| May 2021 | | | | | | |
|----------|--|---|--|----------|--|----------|
| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | | 1 |
| 2 | 3 6:00 pm – Special City Council Mtg. w/Commissioners 7:00 pm – City Council | 4 | 5 | 6 | 7 | 8 |
| 9 | 6:15 pm – Board of Public Affairs | 8:15 am - Privacy Committee 4:30 pm – Board of Zoning Appeals 5:00 pm – Planning Commission | 12 | 13 | 14 | 15 |
| 16 | 17 6:00 pm – Tree Commission 7:00 pm – City Council | 18 | 19 | 20 | 8:00 am – Healthcare Cost Committee | 22 |
| 23 | 7:00 pm – Safety and Human Resources Committee | 25 12:00 pm –Ad-hoc Personnel Committee 6:00 pm – Parks and Rec Board | 26 | 27 | 28 | 29 |
| 30 | 31 10:00 am Memorial Day Services (starting at Boat Ramp) | | 2 - JUNE 4:30 pm - Special Planning Commission Meeting | 3 - JUNE | 4 - JUNE | 5 - JUNE |

SPECIAL MEETING AGENDA SAFETY AND HUMAN RESOURCES COMMITTEE

Monday, May 24, 2021 at 7:00 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio to join the meeting via WebEx go to www.napoleonohio.com/Events

- 1) Approval of Minutes: February 22, 2021 (In the absence of any objections or corrections, the Minutes shall stand approved)
- 2) Safety Services Strategic Planning
- 3) Any other matters currently assigned to the Committee
- 4) Adjournment.

Roxanne Dietrech)
Roxanne Dietrich - Clerk of Council

SAFETY AND HUMAN RESOURCES COMMITTEE

MEETING MINUTES

Monday, February 22, 2021 at 7:30 pm

PRESENT

Committee Members Daniel L. Baer-Chair, Jeff Comadoll, Molly Knepley

Fire Chief Clayton O'Brien

City Manager Joel L. Mazur via WebEx Finance Director Kelly O'Boyle via WebEx

Clerk of Council Roxanne Dietrich

Others Denny Bockelman-Freedom Township Fiscal Officer;

Kevin Gerken-Napoleon Township Trustee;

Scott Buddelmeyer-Henry County South Joint Ambulance District

Brian Koeller-Northwest Signal via WebEx

ABSENT

CALL TO ORDER

The Safety and Human Resources Committee meeting was called to order by Chairman Baer at 7:30 pm.

APPROVAL OF MINUTES

The minutes from the September 28, 2020 Safety and Human Resources Committee meeting were approved as presented.

REVIEW EMS COSTS AND REVENUES FOR 2020 AND 2021 PROJECTIONS

Chief O'Brien began with a recap of the Fire Department's Annual Report for 2020. COVID had an impact in 2020. We had 1,745 calls in 2020 that equates to a 6% increase and sets another record for the department. In looking back ten years, this is a 64% increase. So far in 2021, we are averaging five calls a day and we have had 273 calls thus far this year.

Apparatus and Equipment, we always try to do our due diligence in making sure we spend money the best way we possibly can. In 2020 we did remounts for the 2003 and 2004 Braun ambulances. Braun Industries from VanWert did the work. The \$40,000 power cot and load we were able to get through the BWC Grant was put in the second truck. By receiving that power cot and load, all three of our ambulances now have these installed in them.

Current Projects, includes the new radio system. The coverage area is still a work in progress. Recently, we applied for an ODNR Grant that will pay for half up to \$10,000 for mobile repeaters that will go in each apparatus. We are also working on a Mass Casualty Plan with Scott Buddelmeyer, the Sheriff and Police Chief, and representatives from Ridgeville and Liberty Center. The Emergency Response guidebooks were completed and funded through all the schools. Now we have to get it put out and get our dispatch procedures done. Breaking down the 1,745 calls in 2020, there were 296 fire calls and 1,449 EMS calls with an average response time of one minute and eleven seconds. The busiest time is 11:00 am – 4:00 pm with Fridays and some C shift. In 2020 we had 563 overlapping calls. That means 563 times a year we need a minimum of four people to handle the calls. Those calls could be ambulance, fire, a motor vehicle accident or any other call that would overlap any type of call. COVID-19 Response. On March 16, 2020 both the Fire and Police Departments went together and created an emergency operations center in the training room at the Fire Station. St. Paul Lutheran

Church and Pastor Marcis graciously let us use St. Paul's Youth Center where we had two people stationed to be able to answer EMS calls. That way if someone got sick while at work, it did not take all four people on that shift out. The disinfecting procedures have changed not only with the PPE we are wearing but, the amount of time it takes after each call to disinfect. Originally, we made up a makeshift paint sprayer to do our disinfecting; then, with CARES Act money we purchased a Clorox 360 machine. The Rotary Club donated a UVC light. With the UVC light, we can disinfect masks.

Training, there was 2,040 man hours of training done throughout the year. Assistant Chief Frey was only able to do the critical inspections that were required is why there were only 87 inspections. COVID canceled fireworks for 2020 and we are hopeful we can have fireworks in 2021. Mazur asked on overlapping calls, have you ever had more than two calls at once and does the response time go down during overlapping calls? I know this year was different with the staffing level adjustments. Chief O'Brien replied we do have triple calls but, I do not know the exact numbers. As for response time for a second or third call, with the current staffing after 7:00 pm when we only have two people, that response time would be extended. Buddelmeyer asked do you recall what the response time is from time of page to on-scene? Chief O'Brien said it's less than seven minutes. It depends on where we are going. Buddelmeyer said we are at 10.1 minutes. Chief O'Brien said that is because you are traveling quite a bit farther than us. Gerken commented you are going to Napoleon hospital, you are not going to Fulton County or Defiance. Chief O'Brien said it depends, with St. Rt. 24, we have went to St. Luke's quite a bit with them having the extended cath lab. The majority of our transports are to Henry County. There are no major purchases in the Fire Equipment Fund for 2021, you will just see the normal budget replacement items.

O'Boyle went over the financials. The personnel services for 2020 were less than the approved budget for 2021 due to the CARES Act money we received. We were reimbursed for the staff costs associated with COVID from the CARES Act money for approximately \$451,000 in salaries and fringes. The total personnel services for 2020 was \$677,251.80 versus the approved \$1,159,670.47 in the 2021 budget. The other operating was \$307,547.06 in 2020 and the 2021 approved budget was \$377,235.01. The total operating expenses with the personnel services and other is \$985,000 for 2020 and \$1.5 million for 2021. The large capital expenses for 2020 included a remount of the medic units with a partial payment of \$127,000 and there was \$88,000 for turnout gear. There are no large budgeted items for 2021. Other capital items were under the major threshold. In the capital account (400 Fund) for 2020 there was a little over \$98,000 with \$40,000 of that for the power cot from the Workers Comp Grant. The total operating and capital expenses before the adjustment was \$1.3 million for the 2020 actuals and about \$1.6 million for the 2021 budget. In the 2020 expenditure adjustments, \$215,000 was taken off for the major machinery and equipment, \$64,966.10 was taken off for the township revenues (account 210.220.53430) with \$55,000 being projected for 2021. The annual capital fixed amount for large equipment was added with the 2020 actuals being \$105,000 and the 2021 budget was at \$110,000. Taking the adjustments off from the total expenses before the revenue adjustments came to \$1,138,192 for 2020 actuals and \$1,678,705 for the 2021 budget. The revenue is the standard ones for every year with all the adjustments. A couple of new ones were added in 2020. We received CARES Act receipts into the 210 fund for the Medicare runs with a credit of \$15,076.61 added. Also credited was the \$40,000 from the BWC Grant for the power cot and the training facility fee of \$3,245.00. The revenue adjustments for 2020 were \$111,592.59 with the estimate for 2021 at this time at about \$46,000. The net expenditures for the contract billing is \$1,027,320.25 for 2020 with the projected for 2021 being \$1,632,745.48. The \$1,027,320.25 for 2020 and \$1,632,745.48 for 2021 is broken down between the fire and EMS costs by percentages that were determined a long time ago. For reference, the percentages for net total shared cost overall for the townships and the City of Napoleon are as follows:

| <u>Entity</u> | <u>Percentage</u> |
|--|-------------------|
| City of Napoleon | 76.7071% |
| Henry Co. South Joint Ambulance District | 0.7871% |
| Florida Village | 1.1276% |
| Freedom Township | 1.6409% |
| Harrison Township | 7.3856% |
| Napoleon Township (w/Sections 30 and 31) | 12.3518% |

The breakdown of allocated costs by entity, capital revenue allocation for townships, 2021 projected quarterly payments and 2022 projected quarterly payments are as shown on Exhibit A that is attached.

The big difference in expenses for the 2020 actuals is because of the CARES Act money. At this point, we have not heard if we will be receiving anymore CARES Act funding. The budget was approved based on the Fire Department's operations and needs. Buddelmeyer asked about the non-emergency transport calls the revenue you get from those, I do not see where a revenue adjustment is taken off. Chief O'Brien said there is not a revenue adjustment. Buddelmeyer asked how many non-emergency transport calls did you do in 2020? Chief O'Brien-there were 230 non-emergency transport calls. Buddelmeyer-230 of the? Chief O'Brien said of the 1,745 calls. Buddelmeyer-last year didn't you say that was adjusted? Chief O'Brien-I was not here last year. O'Boyle-last year it was brought up and this is the same format that has been used year-after-year. The non-transports were not taken off. There is the same number of staff whether they do the non-transports or not. It's not like we have added staff to do non-transports that is just what they fill-in for their time. This is still the same format, the same allocation, the same formula as every other year. Buddelmeyer-that should be considered and adjusted. Overlapping calls I do not think include the non-emergency calls. Chief O'Brien said the overlapping calls are for any calls of service. Buddelmeyer-so to speak, that is a self-inflicted run that you are generating revenue and we are helping pay for but are not seeing any benefit. Chief O'Brien-we are not doing anything different than we have since 2015 when we began doing transports. What it boils down to is, we have to be able to have the people there. Buddelmeyer-215 times they weren't there. Chief O'Brien-we don't do long distance transports it is a 50-mile radius. Most are Henry County Hospital to Toledo or from Henry County Hospital to a nursing home or a long-term care facility. Buddelmeyer-it's a flat fee. Chief O'Brien-we cannot do just a flat fee, it's the same fee as ALS or BLS fees. Buddelemeyer-I think for the record that should be considered. I brought it up last year and think that should be reflected in the revenue at least a percentage of that. That is self-inflicted, you are creating calls and you want those calls because you are generating revenue from them and even for you to be able to do that, you need the people and equipment and we are helping pay for that. So just like when there is revenue generated, it is credited. I think if not all, at least a portion of that should be considered. Mazur- reiterated what Chief O'Brien said, the non-emergency transports have been in place since 2015. I was not here when it was first set up and I will have to take a look at it before I am able to make any recommendation to Council and determine if that is appropriate to do or not. It was set up this way originally. Baer asked if Mazur, Chief O'Brien and O'Boyle can take a look at this. Mazur said the question has been posed and we need to take a look at our processes and make sure that allocations are spread out fairly. Buddelmeyer-initially you did not do that many non-transports in 2015 and 2016. Chief O'Brien-this year is probably the least amount we have done. 2016, 2017 and 2018 were probably the highest. 2019 was fluctuating and the 230 calls in 2020 is on the low end. Buddelmeyer-even if you look at what percentage of runs it is and then that allocation. Obviously you are not raking it in but, there is some revenue. Chief O'Brien-it is a catch 22 there is revenue however, it is a type of community service. The reason I wanted to start the transport service was when I was a paramedic and you would take patients to Henry County Hospital and they received care up to what Henry County could perform and needed to go to another facility and we would come in three hours later with another patient and

there was no transport available to take the patient and they are just sitting there with nowhere to go. I felt bad for the families and individuals that needed to go to another hospital. Buddelemeyer-originally it was set up to help pay for the additional staff. The idea and hope was to do enough transports to help offset increase in cost in personnel, we should see some of that relief too. Chief O'Brien-we will sit down and talk about it and get back with you.

Motion: Comadoll Second: Knepley

to recommend City Council approve the 2021 Fire and EMS projected service contract costs with Freedom, Harrison and Napoleon Townships, Henry County South Joint Ambulance District and the Village of Florida using the 2020 actual expenses and revenues; directing the Law Director to draft the respective contracts and legislation for each entity.

Roll call vote on the above motion: Yea-Knepley, Comadoll, Baer Nay-

Yea-3, Nay-0. Motion Passed.

ADJOURNMENT

Motion: Comadoll Second: Knepley

to adjourn the Safety and Human Resources Committee meeting at 8:03 pm.

Roll call vote on the above motion:

Yea-Knepley, Comadoll, Baer

Nay-

Yea-3, Nay-0. Motion Passed.

Approved

May 24, 2021

Daniel Baer-Chair Safety and Human Resources Committee



255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com

Memorandum

To:

Mayor and City Council, City Manager, City

Law Director, Finance Director, Department

Supervisors, News Media

From:

Roxanne Dietrich, Clerk of Council

Date:

May 21, 2021

Subject: Finance and Budget Committee – Cancellation

The regularly scheduled meeting of the FINANCE AND BUDGET COMMITTEE for Monday, May 24, 2021 at 6:30 pm has been canceled due to lack of agenda items.

MEETING AGENDA AD-HOC COMMITTEE ON PERSONNEL

Tuesday, May 25, 2021 at 12 Noon

City Building, 255 West Riverview Avenue, Napoleon, Ohio

- 1. Call to Order
- 2. Approval of April 14, 2021 Meeting Minutes (in the absence of any objections or corrections, the minutes shall stand approved)
- 3. Review of City Position Classification Plan
- 4. Adjournment

Roxanne Dietrich

Roxanne Dietrich - Clerk of Council

AD-HOC COMMITTEE ON PERSONNEL MEETING MINUTES

Wednesday, April 14, 2021 at 12 Noon

| PΙ | RE | ES | Ε | N | T |
|----|----|----|---|---|---|
|----|----|----|---|---|---|

Committee Members Lori Siclair-Chair, Ross Durham, Jason Maassel, Lanie Lambert

Clerk of Council Roxanne Dietrich

ABSENT

CALL TO ORDER

Siclair, Chair of the Ad-hoc Committee on Personnel called the meeting to order at 12:01 pm.

REVIEW OF CITY POSITION CLASSIFICATION PLAN - EXECUTIVE SESSION

Motion: Durham Second: Maassel

to go into Executive Session

Roll call vote on the above motion: Yea-Siclair, Durham, Maassel, Lambert

Nay-

Yea-4, Nay-0. Motion Passed

The Ad-hoc Committee on Personnel went into Executive Session at 12:01 pm

ADJOURN FROM EXECUTIVE SESSION

Motion: Maassel Second: Durham

to adjourn from Executive Session at 12:38 pm

Roll call vote on the above motion: Yea-Siclair, Durham, Maassel, Lambert

Nay-

Yea-4, Nay-0. Motion Passed

Chair Siclair reported no action was taken.

ADJOURNMENT

Motion: Maassel Second: Durham

to adjourn the Ad-hoc Committee on Personnel meeting at 12:39 pm

Roll call vote on the above motion: Yea-Siclair, Durham, Maassel, Lambert

Nay-

Yea-4, Nay-0. Motion Passed

| Approved | | |
|--------------|----------------------|--|
| May 25, 2021 | | |
| • | Lori Siclair - Chair | |

PARKS AND RECREATION BOARD

SPECIAL MEETING AGENDA

Tuesday, May 25, 2021 at 6:00 pm

Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio to join the meeting via WebEx, go to www.napoleonohio.com/Events

- 1. Approval of Minutes from the February 3, 2021 meeting (in the absence of any objections or corrections, the Minutes shall stand approved)
- 2. Update on the Napoleon Aquatic Center
- 3. Discussion on Fourth of July Activities
- 4. Miscellaneous.

Roxanne Dietrich ~ Clerk of Council

PARKS AND RECREATION BOARD

SPECIAL MEETING MINUTES

Wednesday, February 03, 2021 at 6:30 pm

PRESENT

Board Members Matt Hardy-Chair, Peg Funchion, Mike Saneholtz, Ryan Funchion,

via WebEx Chad Richardson and Jon Knepley

City Staff Tony Cotter-Director of Parks, Recreation and Cemeteries

Council Representative Ken Haase

Clerk of Council Roxanne Dietrich

Others News Media via WebEx

ABSENT

Board Member Ryan Miller

CALL TO ORDER

Cotter called the Parks and Recreation Board meeting to order at 6:30 pm.

ORGANIZATION OF BOARD

Cotter asked for nominations for Chairman of the Board.

Saneholtz nominated Matt Hardy. Being no further nominations, Cotter closed the nominations.

Motion: Saneholtz Second: P. Funchion

to appoint Matt Hardy as Chairman of the Parks and Rec Board for 2021

Roll call vote on the above motion:

Yea-Saneholtz, P. Funchion, Hardy, R. Funchion, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

Cotter asked for nominations for Vice-Chair

Hardy nominated Ryan Miller. Being no further nominations, Cotter closed the nominations.

Motion: Hardy Second: Saneholtz

to appoint Ryan Miller as Vice-Chair of the Parks and Rec Board for 2021

Roll call vote on the above motion:

Yea-Saneholtz, P. Funchion, Hardy, R. Funchion, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the November 04, 2020 Parks and Recreation Board meeting were approved as presented.

Napoleon Aquatic Center Update

Cotter reported both Midwest Contracting and Astro Pools are making good progress. The bath house/ club house is enclosed and are working on the inside putting up the walls and ceilings. The plumbing is almost completed. Next they will start building the block walls and putting in the electrical. The only delay is the materials Midwest has to order are backlogged two to four weeks due to the pandemic. They do not see this as a problem that will slow the timeline down and affect the opening date. All the utilities, electric and fiber lines are underground and have been bored in. We are in the process of ordering the flooring that will go in the Clubhouse in mid-March. Concessions equipment and appliances

will be ordered within the next week. A big change is the need was identified for additional parking. Once the clubhouse was taken down, there was a large empty spot and we saw that as a place for additional parking. That was presented to the City Manager and City Council to be added into the project. We are anticipating there will be a substantial savings on the interest rate when we go to bond and that should give us the opportunity to add the additional parking into the project and still have enough money to pay the annual bond payment. The parking lot next to the basketball park angled to the north and west that created a triangular piece, we are going to square that off so it will be parallel to the building. This should add ten to fifteen parking places. Saneholtz asked if there will be a handicap spot? Cotter said they will comply with code. There will be a complete overlay done on the existing parking lot also. We are getting estimates from the general contractor for that work. We are working on donations for the funbrellas. There are seven funbrellas in the project. We are asking for a \$3500 donation that will pay for about two-thirds of the funbrella and then their company logo will be put on that funbrella. We have three companies that have already committed. We are close to finalizing a potential donation for the climbing wall that was not included in the project. The pool had a few delays with the Department of Health that has not allowed them to pour the floor. Once they pour the floor, they will backfill behind the walls and you will start to see play equipment go in. Next the deck will be poured and that equipment can be installed. All is going well, there is a lot of daily decision making between myself, Chad Lulfs and Brad Meyers who is the on-site inspector, we are keeping up. The pump house is built and that equipment will start to be brought in. As far as staffing, we have two managers in place and we will start at the end of this month assembling staff. We anticipate the concession stand being busy and will have separate workers there. There will be a learning curve for everyone, but we are excited. Saneholtz asked if the concession stand will be supplied by someone local? Cotter replied the golf course has been using a company out of Lima and we will likely use them at the concession stand. We also use Stewart Foods out of Perrysburg. We are also going to try to expand what we offer, people have asked for the seltzer waters. I have been asked if we will do actual liquor sales. That is another license and it is expensive, I prefer to stick with beer for now. The golf course and club house normally opens April 1st that will be the only deadline that will be close especially if the parking lot is added. April 1st is weather dependent but that is the date we are holding Midwest to. The plan for opening the pool is Memorial Day weekend or on Memorial Day. We are pretty confident we can do that.

GOLF CART TRAIL FEES

Cotter explained the question was asked at a Council meeting if we have a trail fee for those that may choose to drive their own personal golf cart to the course. We do not have a trail fee as very few, if any, have ever done this. With the law change and people having the ability to do that, we may want to consider a trail fee. Last year one person did trailer their cart to the course, there has not been much of a demand for this yet. If we do not have a rate in place, they have to pay the full rental rate for a golf cart, which probably is not fair. A rate of half of what we charge now would be something to consider. After discussion by the board, it was decided to implement a trail fee that is 50% less than the rate would be.

Motion: Saneholtz Second: P. Funchion to implement a Trail Fee that is 50% less than the Motorized Cart Fee

Roll call vote on the above motion:

Yea-Saneholtz, P. Funchion, Hardy, R. Funchion, Knepley, Richardson

Yea-6, Nay-0. Motion Passed.

2020 PARKS AND RECREATION SERVICE AWARD

Cotter said this year will be different as we cannot present the award at a basketball game. Hardy suggested Todd Geahlen and to present the award before a high school baseball game.

Motion: Saneholtz Second: R. Funchion to present the 2020 Parks and Recreation Award to Todd Geahlen

Roll call vote on the above motion:

Yea-Saneholtz, P. Funchion, Hardy, R. Funchion, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

AROUND THE TABLE

Richardson – No items.

Knepley – No items.

Hardy - No items.

P. Funchion – No items.

R. Funchion – No items.

Saneholtz – the path at Oakwood Park they did a very nice job cleaning it but there are areas getting down to nothing but turf. Cotter – we will get on that, we had to do the same at Ritter Park.

Haase – No items.

Cotter – we moved forward with the boys' youth basketball program and ran it similar to how the girls' program was run. Chad Bostelman thinks the boys are getting more out of the program with the way it is being run now than just splitting all the teams up. He was able to do more coaching and instruction with the boys. The numbers were down a little. Be thinking about what we want to do with spring programs. How will things be by March, who knows? We want to be able to offer programs but, it all boils down to what the state and Governor's office puts out. There may be some guidelines but hopefully nothing like last year. A lot of times they follow what OHSAA does. The winter programs were limited.

ADJOURNMENT

Motion: P. Funchion Second: Saneholtz to adjourn the Park and Recreation Board meeting at 7:01 pm.

Roll call vote on the above motion:

Yea- Saneholtz, P. Funchion, Hardy, R. Funchion, Knepley, Richardson

Nay-

Yea-6, Nay-0. Motion Passed.

| Approved | |
|--------------|--|
| May 25, 2021 | |
| Way 23, 2021 | |



255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To:

Civil Service Commission

cc:

Mayor and City Council, City Law Director, City

Manager, Finance Director, Department Supervisors,

News Media

From:

Roxanne Dietrich, Clerk of Council

Date:

May 21, 2021

Subject:

Civil Service Commission - Cancellation

Due to lack of agenda items, the **CIVIL SERVICE COMMISSION** meeting scheduled for Tuesday, May 25, 2021 at 4:30 pm has been canceled.

AMP Update for May 14, 2021

American Municipal Power, Inc. <webmaster@amppartners.org>

Fri 5/14/2021 5:07 PM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>

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Serving Members through public power joint action, innovative solutions, robust advocacy and cost-effective management of power supply and energy services.

May 14, 2021

Update your emergency contact before storm season arrives

By Michelle Palmer, P.E. - vice president of technical services and compliance

In order to provide accurate and up-to-date information to AMP Mutual Aid Sector Coordinators, Mutual Aid members are being asked to update their emergency contact information. AMP will be sending out an emergency contact information form asking that Mutual Aid members review, update and return to AMP.



AMP's Mutual Aid Program is a network of municipal electric systems that stand ready to provide assistance to fellow municipal systems when local utility emergencies occur that are too widespread to be handled by one system alone.

If you have questions or would like more information on the program, please contact Jennifer Flockerzie at iflockerzie@amppartners.org or 614.540.0853.

Economic Development webinar scheduled for June 15

By Alexis Fitzsimmons - director of economic and business development

AMP will host an economic development training webinar featuring speaker Janet Ady, president of Ady Advantage, on June 15, 10-11:30 a.m.

As president of Ady Advantage, Ady has worked with more than 500 economic development organizations and dozens of utilities throughout North America. She offers expertise in research, marketing and strategy to provide integrated solutions for initiatives ranging from target industry analyses and economic development websites to brownfield re-use and marketing programs and strategic planning.

Key topics of the webinar include:

- Identification how to identify sites with the highest potential for industrial development
- · Readiness how to prepare sites to meet the expectations of relocating companies

 Visits - how to make the most of site visits when your community has made the short list for a project

The webinar will be recorded and made available on the <u>Member Extranet</u> (login required) for 120 days following the live event. For webinar registration information, or if you have questions or need additional information, please contact me at 614.540.0994 or afitzsimmons@amppartners.org.

AMP to offer extra lineworker training course in June

By Jennifer Flockerzie - manager of technical services logistics

Due to increased interest in the *Basic 1 Lineworker Training* course, AMP will be offering a second course in Columbus, June 21-25.



The following sessions are scheduled to be held at AMP headquarters in Columbus:

- Basic 1 Lineworker Training June 7-11 (CLASS FULL)
- Basic 1 Lineworker Training June 21-25 (AVAILABLE)
- Basic 2 Lineworker Training July 12-16 (CLASS FULL)
- Intermediate Lineworker Training July 26-30
- Advanced Lineworker Training Aug. 9-13
- Hotline Training Sept. 20-22

Please note, the schedule is subject to change at any time should additional COVID-19 safety measures be required.

Members can register for training sessions <u>here</u>. A Schedule to Master Services Agreement For Participation in Safety and Training Programs must be completed and returned one month prior to training class. Registrations that do not provide a signed Schedule to Master Service Agreement For Participation in Safety and Training Programs one month prior to training will be denied.

AMP will also assist members interested in arranging local or regional sessions. If you have questions, require assistance or need to obtain a Schedule to Master Services Agreement For Participation in Safety and Training Programs, please contact me at jlockerzie@amppartners.org.

Focus Forward webinar held May 13 - *Electric Vehicles: Incentives and Managed Charging*

By Erin Miller - assistant vice president of energy policy and sustainability



The Focus Forward Advisory Council (FFAC) hosted a webinar on May 13 to help members learn how automobile manufacturers, like Ford Motor Company, are working to accelerate the adoption of electric vehicles (EVs) and develop, in partnership with local utilities, programs to enroll EV drivers and provide dispatchable charging schedules to EVs. The webinar recording can be found in the Focus Forward section of the Member Extranet (login required).

David McCreadie, manager of EV data and energy services from Ford Motor Company, provided information about Ford's announced EVs, the Ford Connected Charge Station, FordPass Charging Network and the Open Vehicle-Grid Integration Platform that Ford, GM, BMW, Honda, Nissan and others are using to help utilities and EV drivers efficiently manage EV charging schedules.

Chris Monacelli, electric utility manager for the City of Westerville, and chair of Focus Forward, presented an overview of the city's new residential EV incentive/managed charging program, PowerUp.

Participants also received an update on AMP's APPA DEED grant project, Grid-Connected Heat Pump Water Heater Guidebook and Calculator, from Emily Lewis O'Brien, project manager, for VEIC.

The next Focus Forward webinar is scheduled for July 15. If you are interested in joining the FFAC, please contact me at emptycolor: blue; or 614.540.1019.

On Peak (16 hour) prices into AEP/Dayton hub Week ending May 14 MON TUE WED THU FRI \$33.91 \$28.85 \$28.74 \$28.78 \$27.08 Week ending May 7 MON TUE WED THU FRI \$36.30 \$45.84 \$35.32 \$31.37 \$32.17 AEP/Dayton 2022 5x16 price as of May 13 — \$33.45 AEP/Dayton 2021 5x16 price as of May 6 — \$33.35

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) plant was in 2x1 configuration for the week. The plant cleared offline for the off-peak hours on Wednesday and Thursday based on PJM day-ahead economics. Duct firing operated for 87 hours this week. For the week, the plant generated at an 82 percent capacity factor (based on 675 MW rating).

AMP offers safety tips for National Electrical Safety Month

By Zachary Hoffman - manager of communications and publications

Electricity is an inescapable part of a modern life, but it can become a deadly force when best practices and proper safety measures are not taken.

May is National Electrical Safety Month and AMP is offering the following safety tips to share with consumers. Whether you are indoors or out, following these safety tips can help them to prevent accidents.

ELECTRIC SAFETY TIPS

INDOOR SAFETY:



- When an appliance is not in use, unplug it.
- When uplugging something, pull on the plug, not on the cord.
- Regularly check power cords for any damage and replace them when needed.
- Do not overload outlets. Spread devices across the room and unplug things when possible.
- Never force a plug into an outlet. All plugs should fit securely in place.
- Ensure that heat-producing appliances are kept away from combustibles and are cool before putting them away.
- Install ground fault circuit interrupter outlets in potentially hazardous areas, such as kitchens, bathrooms, basements, crawl spaces or near pools.



:OUTDOOR SAFETY

- If you see a downed power line, keep a safe distance away and do not touch the line or surrounding objects. Contact the police and the local utility.
 - Do not use a ladder near power lines. •
 - Call 8-1-1 before any digging or excavating. •
- Do not trim trees or plants growing close to electric lines. Call your utility for assistance.
 - Avoid planting trees and bushes that might disturb electric lines or equipment.
 - Avoid climbing trees that are touching power lines. •



AMP is participating in National Electrical Safety Month by sharing safety-related graphics on our <u>Facebook</u> and <u>Twitter</u> pages throughout May. Members are encouraged to share this content with their customer-owners.

The safety infographic above and other safety-related graphics are available for members to share on the <u>Currents page</u> of the <u>AMP website</u> or the <u>Public Power Connections page</u> of the <u>Member Extranet</u> (login required).

If your community has yet to launch a presence on social media, there is no better time than now. If you have questions or need advice, please feel free to contact me at zhoffman@amppartners.org. If you need help downloading content or accessing the Public Power Connections page, please contact Bethany Kiser at bkiser@amppartners.org or 614.540.0945.

What's new with SEPA

By Spencer Schecht - member experience manager, SEPA

As a member of the Smart Electric Power Alliance (SEPA), you have unlimited access to all SEPA content. From webinars and research reports to participating in working groups, it is all included in your

membership. SEPA offers these <u>tutorial videos</u> to help members better understand their benefits. You can access all these resources and more at <u>www.sepapower.org</u>.



Attend

Hydrogen Power: June 15-16

Join SEPA and EPRI at the virtual H2Power Conference to learn the latest about the economics of hydrogen and short-term and long-term applications without all the hype. Hear experts from the hydrogen industry, utilities and regulators, discuss the realities and challenges of integrating hydrogen into utility business models.

Grid Evolution Summit: July 27-28 - Virtual

Join SEPA at the virtual Grid Evolution Summit, the only event in the electric power industry dedicated to building a game plan to reach a carbon-free energy system by 2050. Access powerful discussions with industry leaders.

SEPA offers a flat group rate for both of these virtual events.

Watch

Check out SEPA's online SEPA TV series about the top-of-mind issues in the electric power sector. View content here.

As always, if you have questions about SEPA or would like to learn more about your benefits, you can contact me at sschecht@sepapower.org or 202.350.4671.

Rayon Donaldson joins AMP as director of transmission engineering

By Tracy Reimbold - CPO and vice president of administrative services

Rayon Donaldson joined AMP on May 10 as the director of transmission engineering. In this role, Donaldson will be responsible for developing, implementing and maintaining engineering standards, and providing technical direction and guidance on various construction projects.

Prior to joining AMP, Donaldson served as transmission station project engineer for American Electric Power. He holds a bachelor's degree in electrical engineering from the City College of New York and a diploma in electrical power engineering from the University of Technology in Jamaica. He is a licensed Professional Engineer in the state of Ohio.



Please join me in welcoming Rayon to AMP!

Security tip - Credential scam with a clever twist

By Jared Price - vice president of information technology and chief technology officer

If you try logging into an account, but get an incorrect password error, what do you do? You will probably try typing the same password again, but if that does not work do you try other passwords? Cybercriminals have a clever new scam that takes advantage of this exact behavior.



Scammers send an email with a link to view what appears to be an important document. If you click the link, the document looks blurred-out and is covered by a fake Adobe PDF login page. If you enter your email and password, you will get an error stating that your password is invalid. This page allows you to try a few more times before eventually blocking you from viewing the document: but the truth is, there was never a document to view. Instead, the cybercriminals saved your email address and every password entered. They can then use this information to attempt to log into your accounts.

Do not be fooled! Remember these tips:

- Remember that any site, brand or service can be spoofed.
- Never click a link in an email that you were not expecting. If you are not sure, reach out to the sender by phone to confirm the legitimacy of the email.

• Always use a password that is unique to that specific account. This way, if your credentials are stolen, the cybercriminals cannot access your accounts on other websites.

AMP WEBINARS

For registration details and links to the AMP Webinars archive, visit the AMP Webinars page of the AMP Member Extranet by clicking this image (login required). For assistance with logging in or a password reset, contact Bethany Kiser at bkiser@amppartners.org.

May 18, 9 a.m.

Technical and Safety
Slips, Trips & Falls
Presenter: Steve Mutchler

June 1, 9 a.m.

Technical and Safety
Responding to Heat Emergencies
Presenter: Kyle Weygandt

June 15, 10-11:30 a.m.

Economic Development Site Readiness Speaker: Janet Ady

July 15, 2-3 p.m.

Focus Forward
Data Analytics and Rate Design

July 20, 9 a.m.

Technical and Safety
Are Monsters Real?
Presenter: Kyle Weygandt

Aug. 24, 9 a.m.

Technical and Safety
Behavior Based Application & Safety Culture
Presenter: Kyle Weygandt

September - TBD

Focus Forward
What do Customers Want? Using Design
Thinking for Program Development

Nov. 9, 2-3 p.m.

Focus Forward
Community Solar 101 & Models



Town of Bedford seeks applicants for experienced right-of-way crew foreman

The Town of Bedford Electric Department is seeking an experienced right-of-way (ROW) crew foreman. This individual will direct the activities of the ROW crew working with and through the ROW assistant supervisor, line foreman and operations superintendent. Position will be responsible for oversight of: ROW clearing, re-clearing, herbicide application, ensuring that all crew members adhere to safety procedures and requirements, coordinating maintenance of equipment to ensure proper working conditions and compliance with safety regulations.

This is a working position, so the candidate must also possess a valid Class A CDL, be experienced in bucket truck operation, safe chain saw operation and other ROW clearing equipment. Individual must be conversant in safely working around electric hazards and skilled in trimming and climbing. Must be able to work extra hours when necessary for storm restoration and report to work whenever needed during non-scheduled working periods.

Compensation will be based on experience and skill level. Position offers excellent benefit package including participation in the Virginia Retirement System. Employment application and job description may be obtained from the Town of Bedford Human Resources Office, 215 E. Main Street, Bedford, VA 24523 or visit our website at www.bedfordva.gov to download application; resumes alone not accepted. Applications accepted until position is filled. The Town of Bedford is an equal opportunity employer that values and welcomes diversity in our workforce. To this end, we encourage all qualified persons to apply.

City of Columbus seeks applicants for engineer-in-training

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of engineer-in-training in the Division of Power. This position is responsible for performing intermediate-level practical engineering work with substations, protection and control, and DOP SCADA. Other duties include: coordinating, preparing and reviewing plans for modifications to distribution, transmission, substation and SCADA equipment; system planning, including determining equipment capacities and protection coordination; performing field investigations; programming and testing protective relays; troubleshooting equipment mis-operations; assisting with testing and fault locating on underground cables; and calculating available fault currents for customers. This role is multifaceted and consists of approximately 20 percent field work and 80 percent office work. Applicants for this role should be highly motivated self-starters who are looking to quickly learn all aspects of electric utility system planning, substation engineering, control and protection, distribution automation and SCADA. Individuals appointed to this classification serve for a limited period of time not to exceed four years and during this time are expected to obtain valid State of Ohio certification as a registered Professional Engineer. Salary \$59,301-\$88,962.

The desired candidates will have knowledge or background with AutoCAD, geographic information systems (GIS), and power system modeling software as well as work experience with the design, project management, operation and maintenance of utility systems. Electrical engineering majors preferred but not required. To qualify you must have two years of experience as an engineer-in-training with the City of Columbus or equivalent experience. Must possess a valid Engineer Intern certificate (FE) and valid driver's license. Interested candidates should submit an application to the <u>Civil Service Commission</u> by May 26. Applicant submittals are now managed by <u>governmentjobs.com</u>. If you do not already have a profile on governmentjobs.com, you will have to set up a new one before you can submit an application. Pre-employment drug screening and BCI&I background check are required if selected. The City of Columbus is an Equal Opportunity Employer

NAES seeks applicants for AFEC instrumentation controls and electrical technician

NAES is seeking applicants for the position of instrumentation controls and electrical (IC&E) technician at the AMP Fremont Energy Center. IC&E technician is responsible for the maintenance and repair of all instruments, control systems and electrical equipment in the power plant and the associated facilities. The IC&E technician performs work of high skill in the inspection repair, testing, adjustment, installation and removal of all electronic and electrical power plant equipment and systems. Physical requirements include standing on feet for extended periods of time, stair and ladder climbing and routinely lifting up to 50 pounds. Protective equipment must be worn in the performance of some duties. Work with hazardous

materials may be required. Position requires extended working hours and varied shifts with the possibility of weekend and holiday work, as required by schedules, workload and plant conditions. On-call status will periodically be required.

Successful candidate must have the ability to understand procedures and instructions specific to the area of assignment as would be acquired in four years of high school; graduation from an accredited instrument technician program and two years of work experience as a technician in a related industry desirable; and four years of work experience as a technician with increasing responsibility in a related industry may be substituted for the above requirement; experience in working with voltages up to 4160 volts highly desirable. Must have excellent oral and written communication skills; ability to work well with others and be self-directed, as well as apply creative solutions to unique IC&E problems is desirable; be able to work from blueprints; be skilled in the use of hand and power-driven tools; have excellent organizational skills; and have strong personal computer skills. An associate degree or better in electronics engineering technology or related field, and four years of work experience as a technician with increasing responsibility in a related industry is preferred. A valid driver's license is required.

See the full job description and apply here.

City of Bowling Green seeks applicants for park maintenance specialist

The City of Bowling Green is seeking applicants for the position of park maintenance specialist. This hourly, full-time position is responsible for ensuring that park grounds, buildings and sports facilities are properly maintained. Prepares facilities for rentals; cleans restrooms and buildings; maintains and operates equipment; maintains grounds; prepares athletic fields; checks mechanical pool operations; prepares for special events; and performs other related duties as assigned. Must be able to work various shifts and weekends. Must have high school diploma or equivalent; certification/licenses include First Aid/CPR (or ability to obtain within six months of hire); Certified Pool Operator (or ability to obtain within six months of hire); commercial applicator license (or ability to obtain within 12 months of hire); one to six months relevant experience; and must have a valid Ohio driver's license.

Interested persons must complete an application packet that is available either by visiting the personnel department of the City of Bowling Green at 304 N. Church St, Bowling Green, OH 43402-2399 or by accessing it online here. Resumes may be included but will not substitute for a completed application. Application materials must be returned to the personnel department by one of the following methods: email to BGPersonnel@bgohio.org, fax to 419.352.1262 or by U.S. Mail or hand-delivery to the address above. Office hours are Monday through Friday, 8:00 a.m.-4:30 p.m. You may reach the personnel department by phone at 419.354.6200. Deadline for making application is on May 17, 4:30 p.m. AA/EEO

City of Milford seeks applicants for electric superintendent

The City of Milford Public Works Department is seeking applicants for the position of electric superintendent. The electric superintendent oversees the overall operations of the city's electric system that serves approximately 7,500 homes and businesses from two substations in approximately a 12-square-mile service territory, covering all of Milford and portions of unincorporated areas of Kent and Sussex Counties. The system peaks at just over 46,000 MW and delivers over 225 million kWh annually.

The electric superintendent supervises approximately 11 employees, including those covered under the International Brotherhood of Electrical Workers, Local Union 126 Collective Bargaining Agreement. The electric superintendent is responsible for construction, maintenance and design of the distribution system, including substation operations and maintenance. Electricity is purchased in bulk from the Delaware Municipal Electric Corporation. Work is performed under the general supervision of the public works director.

The city is seeking applicants with a bachelor's degree in electrical engineering (preferred) or a related field with at least five years' experience; or 10 years' experience in the electric utility industry with considerable supervisory and management experience may be substituted for a degree; or any combination of education and experience equivalent to the requirements. Possession of a valid Delaware vehicle operator's license and Class B CDL (minimum - within one year of date of hire) is preferred.

The city offers a comprehensive, competitive benefits package. Please apply online at www.cityofmilford.com.