



City of Napoleon, Ohio

P.O. Box 151 ~ 255 West Riverview Avenue
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393

Memorandum

To: Mayor and Members of City Council
From: Roxanne Dietrich, Clerk of Council
cc: Joel L. Mazur-City Manager,
Billy D. Harmon-City Law Director,
Kelly O'Boyle-City Finance Director
Date: July 20, 2020
Subject: General Information

CALENDAR

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Ordinance No. 031-20**, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 3) for the Year 2020; and Declaring an Emergency.
2. **Ordinance No. 032-20**, an Ordinance Approving Current June 2020 Replacement Pages to the City of Napoleon Codified Ordinances.

SECOND READING OF ORDINANCES AND RESOLUTIONS

1. **Resolution No. 029-20**, a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000 for the Purpose of Constructing a Commercial Pool, and to Enter into a Contract with Astro Pools for said Construction; and Declaring an Emergency. *(Suspension Requested)*
- Enclosed is a Memorandum from Chad regarding the contract with Astro Pools

THIRD READING OF ORDINANCES AND RESOLUTIONS - None

GOOD OF THE CITY - Discussion/Action:

1. **Approval of the PSCAF for July 2020 as PSCA 3-month Averaged Factor \$0.02841 and JV2 \$0.018805**
2. **Taking \$100,000 from the Electric Reserve Fund and Apply it as a Credit to Each Active Meter Equally** – *This was a recommendation of the Electric Committee made at their July meeting*
3. **Number of Tags Required for Disposal of Tires during Unlimited Pickup** – *the Water and Sewer Committee referred this to the whole body of Council. Enclosed is a copy of the information from Jeff Rathge.*
4. **Award of the Park Street Phase IV Project** – *Enclosed is a Memorandum from Chad with his recommendation of award for this project*

5. **Healthcare Cost Committee Recommendation regarding 2020 and 2021 Wellness Program** (direct Law Director to draft Legislation) – *the recommendation from the Healthcare Cost Committee is:* to approve a Wellness Program for 2020 from January 1, 2020 to December 31, 2020 with Employees and Spouses that are on the City's Health Plan to have a wellness check completed by December 31, 2020 or a \$50.00 surcharge will be added to their monthly premium in 2021. Starting January 1, 2021 BORMA's 2021 Wellness Campaign will be followed.
6. **Update to the Parking and Stop and Yield Intersections of the Traffic Schedules** (direct Law Director to Draft Legislation) *please see the Memorandum from Chad in your packet regarding this item*
7. **Certify and File Annual Special Assessments with the County Auditor for Placement and Collection on the 2020 Tax Duplicates Payable in the Year 2021** (direct Law Director to Draft Legislation)
8. **Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor for the 2020 Tax Duplicates Payable in Year 2021** (direct Law Director to Draft Legislation)

INFORMATIONAL ITEMS

1. Cancellation – Parks and Recreation Committee
2. Agenda – City Tree Commission, Monday, July 20th at 6:00 pm
3. OML Legislative Bulletin/July 17, 2020
4. AMP Weekly Newsletter/ July 10, 2020

July 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			JULY 1 11:00 am – Bid Opening Glenwood Waterline	2	3 Office Closed 4 th of JULY Holiday	4
5	6 7:00 pm – CITY COUNCIL	7	8	9	10 8:00 am – Healthcare Cost Committee Meeting	11
12	13 6:15 pm – Electric Comm 6:15 pm – BOPA 7:00 pm – Water/Sewer Committee	14 4:30 pm Board of Zoning Appeals	15 11:00 am – Bid Opening Park St. Phase IV	16	17	18
19	20 6:00 pm – Tree Commission 7:00 pm – CITY COUNCIL	21	22	23	24	25
26	27 5:00 pm – Special Planning Commission Meeting 6:30 pm – Finance & Budget Committee 7:30 pm – Safety and Human Resources Committee	28 4:30 pm – Civil Service	29 6:30 pm – Park & Rec Board	30	31	

City of Napoleon, Ohio

CITY COUNCIL

MEETING AGENDA - AMENDED

Monday, July 20, 2020 at 7:00 pm

City Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio
The WebEx link to the meeting will be posted on the City's website www.napoleonohio.com

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)

- a. July 06, 2020 Regular Council Meeting Minutes

D. Citizen Communication

E. Reports from Council Committees

- a. Electric Committee
 - i. Accepted the BOPA recommendation to approve the July 2020 PSCA 3-month averaged factor \$0.02841 and JV2 \$0.018805
 - ii. Accepted the BOPA recommendation to take \$100,000 from the Electric Reserve Fund and Apply it as a Credit to Each Active Meter Equally
- b. Water, Sewer, Refuse, Recycling and Litter Committee
 - i. received a progress report on the Wastewater Treatment Plant Project
 - ii. Discussed mulch usage at the Yard Waste Site
 - iii. Referred to Council Discussion on Number of Tags Required for Disposal of Tires during Unlimited Pickup
- c. Municipal Properties, Building, Land Use and Economic Development Committee did not meet on July 13, 2020 due to lack of agenda items
- d. Parks and Recreation Committee did not meet tonight due to lack of agenda items

F. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

- a. Board of Zoning Appeals met on July 14, 2020; and
 - i. denied BZA 20-03 and gave the applicant a thirty-day allowance to take care of the situation
- b. Planning Commission did not meet on July 14, 2020 due to lack of agenda items.
- c. Tree Commission met on July 20, 2020 with the agenda items:
 - i. Review Tree Call Reports
 - ii. Review Fall Plantings List
 - iii. Review Fall Trimming List
 - iv. Finalize Fall Removals List
 - v. Finalize Fall Topsoil List
 - vi. Arbor Day

G. Introduction of New Ordinances and Resolutions

- 1. **Ordinance No. 031-20**, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 3) for the Year 2020; and Declaring an Emergency (*Suspension Requested*).
- 2. **Ordinance No. 032-20**, an Ordinance Approving Current June 2020 Replacement Pages to the City of Napoleon Codified Ordinances.

H. Second Readings of Ordinances and Resolutions

- 1. **Resolution No. 029-20**, a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000 for the Purpose of Constructing a Commercial Pool, and to Enter into a Contract with Astro Pools for said Construction; and Declaring an Emergency (*Suspension Requested*).

I. Third Readings of Ordinances and Resolutions ~ None

J. Good of the City (Any other business that may properly come before Council, including but not limited to):

1. **Discussion/Action:** Approval of the PSCAF for July 2020 as PSCA 3-month Averaged Factor \$0.02841 and JV2 \$0.018805
2. **Discussion/Action:** on taking \$100,000 from the Electric Reserve Fund and Apply it as a Credit to Each Active Meter Equally
3. **Discussion/Action:** on Number of Tags Required for Disposal of Tires during Unlimited Pickup
4. **Discussion/Action:** Award of the Park Street Phase IV Project
5. **Discussion/Action:** Healthcare Cost Committee Recommendation regarding 2020 and 2021 Wellness Program (direct Law Director to draft Legislation)
6. **Discussion/Action:** Update to the Parking and Stop and Yield Intersections of the Traffic Schedules (direct Law Director to Draft Legislation)
7. **Discussion/Action:** Certify and File Annual Special Assessments with the County Auditor for Placement and Collection on the 2020 Tax Duplicates Payable in the Year 2021 (direct Law Director to Draft Legislation)
8. **Discussion/Action:** Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor for the 2020 Tax Duplicates Payable in Year 2021 (direct Law Director to Draft Legislation)
9. **Discussion/Action:** Approval to Apply for Issue II Funds FY2021 (direct Law Director to Draft Legislation)

K. Executive Session (as may be needed)

L. Approve Payment of Bills and Financial Reports (In the absence of any objections or corrections, the Payment of Bills and Financial Reports shall stand approved.)

M. Adjournment



Roxanne Dietrich – Clerk of Council

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, August 3, 2020 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, August 10, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for August 2020
 - b. Update on Substations
 - c. Electric Department Report
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, August 10, 2020 @7:00 pm)
 - a. Update on 2021 Wastewater Treatment Plant Improvements Project
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, August 10, 2020 @7:30 pm)
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday August 17, 2020 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, July 27, 2020 @6:30 pm)
 - a. Review 2021 Debt Schedules
 - b. Review 2021 Estimated Revenue Listing
7. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Monday, July 27, 2020 @7:30 pm)
8. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, August 10, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for August 2020
 - b. Update on Substations
 - c. Electric Department Report
 - d. Update on 2021 Wastewater Treatment Plant Improvements Project
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, August 11, 2020 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Special Council Meeting: Monday, July 27, 2020 @5:00 pm)
(Next Regular Meeting: Tuesday, August 11, 2020 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, August 17, 2020 at 6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, July 28, 2020 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, July 29, 2020 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 10, 2020 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
9. **Housing Council - Meets First Monday in April (meeting to be scheduled after the TIRC meeting)**
10. **Health Care Cost Committee (as needed)**
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

City of Napoleon, Ohio
CITY COUNCIL MEETING MINUTES
Monday, July 06, 2020 at 7:00 pm

PRESENT

Councilmembers	Joseph D. Bialorucki-Council President, Daniel Baer-Council President Pro-Tem, Ken Haase, Jeff Comadoll, Lori Sicclair, Molly Knepley, Ross Durham
Mayor	Jason P. Maassel
City Manager	Joel L. Mazur
City Law Director	Billy D. Harmon
City Finance Director	Kelly O'Boyle via WebEx
City Staff	Chief of Police-David Mack
City Staff on WebEx	Chad E. Lulfs, P.E., P.S.-Director of Public Works, Dustin Tewksbury-IT
Clerk of Council	Roxanne Dietrich
Others	Dennie Clapp
Others on WebEx	News Media

ABSENT

CALL TO ORDER

Council President Bialorucki called the City Council meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Hearing no objections or corrections, the City Council regular meeting minutes of June 15, 2020 and special meeting minutes from June 29, 2020 were approved as presented.

CITIZEN COMMUNICATION

Dennie Clapp who just retired from the City on June 30, 2020 was present. Council President Bialorucki expressed to Clapp we appreciate everything you did for the City and are very sad to see you leave. I know you're going to enjoy your retirement going on all your trips. It sounds like you left this place in very good hands with people that worked for you that you were able to teach and work with. We are thankful for that. Clapp said I wouldn't have left unless it was that way. Bialorucki - I believe that a hundred percent. I'll let everyone have a second to say whatever they would like to Dennie. Dennie, if you want to say a couple of words that would be great as well. Clapp-I would like to thank all of you for trusting me to take care of such an important aspect that's especially important when it's really cold or when it's really hot. It was really nice for me to know that I would have electricity today to keep myself cool because I was getting pretty hot working outside. There has been a lot of changes over the years and I hope they all been good, there's more that need to be made. As things continue on, technology is going to play a bigger role. It's been a great time with all of you and I've loved every second of it. I wish Napoleon the very best. I'll still be around if anybody needs me for anything. I want to thank-you for all the support you've given me and the things you've allowed the Electric Department to purchase so they can do their jobs effectively and safely. I really appreciate all of you thanks. Maassel-thank you Dennie. I think you said it, you loved it and we could tell. I mean the hours you put in, the care you have, the way you train your people, the system we have is because of your leadership. We really appreciate it. You took me on that little tour one time. I think we saw the Northside sub and some other substations and you were throwing words at me that I still couldn't understand even if I studied for a long time. I really appreciate it, thank-you so much. Sicclair - I brought a card to the last Electric Committee meeting and then you weren't there. I want to thank-you and the same as the Mayor said with the tour. When I very

REPORTS FROM COUNCIL COMMITTEES

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

Council President Bialorucki read by title Ordinance No. 027-20, an Ordinance Authorizing the Finance Director to Make Appropriation Transfers (Transfer of Appropriation 2) from one Appropriation Line Item to Another Appropriation Line Item Pursuant to O.R.C. Section 5705.40 for the Fiscal Year Ending December 31, 2020 as listed in Exhibit "A"; and Declaring an Emergency and suspension is requested.

O'Boyle stated these are the second quarter budget adjustments for the transfer of appropriations. The first one is the 100-General Fund. This is moving money from the contingency to the fire pension. We had a firefighter/paramedic approach Human Resources. Back in 2004 through 2006 he worked in the

Motion: Comadoll Second: Haase
to suspend the rule requiring three readings of Ordinance No. 027-20

Roll call vote to pass Ordinance No. 027-20 under Suspension and Emergency
Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley
Nay-
Yea-7, Nay-0. Motion Passed.

Council President Bialorucki read by title Ordinance No. 028-20, an Ordinance Supplementing the Annual Appropriation Measure (Supplement No. 2) for the Year 2020; and Declaring an Emergency.

O'Boyle stated there are two supplementals for the second quarter budget adjustments. The first one is for Fund 510 - Water Revenue Funds in the amount of \$20,948.37. This is for the legal fees for the water negotiations. The second one is for the 560 Fund – Sanitation (Refuse) Revenue Fund. This is to pay back the appropriation that we borrowed for the concrete crushing that was more because of the pool. The amount for all three line items is \$53,000.00. The total appropriations are \$73,948.37. Durham asked if this is something we have to request suspension on? O'Boyle replied yes, I need to be able to close the June budget month. That is why we had the committee meeting on June 15, 2020, so we were able to ask for suspension and we can close the month for June.

Roll call vote on the above motion:
Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley
Nay-
Yea-7, Nay-0. Motion Passed.

Roll call vote to pass Ordinance No. 028-20 under Suspension and Emergency.

Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley

Nay-

Yea-7, Nay-0. Motion Passed.

Resolution No. 029-20 – Contract with Astro Pools for Construction of Napoleon Aquatic Center

Council President Bialorucki read by title Resolution No. 029-20, a Resolution Authorizing the Expenditure of Funds in Excess of \$25,000 for the Purpose of Constructing a Commercial Pool and to Enter into a Contract with Astro Pools for said Construction; and Declaring an Emergency.

Motion: Comadoll

Second: Knepley

to approve First Read of Resolution No. 029-20

Mazur stated we will be requesting first read. There are a few details of the contract and some of the pricing that we are still getting clarification on. We should have something ready for the next council meeting. This legislation is to enter into a contract for the pool project. Once we start getting the final design of the value engineered building, we will go back out to bid for building the bathhouse and the clubhouse. It will be smaller but will also have less bathrooms because there is less square footage. There will be less square footage in the deck space and on the pool side too. We were able to do a little value engineering in order to keep our costs in line with what the levy allows for without going over. The key is to come in under and not even necessarily at the mark of what the levy allows for because there's still some wear and maintenance items that are going to be operational costs in the future. We talked about that a little bit when we first went into the project with the Pool Commission. We are working out the details, we were able to get in all of the alternates that we wanted to. The only thing that we omitted from this contract is the rock climbing wall and that can be added in later if everything comes in where we hope it will. We feel that we have enough shade structures in place as a part of this contract and most importantly we will have all the other features that we discussed at the Pool Commission. Everybody feels that this is a pool project before it's a bathhouse and clubhouse project so, we have to make sure this is a state-of-the-art facility. People are going to come to swim and play in the pool not visit the bathhouse and yeah there will be some people visiting the clubhouse. Don't get me wrong, it will definitely be an upgrade to the clubhouse site from what is there now. It will be newer and more modernized and will have a little more storage. Where it's landing now the building isn't as big but, we feel it's okay and we are where we need to be to advance this project and get it to the finish line. Maassel asked if this passes on second read on July the 20th, how soon do we anticipate construction starting by Astro Pools? Lulfs replied the last time I talked to Steve from Astro Pools he was hopeful they could get something started in September or October. He didn't feel this is slowing them down in any way. They are accustomed to working through the winter so, he thought if they are able to start in September or October they are actually starting earlier than what they normally do. Mazur noted the advantage of suspending is that we can get the contract documents signed and they can start ordering supplies and parts and the things that are more specialty type items. Lulfs said some of those items have a little more lead time than if you were just going to go buy some type of pool component from someplace else. These things have to be made so there's some lead time involved. We do have time to meet that schedule. Baer asked overall with the delay with the clubhouse and the bathhouse, would the facility I think that was the plan, still be ready to open by next May? Mazur that's our target by June first. Maassel intercepted by Memorial Day. Mazur confirmed that's the target, Memorial Day. A lot depends on the building but you know as Lulfs mentioned, Astro Pools is confident that they are going to be okay in their timeline. There is lead time for all the parts and materials, the slides, the play features and the pumps and everything, this is specialty work so that's the reason why

Roll call vote to approve First Read of Resolution No. 029-20
Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley
Nay-
Yea-7, Nay-0. Motion Passed.

THIRD READING OF ORDINANCES AND RESOLUTIONS

Council President Bialorucki read by title Ordinance No. 023-20, an Ordinance Amending Certain Sections of the City of Napoleon, Ohio Water and Sewer Rules Specifically Rules 10.1(E) and 11(E); and Declaring an Emergency.

Mazur had nothing new to add.

Roll call vote to pass Ordinance No. 023-20 on Third Read
Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley
Nay-

Motion: Siclair Second: Knepley
to reject the invalid bid pursuant to Napoleon Ordinance 106.01

Motion: Durham
to accept the bid of Geddis Paving and Excavating

Award of the Glenwood Avenue Waterline Improvements Project

City Council Regular Meeting Minutes
July 6, 2020
U:\~ My Files\~ RECORDS CLERK\2020\COUNCIL\07 06 2020\07 06 2020 City Council Mtg Minutes.docx

Motion: Comadoll Second: Haase
to award the Glenwood Avenue Waterline Improvements Project to Hillabrand & Sons Construction for \$512,912.54.

Yea-7, Nay-0. Motion Passed.

Yea-7, Nay-0. Motion Passed.

Yea-7, Nay-0. Motion Passed.

Review Rates for Mulch

Council President Bialorucki referred review rates for mulch to the Water, Sewer, Refuse, Litter and Recycling Committee and Board of Public Affairs. Maassel asked what fund does that come out of? Mazur replied sanitation. Maassel said I thought the sanitation fund was fine. Mazur said I think part of the reason is the amount of use that it gets and delivery.

Review Rates for Unlimited Pickup

Council President Bialorucki referred review rates for unlimited pickup to the Water, Sewer, Refuse, Litter and Recycling Committee and the Board of Public Affairs.

June 2020 Replacement Pages to Codified Ordinances

Motion: Comadoll

Second: Baer

to direct the Law Director to draft the Legislation for the June 2020 Replacement Pages to the Codified Ordinances

Roll call vote on the above motion:

Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley

Nay-

Yea-7, Nay-0. Motion Passed.

AROUND THE TABLE

O'Boyle - for the court grant, I may need to ask for an Ordinance to set up a new fund at the July 20, 2020 meeting, if that's possible. They want us to segregate the money but, I think I can do it in the Capital Fund and create a sub-account for the court. I will let the Law Department know if I can't. Just a reminder that the deadline for filing income tax is on the 15th of July.

Durham - my wife worked July 4th night so I had the privilege of being at home listening to the police scanner and you guys were making a whole heck of a lot of calls. So, thank-you for that and thank-you to the Fire Department for being on standby for us.

Haase - our non-fireworks were great. There are two large holes in the pavement right in front of Lankenau Law Office that need to be filled. Somebody is going to come out of the Eagles one of these nights and step into one and you're going to have a lawsuit.

Maassel – Requested an Executive Session for Economic Development

Siclair - I would just like to say that I'm loving Park Street. I really like not having a stop sign right there too, it took two times to get used to it. I had two citizens ask me if there's some sort of action taking place at the old Riverview establishment. Mazur said yes there is action. Allegedly the new owner wants to turn that into a bar and right now they are working with Wood County on their permits. They are following all the rules on their renovation. They want to renovate the exterior to where there's river access.

Comadoll – how are we coming on Graceway, do we have any time frame? Mazur yes we do. We actually just got the update from them and we'll chalk it up to a COVID delay. Lulfs said the best that I have at the moment is they were planning to come in the week after the Fair simply because at the time no one was sure what was happening with the Fair. Thursday they alerted me they might bring a crew

in to do the limited underground on that job this week because the gas company is finished and out of the way so we could see some action this week. They weren't there today. Comadoll continued I hope we don't ever run into the situation like Toledo Police Department did this last weekend. It really breaks my heart to have a patrolman killed in the line of duty. The campground owner's brother was on duty, he's a Toledo police officer, and he was really upset the other morning. I said well Travis we'll all get through this somehow. My condolences to the family.

Knepley - A couple citizens reached out to me about the pool timeline. I think people are wanting to know what's going on, why things aren't happening. I don't know if we could put something out social media wise or some type of signage by the pool. Mazur said I like social media, I think it hits a lot more people we'll put something out at least by the end of the week.

Baer - what is the status of the reciprocity tax survey, have we got any responses to that? Mazur said yes we did actually and I'm going to turn it over to Dustin since he's on. Tewksbury said we have about 129 responses with 55% against, 45% for and 5% undecided. Mazur said can you verify the exact address? Tewksbury said they just put like a road or street name. Mazur asked how many of them said that they would show up to a public meeting? Did you have that separated out? Tewksbury said he didn't calculate that one. Baer said I just wondered where we were out there and where we are going to go with that. My other question for the City Manager or the Mayor is, this question came up to me have we lost any businesses or restaurants to this point because of COVID-19 here in the city? Mazur I don't know if it's necessarily due to COVID but, I think Mike's Antiques, I hear Just Stop is going to fold up, Cricket Cellular store. Baer-but it may or may not be related to COVID-19. Mazur said there are a couple of businesses moving in. Baer said that question just came up and then we've got the responses to the survey so now we need to see what to do next.

Mazur - we talked about rate reviews for our utilities, water, sewer and electric then COVID hit and we stopped because we weren't sure how that was going to impact our revenues or operations or what was going to happen. Fortunately for us, we're doing a lot better than other communities. We are still down on the electric side that's evident with the rates and the way they're headed right now. But on the water and sewer side we are very fortunate that we are above where we were at least in the previous two years. Our June production rate and we're basing this off of production, the June production rate was 8% higher than the previous two years. We did have a water main break and I don't know if that contributed to it or not, we had a main break on Glenwood and I think there was a small break somewhere else too. We are going to resume the rate reviews at least for the water and sewer side and get those where they need to be. We have renegotiated the long-term control plan. Courtney came in and did a cost-of-service study two or three years ago and at the time he was using old long-term control plan numbers plus the Water Treatment Plant numbers. So, obviously there is going to be a big change on how we calculate what we need going forward. On the water side we have a couple of question marks out there but we have enough information that we can get that started. On the electric side that's a full-blown cost-of-service study so, we'll focus on water and sewer right now. I think it would be better to let things play out a little bit more on the electric side because of the current state of things. We will wait and see if things catch up even more and maybe start up later in the year. We had a peak alert today. We have one for tomorrow and we may have one on Wednesday, Thursday or Friday. It's hot that's good for electric use; but, it's also important that we don't have people using during peak hours so we can keep our transmission rates and capacity rates lower for when next year's rates are set.

Harmon - nothing

EXECUTIVE SESSION – ECONOMIC DEVELOPMENT

OUT OF EXECUTIVE SESSION

APPROVE PAYMENT OF BILLS

ADJOURNMENT

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Roll call vote on the above motion:

Yea-Durham, Haase, Baer, Bialorucki, Siclair, Comadoll, Knepley

Nay-

Yea-7, Nay-0. Motion Passed.

Approved:

July 20, 2020

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Submitted by:

Roxanne Dietrich, Clerk of Council

ORDINANCE NO. 031-20

**AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION
MEASURE (SUPPLEMENT NO. 3) FOR THE YEAR 2020; AND DECLARING
AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the annual appropriation measure passed in Ordinance No. 082-19 for the fiscal year ending December 31, 2020 shall be supplemented (Supplement No. 3) as provided in Exhibit "A" (one page), attached hereto and made a part hereof.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because this Ordinance provides for appropriations for the current expenses of the City which are related to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to be in effect at the earliest possible time to allow for proper payment of current expenses, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 031-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

2020 APPROPRIATION BUDGET - SUPPLEMENTAL #3

ORDINANCE No. 031-20

<u>Supplemental #3</u>	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>2020 FUND TOTAL</u>
<u>Fund 220 -Recreation Fund</u>				
220.4400.54300 Supplies-Vehicle Parts/Supply		\$7,500.00	\$7,500.00	\$7,500.00
<i>Reason: Insurance money for accident -replace tools,etc.</i>				
<u>Fund 250-Local Coronavirus Relief Fund</u>				
250.1300.59001 Reimbursements for COVID-19 expenses		\$203,673.98	\$203,673.98	\$203,673.98
<i>Reason: CARES Act Funding to Local Governments</i>				
<u>Fund 400 -Capital Improvement Fund</u>				
400.1801.54100 Supplies -Office		\$15,086.00		
400.1801.57000 Machinery and Equipment		\$19,448.00		
400.1801.57200 Buildings & Improvements		\$20,837.00		
<i>Reason: Court secured Grant for Coronavirus Emergency Supplemental Funding</i>				
TOTAL Fund 400		\$55,371.00	\$55,371.00	\$55,371.00
TOTAL FUNDS	\$0.00	\$266,544.98	\$266,544.98	\$266,544.98

ORDINANCE NO. 032-20

AN ORDINANCE APPROVING CURRENT JUNE 2020 REPLACEMENT PAGES TO THE CITY OF NAPOLEON CODIFIED ORDINANCES

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and,

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and,

WHEREAS, the City has heretofore entered into a contract with the American Legal Publishing Corporation (formerly known as Walter H. Drane Company) to prepare and publish such revision which is before Council; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the Ordinances of the City of Napoleon, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the June 2020 Replacement Pages to the Codified Ordinances are hereby approved and adopted; such having been certified as correct by the Clerk of Council and the Mayor.

Section 2. That, among others, the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law.

Administration Code

Department of Finance
Fire/Rescue Department
Police Department

Traffic Code

Operation Generally
Licensing: Accidents
Bicycles and Motorcycles

Streets, Utilities and Public Services Code

Waste Collection

Section 3. That, the complete text of all current Codified changes is set forth in the current replacement pages to the City of Napoleon's Codified Ordinances, said pages which are attached to this Ordinance as Exhibit "A." Any summary publication of this Ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council

and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 032-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

EDITOR'S NOTE: Material highlighted in yellow indicates it is new or changed material. If there is no highlighted material on a page then material has been moved forward or back to accommodate new text. Also, please note that punctuation and underlining do not appear properly in highlighted material. A yellow block indicates material has been deleted.)

CODIFIED ORDINANCES OF THE CITY OF NAPOLEON OHIO

Local legislation current through June 12, 2020

State legislation current through March 27, 2020

CERTIFICATION

We, Jason Maassel, Mayor and Roxanne Dietrich, Executive Assistant to Appointing Authority - Clerk of Council of Napoleon, Ohio pursuant to Article II Section 2.15 of the Charter and Section 121.03 of the Administrative Code, hereby certify that the general and permanent ordinances of the City of Napoleon, Ohio, as revised, rearranged, compiled, renumbered as to sections, codified and printed herewith in component codes are correctly set forth and constitute the Codified Ordinances of Napoleon, Ohio, 1996, as amended to June 12, 2020.

/s/ Jason Maassel
Mayor

/s/ Roxanne Dietrich
Clerk of Council

Codified, edited and prepared for
publication by
THE WALTER H. DRANE COMPANY
Cleveland, Ohio

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The Walter H. Drane Company

CITY OF NAPOLEON
ROSTER OF OFFICIALS
(2020)

CITY OFFICIALS

Mayor	Jason Maassel
City Manager	Joel L. Mazur
City Law Director	Billy D. Harmon
City Finance Director	Kelly O'Boyle

COMPARATIVE SECTION TABLE

40D

<u>Ord. No</u>	<u>Date</u>	<u>C.O. Section</u>	<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
032-11	6-20-11	TRAF. SCH. II	026-16	9-6-16	1121.03
033-11	6-20-11	Repeals 1525.01	036-16	9-19-16	194.051, 194.091
035-11	7-18-11	197.03	037-16	11-7-16	TRAF. SCH. II
038-11	8-1-11	105.02	050-16	11-21-16	193.11, 194.013
043-11	8-15-11	TRAF. SCH. V, XI, XIII	051-16	12-21-16	931.07
054-11	9-6-11	107.06	010-17	6-5-17	197.18
80-11	12-19-11	931.07	030-17	5-1-17	1145.01
Res.			036-17	6-5-17	1101.01
088-11	11-21-11	193.11	038-17	9-18-17	Repeal Ch. 711
99-11	12-19-11	133.07, 139.01, 139.02, 142.01	057-17	9-18-17	1501.01
12-12	2-6-12	1335.08, 1335.32	058-17	10-16-17	143.06
15-12	3-5-12	197.01, 197.03, 197.11	059-17	11-6-17	747.01, 747.02, 747.99, 1127.22
16-12	3-5-12	195.01, 195.08, 195.14	067-17	11-20-17	193.11, 194.013
48-12	7-2-12	931.10	070-17	11-6-17	1301.01
56-12	9-17-12	939.05	074-17	12-4-17	143.06
60-12	9-17-12	931.08	088-17	12-18-17	931.07
67-12	11-19-12	925.13	003-18	3-5-18	955.09
70-12	12-3-12	121.03	005-18	2-19-18	194.30 to 194.315
Res.			006-18	4-2-18	194.134
73-12	11-19-12	193.11	009-18	4-16-18	TRAF. SCH. II
002-13	2-4-13	955.09, 955.10, 955.16, 955.19	011-18	4-16-18	197.15
015-13	3-18-13	955.09	017-18	4-2-18	195.04
042-13	10-21-13	1101.01, 1145.01	021-18	5-21-18	931.10, 1105.02, 1325.01 to 1325.06, 1325.99
045-13	10-7-13	137.14	029-18	7-2-18	505.14
059-13	11-18-13	197.18	058-18	11-5-18	931.09
067-13	12-16-13	931.07	060-18	11-19-18	339.13
Res.			086-18	1-21-19	955.09
068-13	12-16-13	193.11	007-19	1-21-19	195.04, 195.07
010-14	4-21-14	931.07	030-19	5-20-19	TRAF. SCH. II and IX
027-14	5-19-14	931.13	034-19	6-17-19	143.01
028-14	5-19-14	931.09	061-19	10-21-19	301.183, 301.187, 301.495, 301.505, 343.01, 343.99
042-14	8-4-14	197.01 to 197.19	072-19	11-18-19	194.03
065-14	11-17-14	939.02	076-19	12-2-19	955.10
002-15	1-19-15	197.16, 197.18	078-19	12-16-19	Repeals, 375.03(e), 505.11, 505.15, 549.08, 549.09
004-15	1-19-15	955.09	079-19	12-16-19	193.11, 194.013
015-15	3-16-15	939.02	001-20	2-17-20	137.06
021-15	4-6-15	955.19	006-20	3-16-20	December 2019 Replacement Pages
044-15	8-3-15	955.09	007-20	4-6-20	925.13, 925.16
045-15	8-3-15	955.20	008-20	3-2-20	145.01
053-15	11-16-15	194.01 to 194.20, 194.97, 194.98, 194.99	018-20	5-18-20	143.01
057-15	11-16-15	193.11, 194.013			
060-15	12-21-15	955.21			
013-16	5-16-16	137.06			

137.04 SEAL.

A seal shall be provided for the Finance Director, in the center of which shall be the word "Napoleon" and around the margin of which shall be the words "Finance Director." The Finance Director shall cause an impression of this seal to be affixed to all deeds, transcripts, orders, certificates, negotiable instruments, and other documents requiring authentication. (1978 Code 32.62)

137.05 CASH RESERVE.

The Finance Director is authorized by this Council to keep at all times in the vaults of his/her office, as a cash reserve, an amount not to exceed two thousand five hundred dollars (\$2,500).

Such reserve, in part or in whole may be administratively distributed to cash drawers or locations under the direction of the Finance Director as deemed appropriate by the Finance Director. (Ord. 39-00. Passed 3-6-00.)

137.06 INVESTMENT POLICY.

(a) The City previously adopted as the City's official Investment Policy, Investment Policy No. IP 16-0003 currently on file in the office of the City Finance Director, having been recommended by the Finance Director and the Finance and Budget Committee of Council, having been reviewed, and Ordinance No. 013-16 being unanimously approved by Council on May 16, 2016.

(b) Investment Policy No. IP 16-0003 may be amended from time to time by motion of Council.

(c) Ordinance No. 013-16 and Investment Policy No. 0003, as well as later amendments thereto, are hereby amended by this Ordinance No. 001-20. (Ord. 001-20. Passed 2-17-20.)

137.07 FINANCE DIRECTOR'S BOND.

The Finance Director shall give bond in a minimal penal sum of fifty thousand dollars (\$50,000) with a corporate surety authorized to do business in the State of Ohio. This bond shall be contracted by Council and the expense thereof paid by the City. (Ord. 71-96. Passed 7-1-96.)

137.08 APPLICABILITY OF FINANCE DIRECTOR.

(a) Every reference to the terms "auditor", "clerk", or "treasurer" in any ordinance, resolution or other act of Council shall hereafter be to the Finance Director of the City and the term "Finance Director" shall be substituted therefor, unless Council later specifically designates another as "clerk of council" at which time any ordinance, resolution or other act of Council passed after such designation that states "clerk" shall mean "Clerk of Council", unless the context in which the term is used clearly indicates otherwise.

(b) Every reference to the terms "auditor", "clerk", or treasurer", " of the City by any law, contract, rule, regulation, instrument, or other document shall hereafter mean the Finance Director and the term "Finance Director" shall be substituted therefor, unless Council later specifically designates another as "Clerk of Council" at which time any law, contract, rule, regulation, instrument, or other document after such designation that states "clerk" shall mean "Clerk of Council" unless the context in which the term is used clearly indicates otherwise. (Ord. 71-96. Passed 7-1-96.)

CHAPTER 143 Fire/Rescue Department

- | | |
|--|--|
| 143.01 Composition and control of the City Fire/Rescue Department. | 143.04 Additional fire personnel in emergency situation. |
| 143.02 Administrative head of Fire/Rescue Department. | 143.05 Auxiliary fire/rescue. |
| 143.03 General duties of Fire/Rescue Department. | 143.06 Fee schedule. |

CROSS REFERENCES

Fire protection contracts - see Ohio R.C. 9.60
 Schooling, buildings and equipment - see Ohio R.C. 715.03, 732.23
 General duties - see Ohio R.C. 737.11

143.01 COMPOSITION AND CONTROL OF THE CITY FIRE/RESCUE DEPARTMENT.

(a) The regular Fire/Rescue Department of the City shall be composed of a department head known as the "Fire Chief", and such other officers, fire fighters, fire rescue personnel, drivers, emergency medical personnel, fire safety inspectors, paramedics, secretaries, clerks and other employees as provided by legislation of the City, the Organizational Chart of the City, and/or the Administrative Code of the City.

(b) Definitions. For purposes of this chapter, the following words and phrases shall have the following meanings ascribed to them respectively.

- (1) "Fire Chief" means the Chief of the regular Fire/Rescue Department.
- (2) "Regular Fire/Rescue Department" means the Fire/Rescue Department of the City composed of the full-time and part-time paid personnel and its auxiliary.

(c) Notwithstanding any prior ordinance or resolution to the contrary, the regular Fire/Rescue Department shall be composed of the following:

- | | |
|----------------------|--|
| 1 | Fire Chief (full-time) |
| 4 | Officer of the supervisory grade (full-time) |
| 5 | Fire Fighter/Paramedics or
Fire Fighter/Emergency Medical technicians, or
combination thereof (full-time) |
| 5 | Officers of supervisory grade (part-time) |
| 1 (not to exceed 70) | Staff of any combination of the following:
Fire Fighters, paramedics, emergency medical technicians (any level), fire
fighter/paramedics, fire fighter/emergency medical technicians, secretary,
communication officers, instructors (all of part-time status as approved by
the City Manager) |
| 1 (not to exceed 20) | Auxiliary officers. |

(d) The making of an assignment by the Chief of one or more officers to any job or division such as fire fighters, drivers, fire safety inspectors, paramedics, arson investigators, and other similar positions shall not be construed as disturbing the composition of the regular Fire/Rescue Department or violating subsection (c) hereof; moreover, temporary vacancies in the regular Fire/Rescue Department shall not be construed as a departure from this section; finally, adding or eliminating secretaries, clerks, communication and the like positions shall not be construed as disturbing the composition of the regular Fire/Rescue Department.

(e) Nothing in this chapter shall be construed as limiting the number of additional officers that may be required in case of an emergency.

(Ord. 018-20. Passed 5-18-20.)

143.02 ADMINISTRATIVE HEAD OF FIRE/RESCUE DEPARTMENT.

The Fire Chief of the regular Fire/Rescue Department shall have direction and control over all personnel in the City's regular Fire/Rescue Department, including all auxiliary employees and other officers in the auxiliary unit. However, the City Manager maintains his or her power and authority over the Department as found in Article IV, of the City's Charter and Chapter 133 of the Administrative Code.

(Ord. 81-01. Passed 7-2-01.)

143.03 GENERAL DUTIES OF FIRE/RESCUE DEPARTMENT.

The Fire/Rescue Department shall protect the lives and property of the people in case of fire or other emergency. The Fire/Rescue Department shall perform such other duties as are provided by ordinance, resolution, and/or statute. In case of a conflict between an ordinance or resolution and a statute, the ordinance or resolution shall prevail where permitted.

(Ord. 81-01. Passed 7-2-01.)

143.04 ADDITIONAL FIRE PERSONNEL IN EMERGENCY SITUATION.

(a) In case of riot or other like emergency, Ohio R.C. 737.10 shall control, the Mayor being the person appointing the additional firemen and officers and being the person who calls upon the agencies or entities for assistance as authorized by Ohio R.C. 737.10; however, once appointed, said additional firemen and officers shall come under the control of the City Manager, Fire Chief or other supervisory officer of the regular Fire/Rescue Department. Nothing in this section shall be construed as superseding or modifying in any way any provision of a contract entered into pursuant to law.

(b) City fire personnel and necessary equipment and apparatus related thereto may be provided to any requesting state agency or instrumentality, county, or political subdivision of this State, or a governmental entity of an adjoining state without a contract to provide fire protection only after having received a request from a person with proper authority and only after approval by the City Manager, Fire Chief or other authorized supervisory officer of the regular Fire/Rescue Department. The provisions of Ohio R.C. 9.60 and 737.10 are applicable to this section insofar as they pertain hereto. Nothing in this section shall be construed as superseding or modifying in any way any provision of a contract entered into pursuant to law.

CHAPTER 145 Police Department

145.01	Composition and control of Police Department.	145.04	General duties of Police Department.
145.02	Police Chief.	145.05	Creation of Police Auxiliary.
145.03	Additional police officers in emergency.	145.06	Storage fees for legally impounded vehicles.
		145.07	Fees for legal process.

CROSS REFERENCES

Police protection contracts - see Ohio R.C. 737.04
 Recovered property and disposition - see Ohio R.C. 737.29 et seq.
 Auxiliary police - see Ohio R.C. 737.051 737.06
 General duties - see Ohio R.C. 737.11

145.01 COMPOSITION AND CONTROL OF POLICE DEPARTMENT.

(a) The Police Department of the City shall be composed of a department head known as the "Police Chief" and such other officers, dispatchers, clerks, secretaries and other employees as provided by legislation of the City, the Organizational Chart of the City, and/or the Administrative Code of the City.

(b) Notwithstanding any prior ordinance or resolution to the contrary, the Napoleon City Police Department shall be composed of the following:

- 1 Police Chief
- 4 Sworn officers of the supervisory grade
- 12** Sworn officers of the patrol grade
- 6 Communication officers
- 1 (not to exceed 20) Auxiliary officers

(c) The making of an assignment by the Chief of one or more officers to an investigative division shall not be construed as disturbing the composition of the Police Department or violating subsection (b) hereof; moreover, temporary vacancies in the Police Department shall not be construed as a departure from this section.

(d) Nothing in this chapter shall be construed as limiting the number of additional officers that may be required in case of an emergency.

(Ord. 008-20. Passed 3-2-20.)

(b) No person shall operate a vehicle across public or private property for the purpose of avoiding compliance with a traffic control device.

(c) It shall be prima-facie evidence of a violation of this section for the operator of a vehicle to cross public or private property as provided herein without using the service of such property, stopping the engine or both.

(d) Except as otherwise provided in this subsection, whoever violates this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this section is guilty of a misdemeanor of the third degree.

331.42 LITTERING FROM MOTOR VEHICLE.

(a) No operator or occupant of a motor vehicle shall, regardless of intent, throw, drop, discard or deposit litter from any motor vehicle in operation upon any street, road or highway, except into a litter receptacle in a manner that prevents its being carried away or deposited by the elements.

(b) No operator of a motor vehicle in operation upon any street, road or highway shall allow litter to be thrown, dropped, discarded or deposited from the motor vehicle, except into a litter receptacle in a manner that prevents its being carried away or deposited by the elements.

(c) As used in this section, "litter" means garbage, trash, waste, rubbish, ashes, cans, bottles, wire, paper, cartons, boxes, automobile parts, furniture, glass or anything else of an unsightly or unsanitary nature.

(d) Whoever violates this section is guilty of a minor misdemeanor.
(ORC 4511.82)

331.43 WEARING EARPLUGS OR EARPHONES PROHIBITED.

(a) As used in this section:

(1) "Earphones" means any device that covers all or a portion of both ears and that does either of the following:

A. Through either a physical connection to another device or a wireless connection, provides the listener with radio programs, music, or other information;

B. Provides hearing protection.

"Earphones" does not include speakers or other listening devices that are built into protective headgear.

(2) "Earplugs" means any device that can be inserted into one or both ears and that does either of the following:

A. Through either a physical connection to another device or a wireless connection, provides the listener with radio programs, music, or other information;

B. Provides hearing protection.

(b) No person shall operate a motor vehicle while wearing earphones over, or earplugs in, both ears.

(c) This section does not apply to:

(1) Any person wearing a hearing aid;

(2) Law enforcement personnel while on duty;

- (3) Fire Department personnel and emergency medical service personnel while on duty;
- (4) Any person engaged in the operation of equipment for use in the maintenance or repair of any highway;
- (5) Any person engaged in the operation of refuse collection equipment;
- (6) Any person wearing earphones or earplugs for hearing protection while operating a motorcycle.

(d) Except as otherwise provided in this subsection, whoever violates this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this section is guilty of a misdemeanor of the third degree. (ORC 4511.84)

331.44 VEHICLES LAUNCHING OR RETRIEVING BOATS.

(a) All vehicles launching or retrieving boats shall have the right-of-way at all boat launches in the City.

(b) All traffic on streets, alleys, or drives and crossings intersecting launching areas in the City shall stop and give the right-of-way to vehicles launching or retrieving boats.

(c) Stop signs shall be erected on all streets, drives, and alleys intersecting and crossing landing areas in the City. (1978 Code 72.33)

(d) Whoever violates any provision of this section is guilty of a minor misdemeanor on a first offense; on a second offense within one year after the first offense, the person is guilty of a misdemeanor of the fourth degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the third degree.

331.45 CENTER TURNING LANE.

(a) On streets or roadways providing for vehicle traffic in both directions where a center lane is reserved for left turn only, such lane shall not be entered by a vehicle or a motor vehicle, except for making left turns as hereinafter provided. Entry into such lane for left turns shall not be made more than 100 feet from the point of turning, except that no person shall traverse a street or roadway intersection while operating a vehicle or a motor vehicle in whole or in part in the center lane. There shall be no travel or passing of other traffic in such turning lane. This section is not applicable when passing in the event of an emergency or when directed by a police officer or during construction, striping or pavement of the street or roadway.

(b) Signs shall be erected at appropriate points as determined by the City Manager designating the center lane as reserved for left turn purposes only. (Ord. 44-96. Passed 5-6-96.)

(c) Whoever violates any provision of this section is guilty of a minor misdemeanor on a first offense; on a second offense within one year after the first offense, the person is guilty of a misdemeanor of the fourth degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the third degree.

CHAPTER 335 Licensing; Accidents

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|---|--|
| <p>335.01 Driver's license or commercial driver's license required.</p> <p>335.02 Permitting operation without valid license; one license permitted.</p> <p>335.021 Ohio driver's license required for in state residents.</p> <p>335.03 Driving with temporary instruction permit; curfew.</p> <p>335.031 Driving with probationary license; curfew.</p> <p>335.032 Use of electronic wireless communication device prohibited while driving.</p> <p>335.04 Certain acts prohibited.</p> <p>335.05 Wrongful entrustment of a motor vehicle.</p> <p>335.06 Display of license.</p> <p>335.07 Driving under suspension or license restriction.</p> <p>335.071 Driving under OVI suspension.</p> <p>335.072 Driving under financial responsibility law suspension or cancellation; driving under a nonpayment of judgment suspension.</p> | <p>335.073 Driving without complying with license reinstatement requirements.</p> <p>335.074 Driving under license forfeiture or child support suspension.</p> <p>335.08 Operation or sale without certificate of title.</p> <p>335.09 Display of license plates; expired or unlawful plates.</p> <p>335.091 Operating without dealer or manufacturer license plates.</p> <p>335.10 License plates to be unobstructed. (Repealed)</p> <p>335.11 Use of illegal license plates; transfer of registration.</p> <p>335.111 Registration within thirty days of residency.</p> <p>335.12 Stopping after accident upon streets; collision with unattended vehicle.</p> <p>335.13 Stopping after accident upon property other than street.</p> <p>335.14 Vehicle accident resulting in damage to realty.</p> |
|---|--|

CROSS REFERENCES

See sectional histories for similar State law

Deposit of driver's license as bond - see Ohio R.C. 2937.221

Motor vehicle licensing law - see Ohio R.C. Ch. 4503

Driver's license law - see Ohio R.C. Ch. 4507

Power of trial court of record to suspend or revoke license for certain violations - see Ohio R.C. Ch. 4510

State point system suspension - see Ohio R.C. 4510.03.6

State accident reports - see Ohio R.C. 4509.01(J), 4509.06, 4509.74, 5502.11

Motorized bicycle operator's license - see Ohio R.C. 4511.521

Glass removal from street after accident - see TRAF. 311.01

**335.091 OPERATING WITHOUT DEALER OR MANUFACTURER
LICENSE PLATES.**

(a) No person shall operate or cause to be operated upon a public road or highway a motor vehicle of a manufacturer or dealer unless the vehicle carries and displays a placard, except as provided in Ohio R.C. 4503.21, issued by the Director of Public Safety that displays the registration number of its manufacturer or dealer.

(b) Whoever violates subsection (a) of this section is guilty of illegal operation of a manufacturer's or dealer's motor vehicle, a minor misdemeanor.
(ORC 4549.10)

335.10 LICENSE PLATES TO BE UNOBSTRUCTED.

(EDITOR'S NOTE: Former Section 335.10 was repealed by Ordinance 112-02, passed August 19, 2002.)

**335.11 USE OF ILLEGAL LICENSE PLATES; TRANSFER OF
REGISTRATION.**

(EDITOR'S NOTE: The provisions of former Section 335.11 are now codified in Section 335.09.)

335.111 REGISTRATION WITHIN THIRTY DAYS OF RESIDENCY.

(a) Within thirty days of becoming a resident of this State, any person who owns a motor vehicle operated or driven upon the public roads or highways shall register the vehicle in this State. If such a person fails to register a vehicle owned by the person, the person shall not operate any motor vehicle in this Municipality under a license issued by another state.

- (b)
- (1) Whoever violates subsection (a) of this section is guilty of a minor misdemeanor.
 - (2) The offense established under subsection (b)(1) of this section is a strict liability offense and strict liability is a culpable mental state for purposes of Ohio R.C. 2901.20. The designation of this offense as a strict liability offense shall not be construed to imply that any other offense, for which there is no specified degree of culpability, is not a strict liability offense.

(c) For purposes of subsection (a) of this section, "resident" means any person to whom any of the following applies:

- (1) The person maintains their principal residence in this State and does not reside in this State as a result of the person's active service in the United States Armed Forces.
- (2) The person is determined by the Registrar of Motor Vehicles to be a resident in accordance with standards adopted by the Registrar under Ohio R.C. 4507.01. (ORC 4503.111)

**335.12 STOPPING AFTER ACCIDENT UPON STREETS; COLLISION WITH
UNATTENDED VEHICLE.**

- (a)
- (1) In the case of a motor vehicle accident or collision with persons or property on a public road or highway, the operator of the motor vehicle, having knowledge of the accident or collision, immediately shall stop the operator's motor vehicle at the scene of the accident or collision. The operator shall remain at the scene of the accident or collision until the operator has given the operator's name and address and, if the operator is not the owner, the name and address of the owner of that motor vehicle, together with the registered number of that motor vehicle, to all of the following:

- (h) (1) Except as provided in subsection (h)(2) of this section, no person shall operate or be a passenger on a snowmobile or motorcycle without using safety glasses or other protective eye device. Except as provided in subsection (i)(3) of this section, no person who is under the age of eighteen years, or who holds a motorcycle operator's endorsement or license bearing "novice" designation that is currently in effect as provided in Ohio R.C. 4507.13, shall operate a motorcycle on a highway, or be a passenger on a motorcycle, unless wearing a United States Department of Transportation-approved protective helmet on the person's head, and no other person shall be a passenger on a motorcycle operated by such a person unless similarly wearing a protective helmet. The helmet, safety glasses or other protective eye device shall conform with rules adopted by the Ohio Director of Public Safety. The provisions of this subsection or a violation thereof shall not be used in the trial of any civil action.
- (2) Subsection (h)(1) of this section does not apply to a person operating an autocycle or cab-enclosed motorcycle when the occupant compartment top is in place enclosing the occupants.
- (i) (1) No person shall operate a motorcycle with a valid temporary permit and temporary instruction permit identification card issued by the Ohio Registrar of Motor Vehicles pursuant to Ohio R.C. 4507.05 unless the person, at the time of such operation, is wearing on the person's head a protective helmet that has been approved by the United States Department of Transportation that conforms with rules adopted by the Director.
- (2) No person shall operate a motorcycle with a valid temporary instruction permit and temporary instruction permit identification card issued by the Registrar pursuant to Ohio R.C. 4507.05 in any of the following circumstances:
 - A. At any time when lighted lights are required by Section 337.02(a)(1);
 - B. While carrying a passenger;
 - C. On any limited access highway or heavily congested roadway.
- (3) Subsections (i)(1) and (i)(2)A. of this section do not apply to a person who operates or is a passenger in an autocycle or cab-enclosed motorcycle when the occupant compartment top is in place enclosing the occupants.

(j) Nothing in this section shall be construed as prohibiting the carrying of a child in a seat or trailer that is designed for carrying children and is firmly attached to the bicycle or electric bicycle.

(k) Except as otherwise provided in this subsection, whoever violates this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this section is guilty of a misdemeanor of the third degree. (ORC 4511.53)

373.03 ATTACHING BICYCLE OR SLED TO VEHICLE.

(a) No person riding upon any motorcycle, bicycle, electric bicycle, coaster, roller skates, sled, skateboard or toy vehicle shall attach the same or self to any vehicle upon a roadway.

925.13 RATES.

(a) The following rates are established as a monthly base fee as it relates to City bag refuse service, and shall be charged to each subscriber utilizing or mandated to utilize the City's bag refuse service. Commercial use of residential type recycling service is permitted in accordance with paragraph (c). Nothing in this provision shall be construed as mandating the City to provide refuse service outside its corporate limits.

Inside Corporate Limits
\$18.00

Outside Corporate Limits
\$24.30

(b) Each subscriber to the City's bag refuse service will be permitted to have two (2) bags of garbage or refuse, per week, at no additional cost (without necessity of a tag), as part of the established monthly fee paid by all City bag refuse subscribers; thereafter, there will be a charge of \$2.00 per tag that shall be affixed to the outside of each bag after the first two (2) bags as provided for in Section 925.07. Tags may be purchased at the office of the City Utilities Department or at other locations as may be designated.

(c) Commercial recycling service when provided by the City, in or outside the corporation limits, shall be at the rate of \$18.00 per month for up to six residential type recycling bins with additional bins, up to ten in total, at the rate of \$1.00 per month for each additional bin over six. Levels of service shall be established on an annual basis.

(d) Low occupancy: The City will allow residential customers to request a partial credit on the monthly refuse charge provided the residential customer demonstrates and/or proves that no garbage was generated during the entire month and/or billing cycle. Proof will be in the form of a sworn affidavit signed and notarized by the residential customer stating the reason for non-generation of garbage and requesting a partial credit for the period of the billing cycle. Refuse charge will remain on the monthly bill and requests must be made after each billing cycle, and no later than sixty (60) days after the utility bill "billing due date" for which the request of is being made. Proof will be subject to verification by the Refuse Collection Department in operations. Additionally, the customer's utility account will be checked for consumption history of electric, water, and sewer. If consumption history is minimal for electric and there is neither water nor sewer consumption during the time period of the billing the request will be approved. However, if there is average or normal consumption history for electricity or there is water or sewer usage the request will not be approved. Approved requests will be credited to the customer account on the next earliest possible billing. However, the customer will not receive any credit for special sanitation services as established in Section 925.17(b). The customer's affidavit is only valid for six (6) months and must be renewed thereafter. Affidavit forms will be provided upon request. (Ord. 007-20. Passed 4-6-20.)

925.14 RULES AND REGULATIONS.

(a) The City may promulgate other rules and regulations not inconsistent herewith, pertaining to the collection and disposal of solid waste, garbage, refuse, rubbish, yard waste, hazardous waste, and all other waste herein mentioned or not, as may be deemed advisable.

(b) The City may establish rates for exceptional classifications not herein provided for. Collections may be discontinued whenever it shall appear that a person receiving service has violated any of the provisions of this chapter or any of the rules and regulations provided for herein, or has failed to pay the charges for service billed to him. Sanitation Department collection crews will carry information tags to place on container advising of infractions of the rules and regulations when a violation is found. However, the failure to place an information tag on the container does not bar prosecution of a violation.

(c) The Board of Public Affairs, in and for the City, shall recommend rules and regulations governing the disposal and dumping at a yard waste collection site of the City that may be adopted by resolution or ordinance of Council. Any rules and regulations in effect prior to the adoption of this chapter shall remain valid. Said rules and regulations shall be posted in a conspicuous place at the yard waste site and shall be filed with the office of the City's Finance Director. Said rules and regulations shall be strictly complied with by all persons. It shall be a violation of this chapter for any person to fail to comply with the rules and regulations so established.

(d) The City Manager or his designated agent of the City shall enforce this chapter and make all reasonable effort to discover alleged violators, notify the proper prosecuting authority whenever the City Manager has reasonable grounds to believe that a violation has occurred, act as a complainant in the prosecution thereof, and aid officers to the best of his ability in prosecutions. The City Manager shall direct the employees of the City's Sanitation Department to make the investigations and inspections. (Ord. 28-95. Passed 4-3-95.)

925.15 UNAUTHORIZED REMOVAL OF GARBAGE OR REFUSE.

Except as provided for in Section 925.06, it shall be unlawful for any person, other than a duly authorized employee of the City Sanitation Department or an authorized licensed collection service, to take, collect, or remove any garbage, refuse, rubbish or other waste, herein mentioned or not, of another which has been placed for collection or disposal. (Ord. 28-95. Passed 4-3-95.)

925.16 PURCHASE OF TAGS AND UTILITY PAYMENTS

(a) Tags shall be purchased in advance from the Utilities Department of the City or their designated agent and, when required, shall be firmly affixed to the bag containing the garbage or refuse. If no tag is found affixed at time of scheduled collection (except for the two (2) weekly bags of garbage or refuse that is allowed at no additional charge by the City), the garbage or refuse will not be collected.

(b) If a customer makes payment on or before the due date of a bill to an agent designated or authorized by the public utility to accept payment, the payment shall not be considered past due regardless of whether or not it is received in the company offices by the due date. (ORC. 4905.775) (Ord. 007-20. Passed 4-6-20.)

925.17 CHARGE FOR SPECIAL SANITATION SERVICES.

(a) No additional fee, except as may be otherwise provided in this chapter, shall be charged to subscribers utilizing the City's bag refuse service within the corporation limits of the City for the purpose of providing the following special sanitation services:

- (1) The City's seasonal pickup program at a time or times as determined by the City;
- (2) Limited leaf collection each year;
- (3) Mosquito control (within the City);
- (4) Specially-announced pickups for storm debris;
- (5) Yard-waste drop-off site operation;
- (6) Equipment and supply costs for a curbside recycling program;
- (7) Operating costs for a curbside recycling program;
- (8) Pickup of public garbage containers (within the City).

(b) The sum of \$5.00 per month shall be charged to all electric utility accounts, other than all subscribers utilizing the City's bag refuse service as provided in division (a) above, within the corporation limits of the City for the purpose of providing the following special sanitation services:

- (1) Mosquito control;
- (2) Specially-announced pickups for storm debris;

RESOLUTION NO. 029-20

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS IN EXCESS OF \$25,000 FOR THE PURPOSE OF CONSTRUCTING A COMMERCIAL POOL, AND TO ENTER INTO A CONTRACT WITH ASTRO POOLS FOR SAID CONSTRUCTION; AND DECLARING AN EMERGENCY

WHEREAS, Section 106.04 of the City of Napoleon Codified Ordinances provides that “when the City may otherwise be required by the laws of Ohio, ordinance or resolution, to make any purchase or contract of any type of property or services, or contract for purchases or services by competitive bid, the proposal process, or quality base selection process, Council may eliminate the necessity therefor in the best interest of the City, as determined in the sole discretion of Council by a majority vote of the current members of Council[;]” and,

WHEREAS, the City of Napoleon Recreation Department desires to build a commercial pool for its Napoleon Aquatic Center; and,

WHEREAS, the aforementioned construction can be completed by Astro Pools for the best available price; and,

WHEREAS, the Council believes it is in the best interest of the City of Napoleon to eliminate the necessity for competitive bidding in this instance; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, City Council hereby finds that, pursuant to City of Napoleon Codified Ordinances Section 106.04, eliminating the necessity for competitive bidding and entering into this contract with Astro Pools for the construction of the City’s new pool is in the best interest of the City for all of the reasons cited in Exhibit “A” hereby attached and made a part hereof, and any further reasons as described to Council by staff in open meetings of this City Council.

Section 2. That, the City of Napoleon authorizes the City Manager on behalf of the City of Napoleon to enter into a contract with Astro Pools for the construction of a commercial pool for which the City has need as part of the Napoleon Aquatic Center, pursuant to City of Napoleon Codified Ordinances Section 106.04.

Section 3. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000 for the purchase of the necessary machinery, materials, supplies or other articles for its Napoleon Aquatic Center commercial pool.

Section 4. That, the City Manager is authorized and directed to enter into the aforementioned contract.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further,

if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the construction process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 029-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Mayor & Napoleon City Council
From: Joel L. Mazur, City Manager
Tony Cotter, Parks & Recreation Department Director
Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Kelly O'Boyle, City Finance Director
Roxanne Dietrich, Clerk of Council
Date: June 11, 2020
Subject: Napoleon Aquatic Center ~ Request to Waive
Competitive Bidding

The City of Napoleon received and opened bids for the Napoleon Aquatic Center project on Thursday, June 4th. The bids received were not able to be awarded due to the constraints of the Ohio Revised Code and the limitations in Section 153.12 with regard to the bids being more than 10% above the Engineer's Estimate.

City staff worked with Peterman Associates in an effort to provide a facility to meet the needs of the community. A volunteer group was organized and a committee was formed to provide input on the project. After several meetings, a design was prepared for both the pool and the Bathhouse/Clubhouse facility.

Once the plans and specifications were finalized, the project was advertised for bids. We received bids from 6 firms: 4 bids for the General Trades Contract; 1 bid for the Pool Contract; and 1 bid for the Combined General Trades & Pool Contracts. After reviewing the bids, it was determined that the bids for the buildings were much higher than anticipated. The scale of the buildings will need to be reduced. However, the bid received for the pool (including the bid received in the Combined bid) was where we expected it to be. But due to the stipulations in the Code, we cannot award the project based on this competitive bid. After reviewing our options, we believe the best solution to this would be to enter into a separate contract with the company that bid on the pool portion of the project.

We are requesting that City Council reject all bids, then direct the Law Director to draft the appropriate legislation to waive competitive bidding for the pool portion of the Aquatic Center project. This project is unique. There are very few companies capable of building a commercial pool. Although the overall bids received were above the Engineer's Estimate, the bid received from Astro Pools was at our estimated cost for the pool portion of the project.

In an effort to stay on schedule, to not incur additional engineering costs, to capture a competitive price on an extremely unique project, to continue forward in an effort to meet the expectations of the public, and to use public funds in a responsible manner we request that Council direct the Law Director to draft the appropriate legislation to waive competitive bidding and enter into a contract with Astro Pools for the pool portion of the Napoleon Aquatic Center project.



City of Napoleon, Ohio

Department of Public Works

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Memorandum

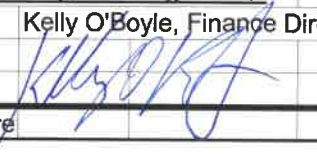
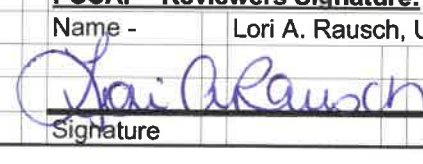
To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Kelly C. O'Boyle, City Finance Director
Tony Cotter, Parks & Recreation Director
Roxanne Dietrich, Clerk of Council
Date: July 17, 2020
Subject: Napoleon Aquatic Center ~ Astro Pools
Construction Contract

The City of Napoleon's Department of Public Works in conjunction with the Parks & Recreation Department request approval of the Construction Contract with Astro Pools for the construction of the new pool associated with the above referenced project. The contract includes:

- Construction of new pool
- Purchase and installation of shade structures (Funbrellas & Tension Structures)
- 3 small play features (Big Kahuna Slide, Dew Drop, & Rain Drop Play Center)
- Purchase and installation of Speed and Loop Slides
- Construction of 13,922 s.f. of concrete deck

The negotiated price for this contract is \$1,612,930.50. The completion date is April 3, 2021. We continue to work on the redesign of the Clubhouse/Bathhouse (General Trades) contract and hope to have a Bid Package prepared in the next few weeks.

CEL

CITY OF NAPOLEON, OHIO - PSCAF										
POWER SUPPLY COST ADJUSTMENT FACTOR (PSCAF) - COMPUTATION OF MONTHLY PSCAF										
COMPUTATIONS WITH CORRECTED DATA FROM JULY, 2015, THROUGH MARCH, 2017										
AMP Billed Usage Month	PSCAF City Billing Month	AMP - kWh Delivered As Listed on AMP Invoices	Purchased Power Supply Costs (*=Net of Known) (+ OR - Other Cr's)	Rolling 3-Month Totals Current + Prior 2 Months kWh Cost		Rolling 3 Month Average Cost	Less: Fixed Base Power Supply Cost	PSCA Dollar Difference + or (-)	PSCA-Corrt'd. 3 MONTH AVG.FACTOR + Line Loss	Total Residential Cost / kWh For Month
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	
		Actual Billed	Actual Billed w/Cr's	c + prior 2 Mo	d + prior 2 Mo	f / e	\$0.07194 Fixed	g + h	i X 1.075	
May'18	July'18	12,812,421	\$ 1,184,249.00	37,702,543	\$ 3,454,792.88	\$ 0.09163	\$ (0.07194)	\$ 0.01969	\$ 0.02117	
June'18	Aug'18	13,813,277	\$ 1,230,516.92	38,621,535	\$ 3,569,411.66	\$ 0.09242	\$ (0.07194)	\$ 0.02048	\$ 0.02202	
July'18	Sep'18	15,234,049	\$ 1,312,135.13	41,859,747	\$ 3,726,901.05	\$ 0.08903	\$ (0.07194)	\$ 0.01709	\$ 0.01837	
Aug'18	Oct'18	15,634,242	\$ 1,275,023.19	44,681,568	\$ 3,817,675.24	\$ 0.08544	\$ (0.07194)	\$ 0.01350	\$ 0.01451	
Sep'18	Nov'18	13,195,770	\$ 1,197,316.71	44,064,061	\$ 3,784,475.03	\$ 0.08589	\$ (0.07194)	\$ 0.01395	\$ 0.01500	
Oct'18	Dec'18	12,827,093	\$ 1,201,860.98	41,657,105	\$ 3,674,200.88	\$ 0.08820	\$ (0.07194)	\$ 0.01626	\$ 0.01748	
Nov'18	Jan'19	12,694,035	\$ 1,177,330.24	38,716,898	\$ 3,576,507.93	\$ 0.09238	\$ (0.07194)	\$ 0.02044	\$ 0.02197	
Dec'18	Feb'19	12,936,598	\$ 1,175,315.11	38,457,726	\$ 3,554,506.33	\$ 0.09243	\$ (0.07194)	\$ 0.02049	\$ 0.02203	
Jan'19	Mar'19	13,516,644	\$ 1,157,412.90	39,147,277	\$ 3,510,058.25	\$ 0.08966	\$ (0.07194)	\$ 0.01772	\$ 0.01905	
Feb'19	Apr'19	12,112,198	\$ 1,076,627.71	38,565,440	\$ 3,409,355.72	\$ 0.08840	\$ (0.07194)	\$ 0.01646	\$ 0.01769	
Mar'19	May'19	12,476,648	\$ 1,111,471.41	38,105,490	\$ 3,345,512.02	\$ 0.08780	\$ (0.07194)	\$ 0.01586	\$ 0.01705	
Apr'19	June'19	10,913,916	\$ 1,043,515.66	35,502,762	\$ 3,231,614.78	\$ 0.09102	\$ (0.07194)	\$ 0.01908	\$ 0.02051	
May'19	July'19	11,554,553	\$ 1,074,988.04	34,945,117	\$ 3,229,975.11	\$ 0.09243	\$ (0.07194)	\$ 0.02049	\$ 0.02203	
June'19	Aug'19	12,448,976	\$ 1,059,406.09	34,917,445	\$ 3,177,909.79	\$ 0.09101	\$ (0.07194)	\$ 0.01907	\$ 0.02050	
July'19	Sep'19	15,467,755	\$ 1,165,669.13	39,471,284	\$ 3,300,063.26	\$ 0.08361	\$ (0.07194)	\$ 0.01167	\$ 0.01255	
Aug'19	Oct'19	14,297,705	\$ 1,123,690.94	42,214,436	\$ 3,348,766.16	\$ 0.07933	\$ (0.07194)	\$ 0.00739	\$ 0.00794	
Sep'19	Nov'19	12,810,364	\$ 1,102,711.16	42,575,824	\$ 3,392,071.23	\$ 0.07967	\$ (0.07194)	\$ 0.00773	\$ 0.00831	
Oct'19	Dec'19	12,026,480	\$ 1,080,410.22	39,134,549	\$ 3,306,812.32	\$ 0.08450	\$ (0.07194)	\$ 0.01256	\$ 0.01350	0.1230
Nov'19	Jan'20	12,466,183	\$ 1,088,822.82	37,303,027	\$ 3,271,944.20	\$ 0.08771	\$ (0.07194)	\$ 0.01577	\$ 0.01695	0.1245
Dec'19	Feb'20	12,809,184	\$ 1,098,513.89	37,301,847	\$ 3,267,746.93	\$ 0.08760	\$ (0.07194)	\$ 0.01566	\$ 0.01683	0.1239
Jan' 20	Mar' 20	12,907,445	\$ 1,152,024.27	38,182,812	\$ 3,339,360.98	\$ 0.08746	\$ (0.07194)	\$ 0.01552	\$ 0.01668	0.1239
Feb' 20	Apr' 20	12,179,274	\$ 1,114,393.10	37,895,903	\$ 3,364,931.26	\$ 0.08879	\$ (0.07194)	\$ 0.01685	\$ 0.01811	0.1238
Mar 20	May 20	11,565,546	\$ 1,098,886.88	36,652,265	\$ 3,365,304.25	\$ 0.09182	\$ (0.07194)	\$ 0.01988	\$ 0.02137	0.1262
Apr 20	June 20	9,957,773	\$ 1,056,718.07	33,702,593	\$ 3,269,998.05	\$ 0.09703	\$ (0.07194)	\$ 0.02509	\$ 0.02697	0.1299
May 20**	July 20	10,376,392	\$ 982,279.17	31,899,711	\$ 3,137,884.12	\$ 0.09837	\$ (0.07194)	\$ 0.02643	\$ 0.02841	0.1371
* Total Includes Other (-) Credits / (+) Debits in Purchased Power Costs, Not Listed on AMP Billings:										
** Reduction of \$100,000 from actual invoice from AMP to be taken from reserve as approved by Council to lessen PSCA for month due to COVID-19 Pandemic.										
PSCAF - Preparers Signature:					PSCAF - Reviewers Signature:					
Name -	Kelly O'Boyle, Finance Director				Name -	Lori A. Rausch, Utility Billing Administrator				
				6/19/2020					6/19/2020	
Signature				Date	Signature				Date	

CITY OF NAPOLEON, OHIO - PSCAF

POWER SUPPLY COST ADJUSTMENT FACTOR (PSCAF) - COMPUTATION OF MONTHLY PSCAF

COMPUTATIONS WITH CORRECTED DATA FROM JULY, 2015, THROUGH MARCH, 2017

AMP Billed Usage Month	PSCAF City Billing Month	AMP - kWh Delivered As Listed on AMP Invoices	Purchased Power Supply Costs (*=Net of Known) (+ OR - Other Cr's)	Rolling 3-Month Totals Current + Prior 2 Months kWh Cost		Rolling 3 Month Average Cost	Less: Fixed Base Power Supply Cost	PSCA Dollar Difference + or (-)	PSCA-Corrt'd. 3 MONTH AVG.FACTOR + Line Loss	Total Residential Cost / KWH For Month
(a)	(b)	(c) Actual Billed	(d) Actual Billed w/Cr's	(e) c + prior 2 Mo	(f) d + prior 2 Mo	(g) f / e	(h) \$0.07194 Fixed	(i) g + h	(j) i X 1.075	
May'18	July'18	12,812,421	\$ 1,184,249.00	37,702,543	\$ 3,454,792.88	\$ 0.09163	\$ (0.07194)	\$ 0.01969	\$ 0.02117	
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Nov'18	Jan'19	12,694,035	\$ 1,177,330.24	38,716,898	\$ 3,576,507.93	\$ 0.09238	\$ (0.07194)	\$ 0.02044	\$ 0.02197	
Dec'18	Feb'19	12,936,598	\$ 1,175,315.11	38,457,726	\$ 3,554,506.33	\$ 0.09243	\$ (0.07194)	\$ 0.02049	\$ 0.02203	
Jan'19	Mar'19	13,516,644	\$ 1,157,412.90	39,147,277	\$ 3,510,058.25	\$ 0.08966	\$ (0.07194)	\$ 0.01772	\$ 0.01905	
Feb'19	Apr'19	12,112,198	\$ 1,076,627.71	38,565,440	\$ 3,409,355.72	\$ 0.08840	\$ (0.07194)	\$ 0.01646	\$ 0.01769	
Mar'19	May'19	12,476,648	\$ 1,111,471.41	38,105,490	\$ 3,345,512.02	\$ 0.08780	\$ (0.07194)	\$ 0.01586	\$ 0.01705	
Apr'19	June'19	10,913,916	\$ 1,043,515.66	35,502,762	\$ 3,231,614.78	\$ 0.09102	\$ (0.07194)	\$ 0.01908	\$ 0.02051	
May'19	July'19	11,554,553	\$ 1,074,988.04	34,945,117	\$ 3,229,975.11	\$ 0.09243	\$ (0.07194)	\$ 0.02049	\$ 0.02203	
June'19	Aug'19	12,448,976	\$ 1,059,406.09	34,917,445	\$ 3,177,909.79	\$ 0.09101	\$ (0.07194)	\$ 0.01907	\$ 0.02050	
July'19	Sep'19	15,467,755	\$ 1,165,669.13	39,471,284	\$ 3,300,063.26	\$ 0.08361	\$ (0.07194)	\$ 0.01167	\$ 0.01255	
Aug'19	Oct'19	14,297,705	\$ 1,123,690.94	42,214,436	\$ 3,348,766.16	\$ 0.07933	\$ (0.07194)	\$ 0.00739	\$ 0.00794	
Sep'19	Nov'19	12,810,364	\$ 1,102,711.16	42,575,824	\$ 3,392,071.23	\$ 0.07967	\$ (0.07194)	\$ 0.00773	\$ 0.00831	
Oct'19	Dec'19	12,026,480	\$ 1,080,410.22	39,134,549	\$ 3,306,812.32	\$ 0.08450	\$ (0.07194)	\$ 0.01256	\$ 0.01350	0.1230
Nov'19	Jan'20	12,466,183	\$ 1,088,822.82	37,303,027	\$ 3,271,944.20	\$ 0.08771	\$ (0.07194)	\$ 0.01577	\$ 0.01695	0.1245
Dec'19	Feb'20	12,809,184	\$ 1,098,513.89	37,301,847	\$ 3,267,746.93	\$ 0.08760	\$ (0.07194)	\$ 0.01566	\$ 0.01683	0.1239
Jan' 20	Mar' 20	12,907,445	\$ 1,152,024.27	38,182,812	\$ 3,339,360.98	\$ 0.08746	\$ (0.07194)	\$ 0.01552	\$ 0.01668	0.1239
Feb' 20	Apr' 20	12,179,274	\$ 1,114,393.10	37,895,903	\$ 3,364,931.26	\$ 0.08879	\$ (0.07194)	\$ 0.01685	\$ 0.01811	0.1238
Mar 20	May 20	11,565,546	\$ 1,098,886.88	36,652,265	\$ 3,365,304.25	\$ 0.09182	\$ (0.07194)	\$ 0.01988	\$ 0.02137	0.1262
Apr 20	June 20	9,957,773	\$ 1,056,718.07	33,702,593	\$ 3,269,998.05	\$ 0.09703	\$ (0.07194)	\$ 0.02509	\$ 0.02697	0.1299
May 20	July 20	10,376,392	\$ 1,082,279.17	31,899,711	\$ 3,237,884.12	\$ 0.10150	\$ (0.07194)	\$ 0.02956	\$ 0.03178	0.1371

* Total Includes Other (-) Credits / (+) Debits in Purchased Power Costs. Not Listed on AMP Billings:

PSCAF - Preparers Signature:

Name - Kelly O'Boyle, Finance Director

6/19/2020

Signature

Date

PSCAF - Reviewers Signature:

Name - Lori A. Rausch, Utility Billing Administrator

6/19/2020

Signature

Date

BILLING SUMMARY AND CONS									
2020 - JULY BILLING WITH MAY 2020 AMP BILL									
PREVIOUS MONTH'S POWER BILLS - PU									
DATA PERIOD									
AMP-Ohio Bill Month									
City-System Data Month									
City-Monthly Billing Cycle									
	NYPH HYDRO	JV-5 HYDRO	JV-6 WIND	AMP SOLAR PHASE 1	EFFNCY.SMART POWER PLANT	TRANSMISSION CHARGES	SERVICE FEES DISPATCH, A & B	MISCELLANEOUS CHARGES & LEVELIZATION	TOTAL - ALL RESOURCES
PURCHASED POWER-RESOURCES ->	SCHED. @ NYIS	7x24 @ ATSI	SCHED. @ ATSI	SCHED. @ ATSI	2017 - 2020	Other Charges	Other Charges		
Delivered kWh (On Peak) ->	764,589	2,297,472	36,277	151,405	0	0	0	0	14,541,944
Delivered kWh (Off Peak) ->									21,167
Delivered kWh (Replacement/Losses/Offset) ->		33,610							33,610
Delivered kWh/Sale (Credits) ->									-4,220,330
Net Total Delivered kWh as Billed ->	764,589	2,331,082	36,277	151,405	0	0	0	0	10,376,391
Percent % of Total Power Purchased->	7.3685%	22.4652%	0.3496%	1.4591%	0.0000%	0.0000%	0.0000%	0.0000%	100.0002%
								Verification Total - >	100.0000%
COST OF PURCHASED POWER:									
DEMAND CHARGES (+Debits)									
Demand Charges	\$2,895.04	\$22,942.25	\$1,025.10			\$181,387.26			\$543,359.48
Debt Services (Principal & Interest)		\$55,381.81							\$213,258.60
DEMAND CHARGES (-Credits)									
Transmission Charges (Demand-Credits)		-\$18,457.91	-\$814.77	-\$3,506.49					-\$70,707.71
Capacity Credit	-\$2,851.75	-\$9,237.08	-\$234.83	-\$1,689.27					-\$84,558.28
Sub-Total Demand Charges	\$43.29	\$50,629.07	-\$24.50	-\$5,195.76	\$0.00	\$181,387.26	\$0.00	\$0.00	\$601,352.09
ENERGY CHARGES (+Debits):									
Energy Charges - (On Peak)	\$7,404.23	\$41,724.36		\$5,500.55		\$7,414.99			\$388,965.88
Energy Charges - (Replacement/Off Peak)									\$325.67
Net Congestion, Losses, FTR	\$2,804.04								\$17,456.47
Transmission Charges (Energy-Debits)									\$11,156.86
ESPP Charges					\$20,659.88				\$20,659.88
Bill Adjustments (General & Rate Levelization)									\$14.22
ENERGY CHARGES (-Credits or Adjustments):									
Energy Charges - On Peak (Sale or Rate Stabilization)									-\$79,510.14
Net Congestion, Losses, FTR									\$659.69
Bill Adjustments (General & Rate Levelization)	\$5,474.82								\$185.50
Sub-Total Energy Charges	\$15,683.09	\$41,724.36	\$0.00	\$5,500.55	\$20,659.88	\$7,414.99	\$0.00	\$0.00	\$359,914.03
TRANSMISSION & SERVICE CHARGES, MISC.:									
RPM / PJM Charges Capacity - (+Debit)						\$112,229.19			\$112,229.19
RPM / PJM Charges Capacity - (-Credit)									\$0.00
Service Fees AMP-Dispatch Center - (+Debit/-Credit)							\$0.00		\$0.00
Service Fees AMP-Part A - (+Debit/-Credit)							\$2,867.34		\$2,867.34
Service Fees AMP-Part B - (+Debit/-Credit)							\$6,025.45		\$6,025.45
Other Charges & Bill Adjustments - (+Debit/-Credit)								-\$108.93	-\$108.93
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$112,229.19	\$8,892.79	-\$108.93	\$121,013.05
TOTAL NET COST OF PURCHASED POWER	\$15,726.38	\$92,353.43	-\$24.50	\$304.79	\$20,659.88	\$301,031.44	\$8,892.79	-\$108.93	\$1,082,279.17
Percent % of Total Power Cost->	1.4531%	8.5332%	-0.0023%	0.0282%	1.9089%	27.8146%	0.8217%	-0.0101%	100.000%
Purchased Power Resources - Cost per kWh->	\$0.020568	\$0.039618	-\$0.000675	\$0.002013	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.104302
								Verification Total - >	\$1,082,279.17
									\$0.018805
									\$0.018805

BILLING SUMMARY AND CONSUMPTION for BILLING CYCLE - July, 2020

2020 - JULY BILLING WITH MAY 2020 AMP BILLING PERIOD AND JUNE 2020 CITY CONSUMPTION AND BILLING DATA

PREVIOUS MONTH'S POWER BILLS - PURCHASED POWER KWH AND COST ALLOCATIONS BY DEMAND & ENERGY:

DATA PERIOD	MONTH / YR	DAYS IN MONTH	MUNICIPAL PEAK						
AMP-Ohio Bill Month	MAY, 2020	31	23.887						
City-System Data Month	JUNE, 2020	30							
City-Monthly Billing Cycle	JULY, 2020	31							
=====CONTRACTED AND OPEN MARKET POWER=====									
=====PEAKING=====									
=====HYDRO POWER=====									
PURCHASED POWER-RESOURCES ->	AMP CT	FREEMONT ENERGY	PRAIRIE STATE SCHED. @ PJMC	MORGAN STNLY. REPLMT. 2015-20	NORTHERN POWER POOL	JV-2 PEAKING	AMP-HYDRO CSW	MELDAHL-HYDRO SCHED. @	GREENUP HYDRO SCHED. @
	SCHED. @ ATSI	SCHEDULED	REPLMT @ PJMC	7x24 @ AD		SCHED. @ ATSI	SCHED. @ PJMC	MELDAHL BUS	GREENUP BUS
Delivered kWh (On Peak) ->	11,859	4,049,622	3,511,844	2,827,200	9,951	172	736,601	100,246	44,706
Delivered kWh (Off Peak) ->					21,167				
Delivered kWh (Replacement/Losses/Offset) ->									
Delivered kWh/Sale (Credits) ->					-4,220,330				
Net Total Delivered kWh as Billed ->	11,859	4,049,622	3,511,844	2,827,200	-4,189,212	172	736,601	100,246	44,706
Percent % of Total Power Purchased->	0.1143%	39.0275%	33.8446%	27.2465%	-40.3725%	0.0017%	7.0988%	0.9661%	0.4308%
COST OF PURCHASED POWER:									
DEMAND CHARGES (+Debits)									
Demand Charges	\$32,983.53	\$41,115.56	\$64,140.68			\$691.68	\$174,116.47	\$13,422.51	\$8,639.40
Debt Services (Principal & Interest)		\$43,487.87	\$114,388.92						
DEMAND CHARGES (-Credits)									
Transmission Charges (Demand-Credits)	-\$47,332.03					-\$596.51			
Capacity Credit	-\$32,957.19	-\$21,090.80	-\$11,257.41			-\$818.35	-\$2,514.15	-\$1,249.92	-\$657.53
Sub-Total Demand Charges	-\$47,305.69	\$63,512.63	\$167,272.19	\$0.00	\$0.00	-\$723.18	\$171,602.32	\$12,172.59	\$7,981.87
ENERGY CHARGES (+Debits):									
Energy Charges - (On Peak)	\$1,073.87	\$92,783.64	\$24,156.75	\$177,972.24	\$406.41		\$26,517.63	\$3,608.86	\$402.35
Energy Charges - (Replacement/Off Peak)					\$325.67				
Net Congestion, Losses, FTR		\$4,034.82	\$7,962.39	\$1,203.61			\$1,382.42	\$55.94	\$13.25
Transmission Charges (Energy-Debits)			\$11,156.86						
ESPP Charges									
Bill Adjustments (General & Rate Levelization)						\$14.22			
ENERGY CHARGES (-Credits or Adjustments):									
Energy Charges - On Peak (Sale or Rate Stabilization)					-\$79,510.14				
Net Congestion, Losses, FTR					\$659.69				
Bill Adjustments (General & Rate Levelization)							-\$4,419.61	-\$601.48	-\$268.23
Sub-Total Energy Charges	\$1,073.87	\$96,818.46	\$43,276.00	\$179,175.85	-\$78,118.37	\$14.22	\$23,480.44	\$3,063.32	\$147.37
TRANSMISSION & SERVICE CHARGES, MISC.:									
RPM / PJM Charges Capacity - (+Debit)									
RPM / PJM Charges Capacity - (-Credit)									
Service Fees AMP-Dispatch Center - (+Debit/-Credit)									
Service Fees AMP-Part A - (+Debit/-Credit)									
Service Fees AMP-Part B - (+Debit/-Credit)									
Other Charges & Bill Adjustments - (+Debit/-Credit)									
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL NET COST OF PURCHASED POWER	-\$46,231.82	\$160,331.09	\$210,548.19	\$179,175.85	-\$78,118.37	-\$708.96	\$195,082.76	\$15,235.91	\$8,129.24
Percent % of Total Power Cost->	-4.2717%	14.8142%	19.4541%	16.5554%	-7.2180%	-0.0655%	18.0252%	1.4078%	0.7511%
Purchased Power Resources - Cost per kWh->	-\$3.898459	\$0.039592	\$0.059954	\$0.063376	-\$0.018648	-\$4.121860	\$0.264842	\$0.151985	\$0.181838

City of Napoleon, Ohio
ELECTRIC COMMITTEE MEETING MINUTES
Monday, July 13, 2020 at 6:15 pm

PRESENT

Committee Members	Lori Siclair-Chair, Ross Durham, Joe Bialorucki
BOPA Members	Rory Prigge-Acting Chair, Dr. David Cordes
City Manager	Joel L. Mazur
City Staff	Greg Kuhlman-Electric Dist. Supt.
Clerk of Council	Roxanne Dietrich
Others	News Media

ABSENT

BOPA Member	Michael J. DeWit
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CALL TO ORDER

Chairperson Siclair called the Electric Committee meeting to order at 6:16 pm.

APPROVAL OF MINUTES

The minutes from the June 8, 2020 meeting were approved as presented.

POWER SUPPLY COST ADJUSTMENT FACTOR FOR JULY 2020: PSCA 3-MONTH AVERAGED FACTOR \$0.02841; JV2 \$0.018805

Mazur stated July's bill is for May's usage and that was way down but, it was not as low as April's usage on the June bill. We were down 17% for the month. Expect to see that level out and be normal by the end of the year. The annual forecast has us down about 10%. Dr. Cordes asked if we are still long on power? Mazur replied yes, the bills are not going down, they are in sync with what our usage is. The three-month rolling average without the \$100,00 from the reserve fund would have been at almost .14/kWh. By applying the \$100,000, it brought the rate down to .1371/kWh. The \$100,000 did not have as much of an impact as we thought it would, but it had some. Our June usage is up from what was forecasted. The cost adjustment factor for April spiked then you add the month of May and even with the \$100,000 added, it went up even further. I would suggest another \$100,000 application to the June usage for the August month. The way everything is projecting right now, it should put the rate around 13.1 to 13.2 cents per kWh. If you want to get under 13 cents per kWh, I would suggest a range of \$160,000-\$200,000. We are getting into some pretty heavy usage months and have a pretty high power supply cost adjustment factor going on. This next bill, with the hot weather and air conditioners kicking on, everyone will feel the impact. There would be more impact if we use these dollars now to try to levelize our rates. Dr. Cordes asked does using more power benefit us so we are not as long on power? Mazur said it will bring it down, but the three-month rolling average is what we are looking at. The prior two months are what is hurting this next month. The calculations are suggesting we apply another \$100,000 from the reserve fund to next month's rates. This is what we are projecting will happen. By doing nothing, the rate will be around 13.6 or 13.5 cents per kWh. Applying \$100,000 will bring that number closer to last year's number that was \$91.04/MWh it should take us to the \$92.00 to \$93.00 range, that would put us at 13.1 or 13.2 cents per kWh. Prigge asked if there have been any more complaints from businesses? Mazur replied there have not been any additional complaints. Siclair asked what would the cost have been had we not done the \$100,000? Mazur replied 14 cents per kWh. Bialorucki asked what is the average household range for kilowatts per month now during the summer months? Mazur said for usage? Kuhlman said it is hard to say because water and utilities are all on the

same bill. I would say 600 or 700 kilowatt hours for a family per month. Mazur said it's the air conditioners. Kuhlman said our peak went up to 30 MWh the first of July already. Dr. Cordes asked because of where we are buying power, this should improve after December of this year, will we still be long on power? Mazur said the Morgan Stanley contract is where we purchase power for our remaining requirements, that is a contract that has been around for a while and is our achilles heel right now. When that contract falls off, we will not have the swings in the power supply cost adjustment factor. Prigge asked if any industries are on a peak load formula? Years ago Toledo Edison had peak loading and that determined your bill. I think the City may have had that at one time and maybe got rid of it. I was wondering if industries still have a peak loading formula? Dr. Cordes talked about an incentive for electric cars. Would that help us with being long on power? We have six months, will it make that much of a difference, to have them powered at night during off peak hours. Mazur's concern is they will plug in during peak hours. Our peak was set on Thursday between 4:00 pm -5:00 pm. People come home from work and they would plug them in. Dr. Cordes said they can put it on a timer to draw after 11:00 pm. Mazur said that can be part of the incentive, we want the usage but you do not want to have it at the wrong time. When people would sign up to install their charging systems we would have the ability to link into it during Community Energy Savings Request/peak alert days. That's another topic that is worth revisiting. You want people to use electricity but you don't want them to harm the system. We did set our 1CP peak at 30.214 on Thursday, July 9th and that is lower than last year's 30.35 and even lower than the previous two years that were 33 and 31. If you look at July 8th, our load was actually a little bit higher at 30.24. Our peak is set on the ATSI zone. Kuhlman said each industry has to follow when they have a peak. It is their responsibility to watch their demand because their rate is adjusted by their peak load. They are helped out by doing Efficiency Smart. Mazur said the energy savings peak alerts are starting to resonate. On July 8th, First Energy/the ATSI zone's load was 12,125 MW. Our load was a little higher at 30.224. First Energy's peak hit at 12,465 MW on the following day (July 9th) and we were lower at 30.214. By taking action that difference is going to be about \$60,000 into next year's power supply cost. Dr. Cordes how do you communicate? Mazur we run ads on the radio, in the newspaper and social media. Dr. Cordes asked if we have direct access to businesses? Mazur was not sure if we send out anything specific to just industries. \$60,000 is about .5% of our rates. That is not dramatic but is enough. Peak alerts are important and they do pay-off. Dr. Cordes-is there a better way to reach people like a mass text like an amber alert. Durham asked if any of the money that we transfer over is recoverable in the CARES Act. Mazur replied, we did look into that and they said we cannot do that. Now if people are struggling with their bills and they want to apply to the City or if we had a program to help people pay their utility bills we could do that but, that's a whole different program altogether. Bialorucki asked how many customers do we have on our electric system? Mazur said 6500 meters is an estimate, it's between 6000 and 6500. There could be multiple meters at some locations. Kuhlman said mainly residential have multiple meters. They put up another building after they have their house and it's easier to go from the pole to the building. Siclair what I heard was, if we do not put more money in this time around, the end result would be the same if not less than what it was this time. Mazur said I would say slightly less maybe .1 to .2 cents per kWh than this month. Keep in mind that people's bills are going to be higher because the usage is up. It's still an inflated rate for much more usage. Siclair asked what was the reason the rate did not come in under 13 cents? Mazur replied our usage was just too low. We put money from the reserves in that put a dent into the rates. The rate would have been at 13.98 cents per kWh and ended up being 13.7 cents. Bialorucki commented so, if it was 14 cents, my usage for May was 838 and my bill would have been \$117.32. Putting in the \$100,000 that made my bill \$114.80, so a savings of \$3.00. When I divide that out by \$100,000, the other numbers I used were 14 cents and 13 cents, it came up to 13,263 customers. If we only have between 6,000 and 6,500 meters that means businesses are benefiting a lot more than each residence. Mazur said the businesses are the big users. That is shown through COVID when people stayed home. It's

different than water. Our usage is down in electric but, our water usage is actually up. A lot may have to do with people staying home. Siclair added and people are buying pools. Mazur said you have to fill them people are watering their lawns. Generally, water usage goes up when it's hot, it is definitely seasonal. It's evident the businesses benefited from the rate stabilization because their usages are higher than residential. Bialorucki stated if you do \$100,000 divided by my savings it would have been \$2.50. Then it would be 39,840 users showing there is a very small percentage benefiting from this. When we were talking about the \$100,000 and 6,000 households in the area, I was thinking it would be very impactful for everybody. Obviously it's not unless you use a lot. Siclair asked what is the impact to the fund? Mazur said the two funds, electric revenue fund and electric development fund combined are at about 7.5 million dollars. Bialorucki asked are there any other expenses that we know will hit that account this year? Mazur said just our normal budget year, we have encumbrances. At one point I think O'Boyle said there is really 6.7 million dollars but, I think she is factoring in all encumbrances that will be expended. Two years ago the hydro plants kicked in and our power supply costs were actually higher than what we had budgeted for and those two funds equaled about five million dollars. We budgeted enough to make sure that does not happen again. There hasn't been a year other than that year, where we had to dip into these funds to cover expenses. There is nothing on the horizon I can point to that we'll have an expense for. Siclair asked was any of this money going to be used for substation work? Mazur said I think we have \$235,000 budgeted for substations. \$100,000 is conservative, a lot of people especially businesses would appreciate \$100,000. Out of 6.7 million \$100,000 is a low percentage and is not anything we cannot make up over time. Durham asked if we are talking about moving \$100,000 over, is it possible to position that \$100,000 differently? For example, to give every meter a \$15 credit. Last month we helped businesses pretty significantly. If we can help each residence at \$15 a meter is better than two dollars and some change Bialorucki was talking about. Mazur –yes. I would have to check if it's a meter charge or if it is different for residences, businesses, commercial and industrial users. You can across the board apply to each meter. I didn't do the math on that. Dr. Cordes said you divide \$100,000 by how many meters you have. Durham responded using 6,500 meters that would be \$15.38 per meter. Dr. Cordes commented industries will say \$15 – whew. Durham-we helped them last month. Mazur the motion would be to apply \$100,000 from the reserve account to each meter individually. Bialorucki said right now is the perfect time. They have been running their air conditioners and \$15 will make a difference. Durham asked if we have the resources to bill that correctly? Mazur replied yes. They do it now with customer charges. The difficult part will be doing the calculation on how many meters we bill for that month and apply a credit to each individual meter across the board. Dr. Cordes-\$15 will be more impactful, the people will see it and we will be recognized. We could come up with a hybrid \$7.00 per meter with the remaining balance going like last time, we could do a hybrid to help both. Bialorucki said that would be good for next month. Kuhlman commented everybody went through some rough times in March and April when COVID really hit. They were at home feeling the pinch and probably were not using as much. Makes me wonder even if we had we not thrown in the \$100,000 in the couple of dollars you noticed on your account probably would have been down anyways because the usage was down at your house. It's rebounding big now. Electric wise you are feeling it in May and June. Mazur said the general number used in the past is 6,000 meters. Bialorucki asked will you be able to tell us how many are residential and how many are commercial?

Motion: Durham

Second: Bialorucki

to accept the BOPA recommendation and approve the PSCAF for July 2020 as three-month averaged factor \$0.02841 and JV2 \$0.018805

Roll call vote on the above motion:

Yea-Durham, Bialorucki, Siclair

Nay-

Yea-3, Nay-0. Motion Passed.

Motion: Bialorucki

Second: Durham

to accept the BOPA recommendation to take \$100,000 from the Electric Reserve Fund and apply it as a credit to each active meter equally

Roll call vote on the above motion:

Yea-Durham, Bialorucki, Siclair

Nay-

Yea-3, Nay-0. Motion Passed.

UPDATE ON SUBSTATIONS

Mazur reported AMP needs to be here, we have them scheduled to be here in July but, that could change as there is not much travel in Franklin County right now.

ELECTRIC DEPARTMENT REPORTS

The Electric Department Reports for June 2020 are attached.

ADJOURNMENT

Motion: Bialorucki

Second: Durham

to adjourn the Electric Committee meeting at 7:15 pm.

Roll call vote on the above motion:

Yea-Durham, Bialorucki, Siclair

Nay-

Yea-3, Nay-0. Motion Passed.

Approved

August 10, 2020

Lori Siclair
Electric Committee Chair



CITY OF NAPOLEON, OHIO

OPERATIONS DEPARTMENT

PO Box 151, 1775 INDUSTRIAL DR.

NAPOLEON, OH 43545

PHONE: (419) 599-1891 FAX: (419) 592-4379

MEMORANDUM

TO: Roxanne Dietrich, Clerk of Council; Joel Mazur, City Manager; Chad Lulfs, City Engineer

FROM: Jeffery H. Rathge, Superintendent

SUBJECT: Rate Review

DATE: July 10, 2020

CC: Water, Sewer, Refuse, Recycling & Litter Committee; Board of Public Affairs

As shown by the 2020 Spring Cleanup Summary and graph stats attached, please consider a rate increase per the referenced ordinances for scrap tire disposal. The Operations Department recommends doubling the current tag requirement for each tire type. This is due to price increases of \$.04 per pound in 2015 to \$.10 per pound in 2019 for tire disposal at the Henry County Landfill.

Tire Type	Tags Required (Current)	Tags Required (Recommended)
Passenger Car	1 - \$2.00	2 - \$4.00
Semi	4 - \$8.00	8 - \$16.00
Tractor	6 - \$12.00	12 - \$24.00

925.09 MISCELLANEOUS REFUSE AND RUBBISH: Construction or remodeling debris, tree stumps, tree trunks, yard waste, rocks, broken concrete, earth, old furniture, appliances, and/or tires, shall not be included in regular collection service.

(Ord. 28-95. Passed 4-3-95.)

925.19 CHARGES FOR SPECIALLY REQUESTED PICKUP SERVICES: The following items, although not an exhaustive list, shall be considered specially requested pickup services by the Sanitation Department of the City. Any such item shall incur additional charges, which charges shall be closely calculated as the actual labor, equipment and disposal cost thereof as incurred by the City. Such labor, equipment and disposal cost shall be recommended by the Board of Public Affairs, approved by motion of Council and placed on file with the City Finance Director, subject to modification. Any modification of rates shall be on file 7 days prior to the effective date for public viewing:

- (a) All appliances, which shall include, but not be limited to, refrigerators, stoves, freezers, washers, dryers, air conditioners, water heaters, dishwashers, compactors.
- (b) Furniture, including, but not limited to, couches, chairs, and tables.
- (c) Loose yard waste, including, but not limited to, brush, leaves and other vegetative wastes.
- (d) All other items and loose materials.
- (e) Tires and automotive parts and any other item, mentioned or not, that is not part of the normal weekly garbage or refuse pickup.

(Ord. 28-95. Passed 4-3-95.)

Operations Superintendent

Jeffery H. Rathge

JRATHGE@NAPOLEONOHIO.COM



City of NAPOLEON, Ohio

Operations Department

1775 Industrial Drive | P.O. Box 151 | Napoleon, OH 43545

Phone: 419-599-1891 Fax: 419-592-4379

MEMORANDUM

To: Chad Lulfs, P.E. and P.S. Director of Public Works
From: Jeffrey Rathge, Operations Superintendent
Date: July 10, 2020
Subject: 2020 Spring Cleanup Summary

		EXPENSES				
LABOR	HOURS	2020	2019	2018	2017	
Regular rate - includes 38.5% for benefits and longevity	521.3	\$ 16,648.16	\$ 14,062.60	\$ 15,231.49	\$ 13,115.91	
Overtime rate - includes 38.5% for benefits and longevity	49.0	\$ 2,261.56	\$ 3,709.42	\$ 3,314.89	\$ 1,678.14	
TOTAL	570.3	\$ 18,909.72	\$ 17,772.02	\$ 18,546.38	\$ 14,794.05	
TRUCK RENTAL	HOURS	2020	2019	2018	2017	
Truck #293	42.5	\$ 5,267.52	\$ 5,704.00	\$ 11,656.00	\$ 10,943.00	
Truck #328	0.0	\$ -	\$ 1,240.00			
Truck #366	44.8	\$ 5,558.92	\$ 4,960.00			
TOTAL	87.3	\$ 10,826.44	\$ 11,904.00	\$ 11,656.00	\$ 10,943.00	
FUEL FOR CITY TRUCKS	GALLONS	2020	2019	2018	2017	
Truck #38	167.81	\$ 390.85	\$ 506.12	\$ 751.39	\$ 563.71	
Truck #39	33.13	\$ 77.48	\$ -	\$ -	\$ -	
Truck #40	120.98	\$ 282.97	\$ -	\$ -	\$ -	
Truck #42	63.92	\$ 155.67	\$ 95.62	\$ 183.14	\$ 74.79	
Truck #43	30.50	\$ 71.35	\$ -	\$ 113.02	\$ 80.02	
Truck #44	0.00	\$ -	\$ 111.32			
TOTAL	416.33	\$ 978.32	\$ 713.06	\$ 1,047.55	\$ 718.52	
LANDFILL WASTE DISPOSAL	LOADS	TONS	2020	2019	2018	2017
05/11/20	9	51.77	\$ 2,421.24	\$ 1,775.02	\$ 1,753.02	\$ 1,755.33
05/12/20	11	63.22	\$ 2,963.64	\$ 1,781.29	\$ 2,027.30	\$ 2,272.55
05/13/20	9	50.92	\$ 2,411.04	\$ 2,300.46	\$ 2,170.55	\$ 1,981.86
05/14/20	9	55.00	\$ 2,505.00	\$ 2,279.12	\$ 1,992.53	\$ 2,257.76
05/15/20	10	63.16	\$ 2,782.92	\$ 1,993.54	\$ 2,289.47	\$ 1,231.43
05/18/20	5	28.12	\$ 1,237.44	\$ 244.79	\$ 2,270.77	
TOTAL	53	312.19	\$ 14,321.28	\$ 10,374.22	\$ 12,503.64	\$ 9,498.93
SCRAP TIRE DISPOSAL	TONS	2020	2019	2018	2017	
05/18/20	2.05	\$ 410.00	\$ 124.00	\$ 103.20	\$ 55.20	
TOTAL	2.05	\$ 410.00	\$ 124.00	\$ 103.20	\$ 55.20	
TAGS PURCHASED (100 Car, 1 Semi, 1 Tractor)		\$ 220.00	\$ 110.00	\$ 134.00	\$ 92.00	

		REVENUE				
SCRAP METALS	LOADS	TONS	2020	2019	2018	2017
05/11/20	16	7.96	\$ 636.80	\$ 1,270.80	\$ 1,077.30	\$ 1,038.16
05/12/20	15	8.03	\$ 642.40	\$ 918.00	\$ 1,060.50	\$ 1,136.96
05/13/20	19	8.60	\$ 690.49	\$ 1,071.00	\$ 871.50	\$ 840.56
05/14/20	15	8.13	\$ 650.40	\$ 928.80	\$ 987.00	\$ 901.36
05/15/20	14	7.33	\$ 586.40	\$ 804.60	\$ 539.70	\$ 998.64
05/18/20	10	4.48	\$ 358.56	\$ 138.60	\$ 871.50	
refrigerated appliance fee			\$ (165.00)			\$ (65.00)
TOTAL	89	44.53	\$ 3,400.05	\$ 5,131.80	\$ 5,407.50	\$ 4,850.68
TAGS PURCHASED (33 re Fridgerated appliances)			\$ 330.00	\$ 90.00	\$ 30.00	\$ 65.00
TOTAL SPRING CLEANUP			\$ 42,045.71	\$ 35,755.50	\$ 38,449.27	\$ 31,159.02



City of NAPOLEON, Ohio

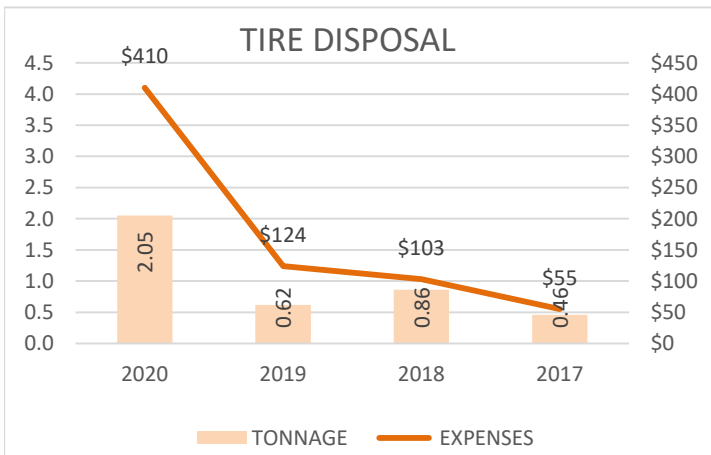
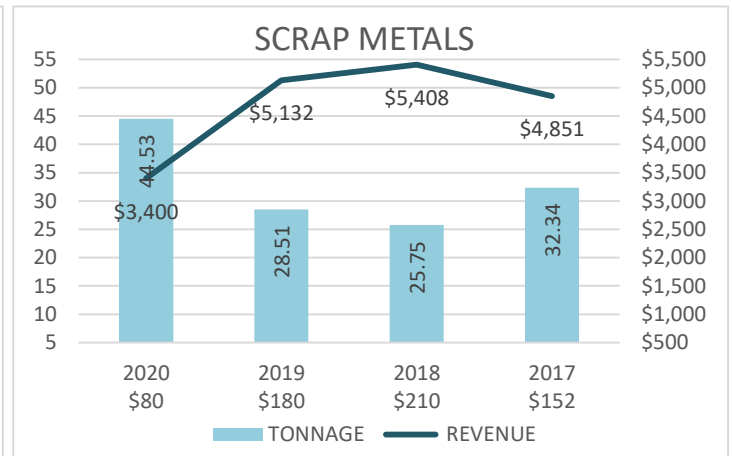
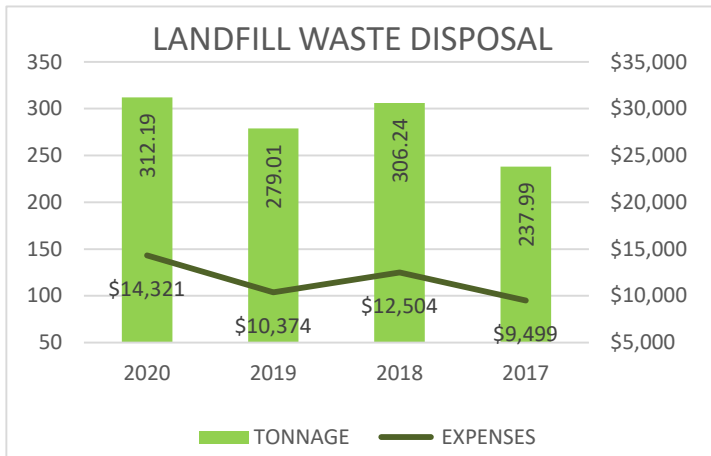
Operations Department

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Phone: 419-599-1891 Fax: 419-592-4379

MEMORANDUM

To: Chad Lulfs, P.E. and P.S. Director of Public Works
From: Jeffrey Rathge, Operations Superintendent
Date: July 10, 2020
Subject: 2020 Spring Cleanup Summary



City of Napoleon, Ohio
WATER, SEWER, REFUSE, RECYCLING AND LITTER COMMITTEE
MEETING MINUTES

Monday, July 13, 2020 at 7:00 pm

PRESENT

Committee Members	Jeff Comadoll-Chair, Lori Siclair, Ross Durham
BOPA Members	Rory Prigge-Acting Chair, Dr. David Cordes
City Manager	Joel L. Mazur
City Staff on WebEx	Dave Pike-WWTP Superintendent; Chad Lulfs, P.E., P.S.-Director of Public Works; Jeff Rathge-Operations Superintendent
Clerk of Council	Roxanne Dietrich
Others	News Media

ABSENT

BOPA Member	Mike DeWit
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CALL TO ORDER

Chairperson Comadoll called the Water, Sewer, Refuse, Recycling and Litter Committee meeting to order at 7:17 pm.

APPROVAL OF MINUTES

The meeting minutes of May 11, 2020 were approved as presented.

UPDATE ON WWTP PHASE I IMPROVEMENTS PROJECT

Mazur reported Phase 1A – the digester cleaning has been completed. Initially we were going to do the head works first but, decided not to with all the solids coming into the Wastewater Treatment Plant from the Water Treatment Plant. For Phase 1B we decided to do the sludge dewatering. Phase 1C will be the rest of the digester rehab, head works facility, screw pump and other little things that need to happen. Pike informed the committee and board that Phases 1B and 1C will be combined and the project name will now be 2021 Wastewater Treatment Plant Improvements. The name change will help simply things with funding and the paperwork. The digester cleaning is all done, we are still waiting on the final inspection report from Jones and Henry. Moving forward, we will be deciding on some of the major equipment that we want to spec. We went out for a backhoe and prices came back lower than anticipated. The design and drawing work by Jones and Henry is at sixty-percent. We are a little bit closer on the sludge dewatering, there is some electrical that we have not seen yet. By the end of this month we should see 90% on drawings and design for the dewatering portion and probably a lot more information will come through on the actual digesters. We have a good start on the head works building. With equipment list out now, we can proceed on sizing. Mazur noted we hired Adam Hoff from Hoff Consulting as our third party consultant to help with the review of the design. We wanted someone on board that knew the wastewater treatment plant and would be another set of eyes to look at the design. A lot of kinks that we had at the Water Treatment Plant had to do with the design and we are still dealing with some of those. We are spending more to have Adam Hoff on board, but feel it will pay off in the end. Pike strongly agreed with that. We are meeting with Jones & Henry on Wednesday to talk about the electric aspects and controls. We are moving forward slow and steady. Mazur said the Wastewater Plant Rehab is now in our Long Term Control Plan. The added sludge from the Water Treatment Plant coming into the Wastewater Treatment Plant is putting stress on the old equipment. We are treating more solids, almost double and that flipped the dynamics of how we are phasing this

project. I have been stressing 12.5 million for this project. We are trying to stick to that number the best we can. We are restarting our rate review with Courtney and Associates. Water production at the plant is up, in June alone it was up 8% in production. Courtney is starting the rate review now as we are comfortable the usage is where it needs to be. Prigge asked since the Water Treatment Plant was tweaked, have you seen a reduction in solids at the Wastewater Treatment Plant? Pike replied *no*. Right now the water is so bad in the river they are sending solids to us because they have to backwash the filter so often in this type of weather. We have gained 1' of solids/day due to the 90° weather. We need rain to push everything up. The ground is so dry it soaks up what rain we do get. The river level has not changed. We did have one CSO, there was not much there.

REVIEW RATES FOR MULCH

Mazur said we provide a good service and a good product at the Yard Waste Site and people use it a lot. Even people from out-of-town want to use it all the time. There are a lot of people who scoop the mulch or contractors who want to get loads. A lot of people use it and by end of this spring, our mulch was gone. We do deliver mulch to people outside of the city limits and they pay a fee for this service. The Yard Waste Site is not a composting facility. We do not want it to be a composting facility as it would fall under other rules and regulations from the OhioEPA. The Yard Waste Site is a transfer station. We produce the product and it leaves the site relatively quick. The demand is so great we have a policy we only do deliveries on Fridays. We do have substantial outside usage that we are keeping an eye on. We have had a lot of discussion on how to address this as we do want to continue to provide service. Rathge noted basically the ordinance that was passed after the county quit paying us, was for use of the drop-off site it did not address the product going out. We see a lot more people picking up their own and we cannot control that when someone is not there all the time. The biggest thing I see we can do is have a permit for residential at \$60 and commercial would be \$200. The permit would be in place for use of mulch products. Hopefully that would slow the usage down and/or we can recoup some of the costs. We charge \$15 for an operator and dump truck per hour. We would have to do four to five loads in an hour to recoup our costs and that is not possible. We have been out of mulch for a month. We have a good product, people want it and it puts us in competition with commercial vendors in the area. We have to get rid of it but, be careful what you wish for. Mazur explained the yard waste site policy change in 2018 that was adopted said no person or business entity outside of the corporation limits shall utilize the city yard waste site without written approval of the City Manager, that's any use. Originally, we focused on dumping at the site but this includes any use at the site and taking from the site. There are people from the outside using the site. We do spot checks at the Police Department. People are asking about it. Without a permit, it is illegal to use if you live outside of the corporation limits. Rathge said we did a comparison on what it costs to get mulch in different places. We are way below what the industry charges for mulch. It is not asking much to have people outside of the corporation limits to pay an annual non-resident or contractor fees for use of the site. Maybe that will help curb some of the over-usage of the mulch pile we are producing. Mazur said what bothers me is we provide a good service but the residents are not realizing it as much as the people outside the city limits are realizing it. The pie charts from 2019 and 2020 you can see the biggest portions are being loaded out into personal vehicles or us hauling mulch out into the county. It's a huge percentage right now. We are not checking for that permit. Siclair said it's not that it has to be more expensive, the policy has to be used. Rathge said we have been on the other side where had so much mulch we could not get rid of it. It's a double edged sword. The vendor does a nice job and makes a better product and now the demand is up. Siclair said when I ordered they asked for my address. Rathge said the only way we can police is when people call to schedule with us for Friday deliveries, we need to start checking and make sure they have a permit. I want wording in there to make sure is it okay and that we are doing things in the right way. Siclair said I agree but, I thought we had done that, so that is my confusion. We

are not asking for an increase in the cost of a permit. Mazur – *no*. We have to get rid of the mulch, we don't want to go overboard, we are not having any trouble getting rid of the mulch now. The problem is we ran out of mulch in the spring and the service is no longer there. The rule is written that non-resident and non-resident businesses can use if they have a permit. It was not really clear at the time as it was more focused on dumping than mulch pickup. On the other side, we have a pile of chips out there that we need to get rid of. Siclair said I don't know if you can contradict yourself. Rathge noted there have been a couple of contractors that used chips for driveways or when they come in and grind we have them blend it in slowly as they double grind the mulch. The wood chips come in faster than we can get rid of it. Mazur noted if someone is willing to take our junk, it's a big mountain of chips we don't have a use for and we have to get rid of them. It does sound contradictory but, we have to get rid of them. Comadoll asked how many tree trimming outfits have a permit? Mazur said last year we had \$2,800 worth of permits. Comadoll said he sees contractors going in there all the time. Rathge said if they are working for a citizen and delivering to that citizen is where the problem comes in. I'm looking for the magic answer is why I'm coming to you. You can't make a contractor that is working for a citizen in town pay \$200. Mazur said the way the rule is written the onus is on as the user to provide documentation where the material is coming from. The way it is written, the person using the mulch has to show it is coming from a resident. Mazur said what it comes down to is, policing at this point. When you look at the ordinance, it does not specifically say but addresses the policy adopted, that people can use if they get a permit. I want to make it clear, for now no action is needed. Siclair noted I can see where citizens think the policy is for the dumping portion and not pick up. Rathge said we will just start asking when they call and make an appointment if they have a permit. Mazur said we get stumps in that we cannot process. Rathge said that's another problem we have now. There must be disease in pine trees as we are getting a lot of these and no one want to use them for fire wood. There are three or four logs laying there that we cannot do anything with. Mazur commented every year we deal with this it goes into the cost of the operation. The sanitation fund is doing fine. Prigge said what it comes down to is we have to start policing. Mazur said the unencumbered balance in the sanitation fund is 1.4 million dollars, that is a little bit down. There are no large capital items for this year. I will follow-up with the Law Director, if we need to adjust the ordinance we will take that to Council. This became an issue when people wanted to use the mulch and it was not there. Bialorucki asked do you think it was because of COVID and more people were home? Siclair noted there were a lot more home improvements projects. Dr. Cordes asked about having a camera that records people's license plates that come in and out?

UNLIMITED PICKUP RATES

Mazur reported every year we have unlimited pickup and our numbers are increasing, we are only talking about tires. Rathge explained, the county landfill has raised their rates twice in the last five to six years. The current rate is ten cents per pound and that is where this discussion is coming from. Mazur said look at the rates we charge vs. what we are being charged. At this last pickup, we saw double the amount of tires. This is a small item, but we saw an anomaly when the rates went up and now we are picking up more tires. These are the spring cleanup numbers. In 2020 more people were home and doing home improvements projects consequently, the tonnage for the spring cleanup was up. The labor costs are up as we did not have CCNO workers and the scrap metal price is way down. We are recommending to change the number of tags required for disposal of tires. Prigge commented that is still a very reasonable rate. I do not have problem raising the rate to the number of tags recommended.

Motion: Prigge

Second: Dr. Cordes

to recommend raising the rate for number of tags required for disposal of tires as proposed

Siclair asked who is disposing of tires? I did not see any in front of homes. Mazur commented they were out there and are the number one breeding ground for mosquitos. Comadoll said I noticed the number of tires at a couple of places. I would like to bring this in front of the whole Council and see what is on their mind, if we can offset our costs.

Prigge withdrew his motion.

Dr. Cordes asked are we causing our problem by being so cheap? I saw some and thought like what is going on that there's that many tires at that house. Mazur said we want to provide a service for the customers but, we do not want to create a situation where it is abused. The annual spring costs are going up and the tonnage is up thus making the cost of labor go up.

ADJOURN

Motion: Siclair

Second: Durham

to adjourn the Water, Sewer, Refuse, Recycling and Litter Committee at 8:15 pm

Roll call vote on the above motion:

Yea-Siclair, Durham, Comadoll

Nay-

Yea-3, Nay-0. Motion Passed.

Approved

August 10, 2020

Jeff Comadoll

Chair-Water, Sewer, Refuse, Recycling Committee



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Kelly O'Boyle, City Finance Director
Roxanne Dietrich, Clerk of Council
Date: July 16, 2020
Subject: Park Street Street Improvements ~ Phase IV –
Recommendation of Award

On Wednesday, July 15, 2020, bids were opened and read aloud for the above referenced project. Six bids were submitted and read as follows:

Hohenbrink Excavating	\$499,165.72
Bryan Excavating, LLC	\$499,922.50
B. Hill's Excavating, Inc.	\$507,093.00
Hank's Plumbing & Heating	\$520,065.00
Hillabrand & Sons Construction	\$521,814.99
Vernon Nagel, Inc.	\$536,004.00

The Engineer's Estimate and budget for this project is \$475,000.00. This project consists of: replacing the existing waterline and resurfacing Park Court; extending the storm sewer and replacing the sanitary sewer on Sheffield Avenue from Park Street to W. Riverview Avenue; constructing a new storm sewer on Strong Street from Norton Avenue to Sheffield Avenue; extending the storm sewer on Welsted Street from Haley Avenue to Norton Avenue. The completion date for this project is November 21, 2020.

Please note that we were awarded \$275,000 from the O.P.W.C. (Issue II) toward the construction of this project. **Having reviewed the submitted bids, it is my recommendation that Council award Hohenbrink Excavating the contract for the Park Street Street Improvements ~ Phase IV in the amount of \$499,165.72.** I propose that the additional funds required for this project be allocated from the Sanitary Sewer Fund. If you have any questions or require additional information, please contact me at your convenience.

CEL



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

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Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Billy Harmon, City Law Director
Dave Mack, Police Chief
Jeff Rathge, Operations Superintendent
Roxanne Dietrich, Clerk of Council
Date: July 8, 2020
Subject: Park Street Phase III ~ Traffic Control Modifications

With the completion of the Park Street Phase III project, certain traffic control modifications are requested. I am requesting to have the parking restrictions for Park Street from Sheffield Avenue to W. Riverview Avenue modified to match the parking restrictions on Park Street from Sheffield Avenue to Glenwood Avenue. This will switch the permitted side for on-street parking.

Also, I request that the intersection of Park Street and Sheffield Avenue be changed to an All-Way stop. Currently Park Street is the street required to stop.

Both of these changes would require legislation to update the Codified Ordinances. I am requesting that Council direct the Law Director to draft the appropriate legislation to implement these changes.

CEL



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Napoleon, OH 43545

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Memorandum

To: Mayor & City Council, City Manager, City Law
Director, Finance Director, Department
Supervisors, Newsmedia
From: Roxanne Dietrich, Clerk of Council
Date: July 17, 2020
Subject: Parks & Recreation Committee – Cancellation

The regularly scheduled meeting of the Parks and Recreation Committee for Monday, July 20, 2020 at 6:00 pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

TREE COMMISSION

Monday, July 20, 2020 at 6:00 pm

MEETING AGENDA

LOCATION: City Building, 255 West Riverview Avenue, Napoleon, Ohio

The WebEx link to the meeting will be posted on the City's website at www.napoleonohio.com

1. Call to Order
2. Approval of Minutes: March 16, 2020 (In the absence of any objections or corrections, the Minutes shall stand approved.)
3. Review Tree Call Reports
4. Review Fall Plantings List
5. Review Fall Trimming List
6. Finalize Fall Removals List
7. Finalize Fall Topsoil List
8. Arbor Day Discussion
9. Any Other Matters to Come Before the Commission.
10. Adjournment.

Roxanne Dietrich - Clerk of Council

Any Other Matters

Haase asked about the trees in Glenwood Cemetery that were planted about five years ago, I noticed there is no mulch around them and the mower must be hitting the base and knocking the bark off. I'm worried the trees will die.

Deblin noted we work with the park and rec guys who take care of the cemeteries.

Haase said with no mulch around the trees there is no protection, I see the bark is being hit off the base of the trees. With no mulch, the grass grows right up to the base of the trees.

Deblin informed the commission he received notification today that our 2019 Tree City USA was approved.

Etzler said to have the Fall Arbor Day Celebration on the July agenda.

Motion to Adjourn

Motion: Moore

Second: Haase

to adjourn the Tree Commission meeting at 6:18 pm.

Passed

Yea-3

Nay-0

Roll call vote on the above motion:

Yea-Etzler, Moore, Haase

Nay-

Date Approved:

July 20, 2020

Larr Etzler-Chairman

Ohio Municipal League Legislative Bulletin

Ohio Municipal League <kscarrett@omlohio.org>

Fri 7/17/2020 12:01 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

Having trouble viewing this email? [Click here](#)

[OML Classified Ads](#)



Legislative Bulletin

July 17, 2020

OML UPDATE AT-A-GLANCE

Here are the most important things you need to know from this past week:

- The Office of Budget and Management (OBM) will be hosting a webinar on July 22 from 12:30 p.m. to 2 p.m. to discuss the Coronavirus Relief Fund Local Assistance program as a result of HB 481. This session will provide an update on recent guidance from the U.S. Treasury and discuss examples of eligible uses of funds. You can register for the webinar [HERE](#). In addition, OBM has released an updated guidance/FAQ on the Coronavirus Relief Fund (CRF) that you can access [HERE](#).
- This week, the League took part in a joint press conference announcing the release of a report from Policy Matters Ohio outlining the budgetary challenges Ohio's local governments are facing due to the COVID-19 pandemic. The purpose of the report is to urge Ohio's U.S. Senators Portman and Brown to ensure unrestricted federal aid for local governments is included in the next phase of coronavirus relief funding. You can read the report [HERE](#) and watch a recording of the press conference [HERE](#). Read more in the article below.
- Gov. DeWine gave a special address this week in response to the steady increase in COVID-19 cases in Ohio. The Governor implored Ohioans to take appropriate action to reverse the rapidly-increasing spread of the virus and spoke to the efficacy of facial coverings to protect themselves and others. He also renewed the call to socially distance and limit public gatherings.

- This week, Gov. DeWine signed SB 4, which contains one year of appropriation authority for the State Capital Improvement Program (SCIP) including Small Government and Emergency programs, the Revolving Loan Program (RLP) and Clean Ohio (Round 15). More information on the SCIP and RLP project agreements will be available on the Public Utilities Commission of Ohio (PUCO) website [HERE](#).

LEAGUE JOINS POLICY MATTERS OHIO/ MAYORS ALLIANCE IN REPORT: ADDITIONAL FEDERAL AID NEEDED TO OFFSET COVID-19 IMPACT ON LOCAL BUDGETS

A new report has been released by Policy Matters Ohio outlining the budgetary challenges Ohio's local governments are facing due to the COVID-19 pandemic.

The League's Executive Director Kent Scarrett joined Policy Matters Ohio, the Ohio Mayors Alliance and several municipal leaders in a joint press conference to announce the release of the report. They also reiterated to Ohio's U.S. Senators Portman and Brown the need for Congress to allocate additional federal aid and ease restrictions on current CARES Act funds and any future federal relief so municipalities can fill budget shortfalls.

During the press conference, League Executive Director Kent Scarrett explained that while not all local governments have experienced the same amount of COVID-19 expenditures, all municipalities are experiencing steep revenue loss because of the pandemic's impact on the municipal income tax. For that reason, he emphasized that future support from the federal government will provide not only the ability of municipalities to keep residents safe, but also to keep essential workers on the job and continue to support local economies.

Several of Ohio's municipal leaders took the opportunity during the press conference to outline the challenges their municipalities are facing. Athens Mayor Steve Patterson addressed one of the issues his city has faced due to the cost of providing water utilities while residents have been unable to pay for those services. Since Ohio's ban on utility disconnection has been lifted, residents now face having their water shut off. Despite this urgent need, Athens cannot use CARES Act to offset utility costs to prevent citizens from having their water shut off.

The City of Cambridge faces a similar challenge. According to League Board President Sharon Cassler, Cambridge has \$301,000 in CARES Act revenues; however, it cannot use those funds for the \$500,000 budget shortfall facing the city. The funds must be spent in a tight time frame as local governments must return unused funds to the state by October 15 for redistribution, while the state will return remaining funds to the federal government at the end of the year.

City of Chillicothe Mayor Luke Feeney said his prior service as the city auditor taught him how heavily dependent Ohio's municipalities are on income tax. He stressed that it is important for Ohio's U.S. Senators to recognize that Ohio is unique because of the state's municipal income tax structure and how because of this, Ohio especially needs advocacy for more federal funding to ensure cities and villages can avoid layoffs, keep basic services running and plan for their future.

The report contains valuable information with local examples demonstrating that sharp declines in revenue have affected all Ohio cities, regardless of size, and draws attention to the impact budget shortfalls have on rural municipalities. According to the report, "cuts to public sector jobs deepen the recession, particularly in Ohio's rural areas where jobs in schools and local government are often a mainstay of the economy. While the budget shortfalls of big cities have received national attention, fiscal crisis in smaller cities and rural areas will cause deep and lasting damage."

Ohio's economy cannot recover without additional unrestricted federal aid to cities and villages. As City of Kettering Mayor Don Patterson states in the report, "Municipal stabilization funding will provide a critical bridge for cities to help us through the economic downturn, and it will buy time for revenues to climb back. Without this stopgap, cities will have to make deep cuts that will have reverberating impacts across our regional economies, and it will take us longer to recover once this public health threat subsides."

This report makes clear the need to urge Ohio's U.S. Senators Portman and Brown for more federal aid without restrictions to ensure an economic recovery for our state. We encourage our members to use the valuable local information in this report and continue to call on the Senate to include unrestricted federal aid for local governments in the next phase of coronavirus relief funding.

CITIES MUST SUBMIT INDIVIDUAL PROOF OF CLAIM IN PURDUE PHARMA BANKRUPTCY CASE

Recently, cities in Ohio that are participating in the Purdue Pharma bankruptcy case have received notice of a deadline to file a proof of claim by July 30, 2020, as well as an invitation to participate in a consolidated proof of claim. The League reached out to the Ohio Attorney General's office to ask if the Attorney General represents the municipalities in this case or if those cities are required to file an individual proof of claim.

The Attorney General's office clarified that their office is not representing the cities on this matter. While the Attorney General's office plans to file a proof of claim on behalf of the state and state agencies, they do not have individualized claim information for all of the entities that have filed a lawsuit against Purdue Pharma. Therefore, if a city wishes to file their own proof of claim, they would need to do that separately through their counsel.

The Perdue Pharma bankruptcy case is separate from the multidistrict litigation against opioid manufacturers and distributors that includes Ohio and 279 Ohio local governments. As our members may remember, this past March, 85% of Ohio's population voted to sign on to the "One Ohio" Memorandum of Understanding (MOU) to allow Ohio and all local governments to jointly approach settlement negotiations and ensure all local governments benefit from the prospective settlement, not just the ones in the litigation.

UPDATE ON OHIO COVID-19 RESPONSE

- As of Thursday afternoon, Ohio is reporting 70,601 cases of coronavirus, 3,103 deaths, 9,324 hospitalizations and 2,280 ICU admissions.

Counties Upgraded to Red Alert Level 3:

- The Ohio Department of Health has designated 19 counties as being in a Red Alert Level 3 Public Emergency as defined by the Ohio Public Health Advisory System:
- Upgraded to Level 3: Athens, Allen, Delaware, Licking, Lucas, Richland, Scioto, and Union.
- Continuing at Level 3: Butler, Clermont, Cuyahoga, Fairfield, Franklin, Hamilton, Lorain, Montgomery, Pickaway, Summit, and Wood.
- Downgraded to Level 2: Trumbull.
- Athens County is also on Ohio's Watch List because it is closely nearing Purple Alert Level 4. Butler, Cuyahoga, and Hamilton counties were removed from the Watch List but the threat of exposure and spread remains high.
- New counties upgraded to Red Alert Level 3 will be mandated to begin wearing masks in public beginning at 6 p.m. on July 17, 2020. Mask mandates will remain in effect in all counties continuing in Red Alert Level 3. Residents in Trumbull County are no longer required to wear masks in public; however, they are strongly encouraged to do so.

Updates on Health care and PPE:

- Gov. DeWine signed an executive order to extend and improve emergency rules that will provide additional flexibilities to allow health care professionals to deliver services via telehealth. Through the emergency rules, the executive order permits the use of audio, video, and even text messaging to allow people to access critical health care services while remaining socially distant and safe. This rule will apply to a variety of healthcare services, including critical mental health and addiction services.
- The Ohio Development Services Agency awarded \$20 million in grants to 68 Ohio manufacturers to produce personal protective equipment (PPE). The Ohio PPE Retooling and Reshoring grants provide up to \$500,000 to small and medium-sized manufacturers to expand production or convert their facility to start producing PPE. The projects are expected to create 829 new jobs and retain 1,133 existing jobs. More than half of the awards will help small businesses with less than 25 employees. Ohio small businesses can learn more about other resources available through Office of Small Business Relief and Development at www.Coronavirus.Ohio.Gov/BusinessHelp.

Updates on Jobs and Unemployment:

- Lt. Governor Husted also announced that next week, in an effort to help Ohio's small businesses and their workers operate in a safe environment, JobsOhio and its six network partners will distribute 15,000 PPE toolkits, for a total of 1.5 million 3-ply masks, 150,000 KN95 masks, and 15,000 bottles of hand sanitizer. This initiative brings together partners at the local level as well as partners in the chamber of commerce and urban leagues across the state. These kits have already been allocated to small businesses across the state.

Ohioans filed 35,422 initial jobless claims last week, according to Ohio Department of Job and Family Services (ODJFS) statistics reported to the U.S. Department of Labor today. Over the last 17 weeks, ODJFS has distributed more than \$5.2 billion in unemployment compensation payments to more than 747,000 Ohioans. Of the more than 1 million applications the agency has received, about 94% have been processed, with about 6% pending. In addition, ODJFS has issued more than \$4.1 billion in Pandemic Unemployment Assistance (PUA) payments to more than 449,000 PUA claimants

Ohio Municipal League Meetings & Trainings

Mayors Court 3 Hour Update Webinars

August 21, October 2 & November 13.

Information

OML/OMAA Webinar

**U.S. Supreme Court Rulings on Sexual Orientation & Transgender
Status: Legal and Practical Meanings**

Thursday August 13, 2020 - 11:00 - 12:00

Registration Information

Ohio Municipal League

Legislative Inquires:

Kent Scarrett, Executive Director

Edward Albright, Deputy Director

Ashley Ringle, Director of Communications

Thomas Wetmore, Legislative Advocate

Garry Hunter, General Counsel

Website, Bulletin or Membership Issues:

Zoë Wade, Office Manager

Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, OH 43215

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AMP Update for July 10, 2020

American Municipal Power, Inc. <webmaster@ampppartners.org>

Fri 7/10/2020 4:30 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

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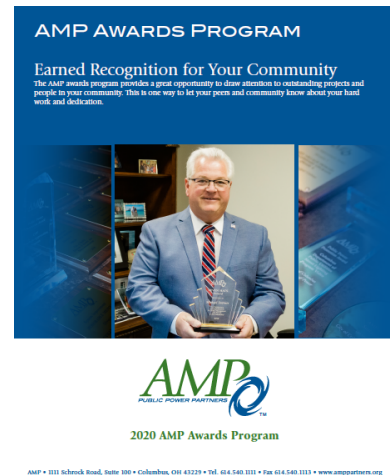
Three weeks left to submit nominations for 2020 AMP Awards Program

By Jodi Allalen - member events and programs manager

There are only three weeks left to submit nominations for the 2020 AMP Awards Program. The awards program provides a great opportunity to draw attention to outstanding projects and people in your community.

AMP is seeking nominations for awards in the following categories:

- Electric System Sustainability Award (more than one award may be given)
- Hard Hat Safety Award (more than one award may be given)
- Innovation Award (one award for each of four categories)
- Public Power Promotion Award (more than one award may be given)
- Safety Award (more than one award may be given)
- Seven Hats Award (only one award given each year)
- System Improvement Award (one award for each of four categories)



Details about each award and nomination forms are available on the [Member Extranet](#) (login required). Award recipients will be recognized at the 2020 AMP Annual Conference, Sept. 21-23, held virtually. Deadline for nomination submissions is July 30.

If you have questions, please contact me at jallalen@ampppartners.org or 614.540.0916.

City of Philippi finishes major upgrade of main substation

By Zachary Hoffman - communications and public relations specialist

The City of Philippi recently completed upgrades to their distribution system and main substation, increasing the reliability and quality of their electric system. The upgrade project, which cost approximately \$2.5 million, replaced over 120 distribution poles and a number of parts, including three regulators that survived a major flood in 1985.

"This project is not just an investment in our electric system, it is an investment in the future of our community," said Philippi City Manager Jeremy Drennen. "It was a lot of work and many years in the making, and I am proud to see it finally completed."

Please join us in congratulating Philippi on the completion of this major project!



June 2020: Prices rebound but are still low

By Mike Migliore - vice president of power supply and marketing

After six straight months of mild weather, the temperatures in June were warmer than normal, helping loads and prices to return from the low levels we saw to start the year. The average price in June was the highest since January, but still over \$3/MWh below last year and \$10 below 2018. The day-ahead price peaked at \$55/MWh at 5 p.m. on June 9, but for the month, 60 percent of the hours were still below \$20/MWh. Similar to last June, congestion from A/D Hub was negative to FirstEnergy, Virginia and Pennsylvania.

AVERAGE DAILY RATE COMPARISONS			
	June 2020 \$/MWh	May 2020 \$/MWh	June 2019 \$/MWh
A/D Hub 7x24 Price	\$19.05	\$17.99	\$22.68
PJM West 7x24 Price	\$18.52	\$17.39	\$22.61
A/D to AMP-ATSI Congestion/Losses	-\$0.42	\$0.43	-\$0.88
A/D to Blue Ridge Congestion/Losses	-\$0.47	-\$0.47	-\$0.17
A/D to PJM West Congestion/Losses	-\$0.53	-\$0.60	-\$0.07
PJM West to PP&L Congestion/Losses	-\$1.73	-\$3.13	-\$3.06
MISO to A/D Hub Congestion/Losses	\$0.90	\$1.88	\$0.91

Municipal Electric Partner Program underway - still accepting applications

By Jodi Allalen

The AMP 2020-2021 Municipal Electric Partner (MEP) Program is currently underway. The program runs from July 1, 2020, through June 30, 2021. You may join the program any time before June 30 of next year, but it should be noted that rates are not prorated for sign-ups after July 1.

To become an MEP, please click [here](#), fill out the application and pay via credit card. Sign up today to take advantage of program benefits, as well as exhibit and sponsorship opportunities.

We look forward to your involvement in this valuable program. If you have any questions about the MEP Program, please contact me at 614.540.0916 or jallalen@amppartners.org.

AMP provides comments on CLEAN Future Act discussion draft

By John McGreevy - assistant vice president of environmental, health, safety and compliance

On Jan. 27, the U.S. House Subcommittee on Environment and Climate Change released the discussion draft version of the *Climate Leadership and Environmental Action for our Nation's Future Act* (CFA), also known as the CLEAN Act, along with a request for comments. On July 7, AMP provided comments on the CFA to the Subcommittee, focusing on the following:

- Concerns regarding multiple, overlapping regulations;
- Proposing a public power exemption from clean energy standards;
- Encouraging federal funding opportunities and assistance for municipalities for clean energy projects;
- Providing credit for completed clean energy projects; and
- Support for earlier comments by Prairie State Generating Campus.

To see AMP's comments, click [here](#). AMP staff will continue to follow this legislation and will provide updates as more information becomes available. If you have any questions about the CFA or AMP's comments, please contact me at 614.540.1047 or jmcgreevy@amppartners.org.

Space still available for AMP Lineworker Training series

By Jennifer Flockerzie - manager of technical services logistics

There are still a few spots left in AMP's Lineworker Training series, but they are filling up fast. Member communities that are interested in sending lineworkers to one or more of these courses are encouraged to sign up soon.

Lineworker training sessions have been rescheduled for the following dates:

- *Lineworker Training Basic 1* - July 13-16
- *Lineworker Training Basic 2* - July 27-30
- *Lineworker Training Intermediate* - Aug. 10-13
- *Lineworker Training Advanced* - Sept. 28-Oct. 1

Additionally, members are encouraged to explore the updated [AMP Training Catalog](#) and sign up for any sessions that may be beneficial for their community. As all of our lives, both at work and at home, have been greatly affected by the COVID-19 pandemic, many of AMP's training sessions have been moved to a digital format. The following sessions are available for signup through November.

AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule — we will continue to update the schedule as needed. We are in this together.

July 22, 9 a.m.
Confined Space Safety Review
Instructor: Steve Mutchler

Sept. 15, 9 a.m.
Truck Grounding & Barricading
Instructor: Scott McKenzie

Nov. 5, 9 a.m.
Holiday Stress Management
Instructor: Kyle Weygandt

Aug. 18, 9 a.m.
Trench & Excavation Safety
Instructor: Kyle Weygandt

Oct. 13, 9 a.m.
Backing & Spotting
Instructor: Jim Eberly



For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at jflockerzie@amppartners.org.



AMP holds virtual safety training courses

By Kyle Weygandt - director of member safety

On June 30, AMP held the virtual training course *Arc Flash Awareness*. The session discussed the dangers of arc flash and shock hazards, as well as the injuries they cause, the importance of personal protective equipment (PPE) and a personal story about the dangers of arc flash.

On July 7, AMP held the virtual training course *Chain Saw Safety*. The session discussed the different styles of saws, awareness of the safety blade brake, basic maintenance of the typical two cycle saw, the use of premixed fuel and the proper use of PPE.

If you were unable to attend, a video recording has been posted to the [Member Extranet](#) (login required) and the AMP YouTube channel (links available to members upon request). If you have any questions, need assistance accessing the Member Extranet or would like the YouTube link please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853. You can view upcoming training sessions for 2020 in the [AMP Training Catalog](#).

Energy market update

By Jerry Willman - assistant vice president of energy marketing

The August 2020 natural gas contract decreased \$0.045/MMBtu yesterday to close at \$1.779 yesterday. The EIA reported an injection of 56 Bcf for the week ending July 3, which was below market expectations of 57 Bcf. The year-ago build was 83 Bcf and the five-year average was 68 Bcf. Storage is now 3,133 Bcf, 28 percent above a year ago and 17 percent above the five-year average. The natural gas seasonal injection running total is +1,147 Bcf versus the five-year average of +985 Bcf.

On-peak power prices for 2021 at AD Hub closed yesterday at \$31.55/MWh, which increased \$0.45/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub

Week ending July 10

MON	TUE	WED	THU	FRI
\$33.33	\$31.40	\$48.48	\$44.43	\$36.64

Week ending July 3

MON	TUE	WED	THU	FRI
\$27.03	\$25.02	\$27.51	\$30.12	\$25.33

Week ending June 26

MON	TUE	WED	THU	FRI
\$25.36	\$21.24	\$19.81	\$20.78	\$23.51

AEP/Dayton 2018 5x16 price as of July 9 — \$31.55

AEP/Dayton 2018 5x16 price as of July 2 — \$31.10

AEP/Dayton 2018 5x16 price as of June 25 — \$30.85

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) operated in 2x1 configuration for the week. The plant shut down overnight Friday through Sunday for the off-peak hours based on PJM economics. PJM real-time LMP prices at AFEC were over \$200 for several hours this week due to local transmission constraints and increased system demand. The plant was able to produce at full output during these hours. Duct firing operated for 116 hours this week. For the week, the plant generated at a 78 percent capacity factor (based on 675 MW rating).

Lisa Moorhead joins AMP as senior accountant

By David Dorsch - manager of financial reporting

Lisa Moorhead joined AMP on June 29 as senior accountant. In this role, Lisa will manage the monthly financial close process, data governance, regulatory and GAAP accounting, and financial reporting, as well as assisting with the consolidation of the financial statements, analysis of actual results, footnote disclosures and issuance of financial statements.

Prior to joining AMP, Lisa served as a certified public accountant for Harper and Company CPA Plus, and as controller consultant with AMP before that. She holds a bachelor's degree in accounting from the DeVry Institute of Technology and is a Certified Public Accountant.



Please join me in welcoming Lisa to AMP!

COVID-19 resources available on the Member Extranet

By Holly Karg - director of media relations and communications

The [COVID-19 Resources page](#) (login required), on the AMP Member Extranet, is updated regularly with useful information for member municipalities and electric systems.

Posted this week was [information on face mask requirements](#) issued by Ohio Governor Mike DeWine.

We encourage members to share policies, procedures, communications or other information developed to help manage your local efforts related to the COVID-19 crisis. If you would like to provide resources for posting, receive call-in information for the member conference calls or need assistance with extranet login credentials, please send an email to COVID-19@amppartners.org.

Security tip - Dropbox relief grant payment scam

By Jared Price - vice president of information technology and CTO



A new phishing email that is seemingly sent from your local government funding agency is offering phony relief grants to those in need. This scam is especially sneaky because the bad guys use a Dropbox link to disguise their malicious attachment. Dropbox is a legitimate and commonly-used file sharing service. Therefore, the email security filters that your organization has in place may not consider the link as a red flag, increasing the chances of this email

landing in your inbox.

The phishing email urges you to click a Dropbox link so you can download a file that supposedly contains information about a relief grant payment. The link even includes an expiration date for an added sense of urgency. If you click the link, then download and open the phony file, you are taken to a look-a-like Microsoft 365 login page. If you enter any information on this page it will be sent directly to the scammers.

Remember these tips:

- Never click a link or download an attachment from an email that you were not expecting. Even if the sender appears to be a legitimate organization, the email address could be spoofed.
- Be cautious of unexpected deadlines. Scammers often create a sense of urgency to spark impulsive clicks.
- Get confirmation before clicking a Dropbox link. If you feel the file could be a legitimate resource for your organization, reach out to the sender another way, such as by phone, instead of trusting the email.

FOCUS FORWARD 2020 WEBINAR SERIES

Register by clicking this [schedule](#) or contact Erin Miller, assistant vice president of energy policy and sustainability at 614.540.1019 or by email at emiller@amppartners.org.



July 21, 2-3 p.m.
Beyond Electrons — social engineering services for customers

September (during AMP Annual Conference)
Rate Design — what do customers want and need

November 10, 2-3 p.m.
EV Rate Design and Managing Demand

The Focus Forward Advisory Council has identified these topics to help educate and inform AMP's members about emerging industry trends and to prepare for further integration of distributed energy resources.



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Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

Borough of Ephrata seeks applicants for two positions

Utilities manager

The Borough of Ephrata is seeking applicants for the position of utilities manager. This position plans, directs and manages operational activities and improvements for borough electric, water and wastewater divisions, and is responsible for identifying and meeting the current and future operational needs of the utility operations, setting and accomplishing goals and developing subordinate division superintendents and managers.

A bachelor's degree in civil, mechanical or electrical engineering or other related field is preferred or equivalent experience. Successful candidate must have a proven, successful record of accomplishment as a manager and five years progressive operations experience in a leadership capacity with well-developed management, public relations and customer service skills. Experience with services provided on a multi-municipal basis desired. Must be safety conscious and demonstrate excellent interpersonal skills through teamwork, initiative and good judgement. Must have a thorough knowledge of municipal utility operations. Experience in wastewater collection/treatment, water production/distribution activities and/or electric generation and distribution systems preferred.

Technical support manager

The Borough of Ephrata is seeking applicants for the position of technical support manager. This position provides technical supervision, planning, organizing and direction of functions in the operation and maintenance of the electrical distribution system of the borough. Essential duties and responsibilities include providing technical assistance in the design, engineering, sizing, selection and maintenance of electric distribution components. Provides guidance for the maintenance, operation and construction of the electric distribution system and substations to ensure system reliability and the availability of energy supply to all customers. Recommends and implement improvement to operating distribution system and equipment to ensure system reliability is maintained and losses are minimized. Maintains an appropriate inventory of equipment and supplies to ensure that emergency service restorations occur in a minimum amount of time and that new services can be installed in a reasonable amount of time. Assists in the preparation and administration of division operating and capital budgets to meet Borough budget guidelines and minimize cost impact on customers. Develops and manages division work plan including assistance to other divisions as needed, and researches and initiates division purchases to facilitate accomplishment of division work plans. Establishes and monitors street lighting programs to ensure adequate lighting for safety and convenience of residents, as well as electric meter installation and testing programs to ensure the accurate measurement of customer demand and energy. Coordinates and trains employees in established system operating procedures for the safety of employees and for system reliability

Candidates must have a demonstrated ability to use Microsoft Outlook, Word and Excel proficiently. Prior responsibility for maintenance of process equipment and upgrading technology is highly desirable. Candidates must have the ability to communicate effectively, verbally and in writing with employees, customers, government

The Borough offers an attractive wage, comprehensive benefit package and a workplace with an emphasis on quality and teamwork. Qualified candidates should send your resume to: Human Resources Department, Borough of Ephrata, 124 South State St., Ephrata, PA 17522, or email to skramer@ephrataboro.org. Visit our website at www.ephrataboro.org. EOE M/F/D/V

City of Bowling Green seeks applicants for finance director

The City of Bowling Green is seeking applicants for the position of finance director, a salaried, exempt full-time upper management position responsible for direct supervision of Finance Department and Income Tax Division staff. Serves as chief financial officer of city operations. Reports on financial matters; certifies availability of funds; monitors budgets, payroll and investments. Represents the city on the Property and Liability Insurance Public Entity Pool and serves as one of the city's representatives on the Health Insurance Pool; countersigns all debt issuances; negotiates financial and union contracts. Requirements include: education beyond an undergraduate degree; CPA certification desirable; valid Ohio driver's license; seven to 10 years of relevant experience. A copy of the job description will be provided to all applicants.

Interested persons must complete an application packet that is available either by visiting the Personnel Department of the City of Bowling Green at 304 N. Church St, Bowling Green, OH 43402-2399 or by accessing the online application [here](#). Resumes may be included, but will not substitute for a completed application. Application materials must be returned to the Personnel Department by one of the following methods: email to BGPersonnel@bgohio.org, fax to 419.352.1262, by U.S. Mail or hand-delivery to the

address above. Office hours are Monday through Friday, 8 a.m.-4:30 p.m. You may reach the Personnel Department by phone at 419.354.6200. Deadline for making application is July 20 at 4:30 p.m. AA/EEO

Town of Berlin seeks applicants for line technician apprentice

The Town of Berlin is seeking applicants for the position of line technician apprentice. The line technician apprentice will aid in the operations and duties of the Electric Department with the ultimate goal of becoming a certified class 1 linesman. Specific job duties and responsibilities include, but are not limited to the following: assists with installations, maintenance and repairs of overhead distribution systems and related facilities; assists with installations, maintenance and repair work on low and high voltage transmissions and distribution lines; operates a bucket truck, ditch witch, plow, back-hoe, line truck and other related equipment; assists with installing electric services; installs secondary cable and assists with underground installation; trims trees from electric lines' performs work on de-energized lines; attaches guy wires to poles; possess the ability to climb poles in excess of 60 feet; keeps all vehicles supplied with tools and materials; performs meter readings, disconnects, re-connects and streetlight repairs; assist with generation, as needed; performs home energy audits, as needed; and performs cable locating. Other duties as assigned in accordance with departmental functions/goals. Required to be on stand-by or on-call.

Successful candidate must have a high school diploma or general education degree (GED). Some experience in electric line construction and/or maintenance preferred. Must serve a minimum six-month probationary period. Incumbent must agree to attend and satisfactorily complete a line technician certification course that will be paid for by the Town. Ability and willingness to perform manual labor; ability to follow oral directions; learn to set poles; string wire and perform related work. Ability to observe safety rules and regulations; strength to perform manual work and physical stamina to withstand working under adverse weather conditions; ability to climb poles; ability to establish and maintain effective working relationships with other workers.

Applications may be obtained from Town Hall located at: 10 William Street, Berlin, MD 21811 or downloaded from our [website](#). Applications must be submitted to the Human Resources office located at 10 William Street; Berlin, MD 21811. The Town of Berlin is an EEO employer. M/F/V/D

Bryan Municipal Utilities seeks applicants for director of utilities

Bryan Municipal Utilities (BMU), located in Northwest Ohio, is seeking an experienced candidate for director of utilities. BMU is a customer-owned, non-profit municipal utility providing water, electric and communications services to the residents of Bryan. Presently, the utility serves approximately 6,000 customers.

BMU began over 100 years ago with the establishment of the Bryan waterworks in 1892. Electric service was added in 1896 when the residents of Bryan voted to create their own electric company. Communications services were added in 1998 to provide Bryan with a fiber optic system designed to provide television and high-speed Internet access and data transfer.

This position reports to a five-member Board. Work involves planning, organizing and coordinating all utility functions for electric transmission and distribution, cable and fiber internet, hydro, fuel and solar generation, water distribution, water supply and treatment, and utility engineering; developing operating objectives, policies and programs for all administrative activities and developing and implementing, at Board direction, an annual budget and a long-range capital budget for each operation.

Possession of a bachelor's degree in business administration, public administration, electrical engineering, planning, communication or mechanical engineering or an equivalent combination of education, experience and training which provides the required knowledge, skills and abilities and a valid driver's license. Candidate must possess strong leadership, organizational and communication skills.

A job description with qualifications may be found at www.cityofbryan.net/employment.

Please submit resume by July 20 to Bryan Municipal Utilities, 841 E. Edgerton St, Bryan, OH 43506; or email to humanresources@cityofbryan.com.

Village of Grafton seeks applicants for assistant service superintendent

The Village of Grafton seeks a qualified assistant service superintendent with skilled trades and equipment operation experience. The ideal candidate will have extensive knowledge in municipal infrastructure maintenance and repair, hold a current Ohio Class 1 Water System/Distribution Operator license plus a certification in water system backflow management.

The assistant superintendent will be required to report to the village administrator and regularly communicate and coordinate municipal services with other utility departments when needed. Personnel management skills and the ability to work as a team is essential. Job duties range from but not limited to department vehicle and asset management, material inventory management, landscape maintenance, parks, street, sewer and water-main service and repair, plus all municipal seasonal roadway maintenance services. Some heavy lifting at times may be required.

This full-time position is offered at a competitive hourly rate based upon experience and includes an attractive benefit plan providing health care, vision and dental insurance. Paid holidays after 60-days. Paid vacation, personal days and sick days after one year, plus a public employee retirement plan through OPERS. Grafton offers a stable and upbeat, professional work environment, continuing education and work force training with opportunity for career advancement. The Village of Grafton is an EEO employer and Drug-Free Workplace.

A pre-employment background check and drug screen is required.

This position will remain open until filled. Interested candidates can submit resume to: Grafton Village Hall, 960 Main St. Grafton, OH 44044, or by email to the village administrator at jbprice@villageofgrafton.org.

City of Amherst seeks applicants for electric lineworker

The City of Amherst is seeking applicants for the position of electric lineworker. Duties include the operation, maintenance and routine construction of the electric distribution system.

Minimum qualifications include a high school diploma or equivalent, successful completion of journey lineworker apprenticeship program and four years of experience as apprentice lineworker, or an equivalent combination of education and experience which provides the skills and abilities necessary to perform the job. Valid State of Ohio Driver's License, valid Ohio Class A Commercial Driver's License and Journeyman Lineworker Certification required. Annual pay range is \$82,000-\$95,000, depending on qualifications.

For more information regarding an application and job description call Amherst City Hall at 440.988.4380 or request by email at mayor@amherstohio.org.

Town of Bedford seeks applicants for assistant right-of-way supervisor

The Town of Bedford is seeking applicants for the position of assistant right-of-way supervisor. Applicants must be experienced in trimming, climbing and working around electric hazards. Class A CDL required and the ability to operate a bucket truck, chain saws and other right-of-way clearing equipment. Ability to supervise right-of-way crew and promote on the job safety. Compensation based on experience and skill level. Salary up to \$45,760 annually with benefits package to include health insurance, retirement, life insurance and annual leave.

Applications are available online at www.bedfordva.gov. Submit a completed town application online or mail to: Human Resources, 215 E. Main St., Bedford, VA 24523. Applications will be accepted until the position is filled. Resumes alone are not accepted and must be sent in with application. EOE

Qualifications

Must have a Class A CDL (or obtain a CDL in first year of employment) and be experienced right-of-way trimmer.

Opportunities available at AMP

AMP is seeking applicants for the following positions: