEON REGARDING THE ENFORCEMENT OF THE RESIDENTIAL CODE OF OHIO

In this legislation, the City of Napoleon authorized a temporary reduction and/or elimination of certain residential building permit fees.

Ordinance No. 023-18

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS FROM RESPECTIVE FUNDS, DEPARTMENTS AND CATEGORIES TO OTHER FUNDS, DEPARTMENTS AND CATEGORIES PURSUANT TO O.R.C. SECTION 5705.40 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018 AS LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the Finance Director to make certain appropriation transfers for the fiscal year ending December 31, 2018.

Ordinance No. 025-18

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE (SUPPLEMENT NO. 2) FOR THE YEAR 2018; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized supplement number 2 to the 2018 appropriation measure.

Resolution 026-18

A RESOLUTION OF THE CITY OF NAPOLEON, OHIO AUTHORIZING AND DIRECTING THE CITY MANAGER TO SUBMIT A PROGRAM YEAR 2018 COMMUNITY DEVELOPMENT NEIGHBORHOOD REVITALIZATION GRANT APPLICATION FOR THE SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS IN COOPERATION WITH THE HENRY COUNTY COMMISSIONERS TO THE OHIO DEPARTMENT OF DEVELOPMENTAL SERVICES AGENCY; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the City Manager to submit an application for the Community Development Neighborhood Revitalization Grant for CDBG funds for program year 2018.

Resolution 030-18

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES (TRANSFER NO. 2) FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2018, LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon authorized the Finance Director to transfer certain fund balances as needed in fiscal year 2018.

All of the above summaries are approved as to form and correctness by Billy D. Harmon, City Law Director

ORDINANCE NO. 087-19

AN ORDINANCE APPORTIONING THE EXPENSES INCURRED INCLUDING WAGES, SALARIES AND FRINGE BENEFITS OF THE MAYOR, COUNCIL, AND VARIOUS OTHER DEPARTMENTS OF THE CITY OF NAPOLEON WHICH ARE NOT OTHERWISE DIRECTLY CHARGED TO SPECIAL AND/OR CAPITAL PROJECTS AMONG VARIOUS ACCOUNTS EFFECTIVE JANUARY 1, 2020; AMENDING ORDINANCE NO. 104-09; AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenses incurred, including wages, salary and fringe benefits of the Mayor, City Council, and various departments within the City as found in Exhibit "A", that are not otherwise directly charged to special and/or capital projects, shall be apportioned among the funds using the direct reimbursement method as found in attached Exhibit "A" which is made part of this Ordinance.

Section 2. That, the City Finance Director is directed to adjust the affected funds (retroactive if necessary) effective January 1, 2020 to accomplish the intent of this Ordinance.

Section 3. That, Ordinance No. 104-09 is hereby amended.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No.087-19 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

APPORTIONING OF SHARED ADMINISTRATIVE EXPENSES**REIMBURSABLE TO THE 100 GENERAL FUND****Attachment to ORDINANCE No. -19, Passed December 16, 2019****Includes Proposed Changes for 2020 as Listed in the Final Budget Format**

| <u>DEPARTMENT / FUND ALLOCATED</u> <u>NET REIMBURSABLE ALLOCATIONS</u> | <u>PERCENT %</u> <u>ALLOCATION</u> |
|---|---|
| <u>1100 CITY COUNCIL/LEGISLATIVE</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 30.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 5.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>75.00%</u> |
| 100 General Fund (Net Direct Charge) | 25.00% |
| <u>1200 MAYOR/EXECUTIVE</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 30.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 5.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>75.00%</u> |
| 100 General Fund (Net Direct Charge) | 25.00% |
| <u>1300 CITY MANAGER/ADMINISTRATIVE</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 40.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 10.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>90.00%</u> |
| 100 General Fund (Net Direct Charge) | 10.00% |
| <u>1370 CITY MANAGER/HUMAN RESOURCES</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 25.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 5.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>70.00%</u> |
| 100 General Fund (Net Direct Charge) | 30.00% |

APPORTIONING OF SHARED ADMINISTRATIVE EXPENSES**REIMBURSABLE TO THE 100 GENERAL FUND****Attachment to ORDINANCE No. -19, Passed December 16,2019****Includes Proposed Changes for 2020 as Listed in the Final Budget Format**

| <u>DEPARTMENT / FUND ALLOCATED</u> | <u>PERCENT %</u> |
|---|--------------------------|
| <u>NET REIMBURSABLE ALLOCATIONS</u> | <u>ALLOCATION</u> |
| <u>1400 LAW DIRECTOR/ADMINISTRATIVE</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 25.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 5.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>70.00%</u> |
| 100 General Fund (Net Direct Charge) | 30.00% |
| <u>1500 FINANCE/ADMINISTRATIVE</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 40.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 10.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>90.00%</u> |
| 100 General Fund (Net Direct Charge) | 10.00% |
| <u>1520 FINANCE/UTILITY BILLING</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 50.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 10.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>100.00%</u> |
| 100 General Fund (Net Direct Charge) | 0.00% |
| <u>1600 INFORMATION SYSTEMS/ADMINISTRATION</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 35.00% |
| 510 Water Revenue Fund | 20.00% |
| 520 Sewer Revenue Fund | 20.00% |
| 560 Sanitation Revenue Fund | 5.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>80.00%</u> |
| 100 General Fund (Net Direct Charge) | 20.00% |

APPORTIONING OF SHARED ADMINISTRATIVE EXPENSES**REIMBURSABLE TO THE 100 GENERAL FUND****Attachment to ORDINANCE No. -19, Passed December 16, 2019****Includes Proposed Changes for 2020 as Listed in the Final Budget Format**

| <u>DEPARTMENT / FUND ALLOCATED</u> <u>NET REIMBURSABLE ALLOCATIONS</u> | <u>PERCENT %</u> <u>ALLOCATION</u> |
|---|---|
| <u>1700 ENGINEERING/CITY ENGINEER</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 33.00% |
| 510 Water Revenue Fund | 25.00% |
| 520 Sewer Revenue Fund | 34.00% |
| 560 Sanitation Revenue Fund | 0.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>92.00%</u> |
| 100 General Fund (Net Direct Charge) | 8.00% |
| <u>1900 GENERAL GOVERNMENT/MISC.</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 50.00% |
| 510 Water Revenue Fund | 15.00% |
| 520 Sewer Revenue Fund | 15.00% |
| 560 Sanitation Revenue Fund | 5.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>85.00%</u> |
| 100 General Fund (Net Direct Charge) | 15.00% |
| <u>2100 POLICE/SAFETY SERVICES (Shared Dispatching)</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 10.00% |
| 510 Water Revenue Fund | 2.00% |
| 520 Sewer Revenue Fund | 0.50% |
| 560 Sanitation Revenue Fund | 0.50% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>13.00%</u> |
| 100 General Fund (Net Direct Charge) | 87.00% |
| <u>5130 SERVICE/OPER.-BUILDING & PROP.</u> | <u>100.00%</u> |
| 500 Electric Operating Fund | 30.00% |
| 510 Water Revenue Fund | 15.00% |
| 520 Sewer Revenue Fund | 15.00% |
| 560 Sanitation Revenue Fund | 20.00% |
| | ----- |
| Net Reimbursable to 100 General Fund | <u>80.00%</u> |
| 100 General Fund (Net Direct Charge) | 20.00% |



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Tony Cotter, Parks & Recreation Director
Roxanne Dietrich, Clerk of Council
Date: December 13, 2019
Subject: Napoleon Aquatic Center ~ Pool & Bath House
Demolition ~ Recommendation of Award

On Wednesday, December 11, 2019, bids were opened and read aloud for the above referenced project. Nine bids were submitted and read as follows:

| | |
|-------------------------------------|--------------|
| Fenson Contracting LLC | \$91,000.00 |
| Great Lakes Demolition Company | \$98,400.00 |
| Miller Contracting Group, Inc. | \$116,180.95 |
| Burk Excavating & Concrete | \$118,680.00 |
| Advanced Demolition Services | \$119,550.00 |
| Paschal Bihn & Sons Excavating, LLC | \$159,725.00 |
| D & R Demolition Corporation | \$161,000.00 |
| Vernon Nagel, Inc. | \$169,900.00 |
| Prosupply, Inc. | \$205,337.00 |

The published Engineer's Estimate for this project is \$220,000.00. This project consists of removing the existing bath house, pump house, and pool.

Per Section 5.2 REVIEW OF LOW BID of the Instructions to Bidders in the Project Specifications:

5.2.1 "No Bidder shall be best if the Bidder's bid is more than twenty percent (20%) below the median of all higher bids received for a Contract where the estimate is \$100,000 or more, and no Bidder shall be best if the Bidder's bid is more than twenty-five percent (25%) below the median of all higher bids received for a Contract where the estimate is less than \$100,000, unless the following procedures are followed.

5.2.1.1 The Architect/Engineer conduct an interview with the Bidder to determine what, if anything has been overlooked in the bid, and to analyze the process planned by the Bidder to complete the Work. The Architect/Engineer shall submit a written summary of the interview to the Authorized Representative.

5.2.1.2 The Bidder submits to the City a certified financial statement and a list of recent public contracts which the Bidder has performed.

5.2.1.3 The City reviews and approves the Bidder as the best pursuant to subparagraph IB 3.5.

5.2.1.4 The City notifies the Bidder's Surety in writing that the Bidder with whom the City intends to enter a Contract submitted a bid determined to be substantially lower than the median of all higher bids."

The bid submitted by Fenson Contracting LLC is more than twenty percent (20%) below the median of all higher bids. I conducted an interview with Fenson Contracting LLC per Section 5.2.1.1. A written summary of that interview is attached as required.

Per Section 5.2.1.2, a certified financial statement and a list of recent public contracts which Fenson Contracting LLC performed is on file. With this information, Fenson Contracting LLC was reviewed per Section 3.5 of the Instructions to Bidders. Fenson Contracting LLC was determined to be financially stable and possesses the necessary experience and equipment to perform the work required for this project.

Having reviewed the submitted bids, it is my recommendation that Council award Fenson Contracting LLC the contract for the Napoleon Aquatic Center ~ Pool & Bath House Demolition Project in the amount of \$91,000.00. If you have any questions or require additional information, please contact me at our convenience.

CEL



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Tony Cotter, Parks & Recreation Director
Roxanne Dietrich, Clerk of Council
Date: December 13, 2019
Subject: Napoleon Aquatic Center ~ Pool & Bath House
Demolition ~ Bid Review

On Thursday, December 12, 2019, I interviewed Nolan Kaverman from Fenson Contracting L.L.C. per the requirements of Section 5.2.1.1 of the Instructions to Bidders in the Project Specifications. Prior to the interview, I reviewed Fenson's submitted bid. There were no obvious errors or omissions.

As part of my review of the submitted bid packet, I reviewed Fenson's equipment listing. Fenson Contracting owns several large dump trucks. Because they own their own trucks, they are not required to hire an outside trucking company; this saves costs.

There was a very wide range for the received bids. One of the bids received was very close to Fenson's. However, because we received nine bids, this affected which bid was considered the "median bid." After speaking with Mr. Kaverman and thoroughly reviewing the submitted bid packet, I am confident that the submitted bid did not include any errors or omissions.

CEL



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

December 13, 2019

North American Specialty Insurance Company
1450 American Lane, Suite 1100
Schaumburg, IL 60173

Re: Fenson Contracting, LLC
Napoleon Aquatic Center
Bath House & Pool Demolition

To Whom It May Concern,

As per the City of Napoleon's Contract Documents, we are required to notify a contractor's surety company whenever that contractor is the low bidder on a project and their "bid is more...than twenty percent (20%) below the median of all higher bids received..." Fenson Contracting LLC's bid for the above referenced project was approximately 35% below the median of all higher bidders. The bid results for the above referenced project are:

| | |
|-------------------------------------|--------------|
| Fenson Contracting LLC | \$91,000.00 |
| Great Lakes Demolition Company | \$98,400.00 |
| Miller Contracting Group, Inc. | \$116,180.95 |
| Burk Excavating & Concrete | \$118,680.00 |
| Advanced Demolition Services | \$119,550.00 |
| Paschal Bihn & Sons Excavating, LLC | \$159,725.00 |
| D & R Demolition Corporation | \$161,000.00 |
| Vernon Nagel, Inc. | \$169,900.00 |
| Prosupply, Inc. | \$205,337.00 |

The Engineer's Estimate for the project was \$220,000.00. As required by our Contract Documents, I contacted Fenson Contracting LLC to ensure that there were no errors or omissions in their bid. They assured me that they were comfortable with their bid.

Pending approval by City Council, it is our intention to award this project to Fenson Contracting LLC in the amount of \$91,000.00. If you have any questions or require additional information, please contact my office at your convenience.

Yours truly,

A handwritten signature in black ink, appearing to read 'Chad E. Lulfs', written in a cursive style.

Chad E. Lulfs, P.E., P.S.
Director of Public Works
City of Napoleon, Ohio

cc: Joel L. Mazur, City Manager
Billy D. Harmon, City Law Director
Tony Cotter, City Parks & Recreation Director
Nolan Kaverman, Fenson Contracting LLC

For Council Packet

Clayton O'Brien

Wed 11/27/2019 11:29 AM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

Cc: Joel Frey <jfrey@napoleonohio.com>; Joel L. Mazur <jmazur@napoleonohio.com>; Kelly O'Boyle <koboyle@napoleonohio.com>

 8 attachments (21 MB)

SAFER Grant.11.18.2019.pptx; NVFC-Fact-Sheet-2018.pdf; Staffing numbers (AutoRecovered).xlsx; Appendix A.docx; FF-Cancer-Fact-Sheet.pdf; Safety and HR Nov. 2019 meeting.docx; Crash level of response description.docx; Volunteer-Fire-Service-Infographic.png;

Rox,

Can you please include a copy of this email and the attachments in the packet for council.

Crash Fee

Councilman Comadoll requested me to contact the Department of Insurance. I contacted them today and spoke with the property and liability division. What I was told is that she understands the need to bill for this service, but there is no "blanket liability policy" meaning that the fee would not be likely covered if it isn't within the description of the liability on their policy. She further stated they are all different so you could charge the fee and see if they pay. If they do not pay then they are required to provide and explanation of why they did not cover it.

I am still trying to get information regarding the amount Swanton has recovered. I will hope to have that information by our January meeting.

SAFER Grant

Please include the attachments in the packet.

Thank you,
Clayton O'Brien
Fire Chief
City Of Napoleon
265 W. Riverview
Napoleon, Oh 43545

419-592-0441 Main
419-591-2816 Office
419-583-7066 Mobile
419-592-5195 Fax
cobrien@napoleonohio.com



City of *NAPOLÉON*, Ohio

Fire - Rescue Department

265 W. Riverview • P.O. Box 151
Napoleon, Ohio 43545-0151
Phone: (419) 592-0441 • Fax: (419) 592-5195

Web Page: www.napoleonfire.com

Fire Chief
Clayton O'Brien

Assistant Fire Chief
Joel Frey

Captain
David Bowen

Captain
Tyler Reiser

Acting Captain
Jonah Stiriz

Lieutenant
Scott Bockelman

Lieutenant
John Pugsley

Lieutenant
Colton Bly

Safety and Human Resources meeting

Vehicle Crashes

- Discuss the purpose for a crash fee
- Discuss the levels of the crash of billing
- Discuss the amount of crashes our department responds to
 - 2015-81
 - 2016-74
 - 2017-80
 - 2018-86
 - 2019-72
- Review breakdown of crashes
 - 60% of the calls City of Napoleon
 - 40% to contracted townships
- Discuss the billing process
 - Accumed/same third-party that does our EMS billing

Website
www.napoleonfire.com

 *Facebook*
City of Napoleon Fire and
Rescue

 *Twitter*
@napoleonfire

 *Instagram*
Napoleonfiredepartment



City of *NAPOLÉON*, Ohio

Fire - Rescue Department

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Lieutenant
Colton Bly

Website
www.napoleonfire.com

 *Facebook*
City of Napoleon Fire and
Rescue

 *Twitter*
@napoleonfire

 *Instagram*
Napoleonfiredepartment

Level of Response Description

Level 1

- Per response policy all vehicle accidents, an Engine will respond on the scene to assist in any situation that may occur
- Any patient care will be billed per the patient transport
- Minimal involvement of the fire division personnel
- Typically requires 60 minutes of time or less on the scene
- Clearing of road hazards
- Ice/Water Rescues

Level 2

- Per response policy all vehicle accidents, an Engine will respond on the scene to assist in any situation that may occur
- Any patient care will be billed per the patient transport
- Minimal involvement of the fire division personnel
- Typically requires 60 minutes of time or less on the scene
- Involves cleanup of spills and debris
- Extrication involvement less than 1 hour

Level 3

- Removing or mitigating hazardous materials
- Requires over 1 hour of on scene time
- Response of multiple apparatus
- Itemized with charges that include vehicles, equipment, materials, personnel and outside companies.



SAFER Grant

STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE GRANTS

Objectives



Mission Statement



Decrease in Volunteers



What's Changed



Solutions in progress

Future Solutions



Mission Statement

*The goal of the Napoleon Fire-Rescue Department is to provide the highest level of life and property safety possible, through the extension of: **PUBLIC EDUCATION, EMERGENCY MEDICAL, FIRE PREVENTION, and FIRE SUPPRESSION SERVICES** in accordance with local and nationally accepted standard operating guidelines and procedures.*

Decrease in Volunteers

Sources of Challenge



- Time demands
- Training Requirements
- Increasing call volume
- Changes in the nature of the business
- Changes in Sociological Conditions
- Leadership Problems
 - FLSA
- Increasing use of combination departments
- Higher cost of housing
- Aging communities
- Internal Conflict

*handout



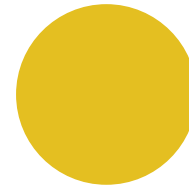
Contributing Factors – National

- Two income family
- Training demands
- Fire department assuming larger demands
- Less emphasis on volunteering
- 2 in 2 out rule
- EPA – Live burn limitations
- Loss of community feeling
- “me” generation
- Failure to manage change
- Higher cost housing – Makes it hard to volunteer where they live
- Travel to and from work – most work outside the town they live
- Greater number of older population

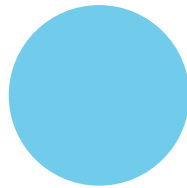
Napoleon contributing factors



Aging population



Sociological



Fire Service Reputation

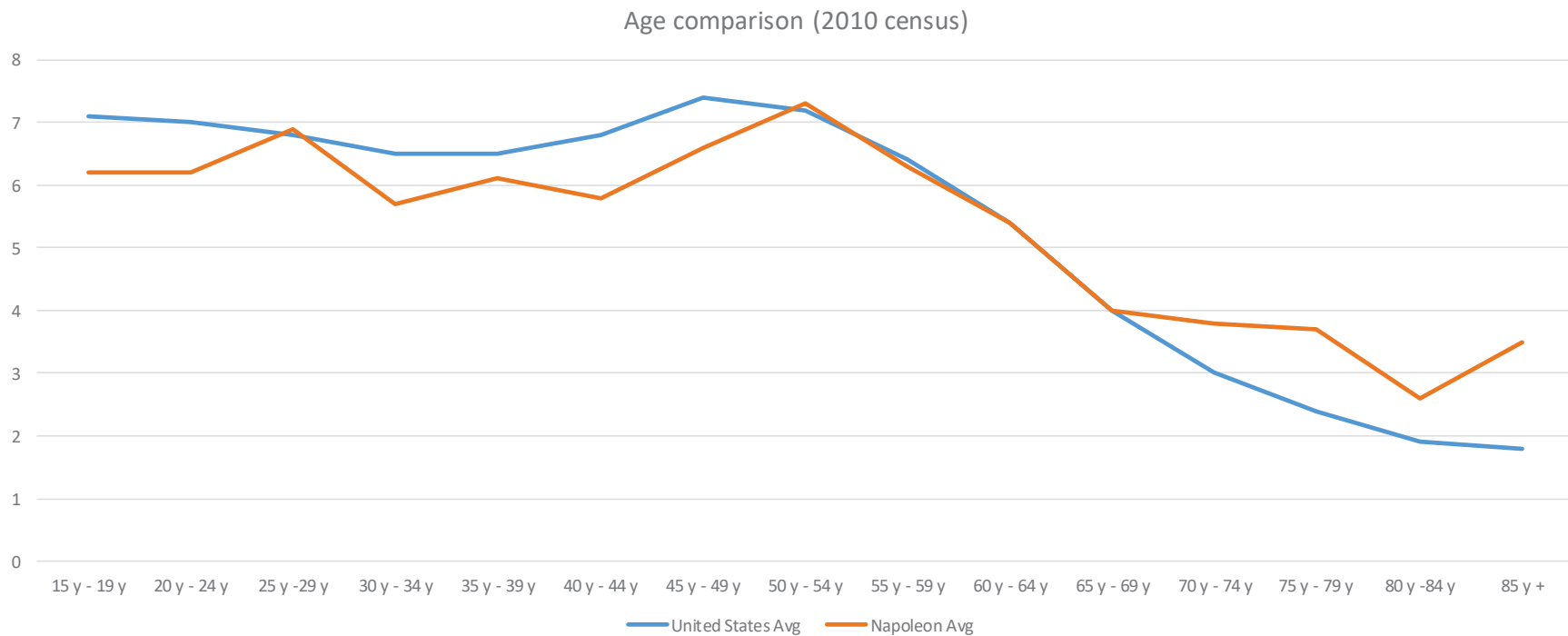


Time demands

Contributing Factors – Aging Population

- Volunteers have reached retirement
 - We are seeing the “me generation”
- 19.8% average for Napoleon >65
 - 3.8% greater than national average
- **How does it effect the call volume**
 - Since 2011 there has been a 40% increase in patients aged 50 years and older. Which equates to an increase of 378 calls for service (2018).
 - Since 2011 there has been a 41% increase in patients aged 0-50 years old. Which equates to an increase of 209 calls for service (2018).

Contributing Factors – Aging Population



Sociological

- Can't afford to volunteer
 - Loss of wages
 - 2 income families
 - Multiple jobs
- The median household income in 2017 is \$46,786 in napoleon.
 - National average of median household income \$57,652
- Cost of housing, children, groceries
- City of Napoleon poverty level is 15.7% vs national 11.8% (estimates from U.S. census data)
- Transient

Fire Service Reputation

- *Public servant*
 - Not all the glory it once was (pensions, call volume)
 - Scrutiny
- *Cancer*
 - Firefighters are 9% higher risk to get cancer and 14% risk of dying from cancer
 - Certain cancers – Testicular (x2) Esophageal (62%) of getting it and (39%) of dying from it
 - Handout from Firefighter Cancer Support.org
- *PTSD (post-traumatic stress disorder)*
 - PTSD per Forbes out of 4000 responders in 2015 37% had contemplated suicide and almost 7% had attempted it. 10 times higher than general public.
 - It is reported that in 2015 more firefighters committed suicide than died in the line of duty.
- *Death*
 - It's a possibility that comes with the job
 - Current line duty deaths

Time demands

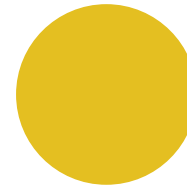
How does it effect the local responder

- Since 2011we have seen an increase of 378 calls or just over one (1) call a day more in patients >50 years old
- This equates to one (1) hour of time = lost time to local employers or wages
 - Employers less likely to allow employees to leave
 - Responder less likely to leave due to loss wages or vacation time

NFD contributing factors



Training Requirements



Changes in the business



Increase in calls for
service



Future Demands

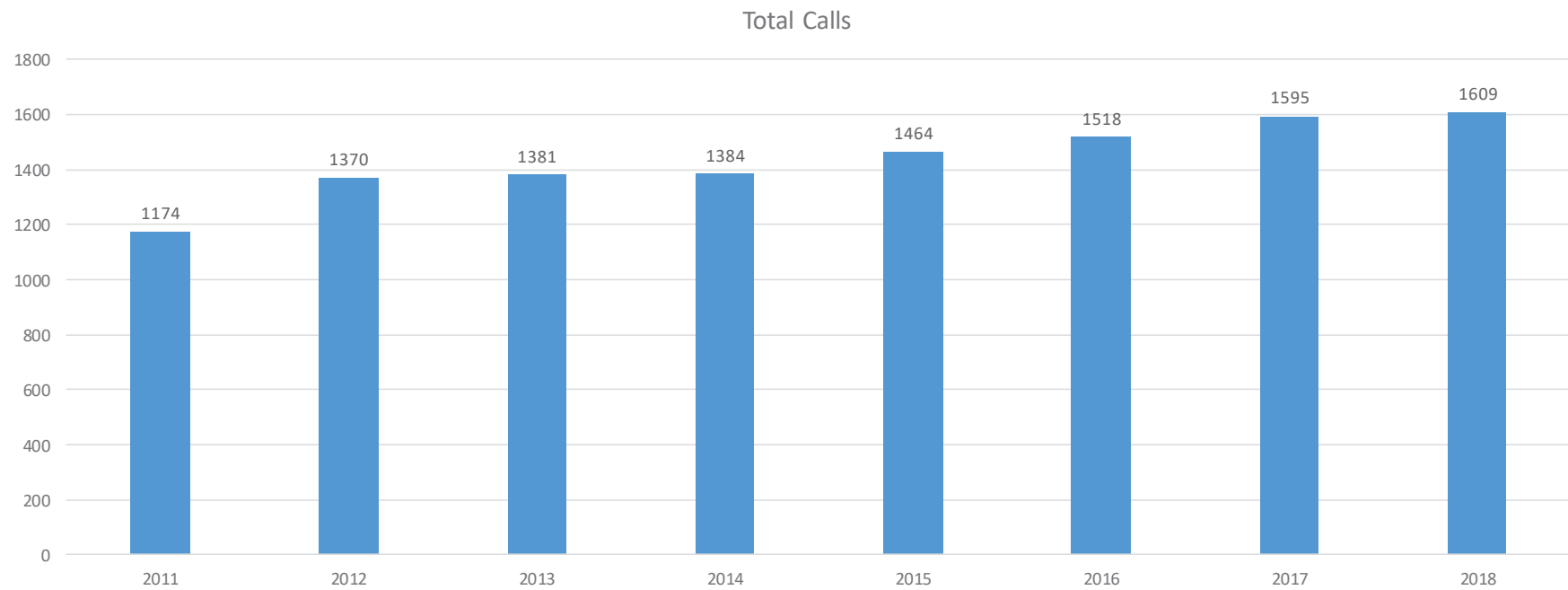
Training Requirements

- **State mandates**
 - Minimum to hold certification
- **Department mandates** (see question handout)
 - Our response is different than others
 - Resources differ among departments
 - Staffing levels and what jobs need to be done upon arrival
 - All need to be trained to become less likely for injuries or death
 - See hand out (a need not a want)

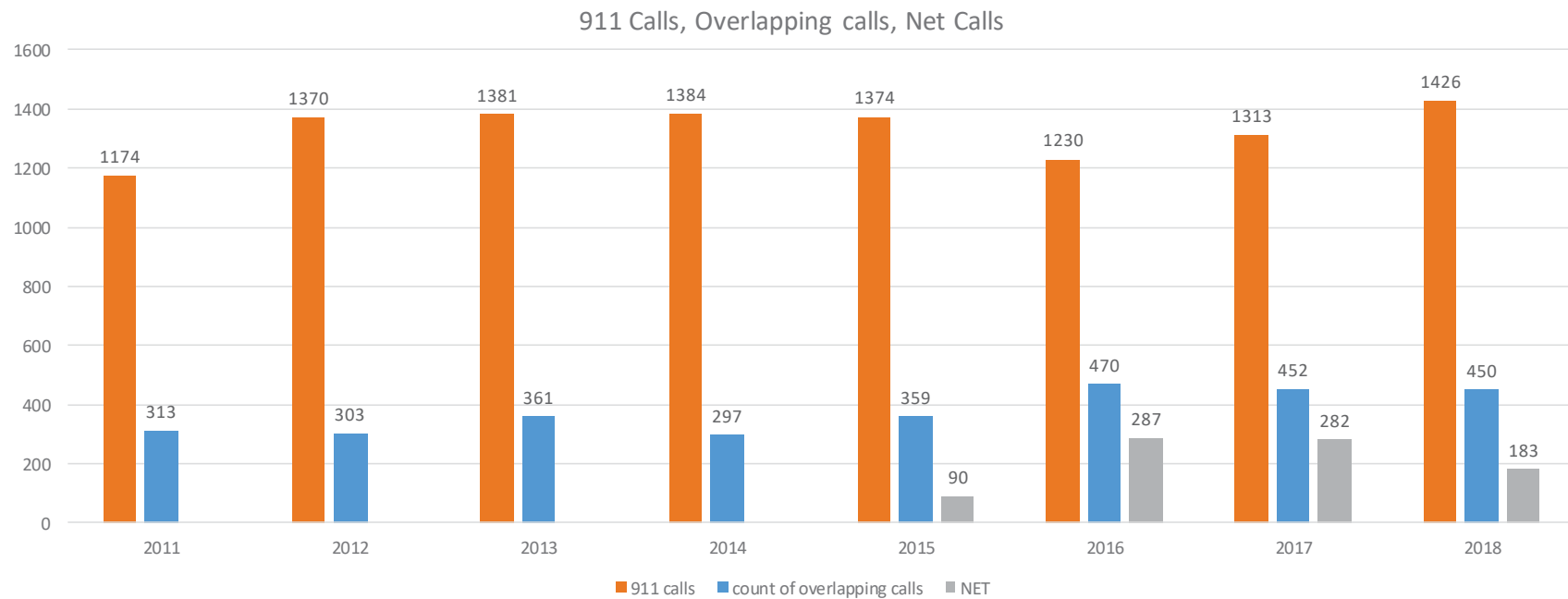
Changes in the business

- *Type of demands*
 - The fire service is expected to do more besides fire/EMS response
 - Rope, Haz-Mat, Water, confined space, Public education, inspections
 - Called for many different types of calls and the responder must be prepared
 - Not a club anymore

Increase in calls for service

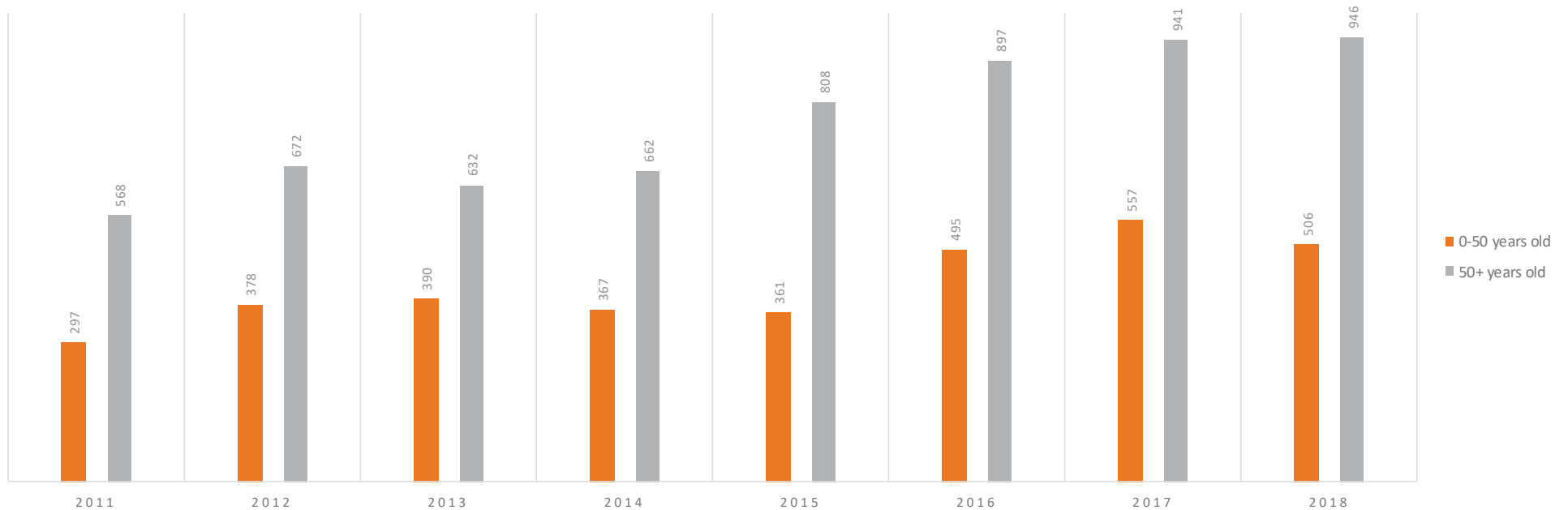


Increase in calls for service



Increase in calls for service – Age

PATIENT AGE BREAKDOWN

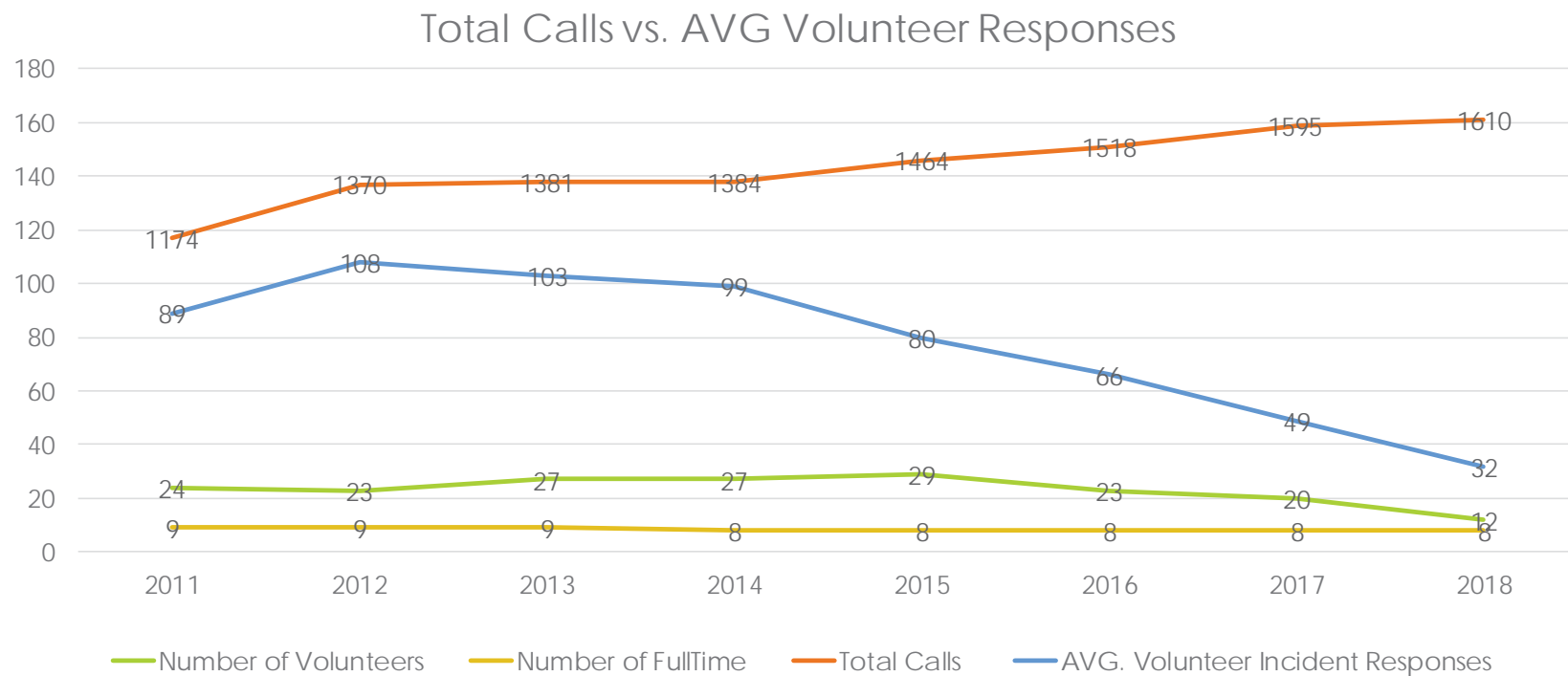




Future Demands

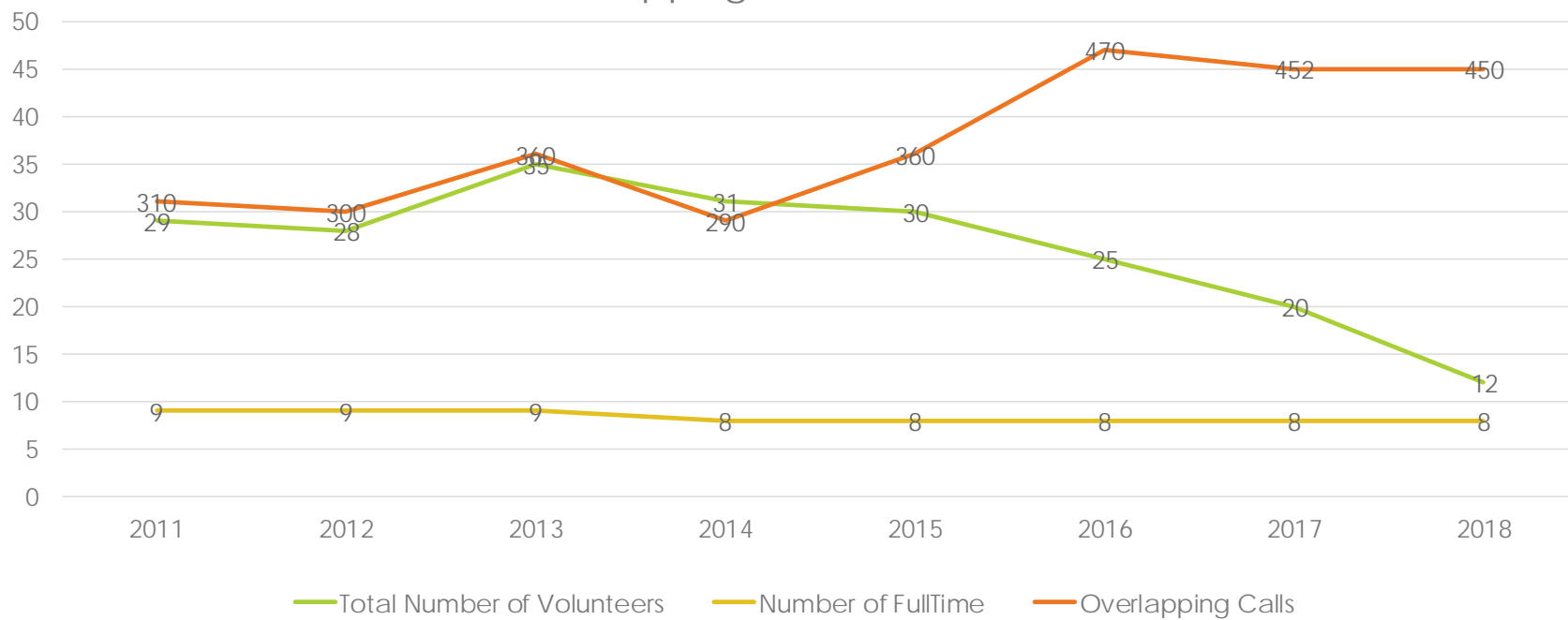
- New Senior Villas
 - This age group is our main age group for calls for service
- Industrial/ Commercial increase
- More people & properties = More Calls

Total calls vs Avg. Volunteer Response



Overlapping Calls

Overlapping Incidents Vs Staff



Solutions

01

SAFER
GRANT

02

Recruitment

03

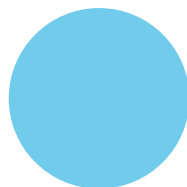
Retention

Solutions



SAFER GRANT

- 4 Full-time positions
- 3 Paramedic 1 EMT
- Would put 4 per shift
- Overlapping calls
- 2 in 2 out



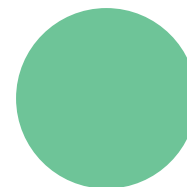
Retention

- Being a proactive department
- Not burning out current employees
- Always have the feeling of no help at night



Recruitment

- FF/EMTs want to be a part of a department that has more staff
- Easier to recruit when potential for full-time is in the future
- Part-time pay scale



Economic Development

- New Business are coming in
- Housing is being built

SAFER GRANT Year 1

| | Proposed | | | Fire Pension | Medicare | Workers' Comp | Health Insurance | Total |
|------------------------|--------------|-----------------|--------------|--------------|------------|---------------|------------------|--------------|
| | Base Salary | Paramedic Bonus | Total Salary | 24% | 1.45% | 2.00% | (Family -new) | Compensation |
| <i>Firefighter/EMT</i> | \$38,357.49 | \$2,000.00 | \$40,357.49 | \$9,685.80 | \$585.18 | \$807.15 | \$21,200.00 | \$72,635.62 |
| <i>Firefighter/EMT</i> | \$38,357.49 | \$2,000.00 | \$40,357.49 | \$9,685.80 | \$585.18 | \$807.15 | \$21,200.00 | \$72,635.62 |
| <i>Firefighter/EMT</i> | \$38,357.49 | \$2,000.00 | \$40,357.49 | \$9,685.80 | \$585.18 | \$807.15 | \$21,200.00 | \$72,635.62 |
| <i>Firefighter/EMT</i> | \$38,357.49 | \$2,000.00 | \$40,357.49 | \$9,685.80 | \$585.18 | \$807.15 | \$21,200.00 | \$72,635.62 |
| TOTAL | \$153,429.95 | \$8,000.00 | \$161,429.95 | \$38,743.19 | \$2,340.73 | \$3,228.60 | \$84,800.00 | \$290,542.47 |

Total Cost of 4 new fire fighters without equipment and training= \$290,542.47

City of Napoleon share of grant (25%) before township reimbursement
= \$72,635.62

Township Contract Reimbursement of 24% = \$17,432.55

***Net Cost to City of Napoleon for First Year with SAFER Grant =** **\$55,203.07**

**Does not include equipment and training*

SAFER GRANT Year 2

| | Proposed | | | Fire Pension | Medicare | Workers' Comp | Health Insurance | Total |
|------------------------|--------------|-----------------|--------------|--------------|------------|---------------|------------------|--------------|
| | Base Salary | Paramedic Bonus | Total Salary | 24% | 1.45% | 2.00% | (Family -new)* | Compensation |
| <i>Firefighter/EMT</i> | \$43,498.00 | \$2,000.00 | \$45,498.00 | \$10,919.52 | \$659.72 | \$909.96 | \$23,320.00 | \$81,307.20 |
| <i>Firefighter/EMT</i> | \$43,498.00 | \$2,000.00 | \$45,498.00 | \$10,919.52 | \$659.72 | \$909.96 | \$23,320.00 | \$81,307.20 |
| <i>Firefighter/EMT</i> | \$43,498.00 | \$2,000.00 | \$45,498.00 | \$10,919.52 | \$659.72 | \$909.96 | \$23,320.00 | \$81,307.20 |
| <i>Firefighter/EMT</i> | \$43,498.00 | \$2,000.00 | \$45,498.00 | \$10,919.52 | \$659.72 | \$909.96 | \$23,320.00 | \$81,307.20 |
| TOTAL | \$173,992.00 | \$8,000.00 | \$181,992.00 | \$43,678.08 | \$2,638.88 | \$3,639.84 | \$93,280.00 | \$325,228.80 |

* Projected at a 10% increase in health care

Total Cost of 4 new fire fighters without equipment and training= \$325,228.80

City of Napoleon share of grant (25%) before township reimbursement
= \$81,307.20

Township Contract Reimbursement of 24% = \$19,513.73

***Net Cost to City of Napoleon for Second Year with SAFER Grant =** \$61,793.47

*Does not include equipment and training

SAFER GRANT Year 3

| | Proposed Paramedic | | | Fire Pension | Medicare | Workers' Comp | Health Insurance | Total |
|------------------------|-----------------------|------------|--------------|--------------|------------|---------------|------------------|--------------|
| | Base Salary | Bonus | Total Salary | 24% | 1.45% | 2.00% | (Family-new)* | Compensation |
| <i>Firefighter/EMT</i> | \$44,845.42 | \$2,000.00 | \$46,845.42 | \$11,242.90 | \$679.26 | \$936.91 | \$25,652.00 | \$85,356.49 |
| <i>Firefighter/EMT</i> | \$44,845.42 | \$2,000.00 | \$46,845.42 | \$11,242.90 | \$679.26 | \$936.91 | \$25,652.00 | \$85,356.49 |
| <i>Firefighter/EMT</i> | \$44,845.42 | \$2,000.00 | \$46,845.42 | \$11,242.90 | \$679.26 | \$936.91 | \$25,652.00 | \$85,356.49 |
| <i>Firefighter/EMT</i> | \$44,845.42 | \$2,000.00 | \$46,845.42 | \$11,242.90 | \$679.26 | \$936.91 | \$25,652.00 | \$85,356.49 |
| TOTAL | \$179,381.70 | \$8,000.00 | \$187,381.70 | \$44,971.61 | \$2,717.03 | \$3,747.63 | \$102,608.00 | \$341,425.97 |

* Projected at a 10% increase in health care

Total Cost of 4 new fire fighters without equipment and training= \$341,425.97

City of Napoleon share of grant (65%) before township reimbursement
= \$221,926.88

Township Contract Reimbursement of 24%= \$53,262.45

***Net Cost to City of Napoleon for Third Year with SAFER Grant =** \$168,664.43

*Does not include equipment and training

Year 4

| | Proposed Paramedic | | | Fire Pension | Medicare | Workers' Comp | Health Insurance | Total |
|-----------------|--------------------|------------|--------------|--------------|------------|---------------|------------------|--------------|
| | Base Salary | Bonus | Total Salary | 24% | 1.45% | 2.00% | (Family-new)* | Compensation |
| Firefighter/EMT | \$48,539.71 | \$2,000.00 | \$50,539.71 | \$12,129.53 | \$732.83 | \$1,010.79 | \$28,217.20 | \$92,630.06 |
| Firefighter/EMT | \$48,539.71 | \$2,000.00 | \$50,539.71 | \$12,129.53 | \$732.83 | \$1,010.79 | \$28,217.20 | \$92,630.06 |
| Firefighter/EMT | \$48,539.71 | \$2,000.00 | \$50,539.71 | \$12,129.53 | \$732.83 | \$1,010.79 | \$28,217.20 | \$92,630.06 |
| Firefighter/EMT | \$48,539.71 | \$2,000.00 | \$50,539.71 | \$12,129.53 | \$732.83 | \$1,010.79 | \$28,217.20 | \$92,630.06 |
| TOTAL | \$194,158.85 | \$8,000.00 | \$202,158.85 | \$48,518.12 | \$2,931.30 | \$4,043.18 | \$112,868.80 | \$370,520.25 |

* Projected at a 10% increase in health care

Total Cost of 4 new fire fighters without equipment and training= \$370,520.25

City of Napoleon share of grant (100%) before township reimbursement = \$370,520.25

Township Contract Reimbursement of 24% = \$88,924.86

*Net Cost to City of Napoleon for Fourth Year with SAFER Grant = \$281,595.39

TOTAL ESTIMATED COST OF FOUR FIREFIGHTERS WITH SAFER GRANT AND TOWNSHIP REIMBURSEMENT W/O EQUIPMENT OR TRAINING = \$567,256.36

TOTAL ESTIMATED COST OF FOUR FIREFIGHTERS WITHOUT SAFER GRANT BUT WITH TOWNSHIP REIMBURSEMENT W/O EQUIPMENT OR TRAINING = \$1,148,583.91

TOTAL SAVINGS WITH SAFER GRANT = \$581,327.55

*Does not include equipment and training


SAFER GRANT

How do we pay for it



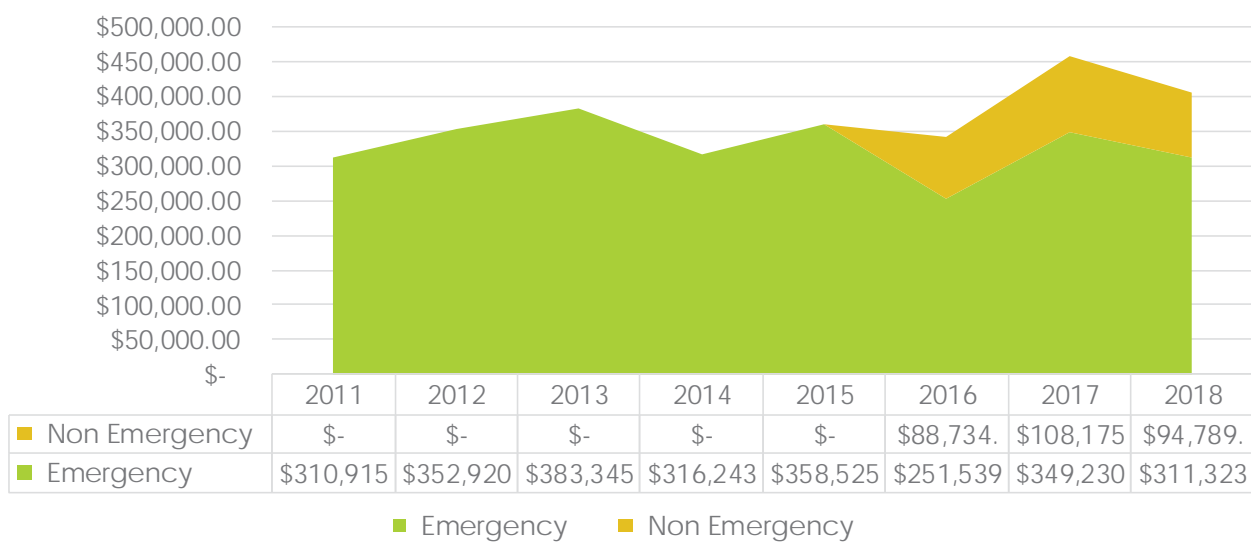
Consistent Staff

- With consistent staff NET in service more helping us hit our revenue goals

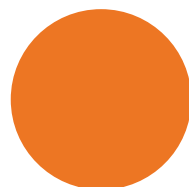
- 
- Vehicle Crash Fees
 - Will help with some of the cost

EMS Revenue

EMS Revenue

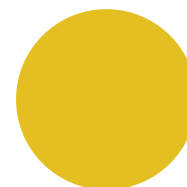


Recruitment

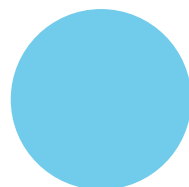


Handouts

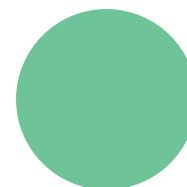
- During PE events



Ride Along

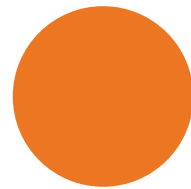


Pay Scale

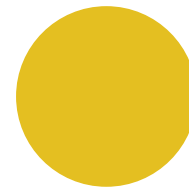


Website

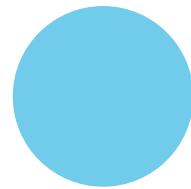
Retention



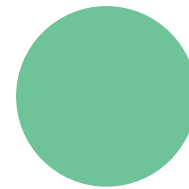
Training



Part-time Pay Scale
(already completed)



Adequate Staffing levels



Work environment

30

Questions



References

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National Volunteer Fire Council

7852 Walker Drive, Suite 375, Greenbelt, MD 20770; 202/887-5700 phone; 202/887-5291 fax
www.nvfc.org email: nvfcoffice@nvfc.org

Volunteer Fire Service Fact Sheet

The National Volunteer Fire Council (NVFC) is the leading nonprofit membership association representing the interests of the volunteer fire, EMS, and rescue services. Organized in 1976, the NVFC serves as the voice of the volunteer fire and emergency services in the national arena and provides invaluable resources, programs, education, and advocacy for first responders across the nation. Each state firefighter's association elects a representative to the NVFC Board of Directors.

We welcome you to browse our web site at www.nvfc.org to learn more about the volunteer fire and emergency services and information regarding membership, training, legislation, and meetings.

This Fact Sheet was produced in order to provide an overall picture of today's volunteer fire and emergency services.

- **Volunteers comprise 70% of firefighters in the United States.**

Of the total estimated 1,160,450 firefighters across the country, 814,850 are volunteer.¹

- **Communities served by volunteer firefighters depend on them to be their first line of defense for many types of emergencies.**

Volunteer firefighters are summoned to a wide array of emergencies across the country every day including fires, emergency medical incidents, terrorist events, natural disasters, hazardous materials incidents, water rescue emergencies, high-angle and confined space emergencies, and other general public service calls. The public relies on the volunteer emergency services to be their first line of defense in these emergencies. Volunteers spend an enormous amount of time training to prepare for these emergencies.

- **The majority of fire departments in the United States are volunteer.**

Of the total 29,727 fire departments in the country, 19,762 are all volunteer; 5,421 are mostly volunteer; 1,893 are mostly career; and 2,651 are all career.²

- **The time donated by volunteer firefighters saves localities across the country an estimated \$46.9 billion per year.³**

The cost savings provided by fire service volunteers is tremendous. For many communities, switching to a career staffing model is not feasible.

¹ *U.S. Fire Department Profile - 2015*. National Fire Protection Association, Quincy, MA, April 2017.

² Ibid.

³ *Total Cost of Fire in the United States*. National Fire Protection Association, Quincy, MA, October 2017.

- **Many local volunteer fire departments are struggling to meet staffing needs.**

The number of volunteer firefighters in the U.S. reached a low in 2011. While there has been a slow increase since then, the growth isn't enough to meet the steady increase in call volume, which has tripled in the last 30 years due in large part to the increase in emergency medical calls. Major factors contributing to recruitment challenges include increased time demands, more rigorous training requirements, and the proliferation of two-income families whose members do not have time to volunteer. Fire departments today are also expected to provide a wide range of services and multi-hazard response, creating further challenges for resource-constrained departments. (See chart on page 3.)

Number of Volunteer Firefighters in U.S. by Year⁴

| Year | Number of Volunteer Firefighters | Year | Number of Volunteer Firefighters |
|------|----------------------------------|------|----------------------------------|
| 1984 | 897,750 | 2000 | 777,350 |
| 1985 | 839,450 | 2001 | 784,700 |
| 1986 | 808,200 | 2002 | 816,600 |
| 1987 | 816,800 | 2003 | 800,050 |
| 1988 | 788,250 | 2004 | 795,600 |
| 1989 | 770,100 | 2005 | 823,650 |
| 1990 | 772,650 | 2006 | 823,950 |
| 1991 | 771,800 | 2007 | 825,450 |
| 1992 | 805,300 | 2008 | 827,150 |
| 1993 | 795,400 | 2009 | 812,150 |
| 1994 | 807,900 | 2010 | 768,150 |
| 1995 | 838,000 | 2011 | 756,400 |
| 1996 | 815,500 | 2012 | 783,300 |
| 1997 | 803,350 | 2013 | 786,150 |
| 1998 | 804,200 | 2014 | 788,250 |
| 1999 | 785,250 | 2015 | 814,850 |

Number of Fire Department Calls by Year⁵

| Total Number of Calls for U.S. Fire Departments, 1986-2011 | | | |
|--|------------|------|------------|
| Year | Total | Year | Total |
| 1986 | 11,890,000 | 2002 | 21,303,500 |
| 1987 | 12,237,500 | 2003 | 22,406,000 |
| 1988 | 13,308,000 | 2004 | 22,616,500 |
| 1989 | 13,409,500 | 2005 | 23,251,500 |
| 1990 | 13,707,500 | 2006 | 24,470,000 |
| 1991 | 14,556,500 | 2007 | 25,334,500 |
| 1992 | 14,684,500 | 2008 | 25,252,500 |
| 1993 | 15,318,500 | 2009 | 26,534,500 |
| 1994 | 16,127,000 | 2010 | 28,205,000 |
| 1995 | 16,391,500 | 2011 | 30,098,000 |
| 1996 | 17,503,000 | 2012 | 31,854,000 |
| 1997 | 17,957,500 | 2013 | 31,644,500 |
| 1998 | 18,753,000 | 2014 | 31,644,500 |
| 1999 | 19,667,000 | 2015 | 33,635,500 |
| 2000 | 20,520,000 | 2016 | 35,320,000 |
| 2001 | 20,965,500 | | |

- **The age of volunteer firefighters is increasing.**

Departments are finding it difficult to attract younger members due to a range of reasons, including increased demands on people's time, longer commuting distances to and from work, the prevalence of two-income households, and increased training requirements.

Age Profile of Firefighters by Community Size, 1987⁶

**Mostly volunteer firefighters*

| Size of Community | % Under Age 30 | % Age 30-39 | % Age 40-49 | % Age 50 & Up |
|-------------------|----------------|-------------|-------------|---------------|
| 10,000-24,999 | 33.0% | 33.8% | 20.6% | 12.6% |
| 5,000-9,999 | 35.8% | 32.4% | 19.1% | 12.7% |
| 2,500-4,999 | 34.6% | 32.5% | 19.3% | 13.6% |
| Under 2,500 | 29.7% | 33.5% | 20.9% | 15.9% |

Age Profile of Firefighters by Community Size, 2015⁷

**Mostly volunteer firefighters*

| Size of Community | % Under Age 30 | % Age 30-39 | % Age 40-49 | % Age 50 & Up |
|-------------------|----------------|-------------|-------------|---------------|
| 10,000-24,999 | 28.3% | 28.9% | 24.1% | 18.6% |
| 5,000-9,999 | 30.3% | 26.2% | 20.8% | 22.7% |
| 2,500-4,999 | 28.3% | 26.0% | 22.9% | 23.8% |
| Under 2,500 | 23.9% | 23.6% | 21.6% | 30.8% |

⁴ U.S. Fire Department Profile - 2015. National Fire Protection Association, Quincy, MA, April 2017.

⁵ National Fire Protection Association Survey. Accessed June 13, 2018. <http://www.nfpa.org/news-and-research/fire-statistics-and-reports/fire-statistics/the-fire-service/fire-department-calls/fire-department-calls>

⁶ Survey of Fire Departments for U.S. Fire Experience, National Fire Protection Association, 1987.

⁷ U.S. Fire Department Profile - 2015. National Fire Protection Association, Quincy, MA, April 2017.

Retention and Recruitment Challenges: Root Causes ⁸

| Sources Of Challenge | Contributing Factors |
|--|---|
| Time Demands | <ul style="list-style-type: none"> • the two-income family and working multiple jobs • increased training time demands • higher emergency call volume • additional demands within department (fundraising, administrative) |
| Training Requirements | <ul style="list-style-type: none"> • higher training standards and new federal requirements • more time demands • greater public expectation of fire department's response capabilities (broader range of services such as EMS, Hazmat, technical rescue, etc.) • additional training demands to provide broader range of services • recertification demands |
| Increasing Call Volume | <ul style="list-style-type: none"> • fire department assuming wider response roles (EMS, Hazmat, technical rescue) • increasing emergency medical call volume • increase in number of automatic fire alarms |
| Changes In The "Nature Of The Business" | <ul style="list-style-type: none"> • abuse of emergency services by the public • less of an emphasis on social aspects of volunteering |
| Changes In Sociological Conditions (In Urban And Suburban Areas) | <ul style="list-style-type: none"> • transience • loss of community feeling • less community pride • less of an interest or time for volunteering • two-income family and time demands • "me" generation |
| Changes In Sociological Conditions (In Rural Areas) | <ul style="list-style-type: none"> • employers less willing to let employees off to run calls • time demand • "me" generation |
| Leadership Problems | <ul style="list-style-type: none"> • poor leadership and lack of coordination • authoritative management style • failure to manage change |
| Federal Legislation And Regulations | <ul style="list-style-type: none"> • Fair Labor Standards Act interpretation • "2 in, 2 out" ruling requiring four firefighters on scene before entering hazardous environment • Environmental Protection Agency (EPA) live-fire burn limitations |
| Increasing Use Of Combination Departments | <ul style="list-style-type: none"> • disagreements among chiefs or other department leaders • friction between volunteer and career members |
| Higher Cost Of Housing (In Affluent Communities) | <ul style="list-style-type: none"> • volunteers cannot afford to live in the community they serve |
| Aging Communities | <ul style="list-style-type: none"> • greater number of older people today • lack of economic growth and jobs in some towns |
| Internal Conflict | <ul style="list-style-type: none"> • disagreements among departmental leaders • friction between volunteer and career members |

⁸ *Retention & Recruitment for the Volunteer Emergency Services: Challenges & Solutions*. National Volunteer Fire Council and United States Fire Administration (FA-310), May 2007.

• **Recruitment and retention of volunteer firefighters are two of the key issues being addressed by the NVFC.**

In 2014, the NVFC received a SAFER grant from FEMA to implement a nationwide recruitment and retention campaign. Through the Make Me A Firefighter™ program, the NVFC has developed resources, tools, and customizable outreach materials to assist local departments in recruiting and retaining personnel. Departments can access these free resources and post their volunteer opportunities through the department portal at <http://portal.nvfc.org>. The campaign also seeks to raise awareness among the public of the need for fire service volunteers. The public can learn more about the volunteer fire service and find a local opportunity at www.MakeMeAFirefighter.org.

Since 2004, the NVFC has administered Fire Corps™, a national initiative to recruit community members into local fire and EMS departments to perform non-emergency roles. This allows department members to focus on training and emergency response while at the same time increasing the services and programs the department can offer. For more information, visit www.firecorps.org.

To address the aging of the fire service and foster the next generation of firefighters and EMS personnel, the NVFC launched the National Junior Firefighter Program in 2007. The program serves as an umbrella for junior firefighter programs nationwide to promote youth participation within the fire and emergency services community. In addition, youth can use the program to locate a local junior firefighter program and keep track of their hours of service. The goal is to get more youth interested in the fire service, thus fostering a lifelong connection with the emergency services where they can continue to serve as volunteer or career firefighters or community supporters of the fire service throughout their adulthood. Learn more at www.nvfc.org/juniors.

• **Small and mid-sized communities rely heavily on volunteer firefighters.**

Small communities (populations under 10,000) across the U.S. are typically protected by all volunteer departments. In some cases, however, these communities have hired a few paid firefighters to assist. Mid-sized communities (populations between 10,000 and 100,000) are typically served by departments that use a combination of volunteer and paid firefighters. Large communities (populations over 100,000) are most often protected by combination paid and volunteer departments that consist of primarily paid staff. There are few strictly paid fire departments in the U.S., but those that exist are primarily found in very urban areas.

| Career and Volunteer Firefighters in the U.S. by Population Protected, 2015⁹ | | | |
|--|---------------|------------------|--------------|
| Population Protected | Career | Volunteer | Total |
| 500,000 or more | 74,800 | 6,500 | 81,300 |
| 250,000 to 499,999 | 26,350 | 2,000 | 28,350 |
| 100,000 to 249,999 | 51,250 | 2,050 | 53,300 |
| 50,000 to 99,999 | 42,350 | 7,050 | 49,400 |
| 25,000 to 49,999 | 51,850 | 19,900 | 71,750 |
| 10,000 to 24,999 | 52,350 | 69,900 | 122,250 |
| 5,000 to 9,999 | 22,700 | 102,700 | 125,400 |
| 2,500 to 4,999 | 12,500 | 200,200 | 212,700 |
| under 2,500 | 11,450 | 404,550 | 416,000 |
| | | | |
| | 345,600 | 814,850 | 1,160,450 |

⁹ U.S. Fire Department Profile - 2015. National Fire Protection Association, Quincy, MA, April 2017.

- **56 of the 89 firefighters who died in the line of duty in 2016 were volunteers.**¹⁰

The leading cause of on-duty death for firefighters was stress/overexertion, resulting in 43 deaths. Of these, 40 were caused by heart attack. The second leading cause of death was vehicle collision, claiming 19 firefighters.

Heart attack is continually the leading cause of on-duty firefighter fatalities. The NVFC administers an aggressive campaign to reverse this trend. The NVFC Heart-Healthy Firefighter Program is the nation's only heart attack awareness campaign targeted at all fire and emergency medical personnel, both volunteer and career. Visit the program's web site at www.healthy-firefighter.org.

Other critical health and safety issues facing firefighters are cancer, behavioral health (such as PTSD, depression, and suicide), and vehicle safety. The NVFC encourages firefighters to Serve Strong by recognizing the dangers and proactively addressing these issues. Resources and programs are available on the NVFC web site at www.nvfc.org regarding a variety of health and safety issues.

- **Volunteer firefighters and emergency medical technicians across the country meet national and/or state training standards.**

Each state adopts its own training requirements that apply to volunteer firefighters. Many states require that volunteers meet the National Fire Protection Association's *Standard 1001: Firefighter Professional Qualifications*. This establishes a very rigorous course of classroom and practical evolutions for basic training. This same standard is commonly used to train paid firefighters. The NVFC recommends all volunteer fire departments set a goal that personnel attain, at a minimum, a level of training that meets or exceeds NFPA 1001 or an equivalent state standard in order to engage in fire suppression. Likewise, volunteer emergency medical responders are trained to the national training criteria established by the U.S. Department of Transportation and other standards setting bodies.

- **Volunteers invest a large amount of time serving their communities.**

There is no national average of the amount of time a volunteer firefighter gives to his or her community. Volunteering in the fire and EMS service, however, is one of the most demanding volunteer activities today. Time commitments include operational responses (often at a moment's notice), training, fundraising, vehicle and station maintenance, and various administrative duties.

- **The cost to train and equip a firefighter can exceed \$20,000.**

Below are average expenses associated with firefighting. Please note product costs vary depending on a variety of factors, and these are just estimates. Certain pieces of equipment, such as radio and thermal imager, may not be provided to every firefighter. Training costs vary considerably from state to state and jurisdiction to jurisdiction, depending on what level and types of training are required.

| | | | |
|---------------|----------|-----------------------|----------|
| Helmet | \$ 300 | Gloves | \$ 95 |
| Coat | \$ 1,200 | SCBA | \$ 6,300 |
| Pants | \$ 875 | Radio | \$ 3,700 |
| Boots | \$ 300 | Thermal Imager | \$ 1,200 |
| Hood | \$ 40 | Training | \$ 7,800 |

¹⁰ *Firefighter Fatalities in the United States in 2016*, U.S. Fire Administration, Emmitsburg, MD, December 2017.

- **Firefighting and emergency medical equipment is very expensive.**

The cost of firefighting equipment is listed below. Equipment can range in cost depending on features and specifications.

Fire pumper: \$150,000 - \$400,000

Ladder truck: \$400,000 - \$750,000

Ambulance: \$80,000 - \$150,000

Advanced life support medical equipment: \$10,000 - \$30,000

- **The U.S. has one of the higher fire death rates in the industrialized world, with 10.5 deaths per million population in 2015. However, its standing has greatly improved over the last two decades, and the fire death rate in the U.S. has declined by 21.6 percent from 2006 to 2015.¹¹ In 2016:**

- Every 24 seconds, a fire department responds to a fire somewhere in the nation.
- 3,390 civilians lost their lives as the result of fire.
- 80.7 percent of all civilian fire deaths occurred in residences.
- There were 14,660 civilian fire injuries reported.
- There were an estimated 1.34 million fires.
- Direct property loss due to fires was estimated at \$10.4 billion.¹²

¹¹ *Fire death and injury rates (2006-2015)*. U.S. Fire Administration. Accessed September 6, 2017.

https://www.usfa.fema.gov/data/statistics/order_download_data.html#download

¹² *Overview of the 2016 U.S. Fire Experience*. National Fire Protection Association. September 2017.

<http://www.nfpa.org/news-and-research/publications/nfpa-journal/2017/september-october-2017/features/2016-us-fire-loss-report/overview-of-the-2016-us-fire-experience>

THE VOLUNTEER FIRE SERVICE IN THE UNITED STATES

Volunteers comprise



The time donated by volunteer firefighters saves localities across the country an estimated

\$139.8 billion per year



The number of volunteer firefighters is declining, and their age is increasing.

30,052

TOTAL fire departments

19,807

all volunteer

5,797

mostly volunteer

1,971

mostly career

2,477

all career

> Retention & Recruitment Challenges

Time Demands

Training Requirements

Changes in the 'Nature of the Business'

Changes in Sociological Conditions

Leadership Problems

Increasing Call Volume

Federal Legislation & Regulations

Increasing use of Combination Departments

Higher Cost of Housing in Affluent Communities

Aging Communities

Internal Conflict

31,644,500 calls in 2013

up from **22,406,000** calls in 2003



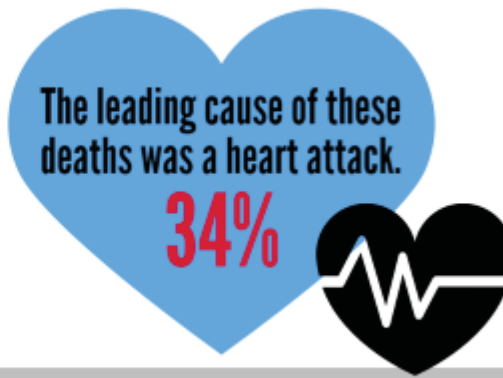
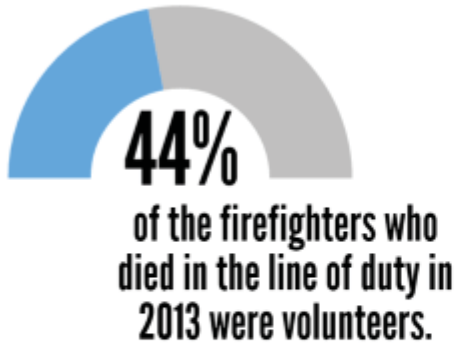
Volunteers are more likely to receive injuries at the fireground than all firefighters combined

Major causes of volunteer firefighter injuries include:

**Falls
Jumps
Slips**

major causes of volunteer firefighter injuries include.

**Slips
Trips**



NATIONAL FIRE PROTECTION ASSOCIATION

The leading information and knowledge resource on fire, electrical and related hazards



Supporting Those Who Serve

| | A | B | C | D | E | F |
|----|----------------------|------------------------|--------------|-------------|---------|----------------|
| 1 | Fire Department Name | #of Incidents per year | Line firemen | 24 hours | 12 hour | 40 hour Chiefs |
| 2 | | | | | | |
| 3 | Defiance | 2,800 | 27 | 7FT | | 2 |
| 4 | | | | | | |
| 5 | Perrysburg Twp | 1,700-1,900 | 15 | 5 FT | | 2 |
| 6 | | | | | | |
| 7 | Wauseon | 1,700 | 12 | 4 FT | 2 PT | 3 |
| 8 | | | | | | |
| 9 | Celina | 1,900 | 12 | 4 FT - 1 PT | | 2 |
| 10 | | | | | | |
| 11 | Swanton | 1,200 | 9 | 3 FT - 1PT | | 2 |
| 12 | | | | | | |
| 13 | Whitehouse | 1,500 | 9 | 3 FT - 1 PT | | 2 |
| 14 | | | | | | |
| 15 | | | | | | |
| 16 | | | | | | |
| 17 | | | | | | |
| 18 | **Napoleon | 1,600-1,700 | 8 | 2 FT | 2 PT | 2 |

| | G | H | I | J |
|----|-------------------------------------|---|--------------------|-----------------|
| 1 | 40 hour Inspectors/training officer | | how many part-time | admin assistant |
| 2 | | | | |
| 3 | 0 | | 2 | 1 |
| 4 | | | | |
| 5 | 1 | | 14 | |
| 6 | | | | |
| 7 | 1 | | | 1 |
| 8 | | | | |
| 9 | 1 | | | |
| 10 | | | | |
| 11 | 0 | | 21 | |
| 12 | | | | |
| 13 | 1 | | 45 | 1 |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | 0 | | 24 | |

CANCER HAS CAUSED 61% OF CAREER FIREFIGHTER LINE-OF-DUTY DEATHS SINCE 2002. HEART DISEASE CAUSED 18% OF THE LINE-OF-DUTY DEATHS.

– IAFF data 1.1.2002 to 3.31.2017

Firefighter cancer fact check

Although cancer is the leading cause of firefighter line-of-duty deaths, firefighters are not “68 percent more likely to develop cancer than the general population.”

Accurate data is crucial when quantifying occupational cancer’s toll on – and threat to – firefighters and their families. Recently, a number of well-intended journalists, legislators, manufacturers, and others have cited **inaccurate firefighter cancer statistics**, including the following erroneous examples:

- “...the risk of cancer in firefighters is 250% greater than in people not in our line of work.”
- “In all, researchers found that more than two-thirds of firefighters – 68 percent – develop cancer, compared to about 22 percent for the general population...”
- “Firefighters...have a 68% higher risk of being diagnosed with cancer than the general population.”
- “Research is showing 68% of firefighters will come down with cancer on average.”
- “...More than two-thirds of firefighters are diagnosed with...cancer.”
- “...63% of all firefighters will get cancer.”
- “...[Researchers] found that firefighters are twice as likely to be diagnosed with cancer...”
- “...[F]irefighters are 50 percent more likely to be diagnosed with cancer than the...U.S. population.”
- “A firefighter has a 29% higher risk of contracting cancer than the rest of our population.”

The proliferation of inaccurate statistics concerns **Robert D. Daniels**, PhD, CHP. In 2010, Daniels led the largest cancer study of U.S. firefighters to date for the National Institute for Occupational Safety and Health (NIOSH). “**Some sources cite our study as reporting a two-fold excess of cancer among firefighters, then go on to say that two-thirds of firefighters are diagnosed with cancer,**” Daniels said. “**Neither statement is correct.**”

Here are the facts: Firefighters have a 9 percent higher risk of being *diagnosed with* cancer and a 14 percent higher risk of *dying from* cancer than the general U.S. population, according to the NIOSH study results. The cancers mostly responsible for this higher risk were respiratory (lung, mesothelioma), GI (oral cavity, esophageal, large intestine), and kidney.

It’s important to note that firefighters’ risks are significantly higher for some specific types of cancer. The NIOSH researchers did report a two-fold excess of malignant mesothelioma, a very rare cancer. Put another way, firefighters have a 100 percent increased risk (100 percent = double = 2 times) of getting mesothelioma. Firefighters have a

129 percent increased risk of *dying* from mesothelioma. (The earlier LeMasters meta-analysis also reported a two-fold excess for testicular cancer.)

Firefighters have a 62 percent higher risk of getting esophageal cancer, and they have a 39 percent increased risk of *dying* from esophageal cancer, according to the NIOSH research.

Here’s an overview with some specific additional risks for firefighters noted:

- testicular cancer - 2.02 times the risk (again: 100% = double = 2 times)
- mesothelioma - 2.0 times greater risk;
- multiple myeloma -1.53 times greater risk;
- non-Hodgkin’s lymphoma - 1.51 times greater risk;
- skin cancer - 1.39 times greater risk;
- malignant melanoma - 1.31 times greater risk;
- brain cancer -1.31 times greater risk;
- prostate cancer - 1.28 times greater risk;
- colon cancer -1.21 times great risk; and
- leukemia - 1.14 times greater risk.

Note that some fire departments are addressing occupational-cancer rates that are higher than national averages. FCSN instructors cite insurer statistics for Miami-Dade Fire Rescue: 32 percent (nearly one-third) of MDRF’s active members were diagnosed with cancer or receiving cancer treatment between 2008-2010.

Bottom line: Firefighters *do* have higher cancer risks than the general population, and their risks are *significantly* higher for some specific types of cancer.

We encourage journalists, legislators, and others who address occupational cancer to contact the nonprofit Firefighter Cancer Support Network at PIO@fcsn.net for accurate information and vital context about cancer in the fire service.

In the meantime, if you see inaccurate claims, please politely share these correct statistics and suggest a revision.

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City of **NAPOLEON**, Ohio

Fire - Rescue Department

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Web Page: www.napoleonfire.com

Fire Chief
Clayton O'Brien

Assistant Fire Chief
Joel Frey

Captain
David Bowen

Captain
Tyler Reiser

Acting Captain
Jonah Stiriz

Lieutenant
Scott Bockelman

Lieutenant
John Pugsley

Lieutenant
Colton Bly

Website
www.napoleonfire.com

 **Facebook**
City of Napoleon Fire and Rescue

 **Twitter**
@napoleonfire

 **Instagram**
Napoleonfiredepartment

Appendix A

#1 - Q: How many members does Napoleon Fire & Rescue employ?

- Local Part-time with EMT only certification - 4
- Local Part-time with Fire only certification - 1
- Local Part-time with no certification - 2
- Local Part-time with both certification - 10
- Non-local Part-time - 6
- Full-time - 8

#2 - Q: How many incidents on average does Napoleon Fire respond to per year?

- Between 1600-1700 incidents per year
- 4.5 calls per day

#3 - Q: How many incidents on average does each member respond to per year?

- No shift part-time - 32 per person per year (2%)
- Shift part-time - 90 per person per year (5%)
- Full-time - 168 per person per year (10%)

#4 - Q: How many functions does Napoleon Fire Rescue Perform?

- We perform both emergency and non-emergency functions.
- Emergency functions include 911 calls for fires, ems, water, rope or confined space rescue and hazardous materials and any other hazards
- Non-emergency includes - interfacility transports, fire & EMS training, public education, fire inspections, vehicle maintenance, station maintenance, and housekeeping

#5 - Q: What is the training requirement by the Napoleon Fire & Rescue Department?

- Members of the Napoleon Fire and Rescue Department are required to attend 75% of departmental training over the course of a 1-year period.

#6 - Q: When is the training offered and how long does it last?

- *Training is offered 3 times a week at 3 different times to try and meet everyone's schedule. Tuesday 7pm, Thursday 1pm, and Saturday 9am.*
- *Training is 2 hours per month for each of the disciplines fire, EMS, and special teams. (Special teams do not fall under the training requirement.)*
- *Training is offered in a hybrid setting. 1-hour is completed online and 1 hour is completed at the station.*

#7 - Q: Is training required by the State of Ohio to practice as an EMT or FF?

- *Yes- ORC: 4765.30 & ORC: 4765.55*
- *EMT – 40 hours every 3 years = 14 hours per year*
- *AEMT – 60 hours every 3 years = 20 hours per year*
- *Paramedic – 86 hours every 3 years = 29 hours per year*
- *Firefighter – 54 hours every 3 years = 18 hours per year*

Most members are cross trained and are required this minimum training by the State of Ohio

- *EMT only – 14 hours per year*
- *Fire only – 18 hours per year*
- *FF/EMT – 32 hours per year*
- *FF/AEMT – 38 hours per year*
- *FF/Paramedic – 47 hours per year*

#8 - Q: How many hours does Napoleon Fire Rescue require their members attend training?

- *Cross trained – 36 hours per year*
- *EMT only – 18 hours per year*
- *Fire only – 18 hours per year*

#9 - Q: How many of those hours are done at the station?

- *24 hours per year*
- *12 hours are completed online*

#10 - Q: Why do firefighters have to train so much?

- *The fire service is life or death having trained firemen provide effective and safe operations while reducing firefighter injuries and liabilities on the fire departments they work for.*
- *Training build confidence among the members and in return build strong teams that trust each other and are there for each other*

#11 - Q: Can I be on the fire department and not have a fire or EMT card?

- *A member can be hired on the fire department as a recruit with no certifications.*
- *The member is given one year by the department to obtain a state certifying card.*
- *ORC 3737.66 states no person shall claim to the public to or act as a firefighter without being certified.*

#12 - Q: How many members does it take to respond for an EMS call?

- *The ambulance is required to respond with two certified EMT's*

- *ORC: 4766-2-13*

#13 - Q: How many firefighters are recommended on scene before going inside a structure fire?

- *NFPA 1710, NFPA 1720 and OSHA*
- *NFPA 1710 is for career departments*
- *NFPA 1720 is for combination departments*
- *NFPA 1720 is a standard that is followed for combination departments for recommended adequate staffing.*
- *NFPA 1720 recommends four (4) firefighters with a minimum training of FF120 prior to entering a structure fire.*

#14 - Q: How much is cost to hire and train a new firefighter?

- *According to the National Volunteer Fire Council it can cost up to \$20,000 to train and equip a new fireman*
- *For a new Napoleon Firemen*

| | |
|---------------------------------------|--|
| • Turnout coats/pants -\$2,600 | • Training EMT payroll - \$1,500 |
| • Hood \$100 | • Training Fire Class - \$1,250 |
| • Boots \$450 | • Training Fire Payroll - \$1,600 |
| • Gloves \$100 | • New hire Physical \$500 |
| • Training EMT class - \$1,350 | • New hire background \$30 |
| • Safety Vest - \$50 | • Uniforms \$300 |

Total cost for Napoleon Fire - \$9,830

SAFETY & HUMAN RESOURCES COMMITTEE

Special Meeting Minutes

Monday, November 25, 2019 at 7:00 PM

PRESENT

Committee Members

City Manager

Finance Director

Fire Chief

Asst. Fire Chief

Executive Asst. to Appt.

Authority (Clerk of Council)

Others

Dan Baer-Chairman, Jeff Comadoll, Jeff Mires

Joel Mazur

Kelly O'Boyle

Clayton O'Brien

Joel Frey

Roxanne Dietrich

Brian Koeller, NW Signal

ABSENT**Call to Order**

Chairman Baer called the Safety and Human Resources Committee meeting to order at 7:00 pm.

Approval of Minutes

Hearing no objections or corrections, the minutes from the September 23, 2019 meeting stand approved as presented.

Baer stated, we normally meet with the townships in November; however, that will all be done at the February meeting.

Fire Department Fee Schedule

Chief O'Brien started with, I want to talk about the fee schedule involving vehicle crashes. I remember we talked about this a year or two ago and now would like to revisit that matter. There is some potential revenue if this was to be done. The purpose of the crash fee is it requires a certain amount of people, apparatus and time to handle these calls. We ran the numbers and between 2015 to 2019 the average amount of crashes per year was around 70 to 80. 60% of the crashes occur in the City. 40% of the crashes occurred outside of the City in the contracted areas of the townships that we cover.

Level 1 per the response policy, involves ice and water rescues, clearing the road of hazards, and smaller things that take less than 60 minutes.

Level 2 is anything less than 60 minutes that involves the extrication tool.

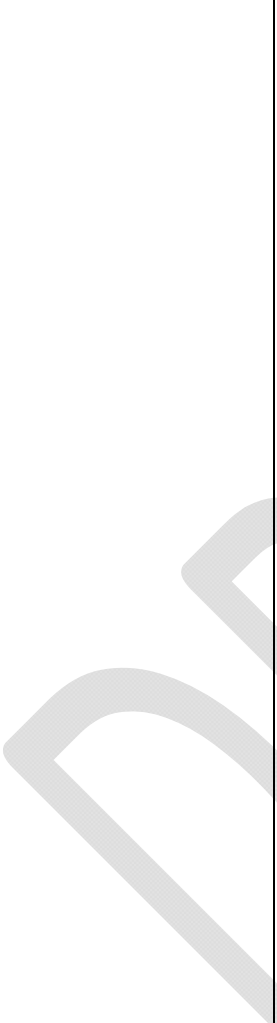
Level 3 is anything with hazardous materials, anything over 25 gallons.

We follow our current fee schedule through the EMA and the LAPC.

I would recommend Level 1 crashes be charged \$500 and Level 2 crashes be charged \$750. I would also recommend if we move towards the crash schedule that it would be more of a soft billing approach. Currently with our EMS billing we do a follow-up on the bill based on what they call a hard billing. Soft billing is, if you are a resident of the City of Napoleon or contracted area that we cover, they would only be billed what their insurance covers. Whoever is found at fault of the crash, the bill will be sent to them. If they are a resident, they would not see any balance bill. We would accept whatever their insurance covers. All the billing would be

done through our current EMS billing company that does our fire billing too. It will not involve any extra time for our City staff. We would need to clean-up the procedures on how they want us to send the reports. Mazur said there was a little bit of confusion the last time. I don't think the soft billing approach was explained. It could have been explained a little bit further. It's not as heavy handed. There is a cost to responding. This is not out-of-line with what other communities have in place. O'Brien added, there are other communities that are doing it, Swanton is. It's hit or miss on which ones are going to do it. I believe the soft billing approach is the way to go. I would recommend that we do the exact same thing for the vehicle crash billing that we do with our EMS billing. What I mean is, if we respond to a vehicle crash in any of our contracted areas and we recover any cost from that, we would reimburse that contracted entity. This is no different than what we do for our EMS calls. If we take an EMS call and collect "x" amount of dollars for an EMS call in Napoleon Township, it comes in as revenue and goes out as an expenditure in the 210 EMS fund. Baer asked, under the soft billing. First the bill is sent to the insurance company, correct? O'Brien said *correct*. Baer asked if there is no insurance, then what? O'Brien replied it would just be a write-off. We would not balance bill that for the soft billing approach. Now if they are not a resident, this would be something to discuss too. Let's talk about people who are not residents. If they are not a resident within our 53 square mile district. Then I would say we send a balance bill. We can make it easy and do soft billing across the board. Or, we can divide it up either way. Those individuals are using a service they don't pay for on a regular basis. That would be more of a hard billing.

We would follow the same fee schedule that is provided in your packet. Comadoll asked what do you mean by special events? O'Brien said that is for the football games. Mazur said we talked about that the last time it was approved. O'Brien noted we have always charged for football games. The NLL is required to have a medical unit at all games. We charge \$100 for home football games and it's \$150 for the playoff games. Comadoll asked Chief O'Brien, is that enough for false alarms? Sometimes you are going out two-three times a day. O'Brien responded the calls may be at different locations. The false alarm has been in place for a long time. We haven't really ever had to use it. We usually get compliance pretty quickly. Mires asked about the third alarm is that in a month, a year? O'Brien replied that is in an annual year. Mires asked what is the nearest city that is doing this billing for crashes. O'Brien responded *Swanton*. I can't say how much they have collected on it. I did not get a firm answer. If we were to collect \$500 for the minimum amount of crashes, you are looking at close to \$40,000. That would be 60% recovered to the City of Napoleon. I don't want to be the department that looks for fees all the time. We have to be creative on how we are going to start paying for things. There is an actual cost to send these people out to take care of these calls. Mazur said I'm on board. Having more explanation on the soft billing side makes more sense. I agree that people using the services and not paying for it we should use more of a hard billing approach for those people traveling through town. It's a matter of cost recovery for things that we do. It's not uncommon. It is something we can do. Logically it



**Motion to Table Fire
Dept. Fee Scheduled Until
January 2020 Meeting**

Motion: Comadoll Second: Mires
to table Fire Department Fee Schedule until the January 27, 2020
committee meeting.

Passed

Yea-3

Nay-0

Roll call vote on the above motion:

Yea-Mires, Baer, Comadoll

Nay-

Mazur said as we do more research on this. We can put the information together in and put it in the packet. O'Brien said a word of caution, it varies so much, that it is out of our control on what we can bring in.

SAFER Grant

Mazur said this was brought up during budget talks. In front of you is the Chief's presentation. The SAFER Grant talks about staffing levels. Chief O'Brien stated SAFER stands for Staffing for Adequate Fire and Emergency Response grants. It provides funding to different area departments. To either put firefighters back to work or get new firefighters so they can actually start having adequate staffing levels per a certain standard. That standard is either NFPA1710 or NFPA1720. NFPA1710 is an all career department. NFPA1720 is more of a combination department.

The Mission Statement of our Fire Department is: *The goal of the Napoleon Fire Department is to provide the highest level of life and property safety possible, through the extension of: Public Education, Emergency Medical, Fire Prevention and Fire Suppression Services in accordance with local and nationally accepted standard operating guidelines and procedures.* That is what we are striving to do. For a period of time we have talked about how tough it is with things that have changed over the course of the period with the amount of people that we have at the Fire Department. There has been a decrease in volunteers. This is happening across the nation people are seeing a decrease in volunteers. The National Volunteer Fire Council (NVFC) took a hard look at some factors for this including different time demands, training requirements, an increase in call volume, aging communities, higher costs in housing, changes in the nature of the business, two income families and training demands (state and local mandates). The NVFC has titled it the *me generation*. They don't have the want to volunteer, they don't have the time, the cost of living.

Aging Population: Volunteers have reached retirement. We are seeing the me generation. In Napoleon 19.8% are greater than age 65. That is 3.8% greater than the national age. Why does that affect the Fire Department? We are targeting ages between 18 and the mid-30's. How does this affect the call volume in Napoleon? Since 2011 we have seen a 40% increase in patients aged 50 years and older. That equates to 378 calls. We have seen a 41% increase in people aged 0 to 50. That equates to 209 calls. Mazur said the median age in Napoleon has increased from 36.2 years to 41.2 years.

Contributing Factors/Age Population from the 2010 census. We start at age 15 years old and go all the way to 85 years plus. People are here for a period of time and don't come back until they are in their mid-50s. Then we stay on track with the national average. As we get to age 65 that is where Napoleon is attractive, then we are above the national average of senior citizen population. I hear a lot we can't afford to volunteer. Employers may not let employees leave the workplace. It's hard to explain

to your wife you've used eight hours of vacation time to run on calls or rescues during the day. Everybody's working. Somebody's at work. Somebody's watching the kids and you have a loss of wages as well. Mazur said employers are having a hard enough time to find workers let alone letting someone leave to go out on a run. We've talked about the success you see coming from Ridgeville. That's because their employers, Alex Products and Gerald Grain, allow them to leaving during the day. Baer said I don't know what the homeless number is here in Napoleon but that is increasing as well. Mazur said in the Master Plan survey done ten years ago, it reported the number one reason people are living here in Napoleon is because of family. 61% reported that, today that number is 47%. Less people are moving back and staying here because of family. O'Brien said that is a good point. Especially with social media you may not see your family for three or four months and when you do see them it seems like you just saw them last week.

Fire Service: we have not done a good job as far as our reputation for new people to come into the service. We constantly hear about being a public servant. A couple of main points: firefighters have a 9% greater risk of getting cancer. There's a 14% risk of a firefighter dying from cancer. Specific cancers have almost doubled for firefighters.

Indicators that can push people away from fire service-PTSD. This job is a risky job that you could potentially die from. PTSD trauma involves things they see on a regular basis and then it starts to have a negative impact on them. Another effect is time demands. Training Requirements are different for whatever level of certification you hold. Firefighters require 56 hours every three years. Most members have more than one certification. Paramedics require 60 hours every two years. EMT requires 48 hours. Hazmat certification is eight hours. All these training hours continue to add up. Then we have our own department mandates for training requirements that correlates back to what the state requires. To Retain Members. We've tried the hybrid approach, doing EMS training online at home. We are trying to not take them away from home so much. They only have to have 75% of training that is offered throughout the year.

Changes in the Business. Fire Departments are expected to do more. Answer fire and EMS calls, we answer calls for road rescue, hazmat, water rescue. The Fire Department is not a social club anymore. The total calls for service since 2011 has increased each and every year. 9-1-1- calls, overlapping calls and transfer calls. There is an increase in 9-1-1 and overlapping calls. We had 450 overlapping calls. An overlapping call is when an apparatus is out on a call and another apparatus gets dispatched. All EMS calls requires a minimum of four people. Four people is the minimum to enter a working structure fire, two in and two out is the rule. 450 overlapping calls requires more than the two people we have. There is an increase in calls for service by age. In 2011 ages 50 and older had 568 calls, we are at 946, that is just patients. We have an aging population that continues to go up and we want to be there for the citizens.

Future Demands. The City Manager has done a great job on helping the economic development. In the same breath he has heard me say Mazur chanted *that just means more calls for me*. O'Brien continued although

I'm happy for the City to see this growth, I'm also nervous. We do have an obligation to those industries, citizens and everybody in the City. Mazur said when you look at the US Census Bureau, you see the population where it was in the year 2000 and where it is now, it is lower. I'm in the process of filing a dispute with that. I don't think their numbers are accurate. We are not losing housing we are gaining housing. Yet the numbers are decreasing by a rate that by the end of this year they'll have us projected to be about 11% lower than where we were in the year 2000. Baer noted next year is a census year. Mazur said we are dealing with a very high level bureaucracy that uses some formula and spits numbers out. I believe we are closer to 8,500 or 8,800 people. O'Brien said in addition to the City of Napoleon we cover the townships too. Mazur said with more businesses there is the daytime population piece. You are attracting people in. The population center on a daily basis is more like 16,000 and could be more if you include Campbell's. O'Brien said as that changes we are trying to get ahead of the impact where we need to be at. Mazur said we are now at a period where we need to have conversations where we need to be. We have tried so many ways to get more people involved, it is a time commitment. It is a \$10,000 investment we put into individuals. We cannot just put anybody on our department. People have to be able to fulfill their obligation. Our numbers tell us all we get in return is 2%. We do have one or two people that do come quite a bit. They are not allowed to go over 1500 hours in the course of the year. I bring you a problem but I like to have a solution. I believe the SAFER grant is a phased approach on how we can resolve the staffing issues at the Fire Department. The SAFER Grant provides funding for new firefighters. To be able to hire new recruits and also provide funding for departments that may have people laid off. My recommendation would be we try to get our shifts to four full time members per day. The only way we can do that is to hire four more full time people. We are currently at eight. We would need to hire four more. O'Boyle has done a really nice job putting together a simplified chart to be able to show how much it is exactly going to cost the City of Napoleon. If we have four full time positions that would put us at what we would recommend being a three paramedic and one EMT. EMT is crucial because I think that will drastically change our help and recruitment. You cannot get hired in Napoleon unless you already have a paramedic card full time. The paramedic card is now between 18 and 24 months to be able to obtain. It is a lot more commitment. We have the combination of full time and permanent part time to work at the station and we have the local responders. We don't have the ability for the part timer who works at the station or even a local responder to move up to something. You see them for a short period of time then they are looking for a full time job. I believe if we begin repaying the individual working part time by having something for them to work for. When full time positions are opened up they have been interviewing for however long they have been working for us. It becomes more of a retention thing to keep more employees so they don't feel burned out. Dealing with 4½ calls a day doesn't sound like a lot. When you are doing all the other things, working on equipment, doing public education events, doing company walk throughs, there is so much more entailed to working at the

Fire Department. The other retention part is the feeling of no help at night. We have the two people at night that respond to the EMS calls. A lot of times you may need additional help. When they call for help, that's when we are not seeing response.

SAFER Grant cost. The grant it is not a guarantee. It is a highly competitive grant. The grant period is February - March. We may not know until August of 2020 if we receive the grant. If we were to get the grant, I want you to know what it would cost. If we hired four firefighters the net cost to Napoleon would be \$55,203. The SAFER grant pays for 75% the City of Napoleon pays 25%. We hire four we pay for one. Mires asked the 75% would only be for one year. O'Brien said it would be for year one and year two. Baer asked are these four different firefighters in year two or are they the same four firefighters. O'Brien said *the same four firefighters*. It would be hiring four firefighters. The increase in Year 2 is by contract they are given their raise to the second "B" step. Mazur said they have six steps up to the "F" step. O'Boyle noted there is a projected 10% health increase. Year 3 is where the drastic change is. The SAFER grant is 35% covered by SAFER and 65% by the City. Mires confirmed years one and two they pay 75% and year three they pay 35%. O'Brien replied *correct*. Year four the City pays 100%. The grant is for a 3-year period. We would take over in the fourth year. Mazur said at the current rate even in year one, it would not be sustainable for us. You saw in the budget, to get the grant and pay for it even if it was 75% right now. What I'm getting at is, in year three and four we don't have the funding coming in, at least as of right now, to be able to sustain this. Baer asked are you saying apply for this or hold off on? It sounds like you are applying next year and it would not start until 2021. Mazur said *that is correct*. O'Brien said what I am asking for is the approval to apply for the grant in 2020. By the time you get the grant, it would be late 2020. I believe you have a six-month window to begin hiring the firefighters, it takes time. Mazur noted the obvious question is, how do we pay for it? We don't have the funding now to pay for it. Comadoll added that is a decision this committee is not going to be able to recommend. It has to go in front of the whole Council. This is too big of a move for us to even think about. Especially when you get out to the fourth year. Baer asked let's say you apply and you don't get the grant. Are you allowed to re-apply another year? O'Brien replied *yes*. Defiance was the most recent that we know of that got the SAFER grant during their bridge project. Comadoll noted what did their Mayor say is going to be done after the project? Mazur said he is quoted as saying "we may have to lay them off". Comadoll said I don't know if we want to have that situation. O'Brien said I don't think that is the situation we are faced with. The reason I think this is the solution to our issue is it does phase in. At some point we have to make some hard decisions on how we are going to resolve it. The calls over the last ten years have increased. I do not anticipate anything different for the next four years. Baer noted even if we do soft billing for vehicle crashes that is not going to make up near that kind of money. O'Brien responded *no, it will not*. Comadoll said I think the only way you are going to be able to do anything and I hate to say it, is to do an income tax increase just for Fire. I don't know how good that will do, they have turned down two tax increases for

roads. Mazur said it is a community decision. A 1.5% income tax is nice to taunt that we have such a low income tax. That definitely is an attractive piece to this community. You are right to take this to the full Council and continue the conversation. Is there a timeline when applications are due? O'Brien said they haven't put the grant out yet. It is usually February or March. There are certain things we have to have in place like letters and approvals, that is why I wanted to get talking about it now. Comadoll said we need to take this to the whole Council. Mazur confirmed this should be taken before the whole Council. Baer asked you want the whole presentation taken to Council? Mazur replied yes. You have the numbers, it's good to let everyone digest the information for a little bit and think about options that are out there. In decision making you always start with the *do nothing alternative*. Then you see the data that has been presented. Then there's where do you go from there. Baer noted it would be a good idea to share this information with the whole Council either as part of the packet or to get that information to them the first meeting in December so they have time to review and then discuss at the second meeting in December. To get the whole body of Council to try to make some kind of a decision without having time to look over the information and ask questions I'm not in favor of that. I agree with Comadoll, I want Council to see this the first meeting of December and have it brought up for discussion the second meeting of December. Mires agreed. O'Brien explained the last spreadsheet is based on different departments in our area. I talked around to area departments to see what their staffing levels are. Perrysburg Township does 1700 - 1800 calls a year. We do about 1600 - 1700 calls a year. They have fifteen full time guys and a part time person. Wauseon does 1700-2000 calls and they have twelve full time and two 12-hour part time people. They also have a good administrative staff. They have three full time chiefs that work forty hours a week and an administrative assistant. They also have a full time inspector. Celina does 1900 calls and has twelve full timers and one-part timer and an administrative assistant. Swanton is around 900 calls so far this year and will probably be around 1200 total for the year. They have three full timers per day with one part timers for 24 hours. We have been at 1600-1700 calls a year and we have eight full timers. We have three assigned to Shift A and Shift C but we only have two assigned to Shift B. If we get a structure fire, they are not leaving right away. If no one responds, it puts them in a really tough situation whether to go or not. They go because that is what we do. That puts them in another tough situation once they get there. What I am asking is we are trying to stay competitive to be able to attract people. That is the tough part. They want to be part of the department that has the ability to have more staff and be able to answer the calls. Comadoll asked how does Wauseon pay for theirs? O'Brien said they have a county-wide EMS system that gets quite a bit. I guess the rest would be on their City, I'm not exactly sure. Baer asked O'Brien to include that in the packet to the whole Council and asked Asst. Chief Frey *why did you decide to stay in Napoleon as a firefighter with a wife and either two or three children?* Freytag replied it's because I love it here. A big driver is my family is here and my wife's family is from here and the Defiance area. Baer asked so you wouldn't be intrigued by going to Perrysburg Township?

Freytag responded sometimes you think about but I love it and I love what I'm doing here that's really why I stick around here. Baer said I do understand your point Chief if we do end up doing the SAFER grant somehow or we put a tax levy on. At present status how are we going to keep people, at least the way things stand right now. I know we did discuss the steps to try to help. If people are going to work less hours, have less stress and more family time somewhere else the extra steps won't combat that. O'Brien said I do think the steps have helped us to be able to retain. I think you can pay them whatever you want to pay them and you will still have the same outcome. We see that with our neighbors. They were paying \$75.00 per call, \$50 if you were an EMT. That happened for a short period and they had to go with staffing their station with one person as a start. It is just everywhere. It is a battle. The individuals that work full time also work part time somewhere else. The individuals that work part time for us also work part time somewhere else. They are managing two or three part-time jobs while going to school. It does boil down to the work load and how many people are at the station. Asst. Chief Freytag said when I meet with people I explain to them in intricate detail what the cancer risks are. We see people coming through training and learning the job and not wanting to do it. I get people interested in joining the Fire Department until you tell them how long an EMT class is, how long a fire class takes, what the risks are as cancer causing, PTSD, what are the risks to you and your family, divorce. Once I get through explaining the risks we do get a few that come through saying *I'm in it for the long haul* and they are. A lot that follow through want that full time job someday.

**Motion to Provide
Information to Council
Put Item on December 16,
2019 Council Agenda for
Discussion**

Motion: Comadoll Second: Mires
to provide the full body of Council at the first meeting of December the Chief's informational packet along with the sheet and to put this on as a discussion/action item for the December 16, 2019 meeting agenda.

**Passed
Yea-3
Nay-0**

Roll call vote on the above motion:
Yea-Mires, Baer, Comadoll
Nay-

Freytag asked are there any other matters you would like us to provide you? Comadoll asked why don't you put out a feeler on the tax levy for the Fire Department. I don't know how the other places are doing it. Rossford just did fire and personnel. How did they do it? Mazur said they get a lot of support. They have an active Mayor and good support from the community. Comadoll added it is going to take the community. Mazur said it is a community decision. Anything that has to do with a tax levy is totally a community decision. I think there is data here that supports it but I want to take into consideration too there is talk about a dispatcher position. We are also doing a facility study. When you start combining things and looking at the bigger picture, what is it that you want to see? What does the community want to see? What it comes down to is what does the community value more? Lower taxes or better service.

Koeller asked about crash responders, what would the billing situation be for someone living outside of the City but who works here and pays income tax. O'Brien said that is a good question. They live outside of our district but work inside the City and pay income tax in Napoleon. I do not have an answer now. Mazur said it is either the soft billing approach or the resident/non-resident approach. O'Brien said when you explain it like that it wants me to take the soft billing approach. Baer noted there are a lot of people that work in town and do not live here. Comadoll said he gets that all the time, I pay income tax here and live outside the City and I don't get a say. I tell them *move into the City*. Baer said I agree that might be an idea to do a soft billing. O'Brien said if they are paying income tax and working in the City and paying for the service to be there then they should not be double billed. Mazur said the thought process is it is a cost recovery. It's like anything else, residents pay but people that don't live here or contribute are getting services and benefits. Comadoll said that was my question to you a few weeks ago. We have people living in the City of Napoleon and not paying income tax here. Mazur said they should be filing, if they live here they have to file. Comadoll added that could be big money most of the people outside are \$100,000 jobs.

Motion: Comadoll Second: Mires
to adjourn the Safety and Human Resources Committee meeting at
8:22 pm.

Roll call vote on the above motion:

Yea-Mires, Baer, Comadoll

Nay—

Dan Baer, Chairman



CITY OF NAPOLEON, OHIO

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Email: koboyle@napoleonohio.com

DATE: December 12, 2019
TO: Members of City Council; Jason P. Maassel, Mayor;
Joel L. Mazur, City Manager; Billy D. Harmon, City Law Director
FROM: Kelly O'Boyle, Finance Director *VLB*
CC: Chris Peddicord, Assistant Finance Director; Lori Rausch, Utility Billing Administrator;
Shannon Fielder, Income Tax Administrator; Kim Franz, Senior Account Clerk
SUBJECT: Write-off of Uncollectable Accounts

Attached please find the proposed 2019 Write-offs of Uncollectable Accounts from current and prior periods.

Income Tax (Exhibit A):

Total Write-offs for 2019 = \$51.89

Utilities and Miscellaneous Billings (Exhibit B):

Write-offs through Weltman:

2014 = \$3,203.80

2015 = \$238.54

2016 = \$9,100.22

2017 = \$15,223.81

2018 = \$4,908.09

2019 = \$1,391.16

Subtotal Weltman = \$34,065.62

Write-offs through City:

2018 Deceased = \$1,227.04

2018 Bankruptcy = \$3,229.35

2018 Small Balances = \$957.16

2015 Miscellaneous Billings = \$2,055

Subtotal City = \$7,468.55

Total Utilities and Miscellaneous Billings Write-offs for Weltman and City = \$41,534.17

EMS (Exhibit C):

Write-offs through Weltman:

2012 = \$1,126.46

2014 = \$556.49

2015 = \$7,925.64

2016 = \$19,410.61

2017 = \$11,601.99

2018 = \$3,357.81

Subtotal Weltman = \$43,979.00

Write-offs through City:

2019 Deceased = \$5,102.43

2019 Bankruptcy = \$1,472.93

2019 Legal = \$72.90

Subtotal City = \$6,648.26

Total EMS Write-offs for Weltman and City = \$50,627.26

Grand Total of All Write-offs in 2019 = \$92,213.32

I respectfully request a motion to approve the write-offs as listed. Thank you for your consideration, please let me know if you have any questions.

Attachments

Income Tax Write off for 2019

\$51.89

City of Napoleon Proposed 2019 Utility Write-offs

Active Accounts Placed Before 01/01/2016 Not in Legal and No Current Payment Arrangement as of
12/01/2019 or Returned by Weltman, Weinberg & Reis

| Name | List Date | Curr Bal |
|-------------------|-----------|--------------------|
| DUNLAP, DINAH A | 4/3/2014 | \$ 3,203.80 |
| Total 2014 | | \$ 3,203.80 |

| Name | List Date | Curr Bal |
|-------------------|-----------|------------------|
| FITE, WENDY | 7/13/2015 | \$ 238.54 |
| Total 2015 | | \$ 238.54 |

| Name | List Date | Curr Bal |
|-----------------------|------------|--------------------|
| AUSTERMILLER, ADAM K. | 5/10/2016 | \$ 498.40 |
| BALDWIN, TRISHA M | 8/4/2016 | \$ 452.36 |
| BRITO, ISAI | 8/4/2016 | \$ 449.24 |
| CHANDLER, AMANDA K | 11/1/2016 | \$ 500.16 |
| DODSON, HOPE F. | 8/8/2016 | \$ 340.12 |
| DUNCAN, STACY M | 5/9/2016 | \$ 406.73 |
| HALEY, DANIELLE A. | 12/2/2016 | \$ 303.10 |
| HERNANDEZ, ERNEST JR | 6/13/2016 | \$ 447.99 |
| HUTCHINSON, LAURIE | 8/8/2016 | \$ 309.45 |
| LANE, NIKKI M. | 3/2/2016 | \$ 166.67 |
| LEAL, RACHAEL A. | 5/3/2016 | \$ 332.89 |
| MCMAHON, TAYLOR L. | 8/3/2016 | \$ 261.68 |
| MEEKISON, DAVID F. | 6/21/2016 | \$ 325.32 |
| MILLER, MICHELLE A | 5/9/2016 | \$ 316.93 |
| MILLER, SEAN P | 8/2/2016 | \$ 450.98 |
| PACK DEAN, LINDA L. | 12/12/2016 | \$ 252.25 |
| RAKES, ALICIA M. | 8/8/2016 | \$ 414.10 |
| REECER, BRADLEY K. II | 8/1/2016 | \$ 327.94 |
| ROBERTS, DAVID A. | 5/9/2016 | \$ 341.16 |
| RODRIGUEZ, JOSE A. | 7/18/2016 | \$ 339.43 |
| SALINAS, TIMOTEO | 4/26/2016 | \$ 261.63 |
| SPENCER, DUSTIN R | 4/8/2016 | \$ 258.48 |
| SWEENEY, OSCAR | 12/2/2016 | \$ 130.69 |
| WARD, DAVID | 3/10/2016 | \$ 787.64 |
| WILLIAMS, NATHAN K. | 8/3/2016 | \$ 305.39 |
| WYSE, WENDY L | 8/4/2016 | \$ 119.49 |
| Total 2016 | | \$ 9,100.22 |

| | | |
|-------------------------|------------|-----------|
| ALTMAN, ECHO R | 10/10/2017 | \$ 365.41 |
| ARCAND, NICK B | 1/27/2017 | \$ 222.99 |
| BORSTELMAN, TOBY J. | 1/3/2017 | \$ 444.72 |
| BRICKER, JENNIFER K. | 10/2/2017 | \$ 259.84 |
| BUTTERFIELD, WILLIAM L | 2/27/2017 | \$ 558.06 |
| CHRISTENSEN, KIMBERLY K | 7/10/2017 | \$ 193.86 |
| CORDES, MICHELLE L. | 9/12/2017 | \$ 173.73 |
| CREAGER, CHRISTEN N. | 2/16/2017 | \$ 151.66 |
| DEMALINE, CHRIS P | 4/10/2017 | \$ 573.68 |

| | | | |
|-----------------------------|-----------|-----------|------------------|
| DEMCHO, MIKE S | 3/10/2017 | \$ | 278.11 |
| DONLEY, PAIGE R | 2/1/2017 | \$ | 381.66 |
| ENGLAND, JENNIFER R. | 8/15/2017 | \$ | 20.59 |
| FACUNDO, SIRILDO | 2/24/2017 | \$ | 255.73 |
| FLORES, OSCAR DELGADO | 4/10/2017 | \$ | 334.73 |
| FLORES, SERGIO I | 7/10/2017 | \$ | 481.52 |
| FONSECA, GABRIELA B. | 5/26/2017 | \$ | 189.09 |
| FORBES, KIMBERLY A. | 3/6/2017 | \$ | 382.98 |
| FRAKER, RICHARD S. | 8/9/2017 | \$ | 509.88 |
| FRANKS, CHRISTOPHER | 1/30/2017 | \$ | 166.83 |
| FROELICH, JOSHUA | 9/14/2017 | \$ | 316.81 |
| GOSS, JUDITH A | 4/28/2017 | \$ | 117.09 |
| HERREN, KEVIN J | 7/10/2017 | \$ | 496.85 |
| HODGE, BRIAN L | 2/28/2017 | \$ | 480.51 |
| HOLBROOK, STEPHANIE L | 6/26/2017 | \$ | 176.36 |
| HOWE, JONATHON L | 9/21/2017 | \$ | 197.95 |
| JONES, CORY W | 7/18/2017 | \$ | 156.37 |
| KIRTZ, MISTY M | 10/9/2017 | \$ | 539.65 |
| LINDEMAN, NATASCHA N. | 9/14/2017 | \$ | 353.20 |
| MERILLAT, STEPHANIE D. | 6/30/2017 | \$ | 664.90 |
| MILLER, NICHOLAS J. | 10/6/2017 | \$ | 407.29 |
| MOORE, NATHAN M | 8/2/2017 | \$ | 301.82 |
| MORENO, MARK | 8/18/2017 | \$ | 294.37 |
| PATEL, SANJAY | 8/1/2017 | \$ | 260.22 |
| PERDUE, ELENA R | 8/7/2017 | \$ | 465.12 |
| PFUND, CHERYL J | 2/6/2017 | \$ | 153.80 |
| POWER, CRYSTAL D. | 2/28/2017 | \$ | 377.17 |
| RENNER, JASON L | 7/10/2017 | \$ | 186.81 |
| ROWE, ALEXIS K. | 8/24/2017 | \$ | 273.67 |
| SANFORD, VANESSA E. | 5/9/2017 | \$ | 170.00 |
| SCHAFER, JUSTINA A. | 7/31/2017 | \$ | 123.22 |
| SEEDORF, NICHOLAS L. | 9/14/2017 | \$ | 424.57 |
| SEXTON, DESMOND M | 6/30/2017 | \$ | 214.21 |
| SNAPE, JAMES | 9/14/2017 | \$ | 505.83 |
| SWANSON II, FLORIAN J | 7/11/2017 | \$ | 258.74 |
| TAYLOR, TAMMY | 5/15/2017 | \$ | 335.77 |
| THORNTON, NICOLE M. | 5/3/2017 | \$ | 384.62 |
| WEST, ALEXANDRA S. | 9/8/2017 | \$ | 148.00 |
| WEST, COLLEEN M. | 3/1/2017 | \$ | 257.42 |
| WOLFF, TIFFANY D. | 2/1/2017 | \$ | 236.40 |
| Total 2017 | | \$ | 15,223.81 |
| | | | |
| JACOB, NATE D. | 2/14/2018 | \$ | 203.62 |
| AUSTERMILLER, JUANITA L | 3/13/2018 | \$ | 430.54 |
| WASTAKIEWICZ, ALEXANDRIA R. | 3/13/2018 | \$ | 248.52 |
| SYLLABA, ERIK W | 3/16/2018 | \$ | 121.88 |
| SCHORTGEN, EMMA J. | 3/29/2018 | \$ | 383.39 |
| GREEN, SETH T | 4/6/2018 | \$ | 563.05 |
| PETTIT, VICTORIA L. | 5/15/2018 | \$ | 280.40 |

| | | | |
|---------------------|------------|-----------|-----------------|
| CAVAZOS, ALICE M. | 6/5/2018 | \$ | 102.66 |
| UPELL, JODI L. | 6/6/2018 | \$ | 1,029.34 |
| KESSLER, SAMANTHA M | 6/7/2018 | \$ | 369.29 |
| ZUMFELDE, LORI | 6/8/2018 | \$ | 194.41 |
| KARR, GARY W. | 6/8/2018 | \$ | 590.22 |
| BOISE, MYRTLE M. | 10/15/2018 | \$ | 390.77 |
| Total 2018 | | \$ | 4,908.09 |

| | | | |
|--------------------|-----------|-----------|-----------------|
| HASKILL, SCOTT | 4/10/2019 | \$ | 288.33 |
| KANTNER, MELODY R. | 2/12/2019 | \$ | 426.74 |
| KING, DALLAS L. | 1/30/2019 | \$ | 157.04 |
| PAPPAS, DOMINIC DR | 1/2/2019 | \$ | 98.41 |
| SHUMAKER, DANIEL J | 2/1/2019 | \$ | 95.58 |
| WULFF, JENNIFER L | 4/10/2019 | \$ | 325.06 |
| Total 2019 | | \$ | 1,391.16 |

| | | | |
|---------------------------------|--|-----------|------------------|
| Total Weltman Write-offs | | \$ | 34,065.62 |
|---------------------------------|--|-----------|------------------|

| | | | |
|----------------------------|-----------|-----------|-----------------|
| BARRETT, CAROL | 3/21/2019 | \$ | 259.60 |
| GRUBB, AMBER | 3/21/2019 | \$ | 587.57 |
| KROK, AMY C. | 3/21/2019 | \$ | 55.17 |
| VONDEYLEN, CONNIE R. | 6/26/2019 | \$ | 179.40 |
| KEEHN, JEFFERY A. | 11/1/2019 | \$ | 99.39 |
| ESTATE OF EUGENE DIEMER | 11/1/2019 | \$ | 7.64 |
| SEXTON, POLLY | 11/1/2019 | \$ | 38.27 |
| Total Deceased 2018 | | \$ | 1,227.04 |

| | | | |
|------------------------------|--|-----------|-----------------|
| CLEAR CHANNEL | | \$ | 729.82 |
| KEEFE, TAMMY L. | | \$ | 345.56 |
| MARR, SCOTT A. | | \$ | 192.00 |
| SNYDER, REBECCA | | \$ | 841.19 |
| THACKER, LONZO | | \$ | 666.20 |
| TIETJE, CORINNA R. | | \$ | 454.58 |
| Total Bankruptcy 2018 | | \$ | 3,229.35 |

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|--------------------------|------------|----|-------|
| ADAMCZEWSKI, STEPHEN E. | 4/2/2019 | \$ | 41.13 |
| AMBIL, WENDY C. | 12/13/2018 | \$ | 59.83 |
| BAILEY, DONALD W | 4/3/2019 | \$ | 87.11 |
| BOOTH-BUNN, HEATHER J | 8/29/2016 | \$ | 26.40 |
| CHUPA, CHRISTOPHER | 1/7/2019 | \$ | 77.83 |
| CONROY, MIKE M. | 4/11/2019 | \$ | 92.75 |
| DIERINGER, WALTER | 11/7/2017 | \$ | 41.52 |
| ELEK, JOSHUA D. | 11/2/2017 | \$ | 29.06 |
| ELSTON, CASSANDRA R. | 6/11/2019 | \$ | 78.92 |
| ESPARZA, CONNIE A. | 2/5/2016 | \$ | 2.92 |
| HITCHCOCK, ANTONIETTA V. | 10/12/2017 | \$ | 58.10 |
| KEEHN, JEFFERY A. | 11/28/2017 | \$ | 99.39 |

| | | | |
|----------------------------|-----------|-----------|---------------|
| KRUSE, AUSTIN | 10/9/2018 | \$ | 45.69 |
| NAGEL, KAREN | 5/13/2019 | \$ | 60.19 |
| SILVA, ANTHONY | 6/3/2019 | \$ | 10.25 |
| VASQUEZ, MARGARET | 5/31/2019 | \$ | 51.23 |
| WURNS, FRANCES | 5/31/2019 | \$ | 94.84 |
| Small Balances 2018 | | \$ | 957.16 |

| | | | |
|---------------------------|-----------|-----------|-----------------|
| FEDERAL LOAN MORTGAGE | 9/25/2015 | \$ | 120.00 |
| GAMBER, JUSTIN A. | 3/27/2015 | \$ | 1,135.00 |
| GERDEMAN, MIKE | 8/6/2015 | \$ | 220.00 |
| HARBOUR PORTOFOLIO VII, | 6/5/2015 | \$ | 120.00 |
| OBERHAUS, SETH R. | 2/5/2015 | \$ | 340.00 |
| SHORT, BRYAN W | 6/5/2015 | \$ | 120.00 |
| Misc Billings 2015 | | \$ | 2,055.00 |

| | | | |
|--|--|-----------|------------------|
| Grand Total Write-offs for Misc & Utility | | \$ | 41,534.17 |
|--|--|-----------|------------------|

City of Napoleon Proposed 2019 EMS Write-offs

Active Accounts Placed Before 01/01/2015 Not in Legal and No Current Payment Arrangement as of
12/01/2019 or Returned by Weltman, Weinberg & Reis

| Name | List Date | Curr Bal |
|-------------------------------|---------------|--------------------------|
| ROSE POLLOCK | 6/26/2012 | 1126.46 |
| TOTAL 2012 | | <u>\$1,126.46</u> |
| JAMES GOINS | 3/20/2014 | 556.49 |
| TOTAL 2014 | | <u>\$556.49</u> |
| LINO FRAUSTO | 7/17/2015 | 848.12 |
| ARTUR A. FORCZE | 11/13/2015 | 864.15 |
| JORDAN HAMMERSMITH | 11/13/2015 | 894.66 |
| DAVID TIETJE | 11/13/2015 | 867.27 |
| LINDA R. GAREIPY | 11/27/2015 | 418.98 |
| DESTINY BRANDHUBER | 11/27/2015 | 878.02 |
| SHAWN M. MASSENGILL | 11/27/2015 | 965.40 |
| VICTORIA MCAUL | 11/27/2015 | 876.63 |
| JACQUELINE A. SMITHERS-PETZER | 11/27/2015 | 464.90 |
| STEVEN WHITLEY | 11/27/2015 | 847.51 |
| TOTAL 2015 | | <u>\$7,925.64</u> |
| MARJORIE E. ALTHERR | 2/24/2016 | 603.22 |
| TOBY SAGER | 2/25/2016 | 587.97 |
| SELENE GONZALEZ | 2/25/2016 | 880.79 |
| BRIAN SHOOK | 2/25/2016 | 958.47 |
| SONJA A. LONG | 3/11/2016 | 968.17 |
| KAY D. MOSER | 3/11/2016 | 880.79 |
| JAMES A. DOAN | 4/8/2016 | 875.25 |
| RONALD BRUNS | 7/26/2016 | 250.00 |
| JOYE MORGAN | 7/26/2016 | 581.03 |
| JAMES NEWELL | 7/26/2016 | 432.04 |
| DANIELLE VALLER-SZYMANSKI | 7/26/2016 | 164.07 |
| CARLOS AVINA | 7/26/2016 | 904.37 |
| KELLY FOOR | 7/26/2016 | 861.38 |
| ADAM HOWE | 7/26/2016 | 876.63 |
| DERRICK JONES | 7/26/2016 | 930.73 |
| WILLIAM MUNCY | 7/26/2016 | 873.86 |
| JOHN SUBER | 7/26/2016 | 1083.13 |
| APRIL A. DEYARMOND | 8/16/2016 | 155.06 |
| RITA BRYAN | 8/16/2016 | 884.95 |
| LINDSAY MCCULLOH | 8/16/2016 | 875.25 |
| AMY CUNNINGHAM | 9/16/2016 | 567.16 |
| JEANETTE GRIFFITH | 10/7/2016 | 672.20 |
| JOAN M. HARRIS | 11/2/2016 | 418.74 |
| GRACE BOX | 11/28/2016 | 639.29 |

| | | |
|-------------------|------------|--------------------|
| JESSICA CHAMOUN | 11/28/2016 | 483.67 |
| ANDREW DRIVER | 11/28/2016 | 564.39 |
| SUGEY HERNANDEZ | 11/28/2016 | 592.13 |
| MIGUEL RODRIGUEZ | 11/28/2016 | 593.51 |
| SANDRA NEATFELD | 12/12/2016 | 252.36 |
| TOTAL 2016 | | \$19,410.61 |

| | | |
|---------------------------|------------|--------------------|
| DEREK W HEATH | 4/28/2017 | 428.99 |
| HEIDI KENNEDY | 4/28/2017 | 581.03 |
| MARK NORDEN | 4/28/2017 | 194.26 |
| PARENTS OF KAITLYN KELLER | 4/28/2017 | 567.90 |
| SHELLY WENTZ | 7/18/2017 | 110.79 |
| THOMAS BENNETT | 10/31/2017 | 583.81 |
| NICOLE BERRY | 10/31/2017 | 667.03 |
| PAULA BOWLEY | 10/31/2017 | 569.94 |
| JOHN COOPER | 10/31/2017 | 438.05 |
| GERALD COSTELLO | 10/31/2017 | 861.38 |
| MIGUEL GARCIA | 10/31/2017 | 1346.83 |
| CONNOR GRAY | 10/31/2017 | 246.51 |
| RONALD GUSTWILLER | 10/31/2017 | 875.25 |
| ARMANDO HERRERA | 10/31/2017 | 581.04 |
| HUGH HILLS | 10/31/2017 | 597.68 |
| THOMAS PATTERSON | 10/31/2017 | 625.42 |
| MELANIE RHOADS | 10/31/2017 | 611.55 |
| PATRICIA VONDEYLEN | 10/31/2017 | 265.00 |
| TAMINA WRIGHT | 10/31/2017 | 419.77 |
| TAMINA WRIGHT | 10/31/2017 | 432.08 |
| ANTONIA RIVAS | 11/22/2017 | 597.68 |
| TOTAL 2017 | | \$11,601.99 |

| | | |
|-------------------|-----------|-------------------|
| HOWARD CATANESE | 1/4/2018 | 569.94 |
| RODNEY WENNER | 1/4/2018 | 215.00 |
| PAUL SMITH | 2/2/2018 | 583.81 |
| NAIM ABDULRAHMAN | 3/2/2018 | 569.94 |
| RODNEY WENNER | 6/28/2018 | 530.00 |
| ALEXANDER JONES | 10/2/2018 | 889.12 |
| TOTAL 2018 | | \$3,357.81 |

TOTAL WELTMAN WRITEOFFS **\$43,979.00**

| | | |
|--------------------|-----------|---------|
| BRENDA CARPENTER | 5/23/2015 | 168.00 |
| RICHARD WILSON | 11/7/2016 | 122.79 |
| DOROTHY COLLINS | 4/28/2017 | 48.16 |
| BETTY K. HACKWORTH | 4/28/2017 | 1006.02 |
| RICHARD WILSON | 2/16/2018 | 213.61 |
| RICHARD WILSON | 2/28/2018 | 219.34 |

| | | |
|------------------------------|------------|-------------------|
| ESTATE OF SHARON SPERRY | 4/1/2018 | 183.00 |
| DAVID MARTIN | 7/3/2018 | 902.99 |
| EASTATE OF RONALD GRIESINGER | 9/21/2018 | 542.20 |
| VICKIE RIEBESEHL | 11/2/2018 | 889.12 |
| CONNIE VONDEYLEN | 11/29/2018 | 265.00 |
| ESTATE OF VIRGINA GRACIA | 12/20/2018 | 542.20 |
| TOTAL DECEASED 2019 | | \$5,102.43 |

| | | |
|------------------------------|-----------|-------------------|
| SARA FULLER | 5/24/2018 | 597.68 |
| MARGARITA THOMAS | 9/17/2017 | 875.25 |
| TOTAL BANKRUPTCY 2019 | | \$1,472.93 |

| | | |
|-------------------------|------------|----------------|
| JAMES MILLER | 4/8/2016 | 7.54 |
| CECILIA WILLAIMS | 4/22/2014 | 30.36 |
| RYAN M. OBERHAUS | 11/13/2015 | 35.00 |
| TOTAL LEGAL 2019 | | \$72.90 |

| | | |
|---------------------------------------|--|--------------------|
| Grand Total Write-offs for EMS | | \$50,627.26 |
|---------------------------------------|--|--------------------|



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 599-1235 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Mayor and City Council, City Manager, City Law
Director, City Finance Director, Department
Supervisors, News Media
From: Roxanne Dietrich, Executive Assistant to Appointing
Authority (Clerk of Council)
Date: December 13, 2019
Subject: Parks & Recreation Committee – Cancellation

The regularly scheduled meeting of the Parks and Recreation Committee for Monday, December 16, 2019 at 6:00 pm has been CANCELED due to lack of agenda items.



City of Napoleon, Ohio

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Memorandum

To: Tree Commission, Mayor and City Council, City Manager, City Law Director, City Finance Director, Department Supervisors, News Media
From: Roxanne Dietrich, Executive Assistant to Appointing Authority (Clerk of Council)
Date: December 13, 2019
Subject: Tree Commission – Cancellation

The regularly scheduled meeting of the City Tree Commission for Monday, December 16, 2019 at 6:00 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio
NEW SWIMMING POOL AQUATIC FACILITY COMMISSION
Meeting Agenda

Wednesday, December 18, 2019 at 5:30 pm

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes
- 2) Discussion on Main Play Features
- 3) Discussion on Bathhouse and Clubhouse Building Floor Plan
- 4) Miscellaneous
- 5) Adjournment



Roxanne Dietrich

Executive Assistant to Appointing Authority (Clerk of Council)

NEW SWIMMING POOL AQUATIC FACILITY COMMISSION

Meeting Minutes

Monday, November 18, 2019 at 5:30 pm

PRESENT

Commission Members

Dr. Rachel Bostelman-Chair

Tony Cotter-Director of Parks and Recreation and Cemeteries

Jeff Mires- Parks and Rec Committee Representative

Ryan Funchion-Parks and Rec Board Representative

Heather Gallagher, Molly Knepley, Lisa Thompson-Community Representatives

Roxanne Dietrich

Admin Asst. to Appt. Authority
(Clerk of Council)

Others

Chad E. Lulfs, P.E., P.S., Director of Public Works, Brian Koeller-Northwest Signal, Peterman and Associates (Scott Weasel and Greg Knestrick)

ABSENT

Commission Member

Lisa Nagel

Call to Order

Bostelman, Chair of the New Swimming Pool Aquatic Facility Commission, called the meeting to order at 5:31 pm.

Approval of Minutes

Hearing no objections or corrections, the minutes from the November 14, 2018 meeting stand approved.

Review Preliminary Design of Aquatic Center

Cotter informed the Commission they have been working diligently since the day after the levy passed. We went to various sites to look at different facilities, including St. Henry, Avon Lake and Westlake. The trip to St. Henry was valuable. That facility is very similar to what we are proposing. We received ten submittals for the Quality Based Selection from various architects in Ohio and Indiana. After review of the qualifications, it was our recommendation to hire Peterman & Associates. Representatives from Peterman, Scott Weasel and Greg Knestrick, are here tonight to present to you what we are proposing. Keep in mind, our budget has a cap of \$3.5 million.

Weasel told the Commission, you have to consider what you want to offer as a community. We consider a swimming pool a necessary recreational facility to attract development. Both residential and businesses look at what a community has to offer. These plans are not finalized. They are still being fine-tuned. We need your help with the water features that we will be talking about.

You need a theme. It is typical in a pool setting to have a signature water feature. The speed slide and corkscrew slide captivates a lot of people coming to the pool. It is a good focal point. Cotter asked to have the zero entry, which is typical now-a-days. The zero entry area is an area for the younger children to play. We want to make sure it is safe for the young toddlers playing in this area.

Base Bid Water Feature. This is the one Cotter prefers. This one is a maximum build out. I'm not saying it will fit in that area. We are contouring the whole pool to get the depth required for the recreational diving board, 8-track competitive swim area and to work our way around to the zero entry area. This is a maximum build out and it does work within our price range.

There are different components that can be built in your feature. The tipping bucket on the slide is a nice central feature. When people walk in you want to consider a theme for the water feature. What do you want people to see when they first walk in? They will see a really cool slide in the background. You can pick out the components and theme. There are items that spray water, items that spin around and there are the shooting canons. Kids can have fun around these. Alternative No. 2 has the tipping bucket theme. The budgeted amount is \$160,000-\$190,000 for this feature. You can go with all the features it has or you can pull back some items and add other items. Alternative No. 2 does not have slides. Alternative No. 1 has slides. Slides add to the length. Lulfs said, the project will be bid on the base bid. Alternates will be listed and the contractor will supply a price for the alternates. After we have the bids then we will know what we can or cannot afford. Weasel noted we are showing you the maximum buildouts for these themes. You are probably going to have to pull some items off the table as we don't have enough money in our bid package for everything. Components can be added later. If you raise more money or if someone donates something. First, we need an idea on what theme you want to see when you walk into the zero entry area. The water feature budgeted for the zero entry area is between \$160,000-\$190,000. Cotter gave a brief explanation on why we choose what we did. We went with the vendor that will likely be the supplier. Instead of bringing fifteen different layouts to you, I tried to find as many play features as we could for each product line. My thought was we would want a tipping bucket as that screams *water park*. Lulfs added that was the most attractive feature to kids at the pools we visited. We like slides. Not all little kids can use the big slides. We would like to incorporate slides little kids can use. Knestruck said you need to consider what is important to you. We have flexibility. Mazur asked what the depth of the island would be at. Knestruck said the base of the slide is 10"-12". This is the toddler area. There is a sitting area for parents that has shade. The shade is just an umbrella. There will be other ports you can set other water feature on in the future. There is not a lot of extra we can look at now. Remember, our budget cap is \$3.5 million. Weasel talked about Funbrellas. People like these. They provide maximum shade. There are two sizes, a 12' and a 20'. We only put two in the budget, one of each size. You will want to put a base in for each as these are substantial umbrellas. Lulfs said the base will go down 3' just like traffic signal lights. It will be easier to put them in when the pool is being built versus trying to put them in later. Thompson noted that was one complaint about our pool, there was no shade. Weasel said the water features consume water. When you decide what features you will have, we will start sizing the pumps for filtration and moving water. Each feature has a certain amount of water going to it. We can still provide ports if you want to add something at another date. Cotter noted, we are struggling trying to fit the slides in. When we build playground equipment, many decks and slides are interchangeable. We are working with the vendor to get something to work and stay within our budget. If everybody here is happy with this concept, we will keep working with it. If not, this is the time we tell them let's go in this direction. Thompson asked if we have to cut one of the slides, can the slide be moved down? Weasel said he encourages the tipping bucket. Bostelman added what if we took one red slide off the main portion and put it on one of the ports to spread it out. Weasel said the ports are available for small water features. Bostelman explained

instead of having the area compact can everything be spread out? Weasel said you should anticipate building the whole thing. This is a very substantial structure that would be hard to piece meal out. We want to make sure we have the foundation in place so it matches. If you get too fancy, it will cost. Custom builds are more expensive. You have to let me know in thirty days. We need to get the soil borings done. We know the soil has problems. Thompson asked what made you choose compacting versus spreading it out? Cotter responded, the initial budget was \$175,000 for the main play feature. You can strip away the decking and just have the big bucket to save costs. We thought if we could afford this, it is really cool. It pops when you walk in. Funchion said he likes everything with slides and the bucket. We are talking about whether or not it will fit. Is there more flexibility if we take one of the slides and move it to another area? Weasel said absolutely. Lulfs said we are planning to have it plumbed so we can add features off to the side later. It's best to have the items selected up front as the alternate items. Cotter explained what Lulfs is alluding to. Let's say the group does not want the playground effect and wants to do one bucket and a couple of features here and there. Lulfs said what I'm trying to make everyone understand is, we are intending to allow for other features. They just may not be in the base bid. We will plumb the ports now. If we can make the slides fit, we will make them fit. If not, then the slide might be an optional feature at another port. Weasel emphasized our number one priority is safety. Bostelman stated one fear is we end up with just one thing. The five-year old that is stable and having fun and then the two-year old wants to go down the slide and isn't as stable. The bucket dumps on their head and they tip over. I see some value in spreading that out or making something more fun looking for the two-year old too off to the side. Lulfs said St. Henry had a free standing slide off to the side. I don't know what that price range it is. Weasel said you pick them out and I will go price them. Mazur you said you have about a month do we need to make a decision? Weasel replied no, I want you to think about it. Thompson said this is way too much money to make a decision in one night. My thoughts are to spread it out, instead of having twenty-five kids on one playground. Mazur said he likes having a parent wall. Cotter said we can shrink it down we can expand it out. This is what we saw as a main theme at the places we visited. Mazur said we want the custom. We just want it broken apart. Thompson said at the Defiance Splash Pad all that stuff is separated, it isn't just one big playground. Weasel told the Commission I'm giving you the challenge to give us a theme. Mazur said he likes the dumping bucket focal point but also likes the idea of elevated platforms. Weasel said we can keep a big water feature for the kids and two ports here. I will come up with stuff for you to look at to fill the two ports. Cotter said we can look at the slide that St. Henry has and get a price. We have numerous options for the second port. The commission liked the bucket and platform beneath that. Weasel asked about shade. Mazur said you can't have enough shade. Lulfs said at St. Henry they said if you don't get there early you don't get a seat in the shade. Cotter noted there are two umbrellas in the budget. The big umbrellas range from \$4,000-\$7,000 with the small umbrella at \$2,000. Bostelman noted we would love to have an umbrella on the north side or even by the bleachers. Weasel said we have seen wind sails they are not in the budget. According to our vendors, the umbrellas shade better than the wind sails. St. Henry's put trash cans over the umbrella post. Concessions. We are tentatively looking at this area to get people out of the way. Thompson questioned you aren't combining concessions on the outside and the

have not touched that. You are okay said maybe to slides and compete competition. Come into the state to Mazur asked the City Council sets replace Heath.

December 18, 2019

Roll call vote on the above motion:
Yea-Funchion, Gallagher, Knepley, Mazur, Mires, Thompson, Bostelman, Cotter
Nay-

Hoops and Heroes 2019 is coming

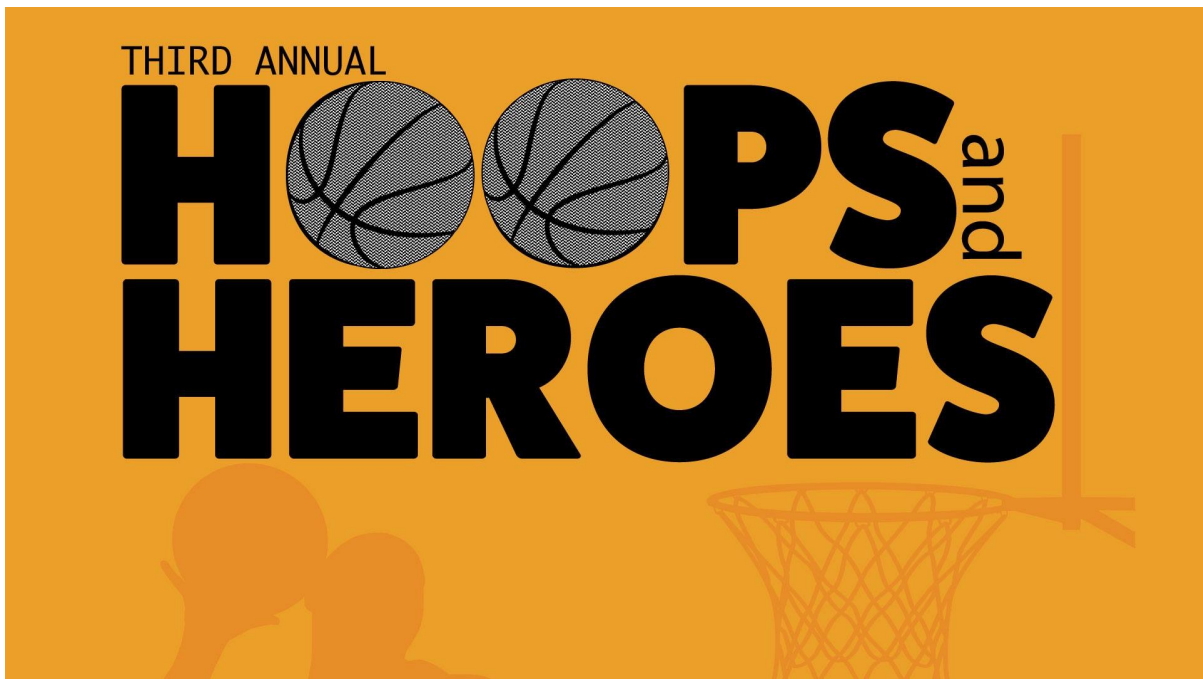
Napoleon Civic Center <info@napoleonciviccenter.org>

Sat 12/7/2019 5:45 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>



community



The 3rd Annual Hoops and Heroes benefit basketball game will feature the Napoleon Firemen Association vs the Napoleon Police Association at the Napoleon High School's Grand Canyon (701 Briarheath Ave # 1, Napoleon, OH 43545) on Wednesday, December 18, 2019, at 7PM.

Admission to the event is a Free Will Donation. ***Donations can be given to any Fire and Police Officer or mailed to NCC with Hoops and Heroes in the memo line. Address: NCC PO Box 585, Napoleon, OH 43545***



Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

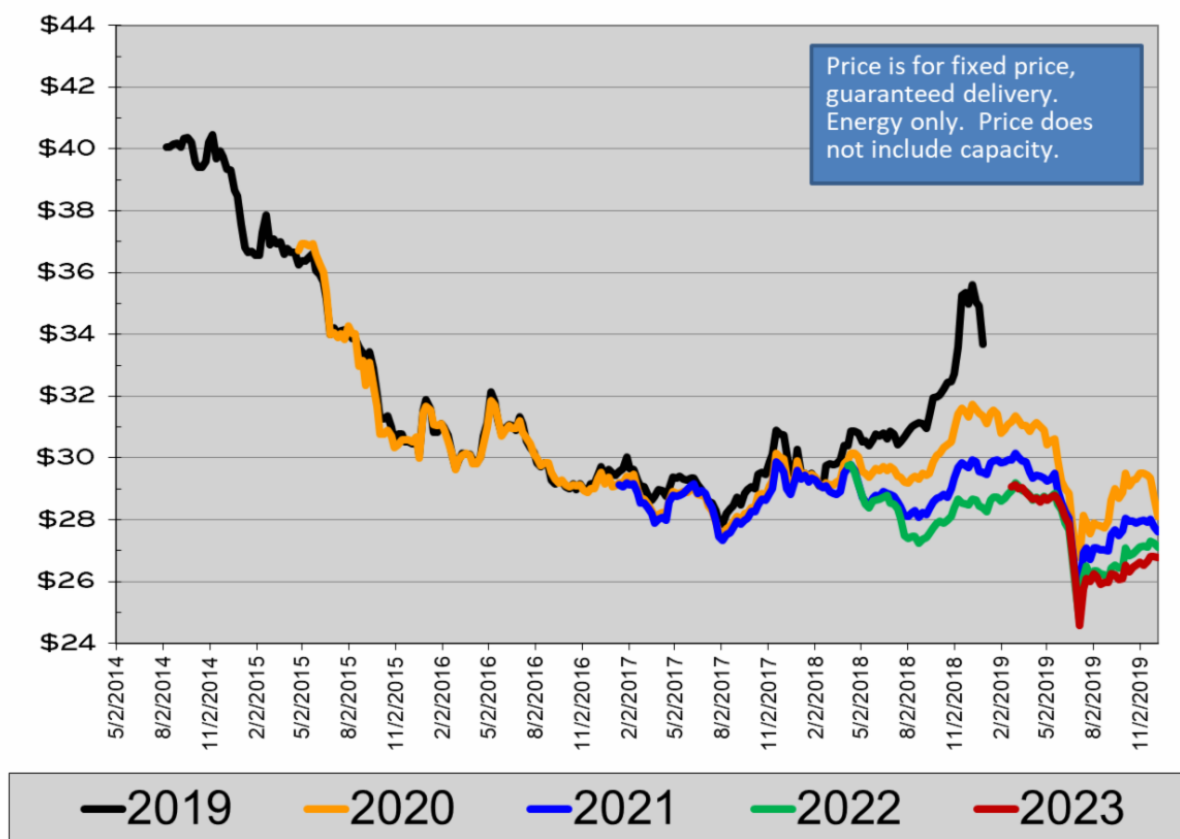
Dec. 13, 2019

Longer-term power prices on steady decline

By Mike Migliore - vice president of power supply planning

Natural Gas production continues to grow, and as the fuel of choice for new generation, is leading to all-time lows in power prices. The graph below shows the price of forward 7x24 prices over the past five and a half years. Not only does it point out the downward trend of the market, it also shows that 2023 prices are the lowest of the next four year's products. Although prices have had a small increase since the market low at the beginning of July, we have seen nowhere near the unexpected jump in prices that occurred in December 2018. Short-term natural gas jumped to almost \$5.00/MCF last year, when gas traders became concerned about the amount of gas in storage after a cold November. Increased gas production and a warmer than normal January brought storage and the prices back into balance. As of today, natural gas in storage is 20 percent higher than last year and equal to the five-year average.

AEP/DAYTON HUB LONG TERM 7X24 PRICES



Registration materials for AMP Public Power Certification Training coming soon

By Jodi Allalen - manager of member events and programs

AMP recently finalized the course plan for the 2020 AMP Public Power Certification Training program and members can expect to receive registration materials soon.

The goal of this free program is to provide an overall understanding of the industry to those with the responsibility of governing their community and electric system. The program can provide beneficial information to both newly elected (or appointed) officials and those with existing experience in the industry.

"I am a politician and a history teacher by trade," stated one former participant. "This went a long way to helping me understand the process."

The program consists of seven sessions, generally held every two weeks during the first quarter of the year. Program session topics include:

- AMP and Electric Utility Basics
- Power Supply and Generation Basics
- Transmission/RTO Basics
- Municipal Finance Basics
- Challenges and Opportunities Confronting the Electric Industry
- Raising Awareness of Public Power
- Overview of AMP Services and Programs

Each session lasts approximately one hour. Participants may view live webinars or recorded sessions in order to receive credit for completion.

The Public Power Certification Training program was created to cover both the technical and regulatory aspects of energy, as well as public power and AMP. Participants who complete the program will join the hundreds of other officials who have been recognized in AMP publications and at the 2020 AMP/OMEA Annual Conference.

A registration form and schedule will be sent to member communities soon, and will also be available on the [member extranet](#) (login required).

You may send registration and questions to me at jallalen@amppartners.org.

Scholarship nominations due by 5 p.m. today, materials to be sent to nominees soon

By Jodi Allalen

Today is the final day to submit nominations for AMP's Scholarship Program and must be sent to me by the 5 p.m. Nominations will not be accepted after today's 5 p.m. deadline.

Once nominations have been received and reviewed, information packets will be mailed to all nominees detailing the required information and activities for further consideration. These items include a transcript, personal achievement form and completion of the public power test, and must be sent to me by Feb. 14.



Additional information is available on the member extranet (login required). You may submit questions or nominations to me at jallalen@amppartners.org.

Technical advisory regarding PFAS

By Adam Ward - vice president of environmental affairs, sustainability and energy policy

This advisory applies to all members who manage or maintain public water systems (PWS). There is a significant effort at both the state and federal level to identify the extent and magnitude of per- and

polyfluoroalkyl substance (PFAS) contamination, and develop health-based drinking water exposure thresholds. While we recognize that this advisory does not directly impact electric utilities, we still thought that it was important to alert our members.

What are per- and polyfluoroalkyl substances (PFAS)?

PFAS are a group of chemicals used in many different materials, consumer products and industrial processes, including firefighting foams, chemical processing, building/construction, aerospace, electronics, semiconductor and automotive industries, stain- and water-resistant coatings (e.g., carpets and rain repellent clothing), food packaging, waxes and cleaners.

Why are PFAS a concern?

These man-made chemicals are not naturally found in the environment and do not readily break down. Due to their history of production and use, they can migrate from the soil to drinking water sources. Drinking water is one path of exposure, and most Americans have some PFAS in their bloodstream already. While health effects are not yet completely known, some studies have associated PFAS exposure with liver damage, thyroid disease and other health impacts.

U.S. Environmental Protection Agency (USEPA) sampling between 2013-2015 found that approximately 1.3 percent of public water systems contained PFAS pollution over the current health advisory level of 70 parts per trillion (ppt).

What should municipalities consider?

Federal and state agencies are taking action to address drinking water contamination, and federal lawmakers may also take action. Provisions related to PFAS - such as the phase-out of firefighting foam containing PFAS, testing military firefighters, cleanup provisions and drinking water standards - have either been discussed or proposed in federal legislation.

Some examples of how member states are addressing potential exposure to PFAS in PWS:

- Delaware: State legislators pushing to regulate PFAS in drinking water.
- Kentucky: Recently finished sampling 81 PWS throughout the state and found that PFAS were either not detectable or were well-below the federal health advisory level.
- Michigan: Draft rules for PFAS in drinking water proposed in October 2019; state completed PFAS sampling at approximately 1,700 PWS and other water supplies in 2018-2019.
- Ohio: Recently announced plans to test 1,500 public water systems in 2020.
- Pennsylvania: Started sampling approximately 470 public water systems for PFAS in 2019. Sampling is scheduled to be completed by mid-2020.
- Virginia: Identified several sites in the state impacted by PFAS contamination.

Where can I get more information on PFAS?

USEPA has a page on their website that provides valuable information and resources for communicating PFAS risks, which can be viewed [here](#). Also see USEPA's PFAS Action Plan, December 2019 [here](#).

We encourage all members with public water systems to further explore PFAS activity by your respective state and be aware of federal legislative and agency activity.

If you have any additional questions about PFAS or any environmental matter, please feel free to contact me at award@amppartners.org.

APPA Public Power Forward Summit summary

By Erin Miller



The American Public Power Association (APPA) Public Power Forward Summit was held on Nov. 21-22, in Nashville. The presentations can be found [here](#).

Former Secretary of Energy Ernie Moniz was the keynote presenter. Moniz is the current CEO/president of the Energy Futures Initiative, whom released the Green Real Deal. The key points he made in his presentation were:

1. The path to decarbonization is not whether, but at what pace, scale and scope.
2. There is a need to achieve net zero by 2050 and 40 percent by 2030.
3. The path forward must have an all-above-portfolio and cannot be solely focused on the electricity sector.
4. Natural gas is going to remain critical for the next 15-20 years.
5. By 2030, carbon capture and sequestration for combined cycle natural gas plants will be possible.
6. We will need small (50-200 MW) modular nuclear reactors and fusion technologies.
7. We will need hydrogen for Class A trucking and industrial processes.
8. CO2 will need managed (e.g. direct air capture, natural processes - trees, minerals).

Participants also heard from municipal utilities undertaking smart strategies, many of which offer broadband fiber in addition to electricity services. Perhaps the most interesting session was Data Analytics - Getting More Out of Your AMI Data. The Energy Authority partnered with Emerald People's Utility District in Oregon analyzing their AMI data to:

- identify customers that were a high potential for energy efficiency savings;
- verify energy efficiency projects and calculate savings; and
- categorize their customers by load profiles to evaluate time-of-use rate options and impacts.

If you have questions or need additional information, contact me at emiller@amppartners.org or 614.540.1019.

Promote your utility this holiday season with the Public Power Connections page

By Holly Karg - director of media relations and communications

Promoting your utility is important, which is why AMP staff has created a number of communications toolkits and social media graphics for member use. Members are encouraged to use the materials located on the [Public Power Connections page](#) of the [member extranet](#) (login required) to promote public power this holiday season and onward.



Community Energy Savings Day Toolkit

The purpose of this toolkit is to assist members in communicating to consumers the request and benefits of reducing energy usage during peak demand days and times. It includes a video, fact sheets, sample messages, phone scripts and social media graphics. Access it [here](#).

Benefits of Public Power Toolkit

The purpose of this toolkit is to assist members in communicating to consumers the various benefits and advantages of municipal electric service and being part of a public power community. It includes a video, fact sheet, sample op-ed and social media graphics. Access it [here](#).

Careers in Public Power Toolkit

The purpose of this toolkit is to assist members in educating the public on what it means to work in the field of public power, as well as to help in attracting desirable candidates to job openings at your utility. It includes infographics, sample op-eds and social media graphics. Access it [here](#).

In addition to these toolkits, members will find social media graphics for each month to supplement their social media calendar. Additional content and information can be found on the [Currents page](#) of the AMP website or AMP's [YouTube page](#).

If you have questions or need advice, please feel free to contact me at hkarg@amppartners.org or 614.540.6407. If you need help downloading content or accessing the Public Power Connections page, please contact Bethany Kiser at bkiser@amppartners.org or 614.540.0945.

Energy market update

By Jerry Willman - assistant vice president of energy marketing

The January 2020 natural gas contract increased \$0.085/MMBtu to close at \$2.328 yesterday. The EIA reported a withdrawal of 73 Bcf for the week ending Dec. 6, which was below market expectations of -77 Bcf. The year-ago withdrawal was 75 Bcf and the five-year average is -68. Storage is now 3.518 Tcf, which is about 20 percent above a year ago and flat with the five-year average. The winter withdrawal running total of -214 Bcf compares to the five-year average of -198.

On-peak power prices for 2020 at AD Hub closed yesterday at \$32.30/MWh, which decreased \$0.62/MWh for the week.

| On Peak (16 hour) prices into AEP/Dayton hub | | | | |
|--|---------|---------|---------|---------|
| Week ending Dec. 13 | | | | |
| MON | TUE | WED | THU | FRI |
| \$23.94 | \$30.40 | \$31.73 | \$30.61 | \$26.80 |
| Week ending Dec. 6 | | | | |
| MON | TUE | WED | THU | FRI |
| \$27.99 | \$25.84 | \$25.52 | \$27.21 | \$24.58 |
| AEP/Dayton 2020 5x16 price as of Dec. 12 — \$32.30 | | | | |
| AEP/Dayton 2020 5x16 price as of Dec. 5 — \$32.92 | | | | |

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) remained offline this week for its planned maintenance outage.

Stewart presented with Hard Hat Safety Award

By Scott McKenzie - director of member training and safety

Frank Stewart, troubleman lineworker for the City of Cleveland, was presented with the AMP Hard Hat Safety Award this week. Stewart was selected for this award because of his excellent commitment to safety in the workplace.

Please join me in congratulating Frank on his well-deserved award.



Frank Steward (center) is presented with his Hard Hat Safety Award by Bernie Jackson, Cleveland Public Power general manager of operations (left) and Scott McKenzie, AMP director of member training and safety (right).

AMP not issuing 2020 calendars

By Holly Karg

After hearing from member communities on whether the AMP annual calendar is an added value, the Board of Trustees voted to eliminate the production of the calendar for 2020. This decision is expected save hours of staff resources, and allows efforts to focus elsewhere.

Security tip - "Your subscription has ended" Netflix phishing campaign

By Jared Price - vice president of information technology and CTO



Since most people are familiar with the popular streaming service, the bad guys often use Netflix as bait in phishing attacks. One recent Netflix scam starts with an email claiming that you've missed a payment and that your subscription has ended. You're instructed to use the links in the email to log in to your account and fix your billing information.

The emails in this particular phishing campaign usually include misspellings and improper grammar. But if you fail to notice these clues and proceed to click the link in the email, you're brought to a fake login page. The login page looks legitimate and so does the page where you are told to enter your payment card details.

Don't fall for it! Remember the following to help stay safe online:

- Never click on links in an email you weren't expecting.
- When you receive an email asking you to log in to an account or online service that you use, log in to your account through your browser-not through links in the email. This way, you can ensure you're logging into the real website.
- Be wary of emails with spelling or grammar errors, especially when it supposedly came from a reputable source.



SAVE THE DATE

APPA 2020
Legislative Rally
Feb. 24-26
Washington, D.C.



The 2020 Public Power Lineworkers Rodeo is coming up! Mark your calendar with these important dates:

Competitor Registration

Opens: November 5

Early-Bird Registration Ends: March 6

Closes: March 20

Volunteer Registration (Judges, Greeters/Auditors, General)

Opens: November 5

Closes: March 27

Hotel Reservations

Crowne Plaza Kansas City Downtown

Now Open

Close: March 26

FAQ Submissions

Open: November 5

Closers: March 27

Onsite Rodeo Registration/Pre-Rodeo Training Classes/Indoor Vendor Expo

April 17

Crowne Plaza Kansas City Downtown

Kansas City, MO

Lineworkers Training Courses

4 classes (2 hours each)

Crowne Plaza Kansas City Downtown

April 17

2020 Public Power Lineworkers Rodeo Competition

National Agricultural Center & Hall of Fame in Bonner Springs, KS

April 18

Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

Town of Bedford seeks applicants for assistant right-of-way supervisor

The Town of Bedford is seeking applicants for the position of assistant right-of-way supervisor. Applicants must be experienced in trimming, climbing and working around electric hazards. Class A CDL required and the ability to operate a bucket truck, chain saws and other right-of-way clearing equipment. Ability to supervise right-of-way crew and promote on the job safety. Compensation based on experience and skill level. Salary up to \$45,760 annually with benefits package to include health insurance, retirement, life insurance and annual leave.

Applications are available online at www.bedfordva.gov. Submit a completed town application online or mail to: Human Resources, 215 E. Main St., Bedford, VA 24523. Applications will be accepted until the position is filled. Resumes alone are not accepted and must be sent in with application. EOE

Qualifications

Must have a Class A CDL (or obtain a CDL in first year of employment) and be experienced right-of-way trimmer.

Borough of Grove City truck for sale by bid

The Borough of Grove City offers the following truck for sale by bid: 2000 model year Ford F750 chassis with Altec D845A Digger/Derrick. The truck has 10,101 miles on the chassis and is in good condition. Most recent ANSI and Dielectric test on Jan. 15, 2019. Front bumper mounted winch and take up reel.

For more information please contact Tanya Pollard, Grove City Borough secretary by calling 724.458.7060 extension 105 or by email at Tanya@GroveCityOnline.com.



City of Marshall seeks applicant for assistant director of electric utilities

The City of Marshall is a quaint Norman Rockwell style community with a population of 7,068 in lower, central Michigan. Located less than one hour from the campuses of the University of Michigan and Michigan State University, two hours from Detroit and beautiful Lake Michigan, and three hours from Chicago. The City has installed a fiber to the premise system to every property in the city with symmetrical speeds up to 10 mbps.

The community is seeing unusual growth with over \$1 billion of industrial growth. Click [here](#) to view the Choose Marshall video. Located at the intersection of I-94 and I-69, the crossroads of international

highways, the city is preparing for large industrial and residential growth with a 1,000-acre mega industrial site. The downtown district is 97 percent commercially occupied. The city has the largest National Historic Landmark District in Michigan with many neighborhoods of historic homes.

In the next three years, it is anticipated a peak-demand growth from 23 MW to 123 MW. The city will be constructing infrastructure to meet this demand. A privately developed dual unit 500 MW gas fired power plant is proposed in the city. A complete job description can be found at www.cityofmarshall.com

Qualifications for the Assistant Director of Electric Utilities position include a degree in electrical engineering or a closely-related field, and a minimum of three to five years of experience working for an electric utility with supervisory or executive leadership responsibilities. A State of Michigan licensed professional engineer desired. Annual salary of \$80,000 with excellent benefits.

To apply for this position, submit a cover letter, resume and professional references to HumanResources@cityofmarshall.com.

The City of Marshall is an Equal Opportunity Employer. Position open until filled.

Opportunities available at AMP

AMP is seeking applicants for the following positions:

Environmental compliance specialist

American Municipal Power, Inc.

STAY CONNECTED



www.ampppartners.org



CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151

KELLY O'BOYLE, FINANCE DIRECTOR

phone (419) 599-1235

fax (419)-599-8393

Web Page: www.napoleonohio.com

Email: koboyle@napoleonohio.com

DATE: December 16, 2019
TO: Members of City Council; Jason P. Maassel, Mayor;
Joel L. Mazur, City Manager; Billy D. Harmon, City Law Director
FROM: Kelly O'Boyle, Finance Director
SUBJECT: Official Approval in Minutes of Various – **2019 Financial Reports**

Listed below are General Financial Reports and Other Information currently included for your review and approval to be recorded in City Council minutes:

Reports for your consideration, review and approval:

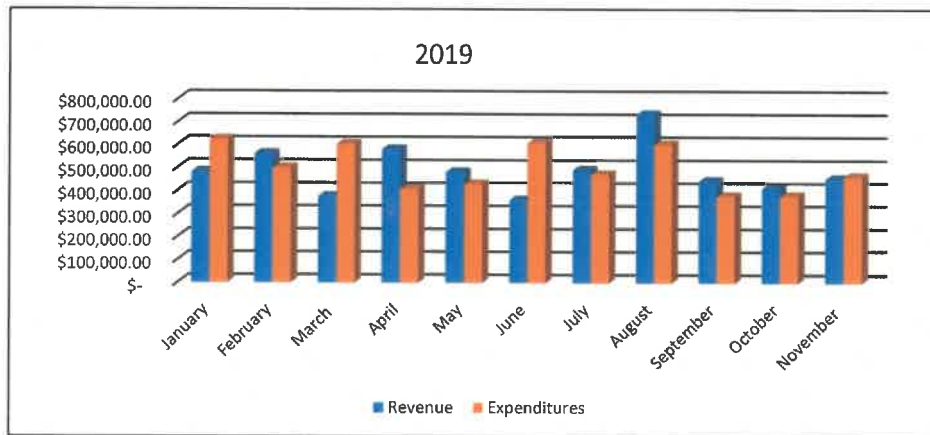
- ❖ Summary Information for the General Fund through November 2019 – please note the revenue is under the expenditures by \$95,048.44
- ❖ Payroll Summary Report by Department for the following periods:
Payroll for November 22, 2019 - \$265,912.20 w/YTD - \$6,389,117.10
Payroll for December 6, 2019 - \$303,883.93 w/YTD - \$6,693,001.03
- ❖ KWH Tax Report for Month and Payment:
Electric KWH Tax Paid for November 2019=State \$7,753.00 and City \$40,157.00
- ❖ Income Tax Revenue Report for Month Ending:
Month Ending – 11/30/2019 = \$388,390.79 w/YTD - \$4,189,250.52
NOTE: Original Budget estimate for 2019 is \$4,100,000. We are 5.3% higher than collection at this same time last year. The percent collected of the estimate is 102.2%.
- ❖ Interest Earnings Posted by Fund Report:
Month Ending –11/30/2019 = \$9,370.72 w/YTD - \$337,155.33. Of the \$9,370.72, \$3,340.14 goes to the General Fund and \$6,030.58 to the Outside General Funds.
- ❖ Other Periodic Reports for Council Review and/or Approval:
 1. Ohio Department of Public Safety Bureau of Motor Vehicles-Vehicle Registration Tax Distribution for November 2019
 2. Ohio Gas Energy Services -November 2019 CEP Transportation -Pool #15 Napoleon = \$121,452.54
 3. Under \$25K Supplemental approved by Joel and myself – passed around at the December 2nd Council Meeting

I respectfully request a motion for the record to accept and approve the reports as presented. Thank you for your consideration, please let me know if you have any questions.

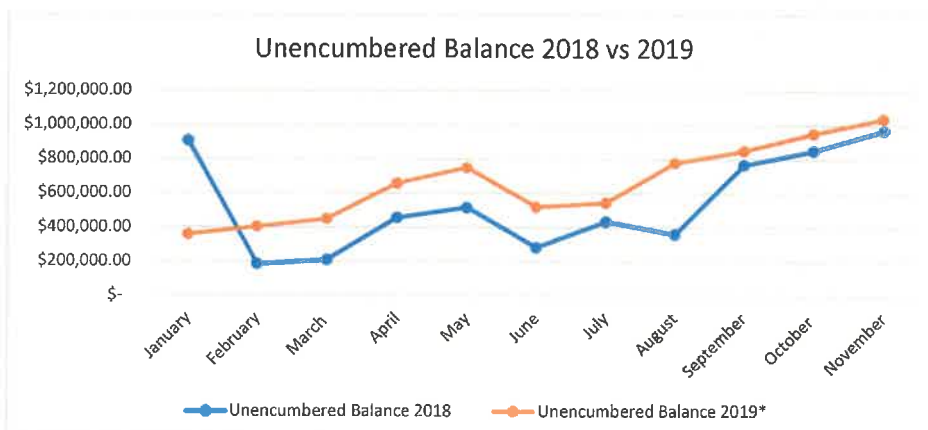
Attachments

GENERAL FUND

| | 2019 Actual Revenue | 2019 Actual Expenditures | Over/(Under) Revenue |
|-----------|------------------------|-----------------------------|-----------------------|
| January | \$ 484,136.88 | \$ 624,273.77 | \$ (140,136.89) |
| February | \$ 562,788.35 | \$ 502,416.23 | \$ 60,372.12 |
| March | \$ 377,623.60 | \$ 604,999.93 | \$ (227,376.33) |
| April | \$ 581,426.58 | \$ 410,460.65 | \$ 170,965.93 |
| May | \$ 482,363.70 | \$ 430,488.71 | \$ 51,874.99 |
| June | \$ 360,880.75 | \$ 609,995.67 | \$ (249,114.92) |
| July | \$ 492,371.83 | \$ 472,943.66 | \$ 19,428.17 |
| August | \$ 733,676.96 | \$ 604,119.63 | \$ 129,557.33 |
| September | \$ 443,920.34 | \$ 378,674.83 | \$ 65,245.51 |
| October | \$ 412,828.22 | \$ 379,867.94 | \$ 32,960.28 |
| November | \$ 454,378.74 | \$ 463,203.37 | \$ (8,824.63) |
| | \$ 5,386,395.95 | \$ 5,481,444.39 | \$ (95,048.44) |



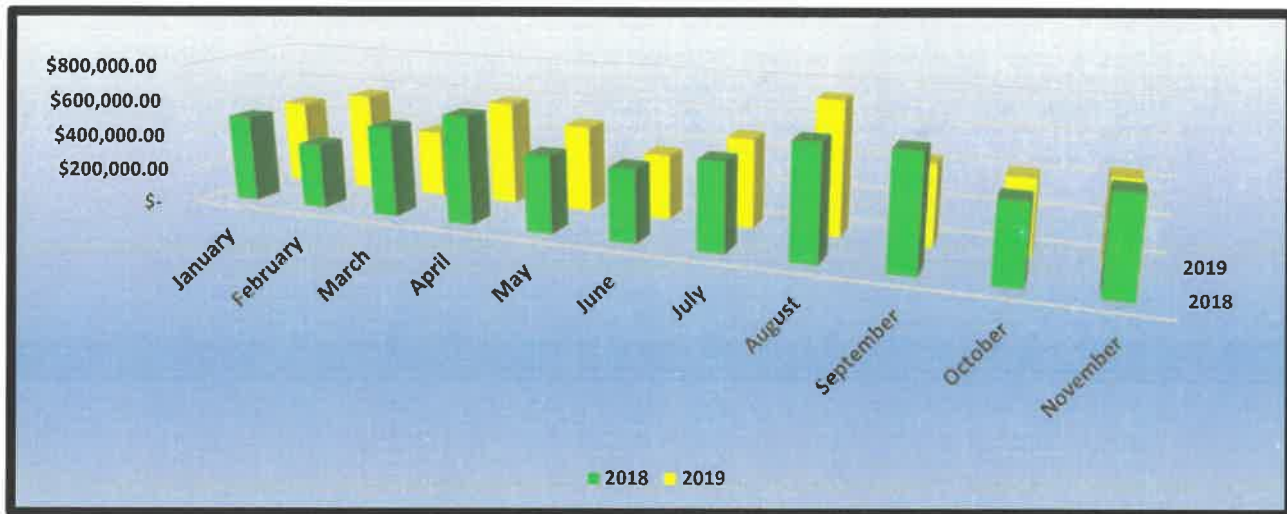
| | 2018 | 2019* | Difference |
|-----------|---------------|-----------------|-----------------|
| January | \$ 907,435.04 | \$ 358,709.76 | \$ (548,725.28) |
| February | \$ 185,314.19 | \$ 403,778.41 | \$ 218,464.22 |
| March | \$ 209,473.62 | \$ 449,942.17 | \$ 240,468.55 |
| April | \$ 456,714.08 | \$ 659,086.61 | \$ 202,372.53 |
| May | \$ 516,097.31 | \$ 750,366.15 | \$ 234,268.84 |
| June | \$ 281,500.81 | \$ 521,093.66 | \$ 239,592.85 |
| July | \$ 434,454.57 | \$ 545,584.78 | \$ 111,130.21 |
| August | \$ 360,970.97 | \$ 780,011.78 | \$ 419,040.81 |
| September | \$ 768,326.10 | \$ 850,471.54 | \$ 82,145.44 |
| October | \$ 850,203.29 | \$ 949,990.73 | \$ 99,787.44 |
| November | \$ 967,613.52 | \$ 1,036,105.71 | \$ 68,492.19 |



* 2019 does not include all Health Care encumbrances

GENERAL FUND REVENUE COMPARISON 2018 VS. 2019

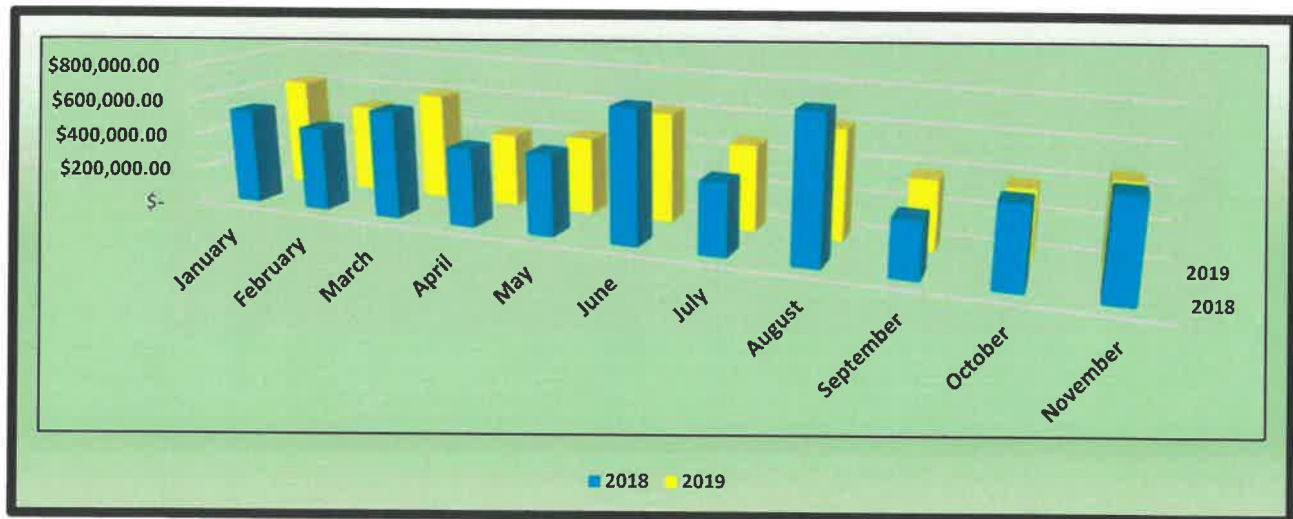
| | 2018 | 2019 | Over/(Under) | Percent Change |
|--------------|------------------------|------------------------|-----------------------|----------------|
| January | \$ 492,071.97 | \$ 484,136.88 | \$ (7,935.09) | -1.61% |
| February | \$ 364,807.85 | \$ 562,788.35 | \$ 197,980.50 | 54.27% |
| March | \$ 503,759.59 | \$ 377,623.60 | \$ (126,135.99) | -25.04% |
| April | \$ 602,516.64 | \$ 581,426.58 | \$ (21,090.06) | -3.50% |
| May | \$ 425,255.08 | \$ 482,363.70 | \$ 57,108.62 | 13.43% |
| June | \$ 398,025.36 | \$ 360,880.75 | \$ (37,144.61) | -9.33% |
| July | \$ 481,312.10 | \$ 492,371.83 | \$ 11,059.73 | 2.30% |
| August | \$ 618,508.00 | \$ 733,676.96 | \$ 115,168.96 | 18.62% |
| September | \$ 615,715.23 | \$ 443,920.34 | \$ (171,794.89) | -27.90% |
| October | \$ 423,032.56 | \$ 412,828.22 | \$ (10,204.34) | -2.41% |
| November | \$ 508,565.69 | \$ 454,378.74 | \$ (54,186.95) | -10.65% |
| TOTAL | \$ 5,433,570.07 | \$ 5,386,395.95 | \$ (47,174.12) | -0.87% |



| | YTD -11/30/18 | YTD -11/30/19 | Difference | Percent Change |
|-------------------------|-----------------|-----------------|----------------|----------------|
| Income Tax-Transfer | \$ 1,947,961.25 | \$ 2,055,792.77 | \$ 107,831.52 | 5.54% |
| Transfers -In (KWH Tax) | \$ 180,000.00 | \$ 125,000.00 | \$ (55,000.00) | -30.56% |

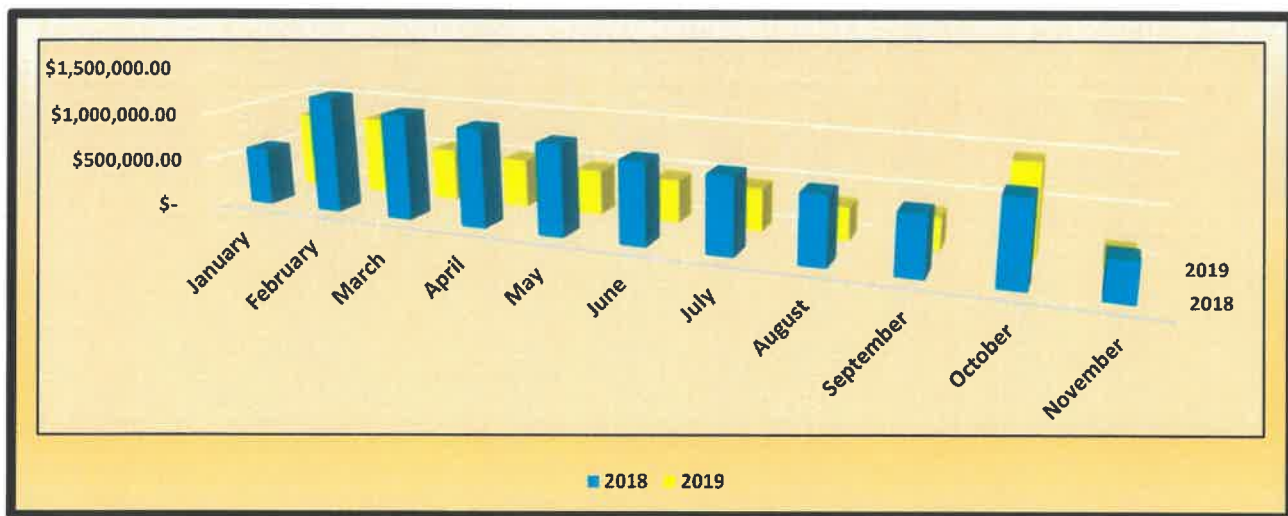
GENERAL FUND EXPENDITURE COMPARISON 2018 VS. 2019

| | 2018 | 2019 | Over/(Under) | Percent Change |
|--------------|------------------------|------------------------|------------------------|----------------|
| January | \$ 535,456.41 | \$ 624,273.77 | \$ 88,817.36 | 16.59% |
| February | \$ 464,886.29 | \$ 502,416.23 | \$ 37,529.94 | 8.07% |
| March | \$ 599,446.44 | \$ 604,999.93 | \$ 5,553.49 | 0.93% |
| April | \$ 432,645.95 | \$ 410,460.65 | \$ (22,185.30) | -5.13% |
| May | \$ 447,646.09 | \$ 430,488.71 | \$ (17,157.38) | -3.83% |
| June | \$ 728,658.17 | \$ 609,995.67 | \$ (118,662.50) | -16.29% |
| July | \$ 388,231.95 | \$ 472,943.66 | \$ 84,711.71 | 21.82% |
| August | \$ 783,126.26 | \$ 604,119.63 | \$ (179,006.63) | -22.86% |
| September | \$ 303,015.18 | \$ 378,674.83 | \$ 75,659.65 | 24.97% |
| October | \$ 431,408.67 | \$ 379,867.94 | \$ (51,540.73) | -11.95% |
| November | \$ 518,842.77 | \$ 463,203.37 | \$ (55,639.40) | -10.72% |
| TOTAL | \$ 5,633,364.18 | \$ 5,481,444.39 | \$ (151,919.79) | -2.70% |



GENERAL FUND ENCUMBRANCE COMPARISON 2018 VS. 2019

| | 2018 | 2019 | Over/(Under) | Percent Change |
|-----------|-----------------|---------------|-----------------|----------------|
| January | \$ 606,849.84 | \$ 807,774.88 | \$ 200,925.04 | 33.11% |
| February | \$ 1,228,892.25 | \$ 823,078.35 | \$ (405,813.90) | -33.02% |
| March | \$ 1,109,045.97 | \$ 549,538.26 | \$ (559,507.71) | -50.45% |
| April | \$ 1,031,676.20 | \$ 511,359.75 | \$ (520,316.45) | -50.43% |
| May | \$ 949,901.96 | \$ 471,955.20 | \$ (477,946.76) | -50.32% |
| June | \$ 853,865.65 | \$ 452,112.77 | \$ (401,752.88) | -47.05% |
| July | \$ 793,992.04 | \$ 447,049.82 | \$ (346,942.22) | -43.70% |
| August | \$ 702,857.38 | \$ 342,180.15 | \$ (360,677.23) | -51.32% |
| September | \$ 608,202.30 | \$ 336,965.90 | \$ (271,236.40) | -44.60% |
| October | \$ 850,203.29 | \$ 949,990.73 | \$ 99,787.44 | 11.74% |
| November | \$ 390,261.69 | \$ 175,467.38 | \$ (214,794.31) | -55.04% |



| | | PAYROLL NOVEMBER 22, 2019 | | | | |
|------------------------------------|--------------------|---------------------------|--------------------|--|----------------|-----------------|
| | <u>Current Pay</u> | <u>Current Pay</u> | <u>Current Pay</u> | | <u>YTD</u> | <u>YTD</u> |
| <u>Department</u> | <u>Regular</u> | <u>Overtime</u> | <u>Gross Pay</u> | | <u>Regular</u> | <u>Overtime</u> |
| City Council/Legislative | \$2,587.80 | \$0.00 | \$2,587.80 | | \$32,778.80 | \$0.00 |
| Mayor/Executive | \$568.33 | \$0.00 | \$568.33 | | \$13,639.92 | \$0.00 |
| City Manager/Administration | \$6,950.59 | \$0.00 | \$6,950.59 | | \$164,612.24 | \$0.00 |
| Human Resource | \$2,641.60 | \$0.00 | \$2,641.60 | | \$61,003.75 | \$0.00 |
| Law Director/Administration | \$5,869.70 | \$0.00 | \$5,869.70 | | \$138,970.07 | \$0.00 |
| Finance/Administration | \$11,983.63 | \$0.00 | \$11,983.63 | | \$325,468.56 | \$2,983.78 |
| Finance/Income Tax Department | \$3,187.20 | \$0.00 | \$3,187.20 | | \$80,345.90 | \$1,290.14 |
| Finance/Utility Billing Collection | \$3,678.20 | \$0.00 | \$3,678.20 | | \$80,817.07 | \$162.14 |
| Management Information System | \$3,991.10 | \$29.61 | \$4,020.71 | | \$90,176.80 | \$690.38 |
| Engineering/City Engineer | \$7,614.60 | \$215.87 | \$7,830.47 | | \$189,906.75 | \$3,199.03 |
| Municipal Court/Judicial | \$15,048.79 | \$0.00 | \$15,048.79 | | \$361,071.39 | \$0.00 |
| Police Safety Services | \$47,397.10 | \$3,367.50 | \$50,764.60 | | \$1,079,685.96 | \$46,218.64 |
| Fire/Safety Services | \$28,098.34 | \$632.59 | \$28,730.93 | | \$634,266.93 | \$29,025.96 |
| Parks/Administration | \$2,566.87 | \$0.00 | \$2,566.87 | | \$73,178.45 | \$0.00 |
| Recreation/Golf Operating | \$2,905.49 | \$0.00 | \$2,905.49 | | \$111,085.75 | \$0.00 |
| New Pool Operating | \$850.43 | \$0.00 | \$850.43 | | \$8,456.43 | \$0.00 |
| Recreation/Pool Operating | \$223.36 | \$0.00 | \$223.36 | | \$33,842.08 | \$0.00 |
| Recreation/ Programs | \$6,142.38 | \$158.86 | \$6,301.24 | | \$156,811.59 | \$13,336.35 |
| Cemetery/Grounds | \$2,009.98 | \$0.00 | \$2,009.98 | | \$58,870.20 | \$3,312.22 |
| Streets Maintenance | \$4,918.62 | \$0.00 | \$4,918.62 | | \$125,098.75 | \$2,645.43 |
| Ice & Snow Removal | \$392.16 | \$1,280.09 | \$1,672.25 | | \$9,364.55 | \$11,750.17 |
| Service Storm | \$0.00 | \$0.00 | \$0.00 | | \$2,449.38 | \$223.00 |
| Service/Buildings, Properties | \$2,236.30 | \$0.00 | \$2,236.30 | | \$54,936.48 | \$448.79 |
| Service/Central Garage | \$4,566.26 | \$428.34 | \$4,994.60 | | \$103,736.70 | \$4,895.78 |
| Electric/Distribution | \$37,679.86 | \$1,947.26 | \$39,627.12 | | \$895,347.84 | \$58,680.04 |
| Water Treatment Plant | \$13,800.04 | \$16.45 | \$13,816.49 | | \$330,989.28 | \$6,462.69 |
| Water Distribution System | \$11,689.00 | \$0.00 | \$11,689.00 | | \$292,697.14 | \$9,520.06 |
| Sewer WWT Plant Operations | \$13,443.41 | \$153.31 | \$13,596.72 | | \$344,118.60 | \$8,039.02 |
| Sewer (WWT) Collection System | \$1,920.99 | \$0.00 | \$1,920.99 | | \$45,645.74 | \$0.00 |
| Sewer Cleaning & Improvement | \$4,840.25 | \$0.00 | \$4,840.25 | | \$104,693.90 | \$2,022.04 |
| Sanitation Collection & Disposal | \$4,787.79 | \$0.00 | \$4,787.79 | | \$122,224.97 | \$1,531.28 |
| Sanitation Special Refuse Service | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| Sanitation Recycling Programs | \$3,092.15 | \$0.00 | \$3,092.15 | | \$54,489.01 | \$1,899.18 |
| TOTAL GROSS PAY | \$257,682.32 | \$8,229.88 | \$265,912.20 | | \$6,180,780.98 | \$208,336.12 |
| TOTAL GROSS PAY | \$240,061.14 | \$5,550.78 | \$245,611.92 | | \$5,910,722.27 | \$213,433.17 |
| | | | | | | \$6,124,155.44 |

| | PAYROLL DECEMBER 6, 2019 | | | | | |
|------------------------------------|--------------------------|-------------|--------------|--|----------------|--------------|
| | Current Pay | Current Pay | Current Pay | | YTD | YTD |
| Department | Regular | Overtime | Gross Pay | | Regular | Overtime |
| City Council/Legislative | \$0.00 | \$0.00 | \$0.00 | | \$32,778.80 | \$0.00 |
| Mayor/Executive | \$568.33 | \$0.00 | \$568.33 | | \$14,208.25 | \$0.00 |
| City Manager/Administration | \$7,007.48 | \$0.00 | \$7,007.48 | | \$171,619.72 | \$0.00 |
| Human Resource | \$2,641.60 | \$0.00 | \$2,641.60 | | \$63,645.35 | \$0.00 |
| Law Director/Administration | \$5,869.70 | \$0.00 | \$5,869.70 | | \$144,839.77 | \$0.00 |
| Finance/Administration | \$11,983.64 | \$0.00 | \$11,983.64 | | \$337,452.20 | \$2,983.78 |
| Finance/Income Tax Department | \$3,187.20 | \$7.51 | \$3,194.71 | | \$83,533.10 | \$1,297.65 |
| Finance/Utility Billing Collection | \$3,678.22 | \$0.00 | \$3,678.22 | | \$84,495.29 | \$162.14 |
| Management Information System | \$3,991.10 | \$0.00 | \$3,991.10 | | \$94,167.90 | \$690.38 |
| Engineering/City Engineer | \$7,614.60 | \$551.66 | \$8,166.26 | | \$197,521.35 | \$3,750.69 |
| Municipal Court/Judicial | \$14,859.03 | \$0.00 | \$14,859.03 | | \$375,930.42 | \$0.00 |
| Police Safety Services | \$84,211.14 | \$3,250.14 | \$87,461.28 | | \$1,163,897.10 | \$49,468.78 |
| Fire/Safety Services | \$29,936.82 | \$1,354.85 | \$31,291.67 | | \$664,203.75 | \$30,380.81 |
| Parks/Administration | \$2,566.87 | \$0.00 | \$2,566.87 | | \$75,745.32 | \$0.00 |
| Recreation/Golf Operating | \$2,603.06 | \$0.00 | \$2,603.06 | | \$113,688.81 | \$0.00 |
| New Pool Operating | \$850.43 | \$0.00 | \$850.43 | | \$9,306.86 | \$0.00 |
| Recreation/Pool Operating | \$214.20 | \$0.00 | \$214.20 | | \$34,056.28 | \$0.00 |
| Recreation/ Programs | \$5,425.49 | \$243.59 | \$5,669.08 | | \$162,237.08 | \$13,579.94 |
| Cemetery/Grounds | \$2,043.05 | \$0.00 | \$2,043.05 | | \$60,913.25 | \$3,312.22 |
| Streets Maintenance | \$5,714.31 | \$285.07 | \$5,999.38 | | \$130,813.06 | \$2,930.50 |
| Ice & Snow Removal | \$0.00 | \$0.00 | \$0.00 | | \$9,364.55 | \$11,750.17 |
| Service Storm | \$0.00 | \$0.00 | \$0.00 | | \$2,449.38 | \$223.00 |
| Service/Buildings, Properties | \$2,236.30 | \$0.00 | \$2,236.30 | | \$57,172.78 | \$448.79 |
| Service/Central Garage | \$4,972.19 | \$270.08 | \$5,242.27 | | \$108,708.89 | \$5,165.86 |
| Electric/Distribution | \$37,707.52 | \$2,167.24 | \$39,874.76 | | \$933,055.36 | \$60,847.28 |
| Water Treatment Plant | \$13,607.88 | \$286.56 | \$13,894.44 | | \$344,597.16 | \$6,749.25 |
| Water Distribution System | \$11,634.86 | \$1,410.18 | \$13,045.04 | | \$304,332.00 | \$10,930.24 |
| Sewer WWT Plant Operations | \$13,554.92 | \$188.43 | \$13,743.35 | | \$357,673.52 | \$8,227.45 |
| Sewer (WWT) Collection System | \$1,920.99 | \$0.00 | \$1,920.99 | | \$47,566.73 | \$0.00 |
| Sewer Cleaning & Improvement | \$4,810.81 | \$0.00 | \$4,810.81 | | \$109,504.71 | \$2,022.04 |
| Sanitation Collection & Disposal | \$4,787.79 | \$232.85 | \$5,020.64 | | \$127,012.76 | \$1,764.13 |
| Sanitation Special Refuse Service | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| Sanitation Recycling Programs | \$3,092.14 | \$344.10 | \$3,436.24 | | \$57,581.15 | \$2,243.28 |
| TOTAL GROSS PAY | \$293,291.67 | \$10,592.26 | \$303,883.93 | | \$6,474,072.65 | \$218,928.38 |
| TOTAL GROSS PAY 12-7-18 | \$279,638.91 | \$7,494.88 | \$287,133.79 | | \$6,190,361.18 | \$220,928.05 |

Account Name Total KWH Code Amount KWH Unm KWH Days

PERIOD ENDING:

** Grand Totals Ct 5941

NOVEMBER, 2019

| Code | Tax | KWH | Unmeter KWH | Total KWH |
|----------------|-----------|-----------|-------------|-----------|
| CITY!T1 | 14,565.61 | 3,111,467 | 24,389 | 3,135,856 |
| CITY!T2 | 5,739.11 | 1,357,948 | 13,100 | 1,371,048 |
| CITY!T3 | 19,852.28 | 5,453,426 | 15,521 | 5,468,947 |
| CITY TOTAL | 40,157.00 | 9,922,841 | 53,010 | 9,975,851 |
| CITY OFFSET | 0.00 | | | |
| CITY NONOFFSET | 40,157.00 | | | |
| OHIO!S1 | 5,066.71 | 1,083,441 | 6,298 | 1,089,739 |
| OHIO!S2 | 996.01 | 237,725 | 0 | 237,725 |
| OHIO!S3 | 1,690.27 | 465,640 | 0 | 465,640 |
| OHIO TOTAL | 7,752.99 | 1,786,806 | 6,298 | 1,793,104 |
| OHIO OFFSET | 0.00 | | | |
| OHIO NONOFFSET | 7,752.99 | | | |

<- Inside City Tax

CITY OF NAPOLEON, OHIO 912000063
STATE KWH FILING VIA OHIO GATEWAY (ROUNDED)

1,089,739 X \$0.00465 / kWH = \$ 5,067
237,725 X \$0.00419 / kWH = \$ 996
465,640 X \$0.00363 / kWH = \$ 1,690

<- Outside City Tax

\$ 7,753
=====

TAX TOTAL 47,909.99
 OFFSET TOTAL 0.00
 NONOFFSET TOTAL 47,909.99
 TOTAL METERED 11,709,647
 TOTAL UNMETERED 59,308
 TOTAL KWH TAXED 11,768,955

(a) Computed and paid is higher than kwh tax listed on the printed report.

Inside City Tax – Tax on kWH

500-9900-59480 Transfer – to 180 kWH (GF) Tax Fund \$ 40,157.00

Outside City Tax – Tax on kWH (Sent to State of Ohio)

500-6110-56200 kWH Tax – Treasurer of State \$ 7,753.00

(State Total Rounded to Nearest Whole Dollar)

CITY OF NAPOLEON
INCOME TAX RECEIPT SUMMARY
30 NOV 2019

| | 2015 Year-to-date | 2016 Year-to-date | 2017 Year-to-date | 2018 Year-to-date | 2019 Month-to-date | 2019 Year-to-date | 2019 vs 2018 Year change | 2019 vs 2018 Year percent |
|-------------|----------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|-----------------------------|------------------------------|
| July | | | | | | | | |
| Resident | 454,210.54 | 542,093.97 | 534,180.25 | 493,700.24 | 22,117.40 | 515,010.32 | 21,310.08 | 4.3 |
| Business | 384,470.52 | 530,416.02 | 417,331.61 | 234,385.81 | 12,873.16 | 244,197.32 | 9,811.51 | 4.1 |
| Withholding | 1,879,195.31 | 2,293,888.12 | 1,990,856.33 | 1,944,006.85 | 381,488.32 | 2,004,933.98 | 60,927.13 | 3.1 |
| | 2,717,876.37 | 3,366,398.11 | 2,942,368.19 | 2,672,092.90 | 416,478.88 | 2,764,141.62 | 92,048.72 | 3.4 |
| August | | | | | | | | |
| Resident | 474,038.53 | 563,614.19 | 560,308.24 | 524,970.72 | 29,317.60 | 544,327.92 | 19,357.20 | 3.6 |
| Business | 390,186.93 | 538,272.02 | 425,186.55 | 266,966.30 | 12,127.06 | 256,324.38 | -10,641.92 | -3.9 |
| Withholding | 2,214,115.25 | 2,456,579.02 | 2,163,943.87 | 2,203,850.44 | 273,771.92 | 2,278,705.90 | 74,855.46 | 3.3 |
| | 3,078,340.71 | 3,558,465.23 | 3,149,438.66 | 2,995,787.46 | 315,216.58 | 3,079,358.20 | 83,570.74 | 2.7 |
| September | | | | | | | | |
| Resident | 503,629.14 | 615,332.90 | 608,012.27 | 572,107.67 | 67,175.01 | 611,502.93 | 39,395.26 | 6.8 |
| Business | 566,602.70 | 663,684.10 | 555,301.09 | 316,044.74 | 58,781.90 | 315,106.28 | -938.46 | -0.2 |
| Withholding | 2,312,804.13 | 2,637,900.15 | 2,349,275.27 | 2,432,508.73 | 276,411.32 | 2,555,117.22 | 122,608.49 | 5.0 |
| | 3,383,035.97 | 3,916,917.15 | 3,512,588.63 | 3,320,661.14 | 402,368.23 | 3,481,726.43 | 161,065.29 | 4.8 |
| October | | | | | | | | |
| Resident | 539,647.51 | 662,688.58 | 641,153.11 | 607,968.87 | 31,741.06 | 643,243.99 | 35,275.12 | 5.8 |
| Business | 571,878.84 | 671,197.91 | 567,571.63 | 325,084.95 | 8,121.09 | 323,227.37 | -1,857.58 | -0.5 |
| Withholding | 2,643,128.22 | 3,051,625.01 | 2,725,115.89 | 2,733,373.60 | 279,271.15 | 2,834,388.37 | 101,014.77 | 3.6 |
| | 3,754,654.57 | 4,385,511.50 | 3,933,840.63 | 3,666,427.42 | 319,133.30 | 3,800,859.73 | 134,432.31 | 3.6 |
| November | | | | | | | | |
| Resident | 565,829.95 | 683,216.50 | 678,248.63 | 627,834.42 | 30,695.51 | 673,939.50 | 46,105.08 | 7.3 |
| Business | 579,815.32 | 673,915.18 | 571,030.78 | 337,301.17 | 63,446.28 | 386,673.65 | 49,372.48 | 14.6 |
| Withholding | 3,001,320.46 | 3,229,196.45 | 2,957,604.98 | 3,012,096.94 | 294,249.00 | 3,128,637.37 | 116,540.43 | 3.8 |
| | 4,146,965.73 | 4,586,328.13 | 4,206,884.39 | 3,977,232.53 | 388,390.79 | 4,189,250.52 | 212,017.99 | 5.3 |
| December | | | | | | | | |
| Resident | 603,720.62 | 726,443.17 | 727,043.20 | 667,356.50 | 10,567.52 | 684,507.02 | 17,150.52 | 2.5 |
| Business | 608,345.13 | 807,937.69 | 727,124.68 | 390,875.33 | 23,145.79 | 409,819.44 | 18,944.11 | 4.8 |
| Withholding | 3,021,850.71 | 3,372,316.95 | 3,162,577.79 | 3,242,456.59 | 9,416.02 | 3,138,053.39 | -104,403.20 | -3.2 |
| | 4,233,916.46 | 4,906,697.81 | 4,616,745.67 | 4,300,688.42 | 43,129.33 | 4,232,379.85 | -68,308.57 | -1.5 |

CITY OF NAPOLEON
INCOME TAX RECEIPT SUMMARY
30 NOV 2019

| | 2015 Year-to-date | 2016 Year-to-date | 2017 Year-to-date | 2018 Year-to-date | 2019 Month-to-date | 2019 Year-to-date | 2019 vs 2018 Year change | 2019 vs 2018 Year percent |
|-------------|----------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|-----------------------------|------------------------------|
| January | | | | | | | | |
| Resident | 23,648.76 | 31,601.64 | 39,127.65 | 25,821.11 | 38,911.67 | 38,911.67 | 13,090.56 | 50.6 |
| Business | 33,717.68 | 132,701.91 | 4,782.00 | 22,878.31 | 18,615.00 | 18,615.00 | -4,263.31 | -18.6 |
| Withholding | 399,808.72 | 425,215.62 | 427,792.03 | 400,965.53 | 346,292.37 | 346,292.37 | -54,673.16 | -13.6 |
| | 457,175.16 | 589,519.17 | 471,701.68 | 449,664.95 | 403,819.04 | 403,819.04 | -45,845.91 | -10.1 |
| February | | | | | | | | |
| Resident | 58,648.84 | 93,834.93 | 85,094.51 | 61,539.97 | 33,985.16 | 72,896.83 | 11,356.86 | 18.4 |
| Business | 118,413.64 | 149,498.00 | 29,952.97 | 33,045.16 | 12,133.08 | 30,748.08 | -2,297.08 | -6.9 |
| Withholding | 757,785.75 | 897,731.18 | 634,610.69 | 619,339.34 | 280,579.95 | 626,872.32 | 7,532.98 | 1.2 |
| | 934,848.23 | 1,141,064.11 | 749,658.17 | 713,924.47 | 326,698.19 | 730,517.23 | 16,592.76 | 2.3 |
| March | | | | | | | | |
| Resident | 126,917.00 | 189,314.61 | 156,746.30 | 127,618.59 | 84,458.61 | 157,355.44 | 29,736.85 | 23.3 |
| Business | 159,967.32 | 210,878.50 | 88,932.65 | 85,689.97 | 36,409.71 | 67,157.79 | -18,532.18 | -21.6 |
| Withholding | 776,503.32 | 1,118,092.49 | 815,570.95 | 852,505.34 | 201,236.85 | 828,109.17 | -24,396.17 | -2.8 |
| | 1,063,387.64 | 1,518,285.60 | 1,061,249.90 | 1,065,813.90 | 322,105.17 | 1,052,622.40 | -13,191.50 | -1.2 |
| April | | | | | | | | |
| Resident | 378,652.52 | 436,276.42 | 419,563.59 | 393,245.89 | 254,379.07 | 411,734.51 | 18,488.62 | 4.7 |
| Business | 287,315.44 | 359,253.96 | 271,055.38 | 178,928.95 | 106,163.10 | 173,320.89 | -5,608.06 | -3.1 |
| Withholding | 1,105,593.03 | 1,493,145.76 | 1,182,283.32 | 1,161,734.13 | 334,168.30 | 1,162,277.47 | 543.34 | 0.0 |
| | 1,771,560.99 | 2,288,676.14 | 1,872,902.29 | 1,733,908.97 | 694,710.47 | 1,747,332.87 | 13,423.90 | 0.7 |
| May | | | | | | | | |
| Resident | 404,014.32 | 470,363.26 | 456,542.65 | 421,073.86 | 33,383.15 | 445,117.66 | 24,043.80 | 5.7 |
| Business | 300,526.69 | 372,583.46 | 277,806.11 | 180,319.04 | 14,059.21 | 187,380.10 | 7,061.06 | 3.9 |
| Withholding | 1,469,142.74 | 1,689,857.28 | 1,389,824.95 | 1,394,867.98 | 260,651.61 | 1,422,929.08 | 28,061.10 | 2.0 |
| | 2,173,683.75 | 2,532,804.00 | 2,124,173.71 | 1,996,260.88 | 308,093.97 | 2,055,426.84 | 59,165.96 | 2.9 |
| June | | | | | | | | |
| Resident | 434,488.67 | 518,196.47 | 512,653.31 | 470,668.68 | 47,775.26 | 492,892.92 | 22,224.24 | 4.7 |
| Business | 365,286.76 | 417,286.61 | 406,534.65 | 216,804.28 | 43,944.06 | 231,324.16 | 14,519.88 | 6.6 |
| Withholding | 1,582,720.41 | 1,839,257.34 | 1,577,909.54 | 1,605,443.26 | 200,516.58 | 1,623,445.66 | 18,002.40 | 1.1 |
| | 2,382,495.84 | 2,774,740.42 | 2,497,097.50 | 2,292,916.22 | 292,235.90 | 2,347,662.74 | 54,746.52 | 2.3 |

| 2019 - FISCAL POSTING YEAR -> | | NOVEMBER | | | |
|---|--|------------------------|------------------|-------------------|---------------------|
| FUND NO. | INTEREST ALLOCATION - BY FUND | BOOK BALANCE | PERCENT (%) | TOTAL INTEREST | TOTAL YTD INTEREST |
| | Ordinance 116-97, Passed 12/29/97 | BY FUND | OF FUND | RECEIVED IN | RECEIVED |
| | FUND DESCRIPTION | 1ST OF MONTH | BALANCE "+-" | MONTH | 2019 |
| | INTEREST EARNED FOR MONTH LISTED -> | | GREATER > "0" | \$9,370.72 | \$337,155.33 |
| | | | | | |
| FUNDS ALLOCATING INTEREST TO - 100 GENERAL FUND: | | | | | |
| 100 | General Fund | \$1,220,397.72 | 4.7913% | \$448.98 | \$16,303.70 |
| 101 | General Reserve Balance Fund | \$205,400.00 | 0.8064% | \$75.57 | \$2,855.54 |
| 123 | Special Events Fund | \$190.08 | 0.0007% | \$0.07 | \$7.60 |
| 130 | Economic Development Fund | \$24,933.58 | 0.0979% | \$9.17 | \$510.74 |
| 147 | Unclaimed Monies Fund | \$6,367.12 | 0.0250% | \$2.34 | \$103.61 |
| 170 | Municipal Income Tax Fund | \$31,855.65 | 0.1251% | \$11.72 | \$1,273.49 |
| 180 | KWH Tax Collection Fund | \$143,127.66 | 0.5619% | \$52.65 | \$1,290.98 |
| 195 | Law Library Fund | \$0.00 | 0.0000% | \$0.00 | \$0.00 |
| 210 | EMS Transport Service Fund | \$304,638.56 | 1.1960% | \$112.07 | \$2,360.76 |
| 227 | Napoleon Cemetery Trust Fund | \$70,078.40 | 0.2751% | \$25.78 | \$983.60 |
| 240 | Hotel/Motel (Lodge) Tax Fund | \$8,575.53 | 0.0337% | \$3.16 | \$240.26 |
| 243 | Fire Loss Claims Fund | \$62,000.00 | 0.2434% | \$22.81 | \$701.32 |
| 261 | CDBG Program Income Fund | \$84,554.40 | 0.3320% | \$31.11 | \$1,009.94 |
| 277 | Probation Officer Grant Fund | \$11,228.58 | 0.0441% | \$4.13 | \$100.74 |
| 278 | Court Special Projects Fund | \$274,886.56 | 1.0792% | \$101.13 | \$3,494.21 |
| 279 | Handicap Parking Fines Fund | \$1,100.00 | 0.0043% | \$0.40 | \$15.38 |
| 280 | Certified Police Training Fund | \$19,003.76 | 0.0746% | \$6.99 | \$264.22 |
| 281 | Indigent Drivers Interlock/Alcohol Rehab. Fund | \$58,525.65 | 0.2298% | \$21.53 | \$774.00 |
| 287 | Probation Improvement & Incentive Grant Fund | \$0.00 | 0.0000% | \$0.00 | \$0.00 |
| 288 | Justice Reinv. Incentive Grant Fund | \$16,801.28 | 0.0660% | \$6.18 | \$349.83 |
| 290 | Police Pension Fund | \$1,866.96 | 0.0073% | \$0.68 | \$547.77 |
| 291 | Fire Pension Fund | \$3,459.25 | 0.0136% | \$1.27 | \$274.73 |
| 300 | General Bond Retirement Fund | \$51,825.48 | 0.2035% | \$19.07 | \$442.12 |
| 400 | Capital Improvement Fund | \$793,858.96 | 3.1167% | \$292.06 | \$11,845.94 |
| 401 | Capital Improvement Funding Reserve Fund | \$177,879.33 | 0.6984% | \$65.45 | \$2,472.93 |
| 410 | Fire Facility Training Grant Fund | \$0.00 | 0.0000% | \$0.00 | \$0.42 |
| 500 | Electric Revenue Fund | \$4,908,218.38 | 19.2698% | \$1,805.72 | \$60,479.56 |
| 580 | Meter Deposit Fund | \$552,513.20 | 2.1692% | \$203.27 | \$7,254.81 |
| 600 | Central Garage Rotary Fund | \$45,754.38 | 0.1796% | \$16.83 | \$383.21 |
| | | | | | |
| | Sub Total - Funds - Interest to 100 General Fd. | \$9,079,040.47 | 35.6446% | \$3,340.14 | \$116,341.41 |
| ALLOCATING INTEREST DIRECTLY TO FUNDS AS LISTED: | | | | | |
| 200 | Street (SCM&R) Fund | \$358,651.43 | 1.4081% | \$131.95 | \$3,846.16 |
| 201 | State Highway Fund | \$14,102.87 | 0.0554% | \$5.19 | \$224.94 |
| 202 | Municipal (50%) MV License Tax Fund | \$69,454.70 | 0.2727% | \$25.55 | \$803.75 |
| 203 | Municipal(100%) MV License Tax Fund | \$319,088.40 | 1.2528% | \$117.40 | \$4,196.61 |
| 204 | County MV License Tax Permissive Tax Fund | \$9,515.80 | 0.0374% | \$3.50 | \$268.69 |
| 220 | Recreation Fund | \$338,706.97 | 1.3298% | \$124.61 | \$5,562.78 |
| 221 | Napoleon Aquatic Center | \$479,152.01 | 1.8812% | \$176.28 | \$1,374.79 |
| 242 | Fire Equipment Fund | \$619,790.81 | 2.4333% | \$228.02 | \$8,063.70 |
| 270 | Indigent Drivers Alcohol Treatment Fund | \$80,536.33 | 0.3162% | \$29.63 | \$1,065.52 |
| 271 | Law Enforcement & Education Fund | \$3,593.33 | 0.0141% | \$1.32 | \$56.73 |
| 272 | Court Computerization Fund | \$153,003.85 | 0.6007% | \$56.29 | \$1,953.66 |
| 273 | Law Enforcement Trust Fund | \$1,150.97 | 0.0045% | \$0.42 | \$15.86 |
| 274 | Mandatory Drug Fine Fund | \$18,143.18 | 0.0712% | \$6.67 | \$261.06 |
| 275 | Municipal Probation Service Fund | \$141,845.85 | 0.5569% | \$52.19 | \$1,777.61 |
| 310 | SA Bond Retirement Fund | \$607,199.30 | 2.3839% | \$223.39 | \$8,487.19 |
| 503 | Electric Development Fund | \$3,127,208.26 | 12.2775% | \$1,150.49 | \$55,823.52 |
| 510 | Water Revenue Fund | \$1,944,574.67 | 7.6345% | \$715.41 | \$21,030.98 |
| 511 | Water Depreciation and Reserve Fund | \$458,398.04 | 1.7997% | \$168.64 | \$6,556.80 |
| 512 | Water Debt Reserve Fund | \$515,699.43 | 2.0247% | \$189.73 | \$7,235.01 |
| 513 | Water OWDA Bond Retirement Fund | \$27,488.84 | 0.1079% | \$10.11 | \$484.53 |
| 519 | Water Plant Improvement & Renovation Fund | \$298,690.25 | 1.1727% | \$109.89 | \$3,085.63 |
| 520 | Sewer (WWT) Revenue Fund | \$3,126,579.79 | 12.2750% | \$1,150.26 | \$31,076.06 |
| 521 | Sewer (WWT) Depreciation and Reserve Fund | \$1,748,658.34 | 6.8653% | \$643.33 | \$27,972.19 |
| 522 | Sewer (WWT) Debt Reserve Fund | \$232,141.27 | 0.9114% | \$85.40 | \$4,188.73 |
| 523 | OWDA SA Debt Retirement Fund | \$54,053.74 | 0.2122% | \$19.88 | \$1,155.31 |
| 532 | OWDA SA Debt Retirement Fund | \$66,630.64 | 0.2616% | \$24.51 | \$1,099.77 |
| 560 | Sanitation (Refuse) Revenue Fund | \$1,441,992.27 | 5.8613% | \$530.50 | \$19,343.66 |
| 561 | Sanitation (Refuse) Depreciation and Reserve Fund | \$135,940.20 | 0.5337% | \$50.02 | \$3,802.68 |
| | | | | | |
| | Sub Total - Funds - Interest Credited to Listed Funds | \$16,391,991.54 | 64.3557% | \$6,030.58 | \$220,813.92 |
| | | | | | |
| | NET TOTAL - ALL INCLUDED FUNDS | \$25,471,032.01 | 100.0003% | \$9,370.72 | \$337,155.33 |
| | | | | | |
| | FUND BALANCE > "0" | \$25,471,032.01 | | | |
| | FUND BALANCE < "0" | \$0.00 | | | |
| | | | | | |
| FUNDS EXCLUDED FROM INTEREST ALLOCATION: | | | | | |
| 276 | Law Enforcement OT Grant Fund | \$0.00 | | | |
| 295 | IRS 125 Employee Benefits Fund | \$8,074.27 | | | |
| | | | | | |
| | NET TOTAL - ALL EXCLUDED FUNDS | \$8,074.27 | | | |
| | | | | | |
| | GRAND TOTAL - ALL FUNDS | \$25,479,106.28 | | | |
| | | | | | |
| | Verification Total - Fund Balance-> | \$0.00 | | \$9,370.72 | |
| | Difference -> | \$25,479,106.28 | | \$0.00 | |



Ohio Department of Public Safety
Bureau of Motor Vehicles

Vehicle Registration Tax Distribution

License Tax Statistics

Taxing District: **3508-NAPOLEON in HENRY County**

For Month: **November 2019**

| Type of Registration | | Month | | Year-To-Date | |
|-------------------------------------|-----------|-------|--------------|--------------|---------------|
| | | Units | License Tax | Units | License Tax |
| Non Commercial | This Year | 737 | \$ 15,289.00 | 8,280 | \$ 165,569.03 |
| | Last Year | 748 | \$ 15,566.00 | 8,351 | \$ 165,690.47 |
| Commercial (Including IRP) | This Year | 26 | \$ 2,210.37 | 679 | \$ 76,184.18 |
| | Last Year | 26 | \$ 2,003.30 | 668 | \$ 81,899.26 |
| Total Registrations | This Year | 763 | \$ 17,499.37 | 8,959 | \$ 241,753.21 |
| | Last Year | 774 | \$ 17,569.30 | 9,019 | \$ 247,589.73 |
| Transfers | This Year | 46 | \$ 76.00 | 602 | \$ 822.00 |
| | Last Year | 52 | \$ 81.00 | 640 | \$ 1,188.00 |
| Conversions and Add Weights | This Year | 0 | \$ 0.00 | 0 | \$ 0.00 |
| | Last Year | 0 | \$ 0.00 | 0 | \$ 0.00 |
| Total Tax Collected | This Year | 809 | \$ 17,575.37 | 9,561 | \$ 242,575.21 |
| | Last Year | 826 | \$ 17,650.30 | 9,659 | \$ 248,777.73 |
| Less License Cost | This Year | | \$ 3,570.67 | | \$ 38,052.99 |
| | Last Year | | \$ 3,476.59 | | \$ 34,157.40 |
| Plus IRP Compensation | This Year | | \$ 0.00 | | \$ 16,502.96 |
| | Last Year | | \$ 108.42 | | \$ 18,190.02 |
| Less Audit Cost | This Year | | \$ 0.00 | | \$ 462.27 |
| | Last Year | | \$ 6.17 | | \$ 607.87 |
| Less IRP Cost | This Year | | \$ 0.00 | | \$ 3,311.65 |
| | Last Year | | \$ 43.14 | | \$ 4,339.05 |
| Tax To Be Distributed | This Year | | \$ 14,004.70 | | \$ 217,251.26 |
| | Last Year | | \$ 14,232.82 | | \$ 227,863.43 |
| Plus Interest Earned | This Year | | \$ 0.00 | | \$ 183.55 |
| | Last Year | | \$ 0.00 | | \$ 119.24 |
| Plus IRP Interest Earned | This Year | | \$ 0.00 | | \$ 60.89 |
| | Last Year | | \$ 0.00 | | \$ 56.29 |
| Total Amount Distributed | This Year | | \$ 14,004.70 | | \$ 217,495.70 |
| | Last Year | | \$ 14,232.82 | | \$ 228,038.96 |
| 34% To Cities | This Year | | \$ 4,761.59 | | \$ 73,948.50 |
| | Last Year | | \$ 4,839.16 | | \$ 77,533.23 |
| Non Commercial Registrations | | | | | |
| Passenger car | This Year | 558 | \$ 10,520.00 | 5,967 | \$ 112,119.00 |
| | Last Year | 561 | \$ 10,491.00 | 6,013 | \$ 112,276.00 |
| Motor homes | This Year | 2 | \$ 53.00 | 27 | \$ 784.00 |
| | Last Year | 1 | \$ 35.00 | 28 | \$ 838.00 |
| Motorcycles | This Year | 15 | \$ 120.00 | 321 | \$ 2,216.03 |
| | Last Year | 15 | \$ 112.00 | 310 | \$ 2,123.47 |
| House Vehicles | This Year | 0 | \$ 0.00 | 104 | \$ 861.00 |
| | Last Year | 2 | \$ 20.00 | 113 | \$ 890.00 |
| Mopeds | This Year | 0 | \$ 0.00 | 11 | \$ 78.00 |
| | Last Year | 2 | \$ 15.00 | 19 | \$ 153.00 |
| Unconventional Vehicles | This Year | 0 | \$ 0.00 | 7 | \$ 64.00 |

| Type of Registration | | Month | | Year-To-Date | |
|---|-----------|-------|--------------|--------------|---------------|
| | | Units | License Tax | Units | License Tax |
| Non Commercial Trailers | Last Year | 0 | \$ 0.00 | 6 | \$ 51.00 |
| | This Year | 30 | \$ 254.00 | 470 | \$ 3,634.00 |
| | Last Year | 25 | \$ 187.00 | 505 | \$ 3,780.00 |
| Non Commercial Trucks | This Year | 132 | \$ 4,342.00 | 1,373 | \$ 45,813.00 |
| | Last Year | 142 | \$ 4,706.00 | 1,357 | \$ 45,579.00 |
| Total Non Commercial Registrations | This Year | 737 | \$ 15,289.00 | 8,280 | \$ 165,569.03 |
| | Last Year | 748 | \$ 15,566.00 | 8,351 | \$ 165,690.47 |
| Commercial Registrations | | | | | |
| Farm Trucks | This Year | 0 | \$ 0.00 | 13 | \$ 2,049.75 |
| | Last Year | 0 | \$ 0.00 | 5 | \$ 513.13 |
| Buses | This Year | 0 | \$ 0.00 | 7 | \$ 640.00 |
| | Last Year | 0 | \$ 0.00 | 6 | \$ 769.00 |
| Commercial Trailers | This Year | 12 | \$ 276.00 | 266 | \$ 6,154.00 |
| | Last Year | 8 | \$ 178.00 | 249 | \$ 5,794.00 |
| Non-IRP Commercial Trucks | This Year | 14 | \$ 1,934.37 | 324 | \$ 36,227.79 |
| | Last Year | 17 | \$ 1,486.00 | 327 | \$ 35,686.04 |
| IRP Commercial Trucks | This Year | 0 | \$ 0.00 | 69 | \$ 31,112.64 |
| | Last Year | 1 | \$ 339.30 | 81 | \$ 39,137.09 |
| Total Commercial Trucks | This Year | 14 | \$ 1,934.37 | 393 | \$ 67,340.43 |
| | Last Year | 18 | \$ 1,825.30 | 408 | \$ 74,823.13 |
| Total Commercial Registrations | This Year | 26 | \$ 2,210.37 | 679 | \$ 76,184.18 |
| | Last Year | 26 | \$ 2,003.30 | 668 | \$ 81,899.26 |
| IRP Information | | | | | |
| IRP Total Collected | This Year | | \$ 0.00 | | \$ 31,116.64 |
| | Last Year | | \$ 339.30 | | \$ 39,141.09 |
| Plus IRP Compensation | This Year | | \$ 0.00 | | \$ 16,502.96 |
| | Last Year | | \$ 108.42 | | \$ 18,190.02 |
| Less Audit Cost | This Year | | \$ 0.00 | | \$ 462.27 |
| | Last Year | | \$ 6.17 | | \$ 607.87 |
| Less IRP Cost | This Year | | \$ 0.00 | | \$ 3,311.65 |
| | Last Year | | \$ 43.14 | | \$ 4,339.05 |
| Plus IRP Interest Earned | This Year | | \$ 0.00 | | \$ 60.89 |
| | Last Year | | \$ 0.00 | | \$ 56.29 |
| Total IRP Amount | This Year | | \$ 0.00 | | \$ 43,906.57 |
| | Last Year | | \$ 398.41 | | \$ 52,440.48 |

Please remember: License Tax Revenue is distributed pursuant to the Ohio Revised Code 4501.04.
Townships receive 0% based on license revenue collected. Townships only receive license revenue based on their township road mileage.
Municipalities (Cities and Villages) receive 34%.
Counties receive 34% from Township registrations and 47% from all registrations in the county.



Ohio Department of Public Safety
Bureau of Motor Vehicles
Vehicle Registration Tax Distribution

Permissive Tax Statistics

Taxing District: **3508-NAPOLEON in HENRY County**

For Month: **November 2019**

| Type of Registration | | Month | | Year-To-Date | |
|-------------------------------------|-----------|-------|----------------|--------------|----------------|
| | | Units | Permissive Tax | Units | Permissive Tax |
| Passenger car | This Year | 558 | \$ 10,730.00 | 5,954 | \$ 114,510.00 |
| | Last Year | 561 | \$ 10,790.00 | 6,001 | \$ 115,000.00 |
| Motor homes | This Year | 2 | \$ 30.00 | 27 | \$ 460.00 |
| | Last Year | 1 | \$ 20.00 | 28 | \$ 500.00 |
| Motorcycles | This Year | 15 | \$ 300.00 | 321 | \$ 5,790.00 |
| | Last Year | 14 | \$ 280.00 | 309 | \$ 5,570.00 |
| House Vehicles | This Year | 0 | \$ 0.00 | 104 | \$ 1,820.00 |
| | Last Year | 2 | \$ 40.00 | 113 | \$ 1,860.00 |
| Mopeds | This Year | 0 | \$ 0.00 | 11 | \$ 190.00 |
| | Last Year | 2 | \$ 30.00 | 19 | \$ 330.00 |
| Unconventional Vehicles | This Year | 0 | \$ 0.00 | 3 | \$ 60.00 |
| | Last Year | 0 | \$ 0.00 | 3 | \$ 50.00 |
| Non Commercial Trailers | This Year | 30 | \$ 580.00 | 469 | \$ 8,780.00 |
| | Last Year | 25 | \$ 500.00 | 505 | \$ 9,300.00 |
| Non Commercial Trucks | This Year | 132 | \$ 2,520.00 | 1,370 | \$ 26,190.00 |
| | Last Year | 142 | \$ 2,700.00 | 1,357 | \$ 25,990.00 |
| Farm Trucks | This Year | 0 | \$ 0.00 | 13 | \$ 240.00 |
| | Last Year | 0 | \$ 0.00 | 5 | \$ 90.00 |
| Buses | This Year | 0 | \$ 0.00 | 4 | \$ 80.00 |
| | Last Year | 0 | \$ 0.00 | 6 | \$ 110.00 |
| Commercial Trailers | This Year | 12 | \$ 220.00 | 264 | \$ 4,990.00 |
| | Last Year | 8 | \$ 150.00 | 242 | \$ 4,710.00 |
| Non IRP and IRP Commercial Trucks | This Year | 13 | \$ 250.00 | 318 | \$ 6,130.00 |
| | Last Year | 17 | \$ 310.00 | 320 | \$ 6,180.00 |
| Miscellaneous Registrations | This Year | 0 | \$ 0.00 | 0 | \$ 0.00 |
| | Last Year | 0 | \$ 0.00 | 0 | \$ 0.00 |
| Total Permissive Collected | This Year | 762 | \$ 14,630.00 | 8,858 | \$ 169,240.00 |
| | Last Year | 772 | \$ 14,820.00 | 8,908 | \$ 169,690.00 |
| Total Permissive Interest | This Year | | \$ 0.00 | | \$ 42.98 |
| | Last Year | | \$ 0.00 | | \$ 28.05 |
| Total Permissive Distributed | This Year | | \$ 5,486.25 | | \$ 63,507.98 |
| | Last Year | | \$ 5,557.50 | | \$ 63,661.80 |



Ohio Department of Public Safety
Bureau of Motor Vehicles

Vehicle Registration Tax Distribution

Permissive Tax Computation

Taxing District: **3508-NAPOLEON in HENRY County**

For Month: **November 2019**

Taxing District Summary

| Code | ORC Section | Permissive Tax Collected | | Permissive Amount To Distribute | |
|------------------|-----------------|--------------------------|--------------|---------------------------------|--------------------|
| | | Units | Amount | Percent | Amount |
| A or C | <u>4504.02</u> | 762 | \$ 3,657.50 | (none) | \$ 0.00 |
| D or F | <u>4504.15</u> | 762 | \$ 3,657.50 | 50 % | \$ 1,828.75 |
| G or I | <u>4504.16</u> | 762 | \$ 3,657.50 | (none) | \$ 0.00 |
| J | <u>4504.172</u> | 762 | \$ 3,657.50 | 100 % | \$ 3,657.50 |
| Total | | | \$ 14,630.00 | | \$ 5,486.25 |
| Interest Earned | | | | | \$ 0.00 |
| Total Due | | | | | \$ 5,486.25 |



OHIO GAS ENERGY SERVICES
200 W HIGH STREET
BRYAN, OHIO 43506

CITY OF NAPOLEON

Attn: City Manager
P.O. Box 151
Napoleon, Ohio 43545

INVOICE MONTH: NOVEMBER 2019

INVOICE DATE: DECEMBER 2019

INVOICE FOR NATURAL GAS BILLED BY OHIO GAS COMPANY ON BEHALF OF
OHIO GAS ENERGY SERVICES AS AGENT FOR:

| | | |
|--|----|------------|
| CEP TRANSPORTATION - POOL #15 NAPOLEON | \$ | 121,452.54 |
|--|----|------------|


| | | |
|--|--|--------------|
| CREDIT FOR BILLS COLLECTED BY OHIO GAS COMPANY ON BEHALF OF OHIO GAS ENERGY SERVICES AS AGENT | | (121,452.54) |
|--|--|--------------|


| | | |
|---|----|------|
| NET AMOUNT DUE OHIO GAS ENERGY SERVICES | \$ | 0.00 |
|---|----|------|

2019 APPROPRIATION BUDGET - SUPPLEMENTALS UNDER \$25K

ORDINANCE No. 066-19, Passed September 16, 2019

| <u>Supplementals Under \$25K</u> | <u>PERSONAL SERVICES</u> | <u>OTHER</u> | <u>TOTAL</u> | <u>2019 FUND TOTAL</u> |
|---|------------------------------|--------------------|--------------------|--------------------------------|
| <u>130 Economic Development</u> | | | | |
| 130.3500.53300 | \$0 | \$236.42 | \$236.42 | \$236.42 |
| <i>Reason: Remaining portion of CIC Annual Payment -used appropriation for CAUV</i> | | | | |
| Need to transfer funds of \$236.42 from 100 General Fund to Fund 130 | | | | |
| 310 SA Bond Retirement Fund | | | | |
| 310.5500.58450 Principal Payment -OWSRC | | \$16,617.53 | \$16,617.53 | \$16,617.53 |
| <i>Reason: Martin property sold #208-212</i> | | | | |
| TOTAL FUNDS | \$0.00 | \$16,853.95 | \$16,853.95 | \$16,853.95 |


 Kelly O'Boyle
 Finance Director


 Joel Mazur
 City Manager

Date: 11/19/19

CITY OF NAPOLEON, OHIO
OHIO WATER AND SEWER ROTARY COMMISSION
PAUL D MARTIN - 7.08 ACRES
SOLD TO DOUG MARTIN 7.08 ACRES ON 06/22/2018
DOUG MARTIN SOLD TO AMERICAN ROAD HOLDINGS 7.08 ACRES 04/05/201

| | AMOUNT DUE CITY | AMOUNT DUE OWSRC | |
|------------------------|--------------------|---------------------------|-------|
| #208 27-060014.0200 | \$3,607.25 | \$3,607.25 | water |
| #209 27-060014.0200 | \$3,935.38 | \$3,645.18 | sewer |
| #210 27-060014.0200 | \$3,794.99 | \$3,794.99 | sewer |
| #212 27-060014.0200 | \$5,570.11 | \$5,570.11 | sewer |
| SUB TOTAL | \$16,907.73 | \$16,617.53 | |
| less 29.10 - paid | 29.10 | | |
| GRAND TOTAL | \$16,878.63 | <u>\$16,617.53</u> | |

* \$3,935.38 = 3645.18(Rotary Fund money received) + \$189.99 (principal on the 8330.66 difference) + \$100.21 (interest for the \$189.99 principal amount). Less 29.10 paid in 2005 & 2006

16907.73 (less 29.10)
#208 16,878.63 (5.01)
310... 47800 = 3607.25
#209
310... 47520 = 261.10
310... 47860 = 3645.18
#210
310... 47861 = 3794.99
#212
310... 47863 = 5570.11
16878.63

005

11

3,607.25 +
261.10 +
3,645.18 +
3,794.99 +
5,570.11 +

005

16,878.63 *

000

0.00 *