

ORDINANCE NO. 072-18

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY

WHEREAS, Council desires to pass an annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2019; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That this annual appropriation measure be passed, and the sums as contained in Exhibit "A," attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2019.

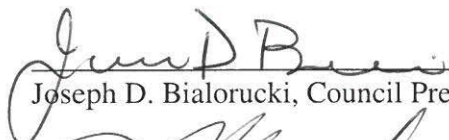
Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

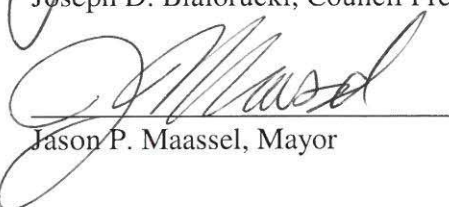
Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, pursuant to 121.03 (f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law.

Passed: December 21, 2018

Approved: December 21, 2018


Joseph D. Bialorucki, Council President


Jason P. Maassel, Mayor

VOTE ON PASSAGE 7 Yea 0 Nay 0 Abstain

Attest:

Gregory J. Heath / CP
Gregory J. Heath, Clerk/Finance Director

Roxanne Dietrich, Interim Clerk of Council
I, ~~Gregory J. Heath, Clerk/Finance Director~~ of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 072-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the 27th day of December, 2018; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich
~~Gregory J. Heath, Clerk/Finance Director~~
Roxanne Dietrich, Interim Clerk of Council

2019 APPROPRIATION BUDGET - ORIGINAL BUDGET

BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>100 GENERAL FUND</u>			
1100 City Council/Legislative	41,410	7,710	49,120	
1200 Mayor/Executive	17,500	3,100	20,600	
1300 City Manager/Administrative	252,550	19,630	272,180	
1370 City Manager/Human Resources	78,350	26,730	105,080	
1400 Law Director/Administrative	206,270	35,360	241,630	
1500 Finance/Administrative	520,440	106,450	626,890	
1520 Finance/Utility Billing	133,540	92,860	226,400	
1600 Information Systems/Administrative	161,760	75,450	237,210	
1700 Engineering/City Engineer	459,490	56,010	515,500	
1800 Municipal Court/Judicial	461,590	96,460	558,050	
1900 General Government/Miscellaneous	0	278,580	278,580	
2100 Police/Safety Services	1,822,110	278,770	2,100,880	
2101 Police/Code Enforcement	38,490	10,240	48,730	
2200 Fire/Safety Services	986,030	179,120	1,165,150	
3100 Building Inspections/Zoning & Planning	0	0	0	
4700 Cemetery/Operations	102,940	28,960	131,900	
5130 Service/Buildings, Properties, Equipment	86,630	16,590	103,220	
9800 Reimbursements-Shared Expense	0	25,500	25,500	
9900 Transfer Accounts	0	258,510	258,510	
Total - 100 General Fund	5,369,100	1,596,030	6,965,130	\$6,965,130
<u>101 GENERAL FUND RESERVE BALANCE FUND</u>				
1900 General Government/Miscellaneous	0	250,000	250,000	\$250,000
<u>123 SPECIAL EVENTS FUND</u>				
1900 General Government/Miscellaneous	0	10,970	10,970	\$10,970
<u>130 ECONOMIC DEVELOPMENT FUND</u>				
3500 Economic Development	0	35,400	35,400	\$35,400
<u>147 UNCLAIMED MONIES FUND</u>				
9400 Unclaimed Monies Agency Accounts	0	1,000	1,000	
9900 Transfer Accounts	0	1,500	1,500	
Total - 147 Unclaimed Monies Fund	0	2,500	2,500	\$2,500
<u>170 MUNICIPAL INCOME TAX FUND</u>				
1510 Finance/Income Tax Collection	120,800	208,910	329,710	
9900 Transfer Accounts	0	3,770,290	3,770,290	
Total - 170 Municipal Income Tax Fund	120,800	3,979,200	4,100,000	\$4,100,000

2019 APPROPRIATION BUDGET - ORIGINAL BUDGET

BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

Ord.072-18, Passed 12/21/2018

Ord.072-18, Passed 12/21/2018	===== 2019 ORIGINAL APPROPRIATION =====			2019
<u>FUND / DEPARTMENT</u>	<u>PERSONAL</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>FUND</u>
	<u>SERVICES</u>			<u>TOTAL</u>
<u>180 KWH TAX (GF) COLLECTION FUND</u>				
9800 Reimbursements-Shared Expense	0	194,640	194,640	
9900 Transfer Accounts	0	305,360	305,360	
Total - 180 kWH Tax (GF) Collection Fund	0	500,000	500,000	\$500,000
=====				
<u>195 LAW LIBRARY FUND</u>				
1800 Municipal Court/Judicial	0	11,000	11,000	
9900 Transfer Accounts	0	11,000	11,000	
Total - 195 Law Library Fund	0	22,000	22,000	\$22,000
=====				
<u>200 STREET CONSTR., MAINT. & REPAIR FUND</u>				
5100 Service/Streets Maintenance and Properties	191,780	225,330	417,110	
5110 Service/Ice and Snow Removal	32,000	109,960	141,960	
5120 Service/Strom Drainage	11,000	8,500	19,500	
Total - 200 Street (SCM&R) Fund	234,780	343,790	578,570	\$578,570
=====				
<u>201 STATE HIGHWAY IMPROVEMENT FUND</u>				
5100 Service/Streets Maintenance and Properties	0	29,130	29,130	\$29,130
=====				
<u>202 MUNICIPAL (50%) MV LICENSE TAX FUND</u>				
5100 Service/Streets Maintenance and Properties	0	25,000	25,000	\$25,000
=====				
<u>203 MUNICIPAL (100%) MV LICENSE TAX FUND</u>				
5100 Service/Streets Maintenance and Properties	0	179,000	179,000	
9900 Transfer Accounts	0	0	0	
Total - 203 Municipal 100% MV License Tax Fund	0	179,000	179,000	\$179,000
=====				
<u>204 COUNTY MV LIC.PERMISSIVE TAX FUND</u>				
5100 Service/Streets Maintenance and Properties	0	65,140	65,140	\$65,140
=====				
<u>210 EMS TRANSPORT SERVICE FUND</u>				
2200 Fire/Safety Services	0	173,800	173,800	
9800 Reimbursements-Shared Expense	0	205,000	205,000	
9900 Transfer Accounts	0	28,800	28,800	
Total - 210 EMS Transport Service Fund	0	407,600	407,600	\$407,600
=====				
<u>220 RECREATION FUND</u>				
4100 Parks/Administrative	117,900	7,700	125,600	
4200 Recreation/Golf Operating	153,360	116,950	270,310	
4300 Recreation/Pool Operating	47,380	68,440	115,820	
4400 Recreation/Programs	255,430	182,640	438,070	
Total - 220 Recreation Fund	574,070	375,730	949,800	\$949,800
=====				

2019 APPROPRIATION BUDGET - ORIGINAL BUDGET

BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	<u>===== 2019 ORIGINAL APPROPRIATION =====</u>			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>227 NAPOLEON CEMETERY TRUST FUND</u>				
4700 Cemetery/Grounds	0	6,000	6,000	\$6,000
	=====	=====	=====	
<u>240 HOTEL/MOTEL TAX FUND</u>				
3800 Travel and Tourism	0	52,000	52,000	
9900 Transfer Accounts	0	52,000	52,000	
	-----	-----	-----	
Total - 240 Hotel Motel Tax Fund	0	104,000	104,000	\$104,000
	=====	=====	=====	
<u>242 FIRE EQUIPMENT FUND</u>				
2200 Fire/Safety Services	0	20,000	20,000	20,000
	=====	=====	=====	
<u>243 REFUND-FIRE LOSS FUND</u>				
1900 General Government/Miscellaneous	0.00	0.00	0.00	0.00
	=====	=====	=====	
<u>261 CDBG PROGRAM INCOME FUND</u>				
3300 Contracts-Grt.Srv.-MVPLN	0	69,050	69,050	69,050
	=====	=====	=====	
<u>270 INDIGENT DRIVERS ALCOHOL FUND</u>				
1800 Municipal Court/Judicial	0	25,000	25,000	25,000
	=====	=====	=====	
<u>271 LAW ENFORCEMENT & EDUCATION FUND</u>				
2100 Police/Safety Services	3,000	3,000	6,000	6,000
	=====	=====	=====	
<u>272 COURT COMPUTERIZATION FUND</u>				
1800 Municipal Court/Judicial	0	42,100	42,100	
9800 Reimbursements-Shared Expense	0	10,000	10,000	
	-----	-----	-----	
Total - 272 Court Computerization Fund	0	52,100	52,100	\$52,100
	=====	=====	=====	
<u>273 LAW ENFORCEMENT TRUST FUND</u>				
2100 Police/Safety Services	0	1,000	1,000	1,000
	=====	=====	=====	
<u>274 MANDATORY DRUG FINE FUND</u>				
2100 Police/Safety Services	3,000	3,000	6,000	6,000
	=====	=====	=====	
<u>275 MUNICIPAL PROBATION SERVICE FUND</u>				
1810 Municipal Court/Probation Department	23,840	10,700	34,540	34,540
	=====	=====	=====	
<u>277 PROBATION OFFICERS GRANT FUND</u>				
1810 Municipal Court/Probation Department	49,290	0	49,290	49,290
	=====	=====	=====	
<u>278 COURT SPECIAL PROJECTS FUND</u>				
1800 Municipal Court/Judicial	66,000	0	66,000	66,000
	=====	=====	=====	
<u>279 HANDICAP PARKING FINE FUND</u>				
1800 Municipal Court/Judicial	0	1,100	1,100	1,100
	=====	=====	=====	

2019 APPROPRIATION BUDGET - ORIGINAL BUDGET

BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>280 CERTIFIED POLICE TRAINING FUND</u>				
1800 Municipal Court/Judicial	0	5,500	5,500	5,500
	=====	=====	=====	
<u>281 INDIGENT DRVS.INTERLCK.& AL.MNTR.FUND</u>				
2100 Police/Safety Services	0	5,000	5,000	5,000
	=====	=====	=====	
<u>287 PROB.IMP.& INCENTIVE GRANT</u>				
1800 Municipal Court/Probation Department	0	0	0	0
	=====	=====	=====	
<u>288 JUSTICE REINVESTMENT INCENTIVE GRANT</u>				
1800 Municipal Court/Probation Department	1,990	15,870	17,860	17,860
	=====	=====	=====	
<u>290 POLICE PENSION FUND</u>				
2100 Police/Safety Services	90,660	0	90,660	90,660
	=====	=====	=====	
<u>291 FIRE PENSION FUND</u>				
2200 Fire/Safety Services	42,800	0	42,800	42,800
	=====	=====	=====	
<u>295 IRS 125 BENEFITS PLAN FUND</u>				
1900 General Government/Miscellaneous	0	1,800	1,800	1,800
	=====	=====	=====	
<u>300 GENERAL BOND RETIREMENT FUND</u>				
8100 General Obligation Debt Services	0	71,910	71,910	71,910
	=====	=====	=====	
<u>310 SA BOND RETIREMENT FUND</u>				
8500 Special Assessment Debt Services	0	14,720	14,720	14,720
	=====	=====	=====	
<u>400 CAPITAL IMPROVEMENT FUND</u>				
1100 City Council/Legislative	0	0	0	
1300 City Manager/Administrative	0	300	300	
1370 City Manager/Human Resources	0	1,200	1,200	
1400 Law Director/Administrative	0	2,000	2,000	
1500 Finance/Administrative	0	0	0	
1600 Information Systems/Administrative	0	80,500	80,500	
1700 Engineering/City Engineer	0	75,000	75,000	
1800 Municipal Court/Judicial	0	8,720	8,720	
2100 Police/Safety Services	0	116,030	116,030	
2200 Fire/Safety Services	0	19,000	19,000	
4200 Recreation/Golf Operating	0	0	0	
4300 Recreation/Pool Operating	0	10,000	10,000	
4400 Recreation/Programs	0	0	0	
4700 Cemetery/Grounds	0	18,000	18,000	
5100 Service/Streets Maintenance and Properties	0	1,182,300	1,182,300	
5130 Service/Buildings, Properties, Equipment	0	0	0	
5200 Service/Garage Rotary	0	0	0	
9900 Transfer Accounts	0	88,530	88,530	
	=====	=====	=====	
Total - 400 Capital Improvement Fund	0	1,601,580	1,601,580	\$1,601,580
	=====	=====	=====	

2019 APPROPRIATION BUDGET - ORIGINAL BUDGET

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Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>401 CIP FUNDING RESERVE FUND</u>				
5100 Service/Streets Maintenance and Properties	0	177,400	177,400	177,400
	=====	=====	=====	
<u>410 FIRE TRAINING GRANT FUND</u>				
9900 Transfer Accounts	0	0	0	0
	=====	=====	=====	
<u>500 ELECTRIC UTILITY REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6110 Electric/Operations, Distribution System	1,414,220	934,300	2,348,520	
6111 Electric/Purchased Power	0	15,000,000	15,000,000	
9800 Reimbursement Accounts-Shared Expenses	0	951,710	951,710	
9900 Transfer Accounts	0	514,000	514,000	
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Total - 500 Electric Utility Revenue Fund	1,414,220	17,400,010	18,814,230	\$18,814,230
	=====	=====	=====	
<u>503 ELECTRIC DEVELOPMENT FUND</u>				
6110 Electric/Operations, Distribution System	0	430,700	430,700	
9900 Transfer Accounts	0	0	0	
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Total - 503 Economic Development Fund	0	430,700	430,700	\$430,700
	=====	=====	=====	
<u>510 WATER REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6200 Water/Treatment Plant Operations	585,250	1,523,490	2,108,740	
6210 Water/Distribution System	467,970	240,160	708,130	
9800 Reimbursement Accounts-Shared Expenses	0	513,520	513,520	
9900 Transfer Accounts	0	588,540	588,540	
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Total - 510 Water Revenue Fund	1,053,220	2,865,710	3,918,930	\$3,918,930
	=====	=====	=====	
<u>511 WATER DEPRECIATION RESERVE FUND</u>				
6210 Water/Distribution System	0	478,000	478,000	478,000
	=====	=====	=====	
<u>512 WATER DEBT RESERVE FUND</u>				
8300 Revenue Funds Debt Services	0	211,120	211,120	211,120
	=====	=====	=====	
<u>513 WATER OWDA BOND RETIREMENT FUND</u>				
8300 Revenue Funds Debt Services	0	22,360	22,360	22,360
	=====	=====	=====	
<u>519 WATER PLANT REN.&IMP.PROJECT FUND</u>				
6200 Water/Treatment Plant Operations	0	2,631,850	2,631,850	
9800 Reimbursement Accounts-Shared Expenses	0	0	0	
	-----	-----	-----	
Total - 519 Water Plant Ren.& Imp.Prj.Fund	0	2,631,850	2,631,850	\$2,631,850
	=====	=====	=====	

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Ord.072-18, Passed 12/21/2018

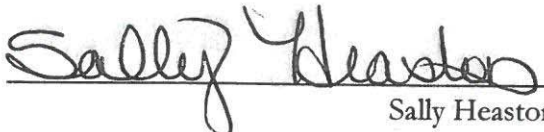
<u>FUND / DEPARTMENT</u>	<u>===== 2019 ORIGINAL APPROPRIATION =====</u>			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>520 SEWER (WWT) UTILITY REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6300 Sewer(WWT)/Treatment Plant Operations	542,950	959,630	1,502,580	
6310 Sewer(WWT)/Collection System	69,660	104,110	173,770	
6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	178,600	37,850	216,450	
9800 Reimbursement Accounts-Shared Expenses	0	573,950	573,950	
9900 Transfer Accounts	0	238,750	238,750	
Total - 520 Sewer (WWT) Uty. Revenue Fund	791,210	1,914,290	2,705,500	\$2,705,500
<u>521 SEWER (WWT) UTY.REP. & IMP. FUND</u>				
6300 Sewer(WWT)/Treatment Plant Operations	0	1,921,000	1,921,000	1,921,000
<u>522 SEWER (WWT) UTILITY RESERVE FUND</u>				
8800 Debt Payments	0	451,390	451,390	451,390
<u>523 OWDA SA DEBT RETIREMENT FUND</u>				
8600 Special Assessment Debt Services (OWDA)	0	105,790	105,790	105,790
<u>532 WILLIAMS PUMP STATION IMPROVEMENT PR</u>				
6310 Sewer(WWT)/Collection System	0	1,611,750	1,611,750	
8800 State & EPA Loans Debt Services	0	9,850	9,850	
Total - 532 Williams Pump Sta.Imp.Prj.Fund	0	1,621,600	1,621,600	\$1,621,600
<u>560 SANITATION (REFUSE) REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6400 Sanitation(Refuse)/Collection and Disposal	278,670	170,010	448,680	
6410 Sanitation(Refuse)/SRS-Seasonal Pickup Progr	0	66,550	66,550	
6411 Sanitation(Refuse)/SRS-Yard Waste Site	0	93,650	93,650	
6412 Sanitation(Refuse)/SRS-Mosquito Control	0	62,940	62,940	
6420 Sanitation(Refuse)/Recyling Programs	73,040	67,250	140,290	
9800 Reimbursement Accounts-Shared Expenses	0	173,110	173,110	
9900 Transfer Accounts	0	40,000	40,000	
Total - 560 Sanitation(Refuse) Revenue Fund	351,710	673,510	1,025,220	\$1,025,220
<u>561 SANITATION (REFUSE) DEP.RESERVE FUND</u>				
6400 Sanitation(Refuse)/Collection and Disposal	0	185,000	185,000	185,000
<u>580 METER DEP. (ELECTRIC & WATER) FUND</u>				
6500 Meter Deposits/Unapplied Cash	0	30,000	30,000	30,000

Ord.072-18, Passed 12/21/2018

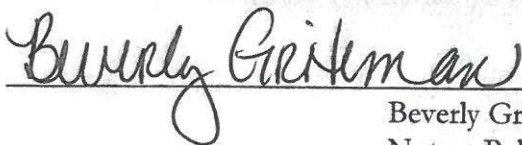
Rev. 12/18/2017

STATE OF OHIO
COUNTY OF HENRY

Sally Heaston, being first duly sworn, states that she is the General Manager of The Bryan Publishing Company, owner of The Northwest Signal, a daily newspaper, published and of general circulation in the county of Henry aforesaid, and that the annexed notice was published in one issue in said paper, on the 27th day of December, 2018.


Sally Heaston

Subscribed and sworn to before me this
27th day of December, 2018


Beverly Griteman
Notary Public,
State of Ohio
My Commission Expires
February 13, 2021

Printer's Fee: \$354.00

Notary Fee: \$2.00

Summary of Ordinance No.(s) 067-18, 072-18, 078-18
and Resolution No.(s) 071-18, 079-18, 080-18, 084-18, 087-18

(PURSUANT TO ARTICLE II, SECTION 2.15 OF THE CITY CHARTER, CHAPTER 121 OF THE CODE OF ORDINANCES AND COUNCIL RULE 6.2.4.1, AS WELL AS APPLICABLE PROVISIONS OF ORC CHAPTER 731)

NOTICE

A copy of the complete text of the above named Ordinance(s) and Resolution(s) are on file in the office of the City Finance Director and may be viewed or obtained during business hours of 7:30 AM to 4:00 PM, Monday through Friday, at the office of the Finance Director, the location being 255 West Riverview Avenue, Napoleon, Ohio. A copy of all or part of the above named Ordinances and Resolutions, or any item mentioned in this notice, may be obtained from the City Finance Director upon the payment of a reasonable fee therefore.

Ordinance No. 067-18

AN ORDINANCE AUTHORIZING THE TRANSFER OF CERTAIN PROPERTIES LOCATED IN AND OWNED BY THE CITY OF NAPOLEON, OHIO TO THE COMMUNITY IMPROVEMENT CORPORATION (CIC) OF HENRY COUNTY, OHIO, TO WIT: PARCEL NOS. 41-119361.0400 AND 41-119361.0500; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon transferred two City owned parcels to the CIC.

Ordinance No. 072-18

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, LISTED IN EXHIBIT "A," AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon established the 2019 City Budget.

Ordinance No. 078-18

AN ORDINANCE APPOINTING CHRISTINE R. PEDDICORD AS ACTING FINANCE DIRECTOR FOR THE CITY OF NAPOLEON, OHIO BEGINNING DECEMBER 22, 2018; AND DECLARING AN EMERGENCY

In this legislation, the City of Napoleon appointed Christine R. Peddicord as acting Finance Director beginning December 22, 2018.

Resolution No. 071-18

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AN AGREEMENT FOR FINANCIAL CONSULTANT PROFESSIONAL SERVICES WITH SCHONHARDT AND ASSOCIATES FOR PREPARATION OF THE CITY GAFR, GAAP REPORTS AND INFRASTRUCTURE COST INFORMATION FOR GASB-34

In this legislation, the City of Napoleon authorized entering into an Agreement for financial consulting services with Schonhardt & Associates.