



City of Napoleon, Ohio

P.O. Box 151 ~ 255 West Riverview Avenue
Napoleon, OH 43545
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Memorandum

To: Mayor and Members of City Council
From: Roxanne Dietrich, Clerk of Council
cc: Joel L. Mazur-City Manager,
Billy D. Harmon-City Law Director,
Kelly O'Boyle-City Finance Director
Date: July 02, 2020
Subject: General Information

CALENDAR

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

Ordinance No. 027-20, an Ordinance Authorizing the Finance Director to Make Appropriation Transfers (Transfer of Appropriation 2) from one Appropriation Line Item to Another Appropriation Line Item Pursuant to O.R.C. Section 5705.40 for the Fiscal Year Ending December 31, 2020 as Listed in Exhibit "A"; and Declaring an Emergency. (Suspension Requested)

Ordinance No. 028-20, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 2) for the Year 2020; and Declaring an Emergency. (Suspension Requested)

Resolution No. 029-20, a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000 for the Purpose of Constructing a Commercial Pool, and to Enter into a Contract with Astro Pools for said Construction; and Declaring an Emergency. (Suspension Requested)

SECOND READING OF ORDINANCES AND RESOLUTIONS ~ None

THIRD READING OF ORDINANCES AND RESOLUTIONS

Ordinance No. 023-20, an Ordinance Amending Certain Sections of the City of Napoleon, Ohio Water and Sewer Rules, Specifically Rules 10.1(E) and 11(E); and Declaring an Emergency

Resolution No. 025-20, a Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Enter into a Department of Homeland Security Public Assistance Grant Agreement, through the Ohio Emergency Management Agency, on behalf of the City of Napoleon, Ohio; and Declaring an Emergency

GOOD OF THE CITY - Discussion/Action:

* Attached are Recommendation of Award Memorandums from Chad for the construction projects.

Award of the 2020 Concrete Crushing Project

Award of the Glenwood Avenue Waterline Improvements Project

Supplemental No. 3 for Various Funds

Acceptance of \$500 Grant for SRO School Threat Assessment Training

Review Rates for Mulch (refer to Water/Sewer Committee and BOPA)

Review Rates for Unlimited Pickup (refer to Water/Sewer Committee and BOPA)

June 2020 Replacement Pages to the Codified Ordinances (*direct the Law Director to Draft Legislation*)

INFORMATIONAL ITEMS

1. Cancellation – Technology and Communications Committee
2. Agenda – Healthcare Cost Committee on Friday, July 10th at 8:00 am
3. Press Release issued by the Fire and Police Departments regarding Fireworks/Safety
4. AMP Weekly Newsletter/ June 26, 2020

July 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
JUNE 28	JUNE 29 6:00 pm – Special City Council Meeting	JUNE 30	JULY 1 11:00 am – Bid Opening Glenwood Waterline	2	3 Office Closed 4 th of JULY Holiday	4
5	6 7:00 pm – CITY COUNCIL	7	8	9	10 8:00 am – Healthcare Cost Committee Meeting	11
12	13 6:15 pm – Electric Comm 6:15 pm - BOPA 7:00 pm – Water/Sewer Committee 7:30 pm- Municipal Properties, Bldg, Land Use/ED Comm.	14 4:30 pm Board of Zoning Appeals 5:00 pm – Planning Commission	15 11:00 am – Bid Opening Park St. Phase IV	16	17	18
19	20 6:00 pm – Parks & Rec Committee 6:00 pm – Tree Commission 7:00 pm – CITY COUNCIL	21	22	23	24	25
26	27 6:30 pm – Finance & Budget Comm. 7:30 pm - Safety and Human Resources Committee	28 4:30 pm – Civil Service	29 6:30 pm - Park & Rec Board	30	31	

City of Napoleon, Ohio

CITY COUNCIL MEETING AGENDA

Monday, July 06, 2020 at 7:00 pm

City Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio
The WebEx link to the meeting will be posted on the City's website www.napoleonohio.com

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)

- a. June 15, 2020 Council Meeting Minutes
- b. June 29, 2020 Special Council Meeting Minutes

D. Citizen Communication

E. Reports from Council Committees

- a. Finance and Budget Committee did not meet on June 22, 2020 due to lack of agenda items
- b. Safety and Human Resources Committee did not meet on June 22, 2020 due to lack of agenda items
- c. Technology and Communications Committee did not meet tonight due to lack of agenda items

F. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

- a. Civil Service Commission did not meet on June 23, 2020 due to lack of agenda items
- b. Park and Recreation Board did not meet on June 24, 2020 due to lack of agenda items.

G. Introduction of New Ordinances and Resolutions

- 1. **Ordinance No. 027-20**, an Ordinance Authorizing the Finance Director to Make Appropriation Transfers (Transfer of Appropriation 2) from one Appropriation Line Item to Another Appropriation Line Item Pursuant to O.R.C. Section 5705.40 for the Fiscal Year Ending December 31, 2020 as Listed in Exhibit "A"; and Declaring an Emergency. (*Suspension Requested*)
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- 3. **Resolution No. 029-20**, a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000 for the Purpose of Constructing a Commercial Pool, and to Enter into a Contract with Astro Pools for said Construction; and Declaring an Emergency. (*Suspension Requested*)

H. Second Readings of Ordinances and Resolutions - *None*

I. Third Readings of Ordinances and Resolutions

- 1. **Ordinance No. 023-20**, an Ordinance Amending Certain Sections of the City of Napoleon, Ohio Water and Sewer Rules, Specifically Rules 10.1(E) and 11(E); and Declaring an Emergency
- 2. **Resolution No. 025-20**, a Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Enter into a Department of Homeland Security Public Assistance Grant Agreement, through the Ohio Emergency Management Agency, on behalf of the City of Napoleon, Ohio; and Declaring an Emergency

J. Good of the City (Any other business as may properly come before Council, including but not limited to):

- 1. **Discussion/Action:** Award of the 2020 Concrete Crushing Project
- 2. **Discussion/Action:** Award of the Glenwood Avenue Waterline Improvements Project

3. **Discussion/Action:** Supplemental No. 3 for Various Funds
4. **Discussion/Action:** Acceptance of \$500 Grant for SRO School Threat Assessment Training
5. **Discussion/Action:** Review Rates for Mulch (refer to Water/Sewer Committee and BOPA)
6. **Discussion/Action:** Review Rates for Unlimited Pickup (refer to Water/Sewer Committee and BOPA)
7. **Discussion/Action:** June 2020 Replacement Pages to the Codified Ordinances (direct the Law Director to Draft Legislation)

K. Executive Session (as may be needed)

L. Approve Payment of Bills (In the absence of any objections or corrections, the Payment of Bills shall stand approved.)

M. Adjournment



Roxanne Dietrich
CLERK OF COUNCIL

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, July 6, 2020 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, July 13, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for July 2020
 - b. Update on Substations
 - c. Electric Department Report
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, July 13, 2020 @7:00 pm)
 - a. Review Rates for Mulch
 - b. Review Rates for Unlimited Pickup
 - c. Update on Wastewater Treatment Plant Phase 1 Project
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, July 13, 2020 @7:30 pm)
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday July 20, 2020 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, July 27, 2020 @6:30 pm)
 - a. Review 2021 Debt Schedules
 - b. Review 2021 Estimated Revenue Listing
7. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Monday, July 27, 2020 @7:30 pm)
8. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, July 13, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for July 2020
 - b. Update on Substations
 - c. Electric Department Report
 - d. Review Rates for Mulch
 - e. Review Rates for Unlimited Pickup
 - f. Update on Wastewater Treatment Plant Phase 1 Project
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, July 14, 2020 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, July 14, 2020 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, July 20, 2020 @6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, July 28, 2020 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, July 29, 2020 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 10, 2020 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
9. **Housing Council - Meets First Monday in April (meeting to be scheduled after the TIRC meeting)**
10. **Health Care Cost Committee (as needed)**
(Next Meeting: Friday, July 10, 2020 at 8:00 am)
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

City of Napoleon, Ohio
CITY COUNCIL MEETING MINUTES
Monday, June 15, 2020 at 7:00 pm

PRESENT

Councilmembers	Joseph D. Bialorucki-Council President, Ken Haase, Jeff Comadoll Lori Siclair, Molly Knepley Ross Durham via WebEx
Mayor	Jason P. Maassel
City Manager	Joel L. Mazur
City Law Director	Billy D. Harmon
City Finance Director	Kelly O'Boyle via WebEx
City Staff	Lt. Greg Smith, Clayton O'Brien-Fire Chief, Joel Frey-Asst. Fire Chief
City Staff on WebEx	Chad E. Lulfs, P.E., P.S.-Director of Public Works; Tony Cotter-Director of Parks and Recreation
Admin. to Appointing Authority/Clerk of Council	Roxanne Dietrich
Others	Marcus Schuette, Jascha Chiaverini
Others on WebEx	News Media, Wil Burns-Maumee Valley Planning Organization

ABSENT

Councilmember	Daniel L. Baer
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CALL TO ORDER

Council President Bialorucki called the City Council meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.

SWEARING-IN OF FIREFIGHTER/PARAMEDIC

Mayor Maassel swore-in Marcus Schuette, the newest Firefighter/Paramedic to join the City of Napoleon Fire Department.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the June 1, 2020 City Council meeting were approved as presented.

CITIZEN COMMUNICATION

Jascha Chiaverini was present.

Bialorucki informed Mr. Chiaverini, we have a timer and you will get five minutes.

Chiaverini - Well, I hope you can resolve a lot of this in five minutes. I may ask Council after many times of being questioned, what is Napoleon's policy, I'm going all the way up the ladder now, I'm asking for an investigation of either a mainly a police officer for misconduct. I've asked it in form of a, I've asked in the form of a public records request and I was told in the public records request by the dispatcher that the City Law Director's instructed her to say that that is not a public records request. Is this some sort of secret organization or something or what? I'm asking for what is the public policy and how to go about making a complaint against an officer that you have you have evidence of potential corrupt activity and/or criminal activity and I've been told by so many people that, even by a lieutenant that I have a certified letter sent to me saying I'll investigate anything you want me to investigate except another Napoleon police officer. Excuse me. Subsequently after that letter was sent to me there was a police officer that was fired and brought up on criminal charges and subsequently convicted.

Bialorucki – can I see that letter that

Chiaverini – that letter happens to be and that's the only letter that I don't have with me today but, Lt. Moll and I can raise that you guys should have copies of that he said he will investigate anything. I wanted him to come and he filed an investigation here which I can oh this is really good I filed an investigation asking to investigate another officer he contacted me through my phone records I can show you this, I'll get back with you and I'll take your complaint. He never took my complaint but he wrote a big long page letter involving Mr. Harmon and everything else that he conducted this so-called investigation and he found no problem. How does he know what the hell to investigate when he never came to me or got any of my documents or any of the stuff that I had? That upset me. There is so much that I have to bring to this attention that five minutes is never going to happen. I've got documents but the key question it's very clear I'm asking Council they said contact the Mayor, contact the City Manager, contact, what is our policy?

Bialorucki – I can check into that for you, I don't know off the top of my head.

Chiaverini – it's a very simple question. Here's the letter sent to me that detec or dispatcher Walker testified that it was provided to her by Billy Harmon telling me that that I can hand this to somebody telling me that is not a public records request, well what is it if it's not a public record. Is it some sort of secret organization and I think it is very clear on what I asked for I asked who is your internal affairs officer, identify him and how do I go about making a complaint and would you give me that in writing? Now this is our City Law Director and this is what really upsets me that our City Law Director is obstructing justice by passing that out saying that's not a public what you uh err you are not being clear what it is. Excuse me, that's like bathroom paper do I need to tell 'em what it's used for. Common sense says I asked you how to go about making a complaint. All you gotta do is tell me the proper procedure that you want me to follow. I went all the way up the ladder, now I'm here before City Council. Now there is another thing here. What is this City's policy on officers turning off video cameras?

Bialorucki – I don't know off the top of my head but I will get answers to both

Chiaverini – well, let me tell you this on September let me show you what the press release I got. The press release I got on September 19, 2016 Napoleon entered into a contract with a the Ohio on body cameras saying that they were going to follow they were going to be adopting the City of the State of Ohio's precision. I talked to Mike DeVar which congratulated the City of Napoleon that oh they took all kinds of special training our police officers took all kinds of special training that they were going to honor the the body cameras and stuff, right. All this Mike Navarre said yes they agreed to do this are you aware that they didn't and I said yes (timer goes off) on December 2 two months later they after an hour and 28 minutes they were in our in the Diamond and Gold Outlet after 28 minutes they turned off their camera

Bialorucki – I will check into that as well

Chiaverini – well you know what really upsets me our Law Director is thoroughly aware of all this

Bialorucki – okay

Chiaverini – and why do I have to come to you. Why isn't he saying wait a minute we have a problem here

Bialorucki – Well that is something I will talk with

Chiaverini – and I will also tell you another situation

Bialorucki – your five minutes is up. We will have to we can schedule a time if you'd like to meet with myself and anyone else from the city but, during this meeting our rules state we can have five minutes for each person that comes to the meeting. So, I appreciate your time and I will get back to you.

Chiaverini – when will that happen sir?

Bialorucki – after I find the answers to your questions.

have to do some more thinking about it. Mazur asked Lulfs if he had any comments. Lulfs said if that was done, I do not know that it would change the current situation. The property owners can still put them on if they choose to do so on their side. We generally do not put them in the right-of-way. We allow property owners to put them on their private property side and they would still have that ability even with this rule in there. Comadoll-that answered my question, thanks.

Roll call vote to approve Ordinance No. 023-20 on Second Read

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed.

Resolution No. 025-20 – Homeland Security Public Assistance Grant

Council President Bialorucki read by title Resolution No. 025-20, a Resolution Authorizing the City Manager to Execute any and all documents necessary to enter into a Department of Homeland Security Public Assistance Grant Agreement through the Ohio Emergency Management Agency on behalf of the City of Napoleon, Ohio; and Declaring an Emergency

Motion: Comadoll

Second: Sicclair

to approve Resolution No. 025-20 on Second Read

Mazur stated this will allow us to submit a grant application to FEMA.

Roll call vote to approve Second Read of Resolution No. 025-20

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Resolution No. 022-20 - 2021 Tax Budget

Council President Bialorucki read by title, Resolution No. 022-20, a Resolution Adopting the 2021 Tax Budget for the City of Napoleon, Ohio as Required in Sections 5705.28 and 5705.281 of the Ohio Revised Code and directing the Finance Director to file the same with the County Auditor; and Declaring an Emergency

Motion: Haase

Second: Sicclair

to pass Resolution No. 022-20 on Third Read

O'Boyle reported there has been an update to the tax budget. The County Auditor sent over the updated numbers as they now have the most recent values. The other information was sent over in December, 2019 and that is usually the information that is used to prepare the tax budget. The new amount for the General Fund 2 mills is \$300,653 that is a decrease of \$878 from the one that was presented. For the Police .6 mills the new amount is \$90,196.00 and that is a decrease of \$263.00. The Fire .3 mills is \$45,098.00 which is a decrease of \$132.00. The Pool Levy 1.9 outside mills is now \$285,620.00 for a decrease of \$834.00. The new total amount for the levies is \$721,567.00 for a total decrease of \$2,107.00.

Roll call vote to pass Resolution No. 022-20 on Third Read

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed.

GOOD OF THE CITY

Approve Power Supply Cost Adjustment Factor (PSCAF) for June 2020 as Three-Month Averaged Factor \$0.02697; JV2 \$0.018099

Mazur reported the power supply cost adjustment factor did spike this past month due to lack of usage due to COVID and things being shut down. The lack of usage drastically affected our balance of power used versus what we have under contract through AMP for our generating resources and contracted power. Since we are long on power, less usage meant we are buying more power than we need and selling it back to the market for less than what we are actually buying it for. That caused a drastic spike and is the highest power supply cost adjustment factor there has ever been, putting us at about an average residential rate of nearly \$0.13/kWh. We will talk about what was approved by the Electric Committee in the next item.

Motion: Comadoll

Second: Sicclair

to Approve the Power Supply Cost Adjustment Factor for June 2020 as three-month averaged factor \$0.02697; JV2 \$0.018099

Roll call vote on the above motion

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed.

Recommendation to Approve taking from the Electric Reserve Fund an Amount Not to Exceed \$100,000 to be put into Rate Stabilization to keep the Residential Rate below .13 cents/kWh with Second Installment decided next month, if needed.

Mazur stated going back to the Power Supply Cost Adjustment Factor being the highest it has ever been, I will review what we received from the power supply group at AMP on what is forecasted for this year. The June billing period is for April's usage so that is why it is up. The rate for power is \$105.85 bringing the 3-month PSCA up to \$97. What was originally forecast for April 2020 was \$95 opposed to the \$105 and \$91.85 as opposed to the \$97. The July bill will be for May's usage and the August bill will be for June's usage. The next two months are looking to be higher than April. Historically that has always been the case for Napoleon. One of the things that we could do is we can apply, and that is what was discussed by the Electric Committee, we could apply \$100,000 to stabilize the rates for a month. That way we don't see an even higher spike. Not only do you have the one month with April's usage, we are looking at next month going even higher causing it to balloon even further. \$100,000 would get us in line. Instead of \$101 that would get us down to maybe the \$98 range keeping us around the 13 cents/kWh range for the 3-month rolling average. We are eyeballing June's usage and we are monitoring it day-to-day. Right now we are just a little under what the forecasted energy usage is. June is looking a little more promising. Hopefully we won't have to do anything for the next month, but we are still tracking it. For this month it was recommended to plug in a sum not to exceed \$100,000 to keep rates as close as we can to the 13 cents/kWh range. Bialorucki said June is close to what is predicted but, we still have to factor in April and May because it is a 3-month rolling average. Mazur said when you factor in the previous months' it brings it down. Using the \$100,000 will bring the main number from \$103 down to about \$94 and keep the three-month rolling average at around \$98. You want to

focus on the rate, that's what people are going to see, what they are paying. June is looking a little more promising. If the temperatures hold, people will be using their air conditioning and people are coming back to work. I know last month we had \$7.6 million combined in the electric development fund and operating reserve balance. It's not necessarily taking funds out of the reserve and plugging it into the rate, it's adjusting the rate so we are not collecting that amount in the revenue. It will be spread out, it's not just to bring the residential rate down, it will be spread out amongst all customers. The goal was to keep that rate at about 13 cents/kWh on the residential side. Mazur asked O'Boyle if he clarified the supplemental versus the expenditure. O'Boyle said yes, there is no additional supplemental needed. It would just be less revenue received. We would still pay the AMP bill as normal. As of May 31, 2020 the unencumbered balance for the main 500 Fund was about \$4.3 million. As of today, the 503 Fund is roughly \$3.3 million. Bialorucki stated he likes this idea a lot. At the beginning of the COVID virus, people were talking about rates. A lot of us on Council and City Administration discussed *what ways can we help the community?* There is not any easy way. We looked at so many different options and none seemed to work out. I think this is a great way to help people. Siclair noted in our discussion with the Board of Public Affairs, there was a little reservation at first. Then it was recognized the reserve fund is set for a rainy day and typically we might consider that to help out with strange weather events or whatever. This is obviously something we have not encountered and hopefully we don't again, but it is a good time to provide relief if we can.

Motion: Siclair

Second: Knepley

to approve taking an amount Not-to-Exceed \$100,000 from the Electric Reserve Fund to stabilize the rates for July, 2020.

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Mazur said this will be on the agenda again for the July Electric Committee and BOPA meeting.

Recommendation to Establish a Tax Increment Financing (TIF) District and State Infrastructure Bank (SIB) Loan for American Road Improvements

Mazur explained Tax Increment Financing (TIF) Districts can be created for public financing methods for infrastructure community improvement projects. Think of a CRA, when you have a CRA you are abating the taxes for the developer on that piece of land for any improvements that they make. In this case, you establish the TIF district and encompass all the different parcels that are in the district. Any improvements that are made on those properties, instead of just being collected, they get collected and put towards the debt service for whatever project you are taking on. A TIF district cannot be more than 300 acres. You can set up different districts for other improvements if you would want to. For the TIF District, it takes a long time for properties to develop and that does not pay for the project getting done right now. So, a financing mechanism for the improvements you want to make is needed. In this case, a SIB (State Infrastructure Bank) loan was suggested. The SIB loan has a 3% fixed interest rate for a maximum of 25 years. The first payment does not have to be made for 30 months with no interest for the first year and only interest owed in the second year and then six months after is when the first payment is due. The SIB loan can be tailored to fit your situation. Additional funds are available if something happens and they would readjust your payment schedule. The American Road Project is split into two phases. Mazur showed on the map all the TIF district parcels are covered in yellow and would

include the black line on Oakwood Avenue up to the intersection of American Road with the project finished up to PetVet. The project started when Loves proposed to develop on the corner of Industrial and American Road. Other developments include Shank Properties, Paul Martin and Sons and the crematorium. There are four projects in the TIF district with the Loves project. The Shank project is what got us the \$600,000 in grant funds from three different sources. The Transportation Improvement District, Ohio Jobs and Commerce and 629 Funds. We are partnering with Maumee Valley Planning Organization (MVPO). Wil Burns from MVPO is with us tonight on WebEx. MVPO has been working with Loves and secured a \$500,000 CDBG grant. Loves is responsible for the remainder of their portion of the project that covers up to the property line. We are looking at doing a three-lane concrete road for their portion and then it tapers back down. Due to the volume of truck traffic, it will all be concrete. There is other intersection work that they have to do, possibly a light at the interchange of Industrial Drive and St. Rt. 24 on the north side, there is not a light there now. Mazur asked Burns and Lulfs if anything has changed in the Loves project from what I described or are there any details that I missed and needs to be added? Lulfs responded we are going to extend Loves project a little ways so we don't disrupt the veterinarian clinic two years in a row. Mazur said that is what the grant portion is going to cover. The grant will cover engineering and this remaining portion up to this point. That is to be completed by the end of this year. Burns replied I'm not sure about completion but, they are looking to get underway yet this year. Mazur continued this is a pretty substantial amount of work that is probably in the two million-dollar range for the road rebuild. For the remaining portion, if you have driven down this road, you can see where the asphalt is starting to deteriorate and spray patching does not work anymore. This road was acquired by the city as the city grew and annexation happened. This road is not built for truck traffic. That's the next step and phase with industrial development heading out this way, that's a need for this area for future growth. The TIF District would cover the black line portion of the project and is scheduled to be a 2021 project. Just like CRAs, if you go over 75% in ten years you have to have school board approval. The TIF District covers two different school districts, Liberty Center and Napoleon. We have met with both school districts and both welcomed the idea. What we are looking at is a 100% TIF to provide payment in lieu of taxes for the school districts. We need approval to move forward with the series of steps that are necessary in order to establish the TIF district and then follow that up with legislation. Harmon said the important part is in the next month or so maybe two or three, we have to have a hearing. There are steps required before legislation can be passed. Maassel asked is the boundary of the TIF set like that and when is that final? Mazur said when Council passes legislation. Maassel asked for that piece is there a way to continue towards the east? Mazur said there is. Maassel is doing Option 1 and Option 2 a possibility? Mazur said Dennis Miller (MVPO) brought that up at the last meeting, how do you develop this property back here? Because the TIF District is a percentage and you collect on it. If you collect more than what this project is, you have additional funding to do other projects if needed. We may have enough room to add this parcel. Maassel-we might as well grow where the infrastructure already is and plan for that. Mazur clarified with Burns the property has to benefit somehow from the project also. Burns said the property does have to benefit. Harmon suggested knowing how you want the map to look before notices are sent out, if you are going to have options. Mazur said there is a timing issue to all of this. Burns said he can make a couple different variations of the map. Maassel said we need two options. I know we are in a time crunch. Siclair-the current boundaries are decided by the owner of the property. Mazur-we figured 300 acres around this property that we felt would benefit most from it. The trouble being, adding properties over here would draw away from it. One of the issues maybe we can justify because of the traffic signal. The traffic signal is being put in because of a road study done by Loves that required a traffic signal be put in. With a TIF district in place, any of these properties in the district would not qualify for any other type of abatements. Harmon noted the property owners can ask to have their property removed from the

district. After we send the notices out, they can show up at the hearing or they can submit a written request no later than 45 days after the date of the postmark on the notice. So, we might be looking at a change after we send out the notices. Maassel asked can people ask to be included in the district? Harmon said he does not see that happening. I would have to talk to MVPO. There is potential for change in the next month or so if people show up. Burns-right now we have a total of 287 acres. Durham asked are there any benefits to the school districts? Mazur responded it is Economic Development. Doing the improvements there makes the properties more enticing to develop and rather than having to use our capital funds to complete these projects in the next five to seven years. This is the next area for industrial development, their benefit is that it helps development. The logic behind the proposed area is sound for the project. For the properties that are already developed, there is no justification to have them in. Comadoll asked how much of the property is in the city limits? Mazur replied all of it. Does it all have to be contiguous? Burns confirmed it does have to be contiguous.

Motion: Comadoll
to direct the Law Director to draft legislation creating a TIF District

Second: Knepley

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair
Nay-

Yea-6, Nay-0. Motion Passed

Napoleon Aquatic Center and Golf Club House Project

Mazur reported we went out to bid for the Napoleon Aquatic Center Project and received bids back on June 4, 2020. With the bids that we received, we were not able to award as all bids were above 10% of the engineer's estimate. The bids were split out between the pool and clubhouse building. What we found was the numbers for pool construction were in line with what we estimated. We are seeking Council approval to reject all bids as they were all above 10%. Then, we would request Council direct the Law Director to draft legislation to waive competitive bidding for the pool portion to keep the schedule for the pool project. We were happy with the way the bids came in for that portion of the project. We would like to sole source the pool portion with Astro Pools. The building will be re-engineered as the prices that came in were too high. We will have to retool the size of the building along with some of the design features. Bialorucki asked if the pool bid will have a start and finish time, if they were awarded it? Mazur said that would be built in. Lulfs said if we are able to re-engineer the building quickly, we are hoping to adhere to the same schedule. The goal is to have the pool open by Memorial Day 2021. Mazur noted there is a very limited number of contractors that can do commercial size pools like this. Cotter stated he talked to the president of Astro Pools a few days ago. If this is approved, they would be willing to sign the contract and get started. They were anticipating starting this summer and assured me that would still be the case. There are a very few contractors that build these type of pools. Astro Pools built the swimming pools for Wauseon, Bowling Green and the three pools that we visited last summer. They do excellent work. Astro Pools is the contractor I was hoping would get the bid. I'm confident they will be able to meet the deadline that we have. Harmon informed Council the first step would be to reject all bids and next would be to direct the Law Director to draft legislation to sole source and award the pool portion. Mazur said this a unique project. There are very few companies in this part of the country capable of building a commercial pool. Then, you have the timing expectations. In an effort to stay on schedule and not incur additional engineering costs, we are requesting legislation to waive competitive bidding and to enter into a contract with Astro Pools for the

pool portion of the project. Astro Pools had the lowest bid of the two. We are looking at roughly a \$1.7 million-dollar contract for this portion that includes the slides, all the spray features, and the eight lanes. The only thing not included is the rock climbing wall. That can be added later if you want, the deck will be built to accommodate the rock climbing wall.

Reject All Bids – Napoleon Aquatic Center and Golf Club House

Motion: Comadoll

Second: Knepley

to reject all bids received for the Napoleon Aquatic Center and Golf Club House project

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed

Direct Law Director to Draft Legislation Waiving Competitive Bidding Process

Motion: Comadoll

Second: Knepley

to direct the Law Director to draft legislation Waiving the Competitive Bidding Process for the Aquatic Center

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed

Rebid Golf Club House Project

Motion: Comadoll

Second: Knepley

to approve rebidding the Golf Club House Project

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Sicclair

Nay-

Yea-6, Nay-0. Motion Passed

Approval of Plans and Specifications for Park Street Improvements Phase IV (L.T.C.P. Project No. 17C~Partial)

Mazur reported this is the last phase of Park Street. The engineer's estimate is \$475,000 with \$275,000 in grant funds. The work will be replacing the storm, a little sanitary, some roadwork and a little waterline work. This is a Long Term Control Project that was budgeted for this year. Maassel asked if that section of Strong Street will get repaved? Lulfs replied no, only the street on this project is getting fully repaved and resurfaced. Comadoll asked about the waterline on Strong Street down by Haley, do you plan on doing anything with that? Lulfs said that is not part of this project. That might be a good project to look at when we decide to do more work on the street itself. Comadoll stated you know the reason I'm saying this is because of the services being so shallow. Lulfs said we have not had too much trouble with frozen services on that street, things are going well there.

Motion: Comadoll

Second: Haase

to approve the plans and specifications for the Park Street Improvements Phase IV (L.T.C.P. Project No. 17C~Partial) and to go out to bid

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Second Quarter Budget Adjustments (direct Law Director to Draft Legislation)

Motion: Comadoll

Second: Siclair

to direct the Law Director to draft legislation for the Second Quarter Budget Adjustments

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

CARES Act Fund/SB310

Harmon said the CARES Act was signed by the President in March, 2020 that is now House Bill 481 (HB 481). The legislation is ready to go if you want to pass it tonight.

BRIEF RECESS

Council President Bialorucki called for a five-minute recess @8:25 pm to enable City Council to review Resolution No. 026-20 pertaining to the CARES Act that was just presented by the Law Director.

BACK INTO SESSION

City Council went back into session at 8:33 pm.

Resolution No. 026-20 – COVID Relief Funds, HB481-CARES Act

Council President Bialorucki read by title Resolution No. 026-20, a Resolution Affirming that Funds from the County Coronavirus Relief Distribution Fund will be Expended only to Cover Costs of the City of Napoleon, Ohio Consistent with the Requirements of Section 5001 of the CARES Act as described in 42 U.S.C. 801 (formerly 42 U.S.C. 601(D)), and any Applicable Regulations as is Necessary Pursuant to H.B. 481 before Receiving said Funds; and Declaring an Emergency.

Motion: Comadoll

Second: Siclair

to approve First Read of Resolution No. 026-20

Motion: Comadoll

Second: Haase

to suspend the Rule Requiring Three Readings of Resolution No. 026-20

Roll call vote to suspend the rules requiring three readings of Resolution No. 026-20

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Roll call vote to pass Resolution No. 026-20 under Suspension and Emergency

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Accept WalMart Grant in the Amount of \$1,500 to the Fire Department

Mazur stated the Fire Department received a grant from WalMart in the amount of \$1,500 that will be used to purchase a mobile repeater for the fire apparatus.

Motion: Comadoll

Second: Knepley

to accept the grant from WalMart to the Fire Department in the amount of \$1,500

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Accept Ohio Law Enforcement Body Armor Program Award of \$5,363.95 to Purchase Body Armor for Police Officers

Mazur said we are asking Council 's approval for acceptance of this grant

Motion: Comadoll

Second: Haase

to accept the Ohio Law Enforcement Body Armor Grant in the Amount of \$5,363.95 to Purchase Body Armor for Police Officers

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

AROUND THE TABLE

O'Boyle – No items

Knepley – I actually just had someone email me right before we came into the meeting. I will read her e-mail if that's okay. The e-mail is from Denise Hetzler. She didn't know who to reach out to so she thought I'd be the best one to contact. Hetzler said, *I'm frustrated with the new sidewalks put in on South Perry Street that were replaced from Maumee to the fairgrounds. Unfortunately, these are almost all curbs and no ramps. She's handicapped and she also walks her dog and wants to know if the streets that cross Perry Street are going to be repaved this summer? Today I had to use driveways on Perry Street when I took Axel out, that is her dog, it is not safe. She gave an example at the corner of Perry and Maumee my wheelchair cannot get up on the new curb and any of the four corners; therefore, when I walk to she volunteers at Together We Can Make a Difference when she goes there, I have to cross at Maumee by using the Subway and gas station driveways. She was just looking for some help with that. Maassel said I think the short answer is the paving is not done there yet. Obviously there's a layer missing there because all the manhole covers are still exposed.*

Sicclair –I just want to thank Harmon for being proactive and bringing the legislation for the CARES funding because it is a big deal. It will be helpful. Thank-you that we don't have to wait three weeks to get a place in line.

Maassel – Today, Sicclair and I were at a ribbon-cutting for a Gig Above. That is technology for computers and all the stuff that goes with it, on the 800 block of North Perry right across from the Koester Engineering building right there by EK Computers. It's always nice to go in and cut a ribbon and meet some new people and hopefully they will have a lot of success for a long time. I know that at the last council meeting, Council passed that unless the Governor changes the rule we weren't going to do fireworks and I know that decision was reached last Friday not to do fireworks, Mazur can you just walk us through all the pieces that kind of went with that? Mazur said the Governor's new interim ODH Director said *absolutely not* and that was on Thursday. Mark Adams was on a call with 107 people and at 11:49 am Lance Himes said *no, you cannot have public firework displays*, it is still a prohibited activity. That was all we really needed. After that, Adams actually went down to Columbus and met with ODH officials on Friday. On his way back, he pulled over off the side of the road and we had a conference call with him and some other community members. He reiterated the same thing. Also on the call was ODH's legal counsel with Himes on that Thursday morning. Like I said, there were 107 different health officials from around the state when that statement was made. Can they change it? Absolutely. They have been changing a lot of things but, as you know that Friday Maassel interjected that was your 20-day window. Mazur said there were a lot of different opinions and takes. What went into that, the lobbying we did to get an answer was an immense task because of just trying to find an answer. Sicclair added I know you talked about asking for an extension from the contractor did you ever have that conversation? Mazur-no right now all we did was tell them that it's over. We could always reach back out to them and try again to see if they will set up another short notice show but they gave us a deadline with the contract the way it was written, 20 days it used to be 30 days. If things do change, we can always reach back out to them. Maassel-I don't think anybody wanted to cancel fireworks that's just not what any of us wanted to do. It is not easy.

Haase – the new flower pots and the arrangements in them look really nice.

Comadoll – No items

Durham – No Items

Bialorucki – I just want to shout out to the Police Department just from hearing for the last couple of months and it seems like it keeps adding up more and more like domestic violence calls and a lot of people are going through a lot of tough times with COVID-19 that maybe none of us in here are experiencing. It seems like the calls for like domestic violence and things like that where officers have no idea what they are walking into the state of mind the people are in. I have just been reading about it a lot and hearing it on the police scanner a little bit. I heard one yesterday actually somebody driving on 24 and luckily somebody driving near them could witness something going on in the vehicle and our Police Department was able to stop the vehicle and apprehend him. So, hats off to you guys what you're doing every day. Thank-you. Please pass that shout out along to the Police Department.

Harmon – Requested an Executive Session for Pending Litigation

Mazur – the survey related to Reciprocity Income Tax is on the website to gather information

EXECUTIVE SESSION – ECONOMIC DEVELOPMENT

Motion: Comadoll Second: Siclair
to go into Executive Session for Economic Development

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

EXECUTIVE SESSION – ITEMS TO REMAIN CONFIDENTIAL DUE TO COMPETITIVE NATURE OF A UTILITY

Motion: Comadoll Second: Siclair
to go into Executive Session for Items to Remain Confidential Due to the Competitive Nature of a Utility

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

EXECUTIVE SESSION – PENDING LITIGATION

Motion: Haase Second: Knepley
to go into Executive Session for Pending Litigation

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

City Council went into Executive Session at 8:48 pm

OUT OF EXECUTIVE SESSION – ECONOMIC DEVELOPMENT

Motion: Comadoll Second: Siclair
to Come Out of Executive Session on Economic Development

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Council President Bialorucki reported No Action was Taken

OUT OF EXECUTIVE SESSION - ITEMS TO REMAIN CONFIDENTIAL DUE TO COMPETITIVE NATURE OF A UTILITY

Motion: Comadoll Second: Haase
to Come Out of Executive Session for Items to Remain Confidential Due to the Competitive Nature of a Utility

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Council President Bialorucki reported No Action was Taken

OUT OF EXECUTIVE SESSION – PENDING LITIGATION

Motion: Haase

Second: Comadoll

to come Out of Executive Session for Pending Litigation

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Council President Bialorucki reported No Action was Taken

City Council Came out of Executive Session at 9:52 pm

APPROVAL OF PAYMENTS

In the absence of any objections or corrections, the financial reports and payment of bills shall stand approved.

ADJOURNMENT

Motion: Haase

Second: Siclair

to adjourn the City Council meeting at 9:53 pm.

Roll call vote on the above motion:

Yea-Comadoll, Knepley, Durham, Haase, Bialorucki, Siclair

Nay-

Yea-6, Nay-0. Motion Passed

Approved:

July 06, 2020

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Submitted by:

Roxanne Dietrich
CLERK OF COUNCIL/Exec. Asst. Appng Authority

City of Napoleon, Ohio

Councilmembers	Joseph D. Bialorucki-Council President, Dan Baer-Council President Pro-Tem, Ken Haase, Jeff Comadoll, Lori Siclair, Ross Durham, Molly Knepley
Mayor	Jason P. Maassel
Acting City Manager	Clayton O'Brien
City Law Director	Billy D. Harmon
City Finance Director	Kelly O'Boyle via WebEx
City Staff	
Clerk of Council	Roxanne Dietrich
Others on WebEx	News Media

CALL TO ORDER

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

Council President Bialorucki read by title Ordinance No. 030-20, an Ordinance Establishing a Fund to be Named Local Coronavirus Relief Fund as Required Pursuant to S.B. 310, now H.B. 481; and Declaring an Emergency.

Harmon reported this is a quickly evolving situation. We got the last piece of legislation in front of you pretty quickly and apologize for having to bring it up and ask for suspension right away. The legislation had made it through the State House very recently and very quickly and we wanted to get our proper place in line. In order to receive these funds, we need to create a special fund or account in order to track it the way the State wants us to. We did ask the State how they wanted us to create this account and they asked for legislation. So here we are, we are requesting suspension so we can get the fund created and receive these funds, I believe this week. Bialorucki stated no apology needed, we appreciate you expediting this for us.

Roll call vote to suspend the rule for Ordinance No. 030-20
Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll
Nay-

1

Roll call vote to pass Ordinance No. 030-20 under Suspension and Emergency
Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll
Nay-
Yea-7, Nay-0. Motion Passed.

ADJOURNMENT

Motion: Knepley Second: Haase
to adjourn the Special City Council meeting at 6:02 pm.

Roll call vote on the above motion:
Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll
Nay-
Yea-7, Nay-0. Motion Passed

Approved:

July 06, 2020

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Submitted by:

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 027-20

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS (TRANSFER OF APPROPRIATION 2) FROM ONE APPROPRIATION LINE ITEM TO ANOTHER APPROPRIATION LINE ITEM PURSUANT TO O.R.C. SECTION 5705.40 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020 AS LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY

WHEREAS, the City appropriates funds by fund, department, and category of personal services and other; and,

WHEREAS, transfer from one appropriation item to another is necessary to provide appropriations for current expenses of the City; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.40 of the Ohio Revised Code, and this Ordinance, the Finance Director is hereby authorized and directed to transfer from one appropriation item to another, in the Fiscal Year ending December 31, 2020, as listed in Exhibit "A," attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the City's Revised Code of General Ordinances.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 027-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

FISCAL YEAR ENDING 2020- TRANSFER OF APPROPRIATION (No. 2)**Ordinance Number:** 027-20**Passed: July 6, 2020**

	<u>PERSONAL SERVICES</u>	<u>OTHER</u>
Fund 100 General Fund		
FROM : 100.1900.56900 Contingencies		(4,000.00)
TO : 100.2200.51540 Fire Pension -Current Liab.	4,000.00	
<i>Reason: Must pay liability from 2004-2006 -employee in military</i>		
Fund 271 Law Enforcement & Ed. Fund		
FROM : 271.2100.51301 (Salary-Patrol Officers Overtime)	(1,000.00)	
TO : 271.2100.53441 (Contracts-Enforcement & Education)		1,000.00
<i>Reason: Increased costs and frequency in testing</i>		
FROM : 271.2100.52000 (Travel & Training)*	(400.00)	
TO : 271.2100.53441 (Contracts-Enforcement & Education)		400.00
<i>Reason: Increased costs and frequency in testing</i>		
<i>* Listed under Personal on approved budget form</i>		
Total Transfer of Appropriation	2,600.00	(2,600.00)

ORDINANCE NO. 028-20

**AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION
MEASURE (SUPPLEMENT NO. 2) FOR THE YEAR 2020; AND DECLARING
AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the annual appropriation measure passed in Ordinance No. 082-19 for the fiscal year ending December 31, 2020 shall be supplemented (Supplement No. 2) as provided in Exhibit "A" (one page), attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because this Ordinance provides for appropriations for the current expenses of the City which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 028-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2020 APPROPRIATION BUDGET - SUPPLEMENTAL #2

ORDINANCE No. 028 -20

<u>Supplemental-2nd Quarter #2</u>	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>2020 FUND TOTAL</u>
510 Water Revenue Fund		\$20,948.37	\$20,948.37	\$20,948.37
510.6200.53300 Professional Services				
<i>Reason: Legal fees for Water Issue</i>				
560 Sanitation (Refuse) Revenue Fund				
560.6400.53461 Contracts-Landfill Charges		\$20,000.00		
560.6412.54240 Supplies -Chemicals		\$20,000.00		
560.6420.53460 Contracts & Sorting		\$13,000.00		
<i>Reason: Replace the Concrete Crushing shift of appropriation</i>			\$53,000.00	\$53,000.00
TOTAL FUNDS	\$0.00	\$73,948.37	\$73,948.37	\$73,948.37
	=====	=====	=====	=====

RESOLUTION NO. 029-20

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF \$25,000 FOR THE PURPOSE OF CONSTRUCTING A COMMERCIAL POOL, AND TO ENTER INTO A CONTRACT WITH ASTRO POOLS FOR SAID CONSTRUCTION; AND DECLARING AN EMERGENCY

WHEREAS, Section 106.04 of the City of Napoleon Codified Ordinances provides that “when the City may otherwise be required by the laws of Ohio, ordinance or resolution, to make any purchase or contract of any type of property or services, or contract for purchases or services by competitive bid, the proposal process, or quality base selection process, Council may eliminate the necessity therefor in the best interest of the City, as determined in the sole discretion of Council by a majority vote of the current members of Council[;]” and,

WHEREAS, the City of Napoleon Recreation Department desires to build a commercial pool for its Napoleon Aquatic Center; and,

WHEREAS, the aforementioned construction can be completed by Astro Pools for the best available price; and,

WHEREAS, the Council believes it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding in this instance; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, City Council hereby finds that, pursuant to City of Napoleon Codified Ordinances Section 106.04, eliminating the necessity for competitive bidding and entering into this contract with Astro Pools for the construction of the City’s new pool is in the best interest of the City for all of the reasons cited in Exhibit “A” hereby attached and made a part hereof, and any further reasons as described to Council by staff in open meetings of this City Council.

Section 2. That, the City of Napoleon authorizes the City Manager on behalf of the City of Napoleon to enter into a contract with Astro Pools for the construction of a commercial pool for which the City has need as part of the Napoleon Aquatic Center, pursuant to City of Napoleon Codified Ordinances Section 106.04.

Section 3. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000 for the purchase of the necessary machinery, materials, supplies or other articles for its Napoleon Aquatic Center commercial pool.

Section 4. That, the City Manager is authorized and directed to enter into the aforementioned contract.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further,

if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the construction process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 029-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Mayor & Napoleon City Council
From: Joel L. Mazur, City Manager
Tony Cotter, Parks & Recreation Department Director
Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Kelly O'Boyle, City Finance Director
Roxanne Dietrich, Clerk of Council
Date: June 11, 2020
Subject: Napoleon Aquatic Center ~ Request to Waive Competitive Bidding

The City of Napoleon received and opened bids for the Napoleon Aquatic Center project on Thursday, June 4th. The bids received were not able to be awarded due to the constraints of the Ohio Revised Code and the limitations in Section 153.12 with regard to the bids being more than 10% above the Engineer's Estimate.

City staff worked with Peterman Associates in an effort to provide a facility to meet the needs of the community. A volunteer group was organized and a committee was formed to provide input on the project. After several meetings, a design was prepared for both the pool and the Bathhouse/Clubhouse facility.

Once the plans and specifications were finalized, the project was advertised for bids. We received bids from 6 firms: 4 bids for the General Trades Contract; 1 bid for the Pool Contract; and 1 bid for the Combined General Trades & Pool Contracts. After reviewing the bids, it was determined that the bids for the buildings were much higher than anticipated. The scale of the buildings will need to be reduced. However, the bid received for the pool (including the bid received in the Combined bid) was where we expected it to be. But due to the stipulations in the Code, we cannot award the project based on this competitive bid. After reviewing our options, we believe the best solution to this would be to enter into a separate contract with the company that bid on the pool portion of the project.

We are requesting that City Council reject all bids, then direct the Law Director to draft the appropriate legislation to waive competitive bidding for the pool portion of the Aquatic Center project. This project is unique. There are very few companies capable of building a commercial pool. Although the overall bids received were above the Engineer's Estimate, the bid received from Astro Pools was at our estimated cost for the pool portion of the project.

In an effort to stay on schedule, to not incur additional engineering costs, to capture a competitive price on an extremely unique project, to continue forward in an effort to meet the expectations of the public, and to use public funds in a responsible manner we request that Council direct the Law Director to draft the appropriate legislation to waive competitive bidding and enter into a contract with Astro Pools for the pool portion of the Napoleon Aquatic Center project.

ORDINANCE NO. 023-20

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE
CITY OF NAPOLEON, OHIO WATER AND SEWER RULES,
SPECIFICALLY RULES 10.1(E) AND 11(E); AND DECLARING
AN EMERGENCY**

WHEREAS, the Board of Public Affairs and the Water and Sewer Committee met in a regular meeting held on May 11, 2020, and reviewed proposed changes to Water and Sewer Rules regarding the approval of building sewers as well as the requirements for the establishment of water/sewer services; and,

WHEREAS, the Board of Public Affairs and The Water and Sewer Committee recommended that the City Engineer have the authority to approve exceptions as deemed necessary regarding building sewers as well as the authority to approve exceptions to all future dwelling units established after the effective date of the current rules.

NOW THEREFORE,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Rule 10.1(E) of the City of Napoleon, Ohio Water and Sewer Rules shall be hereby amended and enacted as follows:

"Rule 10.1 Building Sewers and Construction

(E) **Unless approved by the City Engineer, a** separate and independent building sewer shall be provided for every building; except where one (1) building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the front building may be extended to the rear building and the whole considered as one (1) building sewer, but the City shall not be liable for damage caused by or resulting from any such single connection aforementioned."

That, Rule 10.1(E) of the City of Napoleon, Ohio Water and Sewer Rules, as existed prior to the enactment of this Ordinance is repealed upon the effective date of this Ordinance.

Section 2. That, Rule 11(E) of the City of Napoleon, Ohio Water and Sewer Rules shall by hereby amended and enacted as follows:

"Rule 11 Contract for Water/Sewer Service

(E) Except as otherwise provided **or approved by the City Engineer**, the City requires that all future dwelling units established after effective date of these Rules, by individually tapped, metered, and plumbed before water/sewer service is established."

That, Rule 11(E) of the City of Napoleon, Ohio Water and Sewer Rules, as existed prior to the enactment of this Ordinance is repealed upon the effective date of this Ordinance.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the amendments to be in place in a timely manner, which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper enforcement of the City Water and Sewer Rules, being essential to the public peace, health or safety, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 023-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 025-20

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ENTER INTO A DEPARTMENT OF HOMELAND SECURITY PUBLIC ASSISTANCE GRANT AGREEMENT, THROUGH THE OHIO EMERGENCY MANAGEMENT AGENCY, ON BEHALF OF THE CITY OF NAPOLEON, OHIO; AND DECLARING AN EMERGENCY

WHEREAS, the Department of Homeland Security, through the Ohio Emergency Management Agency, is providing opportunities for financial assistance to entities, including municipalities, by offering grants which must be applied for and accepted via an authorized representative or agent; and,

WHEREAS, the City of Napoleon, Ohio intends to apply for Public Assistance Grant Program funds through the Ohio Emergency Management Division; and,

WHEREAS, the City of Napoleon, Ohio is eligible to apply for said Public Assistance Grant Program funding. **NOW THEREFORE**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is hereby appointed as the City of Napoleon's authorized agent, and as such is hereby authorized and directed to execute any and all documents necessary to apply for, accept, and enter into a Department of Homeland Security Public Assistance Grant agreement, through the Ohio Emergency Management Agency, on behalf of the City of Napoleon, Ohio.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to meet the grant deadline; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the application process in a timely manner, and for further reasons as stated in the

Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, interim Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 025-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: City Council & Mayor
Kelly O'Boyle, City Finance Director
Jeff Rathge, Operations Superintendent
Roxanne Dietrich, Clerk of Council
Date: June 30, 2020
Subject: 2020 Concrete Crushing ~ Recommendation of Award

On Wednesday, June 24, 2020, bids were opened and read aloud for the above referenced project. Four bids were submitted and read as follows:

Geddis Paving & Excavating, Inc.	\$79,200.00
Go Green, L.L.C.	\$88,740.00
D&R Demolition	\$74,700.00 (Invalid Bid)
Ohio Concrete Crushing and Ag, L.L.C.	\$89,100.00 (Invalid Bid)

The Engineer's Estimate for this project is \$100,000.00. This project consists of crushing the concrete pile at the City of Napoleon's site on Oakwood Avenue.

After the bids were opened, 2 of the bids were further analyzed. Ohio Concrete Crushing and Ag, L.L.C. did not include 2 items required to be submitted with the bid. This bid was determined to be invalid. It was also determined that D&R Demolition did not obtain the plans from the City of Napoleon. This resulted in this company not being on the Plan Holders list. Also, this company had not paid its security deposit which is required in order to be included on the Plan Holders list. After review by the Law Department, it was determined that this bid is invalid.

With the exclusion of these 2 bids and having reviewed the remaining submitted bids, it is my recommendation that Council award Geddis Paving & Excavating, Inc. the contract for the 2020 Concrete Crushing in the amount of \$79,200.00 (based on a \$4.40 per ton unit price; actual amount to be based on total tonnage crushed). If you have any questions or require additional information, please contact me at your convenience.

CEL



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

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Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: City Council & Mayor
Kelly O'Boyle, City Finance Director
Jeff Rathge, Operations Superintendent
Roxanne Dietrich, Clerk of Council
Date: July 2, 2020
Subject: Glenwood Waterline Improvement ~
Recommendation of Award

On Wednesday, July 1, 2020, bids were opened and read aloud for the above referenced project. Seven bids were submitted and read as follows:

Hillabrand & Sons Construction	\$512,921.54
Hank's Plumbing & Heating	\$553,462.00
Bryan Excavating, LLC	\$556,467.00
Vernon Nagel, Inc.	\$568,007.00
E.S Wagner Company	\$590,462.06
Salnbien Trucking and Excavating, Inc.	\$627,770.35
Helms & Sons Excavating	\$629,100.00

The Engineer's Estimate for this project is \$510,000.00. This project consists of replacing the waterline on Glenwood Avenue from W. Riverview Avenue to W. Washington Street; repairing sections of concrete curb on Glenwood Avenue; and resurfacing the street and affected parking areas.

Having reviewed the submitted bids, it is my recommendation that Council award Hillabrand & Sons Construction the contract for the Glenwood Waterline Improvements in the amount of \$512,921.54. If you have any questions or require additional information, please contact me at your convenience.

CEL



City of Napoleon, Ohio

*255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com*

Memorandum

To: Mayor & City Council, City Manager, City Law
Director, City Finance Director, Department
Supervisors, News Media
From: Roxanne Dietrich, Clerk of Council
Date: July 2, 2020
Subject: Technology and Communications Committee –
Cancellation

The regularly scheduled meeting of the Technology and Communications Committee for Monday, July 06, 2020 at 6:15 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

HEALTHCARE COST COMMITTEE

MEETING AGENDA

Friday, July 10, 2020 at 8:00 am

LOCATION: Council Chambers, 255 W. Riverview Avenue, Napoleon, Ohio 43545

- 1) Approval of Minutes: September 12, 2019. (In the absence of any objections or corrections, the Minutes shall stand approved.)
- 2) Wellness/Preventive Care Campaign
- 3) Activate
- 4) Healthcare Discussion
- 5) Adjournment.

Roxanne Dietrich

Roxanne Dietrich - Clerk of Council

STATUS OF CURRENT DOCUMENTS

JULY 06, 2020

07-06-2020 FIRST READ OF Ordinance No. 027-20, an Ordinance Authorizing the Finance Director to Make Appropriation Transfers (Transfer of Appropriation 2) from one Appropriation Line Item to Another Appropriation Line Item Pursuant to O.R.C. Section 5705.40 for the Fiscal Year Ending December 31, 2020 as Listed in Exhibit "A"; and Declaring an Emergency. (Suspension Requested)

07-06-2020 FIRST READ OF Ordinance No. 028-20, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 2) for the Year 2020; and Declaring an Emergency. (Suspension Requested)

07-06-2020 FIRST READ OF Resolution No. 029-20, a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000 for the Purpose of Constructing a Commercial Pool, and to Enter into a Contract with Astro Pools for said Construction; and Declaring an Emergency. (Suspension Requested)

07-06-2020 THIRD READING OF Ordinance No. 023-20, an Ordinance Amending Certain Sections of the City of Napoleon, Ohio Water and Sewer Rules, Specifically Rules 10.1(E) and 11(E); and Declaring an Emergency

07-06-2020 THIRD READING OF Resolution No. 025-20, a Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Enter into a Department of Homeland Security Public Assistance Grant Agreement, through the Ohio Emergency Management Agency, on behalf of the City of Napoleon, Ohio; and Declaring an Emergency

GOOD OF THE CITY DISCUSSION/ACTION:

Award of the 2020 Concrete Crushing Project

Award of the Glenwood Avenue Waterline Improvements Project

Supplemental No. 3 for Various Funds

Acceptance of \$500 Grant for SRO School Threat Assessment Training

Review Rates for Mulch (refer to Water/Sewer Committee and BOPA)

Review Rates for Unlimited Pickup (refer to Water/Sewer Committee and BOPA)

June 2020 Replacement Pages to the Codified Ordinances (direct the Law Director to Draft Legislation)

06-29-2020 FIRST READ OF Ordinance No. 030-20, an Ordinance Establishing a Fund to be Named Local Coronavirus Relief Fund as Required Pursuant to S.B. 310, now H.B. 481; and Declaring an Emergency. *Passed Under Suspension and Emergency.*

06 15-2020 SECOND READING OF Ordinance No. 023-20, an Ordinance Amending Certain Sections of the City of Napoleon, Ohio Water and Sewer Rules, Specifically Rules 10.1(E) and 11(E); and Declaring an Emergency. *Second Read was Approved*

06 15-2020 SECOND READING OF Resolution No. 025-20, a Resolution Authorizing the City Manager to Execute any and all Documents Necessary to Enter into a Department of Homeland Security Public Assistance Grant Agreement, through the Ohio Emergency Management Agency, on behalf of the City of Napoleon, Ohio; and Declaring an Emergency. *Second Read was Approved*

06 15-2020 THIRD READING OF Resolution No. 022-20, a Resolution Adopting the 2021 Tax Budget for the City of Napoleon, Ohio, as required in Sections 5705.28 and 5705.281 of the Ohio Revised Code and Directing the Finance Director to file the same with the County Auditor; and Declaring an Emergency. **Passed Effective 06.15.2020**

Good of the City/Discussion/Action:

Approval of Power Supply Cost Adjustment Factor for June 2020 as three-month averaged factor \$0.02697; JV2 \$0.018099 - **Approved**

Recommendation to Approve taking from the Electric Reserve Fund an Amount Not to Exceed \$100,000 to be put into Rate Stabilization to keep the Residential Rate below .13 cents/kWh with Second Installment decided next month, if needed. **Approved Recommendation**

Recommendation to Establish a Tax Increment Financing (TIF) District and State Infrastructure Bank (SIB) Loan for American Road Improvements. **Directed Law Director to Draft Legislation**

Napoleon Aquatic Center and Golf Club House Project

Rejected All Bids. Directed Law Director to Draft Legislation Waiving Competitive Bidding and to Sole Source Napoleon Aquatic Center (Pool) to Astro Pools. Approved to Rebid the Golf Clubhouse.

Approval of Plans and Specifications for Park Street Improvements Phase IV (L.T.C.P. Project No. 17C~Partial) **Approved – Bid Date July 15, 2020**

Second Quarter Budget Adjustments - **directed Law Director to Draft Legislation**

CARES Act Fund/SB310. **Law Director presented Resolution No. 026-20 to City Council. After review, Council approved Resolution No. 026-20 Under Suspension and Emergency.**

Acceptance of WalMart Grant in the Amount of \$1,500 to the Fire Department. **Grant was Accepted.**

Acceptance of Ohio Law Enforcement Body Armor Program Award of \$5,363.95 to Purchase Body Armor for Police Officers. **Grant was Accepted**



FOR IMMEDIATE RELEASE
Contact: Chief O'Brien
Napoleon Fire Department- 419-592-0441



With Independence Day just around the corner, Napoleon Fire & Police Departments are urging citizens to practice safety when considering the use of fireworks in their celebrations. Ohio Law prohibits fireworks except for "novelty and trick" fireworks, such as party poppers and glow worms. Bottle rockets, M-80's and Sky Lanterns are all PROHIBITED!!

Sky lanterns have become increasingly popular as a way to celebrate. However, they pose a serious fire safety hazard and their use is prohibited by The City of Napoleon, National Fire Protection Association, and The State of Ohio.



- The lanterns are made of oiled rice paper with a bamboo frame, materials that can easily catch on fire.
- A candle or wax fuel cell is used with the device.
- The lit flame heats the inside of the lantern, causing it to rise into the air.
- Once lit and airborne, it can travel over a mile in distance.
- Wind can affect the sky lantern, blowing the sides, forcing the hot air out and sending the flaming lantern back to the ground.
- These lanterns have the potential to cause fires.
- A flaming lantern can drop onto a rooftop, field, trees or power lines before the flame is fully extinguished.
- A destructive fire can result when a flaming lantern reaches the ground during dry conditions.
- Sky lanterns should not be used under any circumstances.

Over the past several years Sky Lanterns have been responsible for many fires and significant damages across the United States. Sky Lanterns do not meet the definition of a firework, according to the State of Ohio Fire Marshal. These sky lanterns are considered flames effects. Thus, they require under the Ohio Fire Code and the Ohio Administrative Code, permits and exhibitor licenses to be issued, under the State Fire Marshal's Office. If a person does not comply with these requirements they are subject to citations which carry both civil and criminal penalties. Thus, if these are used in an unpermitted fashion, they could face penalties to include a 1st degree misdemeanor for violating the Ohio Fire Code. In Ohio, we alJust a quick reminder on fireworks laws in Ohio. You may have heard some talk lately on changes in our fireworks laws. Changes may come from our legislators in the future, but for now, there have been no changes so fireworks, firecrackers, bottle rockets, etc. are still illegal. Just because you are allowed to purchase these item in Ohio doesn't mean that you are allowed to use them

PLEASE HAVE A SAFE AND ENJOYABLE 4TH OF JULY!

Ohio Municipal League Legislative Bulletin


Ohio Municipal League <kscarrett@omlohio.org>

Thu 7/2/2020 3:03 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

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Legislative Bulletin

July 2, 2020

OBM RELEASES UPDATED GUIDANCE AND FAQ ON HOW LOCAL GOVERNMENTS SPEND CARES ACT FUNDS

The Office of Budget and Management (OBM) has released an updated Coronavirus Relief Fund (CRF) guidance and FAQ on how local governments can spend their distribution of the \$350 million CARES Act dollars allocated to them by HB 481. You can read that document [HERE](#). These new guidelines are in alignment with the latest FAQ released by the U.S. Treasury, which you can read [HERE](#).

We want to remind our members that in order to receive the funds, local governments must pass a resolution regarding how the funds will be spent and send a copy of that resolution to grants@obm.ohio.gov. You can find a template resolution [HERE](#). Local government must also register their DUNS with OBM at grants.ohio.gov.

OHIO SENATE PASSES TWO BILLS IMPACTING MUNICIPALITIES

During session this week, the Senate passed two bills that the League has been tracking due to their impact on municipalities.

The first of those bills was HB 264, which is sponsored by Rep. Wilkin (R - Hillsboro) and Rep. O'Brien (D - Warren) and allows the Ohio Water Development Authority to provide for the refinancing of loans for certain public water and waste water infrastructure projects. The bill also allows the authority to issue water development revenue bonds and notes to fund the refinancing of one or more projects under the legislation. The bill was passed unanimously by the Senate. The League supports this legislation. (Link: <https://bit.ly/3f0NZpy>)

The Senate also passed HB 606, which was sponsored by Rep. Grendell (R - Chesterland) and would grant civil immunity to a person who provides services for essential businesses and operations for injury, death, or loss that was caused by the transmission of COVID-19 during the period of the Governor's declaration of emergency. The bill originally extended that immunity to municipalities, but the bill was

amended to remove that provision. The bill no longer directly impacts cities and villages. (Link: <https://bit.ly/2BAfBmC>)

Both bills now return to the House for concurrence. We will continue to keep our members apprised of all legislation impacting municipalities.

We wish all our members and their families a safe and happy Fourth of July weekend!

Ohio Municipal League Meetings & Trainings



OML/OMAA Webinar

Navigating the Workplace Accommodation Process in the World of Covid-19

Thursday, July 9, 2020 - 11:00 - 12:00

[Registration Information](#)

[Ohio Municipal League](#)

Legislative Inquires:

[Kent Scarrett, Executive Director](#)

[Edward Albright, Deputy Director](#)

[Ashley Ringle, Director of Communications](#)

[Thomas Wetmore, Legislative Advocate](#)

[Garry Hunter, General Counsel](#)

Website, Bulletin or Membership Issues:

[Zoë Wade, Office Manager](#)

Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, OH 43215

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AMP Update for June 26, 2020

American Municipal Power, Inc. <webmaster@ampppartners.org>

Fri 6/26/2020 4:47 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

Having trouble viewing this email? [Click here to view web page version](#)



June Board meeting update

By Jolene Thompson - President/CEO

The AMP Board of Trustees held its monthly meeting, June 18-19 via conference call. Below is a brief, high-level update of the meeting.

RP3 Review Panel

The AMP Board of Trustees unanimously approved a motion supporting sponsorship of an AMP member nominee to the APPA Reliable Public Power Provider (RP3) Review Panel for the Small System Representative seat (public power communities with less than 5,000 meters). Panel members provide guidance, best practices and peer review of RP3 applications.

Finance Committee

Michael Pratt and Daniel Burkholder of PricewaterhouseCoopers (PwC) presented PwC's First Quarter 2020 Report to the Finance Committee. Tom Sillasen, AMP assistant vice president of energy accounting and reporting, presented an overview of the borrowing request made by the Village of Genoa to draw upon AMP's line of credit, for the purpose of making a loan to finance improvements to the village's municipal electric system.

Power Supply and Generation

The Power Supply and Generation Committee met and was provided a presentation summarizing the PJM Capacity Performance Second Incremental Auction Plan. The upcoming PJM Second Incremental Capacity Auction is for the planning year June 1, 2021 to May 31, 2022. The auction process is open from July 6, 2020 to July 10, 2020. The auction results will be issued on July 17, 2020. The previous auction results for PJM planning year 2021/2022 included Base Residual Auction - \$4.26/kW-month, with the ATSI and Delmarva Zones clearing higher at \$5.21/kW-month and \$5.06/kW-month, respectively and First Incremental Auction - \$0.70/kW-month.

The Board supported staff's capacity buy-back strategy for the AMP Hydro assets. AMP staff also provided the Board with an update on load impacts on PJM and AMP members as a result of COVID-19.

If you have any questions or need additional information about the Board meeting, please contact me at jthompson@ampppartners.org or 614.540.1111.

AMP members complete Public Power Certification training

By Jodi Allalen - member events and programs manager

AMP completed its 2020 Public Power Certification training program in June. A total of 39 local officials from AMP member communities in five states completed the training course, bringing the total number of recipients to more than 200 since the program began in 2014.

In coordination with the American Public Power Association (APPA), AMP's program seeks to increase knowledge and awareness of the technical and regulatory aspects of the industry, as well as provide an overview of public power and AMP. The series of seven webinars covered the following topics:

- AMP history and benefits of membership;
- industry and governance;
- power supply and generation basics;
- transmission/RTO basics;
- challenges/opportunities confronting the industry;
- raising awareness of public power;

- AMP services and programs; and
- municipal finance basics.

The following individuals have completed the 2020 program as of June 26:

Bedford Jonathon Buttram, chairman	Leighton Autumn Abelovsky, council member
Bowling Green Brett Pogan, senior BPU member	Lodi Tracy Haltrich, superintendent of utilities
Carey Carrie Schlade, mayor Nathan Curtiss, assistant administrator	Napoleon Joel Mazur, city manager Lori Siclair, council member
Catawissa Lawrence Kopp, borough manager	New Knoxville Rex Katterheinrich, village administrator
Coldwater Jeff Budd, utility director Jim Odneal, engineering manager Jodi Shook, customer service director	Newton Falls Lyle Waddell, council member
Custar Rob Cavin, mayor	Orrville Steve Combs, member BPU Darrell Mosley, II, council member
Cuyahoga Falls Ron Boorman, electric technical manager Rodney Troxell, assistant superintendent Joe Crtalic, substation meter general foreman Anthony Zumbo, service director	Perkasie Glenn Dickerson, finance director
Danville Janet Davis, key accounts manager Burt Eades, utility commissioner Philip Haley, division director	Piqua Alan Barga, distribution manager Andy Ray, associate engineer
DEMEC Heather Contant, director of media relations/communications Kendra Friel, training/events coordinator	PMEA Diane Bosak, executive director
Edgerton Leslie VanAusdale, council member	Quakertown Allison Cronmiller, accounts receivable manager Cheryl Grabenstetter, billing clerk
Grafton Joe Price, village administrator	Westerville Diane Conley, council member Kenneth Wright, council member
Landsdale John Ernst, borough manager	Woodsfield Kevin Brooks, village manager
	Yellow Springs Josue Salmeron, village manager

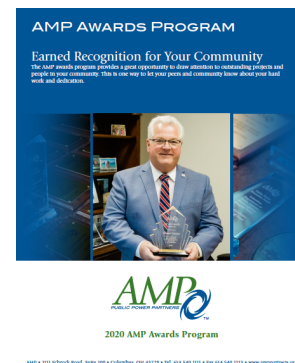
Seeking nominations: 2020 AMP Awards Program

By Jodi Allalen

The 2020 AMP Awards Program packet has been emailed to AMP members. The AMP Awards Program provides a great opportunity to draw attention to outstanding projects and people in your community.

We are currently seeking nominations for the following AMP Awards:

- Electric System Sustainability Award (more than one award may be given)
- Hard Hat Safety Award (more than one award may be given)
- Innovation Award (one award for each of four categories)
- Public Power Promotion Award (more than one award may be given)
- Safety Award (more than one award may be given)
- Seven Hats Award (only one award given each year)
- System Improvement Award (one award for each of four categories)



Details about each award and nomination forms are available in the [Member Extranet](#) (login required).

Award recipients will be recognized at the 2020 AMP Annual Conference, Sept. 21-23, held virtually. Deadline for nomination submissions is July 30.

If you have questions, please contact me at jallalen@amppartners.org or 614.540.0916.

AMP 2019 Annual Report now available

By Adam Ward - senior vice president of member services and external affairs

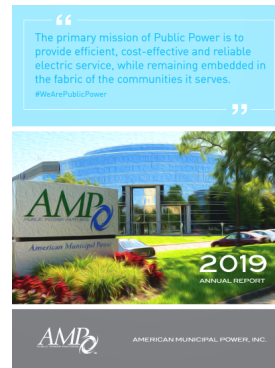
AMP's [2019 Annual Report](#) is now available on the [Annual Reports page](#) of the [AMP website](#).

A few highlights in the 2019 report include:

- Belleville Hydropower Plant celebrating 20 years of commercial operation
- Solar Phase II Project bringing two more sites online -- adding approximately 14.5 MW in rated capacity
- Refund of more than \$500 million in Prairie State Energy Campus Project Revenue Bonds -- achieving over \$63 million in net present value savings
- New Cybersecurity Pilot Program
- Establishment of the AMP Carbon Leadership Team

I encourage you to share the link to the [AMP 2019 Annual Report](#) with your colleagues, community leaders and customers.

If you have any questions or need additional information, please contact me at award@amppartners.org or 614.540.0946.



Village of Woodsfield dedicates substation to former superintendent Floyd Longwell

By Harry Phillips - director of marketing and member relations

In honor of his many years of service, the Village of Woodsfield has dedicated one of their substations to Floyd Longwell, who served as superintendent for Woodsfield Municipal Electric until September 2019. The substation sustained significant damage during a fire in 2019, and repairs were completed in time for the dedication ceremony.

Jay Myers, AMP member marketing representative, Tracy Reimbold, AMP CPO and vice president of human resources and administrative services, and I were in attendance for the small dedication ceremony and presented Longwell with a letter from AMP leadership thanking him for his tireless efforts on behalf of public power.

Please join us in recognizing Floyd for his many years of service.

Electrify America seeks input for Cycle 3 Investment Plans by July 31

By Erin Miller - assistant vice president of energy policy and sustainability

Electrify America is soliciting input for their electric vehicle Cycle 3 Investment Plans and is accepting comments, information, data and recommendations through July 31, 2020. The Cycle 3 Investment Plans will guide \$500 million of investment between January 2022 and June 2024.

Electrify America's goal is to encourage and support more drivers to go electric by building a robust national charging network and increasing electric vehicle education and access across America. They plan on investing \$2 billion over 10 years to achieve their goal.

Electrify America is not soliciting or accepting grant requests. Instead, they are seeking advice, suggestions and data to guide their investments. Specifically, they are looking for recommended site locations for charging infrastructure; suggestions concerning their approach to education; and information about local policies and incentives available in your community to increase electric vehicle adoption.



For further information or to submit suggestions, please view Electrify America's submission page [here](#).

AMP holds virtual safety training course

By Kyle Weygandt - director of member safety

On June 23, AMP held the virtual training course *Accident Reporting*. The session discussed the reporting of near misses and accidents, and addressed the importance of documenting and disclosing all incidents to our supervisors.

If you were unable to attend, a video recording has been posted to the [Member Extranet](#) (login required) and the AMP YouTube channel (links available to members upon request). If you have any questions, need assistance accessing the Member Extranet, or would like the YouTube link please contact Jennifer Flockert at jflockert@amppartners.org or 614.540.0853. You can view upcoming training sessions for 2020 in the [AMP Training Catalog](#).

AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule — we will continue to update the schedule as needed. We are in this together.

June 30, 9 a.m. Arc Flash Awareness Instructor: Jim Eberly	Aug. 18, 9 a.m. Trench & Excavation Safety Instructor: Kyle Weygandt	Oct. 13, 9 a.m. Backing & Spotting Instructor: Jim Eberly
July 7, 9 a.m. Chain Saw Safety Instructor: Darren Westenberger	Sept. 15, 9 a.m. Truck Grounding & Barricading Instructor: Scott McKenzie	Nov. 5, 9 a.m. Holiday Stress Management Instructor: Kyle Weygandt
July 22, 9 a.m. Confined Space Safety Review Instructor: Steve Mutchler		

AMP For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockert, AMP's manager of technical services logistics, at jflockert@amppartners.org.

Energy market update

By Jerry Willman - assistant vice president of energy marketing

The July 2020 natural gas contract decreased \$0.115/MMBtu yesterday to close at \$1.482 yesterday. This is the lowest settlement since Aug. 8, 1995. The lowest ever price for natural gas was in 1992 when natural gas hit \$1.05. The EIA reported an injection of 120 Bcf for the week ending June 19, which was above market expectations of 109 Bcf. The year-ago build was 103 Bcf and the five-year average was 73 Bcf. Storage is now 3,012 Bcf, 33 percent above a year ago and 18 percent above the five-year average. The natural gas seasonal injection running total is +1,026 Bcf versus the five-year average of +852 Bcf.

On-peak power prices for 2021 at AD Hub closed yesterday at \$30.85/MWh, which decreased \$0.70/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub

Week ending June 26

MON	TUE	WED	THU	FRI
\$25.36	\$21.24	\$19.81	\$20.78	\$23.51

Week ending June 19

MON	TUE	WED	THU	FRI
\$18.80	\$20.41	\$21.15	\$22.74	\$24.65

AEP/Dayton 2021 5x16 price as of June 25 — \$30.85

AEP/Dayton 2021 5x16 price as of June 18 — \$31.50

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) operated in 2x1 configuration for the week. The plant shut down overnight Friday through Thursday for the off-peak hours based on PJM economics. Duct firing operated for 63 hours this week, though CT2's duct firing was removed from service for maintenance repairs on Tuesday and has yet to return to service. For the week, the plant generated at a 67 percent capacity factor (based on 675 MW rating).

Focus Forward webinar scheduled for July 21

By Erin Miller

Join us on July 21 from 2-3 p.m. for the Focus Forward Webinar: Beyond Electrons - designing services for customers. Representatives from the Smart Energy Consumer Collaborative will share results from their 2020 *State of the Consumer Report*. Participants will better understand today's energy consumers, their perceptions, attitudes and needs, and gain insights on how to develop programs and services to effectively meet these needs. Public power case studies will be provided.

The webinar is free and open to all AMP members. To register, visit the [Focus Forward Eventbrite](#), or contact me at 614.540.1019 or emiller@amppartners.org.

FOCUS FORWARD 2020 WEBINAR SERIES

Register by clicking this schedule or contact Erin Miller, assistant vice president of energy policy and sustainability at 614.540.1019 or by email at emiller@amppartners.org.



July 21, 2-3 p.m.
Beyond Electrons — social engineering services for customers

September (during AMP Annual Conference)
Rate Design — what do customers want and need

November 10, 2-3 p.m.
EV Rate Design and Managing Demand

The Focus Forward Advisory Council has identified these topics to help educate and inform AMP's members about emerging industry trends and to prepare for further integration of distributed energy resources.



COVID-19 resources available on the Member Extranet

By Holly Karg - director of media relations and communications

The [COVID-19 Resources page](#) (login required), on the AMP Member Extranet, is updated regularly with useful information for member municipalities and electric systems.

We encourage members to share policies, procedures, communications or other information developed to help manage your local efforts related to the COVID-19 crisis. If you would like to provide resources for

posting, receive call-in information for the member conference calls or need assistance with extranet login credentials, please send an email to COVID-19@amppartners.org.

Security tip - LogMeIn phishing attack

By Jared Price - vice president of information technology and CTO



LogMeIn is a popular remote access tool used by IT professionals to gain entry to their employees' machines. These tools are especially popular right now with so many people working remotely. Unfortunately, with popularity, comes risk.

Cybercriminals are impersonating LogMeIn in a new phishing attack. The phishing email claims that you need to click a link in the email to download an urgent security update. If you click this link, it takes you to a phony login page for LogMeIn. If you enter your credentials on this look-alike page, the information will be sent straight to the bad guys. If you fall for this trick, you could give attackers access to countless machines within your organization's network.

Stay safe by following these tips:

- Never click on a link within an email that you were not expecting.
- If you are prompted to update any software on your work device, reach out to your administrator or IT department so they can check that the update is legitimate and safe.
- When an email asks you to log in to an account or online service, log in to your account through your browser, not by clicking the link in the email. That way, you can ensure you are logging into the real website and not a phony look-alike.

No Update next week

In recognition of Independence Day, there will be no Update newsletter on July 3, 2020.

Update will return on July 10, 2020.



Happy Fourth of July!

THE ACADEMY Webinars

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2020

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coupon code **AMP** to
receive the member rate.



Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

City of Bowling Green seeks applicants for finance director

The City of Bowling Green is seeking applicants for the position of finance director, a salaried, exempt full-time upper management position responsible for direct supervision of Finance Department and Income Tax Division staff. Serves as chief financial officer of city operations. Reports on financial matters; certifies availability of funds; monitors budgets, payroll and investments. Represents the city on the Property and Liability Insurance Public Entity Pool and serves as one of the city's representatives on the Health Insurance Pool; countersigns all debt issuances; negotiates financial and union contracts. Requirements include: education beyond an undergraduate degree; CPA certification desirable; valid Ohio driver's license; seven to 10 years of relevant experience. A copy of the job description will be provided to all applicants.

Interested persons must complete an application packet that is available either by visiting the Personnel Department of the City of Bowling Green at 304 N. Church St, Bowling Green, OH 43402-2399 or by accessing the online application [here](#). Resumes may be included, but will not substitute for a completed application. Application materials must be returned to the Personnel Department by one of the following methods: email to BGPersonnel@bgohio.org, fax to 419.352.1262, by U.S. Mail or hand-delivery to the address above. Office hours are Monday through Friday, 8 a.m.-4:30 p.m. You may reach the Personnel Department by phone at 419.354.6200. Deadline for making application is July 20 at 4:30 p.m. AA/EEO

Town of Berlin seeks applicants for line technician apprentice

The Town of Berlin is seeking applicants for the position of line technician apprentice. The line technician apprentice will aid in the operations and duties of the Electric Department with the ultimate goal of becoming a certified class 1 linesman. Specific job duties and responsibilities include, but are not limited to the following: assists with installations, maintenance and repairs of overhead distribution systems and related facilities; assists with installations, maintenance and repair work on low and high voltage transmissions and distribution lines; operates a bucket truck, ditch witch, plow, back-hoe, line truck and other related equipment; assists with installing electric services; installs secondary cable and assists with underground installation; trims trees from electric lines; performs work on de-energized lines; attaches guy wires to poles; possess the ability to climb poles in excess of 60 feet; keeps all vehicles supplied with tools and materials; performs meter readings, disconnects, re-connects and streetlight repairs; assist with generation, as needed; performs home energy audits, as needed; and performs cable locating. Other duties as assigned in accordance with departmental functions/goals. Required to be on stand-by or on-call.

Successful candidate must have a high school diploma or general education degree (GED). Some experience in electric line construction and/or maintenance preferred. Must serve a minimum six-month probationary period. Incumbent must agree to attend and satisfactorily complete a line technician certification course that will be paid for by the Town. Ability and willingness to perform manual labor; ability to follow oral directions; learn to set poles; string wire and perform related work. Ability to observe safety rules and regulations; strength to perform manual work and physical stamina to withstand working under adverse weather conditions; ability to climb poles; ability to establish and maintain effective working relationships with other workers.

Applications may be obtained from Town Hall located at: 10 William Street, Berlin, MD 21811 or downloaded from our [website](#). Applications must be submitted to the Human Resources office located at 10 William Street; Berlin, MD 21811. The Town of Berlin is an EEO employer. M/F/V/D

Bryan Municipal Utilities seeks applicants for director of utilities

Bryan Municipal Utilities (BMU), located in Northwest Ohio, is seeking an experienced candidate for director of utilities. BMU is a customer-owned, non-profit municipal utility providing water, electric and communications services to the residents of Bryan. Presently, the utility serves approximately 6,000 customers.

BMU began over 100 years ago with the establishment of the Bryan waterworks in 1892. Electric service was added in 1896 when the residents of Bryan voted to create their own electric company. Communications services were added in 1998 to provide Bryan with a fiber optic system designed to provide television and high-speed Internet access and data transfer.

This position reports to a five-member Board. Work involves planning, organizing and coordinating all utility functions for electric transmission and distribution, cable and fiber internet, hydro, fuel and solar generation, water distribution, water supply and treatment, and utility engineering; developing operating objectives, policies and programs for all administrative activities and developing and implementing, at Board direction, an annual budget and a long-range capital budget for each operation.

Possession of a bachelor's degree in business administration, public administration, electrical engineering, planning, communication or mechanical engineering or an equivalent combination of education, experience and training which provides the required knowledge, skills and abilities and a valid driver's license. Candidate must possess strong leadership, organizational and communication skills.

A job description with qualifications may be found at www.cityofbryan.net/employment.

Please submit resume by July 20 to Bryan Municipal Utilities, 841 E. Edgerton St, Bryan, OH 43506; or email to humanresources@cityofbryan.com.

Village of Grafton seeks applicants for assistant service superintendent

The Village of Grafton seeks a qualified assistant service superintendent with skilled trades and equipment operation experience. The ideal candidate will have extensive knowledge in municipal infrastructure maintenance and repair, hold a current Ohio Class 1 Water System/Distribution Operator license plus a certification in water system backflow management.

The assistant superintendent will be required to report to the village administrator and regularly communicate and coordinate municipal services with other utility departments when needed. Personnel management skills and the ability to work as a team is essential. Job duties range from but not limited to department vehicle and asset management, material inventory management, landscape maintenance, parks, street, sewer and water-main service and repair, plus all municipal seasonal roadway maintenance services. Some heavy lifting at times may be required.

This full-time position is offered at a competitive hourly rate based upon experience and includes an attractive benefit plan providing health care, vision and dental insurance. Paid holidays after 60-days. Paid vacation, personal days and sick days after one year, plus a public employee retirement plan through OPERS. Grafton offers a stable and upbeat, professional work environment, continuing education and

work force training with opportunity for career advancement. The Village of Grafton is an EEO employer and Drug-Free Workplace.

A pre-employment background check and drug screen is required.

This position will remain open until filled. Interested candidates can submit resume to: Grafton Village Hall, 960 Main St. Grafton, OH 44044, or by email to the village administrator at jbprice@villageofgrafton.org.

City of Amherst seeks applicants for electric lineworker

The City of Amherst is seeking applicants for the position of electric lineworker. Duties include the operation, maintenance and routine construction of the electric distribution system.

Minimum qualifications include a high school diploma or equivalent, successful completion of journey lineworker apprenticeship program and four years of experience as apprentice lineworker, or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job. Valid State of Ohio Driver's License, valid Ohio Class A Commercial Driver's License and Journeyman Lineworker Certification required. Annual pay range is \$82,000-\$95,000, depending on qualifications.

For more information regarding an application and job description call Amherst City Hall at 440.988.4380 or request by email at mayor@amherstohio.org.

Town of Bedford seeks applicants for assistant right-of-way supervisor

The Town of Bedford is seeking applicants for the position of assistant right-of-way supervisor. Applicants must be experienced in trimming, climbing and working around electric hazards. Class A CDL required and the ability to operate a bucket truck, chain saws and other right-of-way clearing equipment. Ability to supervise right-of-way crew and promote on the job safety. Compensation based on experience and skill level. Salary up to \$45,760 annually with benefits package to include health insurance, retirement, life insurance and annual leave.

Applications are available online at www.bedfordva.gov. Submit a completed town application online or mail to: Human Resources, 215 E. Main St., Bedford, VA 24523. Applications will be accepted until the position is filled. Resumes alone are not accepted and must be sent in with application. EOE

Qualifications

Must have a Class A CDL (or obtain a CDL in first year of employment) and be experienced right-of-way trimmer.

American Municipal Power, Inc.

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